



ENVIRONMENTAL HEALTH DEPARTMENT

P.O. Box 2000 Lubbock, TX 79457

806 775 2928 FAX 806 775 3281

TEMPORARY FOOD SERVICE VENDOR PERMIT APPLICATION

DATE: _____ Date(s) of event or activity: _____

Time of Operation: From _____ To _____

****IN ORDER FOR PERMIT TO BE PROCESSED, A COMPLETED AND SIGNED APPLICATION MUST ACCOMPANY PERMIT FEE****

Name of Booth or Organization:
Location of event or activity (street address):

<p>RESPONSIBLE PERSON (MUST BE AVAILABLE THE DAY(S) OF EVENT FOR CONTACT BY ENVIRONMENTAL HEALTH) *REQUIRED</p>	<p>PERMIT MUST BE PAID NO LATER THAN 3 DAYS BEFORE EVENT</p> <p>IF EVENT IS ON SATURDAY OR SUNDAY PERMIT FEE MUST BE PAID NO LATER THAN WEDNESDAY 4:00 PM PRIOR TO THE EVENT. IF EVENT HAS MORE THAN 3 BOOTHS, CALL OFFICE FOR DEADLINE. NO FOOD MAY BE PREPARED AT HOME. ALL FOOD IS REQUIRED TO BE PREPARED ONSITE OR AT AN APPROVED FACILITY.</p> <p>ALL EVENTS MUST BE APPROVED BY FIRE MARSHAL'S OFFICE. (806)775-2646</p> <p>NO REFUNDS WILL BE ISSUED.</p>
*Name:	
*Address:	
*City/State/Zip:	
*Phone:	
Alternate Phone:	
email:	

Temporary Permit \$65.00 for the first day and \$25.00 a day for each consecutive day. **100.6206**

NUMBER OF DAYS YOU WILL SERVE: _____ TOTAL AMOUNT DUE: _____

PAYMENT METHOD

Check # _____ Cash M/C Visa Money Order # _____

FOOD ITEMS TO BE SERVED

PLACE OF PREP AND STORAGE

Temporary Event Rules and Checklist may be found [here](https://ci.lubbock.tx.us/departments/environmental-health/additional-resources)
<https://ci.lubbock.tx.us/departments/environmental-health/additional-resources>

NOTE: ONLY FOODS AND BEVERAGES LISTED ABOVE WILL BE ALLOWED ON DAY(S) OF EVENT

Applicants Drivers License No.:	State:
Applicants Signature:	Date:
FMO approval/signature:	Date:

(current Fire inspection required & attached - within 12 months - for all mobile units)