

Short-Term Rental Frequently Asked Questions

What Is a Short-Term Rental

A short-term rental (STR), often referred to as a vacation rental, is a primary residence or accessory dwelling unit rented temporarily for less than 30 consecutive days. To operate an STR in the City of Lubbock, you will need to obtain an operating license every year. Any rentals lasting more than 30 consecutive days is considered a long-term rental (LTR). If your rental is strictly long-term, you must include “30-day minimum stay” in your advertisement. No registration or tax payments are required on LTRs.

Requirements to own/operate STR:

- The City of Lubbock requires that all STRs must be within a primary residence or a legal accessory dwelling unit.
- You must register your STR on our third-party site, MUNIRevs, or with the Planning Department.
- You are required to pay local hotel occupancy taxes (HOT) of seven percent (7%) each month. This is a separate amount from the state taxes that Airbnb and other sites collect.

How can I apply for a short-term rental permit?

To verify your zoning, contact the Planning Department at **806-775-2108**.

[Click this link](#) to be taken to the MUNIRevs portal to submit your application, fee, and register to submit your Hotel Occupancy Taxes (HOT).

What do I need for the application?

- A list of all owners, operators, and agents (if applicable) of the short-term rental including names, addresses, current email addresses, and telephone numbers.
- Advertisement start date
- The name, address, and 24-hour telephone number of a contact person (owner, operator, or designated agent) who shall be responsible and authorized to respond to complaints concerning the use of the STR.
- The permit fee (accepted via debit/credit card through the online portal).

How long are the registration permits valid?

STR permits are valid for the calendar year and must be renewed at the time of expiration

Who do I contact for questions about the application or registration process?

For general questions about the Short-Term Rentals registration process please send an email to Karen Edwards at kedwards@mylubbock.us or call **(806) 775-3849**.

Need help with your application? The City of Lubbock has contracted with MUNIRevs to administer the STR Permit application. If you have a question about your account or technical questions about the MUNIRevs site, please reach out to the MUNIRevs support team at support@munirevs.com or call **1-888-751-1911**. MUNIRevs can reach out to the City on your behalf if further assistance is needed with one of your questions.