



ADOPTED OPERATING BUDGET & CAPITAL PROGRAM



FY22-23 VOLUME I



City of Lubbock

Fiscal Year 2022-23

Budget Cover Page

October 1, 2022

This budget will raise more revenue from property taxes than last year's budget by an amount of \$3,407,463, which is a 3.52 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$2,936,276.

The members of the governing body voted on the budget as follows:

1st Reading

FOR:	Tray Payne Mark W. McBrayer	Christy Martinez-Garcia Dr. Jennifer Wilson
AGAINST:	Shelia Patterson Harris Latreille Joy	Steve Massengale
PRESENT and not voting:		
ABSENT:		

2nd Reading

FOR:	Tray Payne Mark W. McBrayer	Christy Martinez-Garcia Dr. Jennifer Wilson
AGAINST:	Shelia Patterson Harris Latreille Joy	Steve Massengale
PRESENT and not voting:		
ABSENT:		

Property Tax Rate Comparison

	2022-2023	2021-2022
Property Tax Rate:	\$0.476762/100	\$0.523230/100
No-New-Revenue Tax Rate:	\$0.476762/100	\$0.497710/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.360024/100	\$0.382473/100
Voter-Approval Tax Rate:	\$0.488963/100	\$0.526862/100
Debt Rate:	\$0.108317/100	\$0.120266/100

Total debt obligation for City of Lubbock secured by property taxes:

	Principal	Interest	Total
Total	\$ 660,951,234	\$ 141,753,470	\$ 802,704,704
FY 2022-23	\$ 75,535,725	\$ 24,443,262	\$ 99,978,987



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lubbock
Texas**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morrill

Executive Director



Fiscal Year 2022-23
Adopted Operating Budget and Capital Program – Volume 1

City Council

Tray Payne	Mayor
Shelia Patterson-Harris	Mayor Pro Tem - District 2
Christy Martinez-Garcia	Council Member - District 1
Mark W. McBrayer	Council Member - District 3
Steve Massengale	Council Member - District 4
Dr. Jennifer Wilson	Council Member - District 5
Latrell Joy	Council Member - District 6

Senior Management

W. Jarrett Atkinson	City Manager
Becky Garza	City Secretary
Chad Weaver	City Attorney
Bill Howerton	Deputy City Manager
D. Blu Kostelich	Chief Financial Officer
Brooke Witcher	Assistant City Manager
Erik Rejino	Assistant City Manager
Shaun Fogerson	Fire Chief
Floyd Mitchell	Chief of Police
Joel Ivy	Director of Electric Utilities
Cheryl Brock	Director of Financial Planning & Analysis
Linda Cuellar	Director of Accounting



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October 1, 2022

Honorable Mayor Tray Payne,
Members of the City Council, and Citizens of Lubbock:

On behalf of the City of Lubbock staff, I am pleased to present the Fiscal Year 2022-23 Operating Budget and Capital Program (Adopted Budget), fulfilling the requirements of Texas Local Government Code Section 102.002 and the City of Lubbock Charter. Staff and I thank the Mayor and City Council for the many hours spent setting priorities and reviewing the FY 2022-23 Budget and Capital Program. Your guidance and input as the budget was reviewed and ultimately approved is invaluable. This budget balances providing the best possible services to the Citizens of Lubbock at the lowest possible cost.

Economic Condition and Outlook

The City of Lubbock has a stable and diverse economy with historically consistent and steady growth. Economic diversification minimizes the effects of business cycles experienced by individual sectors. The City has strong agricultural, manufacturing, wholesale and retail trade, healthcare, education, and government sectors. Our central location and access to transportation contributes to Lubbock's development as a regional warehousing and distribution center. Lubbock also serves as the major retail trade center for a 26-county retail trade area of more than half a million people.

As with all cities across the nation, the City of Lubbock experienced a negative impact on the economy from COVID-19, however, the Lubbock economy rebounded quickly in certain sectors and only a few sectors were impacted longer-term. Sales tax and Hotel Occupancy Tax are at pre-COVID levels in FY 2021-22. The unemployment rate was heavily impacted in FY 2019-20 and early FY 2020-21 but has recovered to pre-COVID levels for FY 2021-22.

FY 2021-22 sales tax collections are projected to end the year 11.6 percent over budget and 9.6 percent over the prior year collections. For the first 10 months of FY 2021-22 sales tax collections are significantly higher than budget. Sales tax collections for FY 2022-23 are budgeted at 0.43 percent over the prior year forecasted amount. The relatively flat FY 2022-2023 budget projection respects the potential for downturns due to national level events such as increased interest rates, inflation and supply chain pressure.

Construction activity has continued to expand over the last five years. New construction permits have increased by 6.3 percent through August 2022 compared to the first eight months of 2021, but value of the new construction permits increased by 136.2 percent. Residential building permits through August 2022 increased 2.7 percent compared to the same time period the prior year, with valuations increasing 26.7 percent. The number of single family residential permits increased 4.9 percent through August 2022 compared to the prior year, with valuations increasing 9.3%. New non-residential permits increased by 16.8% through August 2022 with a 540.5 percent increase in the valuations for those permits.

Recorded home sales were 2,572 through August 2022, a decrease of 13.6 percent over the same period in the prior year. The average sale price for a home increased by 5.8 percent compared to August 2021.

The 2020 Census population for Lubbock was 257,485. However, due to unprecedented circumstances and timing related to COVID-19 and the official Census Day of April 1, 2020, we believe our true population was likely undercounted. Trends in new home building permits, new home sales, existing home sales, and voluntary annexations all point to a higher potential population. Internal estimates using GIS census tools projects the City's population estimate for 2022 at 264,009^[1]. Annual population growth for Lubbock since 2010 averaged 1.2 percent.

Employment in the Lubbock Metropolitan Statistical Area (MSA) has increased by 2.74 percent through August 2022. Employment has increased over COVID-19 levels. The unemployment rate has decreased to 3.5 percent for August 2022, compared to 4.4 percent in August 2021.

Local Challenges

Maintaining the stability of the Lubbock economy is a priority. The biggest challenge facing the City of Lubbock in FY 2022-23 is addressing high inflation that has increased the cost of providing services to citizens. The cost of constructing necessary infrastructure has also increased dramatically over the last year. High inflation has also impacted City of Lubbock employees due to the rising cost of living. Supply chain issues, especially related to receiving vehicles, equipment and parts, pose an increasing challenge to service delivery. Addressing these issues while maintaining City services to the public is vital as we move into FY 2022-23.

The City of Lubbock has and will continue to have growth-related challenges over the next several years. Growth in population and development have required expansion of many areas of infrastructure - new roads to accommodate the transportation needs in new developments and annexed areas, new water and wastewater infrastructure and the expansion of fire and police protection. In addition, the City must continue to maintain existing infrastructure throughout the City with the greatest challenge being street maintenance.

Another challenge facing the City is addressing growth while maintaining the lowest possible tax rate and utility rates. We remain focused on reducing existing debt, and continuing to cash fund maintenance and capital improvements where it makes sense to do so. Continued growth requires the expansion of existing infrastructure while at the same time planning how to properly maintain existing infrastructure. Maintenance of existing infrastructure, accommodating growth and inflationary pressures will inevitably require revenue increases or risk delaying needed improvements and increasing overall costs.

Budget Overview

The Adopted Budget supports the Council's approved priorities and enhances fiscal discipline, transparency, public safety, public health, communication, neighborhoods, development services, and economic development/redevelopment efforts. The budget focuses on cash funding equipment, vehicles and appropriate capital projects. The budget continues the focus on maintenance and improvement of existing investments, particularly in the area of street maintenance. The City's budget includes investments in public safety, development services, parks, and neighborhood services that positively impact Citizens' quality of life while maintaining fiscal responsibility. The Adopted Budget also includes an investment in the City workforce in order to keep up with Lubbock's growing needs and rising inflation, as well as providing departments with the additional tools necessary to continue to provide exemplary services to citizens.

^[1] ESRI Community Analyst Data

The Adopted Budget includes the addition of 19 new positions in critical areas, offset by a decrease of thirteen positions for a net increase of 6 positions. Eleven of the new positions were added in General Fund, one in City Secretary Office, one in Financial Planning and Analysis, one in Building Safety, one in Engineering Inspection Services, two in Animal Services, one in Fire Prevention, two in Fire Training, and two in Fire Suppression. There was a decrease of four positions in Public Works-Streets, four positions in Parks, two positions in 311 Call Center, and one position moved from Engineering Development Services to Storm Water, so General Fund had no net increase in positions. Five new positions and one position moved from Engineering were added in Enterprise Funds, two in Lubbock Power and Light, three in Water/Wastewater Utilities, one moved to Storm Water from Engineering, offset by a decrease of two positions in Water/Wastewater Utilities. Three new positions were added in Internal Services: two in Information Technology and one in Radio Shop.

The Adopted Budget maintains required fund balances while using cash to fund projects and reduce internal charges. This is the preferred financing mechanism moving forward and supports the Fiscal Discipline priority. Although not included in this budget, it must be noted that the drawdown of fund balances over reserve policy limits is a one-time boost and such funds are appropriately used for Capital or other one-time expenses. Street maintenance and fleet purchase/maintenance are the two largest expenditures and needs for cash-funded capital.

The Adopted budget continues to build upon and refine performance measures to ensure that our customers are receiving prompt and quality service from the City. The budget also includes the sixth year of moving toward a fully-funded fleet replacement program. The Adopted Budget includes the issuance of tax notes as the funding mechanism for high value equipment that has a service life greater than the financing period.

The Adopted budget is based on conservative revenue estimates and a decrease in the property tax rate to 47.6762 cents per \$100 valuation, a decrease of 4.647 cents. The property tax rate generates \$104.4 million in total property tax revenue, a \$3.4 million increase compared to the prior year. This revenue projection is based on 99.5 percent collections and a certified assessed value from Lubbock Central Appraisal District (LCAD) of \$23.6 billion. 47.672 cents per \$100 valuation is the No New Revenue Rate.

Funding sources for all funds total \$1,025.9 million, an increase of \$59.9 million, or 6.2 percent, compared to FY 2021-22. This is due to increases in revenue in sales tax, property tax, Solid Waste revenues, health benefits, Risk Management, and Lubbock Power and Light. There are rate changes to Solid Waste Landfill Tipping Fees included in the Adopted Budget, \$0.50 per ton increase to the tipping fee and a \$0.95 per ton increase to the special waste tipping fee for Solid Waste Disposal. The changes in the rates will be implemented October 2022, for the November billing. There are no rate changes for solid waste collections, water, wastewater, or storm water fees.

Appropriations in the Adopted Budget total \$1,021.1 million, an increase of \$57.8 million, or 6.0 percent, compared to FY 2021-22. The change is due to changes in multiple funds. General Fund increased \$13.9 million overall with increases to the Police pay structure, Fire pay structure, and average 5 percent raise across all cost centers as well as an increase in operational cost for Solid Waste. Lubbock Power and Light increased \$33.7 million. Internal Service Funds increased by \$8.9 million due to increased cost of property, liability, and health insurance as well as increased cost for maintenance of vehicles. The water/wastewater fund decreased by \$1.5 million, Airport increased by \$1.1 million, Storm Water decreased by \$1.7 million, and Transit increased by \$3.5 million. Special Revenue Funds increased by \$0.8 million.

Highlights of the Adopted Budget:

- Cash funding for street maintenance increased to \$12 million
- Average five percent raise for employees, increased pay structure for Fire Safety of 12%, and increased pay structure for police.
- Cash funding all replacement computers and end-user IT equipment
- Needed staffing changes – six net new positions
- Funding all but five fleet purchases with cash
- Capital Projects:
 - Facility roof replacements
 - Neighborhood Plan Development and Implementation
 - Facility Maintenance Fund
 - Park projects include park amenities, dock and bridge replacement, Pickleball facility, Mae Simmons Cross Country Trail, and Aquatic Facilities
 - Public Works projects include additional funding for ADA ramp and sidewalk improvements, backup power at signalized intersection, future Transfer Station, Street Maintenance, Iola Avenue from 122nd to FM 1585, fiber optic expansion continuation, and traffic signals. New projects include, next generation traffic signal detection, shop renovation, and WTRDF Cell Construction.
 - Additional funding for Airport property improvements and roof repair/replacement. New projects include cargo apron expansion and extend Taxiway L
 - Public Safety includes Outdoor Warning Siren System expansion and Lubbock Animal Shelter Security Fence
 - Internal Services includes the FY 2022-23 Radio System Upgrade
 - Civic Centers includes parking lot repair, Civic Center exterior repair and upgrade, rebranding project, Civic Center maintenance fund, and Civic Center equipment replacement and upgrade
 - Infrastructure projects in Water/Wastewater, Lubbock Power and Light, and Storm Water

A detailed summary of the changes incorporated into the FY 2022-23 Adopted Budget and Capital Program are included in the Executive Summary. Detail on revenues and expenses are in each fund of the Adopted Budget.

Built on the priorities and goals of the City Council, this budget serves as a financial guide for the City. The Adopted Budget exemplifies conservative and prudent fiscal planning while continuing to emphasize the provision of quality municipal services in the most cost-effective manner possible.

Respectfully,



W. Jarrett Atkinson
City Manager








CITY COUNCIL PRIORITIES

Every year City Council meets to discuss and plan the future of the City. During this planning process, specific goals and objectives are identified by the City Council. This strategic direction drives projects and goals within the budget.

A list of the seven strategic priorities each with identified goals follows.

<p>PUBLIC SAFETY</p> <ul style="list-style-type: none"> Lubbock Police Department Lubbock Fire and Rescue Lubbock Animal Services Code Enforcement Streets (Safety) Vagrancy Enforcement 	<p>PUBLIC HEALTH</p> <ul style="list-style-type: none"> Mobile/Neighborhood Services Diversion Center Substance Abuse Mental Health Homelessness 
<p>FISCAL DISCIPLINE</p> <ul style="list-style-type: none"> Pay-as-you-go Focus Management of Debt Metrics and Credit Ratings Unfunded Liabilities Expand Street Maintenance Funding Employee Support 	<p>COMMUNITY IMPROVEMENT</p> <ul style="list-style-type: none"> City Staffing Neighborhood Planning Infrastructure Implement Park Plan Community Trail System and Lake 7 Recreational Opportunities 
<p>REDEVELOPMENT</p> <ul style="list-style-type: none"> UDC Adoption Support Affordable Housing Efforts Expansion of Existing Grant Programs (Small Businesses) Street Maintenance Downtown 	<p>GROWTH AND DEVELOPMENT</p> <ul style="list-style-type: none"> Proactive Infrastructure Development Core Service Focus Future Water Supply/Lake 7 Economic Development 
<p>COMMUNICATION</p> <ul style="list-style-type: none"> Growth of Social Media Presence and Website Content MyLBK App Increase Engagement with Public Lubbock 101, et al. Transition to Electric Competition 	








**FY 2022-23 CAPITAL PROJECTS
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

		CITY COUNCIL PRIORITIES						
PROJECT NO.	PROJECT NAME							
ADMINISTRATIVE SERVICES								
8633	Comprehensive Plan Implementation	X		X	X	X	X	
8634	City Council Initiatives		X	X	X			
8663	Future Comprehensive Plan Implementation			X	X	X	X	
8664	FY 2021-22 Comprehensive Zoning Map Analysis			X	X	X	X	
8665	Document Management System			X				
8668	Diversion Center Contribution - ARPA		X	X	X			
8669	Job Training - ARPA			X	X			
8670	Small Business Grant - ARPA			X		X	X	
8671	Non-Profit Grants - ARPA			X	X			
8672	Arts Grants - ARPA			X	X			
8674	City Facilities to Retail Electric			X				X
8675	Employee Education Assistance Program - ARPA			X	X			
92238	Facility Maintenance Fund			X	X	X	X	
92359	Facility Roof Replacements			X	X	X	X	
92369	Municipal Facilities Replacements/Renovations			X	X	X	X	
92672	Municipal Parking Garage			X	X			
92706	Neighborhood Plan Development and Implementation			X	X			
92707	Public Health Facility		X	X	X		X	X
92714	Warehouse Replacement			X	X			
92715	Citizens Tower West Plaza			X	X			
92716	Municipal Parking Garage East Green			X	X			
92757	Housing Project - ARPA			X	X	X		
92758	Broadband - ARPA			X	X	X	X	
92762	Homelessness - ARPA		X	X				
AIRPORT								
8610	Remove and Reseal All Joints in Concrete			X	X	X	X	
8648	Airfield Pavement Maintenance			X	X	X	X	
92361	Terminal Building Remodel			X	X	X	X	
92579	Airport Property Improvements			X	X	X	X	
92614	Acquire Snow Removal Equipment	X		X	X	X	X	
92616	East Side T-Hangars			X	X	X	X	
92619	Construct Federal Inspection Services Facility			X	X	X	X	
92675	Roof Repair and Replacement			X	X	X	X	
92717	Replace ARFF Vehicle	X		X	X	X	X	
92770	Terminal Building Electrical Upgrades			X	X	X	X	
92771	Cargo Apron Expansion			X	X	X	X	
92772	Extend Taxiway L			X	X	X	X	
ARTS AND ENTERTAINMENT FACILITIES								
8629	Civic Center Exterior Repair and Upgrade			X	X	X	X	
92620	Civic Center Parking Lot Repair	X		X	X	X	X	
92621	Amphitheatre Erosion Renovations	X		X	X	X	X	
92622	Civic Center Rebranding Project			X	X	X	X	X
92773	Civic Center Maintenance Fund			X	X	X	X	
92774	Civic Center Equipment Replacement and Upgrade			X	X	X	X	
CEMETERY								







**FY 2022-23 CAPITAL PROJECTS
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92580	Cemetery Capital Improvements			X	X			
92775	Cemetery Perimeter Fencing			X	X			
CENTRAL BUSINESS DISTRICT TIF								
8631	Convention Center Hotel Attorney Fees			X		X	X	
8660	Parking Master Plan			X		X	X	X
8661	Historic District Designation			X		X	X	X
92399	Gateways			X		X	X	
92703	Civic Center Convention Center Hotel			X		X	X	
92756	Civic Park			X		X	X	X
92776	Utility Upgrades, Gateways and Greenspace			X		X	X	
CULTURAL AND RECREATIONAL FACILITIES								
8550	Golf Course Improvements			X	X		X	
8630	Park Amenities			X	X		X	
8656	Parks Master Plan			X	X		X	X
8662	McAlister Park Planning and Support Funds			X	X		X	
92362	Buddy Holly Center Renovations Phase II			X	X		X	
92565	Garden and Arts Center Exterior Renovations			X	X		X	
92567	Dock and Bridge Replacement			X	X		X	
92624	Pickleball Facility A&E			X	X		X	
92718	Park Playgrounds Phase II			X	X		X	
92761	ARPA Parks - Walking Trails			X	X		X	
92763	ARPA Parks - Playground			X	X		X	
92764	ARPA Parks - Cattail Removal/Dredging			X	X		X	
92765	ARPA Parks - Pickleball Facility			X	X		X	
92766	ARPA Parks - Simmons Parking Lot/Lake 6			X	X		X	
92767	ARPA Parks - TMYSC Junior Field Lights			X	X		X	
92768	ARPA Parks - Restroom			X	X		X	
92777	Mae Simmons / Cross Country Trail			X	X		X	
92778	Water Slide Refurbishing			X	X		X	
92779	ARPA - Aquatic Facilities			X	X		X	
GATEWAY STREETS								
92510	Upland Avenue - 66th Street to 82nd Street	X		X	X	X	X	
92625	Indiana Avenue from 130th Street to 146th Street	X		X	X	X	X	
92670	114th Street - Quaker Ave to Indiana Ave - Design	X		X	X	X	X	
92673	Upland Avenue 98th Street to 114th Street	X		X	X	X	X	
INTERNAL SERVICES								
8646	Public Safety CAD, Mobile, and RMS Software	X		X	X	X		
92329	Codes and Env. Health Software Replacement	X		X	X	X		
92572	Municipal Hill Car Wash FY 18-19			X	X		X	
92578	Enterprise Resource Planning System			X	X			
92720	General Fund Vehicle Replacement FY 21-22			X				
92721	Solid Waste Vehicle Replacement FY 21-22 Tax Notes			X				



**FY 2022-23 CAPITAL PROJECTS
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92722	General Fund Vehicle Replacement FY 21-22 - ARPA			X				
92723	Cemetery Fund Vehicle Replacement FY 21-22			X				
92724	Water/Wastewater Vehicle Replacement FY 21-22			X				
92725	Storm Water Vehicle Replacement FY 21-22			X				
92726	IT Vehicle Replacement FY 21-22			X				
92754	Cyber Security Infrastructure	X		X	X		X	
92780	FY 2022-23 Radio Shop - Radio System Upgrade	X	X	X	X			
92781	Water/Wastewater Vehicle Replacement FY 2022-23			X				
92782	Storm Water Vehicle Replacement FY 2022-23			X				
92783	General Fund Vehicle Replacement FY 2023 Tax Note			X				
92784	Fleet Vehicle Replacement FY 2022-23			X				
92785	Cemetery Vehicle Replacement FY 2022-23			X				
92786	Civic Centers Vehicle Replacement FY 2022-23			X				
92787	General Fund Vehicle Replacement FY 2022-23			X				
LUBBOCK POWER AND LIGHT								
8625	Field Asset Inventory & Data Verification			X	X	X	X	
8626	Distribution Planning			X	X	X	X	
92331	Fiber optic Communications			X	X	X	X	
92380	Feeder Circuits - Northwest			X	X	X	X	
92484	Substation Upgrades			X	X	X	X	
92537	GIS Software Upgrades and Interfaces			X	X	X	X	
92586	Dunbar-Manhattan Heights Underground			X	X	X	X	
92605	Operations System Upgrades			X	X	X	X	
92606	South Plains Mall Expansion			X	X	X	X	
92608	Red Raider Substation Distribution Feeders			X	X	X	X	
92634	LP&L - GIS Office Renovations			X	X	X	X	
92680	Substation Capacity Upgrade - Northeast			X	X	X	X	
92681	ERCOT Conversion Work			X	X	X	X	
92683	FY 2020-2023 Service Distribution Meters			X	X	X	X	
92684	FY 2020-23 Distribution Transformers			X	X	X	X	
92685	FY 2020-2023 Distribution System Upgrade			X	X	X	X	
92686	FY 2020-23 Overhead Lines			X	X	X	X	
92687	FY 2020-23 Street Lights	X		X	X	X	X	
92688	FY 2020-23 Underground Distribution			X	X	X	X	
92689	ERCOT - TDSP			X	X	X	X	
92690	East Broadway Series Street Light Conversion			X	X	X	X	
92693	Distribution System			X	X	X	X	
92695	Downtown Facility Upgrades			X	X	X	X	
92710	Fiddlewood to Farmland 345kV Transmission			X	X	X	X	
92727	Substation Capacity Upgrade - Co-op			X	X	X	X	
92728	Substation Capacity Upgrade - Thompson			X	X	X	X	







**FY 2022-23 CAPITAL PROJECTS
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92729	Substation Capacity Upgrade - Vicksburg			X	X	X	X	
92730	Cooke Facility Remodel			X	X	X	X	
92731	Yellowhouse Substation Capacity Upgrade			X	X	X	X	
92732	McDonald Substation Capacity Upgrade			X	X	X	X	
92733	DNV-GL Cascade Upgrades			X	X	X	X	
92734	Additional COLU Phone Lines			X	X	X	X	
92735	FY 2021-22 Vehicles and Equipment			X	X	X	X	
92736	Cooke GT3 Control System Replacement			X	X	X	X	
92755	Massengale Station Gas Turbine 8 Repairs			X	X	X	X	
92788	4kV Distribution Conversion			X	X	X	X	
92789	NERC Security for Substation			X	X	X	X	
92790	Security upgrade of The Hill building	X		X	X	X	X	
92791	UCSC Expansion			X	X	X	X	
92792	FY 2022-23 Vehicles and Equipment			X	X	X	X	
NORTH OVERTON TIF								
92254	North Overton TIF Public Improvements			X	X	X		
92593	Roy Furr Pioneer Park			X	X	X	X	
92704	North Overton TIF Street Upgrade/Replacement			X	X	X	X	
PUBLIC SAFETY AND HEALTH SERVICES								
92367	Municipal Square Repairs	X		X	X			
92551	Public Safety Improvements Project	X		X	X		X	X
92648	Zetron Fire Paging Replacement	X	X	X	X		X	
92705	Outdoor Warning Siren System	X	X	X			X	
92711	Fire Station 20	X	X	X	X	X	X	
92759	Public Safety Improvements - ARPA	X	X	X				
92793	LAS Security Fence	X		X	X			
PUBLIC WORKS								
8637	Abernathy Landfill - Gate House Renovations			X	X	X	X	
8647	Outer Route (Loop 88) Segments 1 & 2			X	X	X	X	
8658	Downtown On Street Parking Conversion	X		X	X	X	X	
8659	Downtown One Way to Two Way Street Conversion	X		X	X	X	X	
92435	Street Maintenance Program			X	X	X	X	
92516	Transportation Improvements/Unimproved Roads			X	X	X	X	
92557	Landfill 69 Gas Collection System Replacement	X	X	X	X	X	X	
92558	Landfill 69 Groundwater Remediation	X	X	X	X	X	X	
92569	Backup Power at Signalized Intersections	X		X	X	X	X	
92570	American Disability Act Ramp and Sidewalk Project			X	X	X	X	
92649	Upland Avenue from 82nd Street to 98th Street			X	X	X	X	
92651	Wausau Avenue from MSF to 82nd St.			X	X	X	X	
92669	114th Street - Slide Road to Quaker Avenue			X	X	X	X	








**FY 2022-23 CAPITAL PROJECTS
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

		CITY COUNCIL PRIORITIES						
PROJECT NO.	PROJECT NAME							
92697	Street Maintenance 2021			X	X	X	X	
92698	Transfer Station			X	X	X	X	
92712	Transportation Improvements/Unpaved Roads	X		X	X	X	X	
92713	Erskine Street			X	X	X	X	
92737	114th Street - Quaker Avenue to Indiana Avenue			X	X	X	X	
92738	Pedestrian and Cyclist Enhancements	X	X	X	X	X	X	
92739	Iola Avenue From 122nd St. to FM 1585			X	X	X	X	
92741	Fiber Optic Expansion Continuation			X	X	X	X	
92742	Traffic Signal FY21-22 through FY25-26			X	X	X	X	
92794	Street Maintenance 2023			X	X	X	X	
92795	Next Generation Traffic Signal Detection			X	X	X	X	
92796	Shop Renovation			X	X	X	X	
92797	WTRDF Cell Construction			X	X	X	X	
STORM WATER								
8595	Storm Water Master Plan	X	X	X	X	X	X	X
8606	FEMA Restudy - Systems B,C,D			X	X	X	X	
8628	Digital Orthophotography			X	X	X	X	
8638	Canyon and Playa Lakes Restoration and Restudy			X	X	X	X	
8655	Topographic Information Acquisition			X	X	X	X	
8667	Flood Protection Study	X	X	X	X	X	X	X
8676	Watershed Boundary and Drainage Studies			X	X	X	X	
8677	FEMA Restudy – System B			X	X	X	X	
8678	Stormwater Vault Improvements			X	X	X	X	
92174	Northwest Lubbock and Maxey Park Project			X	X	X	X	
92518	Storm Water System Improvements			X	X	X	X	
92653	Storm Water Rehabilitation and Maintenance			X	X	X	X	
92654	Upland Ave and 66th St Playa Drainage Imp.			X	X	X	X	
92655	North Quaker and Clovis Drainage Project			X	X	X	X	
92708	Memphis Avenue Drainage Improvements			X	X	X	X	
92743	Playa Lake 054 Lateral Extension			X	X	X	X	
92798	Mackenzie Park Dam Structure Eval. and Restoration	X	X	X	X	X	X	
WATER/WASTEWATER UTILITY								
8555	Sanitary Sewer Manhole Adjustments			X	X	X	X	
8614	Asset Management			X	X	X	X	
8615	Transmission Line & Easement Maintenance			X	X	X	X	
8622	Pressure Zone Delineation and Valve Repair Project			X	X	X	X	
8624	Locate and Repair Water Valves			X	X	X	X	
8639	Future Infrastructure Funding Study			X	X	X	X	
8649	Fire Hydrant Repair & Replacement			X	X	X	X	



**FY 2022-23 CAPITAL PROJECTS
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
8654	Land Application Closure Evaluation			X	X	X	X	
8666	Large Water Line Assessment and Repair			X	X	X	X	
8673	Water Wastewater Analysis			X	X	X	X	
8679	Lake 7 Permitting & Mitigation			X	X	X	X	
8680	Lead Service Line Replacement	X		X	X	X	X	
8681	Water Distribution System Master Plan Update			X	X	X	X	
8682	Strategic Water Supply Plan Update	X	X	X	X	X	X	X
92318	Major Sanitary Sewer Mains Rehabilitation			X	X	X	X	
92353	South Lubbock Water Treatment Plant Expansion			X	X	X	X	
92444	SEWRP Improvements Plant 3			X	X	X	X	
92445	SEWRP Transformer Rehabilitation			X	X	X	X	
92448	Water Reclamation Plant Replacements			X	X	X	X	
92450	Lowhead C Pump Station and Supply Line			X	X	X	X	
92452	Elevated Storage Tanks			X	X	X	X	
92513	Pumping System Improvements Phase II			X	X	X	X	
92539	Water Treatment Plant Improvements Phase III			X	X	X	X	
92583	Automated Metering Infrastructure			X	X	X	X	
92585	Annexation Water Lines for Fire Protection	X	X	X	X	X	X	
92587	Loop 88 Sewer Line Relocation			X	X	X	X	
92589	Water Line Upsizing for Development			X	X	X	X	
92590	Sewer Line Upsizing for Development			X	X	X	X	
92591	Lift Station Rehabilitation			X	X	X	X	
92592	Large Valve Project			X	X	X	X	
92617	Future Water Supply Project	X	X	X	X	X	X	
92656	SEWRP Effluent Pump Station #2 Improvements			X	X	X	X	
92657	Downtown Sewer Line Replacement			X	X	X	X	
92658	Bailey County Electrical Improvements			X	X	X	X	
92660	NWTP 8 MG Ground Storage Tank			X	X	X	X	
92674	SEWRP Improvements Plant 3 Nutrient Removal			X	X	X	X	
92699	SEWRP Plant # 4 Secondary Clarifier Rehabilitation			X	X	X	X	
92700	South Lubbock Sanitary Sewer Extension Phase IV			X	X	X	X	
92701	Major Sewer Line Condition Assessment and Repair			X	X	X	X	
92702	East Lubbock Future Expansion			X	X	X	X	
92709	Reese Air Force Water line			X	X	X	X	
92744	Sewer Ahead of Broadway Ave			X	X	X	X	
92745	Manhole Replacement on Interceptors			X	X	X	X	
92746	Sewer Line Replacement			X	X	X	X	
92747	Sewer Tap Replacements			X	X	X	X	








**FY 2022-23 CAPITAL PROJECTS
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92748	New Water Meter Sets & Meter Replacements			X	X	X	X	
92749	Water Line Replacement FY 2021			X	X	X	X	
92750	Water Lines Ahead of Street Paving FY 2021			X	X	X	X	
92751	Water Ahead of Broadway Ave			X	X	X	X	
92752	Water Lines Ahead of Arterial Roadways			X	X	X	X	
92753	Elevated Storage Tanks Phase II			X	X	X	X	
92799	Northwest Loop 289 Interceptor Project Phase I			X	X	X	X	
92800	Sewer Ahead of Street Paving FY22			X	X	X	X	
92801	Southwest Lubbock Sanitary Sewer Expansion			X	X	X	X	
92802	Wastewater Collection System Maintenance			X	X	X	X	
92803	Water Reclamation Plant Replacement FY 2022-23			X	X	X	X	
92804	North Terminal Storage Reservoir Improvements			X	X	X	X	
92805	Southeast Lubbock Water System Expansion			X	X	X	X	
92806	West Lubbock Water System Expansion			X	X	X	X	
92807	Water Distribution System and Supply Maintenance			X	X	X	X	
92808	Lake Alan Henry Erosion Maintenance			X	X	X	X	
92809	Water System SCADA Upgrade			X	X	X	X	

**FY 2022-23 OPERATING PERFORMANCE METRICS
WITH CITY COUNCIL PRIORITIES**

		CITY COUNCIL PRIORITIES						
Cost Center Name	Performance Measure							
GENERAL FUND								
ADMINISTRATIVE SERVICES								
City Council	Document, research, and appropriately communicate citizen inquiries				X			X
City Secretary	City Council Minutes				X			X
Facilities Management	Total facilities operated (square foot)			X	X			
Finance	No. of Capital Projects Financially Managed			X	X	X	X	
	Issue interim financial reports			X				X
	Purchase Orders Processed			X	X	X	X	
	Job Training - ARPA			X	X			
Human Resources	Number of new employees hired			X		X	X	
Internal Audit	Audit Recommendations are Reasonable and Help to Improve Operations			X	X			
Communications & Marketing	News Releases sent out				X			X
DEVELOPMENT SERVICES								
Building Safety	Construction plans reviewed	X				X	X	
Codes	Zoning cases initiated	X			X	X	X	
Environmental Health	Food inspections	X	X		X			
Planning	Implementation of Plan Lubbock 2040				X	X	X	X
CULTURAL AND RECREATION SERVICES								
Library	Materials circulated		X		X			X
Museums	Museum Attendance				X			X
Parks	Trees planted				X	X		
	Community Center attendance				X			X
	Special Events participation				X			X
PUBLIC WORKS								
Engineering	CIP Design Phase				X	X	X	
	Plans reviewed				X	X	X	
	Construction inspections				X	X	X	
Solid Waste	Residential Solid Waste collected		X					
	Total tons disposed		X					
Streets	Street reconstruction	X			X	X	X	
	Miles bladed of unpaved streets/alleys	X			X	X	X	
	Dispatch phone calls received	X			X	X	X	
Traffic	Signal timing adjustments	X			X	X	X	
	Inspect signalized intersections	X			X	X	X	
PUBLIC SAFETY								
Animal Services	Total animals processed	X	X		X			
Fire Rescue	Fire inspection activities performed	X			X	X	X	
	Vehicle preventive maintenance completed	X		X				
	Skills evaluation conducted	X						
	Average response time-call to arrival	X			X			
	Total emergency calls processed	X						
	Maintain state & City Council Emergency Management Plan	X						
Municipal Court	Cases filed	X			X			
Police	Average response time	X			X			
	Police Calls	X			X			
	Traffic stops	X			X			

**FY 2022-23 OPERATING PERFORMANCE METRICS
WITH CITY COUNCIL PRIORITIES**

		CITY COUNCIL PRIORITIES						
Cost Center Name	Performance Measure							
	Person/Family crime cases processed	X			X			
	Items received in property room	X			X			
Public Health	Annual immunizations given		X					
	Acres treated with Larvacide		X					
INTERNAL SERVICE FUNDS								
Fleet	Preventative maintenance completed within 24 hours	X		X				
Health Benefits	Benefits problems/questions resolved within 3 days			X				X
Information Technology	Service desk tickets opened/closed			X				
	Address change requests processed (GIS)			X				
	Radio shop repairs			X				
Investment Pool	Porfolio Returns			X				
Print Shop	Average project turnaround time				X			X
Warehouse	% of material tickets filled upon request			X				
Risk Management	Days lost to injuries			X				
ENTERPRISE FUNDS								
Airport	Total passengers				X	X		
Cemetery	Funeral services		X		X			
Civic Center	Number of event activities				X			
Lake Alan Henry	Number of entrance fees				X			
Storm Water	Total lane miles swept	X	X		X			
Transit	Passengers				X			
Water/Wastewater	Total water supplied				X	X		
	Total water treated		X		X	X		
	Mains repaired		X		X	X		
	Wastewater treated		X		X	X		
	Total effluent beneficially used		X		X	X		
	Sewer mains repaired		X		X	X		

Executive Summary

FY 2022-23 Operating Budget and Capital Program Highlights – Organization-wide

The City of Lubbock exists to provide governmental and quality of life services to the Citizens of Lubbock. These services impact our community on a daily basis and range from aviation to zoning. Public Safety and utilities are the largest part of the budget and are visible examples of our services. However, the City also provides services supporting quality of life, growth and development, and public health, to name but a few. The City also has an obligation to maintain the public's investment in infrastructure, which includes streets and street maintenance in addition to the large investment in utility infrastructure. These services are all important to the success and viability of Lubbock and our visitors. The Fiscal Year (FY) 2022-23 Adopted Operating Budget and Capital Program (Adopted Budget) identifies and describes these in detail.

The Adopted Budget supports the Council's approved priorities and enhances public safety, public health, fiscal discipline, communications, community improvement, growth and development and economic development and redevelopment efforts. The Adopted Budget also focuses on addressing rising inflation that has impacted all City services, especially the cost of fuel, chemicals, supplies, construction and materials, and City personnel. The budget continues a strong focus on cash funding equipment, vehicles, and appropriate capital projects wherever possible. The FY 2022-23 Program of Services maintains the investment in and focus on maintenance and improvement of the community's existing investment. The budget continues to build upon and refine performance measures to ensure that our customers are receiving prompt and quality service from the City. The budget maintains appropriate fund balances while using cash-in-hand to fund projects where appropriate and to minimize internal charges. The Adopted Budget also includes changes that move Lubbock forward while still lowering the tax rate. Major changes in this budget are explained in more detail below.

The Adopted Budget is based on a 47.6762 tax rate, a 4.6 cent decrease to the total property tax rate. 47.6762 is the no-new-revenue rate. Property tax values as set by the Lubbock Central Appraisal District rose for the 2022 valuation year. The Adopted tax rate reflects the addition of significant new property value to the tax rolls. This rate represents an approximate 8.5 percent maintenance and operations tax decrease. As Adopted, the tax rate and resulting revenue supports the budget and allows the City to deliver the program of services outlined within. Lubbock is in a high growth stage and we currently have very strong economic indicators for our local economy. At the same time, increasing inflation and rapid growth places additional demands on City services, existing infrastructure and increases the need for expanded services and additional infrastructure. Adopting the no-new-revenue tax rate is the City's effort to move the City forward by investing in our personnel and infrastructure while at the same time lessening the burden on citizens to the extent possible.

There are no changes for water, wastewater or storm water rates. Likewise, residential and commercial solid waste rates remain unchanged. There is a \$0.75 per ton increase to the tipping fee and a \$1.44 per ton increase to the special waste tipping fee at the city's West Texas Regional Disposal Facility landfill. The Adopted Budget includes fee adjustments in several City departments. Some of the fees have not been revised in more than five years and require adjustments due to increases in the cost of providing the service. All of the General Fund fee changes are included in the General Fund Revenue Section – Summary of Fee Changes. There are no community wide fee changes in the General Fund.

The Adopted Budget also includes the addition of nineteen new positions in critical areas that are necessary to continue to provide exemplary services to the citizens. The new positions are offset by a decrease of thirteen positions. With this decrease and the addition of the positions there is a net change of six positions across the entire organization.

Eleven new positions were added in the General Fund. The City Secretary's Office added a Deputy Registrar, Financial Planning and Analysis Department added a Revenue Financial Analyst, Building Safety added one Development Technician, and Engineering-Inspection Services added one Development Construction Coordinator. The Animal Services Department added two Animal Services Officers. Fire Rescue added one Fire Plans Examiner for Fire Marshal's Office; one firefighter and one equipment

Executive Summary

officer for Training; and one firefighter and one equipment operator for Suppression. These new positions are necessary to support Lubbock's growth, to provide prompt services and enhance public safety. There was a decrease of four positions in Public Works-Streets, four positions in Parks, two positions in 311 Call Center, and one position moved from Engineering Development Services to Storm Water, so General Fund had no net increase in positions.

Five new positions were added in Enterprise Funds. Two Transmission System Operator positions were added in Lubbock Power and Light to the Distribution Load Dispatching Department. Two positions were added to Water/Wastewater, one Meter Shop Technician and one Administrative Assistant. The Storm Water Utility Coordinator position was moved from Engineering to Storm Water. Three new positions were added in Internal Service Funds. Information Technology added one Info Security and Compliance Analyst and one System Administrator and Radio Shop added one Technician.

Also incorporated into the Adopted Budget is the fifth year of a fully-funded fleet replacement program for Enterprise Funds. This will fully fund the cost of new vehicles and equipment over time so that as vehicles need to be replaced cash will be available in the Fleet Vehicle Replacement Fund. The next step in this program is to add the General Fund vehicles when possible. All vehicle maintenance is included in the Fleet Fund and all new vehicles, except for Airport, Citibus, and Lubbock Power and Light, are purchased and owned by the Fleet Fund. This allows Fleet to control the City's overall maintenance cost. Vehicle purchases are budgeted in the Fleet Capital Plan.

The Adopted Budget incorporates funding of vehicles and equipment with cash, including prior year cash except for select items funded through short-term tax notes. For FY 2022-23, 65.9 percent of the total cost of vehicle or equipment acquisitions are funded with cash. Tax Note funding is \$4.8 million for five vehicles: one Landfill Compactor and one Track Dozer for Solid Waste Disposal and three E-1 Pumpers for Fire Rescue. Total vehicle purchases are \$13.6 million. Funds that are completely cash funding all vehicle and equipment purchases are Water/Wastewater, Lubbock Power and Light, Storm Water, Cemetery, Airport, and Information Technology. A significant portion of the cost is for the replacement of Solid Waste Vehicles for \$5.5 million, fire vehicles for \$3.0 million, Lubbock Power and Light for \$1.7 million, and Water Distribution and Maintenance for \$536.5 thousand. Other departments receiving vehicles and equipment include Police, Codes Administration, Building Safety, Traffic Operations, Paved Streets, Engineering Inspection Services, Park Maintenance, Park Community Recreation, Animal Services, Fleet, Water, Cemetery, and Street Cleaning.

The total capital program expenditures, excluding vehicles, is \$134.3 million. Of that, \$78 million, or 58 percent, are funded with grants, existing cash, unallocated bonds, or new cash funding. New debt issuance is \$55.9 million, or 41.6 percent. New debt issued by fund: Water/Wastewater infrastructure projects total \$15.9 million, General Fund totals \$17.1 million, Internal Service \$4.8 million, and Lubbock Power and Light totals \$23 million.

The budget contains new or expanded projects to address long-standing community needs. Culture and Recreation will receive \$6.0 million in capital projects for the year. The Street Maintenance Program will receive \$12 million funded 100 percent with cash, a \$1 million increase from the prior year. The respective capital projects contain additional detail on these and other projects.

Following are the major drivers of the General Fund FY 2022-23 Operating Budget.

I. General Fund Revenue Sources

For FY 2022-23, the estimated funding sources for the General Fund total \$275.3 million, an increase of \$13.9 million, or 5.3 percent, from FY 2021-22. The increase in revenue comes mainly from an increase in sales tax as well as projected property taxes. The property tax rate is projected to decrease to \$0.476762 from \$0.523230 in the prior year with the General Fund maintenance & operations portion decreasing from \$0.381257 to \$0.348816. Adopted fee changes can be found in the General Fund Revenue section.

Executive Summary

- Property Tax** **\$ 3,407,463**

This section incorporates discussion of the complete tax rate including the interest and sinking property tax rate revenues, economic development rate revenues, and the operations & maintenance property tax rate revenues. This budget incorporates a 4.6468 cent decrease to the total property tax rate for a tax rate of 47.6762 cents per \$100 valuation. The total increase in the property tax revenue at 99.5 percent collection equals \$3.4 million and of this increase, \$2.9 million is from new property added to the rolls in 2021. The General Fund portion of the increase is \$2.8 million, Economic Development portion of the increase is \$108.5 thousand while interest and sinking fund increase is \$505.6 thousand.

The Maintenance and Operations rate is set at 34.8816 cents compared to 38.1257 cents per \$100 valuation in the prior year while the Economic Development rate is set at 1.9629 cents compared to 2.1707 cents in the prior year. The decrease in the tax rate, offset by the increase in property values generates an increase in tax revenues of \$3.4 million compared to the prior year. Total taxes generated on new property on the roll is \$2.9 million. The tax rate for debt service decreased from 12.0266 cents to 10.8317, or 1.195 cents from FY 2021-22, due to use of reserves in the Interest and Sinking fund and higher values. The property tax rate distribution is illustrated in the following table:

Tax Rate Distribution	2021	2022	Change
General Fund	38.1257	34.8816	-3.2441
Debt Service Fund	12.0266	10.8317	-1.1949
Economic Development	2.1707	1.9629	-0.2078
Total Tax Rate	52.3230	47.6762	-4.6468

All numbers in cents

- Sales Tax** **\$ 9,783,413**

Sales tax revenues for FY 2022-23 are expected to increase 12.1 percent compared to FY 2021-22 Budget. FY 2021-22 sales tax revenues projected to end the year 14.5 percent above budget and 12.4 percent higher than the prior year. The projection is based on current trends.

- Franchise Fees** **\$ 2,711,352**

Franchise Fees are projected to increase by \$2.7 million, or 8.9 percent. The Franchise Fees for City of Lubbock utilities were reclassified in FY 2020-21 to this section and are no longer Transfers. Setting these fees in this section increases transparency.

- Fees for Services** **\$ 1,508,726**

Fees for Services are projected to increase by \$1.5 million or 5.1 percent due to an increase in Solid Waste landfill tipping fees for both regular trash and special waste. Residential & Commercial collection rates did not change. A portion of the increase is due to additional accounts associated with the growth in the City.

- Licenses and Permits** **\$ 745,095**

License and permit revenues increased \$745.1 thousand or 16.4 percent for FY 2022-23. These payments are for building permit related fees, food establishments, food truck permit, peddler permit and mixed beverage permits, charitable solicitations, animal licensing, oil and gas permit, and other licenses and permits required by the City. Construction related permits are projected to increase \$670.5 thousand or 19.9 percent compared to FY 2021-22.

Executive Summary

- **Fines** **\$ 105,473**
 Municipal Court fines generate the majority of this revenue and are projected to increase by 4.9 percent or \$105.5 thousand. These revenues are forecasted based on historical trends and current activity.
- **Other** **\$ 513,625**
 Interest Earnings are increasing \$151.8 thousand compared to FY 2021-22. The amount of interest earned is projected to reach \$1.4 million. Payments in lieu of property tax were reclassified to this section in FY 2020-21. Payments are received from LP&L, Water/Wastewater and Storm Water enterprise funds. These payments decreased by \$23.7 thousand due to the decrease in the property tax rate. Recoveries of Expenditures increased \$257.0 thousand. Oil and gas royalties increased by 47.2 thousand or 14.4 percent based on the market. While Intergovernmental revenue is projected to increase by 8.4 percent or \$41.9 thousand.
- **Transfers** **\$ 792,956**
 Indirect Costs are increasing for LP&L, Water/Wastewater and Airport. The transfer from the Airport Fund includes payment for Airport Rescue Fire Fighting. LP&L transfer is increasing by \$597.6 thousand while the Water/Wastewater Fund transfer is increasing by \$67.9 thousand. Again this year, there will be a transfer in to the General Fund from the Risk Fund to cover the cost of the Organizational Development program in the Human Resources department.
- **Use of Excess Reserves** **\$ (5,243,190)**
 Use of Excess Reserves is related to the capital plan and other one-time expenditures and is decreasing by 32.2 percent. The General Fund reserves remain above required policy levels and available to fund emergency needs and future capital.

II. General Fund Expenditures

For FY 2022-23, expenditures for the General Fund total \$275.3 million, an increase of \$13.9 million, or 5.3 percent, from FY 2021-22. Major changes in expenditure levels are highlighted below:

- **Compensation** **\$ 10,715,655**
 A variable cost of living increase beginning October 1, 2022 is included in the FY 2022-23 budget. With this adjustment, compensation totals \$126.1 million for an increase of 9.3 percent over the previous fiscal year. Increase in Police and Fire compensation is \$8.9 million. Total new positions in General Fund were eleven, offset by a decrease of eleven positions, for net new positions in General Fund of zero.
- **Benefits – Pension** **\$ 1,073,172**
 Employee retirement benefit costs increased by 8.3 percent for FY 2022-23. The increase is due to the raise in compensation as well as a change in the rate. This change is attributed to an actuarial valuation that reflects a change in post-retirement, mortality assumptions, actuarial cost methods, and amortization policy.
- **Benefits – Fire Pension** **\$ 1,017,499**
 Fire retirement benefit costs increased by 13.2 percent for FY 2022-23. The increase is due to a 12 percent raise in compensation for civil service positions and an average 5 percent raise in compensation for non-civil service positions.
- **Benefits – Social Security** **\$ 253,638**
 Social Security increased 4.0 percent for FY 2022-23 associated with changes to compensation.
- **Benefits – Medical Insurance** **\$ 1,816,471**
 Medical insurance costs increased by 10.2 percent for FY 2022-23. The increase is due to the actual increase to the health insurance plan costs. Both, the city and employee side of the health plan increased for FY 2022-23.

Executive Summary

- **Benefits – Workers Compensation** **\$ 99,505**
 Workers compensation charges increased by 5.4 percent for FY 2022-23. This charge is based on payroll amount of each department and claims completed in the prior year.
- **Supplies – Uniforms** **\$ 133,713**
 Uniform costs have increased by 14.6 percent for FY 2022-23 mainly due to inflation.
- **Supplies – Other Clothing Supplies** **\$ 217,883**
 Other Clothing Supplies has increased by 63.2 percent for FY 2022-23 due to increased cost for providing other clothing supplies and a slight increase in boots allowance from \$130 to \$150.
- **Supplies – Fuel** **\$ 890,314**
 Unleaded fuel costs increased 19.9 percent or \$451.9 thousand, while diesel costs increased 16.2 percent or \$438.4 thousand when compared to FY 2021-22. For FY 2022-23, fuel was budgeted using prior year actuals and incorporating the current increases in fuel prices.
- **Maintenance – Motor Vehicle** **\$ 635,128**
 Vehicle maintenance increased 8.7 percent compared to FY 2021-22 budget based on actual historical data. Maintenance costs have increased due to supply chain, inflation and keeping vehicles longer.
- **Maintenance – Other Equipment** **\$ 394,080**
 Maintenance on other equipment is increasing 41.2 percent for FY 2022-23 primarily due to increased cost related to maintenance and painting of steel dumpsters in solid waste operations. Increase is due to inflation in the cost of the repairs and the number of dumpsters requiring maintenance.
- **Maintenance –Buildings Other** **\$ 89,800**
 Building maintenance cost is increasing 42.7 percent for FY 2022-23. Increase is related to scheduled Uninterrupted Battery Supply (UPS) battery replacements at the Emergency Operations Center.
- **Maintenance –Street System** **\$ 277,317**
 Street system maintenance is increasing 38.6 percent for FY 2022-23. Increase is related to street repair materials pricing.
- **Professional Services** **\$ 196,310**
 Professional services increased 7.2 percent due to the additional cost of a mental health services contract in Fire Suppression, increased costs for contract services provided to Animal Services, and contract changes for the Police Department in FY 2022-23.
- **Professional Services – Other Special Services** **\$ (257,617)**
 Special services decreased 12.3 percent due to reduction in election costs for FY 2022-23.
- **Professional Services – Custodial and Park Maintenance** **\$ 745,153**
 Contract maintenance costs increased 26.1 percent due to the addition of facilities to the custodial contract and increased cost of park maintenance contracts.
- **Utility Collections Office Charges** **\$ 83,696**
 Utility Collections Office charges increased by 7.2 percent due to charges associated with utility billing collections for Solid Waste.

Executive Summary

- **Other Equipment** **\$ 433,977**
 Other Equipment increased by 56.8 percent due to the need for additional dumpsters for new developments and annexation areas and replacement of dumpsters that can no longer be refurbished.
- **Scheduled Charges – IT** **\$ 654,150**
 Information Technology charges increased 8.6 percent. The increase is due to increased cost of hardware maintenance, internet service provider upgrades, the addition of new software, increased cost of Microsoft licensing, and increased costs for replacement of older desktop and laptops.
- **Scheduled Charges – Property Insurance** **\$ 495,974**
 Property insurance increased by 55.7 percent. The increase is due to budgeting for eighteen months and increases in the market.
- **Scheduled Charges – Liability** **\$ 168,568**
 Liability insurance increased by 6.5 percent. The allocation of liability insurance to the departments is determined by the Risk department. Liability costs are based on the number of claims as well as the amount paid as of the last completed fiscal year.
- **Scheduled Charges – Electric** **\$ 475,157**
 Electricity charges increased 27.5 percent for FY 2022-23. Electric charges are budgeted based on electricity usage and cost. The cost of electricity is expected to increase in FY 2022-23 due to the increased cost of natural gas.
- **Capital Outlay – Motor Vehicles** **\$ (476,768)**
 Capital Outlay decreased 100 percent in FY 2022-23. The decrease is due to the reallocation of this cost to another account.
- **Capital Outlay – Office Furniture and Equipment** **\$ (1,455,499)**
 This account decreased due a prior year one-time cost for repair of City of Lubbock Utility Customer Service Center and Citizens Tower basement after 2021 Flooding Event, which was reimbursed by insurance.
- **Capital Outlay – Other Equipment** **\$ (65,646)**
 Capital Outlay – Other Equipment decreased due to one-time expenses in Parks Maintenance from FY 2021-22 not needed for FY 2022-23.
- **Capital Outlay – Vehicle and Equipment Debt** **\$ 177,312**
 Vehicle and Equipment debt payments increased 3.3 percent for FY 2022-23, primarily due to long-service life fire vehicles and landfill equipment. The total payment amount for FY 2022-23 is approximately \$5.5 million.
- **Reimbursements – Engineering and Public Works Dispatch** **\$ 94,469**
 The cost of engineering is distributed to General Fund, Storm Water, and Water/Wastewater Funds. This account is the total reimbursement for engineering services from Storm Water and Water/Wastewater Funds. This also includes reimbursement from the Water/Wastewater Fund for Public Works dispatch. All of the expenses related to engineering services and public works dispatch were moved from these utility funds in FY 2018-19 to gain efficiencies in these areas.
- **Transfer to Capital Program** **\$ (7,405,156)**
 This year the transfer to the capital program totals \$16.2 million. Twenty-four capital projects are funded in the FY 2022-23 General Fund Capital Program, with twenty-three projects totally cash funded and one project funded with Certificates of Obligation. The projects totally funded with cash are Facility Maintenance Fund, Facility Roof Replacements, Neighborhood Plan Development and Implementation, City Facilities to Retail

Executive Summary

Electric, Employee Education Assistance Program, Golf Course Improvements, Park Amenities, Dock and Bridge Replacement, Pickleball Facility A&E, Mae Simmons Cross Country Trail, Water Slide Refurbishing – Clapp, Splash Pads, Outdoor Warning Siren System, LAS Security Fence, Backup Power at Signalized Intersections, American Disability Act Ramp and Sidewalk Project, Transfer Station, Iola Avenue From 122nd St. to FM 1585, Fiber Optic Expansion Continuation, Traffic Signal FY21-22 through FY25-26, Street Maintenance 2023, Next Generation Traffic Signal Detection, Shop Renovation, and WTRDF Cell Construction. The only debt funded project is the Transfer Station project at an expected \$17.2 million and is to be financed on a 20-year Certificate of Obligation.

- **Transfer to Fleet Program** **\$ (68,853)**
This year the transfer to Fleet totals \$5.6 million and funds 48 vehicles and equipment. Solid Waste is replacing six side loaders, a motor grader, a commercial dump truck, a commercial truck with rolloff body, and container truck for \$3.4 million. Other departments receiving new or replacement vehicles or equipment include Facilities, Fire, Police, Paved Streets, Traffic, Codes Administration, Building Safety, Engineering, Park Maintenance, and Animal Services. Additional vehicles were pre-purchased in FY 22 through appropriate reserve funds.

III. Budget Calendar

Following is the calendar of events detailing the budget process:

- 07/25: Last day for Chief Appraiser to certify appraisal roll
- 08/1: Operating and CIP budget presentation to City Council
- 08/9: Regular City Council Meeting – Discuss tax rate (tax rate, effective rate and rollback rate); Take vote on Proposed tax rate; Schedule and announce dates for public hearings on tax rate
- 08/11: File Proposed Budget with City Secretary
- 09/6: Special City Council Meeting – Budget Public Hearing @ 5:30 p.m.; Tax Rate Public Hearing @ 5:30 p.m.; Schedule and announce meeting to adopt rate; First reading of Budget Ordinance/Tax Levy Ordinance
- 09/13: Regular City Council Meeting – Second reading of Budget Ordinance / Tax Levy Ordinance

IV. Texas Truth-in-Taxation Laws

The Texas Constitution and Property Tax Code embody the concept of truth-in-taxation to require taxing units to comply with certain steps in adopting their tax rates. The truth-in-taxation requirements are contained in the Texas Constitution, Chapter 26.

No-New-Revenue Rate

The no-new-revenue tax rate is a calculated rate that provides the City with about the same amount of revenue received during the prior year on properties taxed in both years. If property values increase, the no-new-revenue tax rate will go down, and vice versa. The no-new-revenue tax rate takes the amount of the 2021 tax levy adjusted for refunds and TIF values and takes last year dollars and divides them by this year’s adjusted values (total taxable value minus new improvements and new personal property values). This calculation gives a no-new-revenue tax rate of \$0.476762.

Voter-Approval Rate

The Voter-Approval rate is a calculated maximum rate allowed by law without voter approval. The Voter-Approval rate provides the City with approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus a 3.5 percent increase for those operations and sufficient funds to pay debts in the coming year. If the City adopts a tax rate that is higher than the Voter-Approval rate, an automatic election is triggered that must be held on the November uniform election date. The 2022 voter-approval tax rate is \$0.492595.

Executive Summary

Proposed Tax Rate

During the budget process, the City Council evaluated a proposed tax rate of \$0.48323 per \$100 valuation. The no-new-revenue and voter-approval rates were calculated by, and received from the Lubbock Central Appraisal District. The proposed tax rate exceeded the no-new-revenue rate, but remained below the voter-approval tax rate.

Since the tax rate proposed by the City Council exceeded the no-new-revenue tax rate, the City Council was required to follow legislative guidelines for proposing and adopting a tax rate. These legislative guidelines include:

1. The City Council votes to place a proposal to adopt the rate on the agenda of a future City Council meeting as an action item. This vote is recorded.
2. The proposal specifies the desired rate. The City Council cannot later vote to adopt a proposal to increase taxes by an unspecified amount.
3. If the motion passes, the City Council schedules a public hearing on the proposal.
4. The City Council notifies the public of the date, time and place for the public hearing and provides information about the proposed tax rate at least five days before the public hearing. This notice is titled "Notice of Public Hearing on Tax Increase"
5. After publishing the required notice, the City holds a public hearing. Taxpayers have the opportunity to express their views on the increase at the public hearing. The City Council may adopt the tax rate at the public hearing. If the City Council does not adopt the tax rate at the hearing, the City Council must announce the date, time, and place of the meeting at which it will vote on the tax rate.
6. The Tax Code requires that the City Council adopt the tax rate no less than seven day after the public hearing.

Adopted Tax Rate

Following the required public hearing, the City Council adopted the no-new-revenue rate of \$0.476762 per \$100 valuation. The FY 2022-23 adopted tax rate incorporates a 4.6468 cent decrease from the prior year.

Fiscal Year	Operation & Maintenance	Interest & Sinking Fund	Economic Development	Total
2001	0.427180	0.112820	0.030000	0.570000
2002	0.428440	0.111560	0.030000	0.570000
2003	0.432040	0.107960	0.030000	0.570000
2004	0.415040	0.100660	0.030000	0.545700
2005*	0.334740	0.094960	0.030000	0.459700
2006	0.356300	0.060900	0.030000	0.447200
2007	0.360740	0.071250	0.030000	0.461990
2008	0.353800	0.071250	0.030000	0.455050
2009	0.325400	0.091000	0.030000	0.446400
2010	0.332400	0.084000	0.030000	0.446400
2011	0.332400	0.093770	0.030000	0.456170
2012	0.342000	0.102000	0.030000	0.474000
2013	0.356830	0.105910	0.029370	0.492110
2014	0.360800	0.116560	0.027050	0.504410
2015	0.385000	0.114250	0.023150	0.522400
2016	0.392200	0.122670	0.023150	0.538020
2017	0.378250	0.136620	0.023150	0.538020
2018	0.388250	0.126620	0.023150	0.538020
2019	0.388250	0.136620	0.023150	0.548020
2020	0.403090	0.131780	0.023150	0.558020
2021	0.398672	0.120433	0.022468	0.541573
2022	0.381257	0.120266	0.021707	0.523230
2023	0.348816	0.108317	0.019629	0.476762

* Sales tax swap

Executive Summary

V. Airport Budget Highlights

As Air traffic is returning to pre-pandemic levels, the Airport Fund is experiencing improvement for FY 2022-23. The Airport received \$9.5 million in CARES act funding in April 2020 and funding was used in FY 2021-22. The American Rescue Plan Act (ARPA) funds were made available March 2021. For FY 2022-23, Airport revenue reflects the use of ARPA funds of \$2.3 million and will be reflected as a reimbursement against expenses. The FY 2022-23 budget also expects a \$1.3 million increase in parking revenue and a \$600 thousand increase in terminal revenue along with increases to landing and hangar revenue. Interest revenues are projected to increase almost \$200 thousand.

Expenses for the fund are expected to increase \$1.1 million, or 8.9 percent, from FY 2021-22. The operating budget includes decreases to building maintenance and telephone utilities. Increases to the operating budget are found throughout the budget as operations begin to return to normal and face inflationary increases. Increases to the fund are in compensation to accommodate for an average five percent compensation adjustment as well as to health insurance. Other increases are reflected in chemical and cleaning supplies, vehicle and system maintenance, professional services, property insurance, electric and natural gas costs. Two vehicles for aviation security and a scissor lift and skid steer are included in capital outlay costs. Fund level changes include decreases to vehicle/equipment debt as well as transfer for indirect costs. There is a decrease in cash funding of capital projects of \$303.5 thousand. There is also an increase for Airport Rescue Fire Fighting expense. Expenses will be offset by \$2.3 million reimbursement from ARPA relief funds for both debt service and parking expenses.

The operating model incorporates many variables including interest rates, inflation rates, number of enplanements, Passenger Facility Charge (PFC) rates, Customer Facility Charge (CFC) rates, and changes in the cost or priority of capital projects.

	Budget	Forecast				
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Revenues	\$ 14,666,596	15,598,243	16,247,527	17,174,717	18,197,055	19,321,377
Use of Excess Reserves	-	-	810,147	626,514	-	-
Total Funding Sources	14,666,596	15,598,243	17,057,674	17,801,231	18,197,055	19,321,377
Operating Expenses	9,701,717	9,971,809	10,331,987	10,709,251	11,104,676	11,519,421
Fund Level Expenses	3,732,666	4,156,883	5,352,449	7,091,980	6,649,088	7,427,243
Total Expenses	\$ 13,434,382	14,128,691	15,684,437	17,801,231	17,753,764	18,946,664

Executive Summary

VI. Storm Water Utility Budget Highlights

In FY 2022-23, there will be no rate changes for residential and commercial customers.

Storm Water revenues are expected to increase \$688.9 thousand, or 4.1 percent, from FY 2021-22. This increase is attributed to the addition of residential and commercial accounts.

Expenses are projected to decrease \$1.7million, or 6.5 percent, from FY 2021-22. The department level budget is expected to increase \$420.6 thousand. Increases to the department level budget are in compensation, overtime, retirement, social security, medical insurance, fuel, street system maintenance, fleet vehicle maintenance, professional services, and Information Technology charge. Decreases to the department level budget include decreases in stability and certification pay, workers compensation, computer equipment, other equipment, and liability insurance.

The projects funded with cash include Digital Orthophotography, Canyon and Playa Lakes Restoration and Restudy, Storm Water Rehab and Maintenance, Watershed Boundary and Drainage Studies, FEMA Restudy (System B), Storm Water Vault Improvements, as well as the addition of the Mackenzie Park Dam Structure Evaluation and Restoration.

The fund level expenses will decrease by \$2.1 million or 9.4 percent for FY 2022-23. The debt is expected to decrease by over \$228.3 thousand while fleet capital will increase. The transfer to LP&L (billing services) is projected to increase by \$85.2 thousand. The major increase to the fund level expense is storm water transfer to fleet capital by \$107.9 thousand.

The rate structure incorporated in the model is subject to change depending on many variables. Some of the variables include interest rates, commodity prices, inflation rates, and changes in the cost or priority of capital projects.

	Budget	Forecast				
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Revenues	\$ 25,101,858	25,759,416	25,419,740	25,044,093	24,666,228	24,246,150
Use of Excess Reserves	-	-	-	-	-	53,072
Total Funding Sources	\$ 25,101,858	25,759,416	25,419,740	25,044,093	24,666,228	24,299,223
Operating Expenses	\$ 4,033,869	4,131,038	4,230,577	4,332,548	4,437,012	4,544,032
Fund Level Expenses	20,445,777	21,405,378	19,600,445	20,340,344	18,750,504	19,755,191
Total Expenses	\$ 24,479,646	25,536,416	23,831,022	24,672,892	23,187,516	24,299,223

Residential Rate Structure

Residential Rate - Monthly (Tier 1)	7.30	7.30	7.00	6.70	6.40	6.10
Residential Rate - Monthly (Tier 2)	11.18	11.18	10.72	10.26	9.80	9.34
Residential Rate - Monthly (Tier 3)	14.14	14.14	13.56	12.98	12.40	11.82
Residential Rate - Monthly (Tier 4)	21.22	21.22	20.34	19.47	18.60	17.73

Commercial Rate Structure

Commercial Rate - Monthly	21.22	21.22	20.34	19.47	18.60	17.73
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Executive Summary

VII. Water/Wastewater Utility Budget Highlights

Revenue is expected to increase \$7.1 million, or 4.9 percent, from FY 2021-22. The increase is primarily due to water and wastewater metered sales associated with increase in customer accounts and projected usage. The model reflects no projected increases to the rates in future years, although it is likely such will be needed in future years. Interest earnings account for \$2.4 million increase over prior year. There is a \$4.7 million use of excess reserves budgeted for FY 2022-23.

Expenses for the fund are projected to decrease \$1.5 million, or 1.0 percent, from FY 2021-22. The department level expenses are projected to increase by \$3.2 million or 6.5 percent. Major increases to the department level expenses include an increase to compensation due to an average five percent compensation adjustment and increase to health benefits. Increases are also in chemical supplies, fuel, vehicle maintenance, water and sanitary systems and land maintenance. Other increases include professional services, information technology, property and liability insurance as well as electric and natural gas utilities. The budget also includes the addition of an Administrative Assistant and Meter Shop Technician. Decreases to the department level budget are found primarily in capital outlay. CRMWA payment for FY 2022-23 decreased by over \$280 thousand. Changes to the fund level expenses include a decrease of \$4.7 million. Decreases are to transfer to LP&L, transfer to General Fund for indirect costs and payment in lieu of property tax, and cash funded capital, including fleet. Increases to fund level expenses are for debt, transfer to vehicle replacement fund, and transfer to General Fund for paved streets and franchise fees.

The modeled expenses continue the implementation of the strategic master plan and currently planned projects. The rate structure incorporated in the model is subject to change depending on many variables. Some of these variables may include water/wastewater volumes, interest rates, commodity prices, inflation rates, operational impact of new facilities, any activities or projects as a result of the master plan, and changes in the cost or priority of capital projects. The water/wastewater model differs from the Fund Overview as the model accounts for vacancies and salaries charged to capital projects. This change was made beginning in FY 2020-21. The variance in decreased compensation and benefits for FY 2022-23 is apparent as the model shows use of excess reserves of \$3.0 million for FY 2022-23 while the Fund Overview displays a \$4.7 million use of excess reserves for the same year.

	Budget	Forecast				
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Revenues	\$ 151,470,292	152,945,773	153,802,290	154,696,932	155,591,700	156,463,643
Use of Excess Reserves	3,004,645	-	-	109,058	-	-
Total Funding Sources	\$ 154,474,937	152,945,773	153,802,290	154,805,990	155,591,700	156,463,643
Operating Expenses	50,992,208	52,488,415	53,660,293	54,871,065	56,122,698	57,417,292
Fund Level Expenses	103,482,729	97,470,955	99,625,491	99,934,925	96,178,996	94,050,438
Total Expenses	\$ 154,474,937	149,959,370	153,285,784	154,805,990	152,301,694	151,467,730
Water Rate Analysis						
Base Rate	\$ 18.50	18.50	18.50	18.50	18.50	18.50
Volume Charge						
1,001-5,000 Gallons	4.03	4.03	4.03	4.03	4.03	4.03
5,001-10,000 Gallons	6.97	6.97	6.97	6.97	6.97	6.97
10,001-30,000 Gallons	8.36	8.36	8.36	8.36	8.36	8.36
30,001 + Gallons	8.57	8.57	8.57	8.57	8.57	8.57
Wastewater Rate Analysis						
Base Rate	\$ 16.55	16.55	16.55	16.55	16.55	16.55
Volume Charge	3.71	3.71	3.71	3.71	3.71	3.71

Executive Summary

VIII. LP&L Budget Highlights

The Electric Utility Board of Lubbock Power & Light (LP&L) is pleased to present a budget that aligns with the previous year's forecast and does not recommend a base rate adjustment for FY 2022-23.

Revenues are expected to increase \$40.56 million, or 13.3 percent, for FY 2022-23. Transmission Cost of Service (TCOS) revenues increased by \$7.75 million. The FY 2022-23 projected TCOS revenues include eight months of revenues at the approved \$40.9 million and four months of revenues related to the increased revenue stream once the final filing occurs around May 2023. Offsetting the TCOS revenue is an ERCOT Hold Harmless payment, totaling \$22.0 million. The Power Cost Recovery Factor (PCRFR) revenues increased \$32.77 million, or 16.7 percent, mainly due to a \$53.90 million estimated increase in energy costs; offset by a decrease in transmission costs totaling 15.74 million and capacity costs, totaling \$5.39 million. Miscellaneous revenues increased \$5.49 million due to insurance proceeds expected to be received for the repairs on Massengale turbine. Franchise Fee Equivalent (FFE) revenues increase \$1.47 million, or 11.8 percent, due to increased purchase power costs. Additionally, Interest earnings increased \$0.09 million due to higher yields in the pooled investment portfolio, and outside work order revenues increased \$0.08 million, due to a proposed 20% rate increase in the utility recovery fees for commercial and residential developments. These increases are offset slightly by decreased Uncollectable Metered Revenues of \$0.74 million, or 54.3 percent, based on expectation to recover outstanding bills prior to allowing customers moving over to Retail Choice. The Transfer from the debt service fund decreased \$1.6 million, due to this being the final capitalized interest payment being done in FY 21-22. Transfer from other funds decreased \$0.1 million, or 6.8 percent, mainly due to due to a slight shift in the allocation of the transfer for the utilities' share of the Utility Customer Service Center and AMI debt service, and in the transfer for the vehicle replacement fund.

Expenses for the fund are expected to increase \$33.69 million, or 10.8 percent, from FY 2021-22. These decreases are slightly offset by an increase in Energy/fuel costs of \$51.68 million, or 43.5 percent, due to increased natural gas prices. The FFE and Payment in Lieu of Taxes (PILOT) increased \$1.68 million and \$0.34 million respectively, or 12.7 percent, due to the increase in PCRFR revenues. Debt service increased \$4.89 million, or 14.4 percent, due to the increase in principal and interest payments related to the issuance of revenue bonds to fund approximately \$60.0 million in projects. Compensation increased \$1.1 million, or 5.6 percent due to the addition of two (2) FTE's and a compensation adjustment. Benefits increased \$0.58 million, or 7.0 percent, as a result of the increases in compensation. Scheduled charges increase \$3.40 million, or 49.0 percent, due primarily to large increases in property and liability insurance. The increases are offset slightly by the decrease in the transfer to electric capital of \$8.74 million, or 34.3 percent, due to the utilization of unallocated cash related to savings from closed cash-funded capital projects and a reduction in capital costs. The direct purchase revolving note program fees decreased \$0.31 million, or 94.9 percent, due to the Note Program being terminated early as FY 2022-23 bonds were issued to fund major projects. Transmission costs decrease \$15.74 million, or 29.9 percent, mainly due to transmission costs in SPP being expected to total \$6.3 million for FY 2022-23, which is a decrease of \$21.7 million from the prior year as eight required monthly payments were made from June 1, 2021 to May 31, 2022. Capacity costs decrease \$5.40 million, or 31.6 percent, due to the capacity charges being only related to eight months of the 170MW contract as the contract is set to expire on May 31, 2023.

The rate structure incorporated in the model is subject to change depending on many variables. Some of these variables may include: volumes, weather, interest rates, commodity prices, inflation rates, and the operational impact of new facilities, and changes in the cost or priority of capital projects.

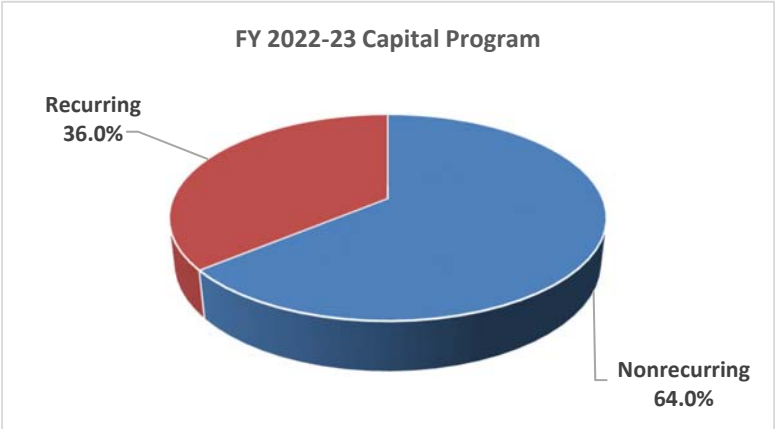
Executive Summary

	Budget	Forecast				
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Revenues	\$ 344,518,015	166,092,420	157,000,400	158,535,348	175,214,685	183,972,700
Use of General Reserve	1,557,209	10,476,844	9,868,849	13,176,555	-	-
Total Funding Sources	346,075,224	176,569,264	166,869,248	171,711,903	175,214,685	183,972,700
Operating Expenditures	268,845,061	98,125,044	89,179,847	91,826,445	94,272,310	96,115,729
Fund Level Expenditures	77,230,164	78,444,220	77,689,402	79,885,458	80,583,374	79,257,997
Total Expenditures	\$ 346,075,224	176,569,264	166,869,248	171,711,903	174,855,684	175,373,727
Projected Base Rate Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Rates for LP&L are located in the LP&L section of the Operating Budget and Capital Program - Volume II.

IX. FY 2022-23 Capital Program

The FY 2022-23 Adopted Budget includes \$147.9 million in capital expenditures. Of that, 36.0 percent, or \$53.2 million, are recurring capital expenditures that are budgeted each year. 64.0 percent, or \$94.7 million are nonrecurring projects that do not occur each year and a portion of them are significant projects and expenditures.



Recurring Capital Projects

The recurring capital projects included in the budget are for general repair, replacement, or maintenance of City assets and are included in the budget each year. The assets include facilities, existing infrastructure such as roadways, fiber, traffic signals, traffic signs, electric lines and meters, water and wastewater lines and meters, upgrades to water and wastewater plants, and replacement of meters as well as vehicles and equipment.

Nonrecurring Capital Projects

The nonrecurring projects total \$94.7 million in FY 2022-23. The projects are broken down into the following categories:

Administrative Services

Administrative Services has two nonrecurring projects budgeted in FY 2022-23 budget totaling \$700.0 thousand. These projects are as follows: City Facilities to Retail Electric for \$200.0 thousand and Employee Education Assistance Program – ARPA for \$500.0 thousand.

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Airport

Airport has three nonrecurring projects budgeted in FY 2022-23 budget totaling \$4.2 million. These projects are as follows: Roof Repair and Replacement for \$1.0 million, Cargo Apron Expansion for \$1.5 million, and Extend Taxiway L for \$1.7 million.

Arts and Entertainment Facilities

Arts and Entertainment Facilities has four nonrecurring projects budgeted in FY 2022-23 totaling \$695.0 thousand. These projects are as follows: Civic Center Exterior Repair and Upgrade for \$179.2 thousand, Civic Center Parking Lot Repair for \$209.9 thousand, Civic Center Rebranding Project for \$80.8 thousand, and Civic Center Equipment Replacement and Upgrade for \$225.0 thousand.

Cemetery

Cemetery has one nonrecurring project budgeted in FY 2022-23 totaling \$323.5 thousand for Cemetery Perimeter Fencing.

Central Business District TIF

Central Business District TIF has one nonrecurring project budgeted in FY 2022-23 totaling \$1.4 million for Utility Upgrades, Gateways, and Greenspace.

Cultural and Recreational Services

Cultural and Recreational Services includes projects for Libraries, Parks, and Cultural Arts. It has four nonrecurring projects totaling \$5.4 million. These projects are as follows: Pickleball Facility A&E for \$47.4 thousand, Mae Simmons/Cross Country Trail for \$210,000, Water Slide Refurbishing for \$15.3 thousand, and ARPA – Aquatic Facilities for \$5.1 million.

Gateway

Gateway does not have nonrecurring projects budgeted in FY 2022-23.

Internal Services

Internal Services has eight nonrecurring projects budgeted in FY 2022-23 budget totaling \$12.7 million. The significant projects included in the FY 2022-23 budget are as follows: General Fund Vehicle Replacement FY 2022-23 for \$5.6 million, General Fund Vehicle Replacement FY 2023 Tax Note for \$4.8 million, FY 2022-23 Radio Shop – Radio System Upgrade for \$850.0 thousand, Water/Wastewater Vehicle Replacement FY 2022-23 for \$706.6 thousand, and Storm Water Vehicle Replacement FY 2022-23 for \$650.0 thousand.

Lubbock Business Park TIF

Lubbock Business Park TIF does not have nonrecurring projects budgeted in FY 2022-23.

Lubbock Power and Light (LP&L)

LP&L has ten projects in the FY 2022-23 budget that are nonrecurring totaling \$25.5 million. The significant projects included in the FY 2022-23 budget are as follows: ERCOT – TDSP for \$15.2 million, Yellowhouse Substation Capacity Upgrade for \$2.95 million, McDonald Substation Capacity Upgrade for \$2.95 million, FY 2022-23 Vehicles and Equipment for \$1.7 million, and 4kV Distribution Conversion for \$1.65 million.

North Overton TIF

North Overton TIF does not have nonrecurring projects budgeted in FY 2022-23.

Public Safety

Public Safety has two nonrecurring projects budgeted for FY 2022-23 in the amount of \$120.0 thousand. These projects are as follows: Outdoor Warning Siren System for \$30,000 and LAS Security Fence for \$90,000.

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Public Works

Public Works has four nonrecurring projects budgeted in FY 2022-23 in the amount of \$18.7 million. These projects are as follows: Transfer Station for \$17.2 million, Iola Avenue from 122nd Street to FM 1585 for \$1.2 million, WTRDF Cell Construction for \$290.9 thousand, and Shop Renovation for \$30,000.

Storm Water

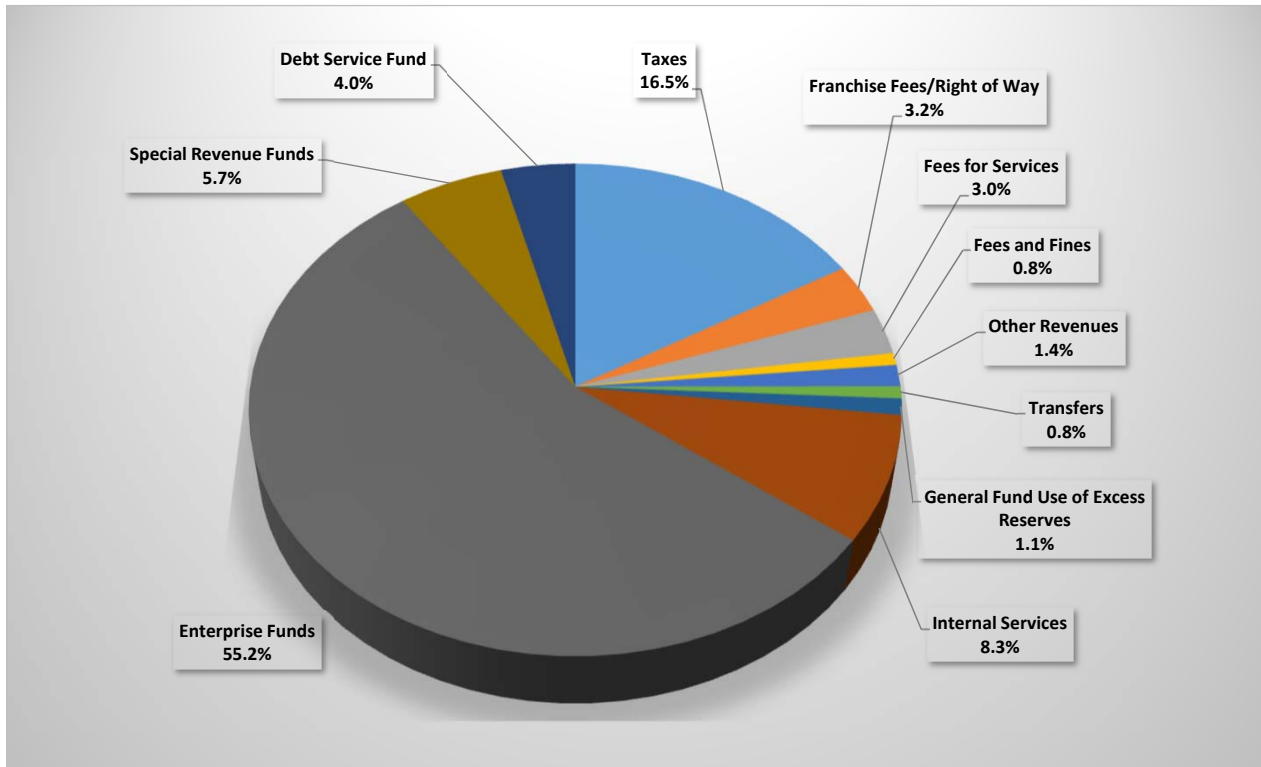
Storm Water has four nonrecurring projects budgeted for FY 2022-23 in the amount of \$3.5 million. The projects are as follows: Canyon and Playa Lakes Restoration and Restudy for \$1.75 million, Mackenzie Park Dam Structure Evaluation and Restoration for \$1.0 million, FEMA Restudy – System B for \$500.0 thousand, and Watershed Boundary and Drainage Studies for \$250.0 thousand.

Water/Wastewater

Water/Wastewater has fourteen nonrecurring projects budgeted for FY 2022-23 in the amount of \$21.5 million. The significant projects included in the FY 2022-23 budget are as follows: Downtown Sewer Line Replacement for \$6.5 million, North Terminal Storage Reservoir Improvements for \$6.0 million, Major Sewer Line Condition Assessment and Repair for \$1.5 million, Roberts County Well Field New Transmission Line for \$1.5 million, Northwest Loop 289 Interceptor Project Phase I for \$1.25 million, Water Reclamation Plant Replacement FY 2022-23 for \$1.0 million, SEWRP Plant # 4 Secondary Clarifier Rehabilitation for \$900.0 thousand, and Lead Service Line Replacement for \$750.0 thousand.

FY 2022-23 Capital Plan	Nonrecurring	Recurring	Total CIP
Administrative Services	\$ 700,000	607,400	1,307,400
Airport	4,205,200	1,170,316	5,375,516
Arts and Entertainment	694,988	100,000	794,988
Central Business District TIF	1,378,955		1,378,955
Cemetery	323,491		323,491
Cultural and Recreational Services	5,416,999	603,898	6,020,897
Internal Services	12,698,390		12,698,390
Lubbock Power and Light	25,470,273	16,782,500	42,252,773
North Overton TIF		3,500,000	3,500,000
Public Safety	120,000		120,000
Public Works	18,715,900	12,975,000	31,690,900
Storm Water Utility	3,500,000	960,000	4,460,000
Wastewater Utility	10,450,000	4,550,000	15,000,000
Water Utility	11,050,000	11,940,000	22,990,000
Total	\$ 94,724,196	53,189,114	147,913,310

City of Lubbock
FY 2022-23 Summary of All Funding Sources



FUNDING SOURCES	Actual	Actual	Actual	Budget	Budget
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Taxes	\$ 137,818,250	145,388,174	157,516,522	156,885,901	169,621,473
Franchise Fees/Right of Way	26,978,271	25,857,142	29,115,534	30,352,473	33,063,825
Fees for Services	27,711,466	26,818,228	30,202,072	29,436,295	30,945,021
Fees and Fines	7,663,055	7,116,430	7,491,505	7,184,167	8,076,597
Other Revenues	13,627,127	21,605,949	14,688,563	13,959,602	14,431,365
Transfers	6,253,950	16,591,841	7,027,332	7,355,427	8,148,383
General Fund Use of Excess Reserves	553,834	-	-	16,259,358	11,016,168
Internal Services	61,397,252	65,983,388	70,985,608	75,882,420	84,751,406
Enterprise Funds	419,054,621	430,074,360	482,826,623	528,451,417	566,312,141
Special Revenue Funds	45,875,993	51,273,172	66,903,864	57,001,377	58,209,913
Debt Service Fund	54,061,105	64,549,421	69,645,535	43,127,363	41,285,452
TOTAL ALL FUNDING SOURCES	\$ 800,994,925	855,258,105	936,403,158	965,895,800	1,025,861,744

* General Fund Use of Excess Reserves is only shown for those years that are budgeted numbers, not actual receipts.

The City of Lubbock has many different types of funding sources with the majority of General Fund revenues coming from tax revenues, both sales tax and property tax. Other General Fund revenue sources include Franchise Fees/Right of Way, Fees and Fines, and Transfers. Internal Service Fund sources of funding are internal and are funded from all other departments. The majority of the revenues are generated by the Enterprise Funds. Most of these revenues are from utilities such as water/wastewater, electric, and storm water. Funding sources in each Special Revenue Fund are specific to the objectives of the fund. The notable increases in revenues include the Enterprise Funds by \$37.9 million, Taxes by \$12.7 million, and the Internal Service Funds by \$8.9 million. The increases are offset by a decrease of \$1.8 million in the Debt Service Fund.

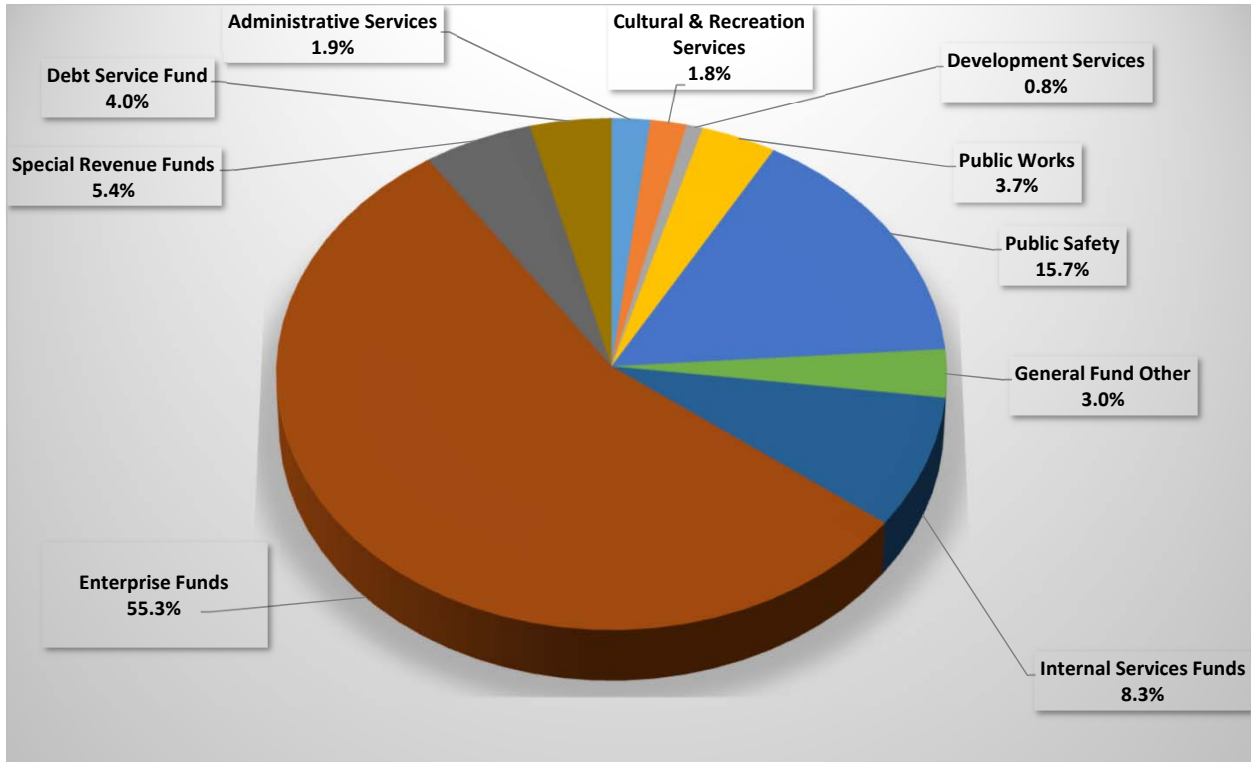
Funding Source Summary - General Fund

	Actual	Actual	Actual	Amended	Budget	% Change
TAXES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Property Taxes	\$ 63,597,746	69,119,990	71,996,064	73,560,749	76,353,893	3.8
Delinquent Taxes/Penalties & Interest	830,384	818,827	1,248,882	727,111	859,804	18.2
Sales Tax	71,646,844	73,978,320	82,499,994	80,864,363	90,647,776	12.1
Mixed Beverage Tax	1,494,476	1,200,459	1,529,424	1,463,100	1,500,000	2.5
Bingo Tax	248,800	270,578	242,158	270,578	260,000	(3.9)
TOTAL TAXES	137,818,250	145,388,174	157,516,522	156,885,901	169,621,473	8.1
FRANCHISE FEES/RIGHT OF WAY						
Suddenlink	1,915,170	1,799,911	1,638,182	1,722,891	1,800,000	4.5
Xcel Energy	243,175	550	224,166	245,000	245,000	-
Atmos	2,459,370	2,361,736	3,065,997	3,502,188	3,800,000	8.5
South Plains Electric Coop.	1,667,782	1,413,898	1,862,534	1,668,725	1,938,000	16.1
West Texas Gas	19,862	15,978	34,627	17,896	20,000	11.8
In Lieu of Franchise	17,887,055	18,209,202	20,670,980	21,505,773	23,370,825	8.7
Telecom ROW	2,785,856	2,055,867	1,619,048	1,690,000	1,890,000	11.8
TOTAL FRANCHISE FEES/RIGHT OF WAY	26,978,271	25,857,142	29,115,534	30,352,473	33,063,825	8.9
FEES FOR SERVICES						
Development Services	241,019	259,672	370,892	268,060	294,500	9.9
General Government	247,679	163,571	257,399	174,940	228,330	30.5
City Secretary	420,355	395,693	437,491	344,100	400,125	16.3
Public Safety	906,340	732,823	728,513	690,839	688,331	(0.4)
Public Works/Solid Waste	24,434,009	24,539,553	27,297,700	26,586,532	27,884,964	4.9
Public Health	76,093	41,555	30,103	71,645	70,713	(1.3)
Animal Shelter	77,057	78,568	75,175	84,600	86,500	2.2
Cultural/Recreational	947,920	382,285	676,721	908,854	972,878	7.0
Museum	360,996	224,508	328,078	306,725	318,680	3.9
TOTAL FEES FOR SERVICES	27,711,466	26,818,228	30,202,072	29,436,295	30,945,021	5.1
FEES AND FINES						
Licenses and Permits	4,178,656	4,549,985	4,742,815	4,554,942	5,300,037	16.4
Intergovernmental	635,291	454,218	492,572	496,037	537,899	8.4
Fines and Forfeitures	2,849,108	2,112,227	2,256,118	2,133,188	2,238,661	4.9
TOTAL FEES AND FINES	7,663,055	7,116,430	7,491,505	7,184,167	8,076,597	12.4
OTHER REVENUES						
Interest Earnings	1,991,407	1,819,877	461,841	1,273,900	1,425,681	11.9
In Lieu of Property Tax	10,137,926	10,544,460	11,027,031	11,228,011	11,204,308	(0.2)
Rental	18,441	13,769	36,912	18,441	20,000	8.5
Recoveries of Expenditures	755,512	734,338	963,193	822,426	1,079,433	31.2
Oil and Gas Royalties	346,525	220,902	304,488	327,775	375,000	14.4
Other	377,316	8,272,603	1,895,099	289,049	326,943	13.1
TOTAL OTHER REVENUES	13,627,127	21,605,949	14,688,563	13,959,602	14,431,365	3.4
TRANSFERS						
Transfers from LP&L	1,155,378	1,266,838	1,742,352	1,896,328	2,493,965	31.5
Transfers from Water/Wastewater Fund	2,620,164	2,429,407	2,524,386	2,691,625	2,759,560	2.5
Transfers from Solid Waste	-	-	-	-	-	-
Transfers from Airport Fund	1,855,620	1,999,528	2,003,289	1,983,662	2,119,166	6.8
Transfers from Risk Fund	-	169,300	169,300	178,400	174,000	(2.5)
Transfers from Stormwater	622,788	739,480	588,005	605,412	601,692	(0.6)
TOTAL TRANSFERS	6,253,950	6,604,553	7,027,332	7,355,427	8,148,383	10.8
TOTAL REVENUE SOURCES	220,052,119	233,390,476	246,041,528	245,173,865	264,286,664	7.8
Use of Excess Reserves	553,834	-	-	16,259,358	11,016,168	(32.2)
TOTAL FUNDING SOURCES	\$ 220,605,953	233,390,476	246,041,528	261,433,223	275,302,832	5.3

Funding Source Summary by Fund

	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
INTERNAL SERVICE FUNDS						
Fleet	\$ 6,704,664	8,041,120	8,184,176	8,412,638	9,621,426	14.4
Health Benefits	30,961,423	33,275,911	37,536,871	38,366,352	39,661,026	3.4
Information Technology	10,614,809	10,467,898	10,198,523	10,290,426	11,679,888	13.5
Telecommunications	1,761,943	2,017,722	1,510,291	1,543,403	1,550,790	0.5
GIS and Data Services	873,159	889,577	873,944	952,443	860,024	(9.7)
Radio Shop	2,704,360	2,609,607	2,492,159	2,578,148	2,714,208	5.3
Investment Pool	155,975	193,775	210,900	200,331	268,990	34.3
Print Shop/Warehouse	646,429	591,454	607,308	677,601	672,250	(0.8)
Risk Management	6,974,490	7,896,325	9,371,437	12,861,077	17,722,804	37.8
TOTAL INTERNAL SERVICE FUNDS	61,397,252	65,983,388	70,985,608	75,882,420	84,751,406	11.7
ENTERPRISE FUNDS						
Airport	15,569,408	13,688,727	13,765,680	12,341,498	14,666,596	18.8
Cemetery	654,401	813,910	1,031,673	802,846	1,130,312	40.8
Civic Centers	2,900,125	3,595,352	3,212,134	3,207,752	3,740,769	16.6
Lake Alan Henry	866,480	976,750	718,345	662,052	716,099	8.2
LP&L	219,112,934	223,756,221	278,598,576	312,390,049	346,075,224	10.8
Storm Water	28,637,409	28,404,280	28,306,401	26,186,449	25,101,858	(4.1)
Transit	13,644,999	14,152,316	14,569,932	15,181,360	18,707,523	23.2
Water/ Wastewater	137,668,866	144,686,804	142,623,883	157,679,410	156,173,761	(1.0)
TOTAL ENTERPRISE FUNDS	419,054,621	430,074,360	482,826,623	528,451,417	566,312,141	7.2
SPECIAL REVENUE FUNDS						
Abandoned Vehicles	1,078,712	1,145,162	1,753,231	1,376,100	1,625,000	18.1
Animal Assistance Program	242,682	324,185	310,714	284,000	284,000	-
Bell Farms Public Improvement District	30,422	70,190	141,569	192,281	292,007	51.9
Cable Services Fund	639,645	684,365	633,075	524,181	614,675	17.3
Central Business District TIF	1,168,879	1,301,996	1,745,228	1,534,680	1,497,509	(2.4)
Community Development	5,976,169	10,278,923	23,984,365	12,038,657	6,258,343	(48.0)
Criminal Investigation Fund	356,805	149,346	240,231	265,000	197,600	(25.4)
Department of Justice Asset Sharing	11,121	436	237	37,000	21,235	(42.6)
Economic Development	3,841,626	4,078,474	4,189,873	4,309,471	4,430,064	2.8
Gateway Streets	8,456,436	8,356,394	9,401,181	9,413,979	9,904,581	5.2
Grants	1,470,420	1,439,851	1,310,401	4,723,921	5,526,360	17.0
Hotel Occupancy Tax	7,852,612	5,934,574	7,632,150	6,800,000	8,723,900	28.3
Lubbock Business Park TIF	653,836	3,274,696	619,669	642,760	1,033,988	60.9
Lubbock Economic Development Alliance	6,513,349	6,725,302	7,499,999	7,344,980	8,188,793	11.5
Municipal Court	221,466	208,948	277,144	224,975	259,710	15.4
North and East Lubbock N & I Fund	242,573	290,221	274,039	294,998	337,500	14.4
North Overton Public Improvement District	855,834	842,361	741,738	832,346	979,458	17.7
North Overton TIF	5,495,408	5,353,367	5,321,310	5,275,824	6,614,983	25.4
North Point Public Improvement District	243,289	262,738	262,897	263,928	565,378	114.2
Northwest Passage Public Improvement District	-	-	-	-	8,647	-
Quincy Park Public Improvement District	165,965	189,183	193,924	209,914	258,315	23.1
Truancy Prevention and Diversion	133,749	117,766	118,832	89,916	121,862	35.5
Upland Crossing Public Improvement District	-	122	5,807	48,500	180,826	272.8
Valencia Public Improvement District	30,823	46,883	51,278	74,066	70,565	(4.7)
Vintage Township Public Improvement Dist.	194,173	197,691	194,971	199,900	202,800	1.5
Willow Bend Villas Public Improvement Dist.	-	-	-	-	11,813	-
TOTAL SPECIAL REVENUE FUNDS	45,875,993	51,273,172	66,903,864	57,001,377	58,209,913	2.1
SUBTOTAL ALL FUNDS	743,882,336	767,936,874	854,106,571	922,768,437	984,576,292	6.7
DEBT SERVICE FUND						
Debt Service Fund	54,061,105	64,549,421	69,645,535	43,127,363	41,285,452	(4.3)
TOTAL DEBT SERVICE FUND	54,061,105	64,549,421	69,645,535	43,127,363	41,285,452	(4.3)
TOTAL ALL FUNDS	\$ 800,994,925	855,258,105	936,403,158	965,895,800	1,025,861,744	6.2

**City of Lubbock
FY 2022-23 Summary of All Expenses**



	Actual	Actual	Actual	Budget	Budget
TOTAL EXPENDITURES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Administrative Services	\$ 17,642,561	18,906,931	20,802,129	19,594,953	19,602,600
Cultural & Recreation Services	15,164,661	14,304,491	14,909,439	17,482,621	18,373,948
Development Services	6,182,538	6,153,058	6,742,599	7,719,476	8,227,932
Public Works	24,299,840	25,687,335	27,220,139	34,743,145	38,272,489
Public Safety	127,658,434	122,343,928	130,860,991	144,559,919	159,829,782
General Fund Other	29,657,920	26,622,239	32,173,803	37,333,110	30,996,081
Internal Services Funds	59,763,363	64,929,696	67,486,752	75,664,924	84,640,672
Enterprise Funds	407,823,641	419,182,971	451,361,257	528,451,416	564,457,717
Special Revenue Funds	42,660,926	48,451,081	63,623,175	54,625,824	55,448,056
Debt Service Fund	50,747,401	64,549,421	69,645,535	43,127,363	41,285,452
TOTAL ALL FUNDS	\$ 781,601,283	811,131,150	884,825,818	963,302,750	1,021,134,728

Total expenditures for all City of Lubbock funds are projected to increase \$57.8 million for FY 2022-23. Out of the total \$1.021 billion budget, 27 percent is dedicated to the General Fund. The General Fund supports the majority of basic City services such as Streets, Parks, Libraries, Museums, Public Health, Code Enforcement, Animal Services, Police, and Fire. Public Safety expenditures represent 58 percent of the General Fund budget and 15.7 percent of the total when all funds are combined. The Enterprise Funds budget is 55.2 percent of the total for all funds with 50.2 percent of the amount appropriated for the Enterprise Funds is allocated to Lubbock Power and Light.

Appropriation Summary - General Fund

	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
ADMINISTRATIVE SERVICES						
City Attorney	\$ 2,102,516	2,218,553	2,127,812	2,311,801	2,437,010	5.4
City Council	559,005	544,097	587,083	659,268	633,878	(3.9)
City Manager	1,640,482	1,731,906	1,799,551	1,829,171	1,905,422	4.2
City Secretary	1,104,801	1,167,558	1,770,106	2,068,531	1,813,253	(12.3)
Facilities Management	3,295,819	3,490,903	5,097,344	5,490,152	4,945,297	(9.9)
Finance	2,898,465	2,779,728	2,837,970	3,181,538	3,621,364	13.8
Human Resources	575,264	817,571	813,816	1,003,260	1,064,755	6.1
Internal Audit	291,957	311,245	254,365	395,703	432,433	9.3
Non Departmental	4,558,571	5,073,397	4,754,051	1,814,864	1,934,439	6.6
Communications and Marketing	615,680	771,974	760,032	840,665	814,749	(3.1)
TOTAL ADMINISTRATIVE SERVICES	17,642,561	18,906,931	20,802,129	19,594,953	19,602,600	0.0
CULTURAL & RECREATION SVCS						
Library	3,561,033	3,514,629	3,706,124	3,981,358	4,165,030	4.6
Cultural Arts	1,165,212	1,021,365	1,040,513	1,283,936	1,377,824	7.3
Parks and Recreation	10,438,416	9,768,497	10,162,801	12,217,326	12,831,094	5.0
TOTAL CULTURAL & RECREATION SVCS	15,164,661	14,304,491	14,909,439	17,482,621	18,373,948	5.1
DEVELOPMENT SERVICES						
Building Safety	2,367,205	2,283,835	2,461,545	2,682,799	2,851,423	6.3
Code Enforcement	2,280,825	2,281,901	2,527,665	2,946,020	3,022,650	2.6
Environmental Health	822,599	828,717	842,154	1,063,526	1,243,739	16.9
Planning	711,910	758,605	911,234	1,027,131	1,110,120	8.1
TOTAL DEVELOPMENT SERVICES	6,182,538	6,153,058	6,742,599	7,719,476	8,227,932	6.6
PUBLIC WORKS/SOLID WASTE						
Engineering	901,660	654,154	657,216	815,943	1,102,864	35.2
Solid Waste	16,030,105	17,675,673	18,498,285	24,525,144	27,005,644	10.1
Streets	3,863,505	3,922,865	4,394,880	5,353,812	5,799,240	8.3
Traffic	3,504,570	3,434,644	3,669,757	4,048,247	4,364,741	7.8
TOTAL PUBLIC WORKS/SOLID WASTE	24,299,840	25,687,335	27,220,139	34,743,145	38,272,489	10.2
PUBLIC SAFETY						
Animal Services	2,311,037	2,085,469	2,182,730	2,650,648	3,029,395	14.3
Fire	54,624,050	45,776,737	57,379,823	59,738,459	67,110,237	12.3
Municipal Court	1,866,208	1,879,738	1,722,739	1,958,215	2,053,519	4.9
Police	67,341,293	70,765,408	67,415,231	78,194,399	85,405,607	9.2
Public Health	1,515,846	1,836,576	2,160,467	2,018,198	2,231,024	10.5
TOTAL PUBLIC SAFETY	127,658,434	122,343,928	130,860,991	144,559,919	159,829,782	10.6
OTHER						
Transfer to Grants	25,126	2,225	1,709	-	-	-
Transfer to CIP (Pay-as-you-go)	12,581,062	13,440,888	15,529,618	22,477,115	15,925,638	(29.1)
Transfer to Citibus	2,997,383	3,258,473	1,629,237	1,629,237	2,400,000	47.3
Transfer to Cemetery	226,971	354,223	416,289	325,433	317,374	(2.5)
Transfer to Gateway	6,945,771	6,789,277	9,357,689	8,837,078	9,701,870	9.8
Transfer to North & East Lbk Nghbrhd & Infrstrtr Fund	233,905	173,960	274,039	294,998	337,500	14.4
Transfer to CBD TIF	77,968	24,851	-	-	-	-
Transfer to Civic Centers	-	-	310,025	-	-	-
Transfer to Fleet CIP (Vehicles)	4,043,880	2,459,510	4,551,851	3,689,699	2,228,666	(39.6)
Transfer to LP&L - CT (Solid Waste)	81,198	-	-	-	-	-
Transfer to LP&L - CIS Debt (SW)	108,387	-	-	-	-	-
Transfer to LP&L - Collections (SW)	-	-	-	-	-	-
Transfer to Debt Service Fund	2,242,810	-	-	-	-	-
Transfer to Economic Development Fund	-	62,000	62,000	79,550	85,033	6.9
Bond Sale Charges	20,709	56,832	14,596	-	-	-
SIB Loan Payment	72,750	-	-	-	-	-
Transfer to Internal Service Fund	-	-	26,750	-	-	-
TOTAL OTHER	29,657,920	26,622,239	32,173,803	37,333,110	30,996,081	(17.0)
TOTAL GENERAL FUND	\$ 220,605,953	214,017,982	232,709,100	261,433,223	275,302,832	5.3

Appropriation Summary by Fund

INTERNAL SERVICE FUNDS	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Fleet	\$ 6,704,664	8,041,120	8,110,031	8,320,357	9,621,426	15.6
Health Benefits	30,961,423	33,275,911	37,536,871	38,366,352	39,661,026	3.4
Information Technology	10,573,756	9,930,842	9,177,751	10,290,426	11,679,888	13.5
Telecommunications	1,761,943	2,017,722	1,241,116	1,543,403	1,550,790	0.5
GIS and Data Services	733,416	791,423	647,924	952,443	860,024	(9.7)
Radio Shop	2,208,135	2,202,644	2,243,334	2,452,934	2,603,473	6.1
Investment Pool	155,975	182,256	207,554	200,331	268,990	34.3
Print Shop/Warehouse	646,429	591,454	607,308	677,601	672,250	(0.8)
Risk Management	6,017,621	7,896,325	7,714,864	12,861,077	17,722,804	37.8
TOTAL INTERNAL SERVICE FUNDS	59,763,363	64,929,696	67,486,752	75,664,924	84,640,672	11.9
ENTERPRISE FUNDS						
Airport	12,774,145	13,514,847	13,486,304	12,341,498	13,434,383	8.9
Cemetery	654,401	597,873	554,543	802,846	1,130,312	40.8
Civic Centers	2,659,931	3,595,352	2,431,326	3,207,752	3,740,769	16.6
Lake Alan Henry	866,480	636,884	658,372	662,052	716,099	8.2
LP&L	216,529,701	223,756,221	259,342,767	312,390,049	346,075,224	10.8
Storm Water	23,025,118	23,475,871	24,769,898	26,186,449	24,479,646	(6.5)
Transit	13,644,999	14,152,316	14,569,932	15,181,360	18,707,523	23.2
Water/ Wastewater	137,668,866	139,453,606	135,548,115	157,679,410	156,173,761	(1.0)
TOTAL ENTERPRISE FUNDS	407,823,641	419,182,971	451,361,257	528,451,416	564,457,717	6.8
SPECIAL REVENUE FUNDS						
Abandoned Vehicles	791,262	1,100,416	1,615,837	1,376,100	1,625,000	18.1
Animal Assistance Program	242,682	324,185	309,227	284,000	284,000	-
Bell Farms Public Improvement District	4,225	16,147	50,488	121,385	233,778	92.6
Cable Services Fund	530,856	684,365	22,197	167,033	500,000	199.3
Central Business District TIF	1,168,879	1,301,996	1,745,228	1,448,354	1,371,528	(5.3)
Community Development	5,976,169	10,278,923	23,984,365	12,038,657	6,258,343	(48.0)
Criminal Investigation Fund	356,805	149,346	90,174	265,000	197,600	(25.4)
Department of Justice Asset Sharing	11,121	-	-	37,000	21,235	(42.6)
Economic Development	3,821,798	3,909,135	4,101,575	4,309,471	4,430,064	2.8
Gateway Streets	8,456,436	8,356,394	8,940,324	9,413,979	8,765,392	(6.9)
Grants	1,470,420	1,439,851	1,310,401	4,723,921	5,526,360	17.0
Hotel Occupancy Tax	7,724,793	5,922,422	7,632,150	6,800,000	8,723,900	28.3
Lubbock Business Park TIF	189,979	3,274,696	14,494	22,962	24,129	5.1
Lubbock Economic Development Alliance	6,513,349	6,725,302	7,499,999	7,344,980	8,188,793	11.5
Municipal Court	108,480	103,826	144,211	224,975	202,010	(10.2)
North and East Lubbock N & I Fund	233,215	290,221	273,365	294,998	337,500	14.4
North Overton Public Improvement District	534,548	545,976	613,714	808,284	859,874	6.4
North Overton TIF	3,998,581	3,486,169	4,651,035	4,133,938	6,614,983	60.0
North Point Public Improvement District	150,659	99,698	133,260	247,017	565,378	128.9
Northwest Passage Public Improvement District	-	-	-	-	8,647	-
Quincy Park Public Improvement District	116,893	154,968	156,101	197,846	258,315	30.6
Truancy Prevention and Diverson	68,750	56,250	100,000	82,500	89,500	8.5
Upland Crossing Public Improvement District	-	122	5,807	9,458	81,362	760.2
Valencia Public Improvement District	4,455	32,983	41,019	74,066	70,565	(4.7)
Vintage Township Public Improvement Dist.	186,569	197,691	188,204	199,900	202,800	1.5
Willow Bend Villas Public Improvement Dist.	-	-	-	-	7,000	-
TOTAL SPECIAL REVENUE FUNDS	42,660,926	48,451,081	63,623,175	54,625,824	55,448,056	1.5
SUBTOTAL ALL FUNDS	730,853,883	746,581,729	815,180,284	920,175,388	979,849,276	6.5
DEBT SERVICE FUND						
Debt Service Fund	50,747,401	64,549,421	69,645,535	43,127,363	41,285,452	(4.3)
TOTAL DEBT SERVICE FUND	50,747,401	64,549,421	69,645,535	43,127,363	41,285,452	(4.3)
TOTAL ALL FUNDS	\$ 781,601,283	811,131,150	884,825,818	963,302,750	1,021,134,728	6.0

Position History - General Fund

	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
ADMINISTRATIVE SERVICES						
City Attorney	16	16	15	15	15	-
City Council	3	3	3	3	3	-
City Manager	9	9	9	9	9	-
City Secretary	10	10	10	10	11	1
Facilities Management	17	17	17	16	16	-
Finance	31	31	31	32	33	1
Human Resources	6	9	10	11	11	-
Internal Audit	3	3	3	3	3	-
Non Departmental	-	-	-	-	-	-
Public Information and Call Center	8	10	11	11	9	(2)
TOTAL ADMINISTRATIVE SERVICES	103	108	109	110	110	-
DEVELOPMENT SERVICES						
Building Safety	30	30	30	31	32	1
Codes	26	27	27	29	28	(1)
Environmental Health	11	11	13	15	16	1
Planning	8	10	11	11	11	-
TOTAL DEVELOPMENT SERVICES	75	78	81	86	87	1
CULTURAL & RECREATION SVCS						
Library	36	36	36	35	35	-
Cultural Arts	9	9	9	9	9	-
Parks	79	81	82	83	79	(4)
TOTAL CULTURAL & RECREATION SVCS	124	126	127	127	123	(4)
PUBLIC WORKS/SOLID WASTE						
Engineering	45	45	45	45	45	-
Solid Waste	96	96	96	99	99	-
Streets	52	52	52	47	43	(4)
Traffic	34	34	34	34	34	-
TOTAL PUBLIC WORKS/SOLID WASTE	227	227	227	225	221	(4)
PUBLIC SAFETY						
Animal Services	25	25	27	27	29	2
Fire	435	438	439	441	446	5
Municipal Court	21	21	21	21	21	-
Police	565	577	578	573	573	-
Public Health	24	40	50	50	50	-
TOTAL PUBLIC SAFETY	1,070	1,101	1,115	1,112	1,119	7
TOTAL GENERAL FUND	1,599	1,640	1,659	1,660	1,660	-

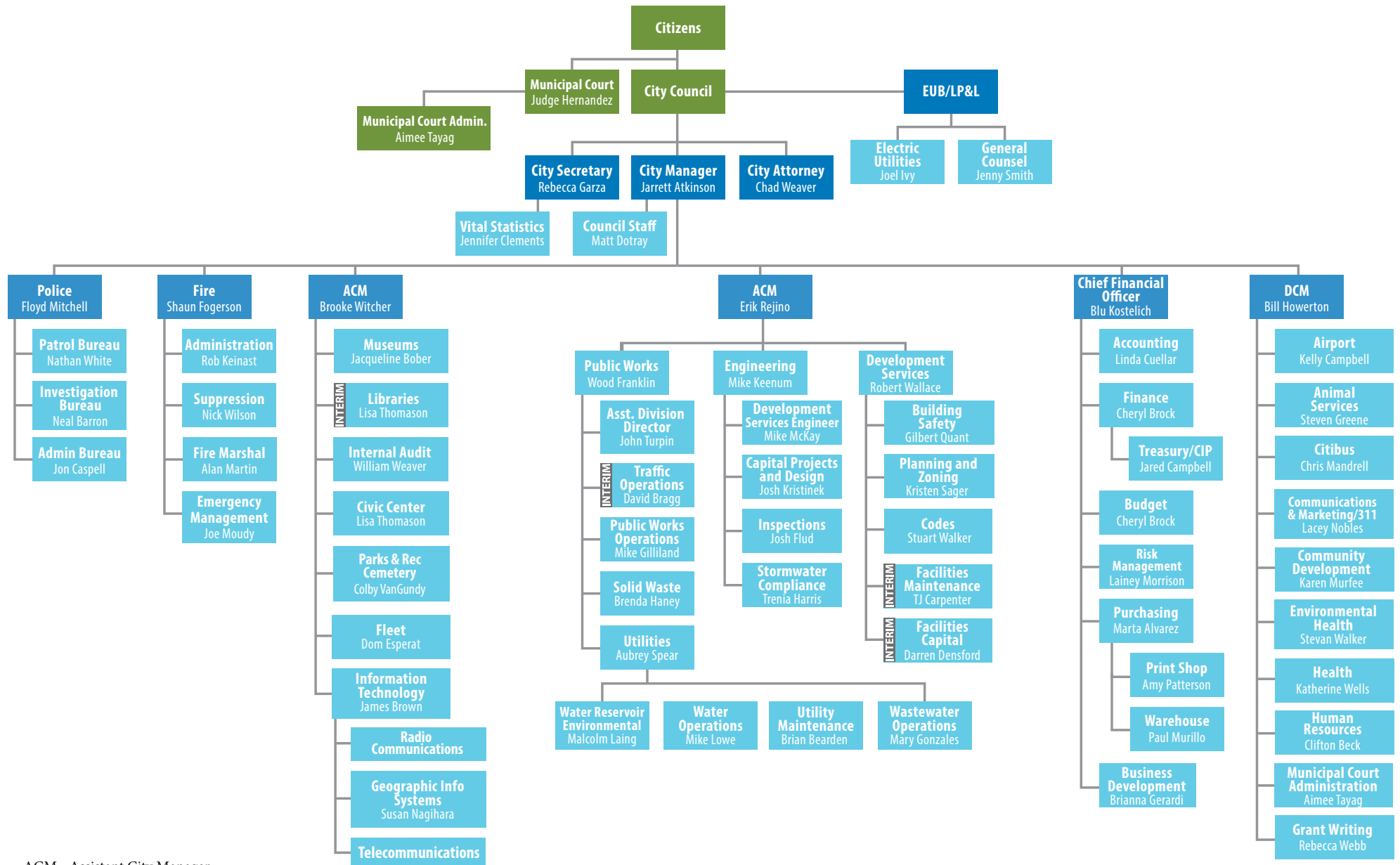
Position History by Fund

	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
INTERNAL SERVICE FUNDS						
Fleet	20	24	24	24	24	-
Health Benefits	4	4	4	4	4	-
Information Technology	29	29	31	32	34	2
Telecommunications	2	3	3	3	3	-
GIS & Data Services	11	11	10	10	10	-
Radio Shop	8	8	8	8	9	1
Print Shop/Warehouse	6	6	6	6	6	-
Risk Management	9	6	6	6	6	-
TOTAL INTERNAL SERVICE FUNDS	89	91	92	93	96	3
ENTERPRISE FUNDS						
Airport	50	50	50	50	50	-
Cemetery	6	6	6	6	6	-
Civic Centers	16	16	16	18	18	-
Lake Alan Henry	2	2	2	2	2	-
LP&L	329	335	336	346	348	2
Storm Water	33	33	33	31	32	1
Water/ Wastewater	219	224	224	228	228	-
TOTAL ENTERPRISE FUNDS	655	666	667	681	684	3
SPECIAL REVENUE FUNDS						
Abandoned Vehicles	-	-	-	-	-	-
Animal Assistance Program	-	-	-	-	-	-
Bell Farms Public Improvement District	-	-	-	-	-	-
Cable Services Fund	-	-	-	-	-	-
Central Business District TIF	-	-	-	-	-	-
Community Development	12	12	12	14	14	-
Criminal Investigation Fund	-	-	-	-	-	-
Department of Justice Asset Sharing	-	-	-	-	-	-
Economic Development	1	2	2	3	3	-
Gateway Streets	-	-	-	-	-	-
Hotel Occupancy Tax	-	-	-	-	-	-
Juvenile Case Manager Fund	-	-	-	-	-	-
Lubbock Business Park TIF	-	-	-	-	-	-
Lubbock Economic Development Alliance, Inc.	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	-
North and East Lubbock N & I Fund	-	-	-	-	-	-
North Overton Public Improvement District	-	-	-	-	-	-
North Overton TIF	-	-	-	-	-	-
North Point Public Improvement District	-	-	-	-	-	-
Northwest Passage Public Improvement District	-	-	-	-	-	-
Quincy Park Public Improvement District	-	-	-	-	-	-
Truancy Prevention and Diversion	1	-	-	-	-	-
Upland Crossing Public Improvement District	-	-	-	-	-	-
Valencia Public Improvement District	-	-	-	-	-	-
Vintage Township Public Improvement District	-	-	-	-	-	-
Willow Bend Villas Public Improvement District	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	14	14	14	17	17	-
DEBT SERVICE FUND						
Debt Service Fund	-	-	-	-	-	-
TOTAL DEBT SERVICE FUND	-	-	-	-	-	-
COMPONENT UNITS						
Civic Lubbock	5	6	6	6	6	-
TOTAL COMPONENT UNITS	5	6	6	6	6	-
TOTAL ALL FUNDS	2,362	2,417	2,438	2,457	2,463	6

Summary of Fee Eliminations - All Funds

Department	Account Description	Account Number	Rate Details	2021-22 Rate	2022-23 Rate
Athletics & Aquatics	FEE-KICK BALL LEAGUE REGISTRATION	6442	Late Fee	30.00	-
			Withdrawal/No Show Fee	50.00	-
	PR-SWIM POOL RENTAL	6544	Additional Lifeguard	30.00	-
	PR-SOFTBALL ENTRY FEE	6561	Withdrawal/No Show Fee	50.00	-
	KICKBALL ENTRY FEE	6561.11123	Withdrawal Fee	50.00	-
			Field Rental - Professional Services - Site Supervisor (if required)	25.00	-
			League Rental Non-Food Sales/ Concession Sales- Non-Profit	25-50	-
	PR-FIELD RESERVATION	6562	Tournament Reservation Fee - Soccer Field (grass/synthetic turf)	100-200	-
			Reservation fee - practice/other games (grass/synthetic turf)	25-50	-
			PR-TENNIS INSTRUCTION	6565	Pro 3 Lesson
	PR-FLAG FOOTBALL	6576	Withdrawal/No Show	50.00	-
	PR-SOFTBALL TOURNAMENT	6579	Gate Fee	5 - 20	-
			Entry fee	176 - 300	-
PR OUTDOOR REC ADVERTISING	6625	Line-up Cards	1,000.00	-	
City Secretary	FEE-SALE OF ORDIN BOOKS	6405	Revenue from the sale of photocopies of ordinances, minutes, and other City documents: 100+ Pages	0.10	-
Community Recreation	PR-INSTRUCTIONS/CLASSES	6549	Safety City Car Sponsorship Renewal - 2 Years	250.00	-
			Safety City Car Sponsorship New - 2 Years	500.00	-
Engineering	FEE - SALE OF MAPS	6403	Sale of traffic, water, sewer, and other engineering related maps - BLACK AND WHITE	0.13	-
			Sale of traffic, water, sewer, and other engineering related maps - COLOR	0.25	-
Garden & Arts	PR-BUILDING RENT	6548.00516	Garden & Arts White Furniture Chairs - Outdoor	1.00	-
			Garden & Arts White Furniture Tables - Rounds	6.00	-
Libraries	FINE-LIBRARY FINE	6702	Fines charged for overdue library materials.	0.25	-
Solid Waste	SW-GEN CONSUMER METERED	7523	Monthly commercial garbage charge for 6 cubic yard dumpster.	128.62	-
Stormwater	BOOK SALES	7691	Master Drainage Plan	170.00	-
			Drainage Manual	48.00	-
	MOBILE WASH PERMITS	7695	Mobile Rig Fee	25.00	-

Organizational Chart



ACM - Assistant City Manager
 DCM - Deputy City Manager
 EUB/LP&L - Electric Utility Board/ Lubbock Power & Light

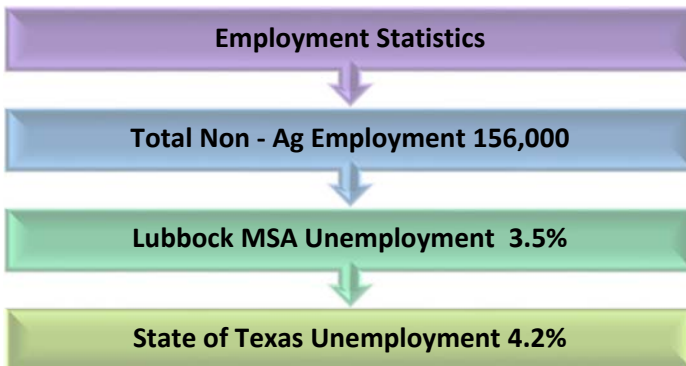
Economic and Demographic Statistics

About the City

The City is a political subdivision and municipal corporation of the State of Texas, organized and existing under the laws of the State, including the City’s Home Rule Charter. The City was incorporated in 1909, and first adopted its Home Rule Charter in 1917.

The City operates under a Council/Manager form of government with a City Council comprised of the Mayor and six council members. The Mayor is elected at-large for a two-year term ending in an even-numbered year. Each of the six members of the City Council is elected from a single-member district for a four-year term of office. The terms of three members of the City Council expire in each even-numbered year. The City Manager is the chief administrative officer for the City.

Some of the services that the City provides include: public safety (police and fire protection), highways and streets, electric, water and sanitary sewer utilities, airport, sanitation and solid waste disposal, health and social services, culture-recreation, public transportation, public improvements, planning and zoning, and general administrative services.



Community Profile

Lubbock is the heart of West Texas and the economic center of a 25-county region that is home to more than 500,000 people. Lubbock boasts a strong, diverse economy that is grounded in agriculture, manufacturing, and wholesale and retail trade, as well as government, education, and health care.

City of Lubbock

2022 Population Estimate	• 265,002
Median Age	• 32.1
Median Household Income	• \$57,812
Per Capita Income	• \$32,354

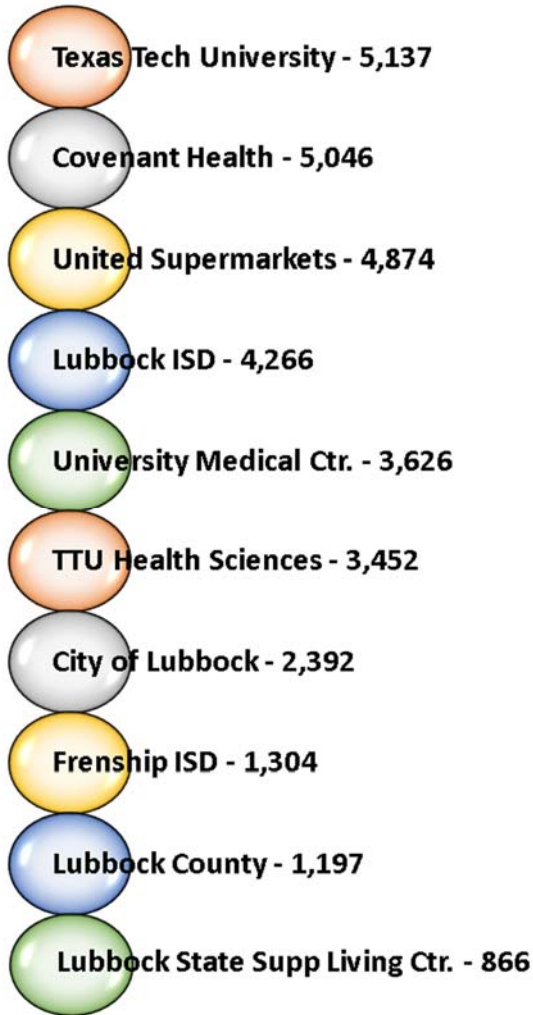
Lubbock MSA

2022 Population Estimate	• 318,270
Median Age	• 33.1
Median Household Income	• \$59,793
Per Capita Income	• \$32,869

Economic and Demographic Statistics

Top Ten Employers

(with # of employees) *



Top Ten Taxpayers -

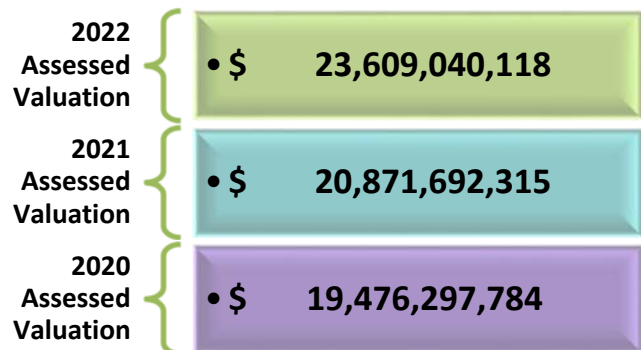
2022 Assessed Valuation



*Employment numbers surveyed September to November 2022 (includes full time and part time employees).

Sources:

- (1) City of Lubbock
- (2) Lubbock Central Appraisal District
- (3) Texas Workforce Commission, MSA Employment and Unemployment Data, August 2022.
- (4) United States Census Bureau
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Budget Process

The preparation and administration of the budget is one of the most important activities in any municipal operation. The budget process includes various elements that determine the needs of the community and City departments.

Budgetary and Accounting Basis

The City's budget is prepared on a cash basis of accounting for all fund types, which means certain transactions are recognized in the budget on a basis other than Generally Accepted Accounting Principles (GAAP), which is the basis used to prepare the City's Comprehensive Annual Financial Report (CAFR). The major differences between the budgetary and GAAP bases include:

- Certain revenues, expenditures, and transfers are not included on the budget basis, but are accrued and reported on the GAAP basis. For example, increases or decreases in compensated absences are not reported for budget basis purposes, but are presented as revenues or expenditures on a GAAP basis.
- Indirect cost allocation charges to the Enterprise Funds are accounted for as transfers in or out on the budgetary basis, but are recorded as revenues or expenses on a GAAP basis.
- Capital outlays in the Enterprise Funds are presented as expenses for budget basis, but are recorded as assets along with associated depreciation expenses on a GAAP basis.
- Debt service principal payments in the Enterprise Funds are accounted for as expenses for budget purposes, but are reported as reductions of long-term debt liability on a GAAP basis.
- Certain debt service principal and interest payments are accounted for as expenses in the General Fund for budget basis purposes, but are reported as expenses in the Debt Service Fund on a GAAP basis.
- For budget purposes the Risk Fund presents claim expenditures on a cash basis, while on a GAAP basis the claim expenditures reflect an accrual for incurred but not reported (IBNR) claims.
- All actual amounts in the budget document are shown on the budgetary basis to facilitate meaningful comparisons. Budgeted funds include the General, Special Revenue, Debt Service, Enterprise, Internal Service, and Capital Program.

Performance Benchmarks

Performance benchmarks and activity measures are developed as part of the budget process that measure and track actual performance to budget benchmarks. When performance measures are developed, resources necessary to achieve the performance are estimated and submitted to City Management staff for review and modification.

Budget Control

Annually, the City Manager submits to the City Council a proposed operating budget for the upcoming fiscal year. A Public hearing is conducted to obtain taxpayer comments, and the budget is legally enacted through passage of an ordinance by the City Council.

Budget controls are designed to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. The level of budgetary control is established by fund. A budget supplement, approved by the City Council is required if actual expenditures will exceed the total budget.

Budgetary control is maintained per department and by the following categories of expenditures: compensation, benefits, supplies, maintenance, professional services/training, other charges, scheduled charges, and capital outlay. All budget supplements at the fund level must be approved by the City Council. Administrative transfers and increases or decreases in accounts may be made by management as long as expenditures do not exceed budgeted appropriation at the fund level. Appropriation for budgeted funds lapses at year-end except for grants and capital projects.

Each year, in accordance with State law, the City Council sets an ad valorem tax levy for a sinking fund (General Obligation Debt Service) which, with cash and investments in the fund, is sufficient to pay all the bonded indebtedness and interest due in the following fiscal year.

Budget Process

Revenue Forecasting

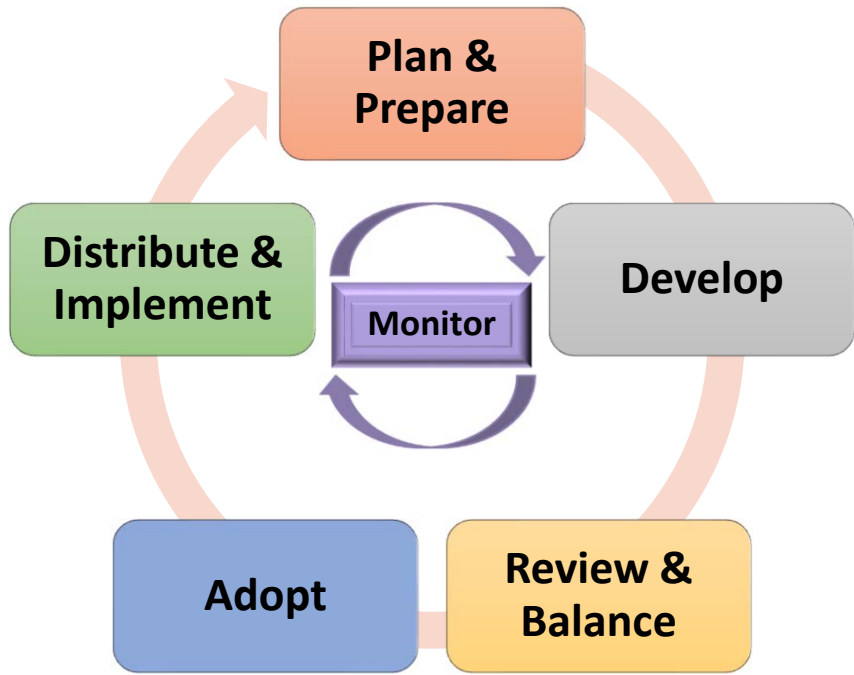
The City of Lubbock uses both qualitative and quantitative methods for forecasting revenues, blending various techniques to develop conservative and prudent revenue projections. Qualitative revenue forecasting methods used by staff to develop multi-year financial plans include consensus, judgmental, and expert forecasting, while trend analysis is used as a quantitative technique. This balanced approach to revenue forecasting is strongly encouraged by the Government Finance Officers Association (GFOA), since research shows that forecasting accuracy is improved by combining qualitative and quantitative techniques. According to the GFOA, each method by itself has inherent weaknesses: qualitative methods can be too subjective at times and may be subject to overly optimistic thinking and selective perception on behalf of the forecaster; quantitative methods may fail to consider changing conditions inside and outside a jurisdiction and also tend to discount important historical events. By combining qualitative and quantitative methods, forecasters integrate judgmental assumptions within the forecasting framework to produce more realistic revenue projections.

To enhance the revenue forecasting process and gain the broader input into the planning process, Financial Planning and Analysis staff works collaboratively with City departments throughout the year to prepare the revenue estimates. This multi-disciplinary approach and continual reassessment creates a synergy between the finance staff and the departments, which reduces the likelihood of disconnects in formulating the revenue estimates. The departments' participation in the revenue estimates also increases their ownership and accountability for achieving the proposed plan.

Budget Updates

During the fiscal year, the City Manager evaluates the budget and makes revisions in response to changes in the local economy and unanticipated, unfunded expenditure demands. Changes made to the current year budget (known as the Amended Budget) are legally adopted as part of a budget ordinance.

Budget Calendar



January/February

- Timetable established for budget process
- Budget Kickoff meetings held with Directors to discuss City Council Goals/upcoming budget year

March/April

- Departments develop their budget proposals (funding, performance metrics, revenue projections), capital project requests, and operating budget requests

May/June/July

- Financial Planning & Analysis (FP&A) reviews department's budget proposals, capital project requests and operating budget requests
- Coordinates changes with departments based on trend analysis and upcoming factors
- All items submitted to City Manager for review and consideration

August/September

- City Manager presents recommended budget to City Council in public worksession and files it with City Secretary
- Public hearing is held on the budget and tax rate

October/November/December

- FP&A files approved budget with City Secretary, County Clerk, distributes copies to all city departments and posts to website for all citizens to view
- City Council goals are established

January - December

- Each department monitors their spending, performance metrics and adjusts spending based economic impacts to the city
- City Manager evaluates the budget and makes revisions in the form of budget amendments in response to changes in city operations
- FP&A tracks and reviews spend rates and outliers to prevent overspending and in preparation for the next budget cycle.

Basis of Accounting

The financial transactions of the City are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance or net assets, revenues, and expenditures. The following fund types are used by the City.

Governmental Funds

Governmental funds are used to account for activities supported through taxes, intergovernmental revenues, and other specific revenues. These funds are appropriated annually and appropriations lapse at year-end, with the exception of Grants Special Revenue Funds.

General Fund - Fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, libraries, street maintenance, solid waste, and general administration. Proceeds from capital leases for purchases of governmental machinery and equipment, and the related debt service are also accounted for in the General Fund.

Debt Service Fund - Fund established to account for the accumulation of resources for the payment of principal and interest on long term bonded debt. This fund is also referred to as the Interest and Sinking Fund.

Special Revenue Funds – Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. These funds include: Abandoned Motor Vehicles, Animal Assistance, Bell Farms Public Improvement District, Cable Service, Central Business District Tax Increment Financing Reinvestment Zone, Community Development, Criminal Investigations, Department of Justice Asset Sharing, Economic Development, Gateway Streets, Hotel Occupancy Tax, Lubbock Business Park Tax Increment Financing Reinvestment Zone, Lubbock Economic Development Alliance, Municipal Court, North and East Lubbock Neighborhood and Infrastructure Fund, North Overton Public Improvement District, North Overton Tax Increment Financing Reinvestment Zone, North Point Public Improvement District, Quincy Park Public Improvement District, Truancy Prevention and Diversion Fund, Upland Crossing Public Improvement District, Valencia Public Improvement District, and Vintage Township Public Improvement District.

Grant Special Revenue Funds - Contributions of assets from another government or entity to be used or expended for a specified purpose, activity, or facility. Unlike other governmental funds where appropriations lapse at year-end, these funds lapse when the period of availability specified in the grants lapse. These funds include Community Development, Health Department, Department of Justice Asset Sharing, and Emergency Management. Many other grants are budgeted through a supplement budget ordinance when the grants are awarded.

Proprietary Funds

Proprietary funds focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. These funds are appropriated annually, with the main focus on whether revenues are covering outflows.

Enterprise Funds - Funds in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise Funds are established for Water/Wastewater, Storm Water, Airport, Transit, Cemetery, Civic Centers, Lake Alan Henry, and Lubbock Power and Light.

Internal Service Funds - Funds used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis. Funds include Fleet Maintenance, Print Shop/Warehouse, Risk Management, Health Benefits, Information Technology, and Investment Pool.

Basis of Accounting

Capital Program

The Capital Program is a planning and budgeting tool that identifies the necessary capital projects for the City over a five year period. Projects typically cost over \$25,000 and frequently are used for infrastructure and building expansions, additions, or improvements. Most capital projects have a life expectancy of five or more years, but occasionally studies that could potentially lead to a capital project or a large environmental cleanup will be included in the capital program. Capital projects are budgeted on a multi-year basis and lapse when the project is completed.

Funding is provided through cash transfers from other funds, donations, General Obligation Bonds, Certificates of Obligation, and other special funding sources.

Governmental capital projects are attached to governmental activities, while proprietary capital projects become assets and expenses of the related proprietary fund.

Governmental Capital Projects - Provides for capital improvements including the construction, expansion, and renovation of City facilities; development of new parks and facilities and replacement or renovation of existing park facilities (swimming pools, recreational facilities, drainage systems, lighting systems, irrigation systems, and playground equipment); construction of new streets and widening or reconstruction of existing streets or intersections; and the traffic signal system, including replacement or rehabilitation of traffic control lights or related equipment and installation of new traffic control systems at intersections and school zones.

Tax Increment Finance (TIF) Project Funds –Governmental capital project funds that accounts for the financing and expenditures related to the Central Business, Lubbock Business Park and North Overton Districts.

Gateway Streets Project Fund – A governmental capital project fund that accounts for the financing and expenditures related to major street improvements.

Water Capital Projects Fund - Provides for capital improvements to the water treatment, storage, and distribution systems. Projects related to the acquisition of water rights, or development of the City's water supply, are also included in this fund.

Wastewater Capital Projects Fund - Provides for expansions, additions, or improvements to the wastewater collection, treatment, and disposal systems. Capital purchases for improvements to the land application site are also included in this fund.

Storm Water Capital Projects Fund - Provides for capital improvements to the storm drainage system. Projects focus on drainage and flood control.

Airport Capital Projects Fund - Provides for capital improvements to airport buildings, facilities and purchases of major capital items with the Lubbock Preston Smith International Airport. In addition to bond and other fund financing, projects are funded through Federal Aviation Administration grants and passenger facility charges.

Cemetery Capital Projects Fund – Provides for capital improvements to the cemetery and mausoleum facilities.

Civic Centers Capital Projects Fund – Provides for capital improvements to the Amphitheater and Civic Center.

Internal Service Capital Projects Fund - Provides for capital improvements to City facilities and major capital equipment, which are part of Internal Service operations. Projects include construction, expansion, and renovation to buildings and facilities and acquisition of major capital items. Improvements to the City's computer network are also included.

Summary of Major Funds

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are classified into three categories as follows: Governmental, Proprietary, and Trust and Agency. Each category is composed of its associated fund types.

Governmental funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets – meaning collectible with the current period or to be collected within 60 days after year end and to be used to pay liabilities of the current period. Expenditures are generally recognized when the related fund liability is incurred. Proprietary funds are accounted for using the accrual basis of accounting. Under the accrual basis revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recorded in the accounting period incurred, if measurable.

Governmental Funds

- General Fund is the general operating fund of the City used to account for all financial resources except those required to be accounted for in another fund.
- General Obligation Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. General obligation bonds pledge the full faith and credit of the City for payment.
- Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Proprietary Funds

- Enterprise Funds are governmental accounting funds in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds in Lubbock are established for services including water, wastewater, electricity, storm water as well as others such as transportation and entertainment.
- Internal Service Funds are used to account for the financing of services provided by one department or agency to other departments or agencies of the City, or other governments, on a cost-reimbursement basis. Examples include Fleet and Information Technology.

Trust and Agency Funds

- Community Development Fund is used to account for assets held by the City of Lubbock as an agent for the receipt and disbursement of Community Development Block Grant funds.
- Each of these fund types may also have the following types of restricted funds:
 - Capital Projects – provide for capital improvements to City facilities and equipment, including construction, expansion, renovation and acquisition of major capital items.
 - Payment to Debt Service – provide for the payment of long-term debt principal, interest and related cost.
 - Facilities and System Improvements – provide for the maintenance, repair, and replacement of City buildings, facilities, and major capital equipment and improvements to the city's infrastructure, including the extensions, upgrades, renovations or replacement of infrastructure systems.

City operations and program expenditures are budgeted at the cost center level, which is consistent with management needs and displayed in the Fund Expenditure Summaries. City of Lubbock accounts are organized by fund in order to accurately monitor and record all financial transactions for specific activities or government functions.

- General Fund includes general government, public safety, streets, solid waste, planning, zoning, health, building inspection, and culture and leisure services. These services are financed by broad-based taxes (property tax and sales tax), charges for services, fines and transfers from other funds.

Summary of Major Funds

- The North Overton Tax Increment Finance Fund is property tax being collected on the improvements made in the North Overton TIF District.
- The Central Business District Tax Increment Finance Fund is property tax being collected on the improvements made in the Central Business TIF District.
- The Lubbock Business Park Tax Increment Finance Fund is property tax being collected on the improvements made in the Lubbock Business Park TIF District.
- The North Point PID is to maintain the North Point area. The North Overton PID was designated to enhance and maintain landscaping and public improvements. The Quincy Park PID is to construct and maintain the park and common areas. The Vintage Township PID was designated for the construction of public infrastructure and amenities. The Valencia PID is to maintain the landscaping in the common areas. The Bell Farms PID was designated to maintain parks and common areas. The Upland Crossing PID was designated to construct and maintain parks, signage, playgrounds and walkways. All of these PIDs are funded by a small assessment based on the value of each property within the PID.
- Eight Enterprise Funds account for services that are self-supporting and operate much like private businesses – LP&L, Water/Wastewater, Lake Alan Henry, Airport, Storm Water, Transit, Civic Center, and Cemetery funds.
- Capital project funds provide for capital improvements to City facilities and equipment, including construction, expansion, renovation and acquisition of major capital items.
- Economic Development Fund receives a \$0.021707 property tax allocation for economic development. The revenue is made available to Market Lubbock, Inc. for business retention and recruitment programs and also supports economic development functions for the City.
- Lubbock Economic Development Alliance (LEDA) receives 1/8th cent sales tax for economic development. All revenue is made available to LEDA.
- The Gateway Streets Fund is receiving a percentage of franchise fee agreements along with portion of telecommunications line-charges. The funds are dedicated for the development of streets throughout the City.
- Other funds include the Internal Services Funds, which account for the activities of departments that provide services to other departments and governmental agencies on a cost reimbursement basis. The Debt Service Fund, which provides for the payment of long-term debt; the Health Benefits Fund, which accounts for the City's health insurance, the Risk Management Fund which accounts for workers compensation and liability costs; and the Hotel Occupancy Tax Fund, which provides Municipal Hotel Occupancy tax to approved distributions.

Major and Nonmajor Funds Matrix

	Major Fund	Nonmajor Fund	Enterprise Funds		Special Revenue (Nonmajor) Fund
			Major Fund	Nonmajor Fund	
Abandoned Vehicles					X
Animal Assistance					X
Airport				X	
Bell Farms Public Improvement District					X
Cable Services					X
Cemetery				X	
Central Business District Tax Increment Finance					X
Civic Centers				X	
Community Development					X
Criminal Investigation					X
Debt Service	X				
Department of Justice Asset Sharing					X
Economic Development					X
Fleet Services		X			
Gateway Streets					X
General	X				
Governmental Capital Projects	X				
Health Benefits		X			
Hotel Occupancy Tax					X
Information Technology		X			
Investment Pool		X			
Lake Alan Henry				X	
Lubbock Business Park Tax Increment Finance					X
Lubbock Economic Development Alliance					X
Lubbock Power and Light			X		
Municipal Court					X
North & East Lubbock Neighborhood					X
North Overton Public Improvement District					X
North Overton Tax Increment Finance					X
North Point Public Improvement District					X
Northwest Passage Public Improvement District					X
Print Shop		X			
Quincy Park Public Improvement District					X
Radio Shop		X			
Risk Management		X			
Storm Water			X		
Transit				X	
Truancy Prevention & Diversion					X
Upland Crossing Public Improvement District					X
Valencia Public Improvement District					X
Vintage Township Public Improvement District					X
Willow Bend Public Improvement District					X
Warehouse		X			
Water/Wastewater			X		

Cost of Public Notices Required by Law to be Published in Newspapers - S.B. No. 622

Fund	Cost Center Name	FY 2020-21	FY 2021-22	FY 2022-23
		Actual	Budget	Budget
General	City Secretary	37,816	28,000	35,000
General	Code Enforcement	838	12,000	-
General	Engineering CIP and Design	193	450	-
General	Engineering Development Services	-	200	200
General	Financial Planning & Analysis	-	5,000	5,000
General	Park Maintenance	196	-	-
General	Planning	2,478	32,500	-
General	Public Works Streets	-	250	-
General	Purchasing	741	300	-
General	Solid Waste Disposal	205	840	-
Airport	Aviation Field Maintenance	-	400	-
Civic Center	Civic Center	-	950	950
Electric	LP&L Operating Fund	380	217	-
Electric	Electric Administration	632	121	67,500
Electric	Cooke Station	-	4,091	250
Electric	Brandon Station	31	3,161	-
Electric	Massengale Station	191	1,833	-
Electric	Distribution Supervision & Engineering	-	340	250
Electric	LP&L GIS	-	400	400
Electric	Distribution Engineering Construction Management	-	300	300
Electric	Distribution Underground	299	137	-
Electric	Distribution Overhead	-	110	-
Electric	Distribution Customer Service	-	20	-
Electric	Distribution Substation	-	20	-
Electric	Distribution Street Lights	-	46	-
Electric	Field Services	-	20	-
Electric	Transmission Overhead Lines	186	26	-
Storm Water	Storm Water Utility	182	-	-
Transit	Citibus	485	500	500
Water/Waste Water	Northwest Water Reclamation Plant	-	200	200
Water/Waste Water	Wastewater Treatment	297	500	500
Internal Service	Fleet Services	2,500	2,000	1,500
Internal Service	Investment Pool	3,545	-	4,200
Special Revenue	Bell Farms PID	608	700	-
Special Revenue	North Overton PID	553	800	795
Special Revenue	North Point PID	550	700	700
Special Revenue	Quincy Park PID	583	700	700
Special Revenue	Upland Crossing PID	611	700	700
Special Revenue	Valencia PID	700	700	700
Capital Projects	Various	6,190	15,000	6,000
Total		60,990	114,233	126,345

Cost of Lobbying - S.B. No. 29

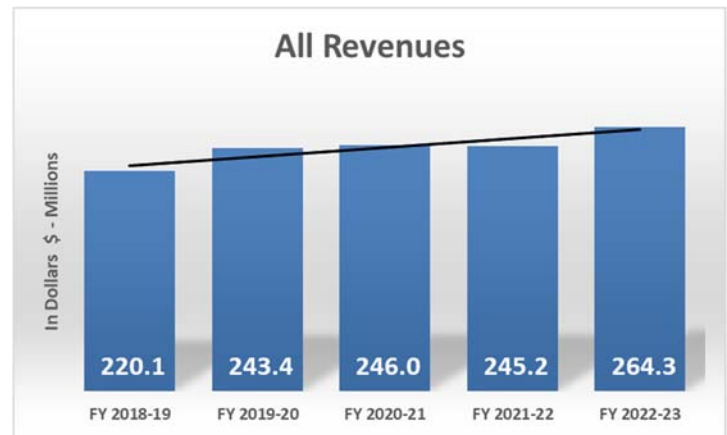
Electric	Administration	66,000	66,000	66,000
General Fund	Non-Departmental	150,000	150,000	150,000
Total		216,000	216,000	216,000

General Fund Revenue Analysis

The General Fund Revenue Analysis provides an overview of major revenue categories. A funding source summary is also provided which shows a four-year history of each General Fund revenue account.

Fiscal Year (FY) 2022-23 revenues are estimated using historic growth rates, rolling averages, and other statistical methods. In some cases, the revenue is analyzed based on agreements or other external factors having a significant impact in the upcoming year.

For FY 2022-23, the estimated revenues for the General Fund total \$264.3 million, an increase of \$19.1 million, or 7.8 percent, from the FY 2021-22 Operating Budget. There is a projected use of excess reserves of \$11.0 million that is not incorporated in to this analysis. The increase in revenue comes mainly from the increased growth rate in sales tax projection. An increase in the property tax revenue associated with an increase in the property tax valuation is another key factor to the increase in revenue for FY 2022-23. The property tax rate is projected to go down to \$0.476762 from \$0.523230 in the prior year with the General Fund portion going from \$0.381257 down to \$0.348816. Franchise fee revenue is also projected to increase by 8.9 percent over FY 2021-22.



Fee Changes

The City's fees are reviewed periodically based on factors such as the impact of inflation, adequacy of cost recovery, use of service, and competitiveness of current rates.

Fee changes in the General Fund this year are fees associated with Animal Services, City Secretary, Engineering Inspection Services, Environmental Health, Fire Rescue, Garden and Arts, Libraries, Parks and Recreation including athletics/aquatics and community recreation, Planning and Traffic Engineering. There are also adjustments to rates in Solid Waste operations to include changes to disposal tipping fees at the landfill. All changes to General Fund fees are detailed following the General Fund Line Item Funding Source Summary.

Animal Services has added two new types of fees, a rabies specimen fee and multi-pet yearly permit fee as well as changes to the dangerous animal license and multi-pet application fee. City Secretary has added a new late fee for carnivals and made changes to coin-operating machines and public right of way permits. Engineering Inspection has added three new fees for right of way, wireless communications and commercial driveway cut inspection fees. Environmental Health has made changes to café, grease hauler, tattoo shop and smoking permits as well as changes to health plan reviews, pool school, duplicate permits, foster home and group housing inspections, late fees and smoking signs. Fire Rescue has added two new fees, tent permit and mobile food vendor fee and increases to fire works and open burning permits. Changes to memberships and building rent have been made for Garden and Arts. Libraries has eliminated fines associated with overdue library materials. Parks and Recreation has added new fees and changes to fees associated with park vendor commissions. Aquatics/Athletics in Parks have made various changes to many of their athletic programs while community recreation made adjustments to rentals and classes. A petition annexation fee for Planning has been increased. Traffic Engineering has made changes to loading zone and barricade permits, as well as to parking signs and street name markers. Solid Waste has increased the disposal rates for both regular and special waste. The revenue associated with these fee changes total \$375 thousand and is not included in the total for General Fund revenue.

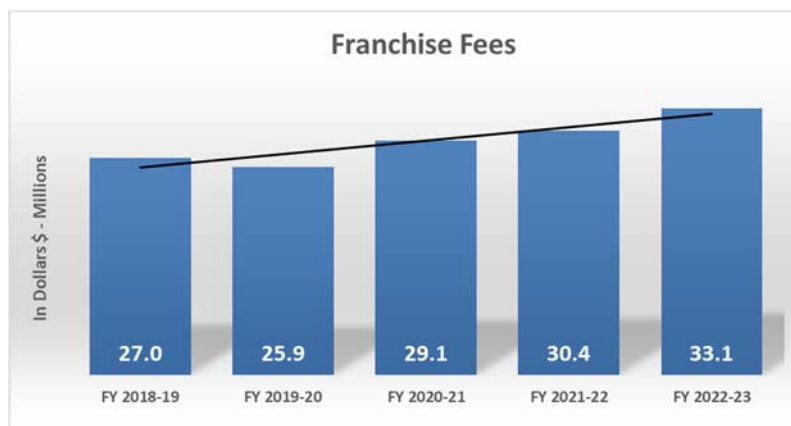
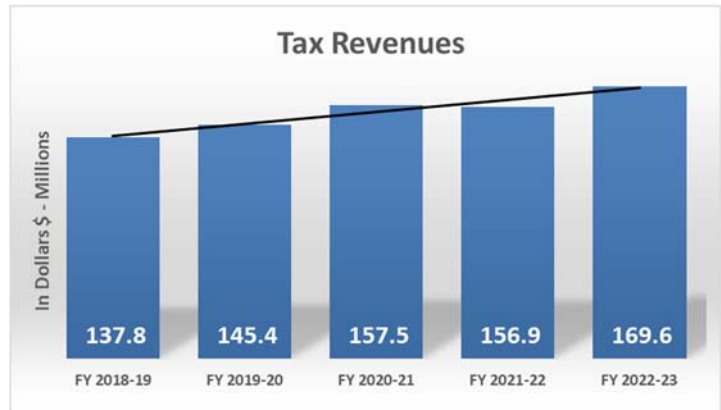
Taxes

Tax revenues make up 64.2 percent of General Fund revenues. Tax revenues are expected to increase 12.7 million, or 8.1 percent, from the FY 2021-22 budget amount.

General Fund Revenue Analysis

Sales tax revenues for FY 2022-23 are expected to increase 12.1 percent compared to FY 2021-22 Budget. The projection is based on current trends as well as current and projected local economic factors. In comparison, FY 2021-22 sales tax revenues are budgeted to come in lower by 2.0 percent compared to the prior year actual.

Property tax revenues for maintenance and operations, including delinquent and penalty and interest revenues, are expected to increase \$2.9 million, or 3.9 percent, for FY 2022-23. This budget includes a tax rate decrease to \$0.476762 from \$0.523230 per \$100 valuation. The tax rate for operations and maintenance is decreasing from \$0.381257 to \$0.348816, or by \$0.032441. The tax rate for debt service is decreasing from \$0.120266 to \$0.108317, or by \$0.011949 in FY 2022-23. Similarly, the rate for Economic Development is decreasing from \$0.021707 to \$0.019629, or by \$0.002078. This is based on \$23.6 billion net taxable value.



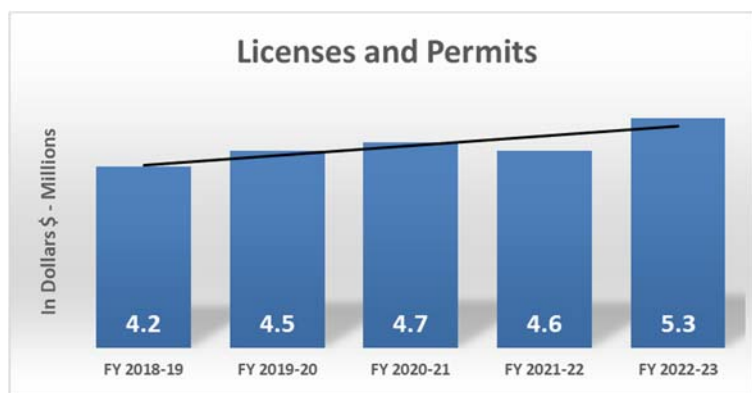
Franchise Fees

Franchise fees make up 12.5 percent of total General Fund revenues. Franchise fees include City utility franchise fees. Prior to FY 2019-20, these were shown as Transfers. For FY 2022-23, franchise fees are projected to increase by \$2.7 million, or 8.9 percent.

Licenses and Permits

Licenses and permits revenue make up 2.0 percent of General Fund revenues. This category is expected to increase \$745.1 thousand, or 16.4 percent, in FY 2022-23 from the FY 2021-22 budget amount.

All revenues in this category are projected based on historical trends with adjustments to the forecast based on current economic conditions. The average annual growth rate for the last five years, including the FY 2021-22 budget and proposed FY 2022-23 figures, is 6.4 percent.



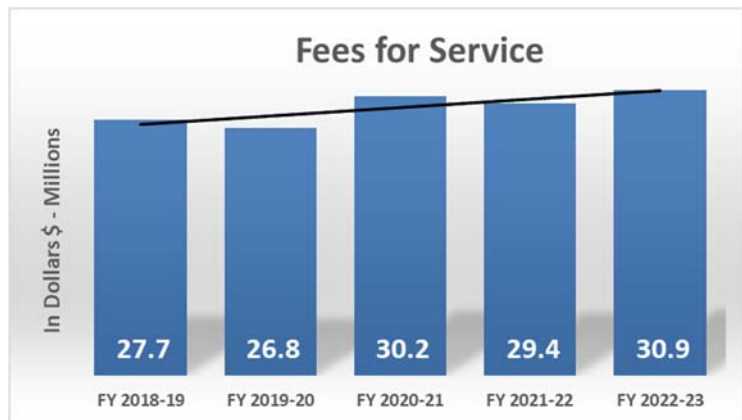
The largest revenues in this category continue to be construction-related permits, specifically building, electrical, plumbing and mechanical. Current and projected future economic trends and historical trends are used to project

General Fund Revenue Analysis

revenue amounts from this area. FY 2021-22 revenue for construction-related permits are budgeted to come in 4.5 percent below the prior year, which is a decrease of \$158.3 thousand when compared to FY 2020-21 actuals. Conversely, FY 2022-23 revenue projections from this same area have been forecast to increase \$670.5 thousand, or 19.9 percent, when compared to the FY 2021-22 budget of \$3.4 million. Other increases to Licenses and Permits include increases to food establishment and food truck permits.

Fees for Service

Fees for service represent 11.7 percent of total General Fund revenues. Fees for service offset a portion of the costs of the service being provided. This category is expected to increase by \$1.5 million from the FY 2021-22 budget amount. The largest revenues in this category are associated with Solid Waste. Solid Waste Collections revenue is projected at \$19.9 million while Solid Waste Disposal is projected at \$7.6 million. An increase of 6.4 percent over FY 2021-22 budget is projected for Solid Waste Disposal with an increase of 3.3 percent projected for collections. Solid Waste has increased the per ton tipping fee for regular waste by \$0.75 and for special waste by \$1.44. This amount is included in the General Fund revenue summary for FY 2022-23.

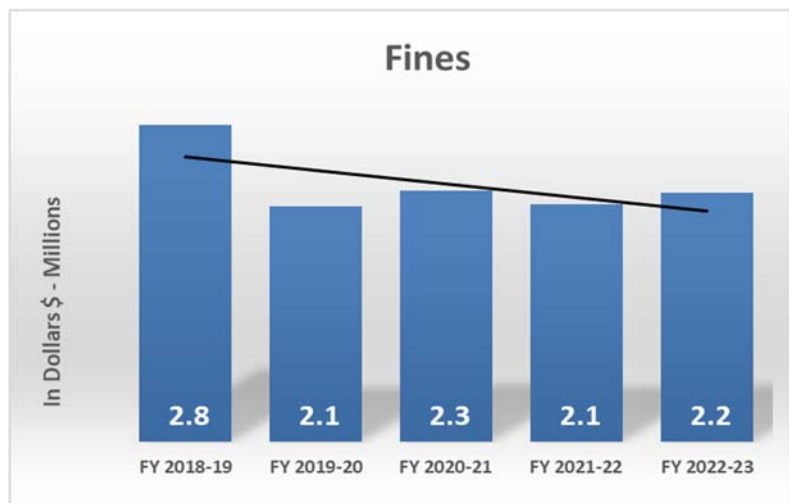


Other major sources of income from this category include birth and death certificate fees, citation dismissal fees, cost of court fees, and park recreation/museum fees. Forecasts are based on historical trends and expected activity for the future. Others, due to no clear trends historically, are forecasted based on current and expected activity using the knowledge of future events/activities of the department that collects the revenue.

Fines

Fines make up 0.9 percent of General Fund revenues. This category is expected to increase \$105.5 thousand, or 5.0 percent, from the FY 2021-22 budget amount.

Court fines generate the majority of the revenue in this category and are projected to increase in FY 2022-23 by 5.0 percent or \$105.5 thousand when compared to the FY 2021-22 budget amount. These revenues are forecasted based on historical trends and current activity. The library has eliminated fines associated with overdue library materials.



General Fund Revenue Analysis

Interest Earnings

Interest earnings are budgeted at \$1.4 million for FY 2022-23. This is an 11.9 percent increase compared to the FY 2021-22 budget associated with current interest rates. Interest Earnings are monitored in a separate fund and are projected to exceed the costs of administering the Investment Pool, which includes compensation, bank fees, arbitrage compliance services, bond issuance costs, rating agency fees, and bond counsel fees.

Other General Fund Revenues

Other revenues, including Recoveries of Expenditures and Intergovernmental Revenue, make up 5.1 percent of total General Fund revenues. Overall, Other Revenue will increase by \$63.0 thousand, with Recoveries of Expenditures increasing by 31.2 percent compared to prior year budget. As a reminder, In Lieu of Property Tax was reclassified to Other Revenue in FY 2019-20 and subsequently now totals \$11.2 million. Other revenues in this category also include oil and gas royalties, which is expected to increase by \$47.2 thousand for FY 2022-23.

Transfers

Transfers to the General Fund represent 3.1 percent of total General Fund revenue. Transfers from enterprise funds now include payments for indirect and maintenance costs. Transfers increased \$793.0 thousand, or 10.8 percent, for FY 2022-23 over the FY 2021-22 budget amount. There are increases in indirect costs from the LP&L and Storm Water Funds, which are calculated annually using cost allocation software. The transfer from the Airport Fund is for the Airport Rescue Fire Fighting Station.



General Fund Line Item Funding Source Summary

TAXES	Account	Actual	Actual	Actual	Budget	Budget	% Change from
	Number	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Budget
Operation and Maintenance Property Taxes	6002	\$ 63,597,746	69,119,990	71,996,064	73,560,749	76,353,893	3.8
Delinquent Property Taxes	6003	354,299	313,059	657,838	299,275	339,804	13.5
Penalty and Interest - Delinquent Property Taxes	6050	476,086	505,768	591,044	427,836	520,000	21.5
Sales Tax	6101	71,646,844	73,978,320	82,499,994	80,864,363	90,647,776	12.1
Mixed Beverage Tax	6115	1,494,476	1,200,459	1,529,424	1,463,100	1,500,000	2.5
Bingo Tax	6116	248,800	270,578	242,158	270,578	260,000	(3.9)
TOTAL TAXES		137,818,250	145,388,175	157,516,522	156,885,901	169,621,473	8.1
FRANCHISE FEES/RIGHT OF WAY							
Suddenlink Cable Franchise	6102	1,915,170	1,799,911	1,638,182	1,722,891	1,800,000	4.5
Xcel Power Franchise	6103	243,175	550	224,166	245,000	245,000	-
Atmos Gas Utility Franchise	6105	2,459,370	2,361,736	3,065,997	3,502,188	3,800,000	8.5
South Plains Electric Cooperative Franchise	6107	1,667,782	1,413,898	1,862,534	1,668,725	1,938,000	16.1
West Texas Gas	6110	19,862	15,978	34,627	17,896	20,000	11.8
In Lieu of Franchise	6052	17,887,055	18,209,202	20,670,980	21,505,773	23,370,825	8.7
Telecommunications Right-of-Way	6125	2,785,856	2,055,867	1,619,048	1,690,000	1,890,000	11.8
TOTAL FRANCHISE FEES/RIGHT OF WAY		26,978,271	25,857,142	29,115,534	30,352,473	33,063,825	8.9
LICENSES AND PERMITS							
Mixed Beverage Permit	6201	116,145	83,185	87,005	84,910	75,000	(11.7)
Late Night Mixed Beverage Permit	6202	11,065	3,975	6,525	4,875	6,000	23.1
Catering Mixed Beverage Permit	6203	10,650	4,000	8,750	10,700	-	(100.0)
Cartage Mixed Beverage Permit	6204	710	380	580	410	400	(2.4)
Food Establishment Permit	6206	464,112	496,349	579,820	601,000	645,480	7.4
Swimming Pool Permit	6207	88,821	83,100	98,338	92,000	100,425	9.2
Food Truck Permit	6211	2,750	2,750	24,695	2,750	31,250	1,036.4
Coin Operated Machine Permit	6214	86,775	70,300	44,725	37,250	31,000	(16.8)
Vehicle for Hire Permit	6216	6,880	4,090	3,790	5,200	5,650	8.7
Tow Truck Permit	6217	3,040	2,540	3,360	2,710	2,985	10.1
Bicycle and Scooter Sharing	6219	1,500	750	10,750	750	750	-
Underground Storage Tank Inspection Permit	6220	3,465	2,350	5,500	4,800	3,500	(27.1)
Photographer's Permit	6221	-	-	-	2,400	1,000	(58.3)
Building Permit	6222	1,673,606	1,875,747	1,610,470	1,774,700	2,013,168	13.4
Electrical Construction Permit	6223	434,314	534,139	626,066	578,323	699,069	20.9
Plumbing Construction Permit	6224	548,177	599,084	748,465	573,600	759,880	32.5
Mechanical Construction Permit	6225	407,951	478,712	543,264	443,300	568,325	28.2
Peddler Permit	6226	1,262	1,450	700	750	1,500	100.0
Outside Promotional Sales Permit	6227	8,120	8,465	8,667	12,301	14,000	13.8
Charitable Solicitation Permit	6228	2,535	2,145	2,555	2,700	4,000	48.1
Rabies Vaccination Permit	6230	3,877	2,770	2,530	3,323	3,200	(3.7)
Street Alley and Curb Permit	6231	-	-	-	-	42,500	-
Land Use License	6232	32,540	14,788	15,382	27,600	15,500	(43.8)
Land Abandonment and Closure License	6233	12,533	4,750	8,633	9,900	8,000	(19.2)
Loading Zone Permit	6234	550	550	320	550	320	(41.8)
Recreational Street Use Permit	6235	18,912	11,820	21,170	18,800	19,500	3.7
Fire Works Permit	6236	115	230	115	230	1,500	552.2
Contractor Registration Permit	6240	75,346	82,945	78,750	79,100	71,250	(9.9)
Grease Hauling Permit	6243	5,680	5,100	5,400	5,400	6,350	17.6
Body Art/Piercing Permit	6244	14,233	11,265	6,758	12,100	4,500	(62.8)
Food Protection Certificate	6245	2,760	2,900	6,170	1,400	-	(100.0)
False Alarm Permit	6246	83,525	114,015	129,378	110,000	110,000	-
Smoking Permit	6248	12,087	11,001	12,375	12,000	11,625	(3.1)
Ice Cream Vendor Permit	6249	830	60	60	60	60	-
Barricade Permit	6250	1,140	1,230	450	1,100	1,650	50.0
Public Interactive Water Feature	6251	300	-	-	-	-	-
Environmental Health Plan Review	6252	41,800	33,000	41,000	37,300	40,000	7.2
Inflatables Permit	6253	550	50	300	650	700	7.7
TOTAL LICENSES AND PERMITS		4,178,656	4,549,985	4,742,815	4,554,942	5,300,037	16.4
INTERGOVERNMENTAL REVENUE							
Grant - Health	6328	-	-	3,224	-	-	-
State Emergency Grant	6303	111,443	-	-	-	-	-
Grant - PD JLEO	6342	37,535	14,925	27,236	14,925	14,925	-
DEA/ATF/FBI Reimbursements	6343	112,068	87,180	73,451	99,623	99,623	-
Library - County	6339	197,760	197,760	197,760	221,000	238,463	7.9
Library - State	6345	-	2,000	-	-	-	-
CD Restricted Grant	6532	-	-	35	-	-	-
Vector Control - County	6340	138,619	139,768	147,904	147,904	169,293	14.5
State Law Enforcement Training Grant	6356	37,867	12,585	42,961	12,585	12,585	-
Maintenance Agreement	7592	-	-	-	-	3,010	-
TOTAL INTERGOVERNMENTAL REVENUE		635,291	454,218	492,572	496,037	537,899	8.4

General Fund Line Item Funding Source Summary

	Account	Actual	Actual	Actual	Budget	Budget	% Change from
	Number	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Budget
FEES FOR SERVICE							
Development Services Fees							
Zoning Change	6401	\$ 70,260	62,769	76,406	45,000	60,000	33.3
Planning and Zoning	6402	-	-	3,765	-	-	-
Sale of Map	6403	15	-	-	12	-	(100.0)
Tax Certificate	6408	22,219	28,168	33,371	23,500	23,500	-
Zoning Plat	6412	148,522	168,735	257,350	199,548	200,000	0.2
Zoning Copy	6413	3	-	-	-	11,000	-
General Government Fees							
Returned Check	6410	720	35	330	80	330	312.5
Library Copy	6411	23,816	13,890	19,769	20,000	25,000	25.0
Weed Lien	6414	223,143	149,646	237,301	154,860	203,000	31.1
City Secretary Fees							
Public Notarization	6419	(744)	84	102	100	125	25.0
Birth and Death Certificate	6501	421,099	395,609	437,389	344,000	400,000	16.3
Public Health Fees							
Reinspection/Repeat Violation Fee	6210	4,725	3,150	150	3,700	3,000	(18.9)
Annual Pool School	6429	3,120	-	-	3,120	3,120	-
Health Department Duplicate Permit	6432	306	135	105	300	340	13.3
Group Housing Safety Inspection	6434	625	625	1,250	625	625	-
Health Department Late Payment	6435	16,555	9,840	16,730	13,800	13,556	(1.8)
Miscellaneous Health	6514	57	2,327	75	100	72	(28.0)
Health Department	6517	50,705	25,478	11,793	50,000	50,000	-
Animal Shelter Fees							
Pet Adoption	6241	42,670	31,611	32,323	32,000	33,000	3.1
Animal Shelter	6502	24,047	39,597	34,372	39,600	38,000	(4.0)
Animal Services Quarantine Processing	6533	10,340	7,360	8,480	13,000	15,500	19.2
Public Safety Fees							
Mowing Administration	6122	100,703	83,812	55,450	81,288	80,000	(1.6)
Cost of Court	6415	160,585	132,204	120,191	138,600	120,000	(13.4)
Citation Dismissal	6421	333,544	240,854	233,234	192,000	225,000	17.2
Court Time Payment	6428	54,921	39,490	7,471	5,800	4,800	(17.2)
Code Enforcement Training	6430	1,885	450	2,185	1,815	2,000	10.2
Foster Home Safety Inspection	6433	6,795	5,760	6,720	6,400	6,400	-
Fire Inspection	6436	86,895	126,482	154,314	135,000	135,000	-
Open Burning	6437	350	350	350	350	350	-
Crossing Guard	6446	28,567	22,207	29,462	29,500	28,000	(5.1)
Police Accident Report	6450	81,188	56,355	52,784	50,000	55,000	10.0
Police Record Check	6452	1,710	1,470	1,510	12,000	1,200	(90.0)
Fire Incident Report	6455	150	-	-	-	-	-
Police Fingerprinting	6456	3,310	3,100	1,060	3,205	2,800	(12.6)
Fire Classroom	6459	4,000	5,500	8,633	6,000	6,000	-
Junk Vehicle Towing	6461	17,821	14,789	-	22,100	15,000	(32.1)
Demolition Lien	7501	23,916	-	55,147	6,781	6,781	-
Public Works Fees							
Parking Sign	6439	-	850	-	850	-	(100.0)
Residential Parking	6441	1,525	1,420	1,448	1,600	1,500	(6.3)
Paving Cuts	6470	-	-	(480)	-	-	-
Inspections (Street & Drainage)	6473	-	-	-	-	300,000	-
Street Light Developers	6475	-	90	105	-	-	-
Street and Alley Use	7505	-	9,900	8,200	-	11,250	-
Engineering Review	7507	216,152	399,843	1,197,264	216,152	120,000	(44.5)
General Consumer Landfill Surcharge	6630	5,692,860	5,583,189	6,412,086	6,490,172	6,926,644	6.7
Solid Waste Municipal Disposal	6631	591,410	559,445	765,130	609,331	623,954	2.4
Recycled Products	7201	71,735	92,134	132,041	93,986	94,926	1.0
General Consumer Metered	7523	17,715,954	17,776,374	18,731,527	19,025,693	19,656,455	3.3
Municipal Metered	7530	144,373	116,309	50,378	148,748	150,235	1.0
Cultural and Recreational Fees							
Kickball Registration	6442	2,270	460	430	2,150	-	(100.0)
Test Proctoring	6444	1,888	666	642	1,200	1,300	8.3
Interlibrary Loan	6448	2,019	1,248	1,796	2,200	2,500	13.6
Swimming Pool Admission	6541	88,862	12,275	88,277	80,000	88,000	10.0
Swimming Pool Instruction	6542	12,312	450	8,585	9,000	9,000	-
Swimming Pool Concessions	6543	38,066	756	34,605	37,000	37,000	-
Swimming Pool Rental	6544	24,957	5	13,693	24,000	24,000	-
Joyland Lease Agreement	6547	38,333	28,750	38,333	38,333	38,333	-
Recreational Room Rental	6548	81,862	38,650	63,870	83,100	75,000	(9.7)
Indoor Recreational Class	6549	286,988	73,848	62,571	197,306	243,800	23.6
Food Truck Permit	6540	740	300	1,352	300	1,500	400.0
Park Usage Fee	6550	12,900	7,097	12,150	14,150	14,500	2.5
Park Vendor Commissions	6555	975	1,800	2,150	1,800	2,200	22.2
Parks and Recreation Special Events	6557	13,666	7,850	3,804	13,600	13,600	-
Basketball League Registration	6558	1,535	-	-	1,000	-	(100.0)
Volleyball League Registration	6559	8,560	1,990	3,145	10,000	10,000	-
Gym Rental	6560	-	-	650	-	-	-

General Fund Line Item Funding Source Summary

	Account	Actual	Actual	Actual	Budget	Budget	% Change from
	Number	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Budget
FEES FOR SERVICE							
Softball League Registration	6561	\$ 54,994	19,925	52,444	79,000	79,000	-
Field Reservation	6562	69,777	57,844	141,000	102,000	102,000	-
Municipal Athletic Field User	6563	69,798	37,638	57,591	70,000	70,000	-
Tennis Lesson	6565	31,586	13,508	25,146	26,300	26,300	-
Tennis Tournament	6566	-	125	-	500	500	-
Tennis Center Concessions and Pro Shop	6567	750	141	-	1,000	1,000	-
Tennis Center Ball Machine Rental	6568	2,763	2,139	2,683	2,675	2,675	-
Tennis League Registration	6569	2,173	3,171	5	3,700	3,700	-
Tennis Center Court	6570	5,742	4,980	6,604	7,400	7,400	-
Tennis Center Membership	6571	9,737	9,665	11,695	7,500	7,500	-
Outdoor Recreation Concessions	6572	49,273	44,106	32,527	53,000	75,000	41.5
Show Wagon Rental	6575	23,850	10,000	6,500	21,000	21,000	-
Flag Football Registration	6576	-	300	-	3,120	3,200	2.6
Recreational Equipment Rental	6577	8,835	2,250	3,294	10,170	10,170	-
Softball Tournament	6579	-	-	80	4,400	-	(100.0)
Senior Center Computer Class	6621	460	100	-	-	-	-
Outdoor Recreation Advertising	6625	2,000	-	100	1,700	1,700	-
Watercraft Rentals	6626	250	250	1,000	250	1,000	300.0
Museum Fees							
Buddy Holly Center Merchandise Sales	6530	78,384	45,698	65,366	68,000	68,000	-
Garden and Arts Center Merchandise Sales	6546	3,915	735	30	400	100	(75.0)
Buddy Holly Gift Shop Merchandise	6591	59,931	39,719	58,014	54,000	54,000	-
Garden and Arts Center Special Events	6593	6,525	4,325	5,378	6,525	4,300	(34.1)
Buddy Holly Center Class	6594	2,051	168	245	1,800	800	(55.6)
Buddy Holly Center Rental	6595	1,638	2,588	(438)	1,800	1,800	-
Buddy Holly Center Tour	6596	1,142	363	945	1,600	1,000	(37.5)
Buddy Holly Center Admission	6597	110,240	69,249	110,058	90,000	105,000	16.7
Buddy Holly Center Consignments	6598	5,542	4,350	11,611	7,200	8,000	11.1
Buddy Holly Center Membership	6599	1,091	335	905	1,300	1,680	29.2
Silent Wings Group Tour	7674	42,820	26,523	38,698	35,800	38,300	7.0
Silent Wings Gift Shop Merchandise Sales	7675	34,454	22,429	31,751	28,000	28,000	-
Silent Wings Facility Rental	7676	3,340	510	670	3,000	1,800	(40.0)
Silent Wings Class	7694	2,900	380	60	1,800	800	(55.6)
Silent Wings Research Services	7695	509	223	250	300	300	-
Silent Wings Membership	7696	6,515	6,915	4,535	5,200	4,800	(7.7)
TOTAL FEES FOR SERVICES		27,711,466	26,818,228	30,202,072	29,436,295	30,945,021	5.1
FINES							
Municipal Court Fines	6701	2,781,031	2,071,624	2,222,584	2,093,188	2,198,661	5.0
Library Fines	6702	68,077	40,603	33,534	40,000	40,000	-
TOTAL FINES		2,849,108	2,112,227	2,256,118	2,133,188	2,238,661	4.9
INTEREST EARNINGS							
Interest on Investments	6802	1,860,977	1,795,212	421,885	1,246,800	1,388,681	11.4
Interest on Bank Accounts	6803	23,294	21,987	38,460	27,100	37,000	36.5
Interest Tax Notes	6854	107,136	2,679	1,496	-	-	-
TOTAL INTEREST EARNINGS		1,991,407	1,819,877	461,841	1,273,900	1,425,681	11.9
RECOVERIES OF EXPENDITURES							
Tow Truck Cost Recovery	7002	276,000	276,000	207,000	276,000	425,000	54.0
Recovery of Indirect Cost	7006	51,000	-	41,000	5,000	41,000	720.0
Recovery of Miscellaneous Expenses	7011	37,845	43,687	31,080	30,000	37,000	23.3
Recovery of Discounts	7012	5,822	5,907	5,795	5,700	7,000	22.8
Restitution	7024	54	16,098	11	-	-	-
New Sub City Engineer	7504	-	2,424	200	400	400	-
Subrogation	7510	15,547	90,724	176,639	125,000	125,000	-
Recovery of Outside Work	7517	96,835	86,264	101,581	84,000	84,000	-
Signs for New Subdivisions	7581	41,800	38,600	37,200	41,800	39,200	(6.2)
TxDOT Signal Maintenance Agreement	7594	101,035	53,848	159,990	100,100	106,660	6.6
Recovery of Weed Mowing Cost	7599	30,070	23,506	17,342	23,903	23,903	-
Texas Tech Signal Maintenance Agreement	7615	13,250	17,490	10,070	17,500	14,840	(15.2)
TxDOT TMC and Fiber Maintenance Agreement	7617	86,254	79,792	80,430	83,023	80,430	(3.1)
Airport Rescue Fire Fighting Training Facility	7620	-	-	94,855	30,000	95,000	216.7
TOTAL RECOVERIES OF EXPENDITURES		755,512	734,338	963,193	822,426	1,079,433	31.2

General Fund Line Item Funding Source Summary

OTHER REVENUE	Account	Actual	Actual	Actual	Budget	Budget	% Change from
	Number	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Budget
Oil and Gas Royalties	6238	\$ 346,525	220,902	304,488	327,775	375,000	14.4
In Lieu of Property	6051	10,137,926	10,544,460	11,027,031	11,228,011	11,204,308	(0.2)
Wireless Communications	6472	500	1,000	-	1,000	1,000	-
Land and Lease Rent	6902	5,573	6,135	9,278	5,573	7,000	25.6
Building/Agricultural Rent	6917	12,868	7,634	27,634	12,868	13,000	1.0
Sale of Abandoned and Closed Streets and Alleys	7102	106,993	32,449	43,460	57,520	58,792	2.2
Sale of Land/Buildings	7107	300	-	53,327	400	400	-
Sale of Miscellaneous Art at Municipal Museums	7111	5,267	987	2,397	3,000	1,600	(46.7)
Sale of Scrap Metal	7112	-	8,787	503	-	-	-
Vending Machine Commissions	7573	21,025	13,414	10,397	14,029	14,029	-
Bond Revenue-Sale of Bonds	7801	-	7,936,000	1,370,538	-	-	-
Miscellaneous Other General Fund Revenue	7681	243,231	279,966	414,478	213,100	251,122	17.8
TOTAL OTHER REVENUE		10,880,208	19,051,733	13,263,530	11,863,276	11,926,251	0.5
TRANSFERS							
Transfers from Special Revenue Fund	7903	-	-	-	-	-	-
Transfers from LP&L	7918	1,155,378	1,266,838	1,742,352	1,896,328	2,493,965	31.5
Transfers from Water Fund	7924	-	1,939,778	2,021,046	2,148,497	2,246,542	4.6
Transfers from Wastewater Fund	7931	-	489,629	503,340	543,128	513,018	(5.5)
Transfers from Water/Wastewater Fund	7932	2,620,164	-	-	-	-	-
Transfers from Solid Waste	7937	-	-	-	-	-	-
Transfers from Airport Fund	7941	1,855,620	1,999,528	2,003,289	1,983,662	2,119,166	6.8
Transfers from Risk Fund	7949	-	169,300	169,300	178,400	174,000	(2.5)
Transfers from Storm Water	7973	622,788	739,480	588,005	605,412	601,692	(0.6)
TOTAL TRANSFERS		6,253,950	6,604,553	7,027,332	7,355,427	8,148,383	10.8
TOTAL REVENUE SOURCES		220,052,119	233,390,476	246,041,528	245,173,865	264,286,664	7.8
Use of Excess Reserves		553,834	-	-	16,259,358	11,016,168	
TOTAL FUNDING SOURCES		\$ 220,605,953	233,390,476	246,041,528	261,433,223	275,302,832	11.9

Summary of General Fund Fee Changes

Department	Account Description	Account		Rate	Budget	Budget	\$ Change
		Number		Details	2021-22	2022-23	from Amended
Animal Services	HLTH-ANIMAL SHELTER RECEIPTS	6502		Dangerous Animal License	100.00	150.00	50.00
				Dangerous Wild Animal License	100.00	300.00	200.00
				Multi - Pet Permit Application Fee	25.00	40.00	15.00
				Multi - Pet Bi- Yearly Permit Fee (NEW)	-	200.00	200.00
		HLTH - QUARANTINE PROCESSING	6533		Rabies Specimen Fee-City residents (NEW)	-	150.00
				Rabies Specimen Fee - Outside City (NEW)	-	200.00	200.00
Athletics & Aquatics	PR-SWIMMING INSTRUCTION	6542		Recertification - CPR, First Aid & Lifeguarding	50.00	75.00	25.00
	PR-SWIM POOL CONCESSIONS	6543		Pool Concession Items (Packaged Food and Beverages)	0.25 -2	0.25-6	4.00
	PR-SWIM POOL RENTAL	6544		Rental fee for 1-75 people	175.00	-	(175.00)
				Rental fee for 76-125 people	275.00	-	(275.00)
				Rental fee for 126-200 people	325.00	-	(325.00)
				Rental Fee for 1-75 people, Maxey & Simmons Pools	-	225.00	225.00
				Rental Fee for 76-200 people, Maxey & Simmons Pools	-	300.00	300.00
				Rental Fee for 1-75 people, Clapp & Montelongo Pools	-	300.00	300.00
				Rental Fee for 76-200 people, Clapp & Montelongo Pools	-	375.00	375.00
	PR-VOLLEYBALL LEAGUE	6559		Youth League -Individual Fee/Individual Late Fee (NEW)	-	40-50	40-50
	PR-GYM RENTAL	6560		Rogers Gym Rental	60.00	\$30/hr (2hr minimum)	N/A
	PR-SOFTBALL ENTRY FEE	6561		Softball Sales	7-21	7-60	39.00
	PR-FIELD RESERVATION	6562		Field Rental - Litter Deposit	500.00	100.00	(400.00)
				League Rental - Field Preparation Fee & Temporary Fence	50-100	25-100	(25.00)
				Camps/Clinic	75.00	\$25/hr (3hr minimum)	N/A
				Field Rental - Berl Huffman Athletic Complex (Tournament/Practice/Other Games) 16 hrs-30 hrs booked each reservation (NEW)	-	38.00	38.00
				Field Rental - Berl Huffman Athletic Complex (Tournament/Practice/Other Games) 31-50hrs booked each reservation (NEW)	-	36.00	36.00
				Field Rental - Berl Huffman Athletic Complex (Tournament/Practice/Other Games) 51+ hours	-	34.00	34.00
				Tournament Litter Fee (NEW)	-	75-250	75-250
	PR-USER FEES	6563		Non-Resident (Paid On Time/Paid Late)	7.5-15	8-15.5	0.50
				Resident (Paid On Time/Paid Late)	5-10	5.5-10.5	0.50
	PR-TENNIS INSTRUCTION	6565		Junior Development Group Lesson	55-100	60-105	5.00
				Camp	26-29	40-50	14-21
				Pro 1 Lesson	19-40	50-55	26-15
				Pro 2 Lesson	15-30	40-50	25-20
	PR-TENNIS TOURNAMENTS	6566		Entry fee (Tennis & Pickleball)	10-30	20-50	10-20
PR-BALL MACHINE RENTAL	6568		Members/ Non-Members (Hourly)	2.5-3.75	7.5-10	5-6.25	
			Members/ Non-Members (Annual)	75-100	100-125	25.00	
PR-LEAGUES Member	6569		Member/Non-Member entry fees	15-25	20-30	5.00	
PR-COURT FEES	6570		Non Member (Tennis & Pickleball)	2.00	3.00	1.00	
			Tournament Court Fee (non-BRTC) - singles/doubles Tennis & Pickleball	2-4	3-5	1.00	

Summary of General Fund Fee Changes

Department	Account Description	Account	Rate	Budget	Budget	\$ Change
		Number	Details	2021-22	2022-23	from Amended
			League Court Fee (non-BRTC) - singles/doubles Tennis & Pickleball	3-6	5-8	2.00
	PR-MEMBERSHIPS	6571	Tennis Center Youth/Senior	50.00	75.00	25.00
			Tennis Center Adult	100.00	125.00	25.00
			Tennis Center Family	150.00	175.00	25.00
	PR-FLAG FOOTBALL	6576	Entry fee	375.00	400.00	25.00
			Youth League - Individual Fee/Individual Late Fee (NEW)	-	60-80	60-80
	PR OUTDOOR REC ADVERTISING	6625	Field Signs (Berl Fields 1/2/3/4)	250-300	250-400	100.00
			Scoreboards/ Bulletin Board	500.00	500-2200	1,700.00
			Berl Entrance Gate	1,500.00	3,000 per year/ 12,000/ 5 years	n/a
City Secretary	LIC-COIN OPERATED MACHINE PERMIT	6214	Background Check	50.00	75.00	25.00
			Late Fee	100.00	150.00	50.00
	LIC-PUBLIC RIGHT OF WAY PERMITS	6235	Banner	520.00	550.00	30.00
			Carnival - Late Fee (NEW)	-	100.00	100.00
Community Recreation	PR-BUILDING RENT	6548	Party Houses - Clapp Party House	150.00	200.00	50.00
	PR-INSTRUCTIONS/CLASSES	6549	Safety City Birthday Party w/ Cars	150.00	200.00	50.00
			Trejo After School Program (ASP) Fee	10.00	15.00	5.00
			Safety City Meeting/Classroom Reservation Per Hour	20.00	40.00	20.00
			Safety City Camp	100.00	150.00	50.00
			Safety City Birthday Party w/o Cars	100.00	150.00	50.00
	PR - SHOW WAGON RENTAL	6575	Pop-Up Park Rental - Deposit	-	100.00	100.00
			Pop-Up Park Rental (\$50 per hour - 2 hr min 4 hr max)	-	50.00	50.00
Engineering Inspection Services	LIC - Right of Way Permit	6231	Application cost to process Right-of-Way construction permit (NEW)	-	25.00	25.00
	FEE - WIRELESS COMMUNICATIONS	6472	Annual cost to process permit for right of way construction per node - Small cell (NEW)	-	298.00	298.00
	Commercial Approach Inspection	7505	Inspection fee Commercial Approach (NEW)	-	150.00	150.00
Environmental Health	LIC-CAFE PERMITS	6206	Sample Permit Maximum of 14 Days	7.00	10.00	3.00
			Temporary Food Establishment Maximum of 14 Days	20.00	25.00	5.00
			Food Risk Category 1	225.00	300.00	75.00
			Food Manufacturing/Warehousing 0-1,000 Sq. Ft.	225.00	300.00	75.00
			Food Manufacturing/Warehousing 1,001-5,000 Sq. Ft.	325.00	400.00	75.00
			Food Risk Category 2	325.00	400.00	75.00
			Food Manufacturing/Warehousing 5,001-10,000 Sq. Ft.	425.00	500.00	75.00
			Food Manufacturing/Warehousing >10,000 Sq. Ft.	525.00	600.00	75.00
			Food Risk Category 3	425.00	500.00	75.00
			Food Risk Category 4	525.00	600.00	75.00
	LIC-REINSPEC. FEE/CAFE PMT	6210	Reinspection fee for Café Permit	150.00	175.00	25.00

Summary of General Fund Fee Changes

Department	Account Description	Account		Rate	Budget	Budget	\$ Change
		Number		Details	2021-22	2022-23	from Amended
	LIC-GREASE HAULER PERMITS	6243	Grease Hauling Permit		125.00	150.00	25.00
			Grease Facility Permit		175.00	200.00	25.00
	LIC-TATTOO SHOP PERMITS	6244	Piercing		200.00	250.00	50.00
			Body Art		200.00	250.00	50.00
	LIC-SMOKING PERMITS	6248	Permit to allow on-premises smoking within city limits		125.00	200.00	75.00
	LIC- HEALTH PLAN REVIEW	6252	Fee for initial plan review of a new food facility, pool, spa, or public interactive water feature.		250.00	300.00	50.00
	FEE-ANNUAL POOL SCHOOL	6429	The Health Department offers an annual pool school for area pool operators.		35.00	45.00	10.00
	FEE-HEALTH DEPARTMENT DUPLICATE PERMIT	6432	Fee for duplicate permit requests		15.00	20.00	5.00
	FEE-FOSTER HOME INSPECTION	6433	Foster Home Inspection		60.00	70.00	10.00
	FEE-GROUP HOUSING INSPECTION	6434	Group Housing Inspection		125.00	175.00	50.00
	FEE-LATE PAYMENT	6435	Penalty fee for all health permit payments more than 10 days late.		55.00	65.00	10.00
	HLTH-MISC FEES Smoking Signs	6514	Fee for costs associated with replacement smoking signs		3.00	8.00	5.00
Fire Rescue	LIC-FIRE WORKS PERMITS	6236	Fire Works Permit		115.00	500.00	385.00
			Annual fire works permit		500.00	750.00	250.00
	FEE-OPEN BURNING	6437	Open burn permit fee		350.00	500.00	150.00
	Tent permit fee	TBD	Fee collected for tent permit (NEW)		-	15.00	15.00
	Mobile Food Vendor fee	TBD	Fee collected for annual fire inspection required to obtain permit for operation (NEW)		-	30.00	30.00
Garden & Arts	MEMBERSHIPS/DONATIONS	6599	Annual for non-profit groups		35.00	45.00	10.00
	PR-BUILDING RENT	6548.00516	Garden & Arts Wedding Packet 8 Hours Indoor/Outdoor		1,000.00	1,200.00	200.00
			Garden & Arts Wedding Packet 4 Hours Indoor/Outdoor		500.00	700.00	200.00
Parks&Recreation	PR-PARK USAGE	6550	Special Event usage fee for 50 people or fewer		50.00	-	n/a
			Special Event usage fee for Micro Event (51-200 people)\ For Profit/Non Profit		200-500	-	n/a
			Special Event usage fee for Micro Event (51-200 people) - For Non-Profit		100-200	-	n/a
			Special Event usage fee for Small Event (201+ people) - For Profit		200-500	-	n/a
			Special Event usage fee for Small Event (201+ people) - For Non-Profit		100-200	-	n/a
			Special Event usage fee (50 people or less) *		-	50.00	n/a
			Special Event usage fee (51-300 people) - For Profit / Non-Profit *		-	100-500	n/a
			Special Event usage fee (300-500 people) - For Profit / Non-Profit *		-	500-1000	n/a
			Special Event usage fee (501+ people) - For Profit / Non Profit *		-	750-1500	n/a
	PR-PARK VENDOR COMMISSIONS	6555	NEW - Special Vendors (Serving Alcohol)		-	200.00	200.00
			NEW - Late Fee Special Vendors (Serving Alcohol)		-	50.00	50.00
			Vendor fee (1-5)		100.00	100.00	-
			Vendor fee (6+)		50.00	150-300	n/a

Summary of General Fund Fee Changes

Department	Account Description	Account	Rate	Budget	Budget	\$ Change
		Number	Details	2021-22	2022-23	from Amended
Planning	ZONING - PETITION ANNEXATION FEE	6412	Voluntary/Petition Annexation Requests	500.00	1,500.00	1,000.00
Solid Waste	SW-MUN DISPOSAL FEE	6630	Per Ton Regular Trash Tipping Fee	37.25	38.00	0.75
			Per Ton Special Waste Tipping Fee	71.42	72.86	1.44
Traffic Engineering	LIC-LOADING ZONE PERMITS	6234	Initial Sign Cost - Installation for new permit fee	200.00	240.00	40.00
	LIC- BARRICADE PERMITS	6250	Barricade permit fee	30.00	50.00	20.00
	FEE-PARKING SIGNS	6439	Residential Parking Sign fee	200.00	240.00	40.00
			Parking Control Sign fee	200.00	240.00	40.00
	FEE-RESIDENTIAL PARKING SIGNS	6441	Resident Sign fee for parking within a specified parameter	200.00	240.00	40.00
DEPT-STREET NAME MARKERS	7581	Street name sign fee	200.00	240.00	40.00	

*Proposed amounts are a change to FY 2020-21 rates charged by Parks and Recreation

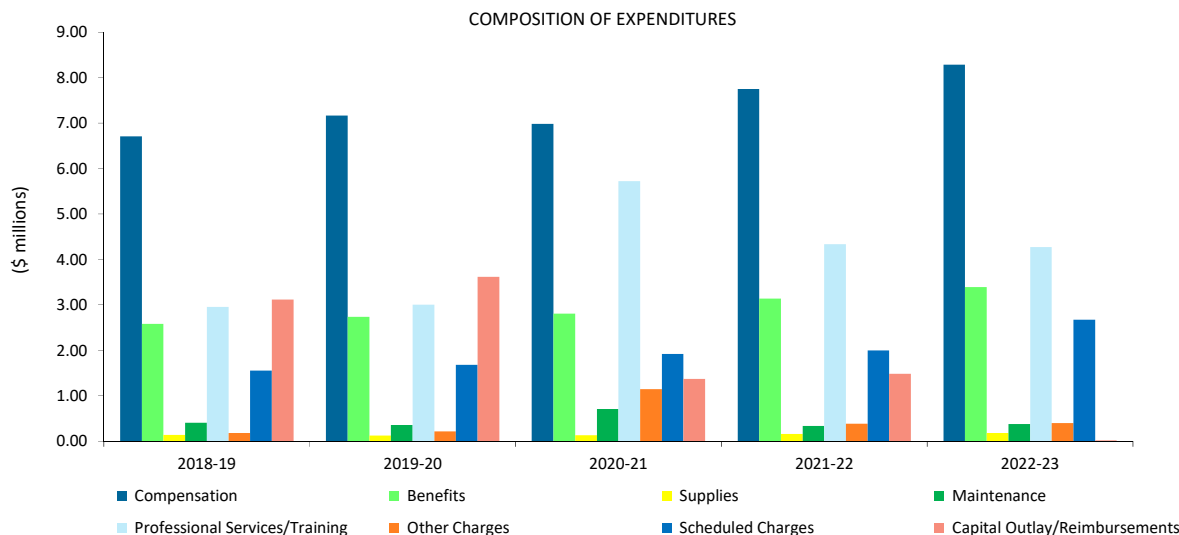
Appropriation Summary

	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
ADMINISTRATIVE SERVICES						
City Attorney	\$ 2,102,516	2,218,553	2,127,812	2,311,801	2,437,010	5.4
City Council	559,005	544,097	587,083	659,268	633,878	(3.9)
City Manager	1,640,482	1,731,906	1,799,551	1,829,171	1,905,422	4.2
City Secretary	1,104,801	1,167,558	1,770,106	2,068,531	1,813,253	(12.3)
Facilities Management	3,295,819	3,490,903	5,097,344	5,490,152	4,945,297	(9.9)
Finance	2,898,465	2,779,728	2,837,970	3,181,538	3,621,364	13.8
Human Resources	575,264	817,571	813,816	1,003,260	1,064,755	6.1
Internal Audit	291,957	311,245	254,365	395,703	432,433	9.3
Non Departmental	4,558,571	5,073,397	4,754,051	1,814,864	1,934,439	6.6
Comm. & Marketing and Call Center	615,680	771,974	760,032	840,665	814,749	(3.1)
TOTAL ADMINISTRATIVE SERVICES	17,642,561	18,906,931	20,802,129	19,594,953	19,602,600	0.0
CULTURAL & RECREATION SVCS						
Library	3,561,033	3,514,629	3,706,124	3,981,358	4,165,030	4.6
Cultural Arts	1,165,212	1,021,365	1,040,513	1,283,936	1,377,824	7.3
Parks and Recreation	10,438,416	9,768,497	10,162,801	12,217,326	12,831,094	5.0
TOTAL CULTURAL & RECREATION SVCS	15,164,661	14,304,491	14,909,439	17,482,621	18,373,948	5.1
DEVELOPMENT SERVICES						
Building Safety	2,367,205	2,283,835	2,461,545	2,682,799	2,851,423	6.3
Codes Enforcement	2,280,825	2,281,901	2,527,665	2,946,020	3,022,650	2.6
Environmental Health	822,599	828,717	842,154	1,063,526	1,243,739	16.9
Planning	711,910	758,605	911,234	1,027,131	1,110,120	8.1
TOTAL DEVELOPMENT SERVICES	6,182,538	6,153,058	6,742,599	7,719,476	8,227,932	6.6
PUBLIC WORKS/SOLID WASTE						
Engineering	901,660	654,154	657,216	815,943	1,102,864	35.2
Solid Waste	16,030,105	17,675,673	18,498,285	24,525,144	27,005,644	10.1
Streets	3,863,505	3,922,865	4,394,880	5,353,812	5,799,240	8.3
Traffic	3,504,570	3,434,644	3,669,757	4,048,247	4,364,741	7.8
TOTAL PUBLIC WORKS/SOLID WASTE	24,299,840	25,687,335	27,220,139	34,743,145	38,272,489	10.2
PUBLIC SAFETY						
Animal Services	2,311,037	2,085,469	2,182,730	2,650,648	3,029,395	14.3
Fire	54,624,050	45,776,737	57,379,823	59,738,459	67,110,237	12.3
Municipal Court	1,866,208	1,879,738	1,722,739	1,958,215	2,053,519	4.9
Police	67,341,293	70,765,408	67,415,231	78,194,399	85,405,607	9.2
Public Health	1,515,846	1,836,576	2,160,467	2,018,198	2,231,024	10.5
TOTAL PUBLIC SAFETY	127,658,434	122,343,928	130,860,991	144,559,919	159,829,782	10.6
OTHER						
Transfer to Grants	25,126	2,225	1,709	-	-	-
Transfer to CIP (Cash)	12,581,062	13,440,888	15,529,618	22,477,115	15,925,638	(29.1)
Transfer to Citibus	2,997,383	3,258,473	1,629,237	1,629,237	2,400,000	47.3
Transfer to Cemetery	226,971	354,223	416,289	325,433	317,374	(2.5)
Transfer to Gateway	6,945,771	6,789,277	9,357,689	8,837,078	9,701,870	9.8
Transfer to North & East Lubbock						
Neighborhood & Infrastructure Fund	233,905	173,960	274,039	294,998	337,500	14.4
Transfer to CBD TIF	77,968	24,851	-	-	-	-
Transfer to Civic Centers	-	-	310,025	-	-	-
Transfer to Fleet CIP (Vehicles)	4,043,880	2,459,510	4,551,851	3,689,699	2,228,666	(39.6)
Transfer to LP&L -CT (Solid Waste)	81,198	-	-	-	-	-
Transfer to LP&L - CIS Debt (SW)	108,387	-	-	-	-	-
Transfer to LP&L - Collections (SW)	-	-	-	-	-	-
Transfer to Debt Service Fund	2,242,810	-	-	-	-	-
Transfer to Economic Development Fund	-	62,000	62,000	79,550	85,033	6.9
Bond Sale Charges	20,709	56,832	14,596	-	-	-
SIB Loan Payment	72,750	-	-	-	-	-
Transfer to Internal Service Fund	-	-	26,750	-	-	-
TOTAL OTHER	29,657,920	26,622,239	32,173,803	37,333,110	30,996,081	(17.0)
TOTAL	\$ 220,605,953	214,017,982	232,709,100	261,433,223	275,302,832	5.3

Position History by Department

	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
ADMINISTRATIVE SERVICES						
City Attorney	16	16	15	15	15	-
City Council	3	3	3	3	3	-
City Manager	9	9	9	9	9	-
City Secretary	10	10	10	10	11	1
Facilities Management	17	17	17	16	16	-
Finance	31	31	31	32	33	1
Human Resources	6	9	10	11	11	-
Internal Audit	3	3	3	3	3	-
Non Departmental	-	-	-	-	-	-
Comm. & Marketing and Call Center	8	10	11	11	9	(2)
TOTAL ADMINISTRATIVE SERVICES	103	108	109	110	110	-
CULTURAL & RECREATION SVCS						
Library	36	36	36	35	35	-
Cultural Arts	9	9	9	9	9	-
Parks	79	81	82	83	79	(4)
TOTAL CULTURAL & RECREATION SVCS	124	126	127	127	123	(4)
DEVELOPMENT SERVICES						
Building Safety	30	30	30	31	32	1
Codes Enforcement	26	27	27	29	28	(1)
Environmental Health	11	11	13	15	16	1
Planning	8	10	11	11	11	-
TOTAL DEVELOPMENT SERVICES	75	78	81	86	87	1
PUBLIC WORKS/SOLID WASTE						
Engineering	45	45	45	45	45	-
Solid Waste	96	96	96	99	99	-
Streets	52	52	52	47	43	(4)
Traffic	34	34	34	34	34	-
TOTAL PUBLIC WORKS/SOLID WASTE	227	227	227	225	221	(4)
PUBLIC SAFETY						
Animal Services	25	25	27	27	29	2
Fire	435	438	439	441	446	5
Municipal Court	21	21	21	21	21	-
Police	565	577	578	573	573	-
Public Health	24	40	50	50	50	-
TOTAL PUBLIC SAFETY	1,070	1,101	1,115	1,112	1,119	7
TOTAL GENERAL FUND	1,599	1,640	1,659	1,660	1,660	-

General Fund - Administrative Services



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 6,709,844	7,169,271	6,987,525	7,749,504	8,287,973	6.9
Benefits	2,583,768	2,741,306	2,806,058	3,142,712	3,392,550	7.9
Supplies	138,222	121,945	131,539	158,189	181,978	15.0
Maintenance	403,482	360,323	710,938	338,963	375,227	10.7
Professional Services/Training	2,956,161	3,004,862	5,726,141	4,339,305	4,274,501	(1.5)
Other Charges	179,358	214,567	1,149,586	383,235	398,928	4.1
Scheduled Charges	1,554,578	1,679,520	1,917,868	2,001,174	2,672,103	33.5
Capital Outlay/Reimbursements	3,117,149	3,615,137	1,372,476	1,481,871	19,340	(98.7)
TOTAL EXPENDITURES BY CATEGORY	\$ 17,642,561	18,906,931	20,802,129	19,594,953	19,602,600	0.0

EXPENDITURES BY DEPARTMENT	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
City Attorney	\$ 2,102,516	2,218,553	2,127,812	2,311,801	2,437,010	5.4
City Council	559,005	544,097	587,083	659,268	633,878	(3.9)
City Manager	1,640,482	1,731,906	1,799,551	1,829,171	1,905,422	4.2
City Secretary	1,104,801	1,167,558	1,770,106	2,068,531	1,813,253	(12.3)
Facilities Management	3,295,819	3,490,903	5,097,344	5,490,152	4,945,297	(9.9)
Finance	2,898,465	2,779,728	2,837,970	3,181,538	3,621,364	13.8
Human Resources	575,264	817,571	813,816	1,003,260	1,064,755	6.1
Internal Audit	291,957	311,245	254,365	395,703	432,433	9.3
Non-Departmental	4,558,571	5,073,397	4,754,051	1,814,864	1,934,439	6.6
Comm. & Marketing and Call Center	615,680	771,974	760,032	840,665	814,749	(3.1)
TOTAL EXPENDITURES BY DEPARTMENT	\$ 17,642,561	18,906,931	20,802,129	19,594,953	19,602,600	0.0

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
City Attorney	16	16	15	15	15	-
City Council	3	3	3	3	3	-
City Manager	9	9	9	9	9	-
City Secretary	10	10	10	10	11	1
Facilities Management	17	17	17	16	16	-
Finance	31	31	31	32	33	1
Human Resources	6	9	10	11	11	-
Internal Audit	3	3	3	3	3	-
Non-Departmental	-	-	-	-	-	-
Comm. & Marketing and Call Center	8	10	11	11	9	(2)
TOTAL STAFFING	103	108	109	110	110	-



City Attorney

Mission and Purpose

Provide legal services required by the City in its diverse operations. The City Attorney's Office provides the following services:

- Daily office conferencing with client to offer legal analysis, advice, and counsel.
- Legal counsel to a full-service municipality.
- Document preparation and review of a very high volume of legal instruments.
- Legal representation in State and Federal courts.
- Legal representation at board and agency meetings.
- Prosecution in Municipal Court.

Goals and Objectives

- Provide prompt and accurate professional legal services.
- Prosecute Class "C" misdemeanors in the Lubbock Municipal Court.

Accomplishments for FY 2021-22

- Revised City Council Rules – adopted by City Council.
- Successfully defended lawsuit filed to challenge the City's open records procedures.
- Drafted numerous agreements in regard to the distribution and use of American Rescue Plan Spending (ARPA) funds.
- Provided oversight and support to the redistricting process.
- Advised the 2021 Charter Review Committee.
- Drafted an interlocal agreement with Lubbock County, LISD, and the City in regard to redistricting.
- Drafted Developer Agreement to facilitate donation of land for construction of Fire Station No. 20.
- Assisted City staff in revising traffic calming device petition process.
- Drafted and supported negotiation of the Effluent Water Purchase Agreement with Leprino Foods.
- Drafted an amendment to the Zoning Code to create an "Event Center" use in the City.
- The City currently has 25 ongoing cases and has handled a total of 43 cases since last Summer. Only two of these cases are being handled by outside counsel because of a conflict.
- The City also filed 10 lawsuits to collect past due hotel/motel taxes. The City has favorably resolved 9 of those 10 cases.
- Drafted and submitted approximately 560 briefs to the Texas Attorney General requesting an opinion on open record requests.
- Assisted and coordinated the launch of the GovQA online portal and platform which consolidated all Requests for Public Information into a single system used by all City Departments and Requestors. (March 2021 launch)
- Conducted 45 hearings to obtain orders for demolitions on substandard structures.
- Responded to approximately 300 subpoenas in Federal Court, State District Court, and County Courts at Law, filing Motions for Protective Order to Quash when necessary.

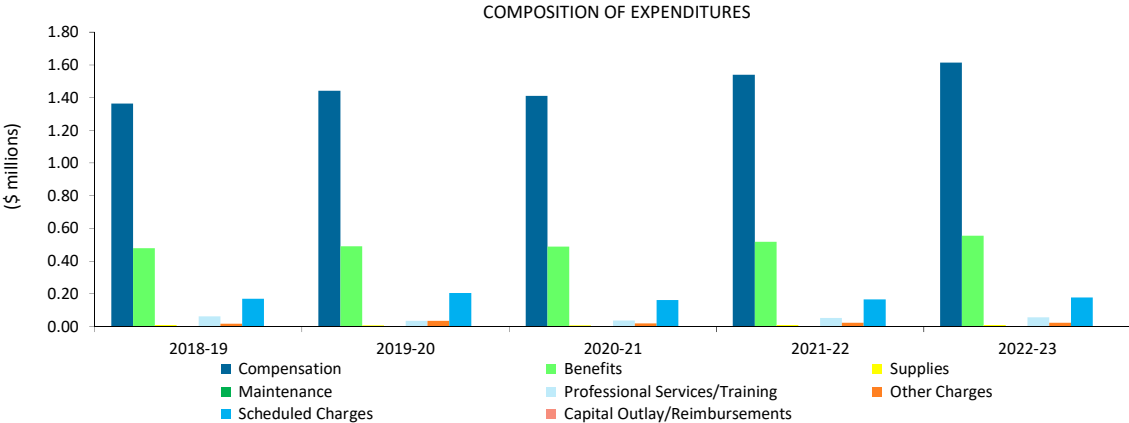
Objectives for FY 2022-23

- Continue to focus on providing high quality services to the city.
- Provide effective legal representation.

Expenditures

- Total expenditures increased by \$125.2 thousand, or 5.4 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$110.9 thousand, or 5.4 percent, due to an average 5 percent compensation adjustment across all departments; payroll adjustment in prior year; and increased health insurance costs.
- Professional Services/Training increased \$4.0 thousand, or 7.6 percent, due to increase in outside legal services.
- Other Charges decreased \$455, or 1.9 percent, due to onetime expense in the prior year.
- Scheduled charges increased by \$10.6 thousand, or 6.4 percent, due to information technology-related charges, liability insurance, and postage allocation.

City Attorney Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 1,363,654	1,443,322	1,410,269	1,540,907	1,614,153	4.8
Benefits	480,332	491,871	489,081	518,281	555,919	7.3
Supplies	9,476	7,272	8,573	9,091	9,280	2.1
Maintenance	-	-	-	-	-	-
Professional Services/Training	62,322	35,306	37,326	52,905	56,905	7.6
Other Charges	17,538	35,075	19,901	23,855	23,400	(1.9)
Scheduled Charges	169,194	205,706	162,662	166,762	177,353	6.4
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 2,102,516	2,218,553	2,127,812	2,311,801	2,437,010	5.4

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
City Attorney	16	16	15	15	15	-
TOTAL STAFFING	16	16	15	15	15	-

FULL-TIME POSITIONS	
Attorney I	1
Attorney III	4
City Attorney	1
Deputy City Atty - Litigation	1
Deputy City Atty - Transactional	1
First Asst City Attorney	1
Legal Assistant I	1
Legal Assistant II	2
Legal Management Assistant	2
Prosecutor	1
TOTAL FULL-TIME POSITIONS	15

City Council

Mission and Purpose

Provide the citizens of Lubbock with excellent municipal services, protect the health and safety of Lubbock Citizens, provide fiscally responsible governmental policies and oversight, advance the quality of life within a diverse and growing municipality, provide leadership and direction for continued economic growth and sustained development, and ensure transparency and public participation in an open governmental process. City Council staff members provide the following services:

- Inform the Mayor and City Council of citizen requests, concerns and inquiries, and help coordinate responses.
- Be available and responsive to all requests from the Mayor and City Council.
- Organize and attend any special event or project at the Mayor and City Council's request.
- Provide a variety of written material such as proclamations, recognitions, speeches, letters, quotes, press releases, honorary citizenships, email correspondents and more.
- Assist with Council Meetings by preparing ceremonial items, setting up the dais and helping citizens sign up for comments.
- Facilitate and host virtual meetings.
- Assist with technology assistance.
- Provide customer service the members of the City Council, as well as constituents.
- Research topics and organize background information upon request.
- Communicate across departments to schedule meetings, gather information or facilitate action on behalf of the City Council and citizens.
- Maintain calendars for the Mayor and City Council, monitor the need for quorums, and ensure information and appropriate backup materials are given.
- Book and organize travel for the Mayor and City Council.
- Assist in facilitating and preparing virtual and in-person meetings, town halls, appointments, public appearances, subcommittee meetings, and a variety of other events for the Mayor and City Council.
- Provide PowerPoint and other appropriate presentations, remarks, informational handouts and resources for appearances at or outside Citizens Tower.
- Ensure that food and drinks are readily available for the Mayor and City Council at Citizens Tower.
- Represent the Mayor, City Council and City organizations in a positive and professional matter.
- Ensure the Mayor and City Council Members are well-informed with regard to current public topics, issues and concerns, and are aware of upcoming events, meetings and scheduled appearances.
- Provide staff support to various City departments as well as perform specific tasks to assist these departments as assigned.

Goals and Objectives

- Represent the Mayor, City Council, and City organization in a positive, professional manner.
- Provide excellent customer service and maintain effective communication between the Mayor, City Council members, constituents, the City departments, and all individuals in contact with the Mayor and City Council office.
- Ensure the Mayor and all City Council members are well-informed with regard to current public topics, issues, concerns, and recognitions, and apprised of upcoming events, meetings, and scheduled appearances.
- Ensure City Council calendars and schedules are accurate, up-to-date, and coordinated.
- Provide appropriate information and backup materials for the Mayor's and City Council members' appointments, appearances, and activities.
- Supply Mayor and City Council members with thoroughly researched and organized speeches, remarks, and letters when requested or needed.
- Provide staff support to City departments, as well as perform specific tasks to assist these departments as assigned.

City Council

Accomplishments for FY 2021-22

- Planned, attended, and provided staff support at several public meetings including the following:
 - Mayor's Marathon – (October 21 and April 22)
 - Street Bond Informational Pamphlet
 - State of the City Address
 - Mayor's Community Engagement Task Force Meetings and Public Forums
 - Coffee with the Mayor
 - Unified Development Code Public Meetings
 - Oath of Office Ceremony
- Attended numerous public and closed community meetings on behalf of Mayor and Councilmembers
 - Facilities Committee Meetings
 - Homelessness Committee Meetings
 - City Council Town Hall Meetings
 - Bob Goodwin, Chief of Staff, Retirement Party
 - Bond Election Result Open House
 - Addiction and Recovery: Source to Solution Symposium Lunch and Dinner
 - Texas Municipal League Conference
 - I-27 Advisory Committee
 - Mayor's Fitness Council Meetings
 - Redistricting
 - Ports-to-Plains
 - The Network Monthly Breakfasts
 - Water Conservation Month
 - Onboarding & Offboarding of Councilmembers and Mayor
 - IRONMAN 70.3 Triathlon
 - 4th on Broadway Appearances
 - TTU Centennial Year Appearances
 - Lubbock 101 Staff Participation and Support
 - Chamber of Commerce Young Professionals Committee Participation
 - Off-site City Council Meetings
- Continued to provide the City Council Office with the highest level of professional staff support during the departure, hiring, and transition of key staff positions:
 - Hired a new Assistant to the Mayor Position.
 - Trained a New Assistant to the City Council Position.
 - Retirement of long-time Chief of Staff.
 - Departure of Liaison to the Mayor and Council.
- Mentored six new City Council Interns
- Facilitated the transition of new Mayor and several City Councilmembers:
- Providing new technology (computers, iPads, phones, etc.).
- Moving offices and items for outgoing and incoming Council and Mayor.
- Assisting with human resources' documentation.
- Training on Citizens Tower protocol.
- Supplying new City Manager's Office badges.
- Ordering of new name plates.
- Setting up phone operations.

City Council

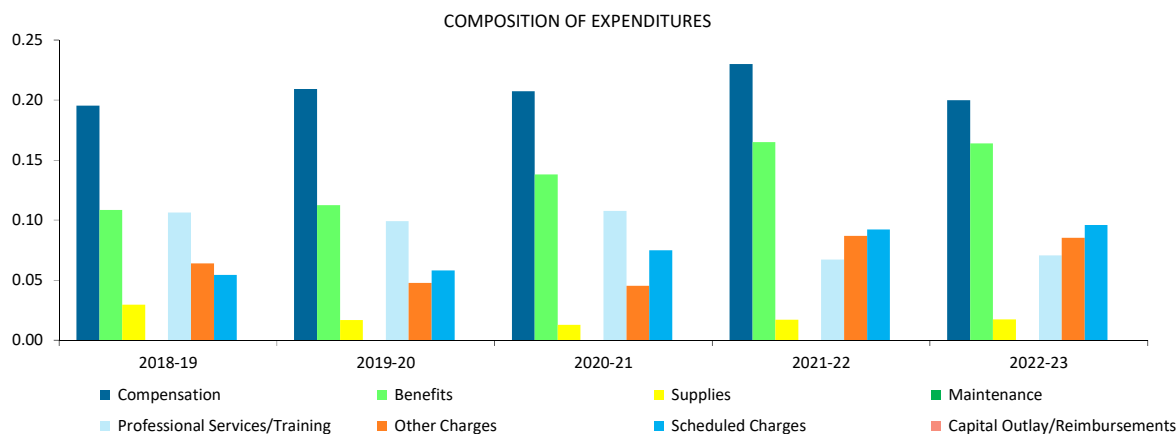
Objectives for FY 2022-23

- Provide excellent staff support for the Mayor and City Council.
- Ensure effective communication between the Mayor, City Council members, constituents, City departments and all individuals in contact with the Mayor and City Council office.
- Offer quality customer service to citizens, the Mayor and City Council members.
- Represent the Mayor, City Council, and City organization in a positive, professional manner.
- Continue to assist the transition of the new Mayor and City Council Members.
- Ensure the Mayor and City Council members are well-informed with regard to public topics, issues, concerns, recognitions, upcoming events, meetings and scheduled appearances.
- Ensure City Council calendars and schedules are accurate and up-to-date, and all details, briefing, remarks, and background information is compiled for Councilmember for each meeting.
- Provide appropriate information and backup materials for the Mayor's and City Council members' appointments, appearances, and activities.
- Supply Mayor and City Council members with thoroughly researched and organized speeches, remarks, and letters.
- Provide staff support to City departments, as well as perform specific tasks to assist these departments as assigned.

Expenditures

- Total expenditures increased 25.4 thousand, or 3.9 percent, when compared to FY 2021-22.
- Compensation and Benefits decreased 31.1 thousand, or 7.9 percent, due to staff turnover, offset by an average 5 percent compensation adjustment across all departments, and increased cost for health insurance.
- Professional Services/Training increased by 3.5 thousand, or 5.2 percent, due to increased council-related meetings with meals.
- Other charges decreased 1.8 thousand, or 2.1 percent, due to a decrease in miscellaneous computer equipment.
- Scheduled Charges increased 3.8 thousand, or 4.2 percent, due to an increase for information technology-related charges, liability insurance, notary bonds, and postage allocation.

City Council Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 195,554	209,341	207,546	230,270	200,160	(13.1)
Benefits	108,535	112,589	138,274	165,041	164,032	(0.6)
Supplies	29,672	16,896	13,033	17,268	17,457	1.1
Maintenance	-	-	-	-	-	-
Professional Services/Training	106,604	99,308	107,751	67,300	70,800	5.2
Other Charges	64,094	47,757	45,517	87,098	85,300	(2.1)
Scheduled Charges	54,547	58,205	74,962	92,291	96,129	4.2
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 559,005	544,097	587,083	659,268	633,878	(3.9)

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
City Council	3	3	3	3	3	-
TOTAL STAFFING	3	3	3	3	3	-

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Document, research, and appropriately communicate citizen inquiries	3,166	4,500	1,070	4,274	3,500	(18.1)
Process within 24 hours (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Organize Town Hall meetings, public appointments, meeting requests, invitations to public events	1,250	1,857	1,506	1,370	1,500	9.5
Process within 24 hours (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Travel arrangements	60	20	12	15	30	100.0
24 hours upon elected official's request or within 3 days pending the Council member's confirmation (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Organize Town Hall meetings, public forums, State of the City address, and other public engagements	60	60	86	60	100	66.7
Finalize arrangements within 5 working days prior to the meeting (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Deliveries (agenda books, elected official requests, items for City business)	184	220	20	72	80	11.1
Same day or within 24 hours if appropriate (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Prepare proclamations, special recognitions, certificates, speeches, talking points, and correspondence	1,200	550	778	850	600	(29.4)
24 hours upon elected official's request, otherwise within 5 days prior to presentation deadline (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-

City Council Overview

FULL-TIME POSITIONS	
Assistant to the City Council	1
Assistant to the Mayor	1
Liaison to the Mayor & CC	<u>1</u>
TOTAL FULL-TIME POSITIONS	<u>3</u>

City Manager

Mission and Purpose

Provide professional leadership and day-to-day operation of the City. Implement policies established by the City Council with a specific focus on public safety, public health, fiscal discipline, communications, community improvement, growth & development, economic development and redevelopment and basic services. The City Manager provides the following services:

- Implement City Council goals and approved policies.
- Operate the organization in accordance with the adopted budget and advise the City Council on the financial condition, administrative activities, and future needs of the City.
- Ensure that laws and ordinances are enforced.
- Continue to focus on efficient and effective management and operations of City departments with specific emphasis on fiscal management and policies that serve to both provide for the needs of the community and ensure that public funds are managed for both short- and long-term benefit of the community.
- Prepare, implement, and manage the Annual Operating Budget and Capital Program.
- Communicate effectively with the community and City employees.
- Act as the link between the City Council and City departments.
- Work with the Mayor and the City Council to support the continued development of Lubbock.

Goals and Objectives

- Implement City Council policies in an efficient and effective manner.
- Promote a safe and secure work environment for City employees.
- Maintain a healthy financial position, including the maintenance of appropriate reserve levels.
- Develop strong relationships with financial rating agencies to validate the financial position of the City and maintain or improve the City's bond ratings.
- Provide efficient and effective public safety services.
- Ensure a long-term water supply and improve the wastewater collection and treatment systems to work toward additional reuse of treated effluent.
- Examine strategic opportunities to improve the long-term outlook of the organization.
- Ensure that the City organization is prepared for emergency situations and responds in a proactive manner.
- Continue accountability efficiency changes in development services activities; implement best practices in those same areas.
- Attend community meetings and public events.
- Provide the Mayor and the City Council with professional and comprehensive support in examining and analyzing issues of importance.
- Compile the City Council Agenda for all City Council meetings.
- Manage Internal Service Departments to continue to provide:
 - Properly maintained City vehicles
 - Upgrades to existing technologies
 - Risk Management and Health Benefits
 - Competitive health benefits programs for City employees and their families
 - A safe and healthy environment through insurance products, programs, and policies
 - A positive and productive environment for employees

Accomplishments for FY 2021-22

- Continued to support Council strategic planning efforts.
- Supported and implemented Council goals.
- Continued to identify areas of strategic study and evaluated for implementation.
- Continued to improve and expand performance based accountability metrics.
- Continued to provide training and resources to senior management to increase their leadership capacity and effectiveness.
- Continued process of developing the Unified Development Code.

City Manager

- Continued to identify and evaluate efforts regarding strategic water supply and reuse alternatives.
- Continued a customer service focused culture that allows the organization, as a whole, to emphasize customer service as services are delivered.
- Increased employee engagement activities.

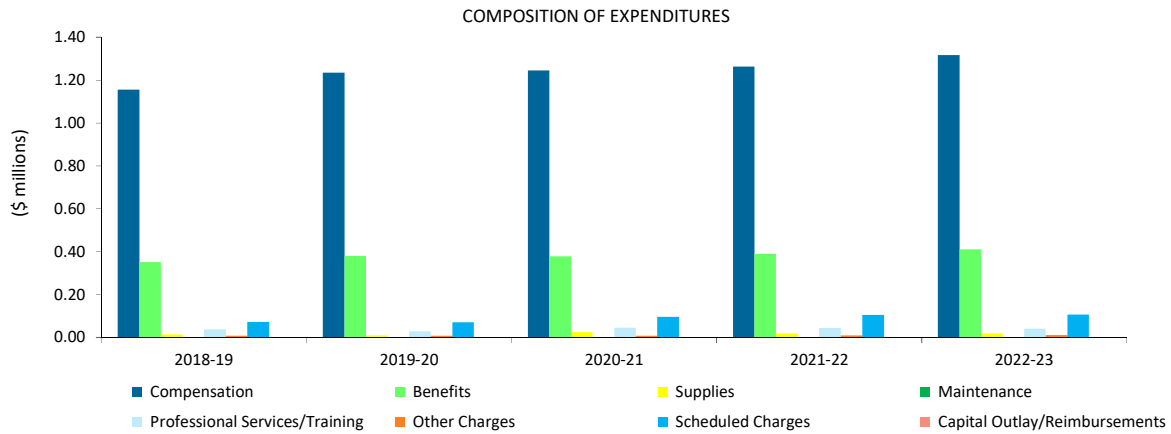
Objectives for FY 2022-23

- Continue to support Council goals and adjust as new priorities are identified.
- Support Council strategic planning efforts.
- Evaluate strategic planning opportunities and study when applicable.
- Improve and expand performance based accountability metrics.
- Provide training and resources to senior management to allow them to increase their leadership capacity and effectiveness.
- Complete and submit a proposed Unified Development Code.
- Continue to identify and evaluate efforts regarding strategic water supply and reuse alternatives.
- Maintain and expand a culture for the organization, as a whole, to emphasize customer service to the community.
- Increase employee engagement activities.

Expenditure Overview

- Total Expenditure increased by \$76.2 thousand, or 4.2 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$76.3 thousand, or 4.6 percent, due to a 5 percent compensation adjustment across all departments, and increased health insurance costs.
- Professional Services/Training decreased by \$3.1 thousand, or 7.1 percent, due to a one-time expense for a job search in the prior year, offset by an increase in professional dues.
- Scheduled Charges increased by \$1.4 thousand, or 1.3 percent, due to increase in liability insurance, offset by a decrease in telecommunication allocation.

City Manager Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 1,155,626	1,234,946	1,246,162	1,262,840	1,317,346	4.3
Benefits	352,211	379,201	378,591	389,990	411,772	5.6
Supplies	13,716	9,500	24,969	17,995	18,957	5.3
Maintenance	-	-	-	-	-	-
Professional Services/Training	37,659	29,141	46,178	43,600	40,500	(7.1)
Other Charges	8,474	8,252	8,080	9,800	10,500	7.1
Scheduled Charges	72,797	70,865	95,570	104,946	106,347	1.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 1,640,482	1,731,906	1,799,551	1,829,171	1,905,422	4.2

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
City Manager	9	9	9	9	9	-
TOTAL STAFFING	9	9	9	9	9	-

FULL-TIME POSITIONS	
Administrative Asst	1
Asst. City Mgr - Community Svcs	1
Asst. City Mgr - Development Svcs	1
Chief Information Officer/ACM	1
Chief of Staff	1
City Manager	1
Deputy City Manager	1
Management Assistant	2
TOTAL FULL-TIME POSITIONS	9

City Secretary

Mission and Purpose

Ensure order and continuity in the municipal legislative process and preserve the integrity of the City's historical records. The City Secretary provides the following services:

- Administer permits.
- Provide City Council support and prepare documents.
- Coordinate board and commission appointments.
- Administer City elections.
- Maintain the records management system.
- Oversee claims, research, legal publications, and appeals.
- Maintain vital statistics for birth and death records.

Goals and Objectives

- Provide continuity for City government by recording legislative actions, both contemporary and archival, and serve as the historian for the City.
- Improve public access to municipal records.
- Enhance the public's participation in municipal government processes through board or commission service.
- Perform the administrative tasks for City elections.
- Serve as the repository for documents related to Title 15 of the Election Code.
- Secure and preserve municipal election documents and outcomes thereof.
- Provide daily assistance to internal and external customers.
- Maintain the security of municipal birth and death records.
- Process a variety of permit applications including but not limited to right-of-way, Game Room, vehicle for hire, and charitable, in a timely manner.

Accomplishments for FY 2021-22

- Administered the November 2, 2021 Street Bond Election for the City of Lubbock.
- Administered the May 7, 2022 General Election for the City of Lubbock.
- Published the 2021 Annual Boards/Commissions Report.
- Supported the Appointments Advisory Board and the Permit and License Appeal Board.
- Conducted Board and Commission Staff Liaison Training and Records Management Training via Zoom for City Staff.
- Mailed out letters to 217 congregations to set the 2022 City Council schedule for leading the invocation at the regularly scheduled City Council meetings; and sent 58 follow up emails to congregations with a publicly listed email address in order to assist with scheduling.
- Coordinated and completed the redistricting process with the adoption of new City Council districts and voting precincts for the City of Lubbock. This was a joint effort with Lubbock County and Lubbock Independent School District.
- Scanned and indexed approximately 400,000 birth and death records into Laserfiche.
- Implemented a new online ordering system for birth and death certificates (Permitium).
- Received the 2021 Vital Statistics Five Star Exemplary Award from the Department of State Health Services.
- Acknowledgement of Paternity Certification for seven employees.
- Issued approximately 254 permits (right-of-way, game room, vehicle for hire, and charitable), 860 game decals, 4,964 birth records, 4,845 death records, and 780 burial transit permits.

City Secretary

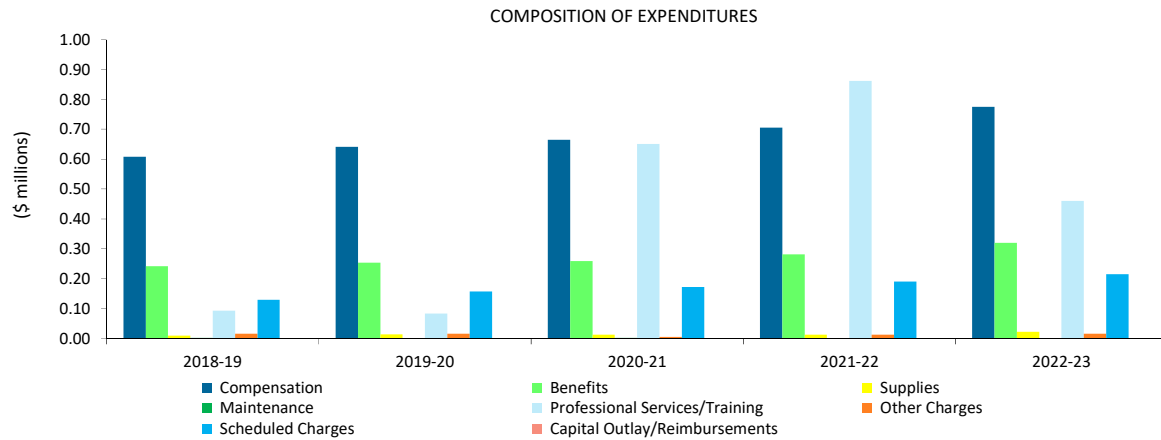
Objectives for FY 2022-23

- Administer any Special Election as deemed necessary by City Council.
- Increase number of department users for the electronic Records Management System, and develop corresponding workflows for each department.
- Publish the 2022 Annual Boards/Commissions Report.
- Conduct Board and Commission Staff Liaison Training and Records Management Training for City Staff.
- Email Policy and Procedures.
- Records Disaster Recovery Plan.

Expenditure Overview

- Total expenditures decreased by \$255.3 thousand, or 12.3 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$108.6 thousand, or 11.0 percent, due to an average 5 percent compensation adjustment across all departments; the addition of one Deputy Registrar; increased part-time pay; and increased health insurance costs.
- Supplies increased \$9.6 thousand, or 72.0 percent, due to an increase in paper and books for permanently bound resolutions and ordinances for City Secretary's Office, privacy blinds, information technology-related equipment, and office supplies for Vital Statistics.
- Professional Services/Training decreased \$401.5 thousand, or 46.5 percent, due to decreased election expenses, and cost for credit card charges and fees.
- Other Charges increased by \$3.4 thousand, or 26.4 percent, due to increased cost for computer equipment.
- Scheduled Charges increased by \$24.6 thousand, or 12.9 percent, due to increase in charges related to information technology services, liability insurance, and postage allocation.

City Secretary Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 608,844	641,496	664,651	705,486	775,712	10.0
Benefits	242,586	253,772	259,681	281,710	320,097	13.6
Supplies	10,770	14,655	13,083	13,268	22,823	72.0
Maintenance	2,266	-	2,397	1,690	1,690	-
Professional Services/Training	93,910	83,660	651,516	862,493	461,022	(46.5)
Other Charges	16,232	16,495	6,194	13,075	16,523	26.4
Scheduled Charges	130,193	157,479	172,584	190,809	215,386	12.9
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 1,104,801	1,167,558	1,770,106	2,068,531	1,813,253	(12.3)

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
City Secretary	10	10	10	10	11	1
TOTAL STAFFING	10	10	10	10	11	1

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Records Management Liaison Training	2	2	1	1	1	-
Boards & Commissions Staff Liaison Training	2	2	1	1	1	-
Ordinances/Resolutions Processed	815	666	630	675	675	-
Return to department within 2 workdays after receipt of completed documents (Goal 98%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Legal Notices Published	268	265	272	275	275	-
Submit no later than Thursday following Council meeting (Goal 98%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
City Council Minutes	62	77	70	75	75	-
Submit for approval no later than 2 meetings after respective Council (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Recreational Street Use Permits/Noise Permits/Carnival Permits	270	150	180	200	200	-
Issue permit no later than 1 day after final approval; or same day late event (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Charitable Permits	62	49	43	50	50	-
Issue permit no later than 1 week receipt of completed application (Goal 95%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Vehicle for Hire Permits	6	4	2	5	5	-
Issue permit within 1 week of receipt of completed application (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-

City Secretary Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Non-Consent Tow Truck Permits	7	5	3	4	4	-
Issue permit within 2 weeks of receipt of completed application (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Transfer Ambulance Permits	3	4	3	5	5	-
Issue permit within 30 days of receipt of completed application (Goal 95%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Mobile Billboard Permits	3	2	2	2	2	-
Issue permit within 1 week of completed application (Goal 95%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Game Room - Operating Permits	46	25	18	15	15	-
Issue permit within 1 business day of receipt of all approvals (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Game Room - Decals	2,482	1,507	860	715	715	-
Issue decals within 1 business day of receipt of approval (s) (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Records Destruction Approval Requests from Departments	540	309	164	150	150	-
Process within 1 week of receipt (Goal 98%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Vital Statistics - Birth Records Filed	5,566	5,256	4,964	5,100	5,100	-
File within 5 days of receipt (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Vital Statistics - Death Records Filed	3,513	4,099	4,848	4,300	4,300	-
File within 10 days of receipt (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Vital Statistics - Medical Amendments Filed	486	618	406	400	400	-
File within 10 days of receipt (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Vital Statistics - Acknowledgement of Paternity Filed	23	25	30	25	25	-
File within 1 day of receipt (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
FULL-TIME POSITIONS						
City Secretary	1					
Deputy City Secretary	1					
Deputy Registrar	3					
Management Assistant	3					
Records Management Administrator	1					
Sr Deputy Registrar	1					
Vital Statistics Coordinator	1					
TOTAL FULL-TIME POSITIONS	11					

Facilities Management

Mission and Purpose

Maintain and construct efficient, safe, and secure facilities for City employees and citizens.

The Facilities Department provides the following services:

- Maintain City facilities through the management of custodial services, minor renovations, heating, ventilation, and air conditioning (HVAC) maintenance, and demolitions.
- Conduct environmental inspections for City facilities.
- Disinfect City facilities.
- Ensure boiler and elevator compliance with State regulations.
- Ensure that Capital Improvement Projects involving City facilities are completed on time and within budget while striving to operate City facilities in a manner that is cost-efficient and ecologically aware.

Goals and Objectives

- Manage Capital Improvement Projects associated with City facilities.
- Evaluate, maintain, and ensure proper operation of City owned facilities.
- Fill all open staff positions.
- Complete designs of East Green, West Plaza and Police Department Warehouse / Crime Lab.
- Assist several City departments in managing Capital Projects including; renovate Landfill 69 shop, renovate LPL Engineering and T&D, replace salt storage facility, renovate Traffic Signal and Signs facility, and Fleet waterproofing.

Accomplishments for FY 2021-2022

- Currently and efficiently managing over \$75.8 million in Capital Improvement Projects
- Public Safety Improvements Project
 - (3) Police Department Patrol Division Stations
Construction completed October 2021.
 - Municipal Courts Facility
Construction Complete 2022
Occupied May 2022
 - Police Department Headquarters
Design documents completed
Construction in progress
Target occupancy January 2023
 - Police Department Warehouse / Crime Lab
Procured Architectural / Engineering design services
Design complete 2022
- Municipal Parking Garage
 - Design documents completed
 - Construction complete
 - Partial occupancy November 2021
 - Full occupancy April 2022
- Public Health and Community Development Facility
 - Procured property
 - Procured Architectural / Engineering design services and completed design
 - Contract awarded to construct
- 14th Street Plaza Extension
 - Procured Architectural / Engineering design services
 - Design complete
 - Bid out and construction begins 2022

Facilities Management

- East Green
 - Procured Architectural / Engineering design services
 - Design complete
 - Bid out and construction begins 2022
- Garden and Arts Exterior Renovation
 - If requested funding approved project will be bid out October 2022
- LP&L GIS Addition
 - Completed February 2022
- USCS Flood Repair
 - Completed and staff re-occupied March 2022
- Maintained City facilities in a proactive, cost effective manner.
- Directly managed approximately 150 Job Order Contract projects and/or single discipline projects including:
 - Installed generator at Slide Radio Tower.
 - Fire Station #10 Restroom remodel.
 - Fire Station #2 Driveway Replacement
 - Fire Station #14 Driveway repairs
 - Animal Shelter exam room renovation.
 - Animal Shelter kennel repairs
 - Shades installed Citizens Tower Lobby
 - Over 100 COVID 19 disinfections completed by City staff providing a costs saving of over \$100,000
 - Over 25 COVID 19 disinfections under contract managed by City staff.
 - Groves Library water damage remediation.
 - Stubbs press box water damage remediation.
 - Replaced lighting at Streets Equipment storage and salt storage

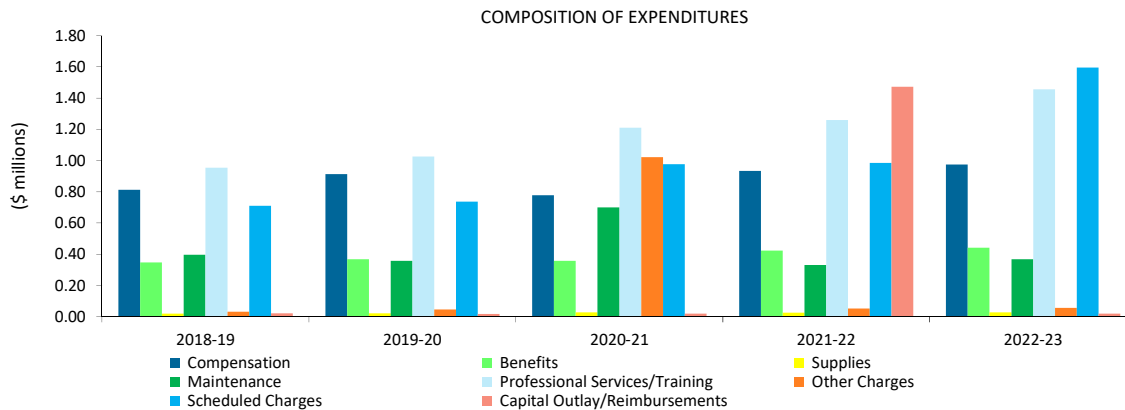
Objectives for FY 2022-2023

- Police Warehouse/Crime Lab complete design and construction.
- Public Health & Community Development Facility under construction.
- Complete PD Headquarters construction.

Expenditure Overview

- Total expenditure decreased by \$544.9 thousand, or 9.9 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$60.4 thousand, or 4.4 percent, due to average 5 percent compensation adjustment across all departments, increased stability pay, overtime pay, and health insurance costs.
- Supplies increased by \$1.6 thousand, or 5.9 percent, due to increased office supplies, offset by decrease in botanical supplies.
- Maintenance increased by \$37.1 thousand, or 11.2 percent, due to increase in maintenance and repair for heavy movable equipment, vehicles, elevators, and HVAC systems.
- Professional services/training increased by \$195.9 thousand, or 15.5 percent, due to increase in contracted custodial services, offset by a decrease in consulting and design services.
- Other Charges increased by \$4.0 thousand, or 7.6 percent, due to increase costs in leasing scissor lifts.
- Scheduled Charges increased by \$611.4 thousand, or 62.1 percent, due to increase in property insurance, liability insurance, natural gas, electric costs, and information technology services, offset by decrease in telecommunication costs.
- Capital Outlay decreased by \$1.5 million, or 98.7 percent, due to one-time repair costs of the water damage to Citizens Tower and Utility Billing Center in the prior year.

Facilities Management Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 813,506	914,313	779,587	933,999	975,662	4.5
Benefits	347,484	368,598	358,886	424,145	442,873	4.4
Supplies	18,696	21,340	27,646	26,874	28,460	5.9
Maintenance	397,817	357,853	700,348	331,301	368,355	11.2
Professional Services/Training	954,285	1,025,903	1,211,470	1,261,486	1,457,344	15.5
Other Charges	32,623	46,740	1,022,824	52,800	56,800	7.6
Scheduled Charges	709,941	738,056	977,490	985,076	1,596,463	62.1
Capital Outlay/Reimbursements	21,466	18,099	19,092	1,474,471	19,340	(98.7)
TOTAL EXPENDITURES BY CATEGORY	\$ 3,295,819	3,490,903	5,097,344	5,490,152	4,945,297	(9.9)

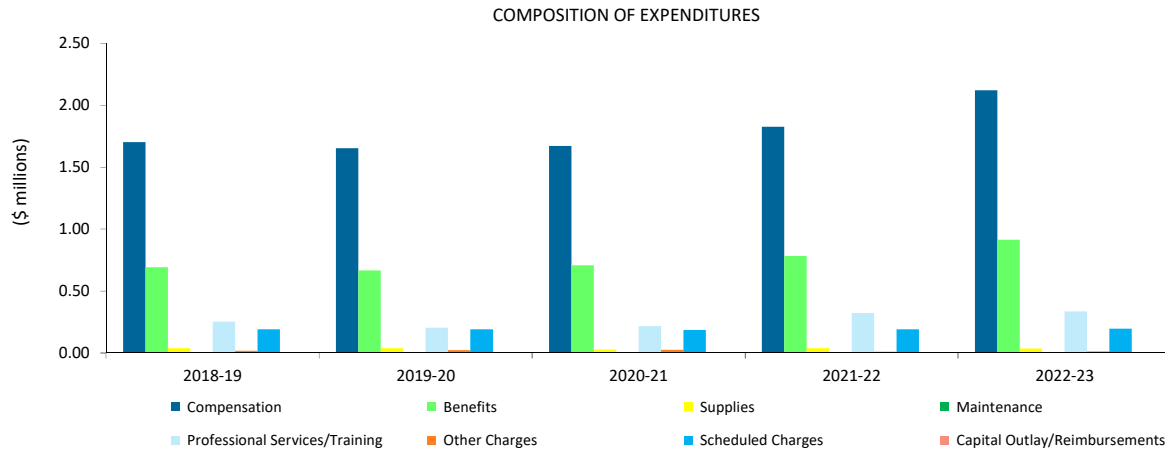
STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Facilities Management	17	17	17	16	16	-
TOTAL STAFFING	17	17	17	16	16	-

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Service Metrics						
Total facilities operated (square foot)	3,512,972	3,493,596	3,527,145	3,541,720	3,618,523	2.2
Custodial complaints	120	125	39	100	110	10.0
Environmental inspections	145	130	224	150	150	-
Capital Improvement Projects	75	65	16	15	15	-
Job Order Contract Projects	225	200	15	200	200	-
Single Discipline Contract Projects	150	175	22	175	175	-
Performance Metrics						
Completion of normal work requests within one eight-hour shift (Goal 90%)	90.0%	90.0%	90.0%	90.0%	90.0%	-
Emergency call responses within 30 minutes or less (Goal 95%)	95.0%	95.0%	95.0%	95.0%	95.0%	-

FULL-TIME POSITIONS	
Administrative Asst	1
Asst Dir Facilities	1
City Architect	1
Facilities Maint Tech	6
Facilities Maint Tech Leader	1
Director of Facilities	1
Facilities Maintenance Supvr	1
Project Manager	2
Senior Project Mgr	2
TOTAL FULL-TIME POSITIONS	16



Finance Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 1,703,139	1,653,619	1,671,702	1,826,474	2,121,485	16.2
Benefits	693,212	665,957	707,448	782,411	915,650	17.0
Supplies	39,054	39,722	27,513	38,436	35,977	(6.4)
Maintenance	-	-	384	-	-	-
Professional Services/Training	254,033	204,532	218,219	324,196	336,365	3.8
Other Charges	17,940	24,566	27,076	10,561	14,046	33.0
Scheduled Charges	191,088	191,332	185,627	192,060	197,841	3.0
Capital Outlay/Reimbursements	-	-	-	7,400	-	(100.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 2,898,465	2,779,728	2,837,970	3,181,538	3,621,364	13.8

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Accounting	\$ 1,676,119	1,627,063	1,634,491	1,826,813	2,019,974	10.6
Financial Planning & Analysis	606,232	592,833	591,212	695,092	863,348	24.2
Purchasing	616,114	559,832	612,267	659,633	738,042	11.9
TOTAL EXPENDITURES BY DEPARTMENT	\$ 2,898,465	2,779,728	2,837,970	3,181,538	3,621,364	13.8

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Accounting	16	16	16	17	17	-
Financial Planning & Analysis	7	7	7	7	8	1
Purchasing	8	8	8	8	8	-
TOTAL STAFFING	31	31	31	32	33	1



Accounting

Mission and Purpose

Manage the City's finances by recording and measuring financial activities in the Annual Comprehensive Financial Report (ACFR). The Accounting Department provides the following services:

Provide accounting services that are high-quality, responsive, timely, cost effective, and that comply with legal and authoritative guidelines, i.e. Generally Accepted Accounting Principles, Governmental Accounting Standards Board (GASB), and the Texas Local Government Code.

Goals and Objectives

- Assist departments in improving cash receipts controls, provide credit card training, and evaluate City department operations.
- Manage City-wide grants from a financial and managerial aspect.
- Perform administrative tasks for the City payroll, purchasing card, merchant services, bank depository, and accounts payable.

Accomplishments for FY 2021-22

- Received Governmental Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and Popular Annual Financial Reporting.
- Conducted 21 payroll training sessions for payroll clerks.
- Completely transitioned to web-based cash management training.
- Paperless purchasing card process fully implemented.
- Submitted annual report on Hotel Occupancy Revenue to the Comptroller of Public Accounts.
- Assisted departments with tracking labor, supplies and equipment purchases related to COVID-19 response.
- Assisted with interpretation of COVID-19 grant funding requirements and implementation.
- Assistance and reporting on various COVID-19 grants totaling \$99.5 million, an increase of \$75.6 million.
- Successful completion with no findings of Single Audit reviews for COVID-19 funding, which had new compliance requirements.
- Reporting and financial management for 16 newly acquired grants for a total of 100 grant awards.
- Implemented payroll time-keeping system.
- Implemented GASB 87, Leases.
- Provided assistance to Lubbock Power and Light in their transmission cost of service filing with the Public Utility Commission.

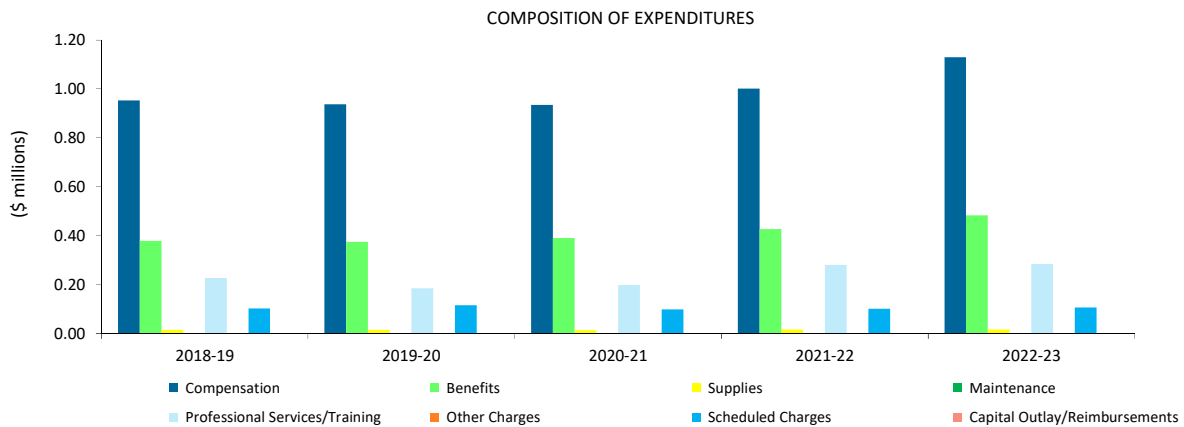
Objectives for FY 2022-23

- Implement a yearly grant training program and newsletter.
- Produce travel training video.
- Implement process for electronic storage for Accounts Payable records.
- Implement GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements.
- Implement GASB 96, Subscription Based Information Technology Arrangements.

Expenditure Overview

- Total expenditures increased by \$193.2 thousand, or 10.6 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$184.8 thousand, or 12.9 percent, due to an average 5 percent compensation adjustment across all departments, increased health insurance costs, and addition of one senior accountant position.
- Professional Services/Training increased by \$3.3 thousand, or 1.2 percent, due to increase in contract for external auditing services, Training and Travel, offset by decrease in credit card charges.
- Scheduled Charges increased \$4.8 thousand, or 4.7 percent, due to increase in liability insurance.

Accounting Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 953,370	937,404	935,212	1,002,355	1,130,475	12.8
Benefits	378,504	374,987	390,578	427,058	483,747	13.3
Supplies	14,775	14,024	12,723	15,200	15,563	2.4
Maintenance	-	-	-	-	-	-
Professional Services/Training	226,560	185,007	197,851	280,516	283,846	1.2
Other Charges	491	372	396	361	270	(25.2)
Scheduled Charges	102,419	115,268	97,731	101,323	106,073	4.7
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 1,676,119	1,627,063	1,634,491	1,826,813	2,019,974	10.6

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Accounting	16	16	16	17	17	-
TOTAL STAFFING	16	16	16	17	17	-

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Performance Metrics						
Month end closed within 10 business days of month	92.0%	95.0%	92.0%	95.0%	95.0%	-
Comprehensive Annual Financial Report (CAFR) by 2nd Council Meeting in February	2/20	2/21	3/22	2/23	2/24	-
GFOA Certificate Awarded	Yes	Yes	Applied	Will Apply	Will Apply	-
Issue interim reports before 25th of following month (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Complete bank recons within 30 days of month end (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Procurement card rebates (dollar amounts)	163,140	182,940	176,523	205,000	210,000	2.4
Service Metrics						
Reporting funds (number)	46	47	47	47	47	-
Vendor ACH payments (number)	2,806	3,201	2,859	3,000	3,100	3.3
Procurement Card Transactions (number)	34,316	30,250	31,803	32,000	33,000	3.1
1099's issued (number)	226	279	572	280	280	-

Accounting Overview

FULL-TIME POSITIONS	
Accounting Manager	2
Bookkeeper	3
Chief Financial Officer	1
Credit Compliance Specialist	1
Director of Accounting	1
Payroll Technician	2
Senior Accountant	5
Senior Bookkeeper	2
TOTAL FULL-TIME POSITIONS	<u>17</u>

Financial Planning & Analysis

Mission and Purpose

Our mission is to provide management and the City Council with the tools and resources needed to be well informed leaders and effective decision makers. This also includes providing resources and assistance to citizens and City departments. FP&A provides timely, accurate, and unfiltered information and analysis regarding budgeting, forecasting, and financial policy issues.

Values and Guiding Principals

1. Integrity and Honesty
2. Producing Results For The Community
3. Collaborative and Transparent
4. Fiscal Conservatism and Compliance
5. Reliability and Consistency
6. Diversity and Inclusion

Goals and Objectives

- Provide timely monthly financial reports to Management and City Council.
- Prepare a fiscally responsible balanced budget annually to ensure the efficient use of resources across the organization.
- Monitor and amend yearly budgets as necessary.
- Manage and monitor municipal utility financial models in order to provide the lowest cost service to citizens.
- Manage and monitor General Fund financial model.
- Provide assistance to Public Improvement District Boards by providing financial information and assisting in the preparation of the annual service plan.
- Provide long-term planning and financial modeling for Tax Increment Reinvestment Zone Boards to ensure the most efficient use of funds.
- Provide long-term financial plans and analytics to Management and City Council.
- Provide assistance to all City departments related to budget and other financial issues.
- Strive to help employees achieve their best. Emphasizing the development and growth of employees.
- Strive to better communicate financial information to stakeholders including citizens.

Accomplishments for FY 2021-22

- Received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the FY 2021-22 Budget document.
- Completed the annual budget and capital program and presented to the City Council for adoption, meeting all statutory deadlines and requirements.
- Updated and revised all financial models to provide accurate revenue and expense projections in order to adopt appropriate rates on all municipal utilities.
- Provided financial forecasting to management and the City Council to assist in decision-making.
- Prepared Management reports for the City Council and Management.
- Updated and maintained economic and demographic information for internal use and for the City's website.
- Submitted the annual report on the Tax Increment Financing Districts to the Comptroller of Public Accounts and other taxing jurisdictions by the statutory deadline.
- Submitted 2022 reports on all Special Districts on the Comptroller of Public Accounts Special Districts database.
- Provided financial modeling to assist Tax Increment Reinvestment Zone Boards in preparing the budget and capital plan and all financial planning and reporting.
- Worked on transitioning the Public Improvement Districts to Business Development and managed the financial affairs of the PID including providing quarterly financial reports.
- Provided budget and capital training for departments and city staff involved in budget development.

Financial Planning & Analysis

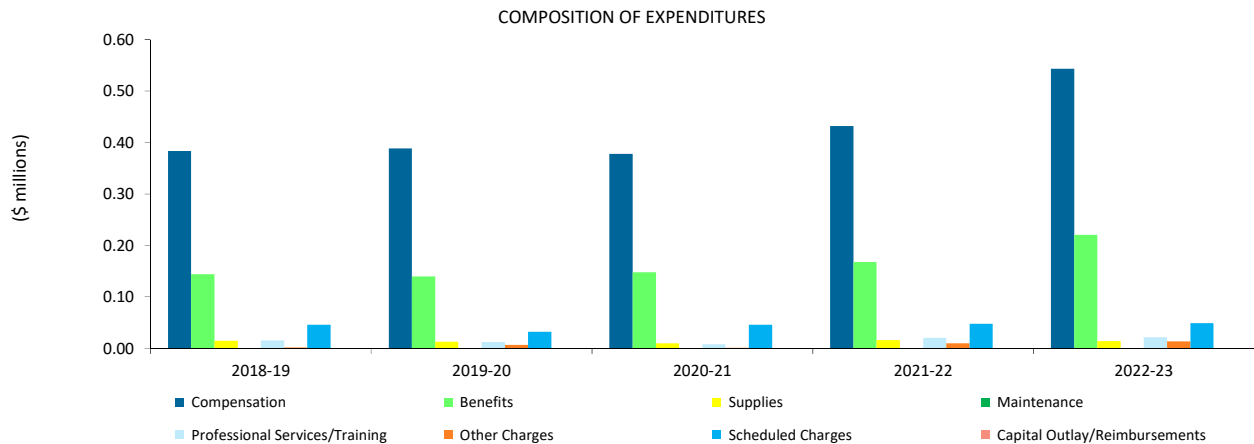
Objectives for FY 2022-23

- Obtain the GFOA Distinguished Budget Presentation Award for the FY 2022-23 Budget document.
- Continue the implementation of all modules of OpenGov across the city, the creation of reporting and dashboards and assist in monitoring and completion of annual budgets.
- Provide timely monthly financial reports to Management and the City Council.
- Create a budget-in-brief as a summary of the annual budget to provide to citizens and Management.
- Monitor the budget to provide timely information to the City Manager and Management on any necessary changes required due to changes in revenue or expenses.
- Provide financial management support to the Public Improvement District and Tax Increment Reinvestment Zone Boards.
- Continue fee revenue analysis and evaluation for all departments.
- Utilize all resources, including OpenGov, to communicate timely and accurate information to the public.
- Provide additional training to Departments for monitoring operating expenditures and capital projects.
- Develop capital project template in OpenGov using the Stories module.
- Develop and provide capital project management training.
- Fee review, starting with the Parks and Recreation department.

Expenditure Overview

- Total expenditures increased by \$168.3 thousand, or 24.2 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$164.0 thousand, or 27.3 percent, due to average of 5 percent compensation adjustment across all departments, increased health insurance costs, and addition of one analyst position.
- Supplies decreased by \$1.8 thousand, or 11.1 percent, due to decrease in office supplies.
- Professional Services/Training increased by \$1.3 thousand, or 6.4 percent, due to increase in training, travel and professional dues.
- Other Charges increased by \$3.6 thousand, or 35.8 percent, due to increase in computer equipment associated with newly added Revenue Analyst position.
- Scheduled Charges increased by \$1.1 thousand, or 2.4 percent, due to increased liability insurance and telecommunication charge.

Financial Planning & Analysis Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 383,514	388,432	377,905	432,300	543,277	25.7
Benefits	144,174	140,133	147,747	167,852	220,903	31.6
Supplies	14,821	12,846	9,909	16,268	14,457	(11.1)
Maintenance	-	-	-	-	-	-
Professional Services/Training	15,819	12,323	8,400	20,750	22,069	6.4
Other Charges	2,172	6,898	1,519	10,000	13,576	35.8
Scheduled Charges	45,733	32,200	45,732	47,922	49,066	2.4
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 606,232	592,833	591,212	695,092	863,348	24.2

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Financial Planning & Analysis	7	7	7	7	8	1
TOTAL STAFFING	7	7	7	7	8	1

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Service Metrics						
Budget Amendments submitted to City Council for Approval	27	33	44	45	40	(11.1)
Fee Review Project - Departments that fees have been reviewed	2	2	0	3	3	-
Capital projects closed annually	75	100	32	75	75	-
Capital projects reconciled	15	30	49	30	30	-
No. of Capital Projects Financially Managed	201	211	227	200	200	-
PID Maintenance Contracts Managed	3	4	0	0	0	-
PID Financial Reports prepared	16	16	20	22	22	-
TIF Financial Reports prepared	7	7	13	19	15	(21.1)
TIF Development Agreements	2	0	0	0	0	-
Performance Metrics						
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes	-
Complete monthly reports within 15 working days after month closes (Goal 95%)	90.0%	90.0%	93.0%	95.0%	95.0%	-
Complete annual budget by deadline (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Close capital projects within 30 days of receiving signed closure memo from department (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Budget amendments entered into E1 within a week of receiving executed ordinance from City Secretary's Office (Goal 100%)	90.0%	90.0%	75.0%	100.0%	100.0%	-

Financial Planning & Analysis Overview

FULL-TIME POSITIONS

Asistant Director of FP&A	1
Capital Program Finance Manager	1
Director of Financial Planning & Analysis	1
Financial Analyst II	2
Financial Analyst IV	1
Revenue Analyst	1
Special District & Budget Coordinator	1
TOTAL FULL-TIME POSITIONS	<u>8</u>

Purchasing

Mission and Purpose

The Purchasing Department exercises fiscal stewardship through effective and efficient procurement of goods and services in a fair, transparent and timely manner. The Purchasing Department provides the following services:

- Issue all required Invitations to bid, request for proposals, request for qualifications and pre-bid services to procure necessary goods and services.
- Serve as single point of contact for vendors, supplies, and bidders seeking to conduct business with the City.
- Monitor procedures to ensure compliance with local, state, and federal laws and regulations, sound internal controls, and professional procurement principals. Research and guidance to ensure that goods and services provide the best value to the City and the residents of Lubbock.

Goals and Objectives

- Solicit competitive bids and proposals for construction projects and goods and services.
- Review and determine contract modification impacts.
- Promote participation in the competitive bid process from Disadvantaged Business Enterprises, Minority- and Women-owned Business Enterprises, and local businesses.
- Train and mentor City personnel in procurement policies and procedures.
- Maintain internal controls through the contract management program.
- Coordinate procurement activities with the City departments, vendors and outside agencies.

Accomplishments for FY 2021-22

- Processed 316 request for goods and services through EnerGov.
- Conducted Purchasing 101 training, Direct Payment Request, Purchasing Policy and EnerGov refresher for 42 city employees utilizing Zoom.
- Created a new submission portal for accepting requests by Departments to change vendor information, provide tax exemption certificates and requests for W-9s. Approximately 80 of such requests are completed monthly.
- Updated the Purchasing training manual to include new guidelines and resources for using departments.
- During the COVID-19 pandemic, auctions were halted. However, they have begun to be conducted. The total for auctions, less commission, is \$10,019. This includes clean outs of surplus items and one Fleet auction of vehicles.
- Participated in Texas Association of School Boards Purchasing Cooperative rebate program, total rebate was approximately \$27,678.
- OMNIA Partners rebate totaled \$8,543 and PACE (OfficeWise of Lubbock, TX) rebate was in the amount of \$2,747.
- February 2021, transitioned to a new solicitation platform to accept electronic submissions and manage contracts. Conducted 71 solicitations through the Bids/RFP or RFQ process, which were viewed by 1,223 vendors and 371 department users.
- Monitored 381 term contracts and issued 13 contracts under \$50,000.
- Processed 11,284 direct payment request and 87 notice to proceeds for Community Development department.

Objectives for FY 2022-23

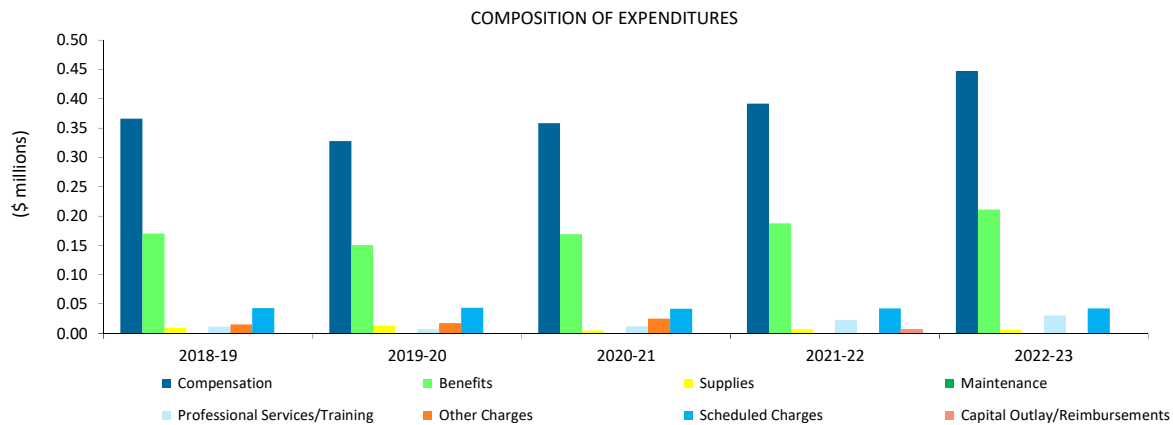
- Continue evaluating processes for efficiency and improvements.
- As inflation increases, maintain services and products under contract to create a more stable spending environment for the City.
- Monitor and review federal, state and local rules and regulations to stay in compliance.
- Increase opportunities for Minority and Small Business Enterprise to participate in the solicitation process.
- Increase outreach to potential contractors to provide greater, quality competition and promote best value for lowest cost to the City for services and products.
- Increase opportunities to utilize Interlocal Agreement to reduce administrative cost, the cost of goods and services.
- Provide guidance for City employees with daily processes connected to purchasing and remaining in compliance with local, state and federal guidelines.
- Create and conduct a standardized Procurement Training 101 and EnerGov refresher for City employees.

Purchasing

Expenditure Overview

- Total expenditures increased by \$78.4 thousand, or 11.9 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$79.4 thousand, or 13.7 percent, due to average 5 percent compensation adjustment across all departments and increased health insurance costs.
- Supplies decreased by \$1.0 thousand, or 14.5 percent, due to decrease in office supplies.
- Professional Services/Training increased \$7.5 thousand, or 32.8 percent, due to increase in training and travel and increase in professional services associated with annual subscription for contract management platform previously charged to Capital Outlay/Reimbursements.
- Capital Outlay/Reimbursements decreased by \$7.4 thousand, or 100 percent, due to subscription for contract management platform moved to Professional Services/Training.

Purchasing Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 366,255	327,782	358,586	391,819	447,733	14.3
Benefits	170,534	150,838	169,122	187,501	211,000	12.5
Supplies	9,458	12,852	4,882	6,968	5,957	(14.5)
Maintenance	-	-	384	-	-	-
Professional Services/Training	11,654	7,202	11,968	22,930	30,450	32.8
Other Charges	15,277	17,295	25,161	200	200	-
Scheduled Charges	42,935	43,863	42,164	42,815	42,702	(0.3)
Capital Outlay/Reimbursements	-	-	-	7,400	-	(100.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 616,114	559,832	612,267	659,633	738,042	11.9

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Purchasing	8	8	8	8	8	-
TOTAL STAFFING	8	8	8	8	8	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Purchase Orders Processed	13,405	13,887	13,910	14,200	14,500	2.1
Bids Submitted for City Council Approval	172	162	189	216	225	4.2
Purchase Orders Issued by Purchasing Department (Millions)	23.2	58.4	53.6	130.0	145.0	11.5
Purchase Orders Issued by Using Departments (Millions)	8.4	8.5	8.2	8.5	9.0	5.9
Public Works Contracts Awarded (Millions)	32.2	44.6	102.0	105.5	110.0	4.3
\$ to Lubbock Vendors (Millions)	9.4	21.4	29.2	37.0	42.0	13.5
\$ to DBE Firms (Millions)	1.9	3.9	12.1	12.9	13.7	6.2
Performance Metrics						
Percent of employees with professional certifications (Goal 60%)	64.0%	73.0%	60.0%	63.0%	88.0%	39.7
Average no. bids received per solicitation (Goal of 3)	3.1	3.3	3.0	3.3	3.5	6.1
Competitive sealed bids \$50,000 or > have target-date of 30 to 45 workdays (Goal 95%)	100.0%	95.0%	100.0%	97.0%	100.0%	3.1
Request for proposals or qualifications \$50,000 or > have a target-date of 30 to 45 workdays (Goal 95%)	100.0%	95.0%	100.0%	97.0%	100.0%	3.1

Purchasing Overview

FULL-TIME POSITIONS	
Administrative Asst	1
Asst. Dir Purchasing & Contract Mgmt	1
Buyer I	3
Buyer III	2
Dir Purchasing & Contract Mgmt	1
TOTAL FULL-TIME POSITIONS	<u>8</u>

Human Resources

Mission and Purpose

The Human Resources Department works in partnership with managers and their teams, individual employees, and other groups to provide programs and services that create a work environment of employee empowerment and involvement throughout the organization and community. Our organizational values of customer service, continuous improvement, teamwork, and achieving results are woven into every aspect of human resource management. The Human Resources Department meets its mission statement by:

- Providing qualified, well-trained, and motivated human resource professionals.
- Promoting and recruiting highly qualified people, while recognizing and encouraging the value of diversity in the workplace.
- Providing a competitive salary and benefits package to City employees and developing the full potential of our workforce.
- Providing a work atmosphere that is safe, healthy, and conscious of long-term family and community goals.
- Establishing, administering, and effectively communicating sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws and City directives.
- Providing advice and practices that are compliant with the Civil Service Code for sworn Police Officers and Firefighters.
- Providing the administration of unemployment benefits.
- Providing timely and professional investigation of complaints of harassment and disparate treatment in the workplace.
- Providing timely and professional administration of Family Medical Leave Act (FMLA), Americans with Disability Act as Amended, and Sick Leave Sharing.
- Providing employee relations assistance.
- Providing a fair and unbiased grievance process.

Goals and Objectives

- Recruit and retain a skilled and diverse workforce.
- Continue to enhance employee performance through training and development (Learning and Growth.)
- Grow a positive employee climate.
- Establish the Human Resources Generalist initiative.
- Increase efficiency of personnel/benefits file maintenance.
- Provide exceptional customer service to internal and external customers regarding all employment matters.

Accomplishments for FY 2021-22

- Established the Human Resources Generalist Program.
- Established the Civil Service Library within the Human Resources Department.
- Overhauled the New Hire Orientation Program.
- Introduced a new Employee Policy Manual.

Objectives for FY 2022-23

- Provide continued outstanding Human Resources Customer Service and Support to all employees within the City of Lubbock.
- Propose the City's first Tuition Reimbursement Program.
- Propose the City's first Alternative Work Schedule.

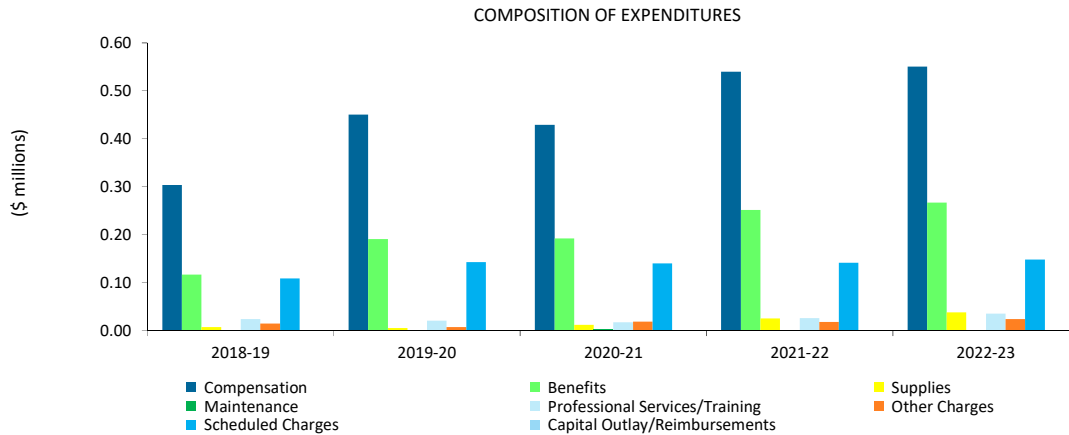
Expenditure Overview

- Total expenditures increased by \$61.5 thousand, or 6.1 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$26.4 thousand, or 3.3 percent, due to average 5 percent compensation adjustment across all departments and increased health insurance costs.

Human Resources

- Supplies increased by \$12.6 thousand, or 49.4 percent, due to increase in new employee orientation costs.
- Professional Services/Training increased by \$9.5 thousand, or 36.3 percent, due to increase in subscription costs, training and travel, professional dues and compensation study services.
- Other Charges increased by \$6.3 thousand, or 35.2 percent, due to increase in Employee Engagement Committee costs and computer equipment.
- Scheduled Charges increased by \$6.8 thousand, or 4.8 percent, due to increases in information technology services, liability insurance, and telecommunication charges.

Human Resources Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 303,645	450,753	429,543	540,257	551,177	2.0
Benefits	116,804	190,737	192,330	251,968	267,416	6.1
Supplies	7,625	5,594	12,079	25,453	38,033	49.4
Maintenance	-	-	3,934	-	-	-
Professional Services/Training	23,784	20,469	17,493	26,087	35,560	36.3
Other Charges	14,536	7,318	18,548	17,946	24,259	35.2
Scheduled Charges	108,870	142,701	139,889	141,549	148,310	4.8
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 575,264	817,571	813,816	1,003,260	1,064,755	6.1

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Human Resources	6	9	10	11	11	-
TOTAL STAFFING	6	9	10	11	11	-

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Service Metrics						
Number of Positions Opened	463	564	744	594	600	1.0
Number of Requisitions Received	460	364	503	382	400	4.7
Number of Requisitions Opened	360	364	484	380	400	5.3
Number of applications received	18,802	14,241	15,719	15,249	16,000	4.9
Number of new employees hired	383	352	446	382	500	30.9
Minority Applications Received						
Non-Civil Service	55.2%	55.1%	56.0%	56.0%	55.0%	(1.8)
Civil Service	53.6%	52.5%	54.0%	59.0%	55.0%	(6.8)
Classification Recommendations	61	12	20	9	15	66.7
Job Description Prepared/Revised	29	18	71	17	50	194.1
Number of Employee Grievances Resolved in Step I, II, or III						
	18	9	4	6	5	(16.7)
Performance Metrics						
Average number of work days to classify filled positions (7 days)	6	8	4	8	4	(50.0)
Average number of work days to classify vacant positions (5 days)	3.0	9.0	1.3	2.0	3.0	50.0
Market Surveys for position comparison	12	12	12	15	12	(20.0)
Turnover Rate	1.0%	1.2%	1.5%	1.3%	1.3%	-
Retention Rate	99.0%	98.8%	98.5%	98.7%	98.7%	-
Average number of days to Post a Job - from Department Requisition						
	5.5	4.3	4.8	4.6	4.8	4.3
Average number of days to Post a Job - from Vacancy						
	60	87.7	70.7	63.9	60	(6.1)

Human Resources Overview

FULL-TIME POSITIONS	
Administrative Asst	1
Director of Human Resources	1
Employee Relations Coordinator	1
Human Resources Generalist	3
Human Resources Manager	1
Management Assistant	1
Organizational Development Trainer	2
Senior Human Resources Generalist	1
TOTAL FULL-TIME POSITIONS	<u>11</u>

Internal Audit

Mission and Purpose

The mission of internal audit is to enhance and protect the organizational value by providing risk-based and objective assurance, and consulting activity designed to add value and improve the City's operations. Internal Audit supports the City in achieving its objectives by bringing a systematic, disciplined approach to evaluate and improve risk awareness and management, internal controls effectiveness, fraud prevention and detection, regulation, compliance and governance processes. Internal Audit conducts engagements and other assurance-natured services to assure the following:

- Risks are appropriately identified and managed.
- Financial, managerial, and operating information is accurate, reliable, and timely.
- Employees' actions comply with policies, standards, procedures, and applicable laws and regulations.
- Assets are adequately managed and protected.
- Programs, plans, and objectives are identified and achieved.
- Quality and continuous improvement is fostered in the City's operating processes through internal controls.
- Ethics and values within the City are promoted.
- Legislative and regulatory issues are recognized and addressed.
- Contracts are effectively managed and terms and conditions are complied with.
- Effective information technology and security controls are maintained.

Goals and Objectives

- Adhere to the Institute of Internal Auditors' International Professional Practices Framework as well as Generally Accepted Government Auditing Standards.
- Add value by providing independent and objective assurance and consulting services.
- Align with the City's strategies, objectives, and risks.
- Promote organizational improvement by offering ways to enhance governance, risk management, and control processes to improve City operations.
- Evaluate compliance with City policies and procedures, Code of Ordinances, applicable laws and regulations, and contracts.
- Evaluate the timeliness, reliability, and integrity of financial information.
- Support the City's management team in achieving short and long-term objectives.
- Conduct procedures to evaluate whether City assets are identified, recorded, insured, and properly managed.
- Recommend relevant and sustainable solutions emphasizing innovation and overall process improvement.

Accomplishments for FY 2021-22

- Prepared and submitted a risk-based Annual Audit Plan, inclusive of a budget, for review and approval by City Manager and the Audit and Investment Committee.
- Continued to develop the portfolio of special projects to assist departments and management with process and procedure efficiencies.
- Achieved full conformance from External Peer Review by Association of Local Government Auditors.
- Protected the City from unnecessary liability.
- Improved City services where possible.
- Continued staff professional development via education and training.
- Gathered performance metrics and further defined level-of-service standards and best practices.

Objectives for FY 2022-23

- Prepare and submit a risk-based Annual Audit Plan, inclusive of a budget, for review and approval by City Manager and the Audit and Investment Committee.
- Revise, as necessary, the Internal Audit Charter and Policies.
- Continue to develop the portfolio of special projects to assist departments and management with process and procedure efficiencies.

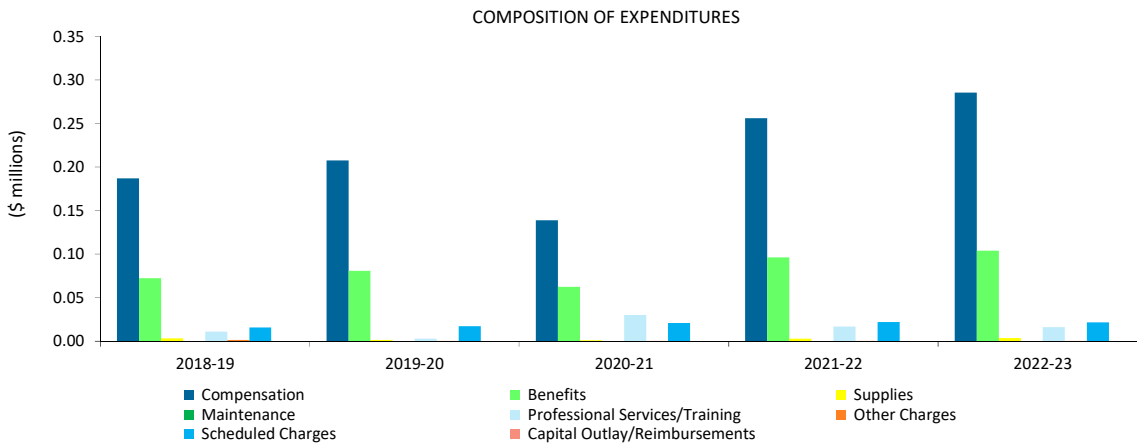
Internal Audit

- Protect the City from unnecessary liability and improve service where possible.
- Continue staff professional development via education and training.
- Review and revise, as necessary, the City's Fraud Administrative Policy and Procedures.
- Review and revise the risk based Audit Universe for Annual Audit Planning

Expenditures

- Total expenditures increased by \$36.7 thousand, or 9.3 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$37.0 thousand, or 10.5 percent, due to an average 5 percent compensation adjustment across all departments; increase for a part-time intern, and increased health insurance costs.
- Supplies increased by \$889, or 29.0 percent, due to increased office supplies.
- Professional Services/Training decreased by \$850, or 5.0 percent, due to having the Peer Review in the prior year, offset by increase in Training and Travel.

Internal Audit Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 187,182	207,718	138,962	256,361	285,870	11.5
Benefits	72,413	80,911	62,479	96,583	104,009	7.7
Supplies	3,470	1,520	1,356	3,068	3,957	29.0
Maintenance	-	-	-	-	-	-
Professional Services/Training	11,277	3,227	30,286	17,045	16,195	(5.0)
Other Charges	1,570	352	98	600	600	-
Scheduled Charges	16,045	17,516	21,184	22,046	21,802	(1.1)
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 291,957	311,245	254,365	395,703	432,433	9.3

STAFFING	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Internal Audit	3	3	3	3	3	-
TOTAL STAFFING	3	3	3	3	3	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Number of Audit Reports	12	7	8	10	12	20.0
Annual Audit Plan Completed (Goal 70%)	90.9%	71.0%	72.7%	100.0%	100.0%	-
Performance Metrics						
Audits completed within budgeted time (Goal 70%)*	60.0%	71.0%	73.0%	80.0%	100.0%	25.0
Audit Reports include Recommendations that Improve the Audit Program's Efficiency and Effectiveness (Goal 95%)	94.1%	85.7%	90.0%	90.0%	100.0%	11.1
Audit Reports Represent an Independent, Reliable, and Objective Assessment of Department Programs (Goal 95%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Audit Recommendations are Reasonable and Help to Improve Operations (Goal 90%)	94.1%	92.0%	90.0%	90.0%	100.0%	11.1
Internal Audit Kept Departments Informed on the Status of Audits (Goal 100%)	100.0%	100.0%	95.0%	95.0%	100.0%	5.3
Internal Audit Provided Updates and Timely Information throughout Process (Goal 95%)	100.0%	100.0%	95.0%	95.0%	100.0%	5.3
Report was Clear and Concise, Easy-to- Read and Follow (Goal 90%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Report was Objective and Fair (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Internal Audit Professionalism (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-

Internal Audit Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Internal Audit Request Input and Participation (Goal 90%)	100.0%	100.0%	95.0%	95.0%	100.0%	5.3

*For FY 2019-20, numbers reported for this metric are an estimation.

FULL-TIME POSITIONS	
Director of Internal Audit	1
Process Improvement Analyst	1
Senior Auditor	1
TOTAL FULL-TIME POSITIONS	3

Non-Departmental

Mission and Purpose

This cost center tracks expenditures associated with activities that impact areas throughout the City.

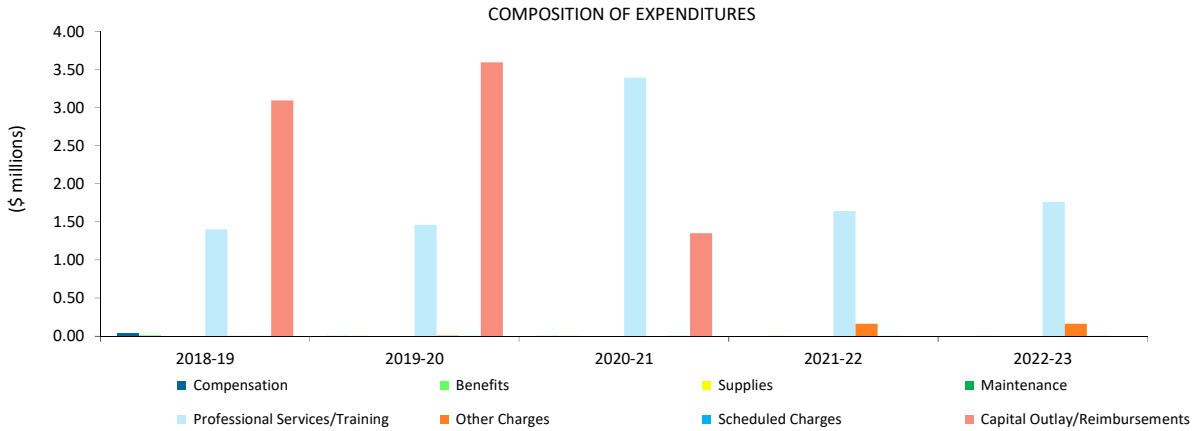
Expenditures in Non-Departmental are those that are not directly related to any one cost center. The expenditures included are:

- Lubbock Central Appraisal District (LCAD) property tax collection fees \$1.4 million: This funds the City of Lubbock portion of the Lubbock Central Appraisal District's annual operating budget.
- Professional Dues \$174.4 thousand: Ports to Plains membership dues are \$129.5 thousand. This funds the City of Lubbock Ports to Plains membership dues. Texas Municipal League (TML) dues are \$16,131. South Plains Association of Governments (SPAG) dues are \$28,697.
- Patient Centered Outcomes Research Institute (PCORI) Fee \$16,200: PCORI is an annual fee that must be paid by all health plans. The fee is estimated at \$2.92 per enrollee in 2022. PCORI is required in the Health Care Reform law and will be paid out of the General Fund because it cannot be paid out of plan assets.
- Miscellaneous Fees – Worker's Compensation and Liability Insurance \$2,129: This is the workers compensation and liability insurance cost for Ports to Plains employees who remain on the City of Lubbock payroll, but will be reimbursed by Port to Plains.
- City Contract with Lobbyist \$150 thousand: This funds the City of Lubbock contract with a lobbyist to assist in legislative matters.
- City Contract with Zac Tax \$20,000: This funds the City of Lubbock contract to provide detailed sales tax data for the city.
- City Contract with LODGINGRev \$19,000: This funds the City of Lubbock contract to assist in Short Term Rental Compliance.
- Funding for the Mayor's Marathon, \$45,000, the Triathlon, \$22,500, and Special Projects, \$100,000, has been included in Non-Departmental for FY 2022-23.

Expenditure Overview

- Total expenditures increase by \$119.6 thousand, or 6.6 percent, when compared to FY 2021-22.
- Professional Services/Training increased by \$119.3 thousand, or 7.3 percent due to increases in LCAD Appraisal and collection fees and the addition of Zac Tax expenditure.

Non-Departmental Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 41,607	1,132	3,216	-	-	-
Benefits	15,591	766	1,710	500	500	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Professional Services/Training	1,403,800	1,463,845	3,394,849	1,645,493	1,764,810	7.3
Other Charges	1,031	10,000	1	167,500	167,500	-
Scheduled Charges	859	616	892	1,371	1,629	18.8
Capital Outlay/Reimbursements	3,095,683	3,597,037	1,353,383	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 4,558,571	5,073,397	4,754,051	1,814,864	1,934,439	6.6

Communications & Marketing and Call Center

Mission and Purpose

Provide current and accurate information about City of Lubbock projects, programs, services, and events both internally and externally using multiple communication channels.

Communications & Marketing /311 provide the following services:

- Serve as the 'voice' of the organization for internal and external communications including television, web, print, and social media mediums.
- Write and edit news releases for external distribution.
- Respond to Emergency Management activations and serve as media contact in non-crisis and crisis situations.
- Provide content management on the City website.
- Post information to and monitor the City's main social media accounts.
- Enforce City's social media policy and brand guidelines.
- Assist departments in the creation and management of social media accounts.
- Coordinate and send event and advisory notifications through the LBKAlert Emergency notification system.
- Work with all departments within the organization to keep things running smoothly and citizens informed.
- Provide media services, training, graphic design, campaign strategy and creation for City departments.
- Create print and digital graphics for City departments.
- Provide audio/visual support for City departments.
- Create print and digital graphics for external partners and campaigns.
- Provide audio/visual support for external partners and campaigns.
- Operate City Government Access Channel providing 24-hour coverage, online streaming, and video-on-demand of City of Lubbock meetings and events.
- Record and broadcast City Council meetings, public meetings, and City news conferences.
- Produce videos to spotlight City programs, services, events and staff.
- Produce training videos for continued education internally.
- Serve as the 'organizational search engine' for departments to ask for direction or advice regarding City services and departments.
- Coordinate and format employee broadcast emails for internal distribution.
- Serve as proprietor of the organization's Zoom account, and manager of City's Zoom activities.
- Communications & Marketing and 311 both serve as trustees of the MyLBK app. We keep it current with options for citizens to report issues to the correct City departments.
- Provide centralized contact center through 311 that answers citizen questions, enters citizen service requests for department response, or connects them to proper departments.
- Provide and manage online service request system that allows citizens to submit requests or notify the City of issues 24 hours a day. This system also integrates with the MyLBK app.

Goals and Objectives

- Be the citizens' go-to source for the latest City information, during both emergency situations and day-to-day operations, using all forms of communications (website, social media, government access channel, LBKAlert), both external and internal to the fullest potential.
- Provide excellent customer service to everyone both inside and outside the organization.
- Provide timely and relevant information to citizens calling 311 to report an issue/concern, or to ask a question
- Provide several options for citizens to report an issue or seek information: MyLBK app, 311, telephone, social media, etc.
- Provide 311 online services that are easy to use and provide answers to frequently asked questions.
- Effectively convey the City's message to citizens.
- Assist other departments, and the City as a whole, in gaining exposure and recognition for services, programs, accomplishments and staff.

Communications & Marketing and Call Center

Accomplishments for FY 2021-22

- Oversaw, executed and maintained the City's crisis communications during the full tenure of the Coronavirus pandemic. This includes the creation of communication assets (graphics, marketing collateral, videos, pictures, etc.), the creation and execution of several communication and marketing campaigns for several departments and successful dissemination of critical information (press conferences, internal/external communications, social media posts, constant website updating, PSAs, news releases, interviews, and media relations).
- Continued to gain followers and grow audience engagement on all social media platforms as strategies continue to evolve due to changing algorithms, consumer trends and other factors.
- Conceptualized, developed and delivered full-scale marketing campaign for COVIDSmart aimed for elementary-aged students.
- Developed and implemented City's social media policy and brand guidelines.
- Created internal newsletter template.
- Increased collaboration with departments regarding marketing efforts and campaigns.
- Implemented closed captioning technology for City meetings.
- Increased production and recording of additional City meetings.
- Spearheaded media and public relations efforts for Mayor's Marathon and IRONMAN 70.3 Lubbock Triathlon.
- Produced Mayor's State of the City address: presentation, videos, and day of production.
- Created and launched full-scale marketing campaigns with several high profile community partners.
- Helped conceptualize, market and launch Women's Health Town Hall with several doctors and medical entities.
- Created 806 campaign for use across region.
- Won three TAMIO Awards: 1st Place – Best Use of Social Media – Unplanned; 2nd Place – COVID-19 External Communications; 3rd Place – Best One Time Special.
- Department-wide Office of Emergency and Federal Emergency Management Agency (FEMA) training
- Procured and installed digital signage software for lobby monitors.
- Took meaningful steps to ensure the department continued its growth as a full-scale Communications & Marketing Department.

Objectives for FY 2022-23

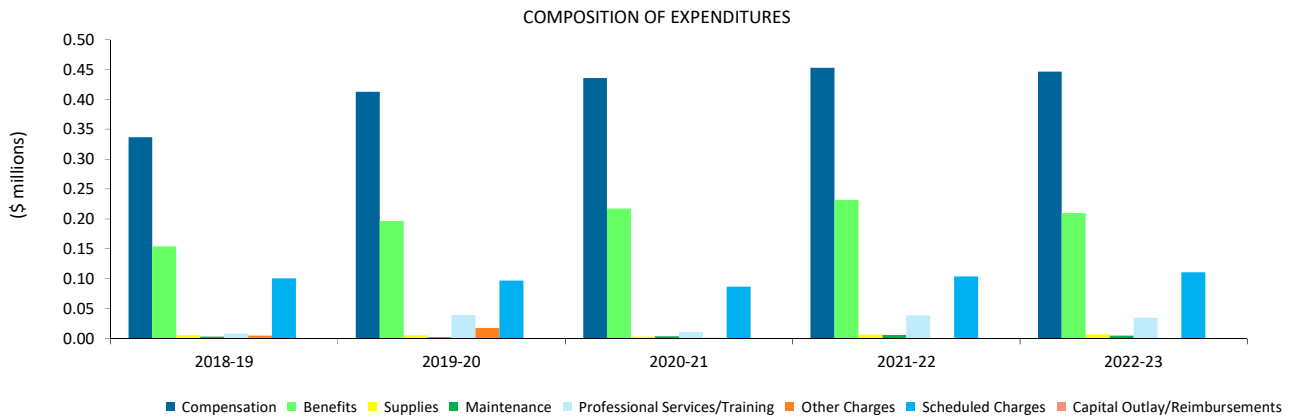
- Restructure department organization to be more efficient and effective.
- Continue to build trust internally and do more projects for other departments.
- To have staff attend more conferences for both continuing education purposes and networking.
- Initiate quarterly 'City Communicators' meeting to streamline messaging.
- Design new channel logo and rebrand with new name.
- To procure virtual technology for our studio that would allow us, and all City departments, to customize the set to visually enhance and adequately set the tone of whatever is being filmed.
- Collaborate more with City partners to gather more content to put on the City channel.
- Procure live streaming equipment.
- Offer more internal Communications & Marketing-type trainings for staff.
- Continue to grow audience engagement on all social media platforms.
- Increase programming for City channel including talk show format, podcast, weekly shows, PSAs, feature stories, etc.
- Procure virtual studio equipment/platform.
- Begin process of creating/updating City logo.
- Begin process of procuring a production truck that we can send/stream video live from anywhere in the City.
- Begin process of exchanging our departmental van with another, newer SUV.
- Engage with citizens in a more relaxed way in an effort to continue building public trust.

Communications & Marketing and Call Center

Expenditure Overview

- Total expenditures decreased by \$25.9 thousand, or 3.1 percent, when compared to FY 2021-22.
- Compensation and Benefits decreased by \$28.3 thousand, or 4.1 percent, due to the elimination of 311 Customer Service Supervisor and one 311 Call Taker Position.
- Professional Services/Training decreased by \$3.7 thousand, or 9.6 percent, due to decrease in professional services cost, offset by increase in advertising and promotion costs.
- Scheduled Charges increased by \$6.6 thousand, or 6.3 percent, due to increase in information technology services costs, liability insurance, and telecommunication charge.

Comm. & Marketing and Call Center Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 337,085	412,629	435,886	452,910	446,408	(1.4)
Benefits	154,601	196,903	217,577	232,083	210,282	(9.4)
Supplies	5,742	5,446	3,286	6,736	7,034	4.4
Maintenance	3,398	2,469	3,874	5,972	5,182	(13.2)
Professional Services/Training	8,489	39,470	11,054	38,700	35,000	(9.6)
Other Charges	5,320	18,012	1,348	-	-	-
Scheduled Charges	101,044	97,045	87,007	104,264	110,843	6.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 615,680	771,974	760,032	840,665	814,749	(3.1)

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Public Information	4	5	6	6	6	-
311 Call Center	4	5	5	5	3	(2)
TOTAL STAFFING	8	10	11	11	9	(2)

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
311 Calls Answered by Call Takers	132,000	70,000	63,400	43,200	37,000	(14.4)
311 On-Line Service Requests	2,200	2,962	5,777	4,500	5,000	-
Entered by Citizens						
News Releases sent out	325	536	798	335	415	23.9
Employee Broadcasts sent out	70	177	157	225	200	(11.1)
Main City Facebook Likes (Total)	12,000	26,280	29,468	40,000	45,000	12.5
Main City Twitter Followers (Total)	8,500	12,657	13,711	14,500	15,000	3.4
Graphic Design Projects	250	310	200	200	225	12.5
Video Projects (Stories, PSA)	110	99	163	170	200	17.6
Meeting Broadcasts	40	46	42	30	30	-
MyLBK app downloads	-	-	3,882	2,000	2,000	-
Internal Newsletter sent out	-	-	-	-	-	-

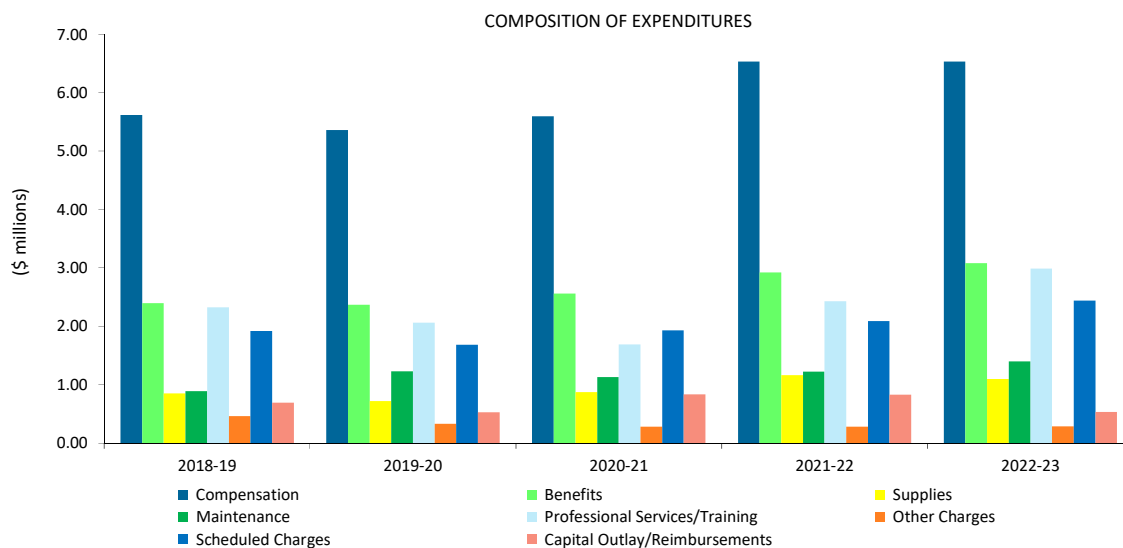
FULL-TIME POSITIONS	
Call Taker I	3
Digital Content Creator	1
Graphic Designer	1
Lead Communications & Marketing Specialist	1
Production Manager	1
Public Info & Marketing Mgr	1
Video Producer	1
TOTAL FULL-TIME POSITIONS	9

Comm. & Marketing and Call Center Expenditures

Public Information	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 192,117	263,679	276,351	294,895	312,302	5.9
Benefits	84,057	109,862	130,025	136,410	151,728	11.2
Supplies	3,962	3,948	1,880	4,518	4,627	2.4
Maintenance	3,398	2,469	3,874	5,972	5,182	(13.2)
Professional Services/Training	6,363	39,073	10,414	38,700	35,000	(9.6)
Other Charges	5,320	13,875	1,295	-	-	-
Scheduled Charges	63,256	35,850	43,747	60,161	67,407	12.0
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL PUBLIC INFORMATION	\$ 358,474	468,756	467,586	540,656	576,246	6.6

311 Call Center	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 144,968	148,951	159,534	158,015	134,106	(15.1)
Benefits	70,544	87,041	87,552	95,673	58,554	(38.8)
Supplies	1,781	1,497	1,406	2,218	2,407	8.5
Maintenance	-	-	-	-	-	-
Professional Services/Training	2,126	397	641	-	-	-
Other Charges	-	4,137	53	-	-	-
Scheduled Charges	37,788	61,195	43,260	44,103	43,436	(1.5)
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL 311 CALL CENTER	\$ 257,206	303,218	292,446	300,009	238,503	(20.5)

General Fund - Cultural and Recreation Services



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 5,621,640	5,363,857	5,595,261	6,536,374	6,534,782	(0.0)
Benefits	2,400,264	2,369,975	2,564,955	2,922,224	3,082,199	5.5
Supplies	850,679	724,262	873,662	1,165,339	1,098,772	(5.7)
Maintenance	889,622	1,231,677	1,130,399	1,227,298	1,403,082	14.3
Professional Services/Training	2,325,937	2,062,613	1,691,660	2,428,881	2,991,239	23.2
Other Charges	463,387	332,560	284,198	282,320	291,269	3.2
Scheduled Charges	1,920,742	1,687,139	1,932,719	2,090,036	2,439,602	16.7
Capital Outlay/Reimbursements	692,391	532,408	836,585	830,149	533,003	(35.8)
TOTAL EXPENDITURES BY CATEGORY	\$ 15,164,661	14,304,491	14,909,439	17,482,621	18,373,948	5.1

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Libraries	\$ 3,561,033	3,514,629	3,706,124	3,981,358	4,165,030	4.6
Cultural Arts	1,165,212	1,021,365	1,040,513	1,283,936	1,377,824	7.3
Parks and Recreation	10,438,416	9,768,497	10,162,801	12,217,326	12,831,094	5.0
TOTAL EXPENDITURES BY DEPARTMENT	\$ 15,164,661	14,304,491	14,909,439	17,482,621	18,373,948	5.1

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Libraries	36	36	36	35	35	-
Cultural Arts	9	9	9	9	9	-
Parks and Recreation	79	81	82	83	79	(4)
TOTAL STAFFING	124	126	127	127	123	(4)



Libraries

Mission and Purpose

To serve the community by providing convenient and open access to information, recreation, cultural, and lifelong learning resources. The Libraries provide the following services:

- Library materials: books, DVDs, music, genealogy, information resources, eBooks, eAudio Books, online databases, and non-traditional items such as cake pans, Wi-Fi hotspots and tools and more.
- Public computing access for all ages including Internet access and a variety of productivity software.
- Reference and information resources serving patrons on-site, by telephone, mail, email, and remote access.
- In-person and virtual programs for children, teens, and adults including Summer Reading Programs.
- Meeting rooms and public spaces for individuals and community groups.

Goals and Objectives

- Provide a high level of customer service to patrons in person, on the phone and in virtual environments.
- Conduct a variety of programs for all ages in response to community needs.
- Increase library presence on selected social media sites to encourage library usage.
- Continue to market online research databases to increase effectiveness and usage.
- Continue to deliver library services in new and innovative ways including using convenience methods and via outreach opportunities.

Accomplishments for FY 2021-22

- Lubbock Public Library continues to provide services developed during previous years in response to the pandemic. Patrons continue to take advantage of curbside pick-up, home bound delivery services, tele-reference services, Dial-a-Story, and virtual programming offerings including our summer reading portal. These programs and services will remain part of our permanent library services.
- The library received a "Texas Digital Navigators" grant for \$69,426 to include laptops for a mobile computer lab and other portable teaching supplies. The grant from Texas State Library & Archives Commission included funding for 2 part time staff from June to November to go out into the community to provide in-house and outreach computer classes to individual groups and small businesses to work to bridge the digital divide. The program also served to spread information about no-cost and low cost internet connectivity to communities throughout Texas. The grant was provided by the Institute of Museum and Library Sciences (IMLS).
- The library received a grant from the Emergency Connectivity Fund (ECF) for \$358,275. This grant purchased 800 devices (100 Internet hotspots, 350 Galaxy tablets, 350 Chromebook laptops) and internet connectivity through February 2023. These items are for check-out to library patrons to help with technology deficits, especially those experiences from the pandemic. The equipment remains the property of the library and is Wi-Fi compatible even after the connectivity funds expire.
- Lubbock Public Libraries partnered with Literacy Lubbock to host the Lubbock Book Festival at Mahon Library. The event hosted over 80 authors participating in booths, panels and workshops. The event drew over 2,000 attendees and included outdoor family activities, festival crafts for all ages, free hotdogs for attendees and a special friends of the library book sale.
- Updated the Mahon Library Children's area with new shelving, colorful kites, interactive displays and sensory elements with donated funds from Atmos Energy and Complex Community Federal Credit Union.
- Installed new information services desk at Mahon Public Library to combine the reference and circulation desk in an effort to improve customer service and add a "one stop" service experience for patrons.
- Opened a Makers' Space area at the Mahon Library to include Cricut and Die Cut machines, sewing machines, digital transfer kiosks, 3D printer and more. The space offers classes on the current machines that we have as well as serving as a computer classroom. An additional space in the conference room serves as a podcasting studio complete with sound proofing, microphones and sound mixer. Funding for these spaces was provided by the Friends of the Library.

Libraries

- Outreach efforts this year, set library records. The library attended more outreach events, signed-up more people for library cards and promoted the library and summer reading programs more than ever before. Staff worked hard to update outreach presence with promotional signage, activities, professional banners, children's seating and better displays and informational signage. All staff is also required to contribute 3 hours per fiscal year to participate in the library outreach activities which provides our staff with a connection to the community outside the library walls, motivates staff to learn about the plethora of library offerings across the system, and improves moral by allowing staff to get out from behind the library desk and see how excited the community is to learn about the library.
- Groves branch library partnered with the Lubbock County Historical Commission for a well-attended local history lecture series including "The Great Lubbock Airport War," "The JA Chatman Hospital," and others.
- Patterson library was back to hosting their annual African American History Celebration as an in-person event this year. The program was a variety show event, featuring talent from all areas of the Lubbock Community and drew a large crowd of over 500 people.
- Patterson Library hosted a National Night Out Event which drew a crowd of over 700 citizens and included booths from 30 local businesses and organizations.
- The Godeke Library received new children's furniture, a puppet theater, a selection of puppets and crafting supplies totaling \$4,700 from a "Cuddle Up and Read" grant obtained from a donation to the Friends of the Library Foundation.
- Coordinated with Information Technology to install brand new computers at all 4 branches including two "Express" computers at Mahon to allow for a walkup 15 minute computer session for patrons. Each computer was upgraded with the most recent version of Windows and with Microsoft Office suite (36 licenses provided at a discount from TechSoup and paid by Friends of the Library Foundation).
- The Friends of the Library donated over \$150 thousand for library projects including program expenses for children, teens, and adults, collections subscriptions, staff education, eBooks and audiobooks, makerspace items, and library summer reading programs. This includes CH Foundation grants in the amount of \$46 thousand for eBooks and children's summer reading programs.
- As a member of the TexShare Consortium, the library paid \$5,718 for over \$429 thousand worth of database access for library patrons and staff. The databases are supported by the Library Services and Technology Act funds from the Institute of Museum and Library Services, along with state funds.
- Created Business centers at each branch computer lab, to include a fax kiosk, access to basic office supplies (scissors, stapler, tape, etc).
- Created a computer basics instructional program at all 4 branches to include computer basics and office suite computer classes. Instructional classes also include resume writing and interview skills.
- Free Notary services became available at all four branches in February 2022.
- 13 library staff participated in virtual and in-person conference training this year, including 2 library staff who attended Public Libraries Association Conference in Portland, OR and 8 library who staff attended the Texas Library Association Conference in Ft. Worth. This was paid for with a combination of city training funds and Friends of the Library funding.
- In expanding our "Beyond Books" circulating collection, the library added energy usage meters for check out at each library so that patrons can monitor the energy usage and cost of home appliances.
- A training plan for all library staff was implemented requiring relevant training for each library staff to be completed each fiscal year. Training requirements are on a sliding scale based on professional versus support staff and is prorated for part time staff. The library had it annual staff training day on November 11th to help fulfil this requirement for staff.
- We have expanded the Social Worker@ your library program to include in person hours at each library branch and have a series of virtual programs, presented by volunteer licensed social workers, highlighting resources in the Lubbock area including housing, food, health, as well as programs for parents.

Libraries

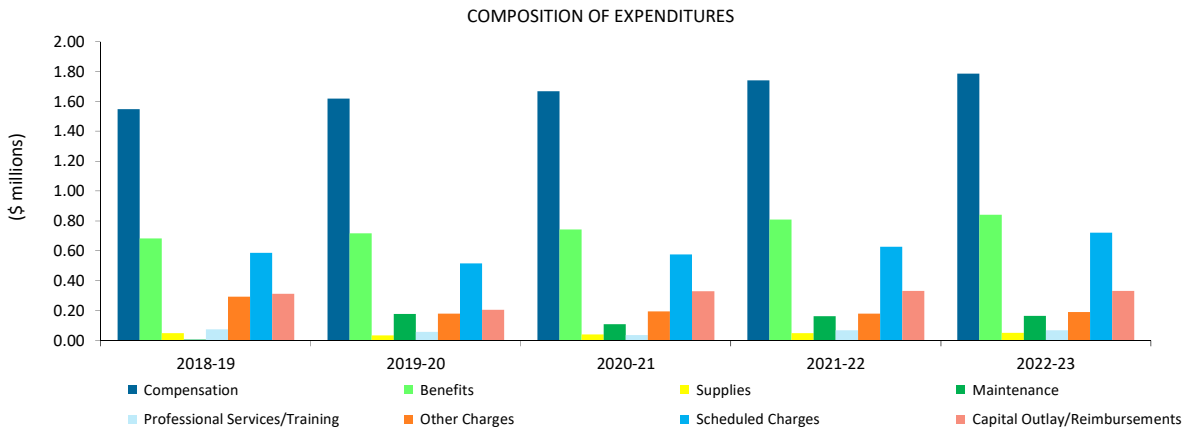
Objectives for FY 2022-23

- Coordinate with Information Technology to purchase and install an EnvisionWare upgrade to our computer lab system to better serves the needs of library patrons. This upgrade also includes wireless printing, room reservations software, options to pay for printing and fines online and options for program ticketing.
- Purchase and install coin towers on all computer lab printers and patron copy machines to allow patrons to be more self-sufficient, saving staff time by not having to do so many register transactions and to be more efficient with our accounting practices.
- Expand our "Beyond Books" circulating collection with items to include tools, sports equipment, health-monitoring equipment, musical instruments and more.
- Expand the Makers' Space at Mahon to include more options for patrons and include Makers' Space elements at other library branches.
- Develop and implement an Early Childhood Literacy Program to help give children in the community a good head start at educational goals.
- The library would like to eliminate late fees for library materials.

Expenditures Overview

- Total expenditures increased by \$183.7 thousand, or 4.6 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$76.7 thousand, or 3 percent, due to an average 5 percent compensation adjustment across all departments offset by decreases due to turnover in the department.
- Maintenance increased \$2.1 thousand, or 1.3 percent, due to an increase in fleet maintenance costs.
- Other charges increased \$9.2 thousand, or 5 percent, due to an increase in lease amount for Godeke Library.
- Scheduled charges increased \$94.3 thousand, or 15 percent, due to increased costs for information technology services, property and liability insurance, electric and gas utilities.

Libraries Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 1,547,864	1,619,564	1,668,458	1,742,125	1,786,426	2.5
Benefits	683,861	718,186	743,717	809,554	841,990	4.0
Supplies	50,128	35,119	42,222	50,230	51,603	2.7
Maintenance	7,171	177,975	110,082	164,625	166,700	1.3
Professional Services/Training	75,616	58,871	38,380	70,519	70,569	0.1
Other Charges	295,098	180,878	195,522	182,123	191,312	5.0
Scheduled Charges	587,217	517,644	576,157	629,006	723,255	15.0
Capital Outlay/Reimbursements	314,077	206,393	331,587	333,176	333,175	(0.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 3,561,033	3,514,629	3,706,124	3,981,358	4,165,030	4.6

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Mahon Library	21	21	22	21	21	-
Godeke Library	5	5	5	5	5	-
Patterson Library	5	5	4	4	4	-
Groves Library	5	5	5	5	5	-
TOTAL STAFFING	36	36	36	35	35	-

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Materials circulated						
Mahon	309,750	193,164	209,339	209,958	211,000	0.5
Godeke	299,312	209,582	210,115	223,197	224,000	0.4
Patterson	41,432	22,206	23,087	21,994	23,000	4.6
Groves	173,323	105,595	107,603	100,743	102,000	1.2
Digital Materials	178,533	192,784	192,096	214,017	220,000	2.8
Materials circulated Total	1,002,350	723,331	742,240	769,909	780,000	1.3

Library Attendance						
Mahon	164,511	98,476	90,187	92,330	93,000	0.7
Godeke	161,676	97,518	77,918	70,461	72,000	2.2
Patterson	40,908	31,002	22,179	26,702	28,000	4.9
Groves	96,342	51,061	33,189	45,376	47,000	3.6
Library Attendance Total	463,437	278,057	223,473	234,869	240,000	2.2

Program Attendance						
Mahon	14,106	5,109	4,855	6,485	8,000	23.4
Godeke	11,115	4,012	5,060	5,695	6,000	5.4
Patterson	3,831	1,400	2,929	4,531	4,650	2.6
Groves	7,105	1,940	2,094	2,623	2,800	6.7
Program Attendance Total	36,157	12,461	14,938	19,334	21,450	10.9

Libraries Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Information User Assistance						
Mahon	118,603	87,051	92,088	93,762	94,000	0.3
Godeke	143,753	90,886	65,196	58,056	60,000	3.3
Patterson	36,094	13,807	22,895	27,797	29,000	4.3
Groves	67,981	49,718	56,298	41,986	43,500	3.6
Information User Assistance Total	366,431	241,462	236,477	221,601	226,500	2.2
Computer Lab Usage						
Mahon	26,945	12,853	12,567	15,732	17,000	8.1
Godeke	13,367	5,797	6,298	6,494	6,600	1.6
Patterson	9,903	4,071	5,063	5,887	6,000	1.9
Groves	13,470	6,421	5,522	5,472	5,600	2.3
Computer Lab Usage Total	63,685	29,142	29,450	33,585	35,200	4.8
FULL-TIME POSITIONS						
Administrative Asst		3				
Customer Service Representative		8				
Librarian I		7				
Librarian II		5				
Library Assistant		9				
Library Director		1				
Materials Handler		1				
Sr Library Asst		1				
TOTAL FULL-TIME POSITIONS		35				

Libraries Expenditures

Mahon Library	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 919,736	985,390	1,104,230	1,106,664	1,154,965	4.4
Benefits	411,317	425,811	460,711	507,145	518,348	2.2
Supplies	38,869	26,124	31,540	38,062	38,868	2.1
Maintenance	5,531	177,865	109,331	163,125	165,200	1.3
Professional Services/Training	72,283	57,529	37,933	69,479	69,479	-
Other Charges	64,988	3,567	5,025	6,300	7,000	11.1
Scheduled Charges	310,020	284,823	287,169	332,850	402,616	21.0
Capital Outlay/Reimbursements	88,446	70,773	204,545	122,000	122,000	-
TOTAL MAHON LIBRARY	\$ 1,911,191	2,031,883	2,240,484	2,345,625	2,478,476	5.7

Godeke Library

EXPENDITURES BY CATEGORY						
Compensation	\$ 256,462	240,330	205,621	233,248	224,481	(3.8)
Benefits	105,513	104,757	99,018	106,946	113,916	6.5
Supplies	4,417	3,125	3,323	4,218	4,407	4.5
Maintenance	1,337	63	399	500	500	-
Professional Services/Training	136	-	222	350	400	14.3
Other Charges	179,286	174,741	189,287	174,423	182,912	4.9
Scheduled Charges	63,350	69,132	59,551	65,032	72,171	11.0
Capital Outlay/Reimbursements	90,351	6,063	45,515	70,000	70,000	-
TOTAL GODEKE LIBRARY	\$ 700,853	598,211	602,935	654,717	668,787	2.1

Patterson Library

EXPENDITURES BY CATEGORY						
Compensation	\$ 149,262	173,590	156,181	209,213	210,333	0.5
Benefits	66,425	85,849	85,605	99,622	106,443	6.8
Supplies	3,271	3,111	4,111	3,975	4,164	4.8
Maintenance	160	48	178	500	500	-
Professional Services/Training	734	408	93	340	340	-
Other Charges	37,004	1,465	304	600	600	-
Scheduled Charges	146,012	98,326	148,976	147,657	158,078	7.1
Capital Outlay/Reimbursements	65,094	92,520	51,429	70,745	70,744	(0.0)
TOTAL PATTERSON LIBRARY	\$ 467,961	455,317	446,877	532,652	551,202	3.5

Groves Library

EXPENDITURES BY CATEGORY						
Compensation	\$ 222,405	220,254	202,426	193,000	196,647	1.9
Benefits	100,606	101,769	98,382	95,841	103,283	7.8
Supplies	3,570	2,758	3,248	3,975	4,164	-
Maintenance	143	-	174	500	500	-
Professional Services/Training	2,463	934	132	350	350	-
Other Charges	13,820	1,103	905	800	800	-
Scheduled Charges	67,835	65,364	80,461	83,467	90,390	8.3
Capital Outlay/Reimbursements	70,186	37,036	30,099	70,431	70,431	-
TOTAL GROVES LIBRARY	\$ 481,028	429,219	415,827	448,364	466,565	4.1

Cultural Arts

Mission and Purpose

The City of Lubbock operates three Cultural Arts facilities for the benefit of our residents and visitors. The first, the Buddy Holly Center, is a historical site with dual missions—preserving, collecting and promoting the legacy of Buddy Holly and the music of Lubbock and West Texas. Programs are designed to encourage public interest and cultivate an atmosphere where art and music are celebrated.

The second, the Silent Wings Museum preserves and promotes the history of the World War II military glider program by creating an ideal environment for displaying, collecting, documenting, and interpreting artifacts and information for public education and enjoyment. Programs are designed to encourage public interest and cultivate an atmosphere where community, history and veterans are celebrated.

Lastly, the Garden and Arts Center provides a venue and resources to offer exhibition and meeting spaces, as well as a broad range of affordable artistic and educational programs for all age groups. Programs include: art classes, music recitals, monthly exhibitions, garden classes and shows, summer camps, as well as meeting space for many cultural groups and non-profit organizations.

The Cultural Arts Departments provide the following services:

- Collect artifacts, photographs, and archival documents from the World War II Military Glider Pilot program, Buddy Holly, and West Texas Music
- Provide dynamic and educational exhibitions on the World War II Glider Pilot Program, aviation history, Buddy Holly, West Texas Music, and the Fine Arts
- Provide both free and low-cost educational and outreach programs to the community
- Offer books, DVDs, clothing, art pieces, musical instruments, and reproduction souvenirs in the gift shops
- Provide collection loan requests, research and reference services to the public, researchers and other institutions
- Provide meeting and rental space for cultural groups and the general public at Buddy Holly Center, Silent Wings Museum, The Garden & Arts Center, The Buddy & Maria Elena Holly Plaza and historic St. Paul's Chapel
- Offer to the community and visitors safe, dynamic environments with education and entertainment opportunities.

Goals and Objectives

- Host world-class exhibitions, educational programs, and special events for the West Texas region and visitors from around the world
- Become a national, historical, and cultural attraction.
- Promote local museums and cultural attractions to visitors and citizens.
- Maintain, diversify, and enhance the quality of local cultural, recreational, and educational opportunities.
- Continue to have a patriotic social connection to the City's history.
- Utilize population growth and travel trends to obtain new visitors and volunteers.

Accomplishments for FY 2021-22

- The Silent Wings Museum continued to work towards implementing the recommendations of the American Alliance of Museums Collections Assessment and the Conservation Assessment.
- The Silent Wings Museum held over its special exhibition entitled We Kept 'Em Flying which illustrated through the Museum's own collection of artifacts and archival information how glider mechanics, ground crews, and essential base personnel worked to keep the military glider equipment and flight crews in good working order at the South Plains Army Airfield, other U.S. training bases, and in the overseas combat theatres in WWII.
- Museum staff welcomed in-person visitors to the annual Veterans Day event held on Thursday, November 11, 2021, with support of a grant from The Helen Jones Foundation. The event included the Presentation of Colors by the Estacado High School JROTC, the reading of the Presidential Proclamation by Mayor Dan Pope, patriotic songs performed by the All Saints Choir, a flag-folding ceremony, and children's activities throughout the day. There was an afternoon panel discussion with aviation instructors and professionals, and the evening culminated with a light reception and dance with a big-band orchestra.

Cultural Arts

- The museum began participating in A Million Thanks, a year-round campaign that invites museum guests to show appreciation for U.S. Military Men and Women, both past and present, for their sacrifices, dedication, and service to our country through a letter and card-writing campaign.
- In late November and with the permission of the lender, the U.S. Army, museum staff transported the 75mm Howitzer artillery piece to the campus of South Plains College in Levelland for the further mandated demilitarization which was carried out by welding instructor Jimmy Stratton and his senior students, all of whom were women.
- In late February, the museum welcomed Kevin Billings, former Assistant Secretary of the Air Force and current President of the Billy Fiske Foundation, to speak on WWII pilot Billy Fiske and his shared legacy with the WWII glider pilot program.
- In late May, the museum opened a new exhibition entitled A Legacy Remembered which marks the 20th anniversary of the Silent Wings Museum move from Terrell, Texas, to Lubbock in 2002, and the 80th anniversary of the establishment of the South Plains Army Airfield (at the site of the current museum) in 1942.
- With grant support from The CH Foundation, the Silent Wings Museum once again welcomed visitors from all over the region to its annual D-Day event with free admission, family-friendly educational programming, historic aircraft and living history groups throughout the weekend of June 4 and 5, 2022.
- Silent Wings Museum staff continued to develop and offer a wide variety of informational and educational material, both in person and virtually, through its various social media channels to a growing base of followers.
- The Buddy Holly Center continued to maintain its vigorous schedule of contemporary visual art exhibitions and related programming for both in-person and virtual visitors alike.
- The center participated in the monthly First Friday Art Trail.
- The center began participating in A Million Thanks, a year-round campaign that invites guests to show appreciation for U.S. Military Men and Women, both past and present, for their sacrifices, dedication, and service to our country through a letter and card-writing campaign.
- The center welcomed a growing schedule of tours, rentals and educational classes and activities.
- After almost two years, center staff reopened the Allison House for regular daily tours for its visitors.
- The Buddy Holly Center held its annual commemorative Day the Music Died event on Thursday, February 3, 2022.
- The annual Summer Showcase Concert Series kicked off on Thursday evenings beginning May 19 in the Meadows Courtyard offering an awesome slate comprised of both former and new performers and a wide variety of musical genres.
- With the support of a grant from Humanities Texas, the center brought in a consultant to work with staff to find ways to upgrade and expand existing technologies to enhance visitor enjoyment and education.
- The center welcomed a large number of visitors to its annual Buddy Holly Birthday Bash on Wednesday, September 7, 2022. Visitors enjoyed free admission, a special documentary screening, children's activities, guided tours, refreshments, and a performance by Buddy's nephew, Eddy Weir. For the first time in two years, overseas fans traveled to Lubbock to honor Buddy's life and musical legacy.
- Buddy Holly Center staff continued to develop and offer a wide variety of informational and educational material, both in person and virtually, through its various social media channels for a growing base of followers.
- The Garden and Arts Center expanded its class offerings to focus on quality of experience rather than quantity of participants in various visual arts media.
- Garden and Arts Center staff continued to develop an engaging and informative monthly e-newsletter to keep the public apprised of upcoming events, activities, classes, and exhibitions held at the Center.
- The Garden and Arts Center successfully hosted its annual Fall Festival in September, welcoming numerous visitors and vendors from the South Plains region.
- The Garden and Arts Center grew its calendar of events and rentals of its Cultural Hall and meeting rooms, as well as the historic St. Paul's Chapel located in close proximity to the Center.
- The Garden and Arts Center instituted a dynamic schedule of contemporary visual arts exhibitions featuring artists whose works have never been exhibited at the center before.

Cultural Arts

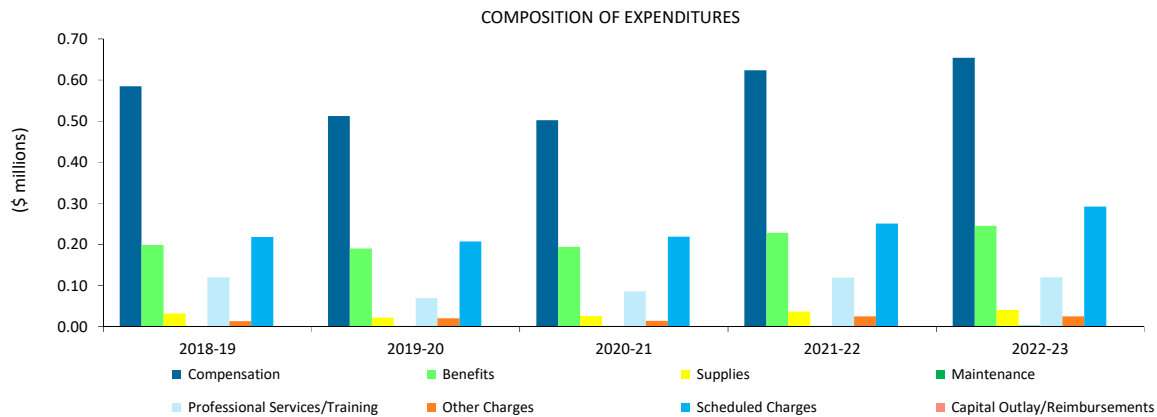
Objectives for FY 2022-23

- All three Cultural Arts facilities will continue to strengthen and build both existing and new partnerships within the community to provide quality exhibitions, programs, and services.
- Continue to provide equal access to all members of the community, without discrimination or bias regarding physical or intellectual abilities, to the facilities' collection, information, services, and programs.
- Expand interest in the Cultural Arts' offering through increased activity on all our social media channels.
- Increase fundraising efforts by pursuing expanded community partnerships and growth in memberships.
- Expand educational and volunteer opportunities at all Cultural Arts facilities.
- Augment interactive technologies in areas related to visitor services, exhibitions, and educational programming.
- Continue to expand advertising outreach regarding the availability of the Cultural Arts facilities, including the Buddy and Maria Elena Holly Plaza and the historic St. Paul's Chapel, with the goal of increasing rentals and community use of the spaces.
- Revamp visitor survey tools on multiple platforms to gather and analyze data to determine the level at which services and programming are meeting the needs and interests of those we serve and make improvements where necessary.

Expenditures Overview

- Total expenditures increased by \$93.9 thousand, or 7.3 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$47.3 thousand, or 5.6 percent, due to an average 5 percent compensation adjustment across all departments, an increase in part time hours, and increased health insurance costs.
- Supplies increased \$4.2 thousand, or 11.4 percent, due to increases in office supply costs.
- Scheduled charges increased \$41 thousand, or 16.3 percent, due to increased costs for information technology services, property and liability insurance, electric and gas utilities.

Cultural Arts Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 584,426	512,004	502,140	623,218	654,131	5.0
Benefits	198,103	190,202	193,807	228,391	244,788	7.2
Supplies	32,120	21,452	25,313	36,374	40,537	11.4
Maintenance	11	1,225	1,487	1,661	1,965	18.3
Professional Services/Training	119,785	69,193	85,539	119,017	119,817	0.7
Other Charges	13,187	20,450	13,513	24,650	25,010	1.5
Scheduled Charges	217,580	206,839	218,715	250,625	291,576	16.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 1,165,212	1,021,365	1,040,513	1,283,936	1,377,824	7.3

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Buddy Holly Center	5	5	5	5	5	-
Silent Wings Museum	3	3	3	3	3	-
Garden & Arts Center	1	1	1	1	1	-
TOTAL STAFFING	9	9	9	9	9	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Museum Attendance	53,511	30,114	31,481	44,200	45,800	3.6
Garden & Art Center Attendance	18,555	11,002	10,902	14,800	15,200	2.7
Number of Exhibitions	100	89	97	94	96	2.1
Cultural Arts Gift Shop Merchandise Sales	177,110	112,480	162,607	157,600	159,500	1.2
Revenue from Museum Admissions	150,147	95,317	146,583	125,000	142,200	13.8
Revenue from Cultural Arts Classes	60,694	6,712	13,757	17,400	15,100	(13.2)
Performance Metrics						
Percent of Positive Feedback Overall						
Visitor Experience (Goal 100%)	96.0%	97.0%	97.0%	97.0%	97.0%	-
Percent of Positive Feedback regarding Educational Programs (Goal 100%)	99.0%	0.0%	97.0%	97.0%	97.0%	-
Percent of Positive Feedback pertaining to Exhibitions (Goal 100%)	96.0%	97.0%	97.0%	97.0%	97.0%	-

FULL-TIME POSITIONS	
Education and Volunteer Coordinator	1
Garden & Arts Center Supervisor	1
Gift Shop and Sales Manager	1
Management Assistant	1
Marketing & Events Coordinator	1
Municipal Museums Curator	2
Museum Assistant Manager	1
Museums Director	1
TOTAL FULL-TIME POSITIONS	9

Cultural Arts Expenditures

Buddy Holly Center	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 282,013	270,750	252,305	322,858	335,298	3.9
Benefits	85,568	88,944	91,724	107,212	114,039	6.4
Supplies	14,171	5,837	8,590	16,018	17,626	10.0
Maintenance	11	50	-	-	-	-
Professional Services/Training	62,941	41,050	55,249	60,520	60,745	0.4
Other Charges	5,578	5,982	6,826	8,500	8,560	0.7
Scheduled Charges	101,391	95,409	99,310	107,222	114,842	7.1
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL BUDDY HOLLY CENTER	\$ 551,672	508,022	514,004	622,330	651,110	4.6

Silent Wings Museum

EXPENDITURES BY CATEGORY						
Compensation	\$ 203,912	172,191	185,956	216,280	228,276	5.5
Benefits	83,205	77,032	81,410	93,187	100,953	8.3
Supplies	9,948	6,012	10,571	10,588	11,994	13.3
Maintenance	-	1,175	1,487	1,661	1,965	18.3
Professional Services/Training	20,854	20,595	18,718	24,497	24,722	0.9
Other Charges	4,030	11,346	5,349	13,650	13,650	-
Scheduled Charges	92,763	82,204	94,176	116,578	146,679	25.8
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL SILENT WINGS MUSEUM	\$ 414,712	370,555	397,667	476,441	528,239	10.9

Garden & Arts Center

EXPENDITURES BY CATEGORY						
Compensation	\$ 98,501	69,063	63,878	84,080	90,557	7.7
Benefits	29,331	24,227	20,673	27,992	29,796	6.4
Supplies	8,000	9,603	6,152	9,768	10,917	11.8
Maintenance	-	-	-	-	-	-
Professional Services/Training	35,989	7,549	11,572	34,000	34,350	1.0
Other Charges	3,579	3,122	1,338	2,500	2,800	12.0
Scheduled Charges	23,427	29,225	25,228	26,825	30,055	12.0
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL GARDEN & ARTS CENTER	\$ 198,827	142,788	128,842	185,165	198,475	7.2

Parks and Recreation

Mission and Purpose

Provide a quality system of parks, open spaces, facilities, and cultural and leisure programs to meet citizen's expectations. The Parks and Recreation Department consists of four sections: Park Maintenance, Park Development, Community Recreation, and Athletics and Aquatics. Parks and Recreation also manages the City of Lubbock Cemetery and the Sam Wahl Recreation Area at Lake Alan Henry.

- Community Recreation offers year-round leisure and educational classes, activities, mini youth camps, after school programs and special events for all ages through its Community and Senior Centers.
- Park Maintenance provides maintenance of Parks, City Facilities, right-of-ways and medians.
- Park Development delivers design services, park planning, construction management and contract administration.
- Athletics and Aquatics provides athletic facilities and programming for youth and adult sports leagues, as well as educational, safety and aquatic programs.

Goals and Objectives

- Provide planning, design, project management and construction oversight for all Capital Improvement Projects within the Park system.
- Gather citizen input concerning leisure service facilities and activities.
- Develop full-service recreational facilities, establish a comprehensive recreation program and provide a wide array of recreational, cultural, and educational activities.
- Maintain and improve City parklands, sports facilities, and other assigned lands.

Accomplishments for FY 2021-22

- The 13th Annual Pumpkin Trail, held in October 2021, brought in a total attendance of 20,286 people for the four-day event held at the Lubbock Memorial Arboretum. The public donated 1,724 jack-o-lanterns, which was one of the top 3 highest participation numbers since we began. We anticipate the event to continue to grow, especially with the added programming projected for the coming year.
- With the disaster declaration still in effect, Recreation staff continued to offer curbside pick-up and congregate service for the Senior Meal Program. Staff has served over 15 thousand meals since October, projection of about 30 thousand served meals for the year.
- Recreation continued to expand the use of an online registration system to include after school programs, reservations, swim lessons and class and league registrations. This provides an important service to individuals and families so they can register from the convenience of their home or on their mobile devices.
- The 65th Annual Santa Land lasted 14 nights. Almost 40 thousand participants visit the in-person Santa Land. Eleven community groups performed on stage during Santa land operating hours. Concession stand revenues totaled close to \$35 thousand.
- Community and Senior Centers continued to program large community gatherings including: Trunk or Treat (Trejo, Mae Simmons, & Copper) with over 5 thousand participants spread between the 3 events, senior dances (Lubbock Adult, Trejo & Copper) with about 500 between the three, Pancho Claus (Trejo) with about 1.5 thousand participants, Santa Paws (Hodges) and Breakfast with Santa (Maxey) with about 750 participants between the two, Father/Daughter and Mother/Son dances (Hodges) with 250 participants, and future upcoming events include large Easter egg hunts, additional senior dances, painting workshops, health fairs, and more.
- Streamlined external special events process for all park rentals for citizens. Updated "Events Planning Book" to reflect the most current practices and procedures.
- Parks and Recreation's social media continued to grow. The Lubbock Parks and Recreation Facebook page has roughly 15 thousand followers. Instagram has roughly 2.3 thousand followers and Twitter has nearly 2.9 thousand followers.
- Safety City enhanced class instruction by collaborating with the Lubbock Police Department, Lubbock Fire Department and Texas Department of Public Safety.
- Completed bid process for resurfacing of eight tennis courts at Burgess Rushing Tennis Center.

Parks and Recreation

- Started a City-run cornhole league.
- Designed and implemented a new way for sports leagues to submit maintenance requests.
- Opened all four pools for summer and hosted swim lessons.
- Created a pop-up-park program.
- Created an adopt-a-park program.
- Restructured the Aquatics employee handbook.
- Restructured the Athletic Facility License Agreement (AFLA) and renewed contract with all user groups.
- Designed, bid, and supervised construction to completion of the following CIP's:
 - City of Lubbock Parks and Recreation Open Spaces Master Plan
 - Development of a new Dog Park, including installation of new shelters, benches, restroom, and walking trail at McAlister Park
 - Playground replacement at Aztlan and Strong Parks
 - Replacement of shelters, picnic tables, and grills at Aztlan Park
 - Replacement of dock facilities at Conquistador and Dunbar Historic Lakes, in the Jim Bertram Canyon Lake System
 - Developed five new CIP proposals, includes surveying the sites, developed detailed estimates, designs, and renderings for each project.
- Commenced approved actions of Trail Grant Proposal as approved by Texas Parks and Wildlife on kiosk and bike trails at Dunbar Historical Lake.
- Updated and maintained a database of all park equipment on installation date and condition, to include benches, shelters, tables, and grills.
- All new Park Development staff received training on current software packages, such as AutoCAD, Cartegraph, and Sketchup within two months of hire date.
- Assisted the Facilities Department by documenting areas of impact from nuisance animals, procured new short-grass prairie seed mix for damaged areas at Dunbar Historic Lake.
- Developed a publicly accessible digital map depicting park service districts throughout the City.
- Gathered and input information into the Cartegraph application to document/locate various park equipment, amenities, sport courts, ballfields, lighting and irrigation.
- Worked with the GIS Department to update existing data sets for inclusion into the Cartegraph information system to include updated park amenities and equipment.
- Updated and maintained a comprehensive map of all trees throughout the City using existing GIS aerial imagery to help locate areas that would be suitable for new tree plantings.
- Used Satellite locating systems to map and identify positioning of various displays and exhibits for Santa Land.
- Worked with representatives of ATMOS Energy to receive and plant donated trees at the entrance area of the new Dog Park in McAlister Park.
- Collaborated with Parkhill Design team for development of design documents for Pioneer Park within specific design criteria of North Overton PID and neighborhood guidelines.
- Analyzed entire City of Lubbock using proven criteria to determine best locations for new parks.
- Analyzed entire park system to determine how similar parks are throughout Lubbock and determine the need for more unique amenities.
- Started using new software to increase survey productivity and track CIP progress.
- Refined department restructuring and implemented policies to maximize fluidity.
- Developed and opened new parks positions, implemented a new Central Shop program to streamline our organization and increase efficiency.
- Restructured the Central Shop and yard.
- Built a two-ton hoist in the main shop.
- Organized and implemented new equipment placement and a check in/out procedure for Park Operations.
- Developed new strategy and equipment for nuisance animal issue.
- Began ballfield improvements at Berl Huffman and Tom Martin sports complexes with new material and maintenance procedures.
- Redesigned irrigation system at Berl Huffman, Tom Martin and Martin Luther King sports complexes.

Parks and Recreation

- Developed a new inspection program for contractors (mowing and trash clean-up) and District Crews.
- Began tree removal project at the City of Lubbock Cemetery for safety and beautification (total of 186 trees removed to date).
- Developed and implemented a new litter contract with Marian Moss to keep litter in all parks serviced.
- Developed and implemented new pool rehab crew for all city pools.
- Landscaped new triathlon staging area for annual triathlon.
- Built low water crossing for Meadowbrook golf course.
- Completed some renovations to Hub City Little League ballfield press box located at Maxey Park.
- The electrical team retrofitted the following locations with new LED lighting: Joyland Parking lot, South Makenzie Park, Mae Simmons Shelter, Copper Rawlings Park, Butler Park, Aztlan courts, AB Davis Park, Central Shop parking lot, Stubbs Park, and Jan Jennings Park.
- Replaced lift station pumps at Clapp restrooms and Maxey Park ballfield.
- Installed pump and stainless cage at Lake 6 waterfall.
- Removed fountains for repair at Elmore and Huneke Parks.
- Replaced all four scoreboards at Lubbock Cooper Little League (located at Tom Martin Sports Complex) with new boards that were purchased by the league.
- Installed LED lighting system, installed water line to restrooms and installed drip line to entrance trees for McAlister Park Dog Park.

Objectives for FY 2022-23

- Complete and implement Parks, Recreation and Open Spaces Master Plan.
- Review all Community and Senior Center policies and procedures to create a cohesive procedure and policy manual across the department.
- Implement new program proposal for center supervisors to allow for quality programming throughout all six centers.
- Create an annual satisfaction survey for patrons to give feedback.
- Find best practices to help create a higher retention rate for part time staff.
- Program National Parks and Recreation Month with large community events for the month of July.
- Complete the current CIP's that are in progress on time and in budget.
- Resurface, paint and mark remaining eight tennis courts at Burgess Rushing Tennis Center.
- Expand current sports leagues offered for both youth and adult.
- Reevaluate sports tournament policy and AFLA.
- Create a policies and procedure book for Burgess Rushing Tennis Center.
- Work with Purchasing to get all 2022-23 Capital Improvement Projects (CIP) out for bid within one month of Council's appropriation of funds.
- Oversee the construction and budget management of all new Capital Projects approved by Council.
- Continue to refine and update the online park inventory map.
- Complete Park Amenities CIP to replace and install covered picnic tables, benches, docks and grills.
- Continue to monitor and work with Cartegraph software for current Park database components.
- Continue with work as prescribed for the Recreation Trail Grant awarded from the Texas Parks and Wildlife Department at the Dunbar Lake Bike Trail.
- Retrofit park lighting to LED lighting throughout entire Parks system.
- Reevaluate and utilize amended Playground inspection form for future CIP development.

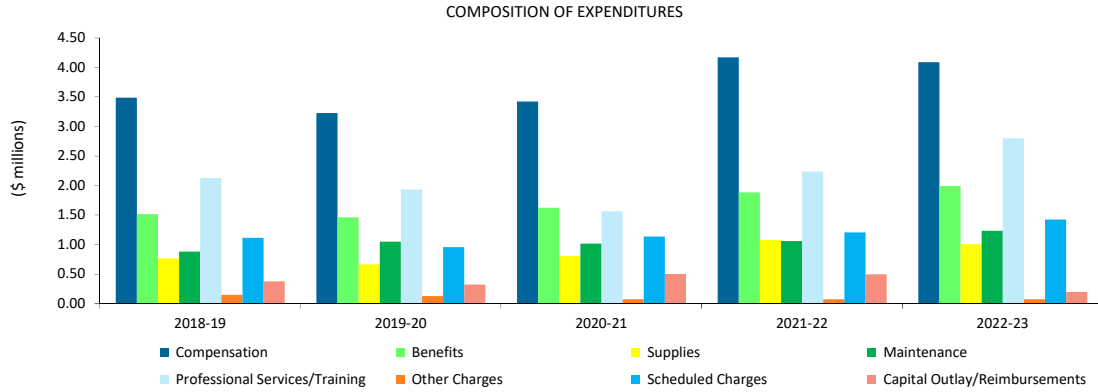
Expenditure Overview

- Total expenditures increased by \$613.8 thousand, or 5 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$34.3 thousand, or .6 percent, due to an average 5 percent compensation adjustment across all departments and increased health insurance costs, offset by a reduction of four fulltime positions, part time and temporary employee pay.
- Supplies decreased \$72.1 thousand, or 6.7 percent, due to a reduction in pesticide supplies.

Parks and Recreation

- Maintenance increased \$173.4 thousand, or 16.3 percent, due to higher fleet maintenance costs.
- Professional Services/Training increased \$561.5 thousand, or 25.1 percent, due to additional contractual services in park maintenance contracts.
- Scheduled charges increased \$214.4 thousand, or 17.7 percent, due to increased costs for information technology services, liability and property insurance, telecommunication, and electric utilities.
- Capital Outlay/Reimbursements decreased \$297.1 thousand, or 59.8 percent, due to reduction in annual debt service payment and roll off of prior year one time purchase of equipment.

Parks and Recreation Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 3,489,350	3,232,289	3,424,664	4,171,031	4,094,225	(1.8)
Benefits	1,518,299	1,461,587	1,627,431	1,884,279	1,995,421	5.9
Supplies	768,431	667,691	806,127	1,078,735	1,006,632	(6.7)
Maintenance	882,439	1,052,477	1,018,830	1,061,012	1,234,417	16.3
Professional Services/Training	2,130,536	1,934,548	1,567,741	2,239,345	2,800,853	25.1
Other Charges	155,102	131,233	75,163	75,547	74,947	(0.8)
Scheduled Charges	1,115,944	962,657	1,137,847	1,210,404	1,424,771	17.7
Capital Outlay/Reimbursements	378,314	326,016	504,997	496,973	199,828	(59.8)
TOTAL EXPENDITURES BY CATEGORY	\$ 10,438,416	9,768,497	10,162,801	12,217,326	12,831,094	5.0

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Park Maintenance	63	65	66	66	62	(4)
Park Development	3	3	4	4	4	-
Indoor Recreation	9	9	9	10	10	-
Outdoor Recreation	4	4	3	3	3	-
TOTAL STAFFING	79	81	82	83	79	(4)

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Park Maintenance						
Trees planted (excluding memorial trees)	357	119	145	20	50	150.0
Turf acres treated with pesticides by contractor	1,978	1,978	1,978	1,978	1,978	-
Fertilized acreage applied by contractor	2,253	2,253	2,253	2,253	2,253	-
Each playground inspected twice annually	56	56	56	56	56	-
Irrigation RPZ's inspected and repaired within 30 days of written notice	161	166	188	175	175	-
Work Order completion within 30 days of written notice	100.0%	100.0%	97.0%	98.0%	99.0%	1.0
Parks receiving tree maintenance and removal annually	40.0%	180.0	50.0	83.0	83.0	-
Park Development						
Percentage of Capital Improvement Projects put out to bid with two weeks of funding approval by City Council	80.0%	80.0%	-	-	4.00	-
Percentage of Capital Improvement Projects completed within days allotted in Notice to Proceed	95.0%	100.0%	7.00	5.00	6.00	20.0

Parks and Recreation Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Plans created for in-house construction projects completed within two weeks of request (Goal 95%)	90.0%	92.0%	6.00	8.00	8.00	-
Designs and estimates created for projects requested by City Council or City Management completed within 30 days (Goal 100%)	95.0%	98.0%	-	-	-	-
Map or archive requests processed and delivered within one day	95.0%	98.0%	3.00	3.00	3.00	-
Indoor Recreation						
Community Center attendance	157,018	79,510	18,265	54,795	65,000	18.6
Senior Center attendance	132,805	161,782	17,658	52,974	62,000	17.0
Senior Meal Program - Total Meals Provided	25,418	12,751	29,389	30,000	32,000	
Special event participation	25,351	25,570	5,103	15,309	20,000	30.6
Party house/Shelter rentals	279	88	230	275	300	9.1
Outdoor Recreation						
Swimming pool participation	52,086	5,598	54,518	55,000	57,000	3.6
Swimming pool rentals	144	-	144	146	146	-
Softball team registrations	155	114	157	200	210	5.0
Basketball team registrations	7	-	-	-	-	-
Volleyball team registrations	44	9	26	70	75	7.1
Flag football team registrations	-	-	-	-	100	-
Kick Ball team registrations	12	6	-	-	-	-
Safety City participation	15,226	5,399	2,062	5,000	6,000	20.0
Special Events participation	57,142	58,564	47,175	57,000	60,000	5.3
Show Wagon rentals	21	-	7	12	18	50.0
Equipment rentals	421	-	483	500	550	10.0
Tennis center reservations	17,913	-	6,299	7,500	8,250	10.0
Tennis center tournament participation	806	646	409	750	1,000	33.3

FULL-TIME POSITIONS

Administrative Asst	2	Park Development Manager	1
Aquatics/Specialty Program Coordinator	1	Park Environment Maintenance Foreman	1
Assistant Athletic FS Foreman	1	Park Inspector	3
Assistant Director of Parks & Recreation	1	Park Irrigation Foreman	1
Assistant Irrigation Foreman	1	Park Journey Electrician	1
Assistant Park Constr Foreman	1	Park Maintenance Foreman	1
Assistant Park Environment Maintenance Foreman	1	Park Maintenance Supervisor	2
Assistant Park Maintenance Foreman	1	Park Master Electrician	1
Assistant Turf Maintenance Foreman	1	Park Operations Manager	2
Athletic Field Services Foreman	1	Parks and Recreation Director	1
Building Maintenance Technician II	1	Park Planner	2
Equipment Operator I	1	Parks Yard Keeper	1
Heavy Equipment Operator II	3	Pesticide Applicator	2
Irrigation Apprentice	6	Public Information Specialist	1
Landscape Architect	1	Recreation Center Supervisor	4
Management Assistant	1	Recreation Coordinator	2
Park Construction & Maintenance Worker	5	Recreational Services Manager	1
Park Construction Foreman	1	Senior Citizen Center Supervisor	2
		Senior Grounds Maintenance Worker	18
		Tennis Professional	1
		Turf Maintenance Foreman	1
		TOTAL FULL-TIME POSITIONS	79

Parks and Recreation Expenditures

Park Maintenance	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 2,194,508	2,278,152	2,292,479	2,720,124	2,781,721	2.3
Benefits	1,104,706	1,122,346	1,237,204	1,446,677	1,535,598	6.1
Supplies	536,327	541,899	618,488	839,195	657,738	(21.6)
Maintenance	857,414	1,034,625	997,449	1,035,032	1,204,679	16.4
Professional Services/Training	1,856,257	1,724,802	1,342,893	1,883,326	2,446,248	29.9
Other Charges	104,688	56,315	27,230	20,275	17,520	(13.6)
Scheduled Charges	484,877	417,382	617,508	497,593	576,925	15.9
Capital Outlay/Reimbursements	369,135	317,727	494,458	466,403	197,162	(57.7)
TOTAL PARK MAINTENANCE	\$ 7,507,912	7,493,248	7,627,709	8,908,625	9,417,591	5.7

Park Development

EXPENDITURES BY CATEGORY						
Compensation	\$ 149,640	62,210	120,794	228,099	261,296	14.6
Benefits	64,748	23,659	58,315	98,958	111,706	12.9
Supplies	6,447	4,374	7,074	8,417	11,720	39.2
Maintenance	3,465	4,908	4,473	1,133	2,317	104.5
Professional Services/Training	6,158	15,422	4,993	22,666	27,737	22.4
Other Charges	10,701	8,412	5,663	9,372	12,017	28.2
Scheduled Charges	45,738	45,808	39,029	67,036	87,113	29.9
Capital Outlay/Reimbursements	5,234	5,170	6,596	2,661	2,666	0.2
TOTAL PARK DEVELOPMENT	\$ 292,131	169,963	246,937	438,342	516,572	17.8

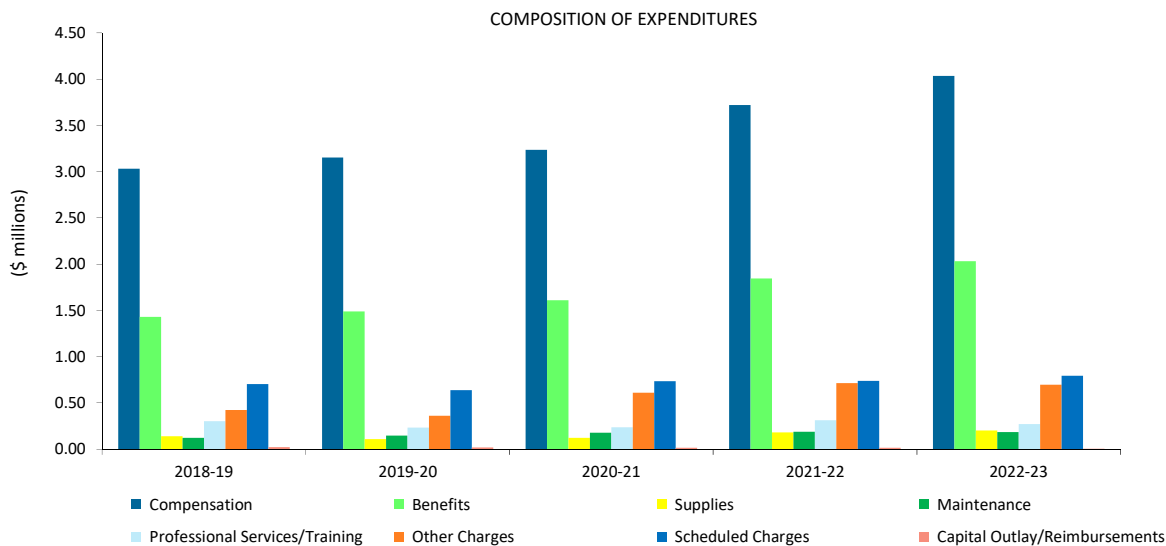
Indoor Recreation

EXPENDITURES BY CATEGORY						
Compensation	\$ 703,959	616,643	635,121	773,749	732,860	(5.3)
Benefits	229,359	214,304	227,843	255,956	266,114	4.0
Supplies	101,202	50,914	65,020	91,325	157,483	(4.5)
Maintenance	13,939	7,857	8,909	13,525	16,136	(4.5)
Professional Services/Training	158,954	131,979	126,788	163,637	156,204	(4.5)
Other Charges	3,768	5,440	3,413	3,820	5,330	39.5
Scheduled Charges	243,357	198,628	291,153	376,161	448,920	19.3
Capital Outlay/Reimbursements	3,945	3,119	3,943	27,909	-	(100.0)
TOTAL INDOOR RECREATION	\$ 1,458,483	1,228,885	1,362,192	1,706,082	1,783,047	4.5

Outdoor Recreation

EXPENDITURES BY CATEGORY						
Compensation	\$ 441,244	275,283	376,270	449,059	318,348	(29.1)
Benefits	119,486	101,278	104,068	82,688	82,003	(0.8)
Supplies	124,456	70,504	115,545	139,798	179,691	28.5
Maintenance	7,620	5,086	8,000	11,322	11,285	(0.3)
Professional Services/Training	109,168	62,344	93,067	169,716	170,664	0.6
Other Charges	35,945	61,066	38,857	42,080	40,080	(4.8)
Scheduled Charges	341,973	300,839	190,157	269,614	311,813	15.7
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL OUTDOOR RECREATION	\$ 1,179,891	876,401	925,963	1,164,277	1,113,884	(4.3)

General Fund - Development Services



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 3,033,546	3,155,113	3,235,911	3,722,288	4,038,102	8.5
Benefits	1,430,146	1,489,965	1,610,045	1,846,142	2,034,654	10.2
Supplies	140,836	108,336	121,744	181,846	201,221	10.7
Maintenance	124,302	147,695	176,676	188,767	185,186	(1.9)
Professional Services/Training	303,256	232,370	236,168	311,751	271,829	(12.8)
Other Charges	423,177	360,632	611,991	714,678	697,364	(2.4)
Scheduled Charges	704,868	639,347	733,757	737,713	793,223	7.5
Capital Outlay/Reimbursements	22,407	19,601	16,307	16,291	6,353	(61.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 6,182,538	6,153,058	6,742,599	7,719,476	8,227,932	6.6

EXPENDITURES BY DEPARTMENT	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Building Safety	\$ 2,367,205	2,283,835	2,461,545	2,682,799	2,851,423	6.3
Codes Enforcement	2,280,825	2,281,901	2,527,665	2,946,020	3,022,650	2.6
Environmental Health	822,599	828,717	842,154	1,063,526	1,243,739	16.9
Planning	711,910	758,605	911,234	1,027,131	1,110,120	8.1
TOTAL EXPENDITURES BY DEPARTMENT	\$ 6,182,538	6,153,058	6,742,599	7,719,476	8,227,932	6.6

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Building Safety	30	30	30	31	32	1
Codes Enforcement	26	27	27	29	28	(1)
Environmental Health	11	11	13	15	16	1
Planning	8	10	11	11	11	-
TOTAL STAFFING	75	78	81	86	87	1



Building Safety

Mission and Purpose

Protect life, health and property through effective and efficient administration of adopted construction codes and ordinances. The Department of Building Safety provides the following services:

- Intake of applications for structural, plumbing, mechanical, electrical, roofing, and other associated permits
- Plan review of residential and commercial construction plans and specifications
- Issue and track permits
- Inspect permitted installations for code compliance
- Issue Certificates of Occupancy

Goals and Objectives

- Facilitate the adoption of modern codes and standards for fire and life safety in the built environment
- Enforce adopted codes and ordinances in an efficient, fair and equitable manner
- Maintain partnerships with the public, building community, City departments and other organizations to obtain code compliance
- Educate the public with regard to the Department's mission and purpose
- Foster relationships with other Building Inspection Departments
- Provide quality plan review and permit issuance services
- Maintain a high level of efficient, professional and friendly customer service

Accomplishments for FY 2021-22

- Maintained department performance measures in light of increased permit and inspection activity
- 3 staff members received ICC Certifications
- 2 staff members received State Plumbing Inspector Licenses bringing department total to 8
- 1 staff member received Medical Gas Inspector License bringing total to 2
- 1 staff member waiting to test for Medical Gas Inspector License
- Received 70% of residential plan submittals online
- Received 80% of commercial plan submittals online

Objectives for FY 2022-23

- Adopt the 2018 International Code Series
- Continue to develop staff training opportunities
- Obtain 5 new staff certifications
- Increase rate of online residential and commercial plan submission to 90%
- Continue to work towards 100% digital archival and retention records
- Maintain or exceed a 90% rate of residential plan reviews within 14 calendar days
- Maintain or exceed a 95% rate of commercial initial plan reviews within 14 calendar days
- Maintain or exceed a 99% rate of inspections completed within 24 hours of contractor request

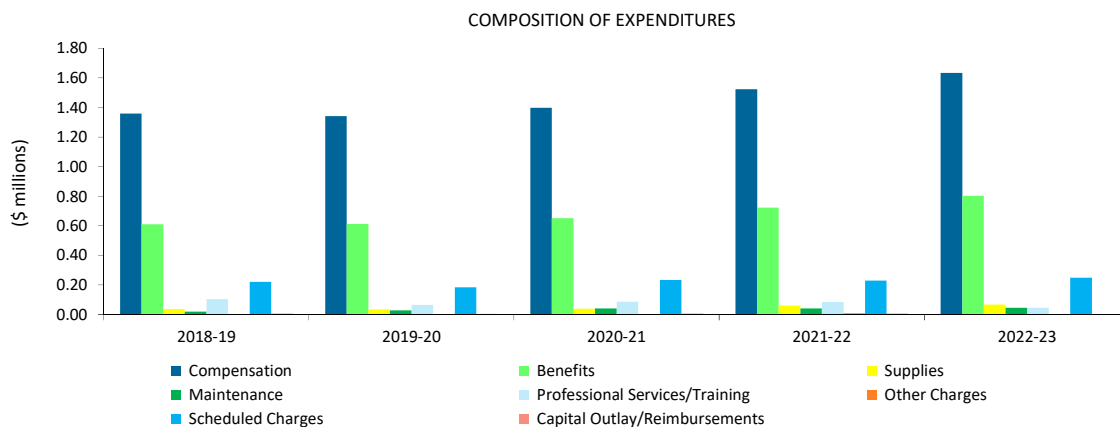
Expenditures Overview

- Total expenditures increased by \$168.6 thousand, or 6.3 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$189.6 thousand, or 8.4 percent, due to an average 5 percent compensation adjustment across all departments and addition of one Development Technician.
- Supplies increased \$5,439, or 8.8 percent, due to inflation associated with general supplies as well as fuel costs.
- Maintenance increased by \$5,176, or 12.5 percent, due to increase in motor vehicle maintenance.
- Professional Services/Training decreased by \$40.3 thousand, or 47.0 percent, due to a reduction in anticipated credit card charges.
- Other Charges decreased by \$5,331, or 60.6 percent, due to reduced costs associated with computer equipment.

Building Safety

- Scheduled Charges increased \$20.5 thousand, or 8.9 percent, due to increase in charges for both telephone and IT services.
- Capital Outlay/Reimbursements decreased \$6,435, or 100 percent, due to final tax note payment made in prior year.

Building Safety Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 1,360,756	1,342,999	1,398,360	1,524,412	1,635,107	7.3
Benefits	610,907	614,540	652,764	724,020	802,934	10.9
Supplies	38,768	36,651	40,017	61,802	67,241	8.8
Maintenance	20,793	29,682	41,248	41,339	46,515	12.5
Professional Services/Training	103,828	66,667	86,509	85,868	45,526	(47.0)
Other Charges	2,142	1,648	1,767	8,801	3,470	(60.6)
Scheduled Charges	222,018	185,336	234,387	230,122	250,630	8.9
Capital Outlay/Reimbursements	7,992	6,311	6,494	6,435	-	(100.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 2,367,205	2,283,835	2,461,545	2,682,799	2,851,423	6.3

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Building Safety	30	30	30	31	32	1
TOTAL STAFFING	30	30	30	31	32	1

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Construction Activity						
Construction dollar volume (Millions)	785.0	791.0	905.0	950.0	900.0	(5.3)
New residential permits	1,423	1,920.0	2,574.0	2,900.0	2,700.0	(6.9)
New non-residential permits	889	823.0	880.0	850.0	850.0	-
Addition/alteration permits	6,075	5,931.0	3,186.0	5,800.0	5,800.0	-
Other permits	11,440	12,542.0	14,223.0	14,000.0	14,000.0	-
Plan Review Activity						
Construction plans reviewed	2,596	3,340.0	4,272.0	4,000.0	4,000.0	-
Plan examiner daily workload	1.5	1.8	2.3	1.9	1.9	-
Percent reviewed within 14 days (Residential) Goal 90%	90.0%	86.0%	84.0%	90.0%	90.0%	-
Percent reviewed within 30 days (Commercial) Goal 95%	81.0%	96.0%	100.0%	95.0%	95.0%	-
Inspection Activity						
Structural inspections	14,972	19,022.0	21,779.0	22,000.0	22,000.0	-
Daily workload	12.0	17.0	18.0	18.0	18.0	-
Electrical inspections	10,393	12,747.0	14,105.0	14,000.0	14,000.0	-
Daily workload	11	15.0	16.0	16.0	16.0	-
Plumbing/mechanical inspections	19,379	25,220.0	27,424.0	28,000.0	28,000.0	-
Daily workload	15	18.0	22.0	22.0	22.0	-
Average inspector daily workload	13	18.0	18.0	18.0	18.0	-
Percent responded within targeted response time - Goal 99%	100.0%	100.0%	100.0%	100.0%	100.0%	-

Building Safety Overview

FULL-TIME POSITIONS	
Asst Building Official	1
City Building Official	1
Combination Inspector	1
Customer Service Rep	3
Development Technician	2
Division Dir of Development Services	1
Lead Customer Service Rep	1
Management Assistant	1
Plan Examiner	6
Senior Plan Examiner	2
Senior Trades Inspector	4
Trades Inspector	9
TOTAL FULL-TIME POSITIONS	<u>32</u>

Codes Enforcement

Mission and Purpose

To promote the health and safety of the community through education, inspection, and enforcement of ordinances relating to Zoning, Junked Vehicles, Public Nuisance, Weeds and Rubbish abatement, and Property Maintenance/Structural Standards Court cases. Educate the public and businesses on municipal ordinance violations through on-site training and public speaking events related to public health and safety issues.

Goals and Objectives

- Educate and inform staff to ensure quality of service provided to the public and businesses.
- Support the growth of community service organizations and neighborhood associations that can be relied on as a resource for Code Administration.
- Enforce municipal ordinances that address physical signs of urban blight, social disorder, and environmental health.
- Conduct proactive neighborhood integrity programs, including Neighborhood Deployments, Focused Area Inspector Response (FAIR) exercises, and Specific Violation training monthly to engage the community and neighborhoods with the Code Administration Department.
- In partnership with Solid Waste, Police Department, Lubbock Fire Rescue, and other City of Lubbock departments, work with property owners and neighborhoods to address blight and nuisance conditions that affect the health and safety of our citizens.

Accomplishments for FY 2021-22

- Code Administration conducted 36 proactive neighborhood integrity programs, to include 12 Neighborhood Deployments, 12 Specific Violation Exercises, and 12 Focused Area Inspection Response (FAIR) Deployments. These efforts resulted in numerous abated violations as well as a positive educational impact on the neighborhoods.
- Code Administration conducted a regional Continuing Education Unit (CEU) for Registered Code Officers in person and via ZOOM with more than 40 attendees from surrounding communities.
- Code Administration participated as support personnel in numerous interdepartmental training activities as well as supporting the Emergency Operations Center (EOC) during activation for weather events, exercises as well as the Mayors Marathon.
- Maintained monthly updated data for the web-based code enforcement activity public mapping system
- Maintained the Code Administration statistical data/performance measure dashboard, incorporating it into the city wide performance metric out-facing system.

Objectives for FY 2022-23

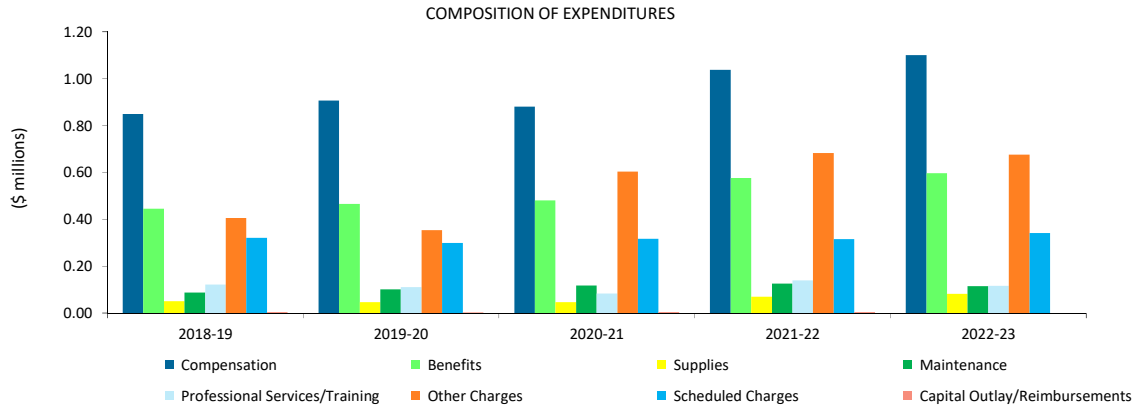
- Increase opportunities for training and leadership experience for Inspector and Administrative staff.
- Actively work to increase performance and improve software used to create and track code cases.
- Code Administration will conduct monthly Neighborhood Deployments, FAIR exercises and Specific Violation training to engage the community in department activities.
- Code Administration will research and explore other municipalities efforts to increase Neighborhood Service activities such as, neighborhood clean ups, repairs to dwellings and other activities to build strength in the community. This will possibly include partnering with Keep Lubbock Beautiful and the Planning Department.
- Code Administration will continue to support Neighborhood Associations by being a liaison for all City of Lubbock services.
- Code Administration will explore opportunities with the Planning Department and the Neighborhood Planner to encourage participation from Neighborhood Associations and other groups to be more involved in the development and maintenance of our residential neighborhoods.
- Code Administration will expand a positive viral presence through the department web page, Communications and Marketing, social media and any other means that can be identified to involve and educate the citizens of Lubbock in activities and available resources.

Codes Enforcement

Expenditure Overview

- Total expenditures increased \$76.6 thousand, or 2.6 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$83.7 thousand, or 5.2 percent, due to an average 5 percent compensation adjustment across all departments, offset by transfer of Office Assistant to Environmental Health.
- Supplies increased \$11.9 thousand, or 17.1 percent, due to inflation associated with clothing supplies as well as fuel costs.
- Maintenance decreased \$10.3 thousand, or 8.2 percent, due to a reduction in the cost for vehicle maintenance.
- Professional Services/Training decreased \$23.5 thousand, or 16.9 percent, due to decreased costs associated with legal advertisements, filing liens, drug testing, and drivers license checks for employees.
- Other Charges decreased \$7,163, or 1.1 percent, due to reduction in computer equipment and communication equipment charges.
- Scheduled Charges increased \$25.4 thousand, or 8.1 percent, due to increase in postage, telephone, and liability insurance charges.
- Capital Outlay/Reimbursement decreased by \$3,502, or 100 percent, due to final tax note payment made in prior year.

Codes Enforcement Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 849,009	906,249	880,717	1,036,935	1,099,372	6.0
Benefits	444,392	465,391	479,603	575,385	596,664	3.7
Supplies	50,502	45,689	45,481	69,227	81,083	17.1
Maintenance	86,381	100,145	116,651	124,641	114,365	(8.2)
Professional Services/Training	121,446	110,293	82,381	138,988	115,538	(16.9)
Other Charges	405,467	353,234	602,469	682,163	675,000	(1.1)
Scheduled Charges	320,142	298,143	316,879	315,179	340,628	8.1
Capital Outlay/Reimbursements	3,485	2,757	3,483	3,502	-	(100.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 2,280,825	2,281,901	2,527,665	2,946,020	3,022,650	2.6

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Code Enforcement	26	27	27	29	28	(1)
TOTAL STAFFING	26	27	27	29	28	(1)

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Educational Programs (LINC)	65	32	15	30	75	150.0
Citizen Contact	9,000	10,643	10,876	10,000	11,000	10.0
Graffiti cases initiated	1,000	830	828	1,000	1,000	-
Housing cases initiated	800	662	891	900	800	(11.1)
Junk Vehicle cases initiated	1,400	1,568	1,832	1,700	1,700	-
Junk Vehicle Days to voluntary compliance	11	11	11	11	11	-
Junk Vehicle Days to Administrative/Judicial Action	11	11	12	11	11	-
Weed cases initiated	15,000	15,043	10,546	14,000	16,000	14.3
Weed Days to voluntary compliance	8	10	10	9	7	(22.2)
Weed Days to Administrative/Judicial Action	8	10	10	10	10	-
Zoning cases initiated	5,000	7,143	8,293	8,000	9,000	12.5
Zoning Days to voluntary compliance	11	7	7	6	11	83.3
Zoning Days to Administrative/Judicial Action	11	9	8	9	11	22.2
Average Days from Complaint to Inspection	2	2	2	2	2	-

FULL-TIME POSITIONS	
Code Admin Field Supervisor	2
Code Inspector I	6
Code Inspector II	14
Dir of Code Enforcement	1
Graffiti Removal Specialist	1
Management Assistant	1
Office Assistant	3
TOTAL FULL-TIME POSITIONS	28

Environmental Health

Mission and Purpose

To promote the health and safety of the community through education, inspection, and enforcement of ordinances relating to food establishments, mobile food units, temporary food events, recreational water facilities, and body art establishments, foster care homes, and other public health concerns. Educate the public and businesses through on-site training and classes related to food safety, recreational water facilities, and public health issues.

Goals and Objectives

- Ensure compliance with City ordinances and rules for establishments permitted by environmental health through inspection and education.
- Address and investigate general environmental nuisances.
- Conduct detailed plan reviews with owners and contractors of new, remodeled, or converted food establishments, recreational water facilities, body art establishments, and other permitted establishments, to ensure compliance with City ordinances and rules prior to construction or remodel of establishments. Provide training for food establishments on food safety issues and compliance with Texas Food Establishment Rules and Food and Drug Administration food code.

Accomplishments FY 2021-22

- Implemented new software suite for inspections, compliance, investigation, and data hosting activities for all facilities and programs, department permits and inspects. Software includes a portal site that can be utilized by facilities for receiving invoices, making payments, and monitoring their inspections by the department. An online website is available for public to access inspection activities of our permitted facilities.
- Environmental Health was reorganized to create an independent department. Coordinator position was reclassified as manager, management assistant position was created.
- One new inspector position was created in addition to receiving two new inspector positions from a Health department grant. These three inspector positions will aid in obtaining inspection performance goals.
- Environmental Health received two grants from National Environmental Health Association and Food and Drug Administration to achieve objectives of the Voluntary Standards Program for food safety programs.
- A new job title was created giving three job title tiers for environmental health sanitarians. Compensation for these three job titles was adjusted to aid in employee retention.
- Four inspectors obtained Certified Pool Operators certification.
- Five inspectors obtained Certified Pool Inspector Credentials.
- Two inspectors obtained Certified Professional-Food Safety credentials. This is a nationally recognized credential.
- Two inspectors obtained Registered Environmental Health Specialist/Registered Sanitarian (REHS/RS) credentials from the National Environmental Health Association. This is a globally recognized credential.
- Five Environmental Health staff attended in-person Texas Environmental Health Association annual education conference for training, education, and required continuing education units.
- Staff participated in virtual education conferences for continuing education units.
- Two staff members attended in-person Association of Food and Drug Officials meeting.
- Staff member participated in Conference on Food Protection biennium meeting as a voting alternate.
- Department provided on demand food safety education programs for food establishments and participated in local health fairs.

Objectives FY 2022-23

- Increase the number of inspections performed at food establishments, recreational water facilities, and Body art facilities to meet inspections goals based on program assessments.
- Increase staffs knowledge skills and abilities on general environmental health and food safety issues.
- Complete self-assessment of Standard nine within the Food and Drug administration Retail Food Voluntary Standards program.
- Complete a foodborne illness risk factor study of our permitted food establishments.

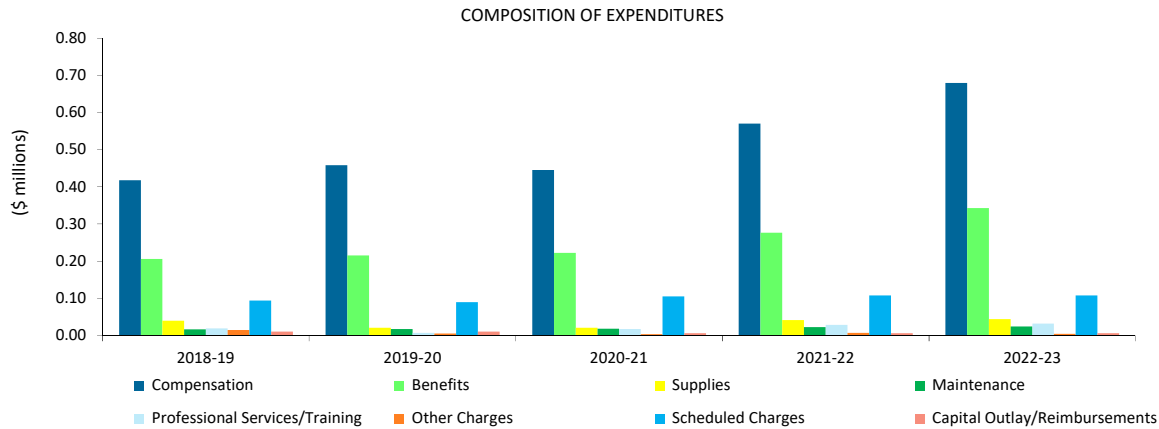
Environmental Health

- Complete a Public Health Metric based on the Food and Drug Administration Risk Factor Study.
- Work on additional voluntary standards using the grant money received from the National Environmental Health Association and Food and Drug administration.
- Utilize reporting and inspection capabilities of new software to aid and track progress on completion of all retail food voluntary standards.
- Participate in Association of Food and Drug Officials in-person and virtual training classes and events.
- Continued participation with Food and Drug Administration southwest conference on food safety.
- Two environmental health staff will attend National Environmental Health Association annual conference to receive training and obtain required continuing education units.
- Four Environmental Health staff will attend Texas Environmental Health Association annual conference for required continuing education units.
- Staff will attend Chapter Texas Environmental Health Association events for required continuing education units.
- Continue participation with Conference on Food Protection in-person and virtual events.
- Continue to provide on demand food safety education in permitted facilities and at public request.
- Continued participation in local health fairs.
- Staff participation with Food and Drug Administration and Centers for Disease Control training events if available.

Expenditures Overview

- Total expenditures increased by \$180.2 thousand, or 16.9 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$175.8 thousand, or 20.7 percent, due to an average 5 percent compensation adjustment across all departments, transfer of Office Assistant from Codes, and addition of one Inspector position.
- Supplies increased \$2,883, or 6.9 percent, due to inflation associated with machine and equipment supplies as well as expected fuel costs.
- Maintenance increased \$1,519, or 6.7 percent, due to increased costs in vehicle maintenance.
- Professional Services/Training increased by \$3,370, or 11.7 percent, due to increases in credit card charges, professional dues, and training and travel for all staff members.
- Other Charges decreased by \$2,889, or 39.0 percent, due to reduced costs associated with computer equipment.

Environmental Health Overview



	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 418,279	458,542	445,625	570,780	680,268	19.2
Benefits	206,379	216,252	222,683	276,858	343,126	23.9
Supplies	40,164	21,638	21,169	42,057	44,940	6.9
Maintenance	17,128	17,868	18,776	22,787	24,306	6.7
Professional Services/Training	19,911	7,767	17,760	28,745	32,115	11.7
Other Charges	15,431	5,610	4,411	7,410	4,521	(39.0)
Scheduled Charges	94,378	90,508	105,399	108,535	108,110	(0.4)
Capital Outlay/Reimbursements	10,930	10,532	6,330	6,354	6,353	(0.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 822,599	828,717	842,154	1,063,526	1,243,739	16.9

	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Environmental Health	11	11	13	15	16	1
TOTAL STAFFING	11	11	13	15	16	1

	Actual	Actual	Actual	Projected	Target	% Change
METRICS/PERFORMANCE MEASURES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Food inspections	2,415	2,254	2,329	2,589	2,800	8.1
Temporary Food Inspections	790	419	519	600	700	
Recreational Water Inspections	448	345	437	480	525	9.4
Body Art Inspections	48	45	49	52	68	30.8
Smoking Inspections	123	80	102	98	98	-
Food Establishment Complaints	321	570	296	310	310	-
Environmental Health Complaints	221	180	282	290	300	3.4
Covid Complaints	-	-	266	20	-	(100.0)

FULL-TIME POSITIONS	
Environmental Health Coord	1
Environ. Health Sanitarian I	5
Environ. Health Sanitarian II	7
Management Assistant	1
Office Assistant	2
TOTAL FULL-TIME POSITIONS	16

Planning

Mission and Purpose

To guide the growth and development of the City in a well-planned and sustainable manner, thereby enhancing the quality of life for residents while encouraging future economic development. Ensure a quality aesthetic and physical environment through proper planning for land use, zoning, land subdivision, urban design, and historic preservation.

The Planning Department provides many services, including:

- Provide elevated levels of customer service to our citizens, developers, elected and appointed officials, and other City staff.
- Administer the Comprehensive Plan and Zoning Codes to ensure the health, safety, and welfare of citizens and property by regulating the use of land within the corporate limits of the City of Lubbock.
- Coordinate the City's zoning, development, and annexation processes, protecting existing and future assets to ensure City standards are upheld.
- Promote and preserve the use of public spaces and cultural heritage locations.
- Work with urban design and historic preservation related activities, including downtown revitalization.
- Ensure new development is harmonious with and will not be permanently injurious to existing land uses, manage platting of property in the City limits and within the City's extraterritorial jurisdiction.
- Coordinate the City permitting process for short-term rentals, alcoholic beverage permits and group homes.
- Review commercial, residential, and sign plans for compliance with the zoning code.
- Conduct public outreach to educate the public on the zoning code, especially while updating the code into a Unified Development Code.
- Develop and manage the City's first Neighborhood Planning Program.

Goals and Objectives

- Meet the needs of citizens, developers, and contractors concerning planning issues.
- Update and maintain the Comprehensive Plan, including land use, historic preservation, and growth management components.
- Provide quality and timely service to customers regarding zoning, platting, and annexation.
- Cross-train department staff and educate between departments to improve the development process.
- Represent the interests of all citizens within the community.
- Provide training opportunities to the Planning and Zoning Commission, Zoning Board of Adjustment, and Urban Design and Historic Preservation Commission.
- Implement and achieve the goals stated in the Comprehensive Plan, PlanLubbock 2040.

Accomplishments for FY 2021-22

- Continued implementation of the Comprehensive Plan, PlanLubbock 2040.
- Continued drafting of the Unified Development Code to incorporate all development-related requirements and managed the consultant team selected for the project.
- Conducted a public outreach program to get citizens involved in public meetings for the Unified Development Code.
- Created the City's first Neighborhood Planning Program and adopted rules for neighborhood matching grant and mini-grant programs.
- Awarded a contract to a consulting firm and began the first two Neighborhood Plans in the Neighborhood Planning Program on the eastern and northern sides of the city.
- Conducted research and drafted ordinance amendments to assist with development across the city, including updated or new regulations for Office/Warehouses, Event Centers, Hardware Stores, Home Improvement Centers, Game Rooms, and Lumber Yards.
- Processed zoning and development related applications.
- Facilitated pre-development meetings both in person and virtually due to the pandemic.

Planning

- Continued the transition to an entirely paperless application submittal process through the online Citizen Self-Service (CSS) portal.
- Completed the electronic archiving of all documents into Laserfiche.
- Completed the recording of old annexations with the county.
- Annexed more than three square miles into city limits.

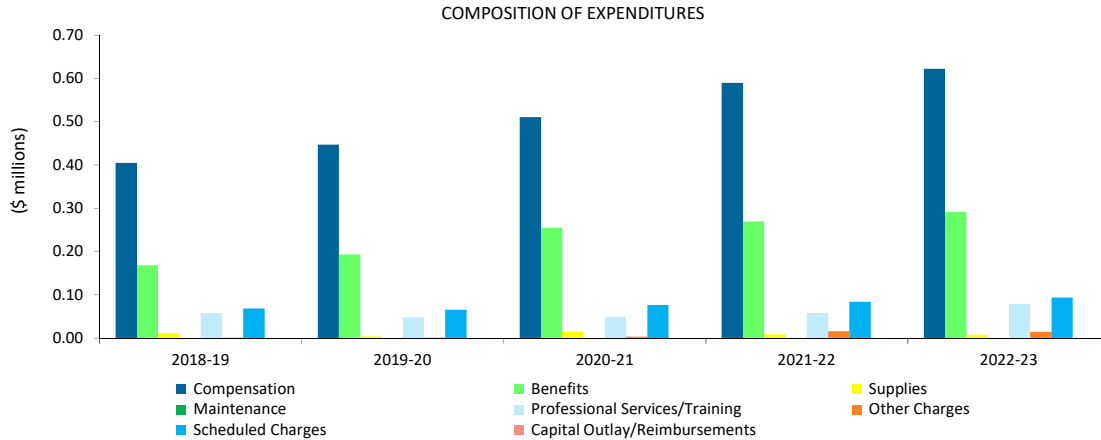
Objectives for FY 2022-23

- Complete the transition to an entirely paperless application submittal process through the online Citizen Self-Service (CSS) portal.
- Work with the GIS Department to have all of the zoning ordinances and Zoning Board of Adjustment (ZBA) cases linked to the respective parcels on the online Zoning Map.
- Adopt, implement, and educate staff, citizens, developers, contractors, and business owners on the Unified Development Code.
- Streamline the platting process with the implementation of the Unified Development Code.
- Reduce the number of requests taken to the Planning and Zoning Commission and Zoning Board of Adjustment with the implementation of the Unified Development Code.
- Cross-train department staff and provide interdepartmental education opportunities to improve the development process.
- Expand the Long-Range Planning program.
- Develop Neighborhood Plans for neighborhoods on the eastern and northern sides of the City.
- Administer the City's Neighborhood Matching Grant Program, Mini-Grant Program, and Neighborhood Block Party Program.

Expenditure Overview

- Total expenditures increased \$83.0 thousand, or 8.1 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$55.2 thousand, or 6.4 percent, due to an average 5 percent compensation adjustment across all departments and reclassification of existing Planner to Sr. Planner.
- Supplies decreased \$803, or 9.2 percent, due to reduction in expected fuel use and amount of educational supplies.
- Professional Services/Training increased \$20.5 thousand, or 35.3 percent, due to increased professional dues and increased cost of public hearing and annexation notices.
- Other Charges decreased \$1,931, or 11.8 percent, due to reduction in special projects costs offset by an increase in computer equipment costs.
- Scheduled Charges increased \$10.0 thousand, or 11.9 percent, due to increase in IT services charge and liability insurance charges.

Planning Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 405,502	447,322	511,209	590,161	623,355	5.6
Benefits	168,468	193,782	254,995	269,879	291,930	8.2
Supplies	11,403	4,358	15,078	8,760	7,957	(9.2)
Maintenance	-	-	-	-	-	-
Professional Services/Training	58,070	47,643	49,518	58,150	78,650	35.3
Other Charges	137	139	3,343	16,304	14,373	(11.8)
Scheduled Charges	68,329	65,361	77,091	83,877	93,855	11.9
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EXPENDITURES BY CATEGORY	\$ 711,910	758,605	911,234	1,027,131	1,110,120	8.1

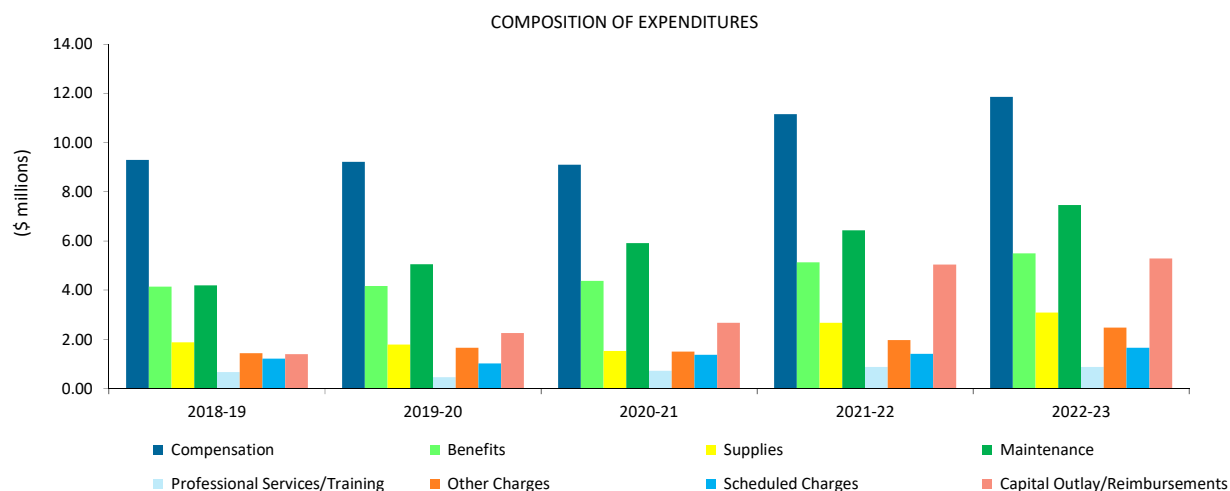
STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Planning	8	10	11	11	11	-
TOTAL STAFFING	8	10	11	11	11	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Special Exceptions	77	49	48	30	-	(100.0)
Variances	157	89	87	50	44	(12.0)
Zone Cases	74	72	88	40	73	82.5
Specific Use Cases	14	18	16	13	16	23.1
Urban Design & Historic Preservation						
Commission (UDHPC) Cases	12	18	16	10	10	-
Admin Approvals-Design Guidelines	60	98	59	120	25	(79.2)
Game Room Permits Reviewed	48	34	2	30	28	(6.7)
TABC Applications - New	36	76	59	40	60	50.0
TABC Applications - Renewals	256	165	214	175	220	25.7
Sign Permits Reviewed	403	363	309	385	310	(19.5)
Preliminary Plats	33	38	51	55	40	(27.3)
Final Plats	141	143	208	220	200	(9.1)
Food Truck Permits	7	9	-	-	-	-
Commercial Permit Reviews	451	672	488	700	500	(28.6)
Residential Permit Reviews	527	541	862	630	950	50.8
Zoning Verification Letters	66	141	169	145	250	72.4
Open Records Requests	119	122	88	100	200	100.0

Planning Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Implementation of Plan Lubbock 2040						
Progress on the Implementation Steps, identified by letter:						
A. Creation of a Unified Development Code	25.0%	50.0%	75.0%	100.0%	95.0%	(5.0)
C. Incorporate revised thoroughfare paving cross sections into subdivision regs	15.0%	50.0%	75.0%	100.0%	95.0%	(5.0)
D. Develop an Impact Fee program	25.0%	100.0%	100.0%	100.0%	100.0%	-
F. Update current Annexation and Growth policies	0.0%	n/a		n/a		-
J. Continue to enhance downtown	25.0%	25.0%	35.0%	35.0%	50.0%	42.9
L. Create design standards and gateway designations for key areas	0.0%	0.0%	0.0%	15.0%	25.0%	66.7
Interdepartmental Efficiency						
Residential permits reviewed in 5 business days or less	43.0%	91.0%	96.0%	98.0%	100.0%	2.0
Commercial permits reviewed in 10 business days or less	87.0%	98.0%	99.0%	100.0%	100.0%	-
FULL-TIME POSITIONS						
Development Technician	1					
Director of Planning	1					
Management Assistant	2					
Neighborhood Planner	1					
Planner	5					
Planning and Zoning Manager	1					
TOTAL FULL-TIME POSITIONS	11					

General Fund - Public Works



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 9,303,038	9,227,444	9,108,461	11,163,257	11,869,298	6.3
Benefits	4,149,797	4,174,594	4,377,991	5,134,251	5,507,367	7.3
Supplies	1,884,500	1,792,306	1,533,434	2,683,240	3,094,146	15.3
Maintenance	4,204,370	5,065,010	5,913,898	6,438,965	7,464,925	15.9
Professional Services/Training	676,439	469,902	733,182	880,111	884,316	0.5
Other Charges	1,448,204	1,658,885	1,507,251	1,970,504	2,486,824	26.2
Scheduled Charges	1,226,001	1,031,313	1,371,500	1,423,110	1,669,564	17.3
Capital Outlay/Reimbursements	1,407,492	2,267,880	2,674,421	5,049,707	5,296,049	4.9
TOTAL EXPENDITURES BY CATEGORY	\$ 24,299,840	25,687,335	27,220,139	34,743,145	38,272,489	10.2

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Engineering	\$ 901,660	654,154	657,216	815,943	1,102,864	35.2
Solid Waste	16,030,105	17,675,673	18,498,285	24,525,144	27,005,644	10.1
Streets	3,863,505	3,922,865	4,394,880	5,353,812	5,799,240	8.3
Traffic	3,504,570	3,434,644	3,669,757	4,048,247	4,364,741	7.8
TOTAL EXPENDITURES BY DEPARTMENT	\$ 24,299,840	25,687,335	27,220,139	34,743,145	38,272,489	10.2

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Engineering	45	45	45	45	45	-
Solid Waste	96	96	96	99	99	-
Streets	52	52	52	47	43	(4)
Traffic	34	34	34	34	34	-
TOTAL STAFFING	227	227	227	225	221	(4)



Engineering

Mission and Purpose

The Engineering Department is dedicated to the responsible stewardship of development and infrastructure growth in Lubbock. The core values of outstanding service, effective teamwork, continuous improvement, and community involvement guide the mission.

Protecting the health, safety, and welfare of the public is critical to fulfilling the mission. This is done by designing and constructing major and minor infrastructure projects that provide the highest quality infrastructure for today and the future while remaining good stewards of the city's resources. It is also done by performing timely review and coordination of development construction plans, plats, and drainage analyses while maintaining quality in order to ensure exceptional infrastructure throughout the City of Lubbock.

The Capital Projects and Design Department is dedicated to internal design, construction, and construction management of City capital projects. It effectively manages and plans capital projects for water, wastewater, storm water, and roadway, while evaluating alternative funding sources to reduce the tax burden on the citizens of Lubbock. This is done by leveraging available Federal funds by supporting City roadway projects through the Metropolitan Planning Organization (MPO) and water, wastewater, and storm water projects through the Texas Water Development Board.

The Development Engineering Services Department works with the development community to establish and confirm adherence to City Standard designs that provide maintainable, efficient infrastructure. This also includes providing floodplain management activities that protect the overall city, coordinating water meter and sewer tap requests, and providing analysis of water and sewer infrastructure to support new development. The Department also works closely with the Planning Department in the implementation of Energov to streamline plan and plat review, review of plats and zoning cases and the Building Safety Department with review of Building Permits.

The Engineering Inspection Services Department is committed to protecting the health, safety, and welfare of the general public while ensuring the longevity of new infrastructure within the City of Lubbock. Construction oversight and inspection services provided by staff will ensure that all construction activities will conform to all City of Lubbock ordinances, Standards and Specifications, as well as State and Federal laws. This is accomplished by adopting a preemptive strategy to limit the conflicts between citizens and contractors while holding the contractor to the highest level of accountability for the finished product.

Goals and Objectives

Capital Projects and Design

- Design and manage construction of in-house infrastructure improvement projects supporting City activities.
- Effectively manage and plan capital projects for water, wastewater, storm water, and roadway.
- Coordinate with Development Engineering Services to ensure sufficient infrastructure for ongoing and anticipated development patterns.
- Leverage Federal funds by supporting City roadway projects through the MPO.
- Provide Right-of-Way services to external and internal customers.
- Evaluate alternative funding sources to reduce the tax burden on the citizens of Lubbock.

Development Engineering Services

- The Development Engineering Services group will review and return comments within five working days for 75 percent of plan submittals and within 10 working days for 95 percent of complete engineering plan submittals.
- Resubmitted plans with minor administrative corrections will be reviewed and returned within two working days.
- Drainage analysis reports will be reviewed and responded to within fifteen working days for 85 percent of submittals.
- Provide technical assistance to citizens, developers, contractors, and consulting engineers concerning engineering infrastructure development.

Engineering

- Continue the implementation of Energov into all aspects of Engineering plan review, impact fee assessments, water meter/tap fees and plat review processes.
- Provide quality and timely service to community related flood zone development, flood insurance and floodplain mapping. This includes identifying needs for further analysis, working with consultants to develop the analysis and coordinating the efforts with FEMA as necessary.
- Maintain records and process water and sewer pro rata payments and adjacent main activities.
- Maintain and provide analysis for the water distribution and sewer collection systems.
- Provide support for the public and the development community to obtain water and sewer services.

Engineering Inspection Services

- Proactively develop policies and procedures for the ever changing construction processes and technologies.
- Inspect CIP projects and communicate progress, delays, and request for clarification from the field to the designing Engineer as needed.
- Inspect Development projects providing assistance where needed to contractors, engineers, and developers so the construction of the infrastructure is built on time and in accordance with City of Lubbock Standards and Specifications as well as State and Federal Laws.
- Locate water, wastewater, and storm water lines efficiently, accurately, and on time. Inspect and enforce City of Lubbock Standards and Specifications, City Ordinance Chapter 37.01. Strive to prevent and reduce interruptions to the citizens and traveling public.
- Continue updating and rewriting infrastructure related City of Lubbock Ordinances into one Ordinance.
- Continue working with Risk Management and Public Works to stream line the subrogation claims when City of Lubbock infrastructure is damaged.
- Process ROW and Small Cell Permits efficiently and in the time line laid out in Code of Ordinance Chapter 37.
- Hold both the Engineering Inspection Services team and all contractors to the highest standards to produce long lasting beneficial infrastructure.
- Stream line Small Cell Permit application process to create a more efficient and effective process.
- Efficiently and precisely survey for all upcoming internal design projects, obtaining enough information to allow engineering staff to design accurate plans.

Accomplishments for FY 2021-2022

Capital Projects and Design

- Finished construction of two – 2 million gallon elevated storage tanks at 50th Street and Indiana and Milwaukee Avenues and 104th Street.
- Began construction of two – 2 million gallon elevated storage tanks at 3rd Street and University Avenue and 87th Street and Avenue P.
- Continued Right of Way acquisitions for the Upland Avenue corridor between 66th and 114th Street.
- Continued improvements to water and wastewater treatment plants and water and wastewater infrastructure.
- Finished construction of North Water Treatment Plant Phase III Improvements consisting of replacement of flocculators and filter backwash handling improvements.
- Finished construction of Low Head C Pump Station and Supply Line and brought Lake Alan Henry water to Pump Station No. 16.
- Finished construction of Wausau Avenue from Marsha Sharp Freeway to 82nd Street.
- Completed construction and in-house design of multiple water, sewer, and roadway projects.
- Finished construction of the South Lubbock Sanitary Sewer System Extension Phase III project.
- Implemented Future Infrastructure Funding study for funding other than rates and taxes for building infrastructure to new developing areas of Lubbock.
- Continued system implementation with Cartegraph as the Enterprise Asset Management Software.
- Continued improvements of various headwalls and erosion projects around parks systems for Storm Water.
- Finished construction of Phase 3 of Unimproved Roadways Project.
- Constructed 20 ADA ramps and associated sidewalks improving accessibility around the City of Lubbock.

Engineering

- Finished construction of Annexation Water Improvements along I-27 and N. Frankford Avenue, and along Alcové Avenue from 50th street to Marsha Sharp Freeway.
- Completed in house design and began construction of South Lubbock Sanitary Sewer Improvements Phase 4.
- Completed design and construction of the Vintage Township Storm water Improvements.
- Began construction of the Southeast Water Reclamation Plant Improvements Phase 3.
- Finished construction of Electrical Improvements at the Southeast Water Reclamation Plant.
- Completed Study and design of downtown sanitary sewer main improvements.
- Continued design for Playa Lake 054 lateral that will utilize the Northwest Lubbock Drainage Improvement infrastructure in adding relief to the playa.
- Began the Flood Infrastructure Floodway Study.
- Acquired the necessary easements and began construction of the 66th Street Playa Lake drainage improvements.
- Finished the design and began construction design of C.O. Phase 1 of the Unimproved Roadways project.
- Began design and construction of C.O. Phase 2 of the Unimproved Roadways project.
- Began design of C.O. Phase 3 of the Unimproved Roadways project.
- Began design of C.O. Phase 4 of the Unimproved Roadways project.
- Began the design of Erskine Avenue from North Frankford Avenue to Milwaukee Avenue.
- Began construction of 114th Street from Slide to Quaker Avenue.
- Finished the design and began construction of 114th Street from Quaker Avenue to Indiana Avenue.
- Finished design of two – 2 million gallon elevated storage tanks at 87th Street and Avenue P and 3rd Street and University Avenue.

Development Engineering Services

- Rolled out a method to allow homeowners and developers to secure water taps and sewer taps through their own contractor.
- Implemented Impact Fee assessments and working with the development community to understand the program and calculate the fee.
- Continued to improve the plat review process by utilizing teams of a Senior Engineer and Staff Engineer to review the plats before the public hearings.
- Worked extensively with other Departments (Planning, Building Safety, etc.) to develop a Unified Development Code (UDC).
- Processed a significant number of permits ahead of the June 1, 2022 deadline for grace period on impact fees.

Engineering Inspection Services

- Continued cross-training of inspection staff to be familiar with water, wastewater, stormwater, and roadway projects.
- Integrated Cartegraph as an inspection tool to better track and inform concerned parties of the status of development projects.
- Completely rewrote and City Council adopted the new ROW Construction Ordinance Chapter 37.
- Took pride, ownership, and responsibility in individual inspection projects.
- Coordinated more with Damage Prevention Council (DPC) of Texas.
- In conjunction with DPC hosted contractor meeting to introduce Chapter 37.
- Actively enforced Chapter 37 to hold contractors to standards.
- Introduced a \$25.00 permit fee that generated the City of Lubbock \$45,000 to \$50,000 per year to help offset the ROW Coordinator salary.
- Implemented a bond for ROW contractors to recover costs to the City of Lubbock for ROW damages.
- Required excavation safety training for any contractor excavating within the ROW.
- Provided ongoing training for all Engineering Inspection Department team members.
- Worked with other departments to obtain permits for all work in ROW.
- Purchased a third nuclear density gauge to help limit down time waiting on one to be available.

Engineering

Objectives for FY 2022-2023

Capital Projects and Design

- Finish construction of South Lubbock Sanitary Sewer Extension Phase IV.
- Continue construction of two – 2 million gallon elevated storage tanks at 87th Street and Avenue P and 3rd Street and University Avenue.
- Finish construction of the Canyon Lakes Interceptor Rehabilitation Phase 3 project.
- Continue to Implement Future Infrastructure Funding study for funding other than rates and taxes for building infrastructure to new developing areas of Lubbock.
- Continue to work with Cartegraph as the Enterprise Asset Management Software for system implementation.
- Begin Construction of Playa Lake 054 lateral that will utilize the Northwest Lubbock Drainage Improvement infrastructure in adding relief to the playa.
- Finish construction of C.O. Phase 1 of the Unimproved Roadways project.
- Finish construction of C.O. Phase 2 of the Unimproved Roadways project.
- Finish design and begin construction of C.O. Phase 3 of the Unimproved Roadways project.
- Continue the design of C.O. Phase 4 of the Unimproved Roadways project.
- Begin construction of Erskine Avenue from North Frankford Avenue to Milwaukee Avenue.
- Complete the design and begin construction of Annexation Water Improvements in the Spanish Bit subdivision.
- Continue improvements to water and wastewater treatment plants and water and wastewater infrastructure.
- Continue optimization of system-wide treatment and pumping systems.
- Finish construction of South Lubbock Sanitary Sewer Improvements Phase 4.
- Finish Construction of Canyon Lakes Interceptor Rehabilitation Phase 3 project.
- Finish construction of the Southeast Water Reclamation Plant Improvements Phase 3.
- Design and begin construction of Downtown Sewer Improvements Project.
- Complete Right of Way acquisitions for the Upland Avenue corridor between 66th and 114th Street.
- Begin construction of Upland Avenue from 66th Street to 82nd Street.
- Construct ADA ramps and sidewalks around the City of Lubbock improving accessibility.
- Complete the design of Upland Avenue from 98th street to 114th Street.
- Finish construction of the 66th Street Playa Lake drainage improvements.
- Complete design of one – 2 million gallon elevated storage tanks at North Quaker Avenue and the Clovis Highway.

Development Engineering Services

- Continue to revise and refine the Impact Fee process including expanding the service areas as annexations occur.
- Fully implement the new water and sewer tap process, including registering contractors, moving payments into Energov, providing some limited inspections and establishing a procedure to ensure acceptable installations.
- Complete the Unified Development Code reviews.
- Continue identifying and analyzing drainage basins that are within the city limits and have a potential for or may impact development in the near future.
- Focus on staff development by encouraging membership in professional organizations facilitating ‘lunch and learns’ as appropriate.

Engineering Inspection Services

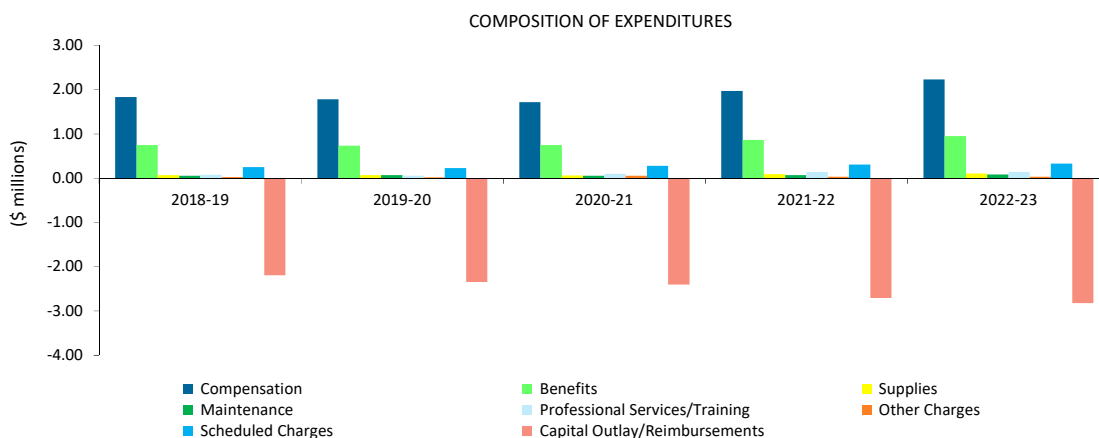
- Improve customer service by providing inspection reports to contractors, consultants, and developers.
- Increase training for ROW inspectors on ADA, Storm Water runoff, Compaction, and ROW restoration.
- Streamline communication between contractors and engineers to more quickly resolve issues during construction. Conduct all interactions with contractors and citizens with professionalism and integrity.
- Maintain the highest standard for all construction projects within the City of Lubbock Right-of-Way.
- Foster a departmental culture of forward thinking and leadership.
- Maintain a fully staffed department by fostering individual value for each team member.

Engineering

Expenditures Overview

- Total expenditures increased by \$286.9 thousand, or 35.2 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$348.0 thousand, or 12.2 percent, due to an average 5 percent compensation adjustment across all departments and the addition of the Development Construction Coordinator position.
- Supplies increased \$15.8 thousand, or 15.9 percent, due to inflation associated with general supplies as well as fuel costs.
- Maintenance increased by \$10.4 thousand, or 13.5 percent, due to increase in motor vehicle maintenance.
- Professional Services/Training increased by \$3,773, or 2.6 percent, due to increased advertising and recruiting expenses as well as professional dues.
- Other Charges increased by \$2,160, or 6.0 percent, due to increase in unscheduled Real Property services offset by a reduction in computer equipment costs.
- Scheduled Charges increased \$17.0 thousand, or 5.4 percent, due to increase in charges for both telephone and IT services.
- Capital Outlay/Reimbursements increased by \$110.2 thousand, or 4.1 percent due to higher reimbursements from other departments for engineering services.

Engineering Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 1,837,259	1,786,684	1,726,061	1,978,041	2,238,889	13.2
Benefits	754,613	743,613	751,868	869,101	956,244	10.0
Supplies	75,911	71,993	68,222	98,773	114,527	15.9
Maintenance	61,471	73,346	60,098	77,410	87,837	13.5
Professional Services/Training	78,953	59,054	105,147	146,722	150,495	2.6
Other Charges	29,691	25,385	59,494	36,093	38,253	6.0
Scheduled Charges	252,874	234,566	286,702	316,027	333,010	5.4
Capital Outlay/Reimbursements	(2,189,112)	(2,340,487)	(2,400,377)	(2,706,224)	(2,816,391)	4.1
TOTAL EXPENDITURES BY CATEGORY	\$ 901,660	654,154	657,216	815,943	1,102,864	35.2

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Engineering Inspection Services	16	16	16	17	18	1.0
Engineering Development Services	13	13	12	12	11	(1)
Engineering CIP & Design	16	16	17	16	16	-
TOTAL STAFFING	45	45	45	45	45	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Capital Project and Design						
External CIP Design Phase	11	15	19	21	24	14.3
External CIP Construction Phase	11	15	12	14	16	14.3
Internal CIP Design Phase	7	13	13	15	18	20.0
Internal CIP Construction Phase	6	12	10	12	15	25.0
Development Engineering Services						
Subdivision Plats reviewed	600	209	264	225	250	11.1
Plans reviewed	125	395	483	350	475	35.7
Pre-Development Consultations	125	54	69	60	70	16.7
Drainage Analysis	90	192	233	200	230	15.0
Floodplain Item Reviews	2,400	3,077	3,953	3,700	3,500	(5.4)
Engineering Inspection Services						
Material tests performed	2,948	2,441	2,051	2,050	4,800	134.1
Tests finding faulty materials	53	23	15	73	75	2.7
Construction inspections	17,155	21,190	20,540	17,385	22,000	26.5
Inspections finding faulty construction	2,273	555	2,254	1,942	2,500	28.7
Utility cut permits issued	1,373	1,448	1,570	1,500	1,800	20.0
Utility cut inspections	1,447	3,561	2,456	2,200	2,600	18.2
Commercial Driveway inspection	-	101	75	100	75	(25.0)
Commercial Driveway inspection in less than 4 hours	-	99	72	150	75	(50.0)
Locates Made	-	20,093	16,541	12,000	17,000	41.7
Locates Causing infrastructure damage	-	2	1	5	-	(100.0)
Locates made on time	-	20,000	16,538	12,000	17,000	41.7

Engineering Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Performance Metrics						
Capital Project and Design						
Construction budget will not exceed 110% of original budget (Goal 95%)	-	93.8%	96.0%	94.0%	95.0%	1.1
Total budget will not be exceeded (Goal 95%)	-	93.3%	96.0%	92.0%	95.0%	3.3
In House Design Schedule is met (Goal 95%)	-	84.6%	95.0%	93.0%	95.0%	2.2
Construction schedule is met (Goal 80%)	-	97.0%	92.0%	91.0%	80.0%	(12.1)
Development Engineering Services						
Percentage of construction plans reviewed within 5 days of assignment - Goal of 85%	85.0%	78.0%	82.0%	60.0%	75.0%	25.0
Percentage of construction plans reviewed within 10 days of assignment (Goal 95%)	95.0%	89.0%	99.0%	79.0%	95.0%	20.3
Percentage of drainage plan review comments issued within 15 business days of assignment (Goal 95%)	95.0%	88.0%	92.0%	80.0%	85.0%	6.2
FULL-TIME POSITIONS						
Administrative Asst	2		Engr CAD Technician			2
Assistant City Engineer	2		GIS Data Analyst			1
Civil Engineer I	3		Pro Rata Specialist			1
Civil Engineer II	1		Right of Way Agent			2
Civil Engineer III	1		ROW Management Coord			1
Civil Engineering Assoc I	2		Sr Civil Engineer I			4
Civil Engineering Assoc II	2		Sr Civil Engineer II			1
Construction Services Manager	1		Sr Construction Inspector			2
Development Construction Coordinator	1		Sr Engineering Inspector			7
Development Technician	1		Sr Surveyor			1
Div Director of Eng/City Eng	1		Water Util Locator/Inspector			4
Engr CAD Designer	1					
Engr CAD Manager	1		TOTAL FULL-TIME POSITIONS			45

Engineering Expenditures

Engineering Inspection Services	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 569,642	562,509	559,165	606,762	724,186	19.4
Benefits	253,660	245,369	248,577	273,886	336,635	22.9
Supplies	56,552	60,328	53,777	78,239	92,942	18.8
Maintenance	33,291	64,804	53,231	69,227	82,172	18.7
Professional Services/Training	8,534	8,816	8,251	16,592	14,390	(13.3)
Other Charges	27,314	22,566	28,283	26,593	25,753	(3.2)
Scheduled Charges	114,633	99,478	133,230	141,852	144,629	2.0
Capital Outlay/Reimbursements	(731,197)	(862,159)	(872,777)	(941,790)	(1,112,991)	18.2
TOTAL ENGINEERING INSPECTION SERVICES	\$ 332,429	201,712	211,738	271,361	307,716	13.4

Engineering Development Services

EXPENDITURES BY CATEGORY						
Compensation	\$ 622,710	634,957	614,730	733,730	825,562	12.5
Benefits	239,540	247,387	258,372	305,894	325,948	6.6
Supplies	10,072	4,802	6,728	10,166	9,798	(3.6)
Maintenance	16,847	1,370	1,487	1,661	1,965	18.3
Professional Services/Training	28,347	28,959	35,451	47,770	49,640	3.9
Other Charges	-	-	11,923	7,000	7,500	7.1
Scheduled Charges	80,430	67,964	75,536	92,965	99,154	6.7
Capital Outlay/Reimbursements	(688,288)	(738,955)	(741,602)	(870,354)	(952,313)	9.4
TOTAL ENGINEERING DEVELOPMENT SERVICES	\$ 309,658	246,485	262,624	328,832	367,255	11.7

Engineering CIP & Design

EXPENDITURES BY CATEGORY						
Compensation	\$ 644,906	589,219	552,167	637,549	689,141	8.1
Benefits	261,413	250,856	244,919	289,321	293,661	1.5
Supplies	9,287	6,863	7,718	10,368	11,787	13.7
Maintenance	11,333	7,172	5,380	6,522	3,700	(43.3)
Professional Services/Training	42,072	21,279	61,445	82,360	86,465	5.0
Other Charges	2,377	2,819	19,288	2,500	5,000	100.0
Scheduled Charges	57,811	67,123	77,935	81,210	89,227	9.9
Capital Outlay/Reimbursements	(769,626)	(739,374)	(785,998)	(894,080)	(751,088)	(16.0)
TOTAL ENGINEERING CIP & DESIGN	\$ 259,573	205,957	182,854	215,750	427,893	98.3

Solid Waste

Mission and Purpose

The Solid Waste Department provides solid waste services to the citizens of the City of Lubbock through the collection, disposal, and recycling of discarded materials in a manner that is safe, efficient, environmentally conscious, and cost effective.

The City provides garbage collection and disposal services to 80,461 residential customers and 3,201 commercial customers. The City operates two landfills. One of the City's landfill sites is designated as the Caliche Canyon Landfill and includes a citizen's transfer station. The second site is the West Texas Regional Disposal Facility located (WTRDF) in Abernathy, Texas, which opened in 1999, and is one of the largest permitted areas for a landfill in the State of Texas. With 1,260 acres, the expected useful life of this landfill is greater than 100 years.

The Solid Waste Department provides the following services:

- Residential and limited commercial solid waste collection.
- Operate two landfills for Lubbock and surrounding communities to provide for citizen health and safety and disposal of 335,000 tons of municipal solid waste.
- Roll-off services for municipal accounts, cleanups, and special events.
- Provide support for neighborhood clean-ups, Keep Lubbock Beautiful (KLB) projects, and Codes Administration deployments.
- Bulky crews collect illegally dumped items from alleys.
- Operate four permanent recycling drop-off centers in compliance with Texas Commission on Environmental Quality (TCEQ) regulations, and operate seven satellite recycling sites.
- Provide household hazardous waste drop-off program.
- Operate four Citizen Collection Stations in compliance with TCEQ regulations where citizens can drop off waste items too large for dumpsters or that are illegal to dispose of in the dumpster.
- Provide funding for inmate work crews to clean and maintain routes to the landfill, landfill properties, City parks, and public areas.
- Operate the Kings Park methane gas recovery system to provide for citizen health and safety and in compliance with TCEQ regulations.

Accomplishments for FY 2021-22

- Expanded recycling and waste minimization outreach campaign partnership efforts with the City's Communications and Marketing staff.
- Held departmental Operations Driving Skills Event.
- Provided best management practices on proper recycling guidelines.
- Held a recycling paper drive where citizens could get confidential documents shredded.
- Established a partnership with Texas Tech to create a new recycling drop off location.
- Collected and safely disposed of 4,190 pounds of Household Hazardous Waste.
- Collected and offered 8,945 pounds of reuse materials back to citizens.
- Collaborated with Code Administration, Parks and Recreation, neighborhood associations, church and civic groups, and local entities to conduct 10 neighborhood community and 18 park cleanups.
- Initiated site evaluations and fatal flaw analysis of potential Transfer Station sites.
- Expanded sampling and measurement for the Soil Vapor Extraction (SVE) pilot study.
- Began trial program utilizing new sampling devices in groundwater monitoring wells at Caliche Canyon Landfill.
- Installed approximately 1,000 LF of new fencing at WTRDF.
- KLB completed blacktop mural beautification project in District 2.
- KLB formally introduced new program mascot: Jacque Lapin.
- Trained staff and implemented departmental functions in the new billing and utilities work order system.
- Completed construction plans & specifications for the installation of a new gas collection and flare system at Caliche Canyon Landfill.
- Initiated a bulky waste route system to more efficiently collect illegally discarded bulky items.

Solid Waste

- Solid Waste expanded its cleanup events with the initiation of an expanded program through the Great American Cleanup. The program included a week long, city-wide cleanup effort. Additionally, the Solid Waste team initiated a pilot project in two neighborhoods to address waste and debris during move out of students from TTU. The program established pop-up drop-off sites to allow departing students to discard unwanted items such as furnishings, clothing, recyclables, food items, etc.

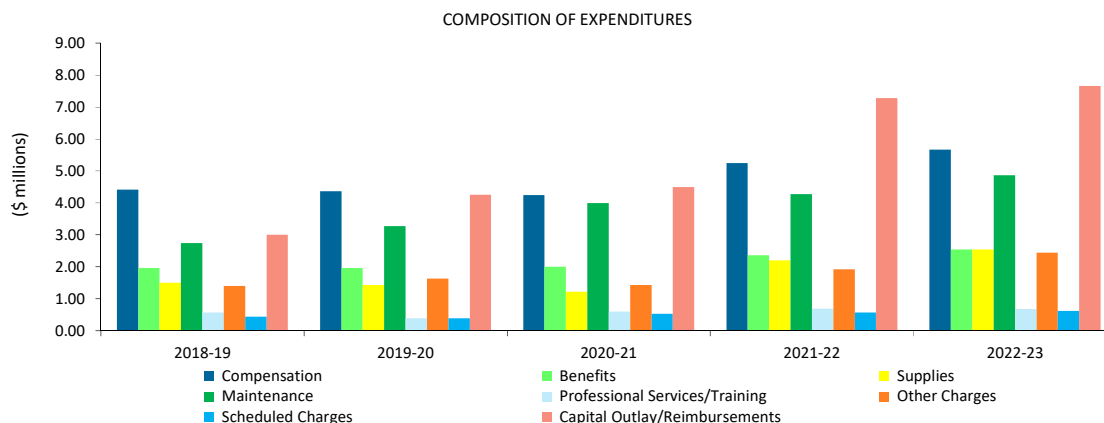
Objectives for FY 2022-23

- Continue promotion and increase participation for “10 on Tuesday” litter abatement pledge program.
- KLB will utilize its partnerships to expand the number of beautification projects through public art.
- Continue recycling and waste minimization outreach campaign partnership efforts with the City’s Communications and Marketing staff.
- Host a Household Hazardous Waste collection drive.
- Expand Household Hazardous Waste appointments.
- Grow Citizen Convenience Station Reuse Barn Program.
- Expand route service for the illegal dumping and large item Bulky Crew collection program.
- Continue expansion of the roll-out cart collection in neighborhoods without designated alleyways.
- Utilize rugged tablets for field communications and work order completion to increase efficiency.
- Continue partnerships with Code Enforcement, Parks and Recreation, neighborhood associations, church and civic groups, and local entities to conduct neighborhood and City cleanups.
- Continue to achieve a higher compaction rate, the goal is 1,400 lbs.
- Complete scale house renovation at WTRDF.
- Complete renovations to Caliche Canyon Shop.
- Continue project to acquire land, permit and design transfer station and construct facility.
- Complete upgrades to gas collection and flare system at Caliche Canyon Landfill.
- Rebalance and realign waste collection routes
- Expand Move Out program to include Move In for TTU students.
- Initiate CDL training program for new hires.
- Reorganize Solid Waste Department to better address current operation and to prepare for expanded service for collection and diversion and succession planning.

Expenditures Overview

- Total expenditures increased \$2.5 million, or 10.1 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$607.0 thousand, or 8.0 percent, due to an average 5 percent compensation adjustment across all departments.
- Supplies increased by \$339.2 thousand, or 15.4 percent, due to inflation on fuel as well as general supplies.
- Maintenance increased by \$590.3 thousand, or 13.8 percent, due to vehicle, fencing, and dumpster maintenance.
- Professional Services/Training decreased by \$4,454, or 0.6 percent, due to lower contractual services offset by an increase in training and travel.
- Other Charges increased by \$521.1 thousand, or 27.2 percent, due to increase in number of new dumpsters and dumpster locking bars.
- Scheduled Charges increased by \$48.7 thousand, or 8.5 percent, due to increase in IT services, liability insurance, and electricity.
- Capital Outlay/Reimbursements increased by \$378.5 thousand, or 5.2 percent, due to an increase in transfer to Fleet for new vehicles.

Solid Waste Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 4,412,325	4,360,938	4,244,620	5,243,501	5,667,487	8.1
Benefits	1,955,684	1,957,700	1,995,963	2,357,751	2,540,792	7.8
Supplies	1,502,890	1,428,019	1,223,891	2,204,420	2,543,667	15.4
Maintenance	2,745,465	3,272,360	3,989,021	4,269,525	4,859,834	13.8
Professional Services/Training	572,803	388,759	598,310	685,292	680,838	(0.6)
Other Charges	1,404,385	1,626,851	1,426,233	1,917,258	2,438,378	27.2
Scheduled Charges	439,179	387,622	527,476	571,777	620,482	8.5
Capital Outlay/Reimbursements	2,997,374	4,253,424	4,492,772	7,275,620	7,654,166	5.2
TOTAL EXPENDITURES BY CATEGORY	\$ 16,030,105	17,675,673	18,498,285	24,525,144	27,005,644	10.1

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Residential Collection	67	67	67	69	67	(2)
Inmate Clean-Up	-	-	-	-	-	-
Solid Waste Disposal	23	23	23	24	24	-
Keep Lubbock Beautiful	-	-	-	-	-	-
Recycling Collection	6	6	6	6	8	2
TOTAL STAFFING	96	96	96	99	99	-

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Residential Collection						
Residential - Containers in Use	27,359	27,953	28,286	28,790	29,290	1.7
Service containers twice per week	93.0%	85.0%	90.0%	90.0%	90.0%	-
Spot check 320 alleys per week - collection standards	95.0%	90.0%	90.0%	90.0%	90.0%	-
Support 24 neighborhood and community cleanups	97.0%	97.0%	233.3%	97.0%	97.0%	-
Ensure employees wear required safety equipment	99.0%	100.0%	90.0%	90.0%	90.0%	-
Residential - Solid Waste Collected (Per Ton)	126,754	145,000	142,430	145,000	157,000	8.3
Recycling - Tons collected at Drop-off Center	1,580	1,288	854	854	897	5.0
Recycling - Tons of Brush/Bulky Items	1,115	216	656	656	673	2.6
Disposal						
Disposal - Yearly compaction rate for: Caliche Canyon Landfill (lb/cy)	800	886	836	836	850	1.7

Solid Waste Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
West Texas Region Disposal Facility						
(lbs/cy)	1,350	1,274	1,292	1,336	1,400	4.8
Disposal - Collection fee error rate	<1%	<1%	<1%	<1%	<1%	-
Disposal - Number of Texas Commission on Environmental Quality (TCEQ) violations	-	-	-	-	-	-
Disposal - Ensure employees wear required safety equipment	100.0%	100.0%	100.0%	100.0%	100.0%	-
Disposal - Total tons disposed	327,062	323,957	333,711	335,000	351,000	4.8
Disposal - Tons disposed per day of operation	1,083	1,133	1,098	1,102	1,155	4.8
FULL-TIME POSITIONS						
Administrative Asst	2					
Constr & Maint Wrkr	1					
Customer Service Rep	5					
Director of Solid Waste	1					
Environ Compliance Spec II	1					
Equipment Operator I	2					
Equipment Technician	1					
Heavy Equipment Operator II	62					
Heavy Equipment Operator III	9					
Lead Administrative Asst	1					
Solid Waste Cust Serv Supvr	1					
Solid Waste Educator Spvr.	1					
Solid Waste Environ Compliance Coord	1					
Solid Waste Foreman	7					
Sr Equipment Technician	1					
Sr Foreman	1					
SW Coord - Collections	1					
SW Coord - Disposal	1					
TOTAL FULL-TIME POSITIONS	99					

Solid Waste Expenditures

Residential Collection	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 2,918,081	2,889,764	2,836,954	3,503,952	3,708,522	5.8
Benefits	1,390,346	1,411,154	1,433,741	1,669,058	1,747,305	4.7
Supplies	951,136	926,974	775,753	1,345,341	1,560,601	16.0
Maintenance	1,646,675	2,080,933	2,631,723	2,781,070	3,438,582	23.6
Professional Services/Training	24,892	19,151	22,607	23,825	26,227	10.1
Other Charges	1,188,723	1,351,413	1,238,546	1,838,516	2,353,742	28.0
Scheduled Charges	217,437	215,716	253,812	298,871	343,356	14.9
Capital Outlay/Reimbursements	1,651,013	860,130	766,757	1,897,561	1,017,067	(46.4)
TOTAL RESIDENTIAL COLLECTION	\$ 9,988,304	9,755,236	9,959,892	13,358,194	14,195,402	6.3

Inmate Clean-Up

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	-	-	-
Benefits	-	-	-	-	-	-
Supplies	21,671	10,667	18,422	27,094	26,053	(3.8)
Maintenance	28,984	43,675	29,370	35,217	30,524	(13.3)
Professional Services/Training	207,631	110,818	370,235	292,080	292,080	-
Other Charges	-	-	65	-	-	-
Scheduled Charges	5,572	2,870	4,545	4,377	3,524	(19.5)
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL INMATE CLEAN-UP	\$ 263,857	168,030	422,637	358,768	352,181	(1.8)

Solid Waste Disposal

EXPENDITURES BY CATEGORY						
Compensation	\$ 1,180,743	1,136,500	1,092,715	1,356,354	1,463,268	7.9
Benefits	452,577	422,505	444,586	549,381	602,078	9.6
Supplies	498,582	455,209	382,308	753,632	869,909	0.0
Maintenance	1,003,733	1,057,604	1,246,621	1,379,378	1,293,715	0.0
Professional Services/Training	321,043	232,619	182,939	321,024	321,066	0.0
Other Charges	200,913	260,888	166,348	46,995	52,889	12.5
Scheduled Charges	187,832	153,628	244,097	236,837	243,377	2.8
Capital Outlay/Reimbursements	1,303,908	3,358,943	3,684,468	5,339,179	6,603,341	23.7
TOTAL SOLID WASTE DISPOSAL	\$ 5,149,332	7,077,895	7,444,082	9,982,780	11,449,643	14.7

Keep Lubbock Beautiful

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	-	-	-
Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Professional Services/Training	-	-	-	-	-	-
Other Charges	200	-	-	-	-	-
Scheduled Charges	-	-	-	-	-	-
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL KEEP LUBBOCK BEAUTIFUL	\$ 200	-	-	-	-	-

Recycling Collection

EXPENDITURES BY CATEGORY						
Compensation	\$ 313,500	334,673	314,952	383,195	495,697	29.4
Benefits	112,761	124,041	117,635	139,312	191,409	37.4
Supplies	31,501	35,169	47,408	78,353	87,104	11.2
Maintenance	66,073	90,148	81,307	73,860	97,013	31.3
Professional Services/Training	19,237	26,172	22,530	48,363	41,465	(14.3)
Other Charges	14,548	14,550	21,274	31,747	31,747	-
Scheduled Charges	28,339	15,407	25,022	31,692	30,225	(4.6)
Capital Outlay/Reimbursements	42,454	34,351	41,547	38,880	33,758	(13.2)
TOTAL RECYCLING COLLECTION	\$ 628,413	674,511	671,674	825,402	1,008,418	22.2

Streets

Mission and Purpose

The mission of the City of Lubbock Street Department is to provide the Citizens of Lubbock with a well-maintained and developed public right-of-way to enhance mobility and provide for the safe movement of the public while providing support for the storm water drainage system.

The City of Lubbock Street Department provides the following services:

- Timely response to citizen requests.
- Prompt repair of potholes.
- Perform various maintenance tasks on paved and unpaved streets.
- Perform street repair and patching for utility cuts.
- Maintain and repair asphalt paved and unpaved streets, alleys, concrete streets, and valley gutters.
- Clean and clear debris from streets.
- Respond to emergencies involving snow, ice, and/or flooding.
- Provide barricades for special events and emergencies.
- Set up work zone and monitor work zone safety for Public Works operations necessary for a safe work environment for personnel and an orderly movement of all users of City right-of-ways.
- Clean, repair, and perform maintenance of storm sewer inlets and drain pipes.
- Public Works Dispatch provides effective, courteous, and professional communication between City staff and citizens via phone calls, radio, and citizen portals.

Goals and Objectives

- Grade unpaved streets and alleys on a regular basis and as needed for a clean and operational Right-of-Way.
- Respond to pothole repair requests within two business days with a goal to correct any unsafe situation in a reasonable time.
- Treat and plow thoroughfare roads during ice and snow events to maintain traffic flow.
- Maintain and repair concrete alleys and valley gutters.
- Provide preventative maintenance techniques each year on eight percent of streets that are in good condition in order to prevent further deterioration.
- Maintain an average Pavement Condition Index (PCI) for all paved streets within the City of Lubbock above 70 percent.
- Provide assistance in utility cut repairs, base failure repairs, and construction projects for all City Departments.
- Ensure paved streets are acceptably clean to prevent accelerated deterioration and promote efficient management of storm water.
- Ensure storm sewer inlets and lines are cleaned and maintained for proper system function.
- Utilize Dispatch staff as necessary to maintain an effective communication between City staff and citizens.

Accomplishments for FY 2021-22

- Completed proactive maintenance of 3.5 percent of City streets through concrete and asphalt repairs, in-house remove and relay, asphalt rejuvenation products and total rebuilding.
- Pavement Management Operations applied updated Pavement Condition Index (PCI) on City streets to measure the performance of street infrastructure and levels of preventative maintenance needed to maintain asset longevity.
- Utilized materials crusher and screener to recycle approximately 16,944 cubic yards of asphalt and concrete for the stabilization of alleys and unpaved streets.
- Patched approximately 66,492 square feet of potholes and 7,290 square yards of base failures and utility cut repairs.
- Graded approximately 243 miles of unpaved streets and 697 miles of alleys through routine maintenance and citizen requests.
- Stabilized approximately 4 miles of unpaved alleys.
- Street Cleaning collected 11,626 cubic yards of debris from 7,268 lane miles of City streets.

Streets

- Cleaned 739 drain inlets and removed 24 tons of debris.
- Assisted with traffic control for special events, such as Mayor's Marathon.
- Continued with the integration of Cartegraph asset management/work order system into each department.
- Public Works Dispatch processed 80,620 Citizen Requests: phone calls, emails, radio calls and work orders.

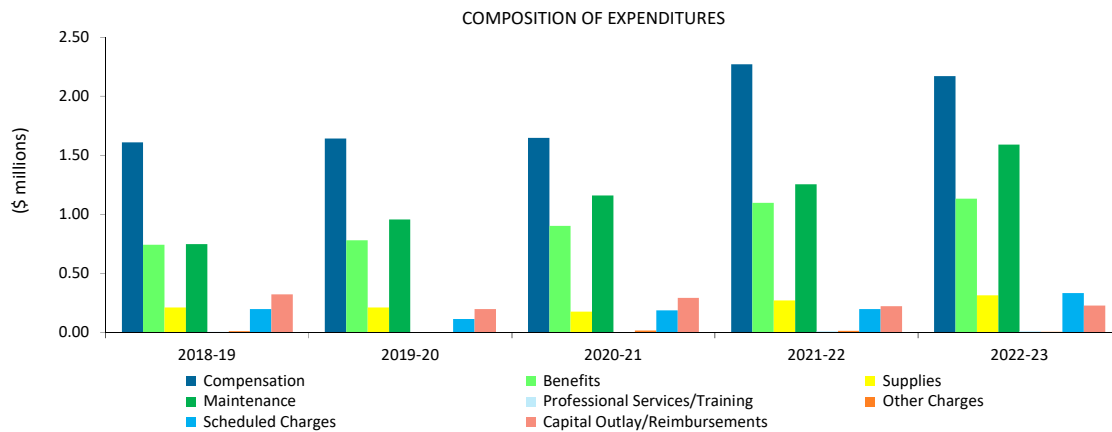
Objectives for FY 2022-23

- Continue proactive street maintenance through Capital Improvement Projects (CIP) on City streets.
- Use updated Pavement Condition Index (PCI), in conjunction with Cartegraph, to provide streets needing preventative maintenance.
- Continue updating city-wide Pavement Condition Index (PCI) to provide optimal pavement preservation.
- Research surface treatments that will extend street life.
- Continue the implementation of Cartegraph asset management/work order system.
- Improve customer response time.
- Use the crusher and power screener to recycle concrete and asphalt salvage from CIP and street maintenance projects.
- Stabilize and rebuild unpaved alleys with recycled base, concrete and asphalt millings.
- Public Works Dispatch will provide satisfactory customer service in high-energy public works communications.
- Rebuilt the 1000 block of 5th Street and 400 block of Avenue J.

Expenditures Overview

- Total expenditures increased by \$445.4 thousand, or 8.3 percent, when compared to FY 2021-22.
- Compensation and Benefits decreased \$64.3 thousand, or 1.9 percent, due to eliminating four Heavy Equipment Operator positions offset by an average 5 percent compensation adjustment across all departments.
- Supplies increased \$42.6 thousand, or 15.5 percent, due to inflation associated with general supplies, fuel costs, and chemical supplies.
- Maintenance increased by \$337.1 thousand, or 26.8 percent, due to increase in motor vehicle maintenance and inflation on street maintenance materials.
- Professional Services/Training decreased by \$1,314, or 9.4 percent, due to decrease in drug screens, driver's license checks, and vehicle reports for new hires as well as a decrease in training and travel.
- Other Charges decreased by \$6,950, or 47.5 percent, due to reduced costs associated with computer equipment.
- Scheduled Charges increased \$134.2 thousand, or 67.0 percent, due to increase in charges for IT services, liability insurance, and electricity.
- Capital Outlay/Reimbursements increased \$4,146, or 1.8 percent, due to higher other equipment costs and lower vehicle debt payments.

Streets Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 1,610,052	1,643,670	1,648,392	2,272,560	2,172,207	(4.4)
Benefits	744,454	781,771	903,573	1,097,941	1,134,008	3.3
Supplies	214,415	213,945	178,876	274,167	316,775	15.5
Maintenance	750,580	958,465	1,160,885	1,255,536	1,592,592	26.8
Professional Services/Training	7,773	5,308	2,811	13,964	12,650	(9.4)
Other Charges	12,027	4,222	16,944	14,622	7,672	(47.5)
Scheduled Charges	199,531	116,609	188,065	200,233	334,401	67.0
Capital Outlay/Reimbursements	324,673	198,875	295,335	224,789	228,935	1.8
TOTAL EXPENDITURES BY CATEGORY	\$ 3,863,505	3,922,865	4,394,880	5,353,812	5,799,240	8.3

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Public Works - Streets	32	32	32	28	24	(4)
Public Works Dispatch	6	6	6	6	6	-
Alley Maintenance	14	14	14	13	13	-
TOTAL STAFFING	52	52	52	47	43	(4)

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Base failures/utility cut repairs (SY)	17,203	17,671	17,246	17,373	17,373	-
Total lane miles of paved streets within City limits	3,336	3,336	3,336	3,349	3,349	-
Contracts (PMO)						
Concrete Patching Contracts (SY)	12,738	8,600	9,777	9,000	8,900	(1.1)
Asphalt Rejuvenator (Residential) (SY)	839,728	864,429	865,044	866,874	866,000	(0.1)
Micro-Surfacing (SY)	-	687,372	510,002	341,000	400,000	17.3
1. Collectors	-	-	-	-	-	-
2. Residentials	-	687,372	510,002	341,000	400,000	17.3
3. Major Thoroughfares	-	-	-	-	-	-
Street Reconstruction (Major Thoroughfares) (SY)	111,720	57,545	58,662	90,000	80,000	(11.1)
Concrete replacement (PMO)						
Intersections (SY)	6,164	2,993	4,436	2,500	2,800	12.0
Valley gutters (SY)	2,593	4,174	3,568	5,000	5,000	-
Number of ADA curb ramps constructed	40	72	82	90	86	(4.4)
In-house remove and relay program (SY)	-	30,922	89,616	2,313	30,713	1,227.8
Potholes reported internally and externally repaired within 2 business days	61.0%	74.0%	56.0%	57.0%	80.0%	40.4
Grade unpaved alleys at a minimum of twice annually (miles)	875	811	736	697	780	11.9

Streets Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Maintain an average Pavement Condition Rating	76.0%	76.0%	76.0%	76.0%	76.0%	-
Alley Maintenance						
Miles bladed of unpaved streets and alleys	1,199	1,096	995	940	1,056	12.3
Total miles of rebuilt alleys	1	10	7	6	6	-
Production of reclaimed concrete for alley maintenance (CuYd)	2,940	1,540	3,710	5,544	3,434	(38.1)
Production of reclaimed asphalt/caliche millings for alley maintenance (CuYd)	16,406	20,195	16,590	11,400	16,148	41.6
Call Volume for Public Works Dispatch						
Phone calls coming in	35,034	34,151	33,047	25,000	31,808	27.2
Phone calls going out	18,159	19,039	16,780	15,000	17,245	15.0
Email: received or responded	23,346	24,960	26,140	12,000	21,612	80.1
Radio calls coming in or out	17,494	14,076	11,430	10,000	13,250	32.5
Work Orders	36,646	34,687	22,022	20,000	28,339	41.7

FULL-TIME POSITIONS

Administrative Assistant	2
Construction and Maintenance Foreman	2
Construction and Maintenance Leader	7
Construction and Maintenance Worker	1
Director of Public Utilities	1
Heavy Equipment Operator I	3
Heavy Equipment Operator II	9
Heavy Equipment Operator III	7
Public Works Dispatcher	4
Public Works Dispatcher Supervisor	1
Sr Constr & Maint Foreman	1
Sr Construction Inspector	1
Sr Engineering Inspector	2
Street Maint Supvr	1
Utility Dispatch Supervisor	1
TOTAL FULL-TIME POSITIONS	43

Streets Expenditures

Public Works - Streets	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 959,248	981,029	1,011,571	1,439,343	1,282,706	(10.9)
Benefits	412,866	438,179	545,525	681,549	679,268	(0.3)
Supplies	100,961	107,646	93,650	135,184	156,543	15.8
Maintenance	523,200	631,180	816,544	821,592	1,140,757	38.8
Professional Services/Training	6,042	4,432	1,866	9,808	9,310	(5.1)
Other Charges	8,751	2,053	3,119	11,741	4,016	(65.8)
Scheduled Charges	167,278	95,951	138,536	145,781	211,410	45.0
Capital Outlay/Reimbursements	452,223	363,963	449,009	409,905	429,939	4.9
TOTAL PUBLIC WORKS - STREETS	\$ 2,630,569	2,624,433	3,059,820	3,654,903	3,913,949	7.1

Public Works Dispatch

EXPENDITURES BY CATEGORY						
Compensation	\$ 184,906	204,392	188,018	244,467	257,932	5.5
Benefits	88,708	111,833	109,038	123,182	135,714	10.2
Supplies	5,840	6,630	6,117	8,618	8,807	-
Maintenance	96	-	192	-	-	-
Professional Services/Training	133	89	212	1,025	1,025	-
Other Charges	1,377	1,089	1,035	1,801	1,801	-
Scheduled Charges	420	6,111	5,850	6,944	15,938	129.5
Capital Outlay/Reimbursements	(127,550)	(165,088)	(153,675)	(185,116)	(201,004)	8.6
TOTAL PUBLIC WORKS DISPATCH	\$ 153,930	165,055	156,787	200,921	220,213	9.6

Alley Maintenance

EXPENDITURES BY CATEGORY						
Compensation	\$ 465,898	458,249	448,803	588,750	631,569	7.3
Benefits	242,880	231,760	249,010	293,210	319,026	8.8
Supplies	107,614	99,669	79,109	130,365	151,425	16.2
Maintenance	227,284	327,285	344,148	433,944	451,835	4.1
Professional Services/Training	1,598	787	733	3,131	2,315	(26.1)
Other Charges	1,898	1,080	12,790	1,080	1,855	71.8
Scheduled Charges	31,834	14,546	43,679	47,508	107,053	125.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL ALLEY MAINTENANCE	\$ 1,079,006	1,133,377	1,178,273	1,497,988	1,665,078	11.2

Traffic

Mission and Purpose

Provide safe and efficient traffic movement through design, operation, and construction of traffic control systems, traffic control signals, signs, and pavement markings in accordance with state and federal standards.

Goals and Objectives

- Perform traffic counts at one-third of signalized intersections annually (70 of 210 signals)
- Refresh pavement markings on all arterials and collectors annually (approximately 1,100 linear miles)
- Complete studies triggered by citizen requests and provide results to requester within four weeks
- Construct traffic signals within five months of Citizen Traffic Commission (CTC) approval
- Restore out of service IT Fiber optic cable within 12 hours of service loss
- Review one-third of city-wide signal timing plans annually

Accomplishments for FY 2021-22

- Operated the joint Traffic Management Center (TMC) from 7:00 AM to 6:30 PM, Monday through Friday
- Responded to over 300 TMC incidents
- Installed Flashing Yellow Arrow signal indications throughout the City to comply with new the Texas Manual on Uniform Traffic Control Devices (TMUTCD) standard
- Responded to citizen and 3-1-1 Call Center requests within 24 hours. Responded to emergency call-outs immediately
- Continued temporary timing changes at intersections during incidents such as crashes and police road closures and downloaded minor offset and split adjustments at intersections throughout the city to maintain timing plan efficiency
- Monitored and retimed signals as necessary in construction zones
- Produced, repaired, and replaced or installed approximately 3,000 signs throughout the city
- Repainted over 200 crosswalks, stop bars and pavement markings including turn arrows, straight arrows and combination arrows
- Designed and completed phase two of the Downtown One-Way to Two-Way Conversion project - Texas Avenue and Buddy Holly Avenue
- Updated existing and added new city limit signs with 2020 census population
- Designed and completed removal and restriping project on 66th Street from Milwaukee to Slide to convert to a three lane roadway with a center turn lane
- Converted the traffic signal at 114th Street and Frankford from flashing all red to green-yellow-red operation
- Designed and installed striping plans for the newly annexed portion of 66th Street from Upland Avenue to Alcove Avenue and installed all way LED stop signs at 66th and Upland
- Designed and installed a painted median at Whisperwood Boulevard and Utica Avenue
- Upgraded the traffic signal at 79th Street and Indiana Avenue to incorporate the eastbound driveway approach
- Designed and installed striping for two way left turn lane on the newly paved Wausau Avenue from 82nd Street to Marsha Sharp Freeway and existing portion from 82nd Street to 89th Street
- Completed dual left turn stop bar relocation at 82nd Street and University
- Coordinated with the City of Wolfforth to modify the southbound approach at Cambridge Drive and Donald Preston Drive
- Designed and installed 10 miles of fiber optic cable throughout the City that connected five traffic signals and eight City facilities utilized by other departments to the City's fiber optic network.

Objectives for FY 2022-23

- Install traffic calming devices, speed cushion projects, and implement policies developed as part of the Neighborhood Traffic Management Program
- Install new and maintain existing pavement markings along thoroughfares and collectors, including markings associated with signalized intersections, school zones and pedestrian-hybrid beacons

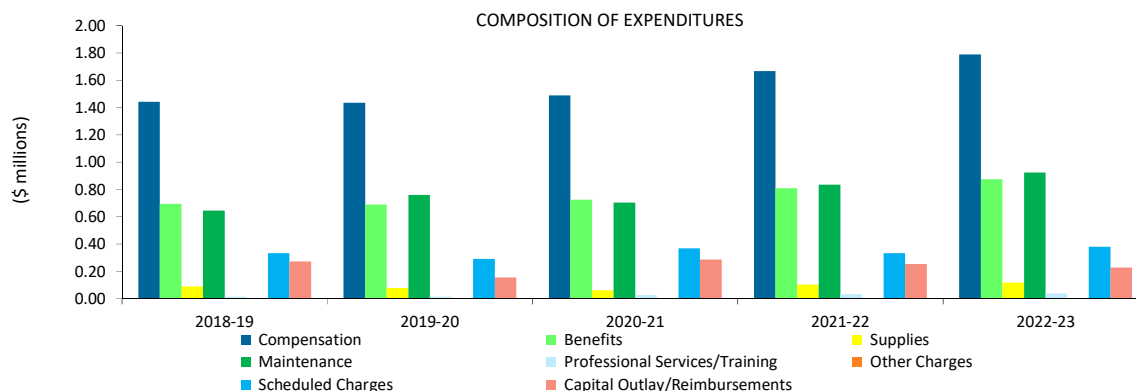
Traffic

- Produce and install regulatory, warning, guide and school signs for new developments, as well as preventative maintenance and damage due to vehicle crashes
- Install new traffic signals that have been vetted and approved by CTC
- Install closed circuit television (CCTV) cameras at signalized intersections throughout the city to manage traffic emergency and work zone incidents
- Continue installation of battery backup systems at intersections throughout the city to mitigate dark signal head events during power outages
- Continue communications system upgrade by installing fiber optic cable throughout the city to add City facilities to the City network
- Continue dual left turn stop bar relocation project on 82nd Street

Expenditures Overview

- Total expenditures increased by \$316.5 thousand, or 7.8 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$188.4 thousand, or 7.6 percent, due to an average 5 percent compensation adjustment across all departments.
- Supplies increased by \$13.3 thousand, or 12.6 percent, due to inflation related increase in general office supplies and vehicle fuel.
- Maintenance increased by \$88.2 thousand, or 10.5 percent, due to inflation costs associated with traffic system maintenance items such as sign poles, pull boxes, traffic signal shafts, etc.
- Professional Services/Training increased \$6,200, or 18.2 percent, due to increased requests for dig notifications and renewal of 3-year International Municipal Signal Association (IMSA) Certification for 24 employees.
- Scheduled Charges increased by \$46.6 thousand, or 13.9 percent, due to increased charges for IT services, liability insurance, electricity, and telephone services.
- Capital Outlay/Reimbursements decreased \$26.2 thousand, or 10.2 percent, due to lower tax note debt payment.

Traffic Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 1,443,402	1,436,152	1,489,388	1,669,155	1,790,715	7.3
Benefits	695,045	691,510	726,587	809,458	876,323	8.3
Supplies	91,284	78,349	62,445	105,880	119,177	12.6
Maintenance	646,853	760,838	703,894	836,494	924,662	10.5
Professional Services/Training	16,910	16,781	26,913	34,133	40,333	18.2
Other Charges	2,102	2,428	4,580	2,531	2,521	(0.4)
Scheduled Charges	334,417	292,517	369,258	335,074	381,671	13.9
Capital Outlay/Reimbursements	274,556	156,068	286,691	255,522	229,339	(10.2)
TOTAL EXPENDITURES BY CATEGORY	\$ 3,504,570	3,434,644	3,669,757	4,048,247	4,364,741	7.8

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Traffic Engineering & Design	8	8	8	8	8	-
Traffic Operations	26	26	26	26	26	-
TOTAL STAFFING	34	34	34	34	34	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Traffic counts performed	122	103	152	125	125	-
Signal timing adjustments	732	645	583	400	400	-
Citizen requests processed	333	253	444	500	500	-
Traffic Management Center (TMC)						
incident responses	1,106	341	281	300	300	-
Signs produced and installed	7,072	4,446	3,360	3,000	3,000	-
Crosswalks/Stop Bars/Legends installed	139	251	210	225	225	-
Signals Constructed/Removed/Major Upgrades	62	72	56	70	70	-
Emergency calls (signals)	1,089	1,178	1,910	1,400	1,000	(28.6)
Signs relamped (bulbs and LED)	119	115	89	120	115	(4.2)
Fiber Splices	302	1,421	2,656	1,500	2,000	33.3
New School Zones Processed/Reviewed/ Installed	-	-	-	-	-	-
Signal Counts						
Perform Traffic Counts at 1/3 of signalized intersections annually-Total Intersections	86	21	7	25	25	-
Perform Traffic Counts per citizen requests to study for signal installation	36	48	10	32	40	25.0
Install miles of fiber optic communications cable	14	5	10	10	10	-
Preventative Maintenance						
Inspect 100% Signalized Intersections (Texas Department of Transportation and City of Lubbock) annually (signals)	26.0%	46.0%	50.0%	50.0%	50.0%	-

Traffic Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Refresh pavement markings on 50% of arterials & collectors annually (1,000 linear miles)	326	899	783	1,000	1,000	-
Refresh pavement markings for school campuses-1/2 refreshed annually (campus)	66	66	66	66	66	-
Citizen Requests						
Reply to initial request (24 hours)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Studies completed and responded to requestor (4 weeks)	95.0%	92.0%	97.0%	95.0%	95.0%	-
Citizen Traffic Commission (CTC) approved signals installed (5 months)	100.0%	100.0%	100.0%	100.0%	100.0%	-
CTC approved High-Intensity Activated crosswalk beacon (HAWKS) installed (3 months)	100.0%	0.0%	0.0%	100.0%	100.0%	-
Fiber Optic Repairs to cable maintained by City of Lubbock Traffic						
Restore out of service IT Fiber Optic (12 hours)	100.0%	0.0%	100.0%	100.0%	100.0%	-
Restore out of service Traffic Fiber Optic (24 hours)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Signal Timing Adjustments						
Review city-wide 1 of 3 signal timing plan annually	226	228	228	228	228	-
FULL-TIME POSITIONS						
Administrative Asst	1					
City Traffic Engineer	1					
Civil Engineer II	1					
Director of Traffic	1					
Equipment Operator II	2					
Fiber Optic Technician	3					
GIS/CAD Technician	1					
Traffic Data Technician	1					
Traffic Maint Foreman	2					
Traffic Maint Supvr	1					
Traffic Maint Wrkr	5					
Traffic Mgmt Ctr Engineer/Mgr	1					
Traffic Operations Mgr	1					
Traffic Signal Inspect Coord	1					
Traffic Signal Maint Wrkr	3					
Traffic Signal Supvr (Const.)	1					
Traffic Signal Supvr (Maint.)	1					
Traffic Signal Tech	6					
Traffic Technical Svcs Coord	1					
TOTAL FULL-TIME POSITIONS	34					

Traffic Expenditures

Traffic Engineering & Design

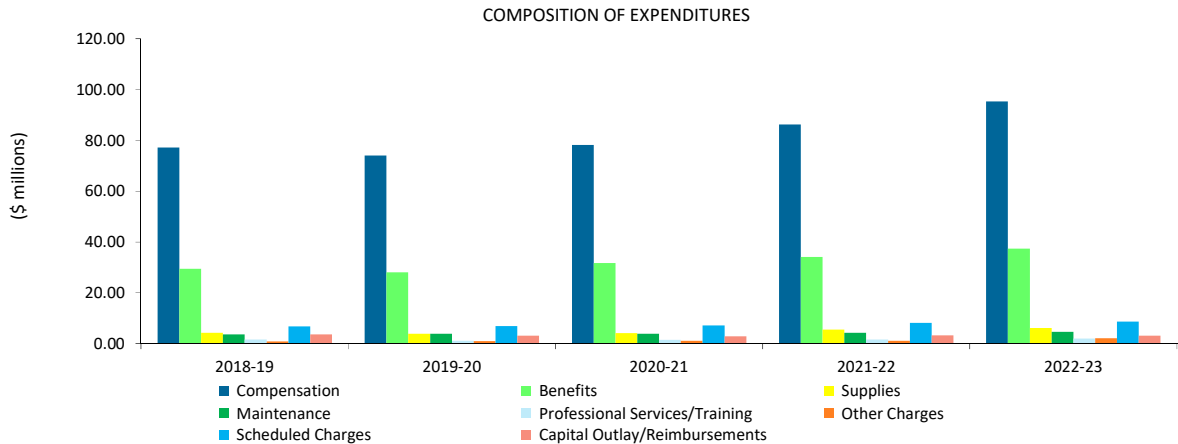
	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 541,511	559,740	557,060	580,606	648,912	11.8
Benefits	210,015	214,688	216,693	230,236	255,439	10.9
Supplies	8,140	7,316	6,141	8,517	9,740	14.4
Maintenance	26,331	6,748	9,619	13,536	15,566	15.0
Professional Services/Training	5,620	2,801	5,890	7,579	6,999	(7.7)
Other Charges	1,418	1,450	3,869	1,451	1,441	(0.7)
Scheduled Charges	105,048	102,188	118,124	120,072	132,843	10.6
Capital Outlay/Reimbursements	-	-	85,254	87,418	92,698	6.0
TOTAL TRAFFIC ENGINEERING & DESIGN	\$ 898,084	894,931	1,002,650	1,049,415	1,163,638	10.9

Traffic Operations

EXPENDITURES BY CATEGORY						
Compensation	\$ 901,891	876,412	932,328	1,088,549	1,141,803	4.9
Benefits	485,031	476,822	509,894	579,222	620,884	7.2
Supplies	83,144	71,033	56,304	97,363	109,437	12.4
Maintenance	620,522	754,091	694,276	822,958	909,096	10.5
Professional Services/Training	11,290	13,981	21,023	26,554	33,334	25.5
Other Charges	684	977	711	1,080	1,080	-
Scheduled Charges	229,368	190,329	251,133	215,002	248,828	15.7
Capital Outlay/Reimbursements	274,556	156,068	201,437	168,104	136,641	(18.7)
TOTAL TRAFFIC OPERATIONS	\$ 2,606,486	2,539,713	2,667,107	2,998,832	3,201,103	6.7



General Fund - Public Safety & Health



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 77,164,101	74,099,255	78,225,144	86,241,440	95,398,363	10.6
Benefits	29,543,488	28,080,512	31,731,389	34,165,135	37,454,999	9.6
Supplies	4,283,422	3,874,735	4,177,149	5,601,531	6,229,878	11.2
Maintenance	3,686,953	3,910,709	3,974,979	4,315,076	4,668,522	8.2
Professional Services/Training	1,597,330	1,206,190	1,526,023	1,610,982	2,005,165	24.5
Other Charges	955,658	987,584	1,138,406	1,114,234	2,175,336	95.2
Scheduled Charges	6,792,671	6,983,043	7,148,485	8,187,806	8,671,896	5.9
Capital Outlay/Reimbursements	3,634,811	3,201,899	2,939,416	3,323,715	3,225,623	(3.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 127,658,434	122,343,928	130,860,991	144,559,919	159,829,782	10.6

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Animal Services	\$ 2,311,037	2,085,469	2,182,730	2,650,648	3,029,395	14.3
Fire Rescue	54,624,050	45,776,737	57,379,823	59,738,459	67,110,237	12.3
Municipal Court	1,866,208	1,879,738	1,722,739	1,958,215	2,053,519	4.9
Police	67,341,293	70,765,408	67,415,231	78,194,399	85,405,607	9.2
Public Health	1,515,846	1,836,576	2,160,467	2,018,198	2,231,024	10.5
TOTAL EXPENDITURES BY DEPARTMENT	\$ 127,658,434	122,343,928	130,860,991	144,559,919	159,829,782	10.6

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Animal Services	25	25	27	27	29	2
Fire Rescue	435	438	439	441	446	5
Municipal Court	21	21	21	21	21	-
Police	565	577	578	573	573	-
Public Health	24	40	50	50	50	-
TOTAL STAFFING	1,070	1,101	1,115	1,112	1,119	7



Animal Services

Mission and Purpose

Safeguard the health, safety, and welfare of Lubbock citizens while implementing humane animal treatment in accordance with City, State, and Federal animal regulations through the monitoring, control, and protection of animals in the City. The Animal Services Department provides the following services:

- An adoption program for displaced, unclaimed, and unwanted animals.
- Disease prevention by providing vaccinations upon intake for all pets.
- Partner with local and out of state transport/rescue groups and fosters.
- Reunite lost animals with their owners.
- Promote responsible pet ownership by implementing educational opportunities.
- Investigate and resolve reports of animal cruelty or mistreatment.

Goals and Objectives

- Reduce the number of unwanted pets through internal and external spay/neuters
- Provide animal education through public promotions and community events
- Enforce laws and rules that protect the health and safety of the public and their pets
- Provide professional, competent, and ethical Animal Control Officers through quality training and leadership

Accomplishments for FY 2021-22

- Continued to adopt & foster animals throughout the COVID-19 pandemic
- Mandatory spay/neuter for all adopted/fostered animals before they leave the facility
- Field Operations was altered to increase the number of officers running calls during the busy parts of the day
- Expanded the transport program by two new rescue additions and by reestablishing previous connections
- Maintained enrichment programs for dogs to get out and play everyday
- Conducted media interviews/dog features in-person and virtually
- Assigned an employee as the event coordinator to streamline events and engage the community
- Preserved the appointment-based system to conserve resources and get animals home before entering the shelter
- Enhanced social media outlets to educate the community and spread truth about LAS mission
- Increased volunteerism by assigning a new volunteer coordinator
- Increased community outreach by offering free microchipping, giving away spay/neuter vouchers and hosting vaccine clinics

Objectives for FY 2022-23

- Increase the transport program to decrease the number of strays in Lubbock.
- Provide a low-income food pantry/supply drive for families that have needy pets
- Provide free fencing for citizens that have issues with keeping their animals contained
- Improve our adoption and foster program to reduce long stay animals and better serve the animals in the facility.
- Community outreach/education to improve public health and reduce intakes
- Increase in microchips, vaccines and spay/neuter for community pets

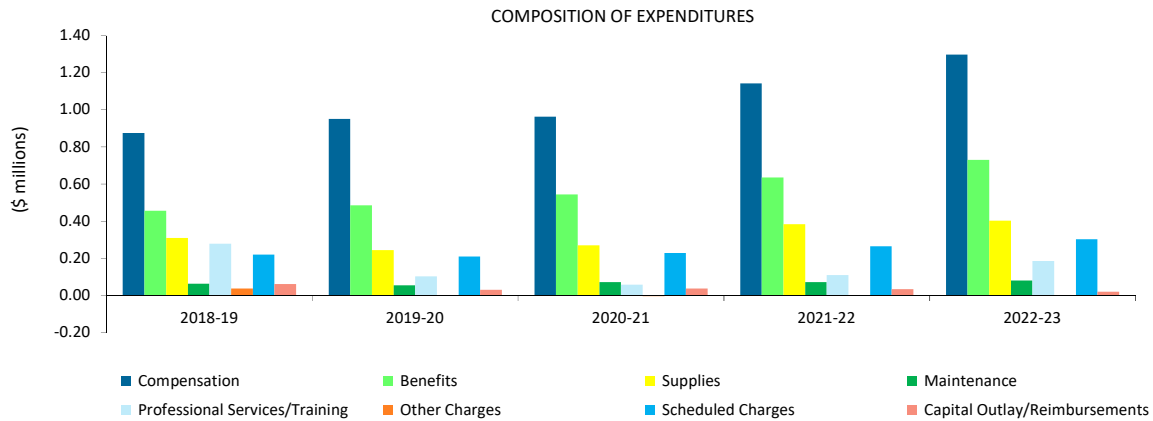
Expenditures Overview

- Total expenditures increased by \$378.7 thousand, or 14.3 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$250.1 thousand, or 14.1 percent, due to an average 5 percent compensation adjustment across all departments, the reclassification of one customer service representative to a lead customer service representative and the addition of two animal control officer positions.
- Supplies increased \$20.7 thousand, or 5.4 percent, due to increases in fuel costs.
- Maintenance costs increased \$8.9 thousand, or 12.2 percent, due to increases in fleet maintenance costs.

Animal Services

- Professional Services/ Training increased \$76.3 thousand, or 68.6 percent, due to the addition of a community outreach program and increased pricing for professional services provided to the shelter.
- Scheduled charges increased by \$37.8 thousand, or 14.2 percent, due to increased costs for information technology services, property and liability insurance, electric and gas utilities.
- Capital Outlay/Reimbursements decreased by \$15 thousand, or 41.4 percent, due to a lower vehicle debt payment.

Animal Services Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 875,674	951,178	964,276	1,143,274	1,299,011	13.6
Benefits	456,856	486,053	545,109	636,379	730,747	14.8
Supplies	311,174	245,135	270,845	384,364	405,012	5.4
Maintenance	64,204	55,824	72,721	72,585	81,446	12.2
Professional Services/Training	279,261	104,064	60,266	111,267	187,570	68.6
Other Charges	38,220	264	(220)	-	-	-
Scheduled Charges	222,018	210,537	230,091	266,652	304,435	14.2
Capital Outlay/Reimbursements	63,631	32,415	39,641	36,127	21,174	(41.4)
TOTAL EXPENDITURES BY CATEGORY	\$ 2,311,037	2,085,469	2,182,730	2,650,648	3,029,395	14.3

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Animal Services	25	25	27	27	29	2
TOTAL STAFFING	25	25	27	27	29	2

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Total Animals Processed	10,226	10,054	9,860	8,174	7,775	(4.9)
Total Live Intake	8,844	7,570	7,619	6,230	6,000	(3.7)
Canines Adopted	3,026	2,539	2,318	2,822	3,000	6.3
Felines Adopted	1,189	1,093	1,066	1,198	1,300	8.5
Transports Out	-	447	631	403	600	48.9
Return to Nature	-	-	354	144	200	38.9
Animal Bites	915	894	887	794	700	(11.8)
Aggressive Dog Calls	1,450	1,545	1,438	1,552	1,500	(3.4)
Owner Surrendered	1,791	1,051	641	626	600	(4.2)
Total Service Calls	15,557	14,108	14,166	13,692	13,500	(1.4)
Performance Metrics						
Total Animal Live Release	5,432	6,758	5,211	5,184	5,500	6.1
Reclaimed / Returned to Owner	1,217	1,187	842	514	600	16.7
Spay/Neuter Surgeries	-	-	2,387	2,225	2,300	3.4
Total Animal Live Release (Goal 90%)	93.0%	97.3%	98.6%	97.3%	98.0%	0.7

FULL-TIME POSITIONS	
Administrative Asst.	1
Animal Services Officer	16
Animal Services Supervisor	2
Asst Director Animal Services	1
Customer Service Rep	3
Director of Animal Services	1
Kennel Attendant	2
Lead Animal Services Officer	2
Lead Customer Services Rep	1
TOTAL FULL-TIME POSITIONS	29

Fire Rescue

Mission and Services

Protect life and property by providing unparalleled emergency response and life safety services. The Fire Department provides the following services:

- Deliver prompt and qualified emergency fire, rescue and medical response services.
- Conduct fire and life safety inspections, inspect fire extinguishers and fire alarm systems, perform fire and arson investigations, and maintain records and data.
- Maintain fire apparatus and equipment to NFPA and response standards to maximize availability and reduce lifecycle cost.
- Provide fire prevention training for Fire Department personnel, City departments, organizations, and businesses.
- Provide public safety education and programs, business fire safety surveys, and fire hydrant maintenance.
- Provide 911 call taking and dispatch services for fire personnel and equipment to fire, rescue, and first responder medical calls.
- Coordinate the citywide response to large-scale emergencies and disasters to include planning, preparedness, response and recovery.
- Maintain operational functionality of the EOC.
- Develop, maintain, and submit City/County Emergency Management Plan and Hazard Mitigation Plan for City Council and State of Texas approval.

Overview

The Lubbock Fire Department is dedicated to providing unparalleled emergency response and life safety services for the City. The Fire Department currently serves the citizens of Lubbock with 406 sworn personnel positions, and 35 non-civil service personnel positions. As the city has continued to grow geographically and in population, the Fire Department has striven to accommodate that growth in order to maintain, and enhance the quality of services historically provided. Our Emergency Management Division coordinated a multi department response to the COVID 19 pandemic, and worked with State agencies to ensure necessary PPE was provided to area agencies. Firefighters assisted the Health Department with contact tracing, call center operations, testing, and vaccinations. Fire Marshals performed continuous business inspections to ensure compliance with State and local directives. Improvements continue to be made to citywide fire stations through approved budgeted maintenance monies. Apparatus and equipment purchases to improve firefighter safety and fire department operations continue to be made with approved budgeted funding.

Goals and Objectives

- Protect the lives and property of citizens through hazard abatement, inspection, education, and fire investigations.
- Maintain fire department vehicles, tools, and equipment to ensure safe and effective firefighting operations.
- Develop, present, and oversee innovative training programs.
- Provide firefighters and citizens with public safety communications by answering incoming emergency and non-emergency calls for service and timely dispatching of appropriate personnel.
- Provide emergency response for fire, rescue and medical incidents.
- Provide fiduciary budget oversight in Fire Department operations and in the capital program that include new fire station construction, and major repairs at fire facilities.
- Maintain an emergency management program that addresses mitigation, preparedness, response and recovery.
- Coordinate with all levels of management to prepare our jurisdiction for response to large scale emergencies and disasters.

Accomplishments for FY 2021-22

- Provided a coordinated multi department response to the COVID-19 pandemic.
- Fire Marshall Office (FMO) officer partnership with TAG group.
- Assisted the Health Department with contact tracing, call center operations, testing, and vaccination clinics related to COVID 19.

Fire Rescue

- Distributed over 975,000 items of PPE to area agencies in response to COVID-19.
- Outdoor Warning System placed in service.
- Activated the EOC for 22 incidents.
- Inter-local agreement between FMO & Texas Tech FMO.
- Adopted State of Texas and FEMA approved hazard mitigation plan.
- Responded to 29,464 calls for service in calendar year 2021.
- Continued roof replacements at Fire Stations.
- Continued Fire Station renovations.
- Completed redesign and realignment of the South Plains Incident Management Team.
- Continued wellness and cancer screenings with our annual firefighter physicals.
- Created partnerships with DA & Family Counseling Services on Juvenile Fire Setter Program.
- Increased staffing at OEM by one additional civilian position, and Fire Administration by one Public Information Officer.

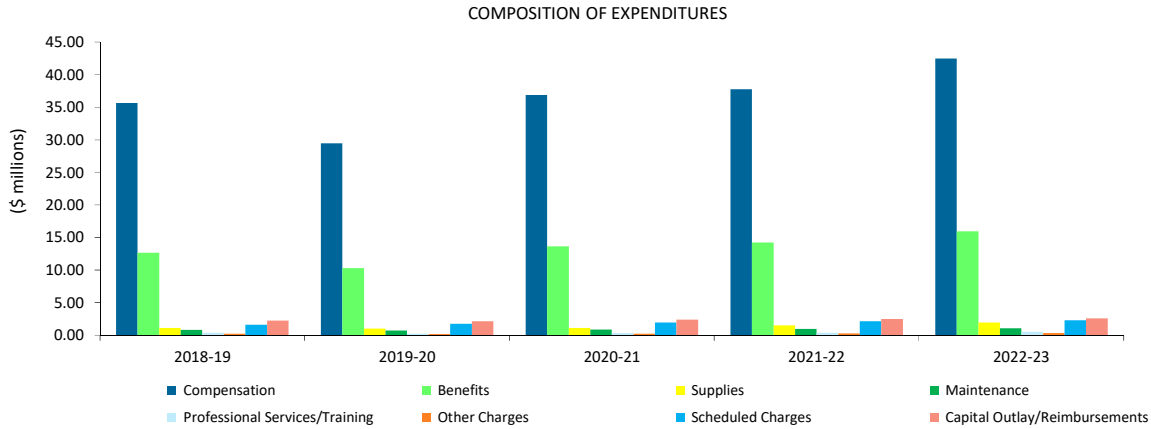
Objectives for FY 2022-23

- Fire Station 20 Construction
- Continue ongoing repair/renovation of existing Fire facilities.
- Maintain ISO Class 1 rating.
- In conjunction with City departments and agency partners, develop and implement strategies for the development and implementation of pre-plans for multi-discipline response to severe weather and tornado.
- Construction of new training burn facility.
- Continue Firefighter Cancer Prevention Program.
- Develop plan for restructuring FMO.
- Place in service new cardiac monitors.

Expenditures Overview

- Total expenditures increased by \$7.4 million, or 12.3 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$6.4 million, or 12.4 percent, due to various changes within the department to include:
 - A 12 percent compensation adjustment for all civil service positions
 - An average 5 percent compensation adjustment for non-civil service positions
 - Addition of two Fire Fighters, two Fire Equipment Operators and one Emergency Management Planner
 - Increased health insurance costs
- Supplies increased \$437.7 thousand, or 29 percent, due to an increase in costs for personal protection equipment, medical supplies, and uniform replacement items in addition to an increase in diesel fuel costs.
- Maintenance costs increased \$109.2 thousand, or 11.4 percent, due to increases in motor vehicle maintenance and building maintenance costs.
- Professional Services/ Training increased \$116.2 thousand, or 30.4 percent, due to service contract adjustments and the addition of contracted services for specialized health needs.
- Other Charges increased \$71.6 thousand, or 26 percent, due to communication systems and other equipment purchases for new positions and furniture/bunker gear locker replacements.
- Scheduled charges increased \$ 135.8 thousand, or 6.3 percent, due to increases in information technology service charges, liability and property insurance, and electric utility costs.
- Capital Outlay/ Reimbursements increased \$71.1 thousand, or 2.8 percent, due to an increased tax note payment.

Fire Rescue Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change Actual
Compensation	\$ 35,626,034	29,425,921	36,856,879	37,739,335	42,425,640	12.4
Benefits	12,653,613	10,304,969	13,647,203	14,215,854	15,959,668	12.3
Supplies	1,117,400	1,029,333	1,119,897	1,511,750	1,949,464	29.0
Maintenance	801,311	712,838	852,100	954,422	1,063,670	11.4
Professional Services/Training	351,243	238,912	332,971	381,724	497,942	30.4
Other Charges	214,369	195,254	235,309	275,180	346,803	26.0
Scheduled Charges	1,599,943	1,739,640	1,960,956	2,155,186	2,290,974	6.3
Capital Outlay/Reimbursements	2,260,138	2,129,871	2,374,508	2,505,008	2,576,076	2.8
TOTAL EXPENDITURES BY CATEGORY	\$ 54,624,050	45,776,737	57,379,823	59,738,459	67,110,237	12.3

STAFFING	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change Actual
Administration	7	7	8	10	10	-
Prevention	14	15	15	15	16	1
Equipment Maintenance	6	6	6	6	6	-
Training	4	5	5	5	7	2
Suppression	388	389	388	387	389	2
Communications Center	13	13	13	13	13	-
Emergency Management	3	3	4	5	5	-
TOTAL STAFFING	435	438	439	441	446	5

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Administration						
Structure fire loss at risk (Millions)	418	840	590	590	600	1.7
Miscellaneous dollar fire loss (Millions)	0.9	1,300.0	1.3	1.2	1.0	(16.7)
Total dollar fire loss (Millions)	19	17	18	21	22	4.8
Structure fire loss (Millions)	18	16	17	20	22	10.0
Structure dollar loss saved (Millions)	400	825	574	500	600	20.0
Department goals achieved (%)	95.0%	95.0%	95.0%	95.0%	95.0%	-
Prevention						
Public fire safety education attendees	9,500	432	4,000	5,000	8,000	60.0
Public fire safety education presentations	875	86	300	350	650	85.7
Fire/arson investigations conducted	258	266	234	260	270	3.8
Set fires cleared by filing or counseling (%)	33.0%	43.0%	30.0%	35.0%	35.0%	-
Inspection activities performed	2,532	6,111	3,840	3,500	3,500	-
Fire Safety House attendees	2,800	432	0	2,000	2,000	-
Fire alarm and fire sprinkler plans reviewed	265	292	289	343	350	2.0
Review 90% of all alarm and sprinkler plans within 15 days of submittal	73	66	73	43	80	86.0

Fire Rescue Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Deliver Fire and Life Safety Presentation annually to 90% kindergarten, 1st and 2nd grade students in the city	86.0%	5.0%	60.0%	65.0%	70.0%	7.7
Equipment Maintenance						
Vehicle preventive maintenance operations completed	152	153	163	200	220	10.0
Small engineer powered equipment preventive maintenance	79	81	82	110	129	17.3
Front line fire apparatus passing National Fire Protection Association (NFPA) tests (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Training						
Personnel Certification						
Maintaining Advanced Command	176	169	182	181	188	3.9
Receiving new Advanced Command	10	10	13	21	11	(47.6)
Maintaining Texas Commission on Fire Protection (TCFP) Fire Officer 1 (FOI)	62	74	109	92	92	-
Receiving new TCFP FOI	12	35	35	35	35	-
Maintaining TCFP Fire Officer 2 (FOII)	49	42	54	37	35	(5.4)
Receiving new TCFP FOII	12	12	12	15	10	(33.3)
Maintaining TCFP Driver	338	331	341	329	343	4.3
Receiving new TCFP Driver	16	10	22	24	25	4.2
Maintaining TCFP Hazmat Technician	134	134	146	143	140	(2.1)
Receiving new TCFP Hazmat Technician	8	12	10	10	10	-
Maintaining Emergency Rescue Dive Institute (ERDI) Dive Specialty team	28	30	30	30	30	-
Receiving ERDI Dive Specialty team	4	4	4	4	4	-
Maintaining Lubbock Fire Rescue (LFR) Technical Rescue	32	37	37	37	37	-
Receiving new LFR Technical Rescue	4	4	4	7	8	14.3
Maintaining TCFP Aircraft Rescue Firefighting (ARFF)	55	55	55	100	97	(3.0)
Receiving new TCFP ARFF	4	4	4	5	4	(20.0)
Maintaining Emergency Medical Technician Paramedic (EMT-P)	55	79	99	100	101	1.0
Completing LFR EMT-P instruction	21	20	20	17	13	(23.5)
Maintaining Advanced Emergency Medical Technician (AEMT)	59	59	59	60	57	(5.0)
Maintaining Emergency Medical Technician Basic (EMT-B)	270	264	264	263	237	(9.9)
Quarterly Skills Evaluations Conducted	660	480	575	600	650	8.3
Educational/Training Videos Produced	10	6	8	18	20	11.1
Total Hours Continuing Ed (CE) Delivered	142,000	140,000	145,000	148,000	150,000	1.4
Suppression						
Target hazard pre-fire plans conducted	220	220	235	240	240	-
Incidents Dispatched	19,250	21,790	29,614	29,500	29,500	-
Structure fires	378	230	240	403	400	(0.7)
Emergency Medical responses	13,554	11,521	11,500	18,400	18,000	(2.2)
Rescue responses	155	161	160	165	165	-
Carbon monoxide tests conducted	100	176	200	200	200	-
Responses for alarms and public assistance	6,860	6,799	6,900	7,000	7,000	-
Structure fires confined to room of origin (%)	90.0%	90.0%	90.0%	91.0%	91.0%	-
Average response time-call to arrival	5	5	5	5	5	-
Fire safety surveys conducted	8,700	8,800	8,800	8,800	8,800	-
Hydrants flow tested	6,800	7,100	7,200	7,300	7,400	1.4
Communications						
Total emergency calls processed through 911, 7 digit emergency and ring down lines	60,354	63,243	55,187	58,000	58,000	-
Total administrative calls processed through administration lines	21,097	15,175	31,825	36,000	36,000	-

Fire Rescue Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Average Emergency call ring time (seconds)	4	4	4	4	4	-
Telecommunication certification (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Emergency Management						
Maintain a state approved and City Council adopted Emergency Management Plan	23	23	23	23	23	-
Conduct NIMS training classes for city staff to ensure compliance with NIMS recommendations	-	-	-	7	8	14.3
Meet and/or exceed staff development activities required by the Emergency Management Performance Grant, State of Texas, and federal training mandates	20	20	30	-	-	-
Conduct at least 30 hours programming designed to enhance public awareness and emergency management planning	30	30	30	30	30	-
Conduct at least 6 required emergency management exercises and develop after action reviews and improvement plans for each	12	12	14	15	12	(20.0)
FULL-TIME POSITIONS						
Administrative Asst	5					
Deputy Emergency Management Director	1					
Deputy Fire Chief - Support Svcs	1					
Deputy Fire Chief Operations	1					
Director of Emergency Management	1					
Emergency Management Planner	1					
End User Support Tech	1					
Equipment Technician	3					
Fire Battalion Chief	11					
Fire Captain	30					
Fire Btln Chief (Prevention)	1					
Fire Chief	1					
Fire Dept Bldg Maint Leader	1					
Fire Division Chief	3					
Fire Equip Operator	77					
Fire Equip Operator (Prevent.)	5					
Fire Fighter	202					
Fire Lieutenant	59					
Fire Lieutenant (Prevention)	5					
Fire Marshal	1					
Fire Plans Examiner	1					
Fire Protection Associate	1					
Laborer	1					
Lead Equipment Mechanic	1					
Management Assistant	2					
Outdoor Warning Logistics Tech	1					
Prob. Firefighter (Non-CS)	13					
Public Information Officer	1					
Public Safety Dispatcher I	3					
Public Safety Dispatcher II	9					
Sr Equipment Technician	2					
Storekeeper	1					
TOTAL FULL-TIME POSITIONS	446					

Fire Rescue Expenditures

Administration	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 558,554	502,401	546,042	647,835	710,211	9.6
Benefits	171,990	180,776	214,367	251,144	293,765	17.0
Supplies	28,242	22,477	28,739	28,868	33,757	16.9
Maintenance	34,612	37,133	74,269	204,000	289,250	41.8
Professional Services/Training	10,717	3,936	6,574	15,025	16,525	10.0
Other Charges	15,579	15,022	16,662	20,000	21,000	5.0
Scheduled Charges	417,443	431,387	471,704	525,610	523,000	(0.5)
Capital Outlay/Reimbursements	-	-	-	-	323,945	-
TOTAL ADMINISTRATION	\$ 1,237,134	1,193,132	1,358,357	1,692,482	2,211,453	30.7

Prevention

EXPENDITURES BY CATEGORY						
Compensation	\$ 1,323,350	1,485,095	1,377,590	1,439,137	1,649,699	14.6
Benefits	456,128	465,063	478,411	503,930	578,313	14.8
Supplies	24,401	17,324	26,608	34,940	34,929	(0.0)
Maintenance	5,276	2,896	4,421	4,540	7,200	58.6
Professional Services/Training	19,290	15,122	9,963	16,941	16,021	(5.4)
Other Charges	6,073	29,058	27,770	4,200	29,488	602.1
Scheduled Charges	163,776	164,797	169,173	178,090	176,694	(0.8)
Capital Outlay/Reimbursements	-	15,980	-	22,788	-	(100.0)
TOTAL PREVENTION	\$ 1,998,295	2,195,336	2,093,936	2,204,566	2,492,344	13.1

Equipment Maintenance

EXPENDITURES BY CATEGORY						
Compensation	\$ 246,454	264,248	281,604	299,577	314,752	5.1
Benefits	113,851	126,416	131,158	142,322	149,662	5.2
Supplies	260,532	277,576	322,193	608,937	707,723	16.2
Maintenance	632,368	576,584	672,544	628,138	644,914	2.7
Professional Services/Training	9,019	7,929	2,149	21,750	24,000	10.3
Other Charges	5,019	2,330	5,350	5,000	5,500	10.0
Scheduled Charges	51,860	126,550	92,312	90,767	89,581	(1.3)
Capital Outlay/Reimbursements	1,957,116	1,962,705	2,174,963	2,184,735	1,950,119	(10.7)
TOTAL EQUIPMENT MAINTENANCE	\$ 3,276,219	3,344,338	3,682,274	3,981,226	3,886,251	(2.4)

Training

EXPENDITURES BY CATEGORY						
Compensation	\$ 411,496	468,981	509,000	504,169	734,381	45.7
Benefits	145,459	164,444	181,451	182,019	266,670	46.5
Supplies	16,964	33,934	30,768	26,397	29,241	20.7
Maintenance	3,357	4,970	6,472	7,600	10,100	20.7
Professional Services/Training	53,597	32,477	42,920	53,750	64,850	20.7
Other Charges	94,008	86,499	78,754	111,208	125,487	12.8
Scheduled Charges	64,514	79,936	65,977	68,262	68,927	1.0
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL TRAINING	\$ 789,396	871,240	915,341	953,405	1,299,656	36.3

Suppression

EXPENDITURES BY CATEGORY						
Compensation	\$ 32,276,240	25,853,086	33,333,416	33,860,960	37,926,052	12.0
Benefits	11,401,099	8,997,292	12,273,853	12,695,242	14,187,979	11.8
Supplies	768,427	667,395	676,705	787,773	1,121,415	42.4
Maintenance	108,053	62,828	65,518	80,450	80,754	0.4
Professional Services/Training	154,562	91,309	131,694	131,660	227,460	72.8
Other Charges	91,918	57,220	101,057	118,945	124,607	4.8
Scheduled Charges	649,839	685,539	908,312	1,026,567	1,126,730	9.8
Capital Outlay/Reimbursements	303,022	151,186	199,545	297,485	302,012	1.5
TOTAL SUPPRESSION	\$ 45,753,159	36,565,856	47,690,102	48,999,082	55,097,009	12.4

Fire Rescue Expenditures

Communications Center						
	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 617,800	657,647	599,216	660,921	761,675	15.2
Benefits	273,654	282,645	279,831	303,572	339,386	11.8
Supplies	5,056	2,469	4,944	4,887	5,666	15.9
Maintenance	-	-	255	-	-	-
Professional Services/Training	10,303	10,575	9,595	15,050	17,150	14.0
Other Charges	-	-	45	-	-	-
Scheduled Charges	48,203	60,541	58,329	64,958	65,951	1.5
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL COMMUNICATIONS CENTER	\$ 955,016	1,013,878	952,215	1,049,388	1,189,828	13.4

Emergency Management						
EXPENDITURES BY CATEGORY						
Compensation	\$ 192,140	194,462	210,011	326,736	328,870	0.7
Benefits	91,432	88,331	88,132	137,625	143,893	4.6
Supplies	13,778	8,159	29,939	19,948	16,733	(16.1)
Maintenance	17,645	28,426	28,620	29,694	31,452	5.9
Professional Services/Training	93,756	77,564	130,076	127,548	131,936	3.4
Other Charges	1,773	5,125	5,671	15,827	40,721	157.3
Scheduled Charges	204,309	190,889	195,149	200,932	240,091	19.5
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EMERGENCY MANAGEMENT	\$ 614,832	592,956	687,597	858,310	933,696	8.8

Fire Rescue - Job Grade Summary

SWORN JOB GRADE SUMMARY	GRADE	Actual	Actual	Budget	Budget	Change
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Fire Chief	145	1	1	1	1	-
Fire Marshal	137	1	1	1	1	-
Deputy Chief	FCS7	2	2	2	2	-
Division Chief	FCS6	3	3	3	3	-
Battalion Chief	FCS5	11	11	11	11	-
Communication Supervisor (Battalion Chief)	FCS5	-	-	-	-	-
Deputy Fire Marshal CRRO* (Battalion Chief)	FCS5	-	-	1	1	-
Fire Captain	FCS4	29	29	29	29	-
Communication Supervisor (Fire Captain)	FCS4	1	1	1	1	-
Assistant Fire Marshal* (Fire Captain)	FCS4	-	-	-	-	-
Deputy Fire Marshal* (Fire Captain)	FCS4	2	2	-	-	-
Assistant Fire Marshal* (Fire Lieutenant)	FCS3	1	2	2	2	-
Deputy Fire Marshal* (Fire Lieutenant)	FCS3	3	2	2	3	1
NFIRS/Data Manager* (Fire Lieutenant)	FCS3	-	-	-	-	-
Fire Inspector/Investigator* (Fire Lieutenant)	FCS3	-	1	1	1	-
Fire Lieutenant	FCS3	58	59	59	59	-
Assistant Fire Marshal (Fire Equip. Operator)	FCS2	1	-	-	-	-
Fire Equipment Operator	FCS2	76	75	75	77	2
Fire Inspector* (Fire Equipment Operator)	FCS2	1	1	1	-	(1)
Fire Inspector/Investigator* (Fire Equip. Oper.)	FCS2	2	3	4	4	-
NFIRS/Data Manager* (Fire Equip. Operator)	FCS2	1	-	-	-	-
Firefighter**	FCS1	213	213	213	215	2
Probationary Fire Fighter (NCS)**	FNCS1	-	-	-	-	-
TOTAL SWORN JOB GRADE SUMMARY		406	406	406	410	4

* Civil Service rank within the Fire Prevention Division serves to designate a pay grade and is considered separate and apart from the personnel schedule as listed above. In the event that a vacancy occurs in the Fire Prevention Division, with the exception of the Administrative Assistant, Fire Protection Engineer, and the Fire Marshal, an entry level position of Fire Inspector is opened up to anyone within the department that holds a Civil Service rank of Equipment Operator. A minimum commitment for a Fire Prevention Division position is four years. The Fire Marshal and Fire Chief approve all transfers into and out of the Fire Prevention Division. If prior to the end of the fiscal year, an individual in the Fire Prevention Division in the rank of Lieutenant or Equipment Operator advances to the top of a promotional list, then in such event and only in such event, there is created an additional position in the next higher Civil Service rank. In the event such position is created and filled, then and only then, there shall be one position abolished at the Civil Service rank immediately below the newly created position. A person holding the #1 position on the promotional eligibility list for the classification immediately below the position abolished shall be promoted to the position abolished for a time period not to exceed one pay period after which the person shall be demoted to the position immediately below the position abolished and shall be placed on a reinstatement list, all in accordance with Chapter 143 of the Local Government Code. There shall be one and only one rank of Battalion Chief in the Fire Prevention Division. If a person makes a Civil Service promotion under this track and elects to transfer out of the Fire Prevention Division, that individual would be required to serve a minimum of two years in the newly created Civil Service rank, before the transfer would be considered. The total number of Civil Service positions in the Fire Prevention Division shall be maintained at eleven.

**Since the Probationary Fire fighter position (FNCS1) exists for one year from the date of hire, the total combined number of Probationary Fire Fighters (FNCS1) and Fire Fighters (FCS1) shall not exceed 215.

NON-SWORN JOB GRADE SUMMARY	GRADE	Actual	Actual	Budget	Budget	Change
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Director of Emergency Management	134	1	1	1	1	-
Deputy Director of Emergency Management	132	1	1	1	1	-
Fire Protection Engineer	124	1	1	1	1	-
Management Assistant	122	2	2	2	2	-
Public Safety Dispatcher II	119	8	7	9	9	-
Emergency Management Planner	122	-	-	1	1	-
Senior Equipment Technician	118	-	-	-	2	2
Equipment Technician	117	5	5	5	3	(2)
End User Support Technician	117	1	1	1	1	-
Administrative Assistant	112	5	5	5	5	-
Public Safety Dispatcher I	117	4	5	3	3	-
Storekeeper	111	1	1	1	1	-
Laborer	108	1	1	1	1	-
Lead Equipment Technician	123	1	1	1	1	-
Fire Facilities Building Maintenance Leader	120	1	1	1	1	-
Public Information Officer	123	-	-	1	1	-
Fire Plans Examiner	120	-	-	-	1	1
Outdoor Warning Logistics Technician	114	-	1	1	1	-
TOTAL NON-SWORN JOB GRADE SUMMARY		32	33	35	36	1
TOTAL JOB GRADE SUMMARY		438	439	441	446	5

Municipal Court

Mission and Purpose

To administer justice in a fair, impartial and efficient way that helps promote confidence in the public that we proudly serve. The Municipal Court provides the following services:

- Process and resolve citations with citizens who choose to plead and pay, or by providing trials for citizens who choose to contest citations.
- Provide "show cause" hearings for adult and juvenile offenders.
- Provide alcohol docket for minors charged with alcohol offenses.
- Provide Department of Public Safety license revocation hearings and property disposition hearings.
- Provide structural standard hearings.
- Provide and resolve cases involving dangerous and cruelly treated animals.
- Provide hardship hearings to determine indigence and defendants' abilities to pay fine and court costs.
- Provide hearings before issuance of warrants to give citizens payment options to pay fine and court costs.

Goals and Objectives

- Provide efficient services to citizens.
- Ensure citizens who contest citations receive fair trials and hearings.
- Provide effective response to juvenile offenders.
- Improve court facilities and technology.
- Enhance court management software systems.

Accomplishments for FY 2021-22

- Transitioned to in-person hearings/trials for the following:
 - Jury & Non-Jury Trials
 - Failure to Appear / Pre-Warrant Dockets
 - Property Hearings
 - Structural Standards Cases
 - Teen Court
 - Dangerous Animal Cases
 - Cruelly Treated Animals
 - Alcohol Docket for Minors
 - Juvenile Cases
- Implemented a Court Appointed Program with the Lubbock Public Defender's Office on certain class C misdemeanors.
- Restarted Homeless Court with Family Promise.

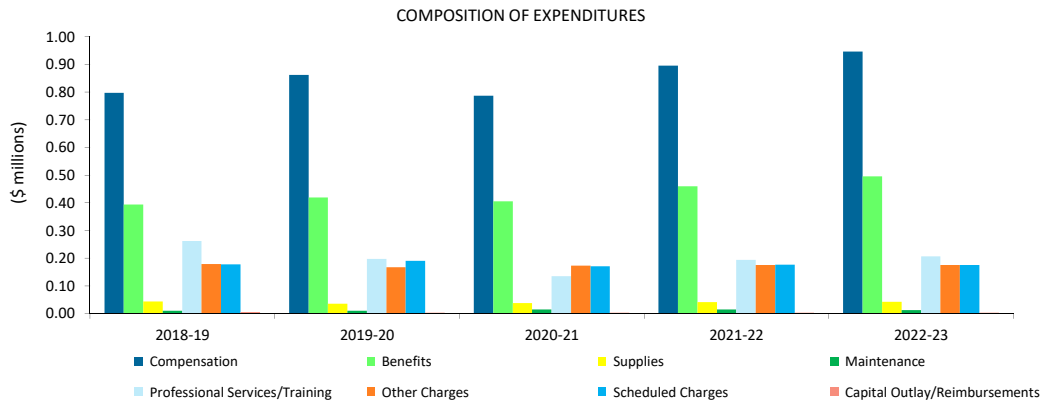
Objectives for FY 2022-23

- Sponsor the Hon. Ruben G. Reyes Lecture Series to deal with juvenile problems and prevention in conjunction with the Lubbock Independent School District and Lubbock County.
- Expand on Veterans Court.
- Finalize the transition to a paperless/paper light environment.
- Install kiosk machines in lobby to allow citizens to pay citations, once the capability for the Incode software becomes available.

Expenditure Overview

- Total expenditure increased by \$95.3 thousand, or 4.9 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$85.5 thousand, or 6.3 percent, due to average 5 percent compensation adjustment across all departments and increased health insurance costs.
- Maintenance decreased by \$2.4 thousand, or 16.5 percent, due to decreased motor vehicle maintenance costs.
- Professional Services/Training increased by \$12.5 thousand, or 6.5 percent, due to annual maintenance fees related to increase in citation writers, and reallocation of funds from uniforms account.

Municipal Court Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 796,778	860,685	785,629	895,270	945,898	5.7
Benefits	393,698	418,357	405,268	459,675	494,562	7.6
Supplies	43,218	35,263	37,613	41,210	41,873	1.6
Maintenance	10,001	9,669	14,016	14,718	12,283	(16.5)
Professional Services/Training	261,953	196,981	134,625	193,600	206,130	6.5
Other Charges	178,765	166,802	173,069	175,000	175,000	-
Scheduled Charges	177,262	189,331	169,892	176,106	175,138	(0.5)
Capital Outlay/Reimbursements	4,533	2,650	2,626	2,636	2,635	(0.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 1,866,208	1,879,738	1,722,739	1,958,215	2,053,519	4.9

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Municipal Court	21	21	21	21	21	-
TOTAL STAFFING	21	21	21	21	21	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Cases filed	61,903	44,826	49,772	52,617	54,979	4.5
Warrants issued	13,450	12,442	10,824	12,238	12,748	4.2
Trials requested	3,655	1,691	180	180	444	146.7
Trials held	34	19	14	22	31	40.9
Teen court trials	9	10	-	5	5	-
Juvenile Hearings	472	418	471	453	500	10.4
Other Court Proceedings (Alcohol Arraignments, Show Cause Hearings, etc.)	2,611	2,333	1,605	2,183	2,253	3.2
Performance Metrics						
Total cases cleared (%)	57.0%	60.4%	61.0%	63.0%	65.0%	3.2
Warrants cleared (%)	93.0%	86.0%	98.0%	92.0%	94.0%	2.2
Tickets entered within 3 days	88.0%	91.0%	89.0%	89.0%	92.0%	3.4

FULL-TIME POSITIONS	
City Marshal	4
Court Collection Specialist	1
Customer Service Rep	10
Executive Assistant	1
Lead Customer Service Rep	1
Legal Assistant I	1
Legal Assistant II	1
Municipal Court Administrator	1
Municipal Court Presiding Judge	1
TOTAL FULL-TIME POSITIONS	21

Police

Mission and Purpose

Promote safety and security for the Lubbock community by protecting life and property, using best practices to reduce crime and the fear of crime throughout our neighborhoods and business districts, and enhancing public safety and service through effective private and public sector partnerships.

Actively engage in the President's Task Force on 21st Century Police, focusing on community policing initiatives through:

- Ongoing partnerships with the community and public entities.
- Implementing proactive policing best practices.
- Emphasizing the value of community involvement and relationship building to affect the reduction of crime.

Use best practices and modern policing strategies by:

- Pursuing and using web-based and electronic technologies.
- Providing and using timely and accurate information and intelligence.
- Integrating geographic policing models and response systems.

Promote legitimacy and procedural justice by:

- Proactively and ethically engaging with the public and our members.
- Promoting transparency, openness, and honesty.
- Emphasizing accountability and responsibility at all ranks and assignments.

Provide a positive work environment by:

- Recruiting, hiring, and retaining the best workforce possible.
- Developing leadership at all levels of the organization.
- Building a diverse police force representative of the communities we serve.

Accomplishments for FY 2021-22

- Celebrated the Police Department's 100-Year Anniversary.
- Completed construction and fully opened all three Patrol Division stations: East, North, and South.
- Began construction phase on the new, approximately 51,000 square foot Police Headquarters.
- Continued in the design and engineering phase of the Property and Evidence Warehouse and Forensics Lab.
- Implemented Department-wide, bi-weekly CompStat briefings with executive command staff to increase the sharing of information.
- Implemented the Department's Mental Health Co-Responder Unit with StarCare.
- Implemented the new Night-time Traffic squad to address aggressive driving and street racers.
- Continued to grow our Community Engagement Unit that includes:
 - Youth Athletic League
 - Police Explorer and Mentoring Program
 - Regional host of the first Burgers and Badges
- Completed review of sworn pay grades and implemented 10 percent pay raise approved by City Council to make the Lubbock Police Department competitive in our region.
- Completed the civilianization of fifteen identified positions within the Police Department in the Forensics Unit, Property/Evidence Unit, and Fleet Services Unit.
- Initiated Lexipol policy implementation services as part of the process to work towards obtaining Texas Police Chiefs Association Accreditation.
- Entered into an agreement with ATF to receive the necessary equipment to become a partner in its National Integrated Ballistic Information Network (NIBIN) which will enhance our forensic investigative capabilities.
- Conducted regular, data driven joint operations with our law enforcement partners in an effort to reduce violent crime in Lubbock.

Police

- Conducted regular large scale traffic operations in an effort to reduce traffic accidents and fatalities throughout Lubbock.
- Implemented a reclassification and realignment of Communications Center staff pay.

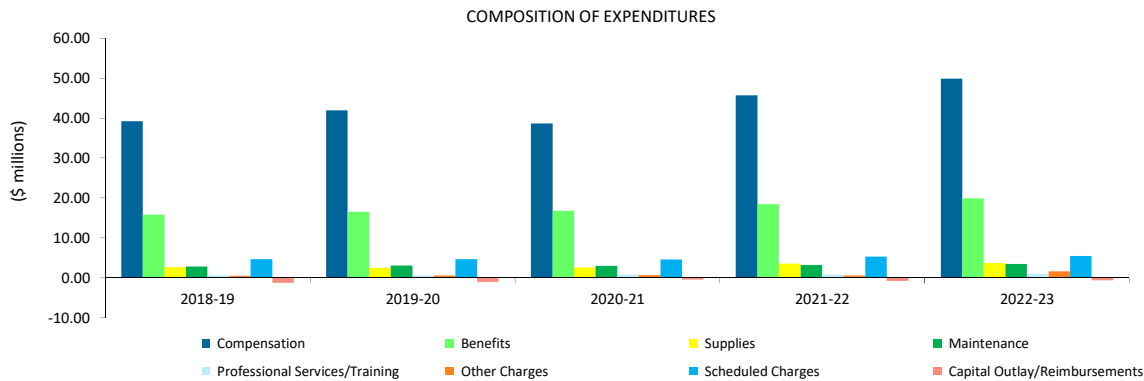
Goals and Objectives FY 2022-23

- Continue to address regional police salary inequities in order to make the Lubbock Police Department competitive in recruiting and hiring of highly qualified individuals.
- Open and transition into the new Police Headquarters in early 2023.
- Conduct regular, data driven joint operations with our law enforcement partners to continue efforts to reduce violent crime in Lubbock.
- Conduct regular large scale operations in an effort to continue to reduce traffic accidents and fatalities throughout Lubbock.
- Begin construction phase of the new Property and Evidence Warehouse and Forensics Unit facility.
- Complete Lexipol policy implementation.
- Reduce property crimes by 3 percent.
- Reduce Part I violent crimes by 3 percent.

Expenditures Overview

- Total expenditures increased by \$7.2 million or 9.2 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$5.6 million, or 8.7 percent, due to various changes within the department to include:
 - An average 7 percent compensation adjustment for all sworn officers
 - An average 5 percent compensation adjustment for non-sworn officer positions
 - Reclassification of 13 Public Service Officer positions
 - Increased health insurance costs
 - Increases in overtime hours for initiation of the Juvenile Curfew Program
- Supplies increased \$139.7 thousand, or 4 percent, due to increased fuel costs.
- Maintenance increased \$264.6 thousand, or 8.4 percent, due to an increases in communication equipment and fleet maintenance costs.
- Professional Services/ Training increased \$176.9 thousand, or 21.7 percent, due to a new grounds maintenance contract for the new patrol divisions and increases in training/travel requirements.
- Other charges increased \$986.6 thousand, or 169.8 percent, due to the reallocation of wrecked vehicle replacement costs from another expense category in addition to an increase on rental costs for leased buildings.
- Scheduled charges increased \$224.5 thousand, or 4.3 percent, due to increases in costs of information technology services, electric utility charges, telecommunication services, and property insurance.
- Capital Outlay/Reimbursements decreased \$153 thousand, or 20.1 percent, due to the reallocation of wrecked vehicle replacement costs to another expense category offset by an increased tax note payment.

Police Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 39,178,663	41,912,891	38,583,103	45,634,919	49,826,047	9.2
Benefits	15,746,133	16,472,651	16,742,222	18,463,869	19,844,543	7.5
Supplies	2,644,817	2,487,904	2,565,557	3,514,207	3,653,939	4.0
Maintenance	2,770,610	3,084,899	2,976,770	3,168,312	3,432,894	8.4
Professional Services/Training	627,687	547,950	822,988	813,423	990,305	21.7
Other Charges	463,328	558,154	650,124	581,021	1,567,661	169.8
Scheduled Charges	4,627,770	4,682,062	4,571,577	5,258,462	5,482,986	4.3
Capital Outlay/Reimbursements	1,282,285	1,018,896	502,889	760,186	607,232	(20.1)
TOTAL EXPENDITURES BY CATEGORY	\$ 67,341,293	70,765,408	67,415,231	78,194,399	85,405,607	9.2

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Administration	29	27	30	35	35	-
Training	13	16	14	14	14	-
Records	21	21	21	21	21	-
Communications Center	49	49	51	51	51	-
Special Operations	44	44	34	35	35	-
Person/ Property Crimes	81	81	83	84	85	1
Patrol	328	339	345	333	89	(244)
North Patrol Division	-	-	-	-	80	80
South Patrol Division	-	-	-	-	80	80
East Patrol Division	-	-	-	-	83	83
TOTAL STAFFING	565	577	578	573	573	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Emergency Calls (Priority 1)*						
Average Dispatch Time	2.69	2.45	1.45	1.45	1.40	(3.4)
Average Response Time	7.45	7.34	6.07	6.25	6.00	
Total Average Response Time North	n/a	n/a	6.12	6.10	6.00	(1.6)
Total Average Response Time South	n/a	n/a	6.18	6.50	6.25	
Total Average Response Time East	n/a	n/a	5.88	6.00	5.80	(3.3)
Emergency Calls (Priority 2)*						
Average Dispatch Time	2.82	3.02	2.10	2.25	2.20	(2.2)
Average Response Time	8.07	8.24	7.08	7.10	7.00	
Total Average Response Time North	n/a	n/a	6.98	7.00	6.85	(2.1)
Total Average Response Time South	n/a	n/a	7.23	7.65	7.50	
Total Average Response Time East	n/a	n/a	6.57	6.75	6.40	(5.2)
*Response times reported in minutes						
Communications						
Police calls	240,200	253,936	226,949	237,979	243,430	2.3
9-1-1 calls	163,533	163,317	166,960	168,000	163,701	(2.6)
7 digit lines, ring down lines, & other calls	281,877	392,024	537,191	521,265	403,500	(22.6)
Records						
Part 1 Crime Rate per 100k Population (Violent Crime)	3,143	3,264	3,247	3,200	3,150	(1.6)
Percent Change	8.30%	3.85%	-0.52%	-1.45%	-1.56%	7.6

Police Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Targed	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Part 1 Crime Rate per 100k Population						
(Property Crime)	4,549	4,317	3,930	3,667	3,600	(1.8)
Percent Change	8.26%	-5.10%	-8.96%	-6.69%	-1.83%	(72.6)
Traffic Accident Rate per 1,000 Population	34.76	30.68	34.9	34.32	33.85	(1.4)
Percent Change	1.56%	-11.74%	13.75%	-1.66%	-1.37%	-
Patrol Bureau						
Traffic citations	43,572	20,321	19,385	25,000	30,000	20.0
Traffic stops	50,249	30,449	33,175	37,000	42,000	13.5
Motors citations	10,493	9,952	12,751	17,000	18,500	8.8
Motors stops	11,576	11,050	16,626	20,000	21,500	7.5
K9 calls for service	6,368	5,650	7,087	7,200	7,350	2.1
Mounted Patrol deployments/programs	69	43	67	75	80	6.7
Warning Citations	4,650	3,600	17,638	17,450	17,500	0.3
Parking citations	10,871	9,408	11,953	12,500	12,850	2.8
Officer initiated calls	88,689	67,335	79,317	85,500	90,000	5.3
Citizen Contacts (non-traffic stops)	22,341	22,687	20,418	12,305	15,000	21.9
Stolen vehicles recovered	1,409	1,406	1,210	900	1,000	11.1
DWI arrests	330	331	522	550	600	9.1
Homeless Outreach Team (H.O.T.)						
Contact with homeless person	1,533	960	945	768	950	23.7
Number of homeless housed by H.O.T	28	24	10	8	12	50.0
Homeless provided assistance by H.O.T	511	242	175	214	325	51.9
Contacts with businesses by H.O.T	350	319	365	345	365	5.8
Investigations Bureau						
Person/Family Crimes Cases Processed	8,491	7,569	7,666	7,056	7,000	(0.8)
Person/Family Crimes Cases Cleared	2,192	2,103	2,287	2,232	2,300	3.0
Property Crimes Cases Processed	19,774	16,602	15,612	15,184	15,000	-1.2
Property Crimes Cases Cleared	3,834	2,831	2,685	2,397	2,500	4.3
Narcotics Investigations Processed	1,937	1,573	1,685	1,336	1,400	4.79
Administration Bureau						
Abandoned vehicles stickered	1,646	1,901	1,743	2,707	2,200	-18.7
Abandoned vehicles towed	634	682	693	895	750	-16.2
Vehicles Auctioned	1,618	1,880	1,989	2,460	2,100	-14.6
Items received in property room	20,885	20,397	18,913	20,263	20,000	(1.3)

*Population was pulled from the US Census bureau <https://www.census.gov/quickfacts/lubbockcitytexas>.
Due to no estimate for 2020 at this time, 2019 number used for 2020

FULL-TIME POSITIONS			
Administrative Assistant	7	Police Deputy Chief/Captain	7
Assistant Police Chief	3	Police Detective/Corporal	69
Communication Ctr Coordinator	1	Police Entry Level	48
Communications Shift Supervisor	6	Police Lieutenant	19
Crime Analyst	4	Police Sergeant	68
Fleet Services Agent	2	Property Room Supervisor	1
Fleet Supervisor - Civilian	1	Property Room Attendant	7
Forensics Laboratory Manager	1	Public Information Officer	2
Forensic Specialist I	5	Public Safety Dispatcher I	28
Forensic Specialist II	1	Public Safety Dispatcher II	15
Foresnic Specialist III	1	Public Service Officer	13
Juvenile Services Coordinator	1	Records System Manager	1
Laborer	1	Records System Operator	15
Lead Administrative Assistant	3	Records System Shift Supervisor	3
Management Assistant	2	Sex Offender Registrant Coordinator	1
Parking Control Officer	6	TOTAL FULL-TIME POSITIONS	573
Patrol Officer	230		
Police Chief	1		

Police Expenditures

Administration	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 2,358,229	2,679,402	2,812,716	2,943,270	2,866,937	(2.6)
Benefits	895,652	1,000,337	1,082,250	1,203,599	1,164,995	(3.2)
Supplies	131,463	123,162	133,667	165,672	153,413	(7.4)
Maintenance	75,528	79,414	120,962	114,380	121,662	6.4
Professional Services/Training	238,351	256,147	289,189	286,040	352,722	23.3
Other Charges	9,079	12,551	43,444	17,440	54,330	211.5
Scheduled Charges	385,819	314,024	399,906	419,852	495,658	18.1
Capital Outlay/Reimbursements	572,042	532,326	7,824	30,553	333,497	991.5
TOTAL ADMINISTRATION	\$ 4,666,164	4,997,363	4,889,959	5,180,806	5,543,214	7.0

Training	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 988,482	1,344,555	1,132,897	1,234,042	1,346,962	9.2
Benefits	405,093	526,679	472,118	496,864	532,510	7.2
Supplies	418,498	450,594	485,081	626,368	550,267	(12.1)
Maintenance	45,394	39,896	51,698	63,178	64,690	2.4
Professional Services/Training	219,692	177,426	254,789	208,800	189,573	(9.2)
Other Charges	(309)	312	483	-	36,500	-
Scheduled Charges	375,192	271,231	294,906	328,167	347,337	5.8
Capital Outlay/Reimbursements	21,868	39,975	5,207	30,726	5,225	(83.0)
TOTAL TRAINING	\$ 2,473,910	2,850,667	2,697,178	2,988,145	3,073,064	2.8

Records	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 738,017	739,351	733,394	825,162	880,166	6.7
Benefits	383,423	385,577	395,719	442,353	479,237	8.3
Supplies	8,064	8,443	9,156	10,318	10,984	6.5
Maintenance	-	-	-	-	-	-
Professional Services/Training	2,456	7,099	3,249	8,697	10,710	23.1
Other Charges	2,338	5,116	9,068	8,300	11,837	42.6
Scheduled Charges	94,100	113,516	125,571	129,342	141,354	9.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL RECORDS	\$ 1,228,399	1,259,102	1,276,157	1,424,172	1,534,288	7.7

Communications Center	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 2,148,668	2,114,106	2,183,429	2,497,975	2,895,847	15.9
Benefits	962,456	939,624	1,047,132	1,201,090	1,336,060	11.2
Supplies	15,910	11,949	11,953	11,268	12,632	12.1
Maintenance	10,951	13,406	18,860	11,709	12,433	6.2
Professional Services/Training	12,751	12,567	17,794	14,410	19,263	33.7
Other Charges	2,516	1,486	3,905	4,520	3,720	(17.7)
Scheduled Charges	157,685	213,077	172,458	220,329	238,143	8.1
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL COMMUNICATIONS CENTER	\$ 3,310,937	3,306,216	3,455,530	3,961,301	4,518,098	14.1

Special Operations	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 3,708,625	4,111,338	3,293,272	3,229,734	3,705,110	14.7
Benefits	1,354,490	1,469,803	1,223,010	1,192,747	1,338,252	12.2
Supplies	333,076	295,032	306,577	358,385	393,378	9.8
Maintenance	161,343	129,891	121,682	123,879	145,992	17.9
Professional Services/Training	39,918	16,913	60,351	50,741	55,792	10.0
Other Charges	271,895	307,930	306,627	316,860	386,747	22.1
Scheduled Charges	401,953	316,911	522,199	535,412	603,746	12.8
Capital Outlay/Reimbursements	21,538	8,871	17,756	29,352	5,351	(81.8)
TOTAL SPECIAL OPERATIONS	\$ 6,292,837	6,656,689	5,851,475	5,837,110	6,634,368	13.7

Police Expenditures

Person/ Property Crimes	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 6,254,486	6,316,184	6,345,922	7,474,046	7,657,230	2.5
Benefits	2,368,514	2,360,561	2,401,520	2,888,360	2,936,797	1.7
Supplies	244,859	201,658	199,181	273,102	311,823	14.2
Maintenance	410,512	393,085	367,692	387,013	403,734	4.3
Professional Services/Training	55,384	26,471	76,991	75,045	112,125	49.4
Other Charges	64,838	61,154	105,030	111,581	155,443	39.3
Scheduled Charges	655,748	634,630	715,833	747,629	839,030	12.2
Capital Outlay/Reimbursements	120,712	103,030	81,991	104,836	73,365	(30.0)
TOTAL PERSON/ PROPERTY CRIMES	\$ 10,175,053	10,096,774	10,294,161	12,061,612	12,489,547	3.5

Patrol

EXPENDITURES BY CATEGORY						
Compensation	\$ 22,982,156	24,607,953	22,081,472	27,430,690	8,307,670	(69.7)
Benefits	9,376,505	9,790,070	10,120,473	11,038,856	3,703,977	(66.4)
Supplies	1,492,947	1,397,065	1,419,942	2,069,094	920,772	(55.5)
Maintenance	2,066,882	2,429,208	2,295,876	2,468,153	2,684,383	8.8
Professional Services/Training	59,135	51,327	120,627	169,690	131,668	(22.4)
Other Charges	112,972	169,606	181,567	122,320	909,364	643.4
Scheduled Charges	2,557,272	2,818,674	2,340,703	2,877,731	2,779,448	(3.4)
Capital Outlay/Reimbursements	546,124	334,695	390,110	564,719	189,794	(66.4)
TOTAL PATROL	\$ 39,193,994	41,598,597	38,950,771	46,741,253	19,627,076	(58.0)

North Patrol Division

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	-	7,325,009	-
Benefits	-	-	-	-	2,755,901	-
Supplies	-	-	-	-	425,127	-
Maintenance	-	-	-	-	-	-
Professional Services/Training	-	-	-	-	39,416	-
Other Charges	-	-	-	-	3,000	-
Scheduled Charges	-	-	-	-	22,922	-
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL NORTH PATROL DIVISION	\$ -	-	-	-	10,571,375	-

South Patrol Division

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	-	7,424,196	-
Benefits	-	-	-	-	2,779,884	-
Supplies	-	-	-	-	435,540	-
Maintenance	-	-	-	-	-	-
Professional Services/Training	-	-	-	-	39,566	-
Other Charges	-	-	-	-	3,360	-
Scheduled Charges	-	-	-	-	7,674	-
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL SOUTH PATROL DIVISION	\$ -	-	-	-	10,690,220	-

East Patrol Division

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	-	7,416,920	-
Benefits	-	-	-	-	2,816,930	-
Supplies	-	-	-	-	440,003	-
Maintenance	-	-	-	-	-	-
Professional Services/Training	-	-	-	-	39,470	-
Other Charges	-	-	-	-	3,360	-
Scheduled Charges	-	-	-	-	7,674	-
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL EAST PATROL DIVISION	\$ -	-	-	-	10,724,357	-

Police - Job Grade Summary

		Actual	Actual	Budget	Budget	Change
CLASSIFIED/SWORN JOB GRADE SUMMARY	GRADE	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Police Chief	143	1	1	1	1	-
Assistant Police Chief	PCS6	3	3	3	3	-
Deputy Police Chief/Police Captain	PCS5	8	7	7	7	-
Police Lieutenant	PCS4	19	19	19	19	-
Police Sergeant	PCS3	62	66	68	68	-
Police Detective/Corporal	PCS2	79	79	69	69	-
Patrol Officer	PCS1	280	277	265	278	13
Police Entry Level II	PNCE2	-	-	-	-	-
Police Entry Level 1-B	PNCE1B	13	13	13	-	(13)
TOTAL CLASSIFIED SWORN JOB GRADE SUMMARY		465	465	445	445	-

		Actual	Actual	Budget	Budget	Change
NON-CLASSIFIED NON-SWORN JOB GRADE SUMMARY	GRADE	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Administrative Assistant	112	7	8	7	7	-
Communications Center Coordinator	126	1	1	1	1	-
Communications Shift Supervisor	123	3	6	6	6	-
Communications Training & Dev Coordinator	125	1	-	-	-	-
Crime Analyst	119	2	2	4	4	-
Fleet Services Unit Supervisor	119	-	-	1	1	-
Fleet Services Unit Attendant	116	-	-	2	2	-
Forensic Laboratory Manager	127	-	-	1	1	-
Forensic Specialist i	123	2	2	7	7	-
Juvenile Services Coordinator	121	1	1	1	1	-
Laborer	108	1	1	1	1	-
Lead Administrative Assistant	115	2	2	3	3	-
Management Assistant	122	2	2	2	2	-
Parking Control Officer	108	6	6	6	6	-
Property and Evidence Unit Supervisor	121	-	-	1	1	-
Property Room Attendant	113	4	4	4	7	3
Public Information Officer	123	1	1	5	2	(3)
Public Information Specialist	119	1	1	-	-	-
Public Safety Dispatcher I	114	28	28	28	28	-
Public Safety Dispatcher II	116	15	15	15	15	-
Public Service Officer	110	14	13	13	13	-
Records System Manager	126	1	1	1	1	-
Records System Operator	115	15	15	15	15	-
Records System Shift Supervisor	118	4	3	3	3	-
Sex Offender Registration Coordinator	117	1	1	1	1	-
TOTAL NON-CLASSIFIED NON-SWORN JOB GRADE SUMMARY		112	113	128	128	-

TOTAL JOB GRADE SUMMARY		577	578	573	573	-
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Public Health

Mission and Purpose

Protect and improve the health, safety, and welfare of the Lubbock community. Public Health is partially subsidized through funding from the Texas Department of State Health Services (DSHS), the Texas Health and Human Services Commission (HHSC) and Lubbock County. The Public Health Department does the following:

- Plans and responds to all public health emergencies: pandemics, outbreaks, natural or man-made disasters.
- Investigates reportable diseases and outbreaks of illness within the community and performs follow up and contact tracing as necessary.
- Promotes vaccine awareness and works to increase immunization coverage rates for both children and adults.
- Tests, treats, and provides risk reduction counseling for sexually transmitted infections.
- Monitors, screens, and controls vector populations that can lead to human disease.
- Promotes health in the community through educational programs, coalition building, and outreach events.
- Provides case management services for social needs as well as for those struggling with substance misuse.

Goals and Objectives

- To prevent epidemics and minimize the spread of communicable diseases in the community.
- To investigate and respond to health problems and health hazards in the community.
- To develop policies and plans that support individual and community health efforts.
- To serve as a primary source of community health information in Lubbock.
- To promote a healthier community through education, community collaboration, and engagement.

Accomplishments for FY 2021-22

- Served as the lead agency for the COVID-19 pandemic. Maintained temporary staffing to quickly respond to surges. Identified and monitored COVID-19 outbreaks in daycares, nursing homes, hospitals, and other areas of high consequence. Continued to collect and monitor daily case counts, hospitalizations and deaths.
- Continued COVID-19 vaccinations efforts with the operation of a mini hub. Between October 2021 and February 2022 12,772 doses of COVID-19 vaccine and 6,000 flu shots were administered. The clinic was demobilized in March and vaccination efforts were transitioned to the public health department.
- Secured a 7 year, \$3,250,000 dollar commitment to public health from Lubbock County to establish a Public Health District serving all Lubbock residents. The funding will be used for the purchase and renovation of a new public health facility.
- Utilizing funding from the public health workforce grant, the department increased the number of full time permanent staff. New staff positions include a nurse practitioner, a behavioral health manager, financial analyst, disease intervention specialists, an epidemiologist and public health liaisons.
- Utilizing funding from the public health disparities and workforce grants, the department started projects focused on neighborhood planning, public health strategic planning and improved cost reimbursement systems.
- Public Health Emergency Preparedness staff coordinated with local healthcare facilities for two full-scale exercises and began coordination for upcoming Airport exercise.
- LBK Community, the linkage and referral system coordinated through the health department, has over 30 partner agencies enrolled.
- Expanded Outreach HIV testing capabilities, increasing the ability to provide HIV and syphilis tests to over 100 tests per month.
- The Behavioral Health Prevention Team increased prevention trainings, data collection, tobacco retailer compliance checks and collaboration across prevention partners in the 41 counties in the Panhandle and South Plains, as well as supported the increased membership and momentum of the HEARD (Helping Every Adolescent Reach Dreams) coalition in Lubbock comprised of over 25 members from diverse sectors of the community.
- The Substance Use Service Assistance Network (SUSAN) assisted an average of 135 individuals per month who are at risk for substance misuse disorders. Services provided include: receiving outpatient and inpatient treatment services; providing harm reduction tools to encourage a safer, healthier lifestyle; assisting with transportation; providing sober housing; acquiring prescription medications; and assistance finding employment and furthering their education.

Public Health

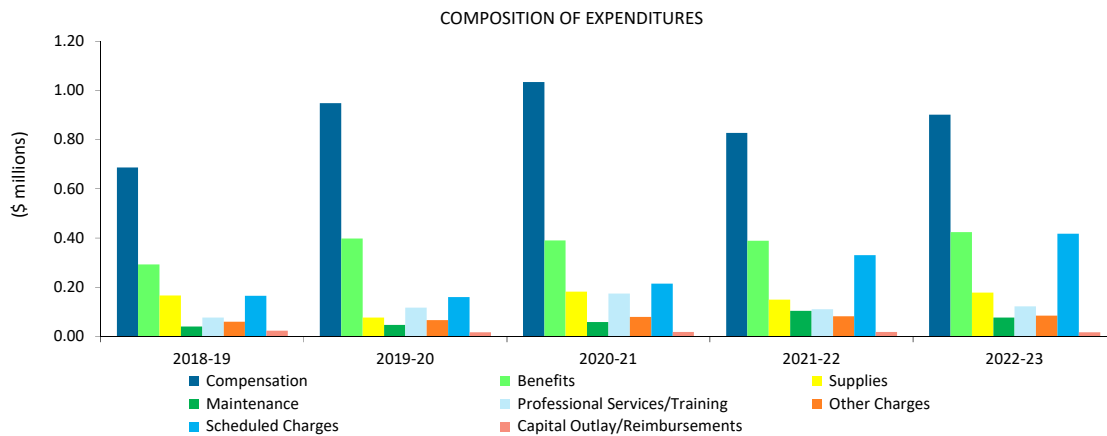
Objectives for FY 2022-23

- Continue to monitor the COVID-19 pandemic and be prepared to stand up response activities such as vaccination and testing sites as needed.
- Incorporate COVID-19 vaccinations into the routine public health immunization clinics to ensure the vaccine is available at no cost to the all members of the community.
- Utilizing the funding from the public health workforce grant expand the clinical services offered by the health department.
- Expand outreach activities to ensure county residents have access to public health resources.
- Maintain the number of Texas Vaccine for Children and Adult Safety Net providers within the city, support vaccination campaigns and ensure vaccinations are accessible to community.
- Complete a comprehensive public health needs assessment and strategic plan to set the direction and priorities of the department over the next decade.
- Continue to provide educational and clinical opportunities for nursing, medical, pharmacy and public health students.
- The prevention program will continue supporting a regional youth coalition to build youth development skills among West Texas youth, and include youth in public health and behavioral health prevention across the region. The youth council is currently comprised of around 20 youth. Adults and youth in the coalition will be receiving technical assistance and training from Texans for Safe and Drug Free Youth out of Austin to increase coalition effectiveness and sustainability, while also working to address the effects of COVID and subsequent increased substance misuse.

Expenditure Overview

- Total expenditure increased by \$212.8 thousand, or 10.5 percent, when compared to FY 2021-22.
- Compensation and Benefits increased by \$109.2 thousand, or 9.0 percent, due to average 5 percent compensation adjustment across all departments, increased health insurance costs, and a decrease in the proportion of grant funded positions.
- Supplies increased by \$29.6 thousand, or 19.7 percent, due to increase in non-granted funds for Source to Solution Conference, increase in uniforms costs, motor vehicle fuel costs, and increased medical supplies costs due to transitioning of medication purchases to the whole sale market.
- Maintenance decreased by \$26.8 thousand, or 25.5 percent, due to decrease in motor vehicle maintenance costs.
- Professional Services/Training increased by \$12.3 thousand, or 11.0 percent, due to increase in professional dues, and Medicaid administrative claims services.
- Other Charges increased by \$2.8 thousand, or 3.4 percent, due to increase in car mileage allowance costs.
- Scheduled Charges increased by \$87.0 thousand, or 26.2 percent, due to increase in information technology services costs, property insurance, liability insurance and telecommunication charges.
- Capital Outlay/Reimbursements decreased by \$1.3 thousand, or 6.3 percent, due to decrease in vehicle debt payment.

Public Health Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 686,953	948,582	1,035,256	828,642	901,767	8.8
Benefits	293,188	398,483	391,586	389,358	425,479	9.3
Supplies	166,813	77,101	183,237	150,000	179,590	19.7
Maintenance	40,828	47,480	59,371	105,039	78,229	(25.5)
Professional Services/Training	77,186	118,283	175,173	110,968	123,218	11.0
Other Charges	60,976	67,109	80,124	83,033	85,872	3.4
Scheduled Charges	165,677	161,472	215,969	331,400	418,363	26.2
Capital Outlay/Reimbursements	24,224	18,067	19,752	19,758	18,506	(6.3)
TOTAL EXPENDITURES BY CATEGORY	\$ 1,515,846	1,836,576	2,160,467	2,018,198	2,231,024	10.5

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Health Prevention/Surveillance	19	35	45	45	45	-
Vector Control	5	5	5	5	5	-
TOTAL STAFFING	24	40	50	50	50	-

METRICS/ERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Annual immunizations given	7,002	4,328	131,471	30,000	10,000	(66.7)
Annual immunizations patients seen	4,240	2,964	130,001	25,000	5,000	(80.0)
Teens attending STD clinic annually	129	33	24	100	100	-
Annual STD visits (all ages)	3,638	1,763	957	4,000	5,000	25.0
Lab specimens received annually	3,809	2,891	3,847	4,000	4,500	12.5
Notifiable conditions investigated annually	3,025	4,179	3,019	3,500	3,500	-
Acres treated with Larvacide	397	465	1,144	800	800	-
Performance Metrics						
Percent of patients completing HPV vaccination series	U/A	U/A	U/A	U/A	85.0%	-
Percent of Individuals testing positive for an STD with documented treatment within 2 weeks of diagnosis	97.2%	99.6%	96.0%	95.0%	95.0%	-
Percent of reportable conditions with a completed investigation within 30 days of initial report to health department	100.0%	50.0%	72.0%	90.0%	90.0%	-
Percent of valid vector control complaint calls responded to within 2 business days	89.2%	95.5%	94.0%	92.0%	92.0%	-
Number of grant required reports submitted by due date	100.0%	N/A	N/A	100.0%	100.0%	-

Public Health Overview

FULL-TIME POSITIONS	
Administrative Asst	2
Assistant Director of Public Health	1
Behavioral Health Manager	1
Case Manager	4
Director of Public Health	1
Disease Intervention Specialist	2
EPDML & Preparedness Mgr	1
Epidemiologist	2
Financial Analyst III	1
Financial/Project Manager	1
Health Lab Serv Lead	1
Health Outreach Specialist	1
Health Promotion Manager	1
Health Promotion Worker	4
Licensed Vocational Nurse	2
Management Assistant	1
Medical Technologist	1
Nurse Manager	1
Nurse Practitioner	1
Prevention Resource Center Supervisor	1
Public Health Data Analyst	1
Public Health Nurse	2
Public Health Nurse Leader	1
Public Health Program Liaison	6
Public Information Specialist	1
Senior LVN	2
Substance Use Service Coord	1
Tobacco Preventionist	1
Vector Control Coord	1
Vector Control Wrkr	4
TOTAL FULL-TIME POSITIONS	<u>50</u>

Public Health Expenditures

Health Prevention/Surveillance	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Actual
Compensation	\$ 511,810	751,530	850,730	621,305	677,489	9.0
Benefits	218,336	310,812	298,137	284,058	310,762	9.4
Supplies	71,105	52,830	110,980	67,191	93,188	38.7
Maintenance	7,882	18,114	31,904	33,519	30,527	(8.9)
Professional Services/Training	66,573	109,846	169,259	99,749	111,999	12.3
Other Charges	60,976	67,109	63,124	83,033	85,872	3.4
Scheduled Charges	139,504	138,350	159,217	278,952	365,072	30.9
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL HEALTH PREVENTION/SURVEILLANCE	\$ 1,076,185	1,448,591	1,683,351	1,467,807	1,674,909	14.1

Vector Control

EXPENDITURES BY CATEGORY						
Compensation	\$ 175,143	197,052	184,526	207,337	224,278	8.2
Benefits	74,853	87,671	93,449	105,300	114,717	8.9
Supplies	95,708	24,271	72,257	82,809	86,402	4.3
Maintenance	32,946	29,366	27,468	71,520	47,702	(33.3)
Professional Services/Training	10,613	8,437	5,914	11,219	11,219	-
Other Charges	-	-	17,000	-	-	-
Scheduled Charges	26,174	23,122	52,072	52,448	53,291	1.6
Capital Outlay/Reimbursements	24,224	18,067	19,752	19,758	18,506	(6.3)
TOTAL VECTOR CONTROL	\$ 439,661	387,986	472,437	550,391	556,115	1.0



General Fund Capital Program

General Fund capital is broken down into four categories: Administrative Services, Cultural and Recreational Services, Public Safety and Health Services, and Public Works. A full description follows this overview.

Administrative Services

Administrative Services has twenty-two active capital projects with the appropriation of \$106.1 million. An additional \$607.4 thousand is included in FY 2022-23 for the following projects:

- Facility Maintenance Fund, \$99,000
- Facility Roof Replacements, \$258.4 thousand
- Neighborhood Plan Development and Implementation, \$250.0 thousand

Two new projects is being added for FY 2022-23 with anticipated costs totaling \$700.0 thousand.

- City Facilities to Retail Electric, \$200.0 thousand
- Employee Education Assistance Program – ARPA, \$500.0 thousand

The funding sources for the FY 2022-23 appropriations are:

- Cash funding of \$807.4 thousand
- American Rescue Plan Act funding of \$500.0 thousand

Cultural and Recreational Services

Cultural and Recreational Services has sixteen active capital projects with the appropriation of \$11.8 million. An additional \$651.3 thousand is included in FY 2022-23 for the following projects:

- Golf Course Improvements, \$53,400
- Park Amenities, \$173.9 thousand
- Dock and Bridge Replacement, \$376.6 thousand
- Pickleball Facility A&E, \$47,395

Three new projects are being added for FY 2022-23 with anticipated costs totaling \$5.4 million.

- Mae Simmons / Cross Country Trail, \$210.0 thousand
- Water Slide Refurbishing, \$15,345
- Splash Pads – ARPA, \$5.1 million

The funding sources for the FY 2022-23 appropriations are:

- Cash funding of \$876.6 thousand
- American Rescue Plan Act funding of \$5.1 million

Public Safety and Health Services

Public Safety and Health Services has six active capital projects with the appropriation of \$69.8 million. An additional \$30,000 is included in FY 2022-23 for the following project:

- Outdoor Warning Siren System, \$30,000

One new projects is being added for FY 2022-23 with anticipated costs totaling \$90,000.

- LAS Security Fence, \$90,000

The funding sources for the FY 2022-23 appropriations are:

- Cash funding of \$120.0 thousand

Public Works

Public Works has twenty-three active capital projects with the appropriation of \$101.4 million. An additional \$19.3 million is included in FY 2022-23 for the following existing projects:

- Backup Power at Signalized Intersections, \$100.0 thousand
- American Disability Act Ramp and Sidewalk Project, \$300.0 thousand

General Fund Capital Program

- Transfer Station, \$17.2 million
- Iola Avenue From 122nd St. to FM 1585, \$1.2 million
- Fiber Optic Expansion Continuation, \$75,000
- Traffic Signal FY 21-22 through FY 25-26, \$400.0 thousand

Four new projects are added for FY 2022-23 with anticipated costs totaling \$12.4 million.

- Street Maintenance 2023, \$12.0 million
- Next Generation Traffic Signal Detection, \$100.0 thousand
- Shop Renovation, \$30,000
- WTRDF Cell Construction, \$290.9 thousand

The funding sources for the FY 2022-23 appropriations are:

- Cash funding of \$14.6 million
- Bond funding of \$17.1 million

General Fund Capital

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation	
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
Administrative Services									
8633	Comprehensive Plan Implementation	\$ 735,000	-	-	-	-	-	735,000	
8634	City Council Initiatives	125,000	-	-	-	-	-	125,000	
8663	Future Comprehensive Plan Implementation	120,000	-	-	-	-	-	120,000	
8664	FY 2021-22 Comprehensive Zoning Map Analysis	75,000	-	-	-	-	-	75,000	
8665	Document Management System	215,000	-	-	-	-	-	215,000	
8668	Diversion Center Contribution - ARPA	3,500,000	-	-	-	-	-	3,500,000	
8669	Job Training - ARPA	3,500,000	-	-	-	-	-	3,500,000	
8670	Small Business Grant - ARPA	2,500,000	-	-	-	-	-	2,500,000	
8671	Non-Profit Grants - ARPA	1,000,000	-	-	-	-	-	1,000,000	
8672	Arts Grants - ARPA	1,000,000	-	-	-	-	-	1,000,000	
92238	Facility Maintenance Fund	1,509,500	99,000	49,500	49,500	49,500	45,000	1,802,000	
92359	Facility Roof Replacements	1,893,300	258,400	212,000	106,000	106,000	100,000	2,675,700	
92369	Municipal Facilities Replacements/Renovations	62,500,000	-	-	-	-	-	62,500,000	
92672	Municipal Parking Garage	7,961,294	-	-	-	-	-	7,961,294	
92706	Neighborhood Plan Development and Implementation	250,000	250,000	250,000	250,000	250,000	-	1,250,000	
92707	Public Health Facility	10,111,342	-	-	-	-	-	10,111,342	
92714	Warehouse Replacement	152,300	-	1,583,000	-	-	-	1,735,300	
92715	Citizens Tower West Plaza	450,000	-	-	-	-	-	450,000	
92716	Municipal Parking Garage East Green	500,000	-	-	-	-	-	500,000	
92757	Housing Project - ARPA	2,500,000	-	-	-	-	-	2,500,000	
92758	Broadband - ARPA	2,000,000	-	-	-	-	-	2,000,000	
92762	Homelessness - ARPA	3,500,000	-	-	-	-	-	3,500,000	
2022298	City Facilities to Retail Electric	-	200,000	-	-	-	-	200,000	
2022340	Employee Education Assistance Program - ARPA	-	500,000	-	-	-	-	500,000	
Subtotal		106,097,736	1,307,400	2,094,500	405,500	405,500	145,000	110,455,636	
Cultural and Recreational Services									
8550	Golf Course Improvements	890,549	53,400	53,400	53,400	53,400	-	1,104,149	
8630	Park Amenities	752,386	173,880	180,000	190,800	200,340	-	1,497,406	
8656	Parks Master Plan	310,000	-	-	-	-	-	310,000	
8662	McAlister Park Planning and Support Funds	42,000	-	-	-	-	-	42,000	
92362	Buddy Holly Center Renovations Phase II	609,380	-	-	-	-	-	609,380	
92565	Garden and Arts Center Exterior Renovations	295,000	-	300,000	-	-	-	595,000	
92567	Dock and Bridge Replacement	443,836	376,618	32,460	-	-	-	852,914	
92624	Pickleball Facility A&E	320,260	47,395	259,088	-	-	-	626,743	
92718	Park Playgrounds Phase II	746,389	-	762,200	785,066	808,617	832,875	4,793,008	
92761	ARPA Parks - Walking Trails	1,200,000	-	-	-	-	-	1,200,000	
92763	ARPA Parks - Playground	1,100,000	-	-	-	-	-	1,100,000	
92764	ARPA Parks - Cattail Removal/Dredging	1,900,000	-	-	-	-	-	1,900,000	
92765	ARPA Parks - Pickleball Facility	1,500,000	-	-	-	-	-	1,500,000	
92766	ARPA Parks - Simmons Parking Lot/Lake 6 Restrooms	500,000	-	-	-	-	-	500,000	
92767	ARPA Parks - TMYSC Junior Field Lights	300,000	-	-	-	-	-	300,000	
92768	ARPA Parks - Restroom Replacement/Renovations	900,000	-	-	-	-	-	900,000	
2014072	Groves Branch Library Renovation	-	-	640,000	-	-	-	640,000	
2021133	Lake 6 Fountain Inlet	-	-	120,000	-	-	-	120,000	
2021147	East Elementary SPARK	-	-	1,250,000	-	-	-	1,250,000	
2022172	Park Pavilion Repair & Replacement	-	-	107,894	-	-	-	107,894	
2022175	Mae Simmons / Cross Country Trail	-	210,000	-	-	-	-	210,000	
2022229	Burgess Rushing Tennis Center Improvements	-	-	232,789	-	-	-	232,789	
2022231	Sandblasting Pools	-	-	218,840	-	-	-	218,840	
2022232	Water Slide Refurbishing	-	15,345	30,690	-	-	-	46,035	
2022245	LAH Maintenance Building	-	-	144,000	-	-	-	144,000	
2022283	Parks Sport Courts Resurfacing	-	-	260,000	278,200	297,674	318,511	1,495,192	
2022341	Splash Pads - ARPA	-	5,144,259	-	-	-	-	5,144,259	
Subtotal		\$ 11,809,800	6,020,897	4,591,361	1,307,466	1,360,031	1,151,386	1,198,668	27,439,609

General Fund Capital

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Public Safety and Health Services								
92367	Municipal Square Repairs	\$ 566,511	-	-	-	-	-	566,511
92551	Public Safety Improvements Project	55,937,000	-	-	-	-	-	55,937,000
92648	Zetron Fire Paging Replacement	800,000	-	-	-	-	-	800,000
92705	Outdoor Warning Siren System	980,436	30,000	30,000	30,000	30,000	30,000	1,160,436
92711	Fire Station 20	7,645,000	-	-	-	-	-	7,645,000
92759	Public Safety Improvements - ARPA	3,850,000	-	-	-	-	-	3,850,000
2022184	LAS Security Fence	-	90,000	-	-	-	-	90,000
	Subtotal	69,778,947	120,000	30,000	30,000	30,000	30,000	70,048,947
Public Works								
8637	Abernathy Landfill - Gate House Renovations	177,400	-	-	-	-	-	177,400
8647	Outer Route (Loop 88) Segments 1 & 2	609,700	-	-	-	-	-	609,700
8568	Downtown On Street Parking Conversion	75,000	-	-	-	-	-	75,000
8659	Downtown One Way to Two Way Street Conversion	800,000	-	-	-	-	-	800,000
92435	Street Maintenance Program	34,721,356	-	-	-	-	-	34,721,356
92516	Transportation Improvements/Unimproved Roads	2,300,000	-	-	-	-	-	2,300,000
92557	Landfill 69 Gas Collection System Replacement	344,730	-	-	-	-	-	344,730
92558	Landfill 69 Groundwater Remediation	875,000	-	-	-	-	-	875,000
92569	Backup Power at Signalized Intersections	300,000	100,000	100,000	100,000	100,000	-	800,000
92570	American Disability Act Ramp and Sidewalk Project	775,000	300,000	300,000	300,000	350,000	350,000	2,725,000
92649	Upland Avenue from 82nd Street to 98th Street	1,750,000	-	8,000,000	-	-	-	9,750,000
92651	Wausau Avenue from MSF to 82nd St.	756,873	-	-	-	-	-	756,873
92669	114th Street - Slide Road to Quaker Avenue	8,500,000	-	-	-	-	-	8,500,000
92697	Street Maintenance 2021	23,078,130	-	-	-	-	-	23,078,130
92698	Transfer Station	1,505,000	17,195,000	-	-	-	-	18,700,000
92712	Transportation Improvements/Unpaved Roads	9,000,000	-	-	-	-	-	9,000,000
92713	Erskine Street	11,300,000	-	-	-	-	-	11,300,000
92737	114th Street - Quaker Avenue to Indiana Avenue	3,193,721	-	-	-	-	-	3,193,721
92738	Pedestrian and Cyclist Enhancements	235,000	-	160,000	160,000	-	-	555,000
92739	Iola Avenue From 122nd St. to FM 1585	75,000	1,200,000	-	-	-	-	1,275,000
92741	Fiber Optic Expansion Continuation	132,871	75,000	75,000	100,000	100,000	-	582,871
92742	Traffic Signal FY21-22 through FY25-26	370,235	400,000	400,000	450,000	450,000	-	2,070,235
92760	Avenue Q TAP	500,000	-	-	-	-	-	500,000
2015063	Closure of Cell VI at 69 Landfill	-	-	1,000,000	-	-	-	1,000,000
2017063	Traffic Operations Facility Renovations	-	-	2,040,900	-	-	-	2,040,900
2021145	Unimproved Roadway Improvements	-	-	-	400,000	400,000	400,000	1,600,000
2022171	Street Maintenance 2023	-	12,000,000	13,000,000	-	-	-	25,000,000
2022187	Street Maintenance 2025	-	-	-	14,000,000	15,000,000	-	29,000,000
2022196	Next Generation Traffic Signal Detection	-	100,000	250,000	250,000	-	-	600,000
2022208	34th Street – Upland Avenue to Milwaukee Avenue	-	-	1,100,000	11,750,000	-	-	12,850,000
2022209	34th Street – Alcove Avenue to Upland Avenue	-	-	-	-	1,100,000	9,750,000	10,850,000
2022210	114th Street – Frankford Avenue to Slide Road	-	-	-	1,100,000	11,000,000	-	12,100,000
2022211	146th Street – Slide Road to Avenue P	-	-	-	-	2,000,000	26,000,000	28,000,000
2022219	Shop Renovation	-	30,000	270,000	-	-	-	300,000
2022223	WTRDF Cell Construction	-	290,900	6,934,600	-	-	-	7,225,500
2022252	Street Dept Storage Facilities	-	-	600,000	-	-	-	600,000
2022267	MacKenzie Park Parking Lots Rehabilitation	-	-	750,000	200,000	-	-	950,000
	Subtotal	101,375,016	31,690,900	34,980,500	28,810,000	29,400,000	28,050,000	264,806,416
Total General Fund Capital		\$ 289,061,499	39,139,197	41,696,361	30,552,966	31,195,531	29,376,386	472,750,608

General Fund Capital

Funding Summary

Unappropriated Planning Years

Funding Source	Funding to Date	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total	Funding
American Rescue Plan Act Funding	38,461,342	5,644,259	-	-	-	-	-	-	44,105,601
Capital Project Fund	582,821	144,986	-	-	-	-	-	-	727,807
Developer Participation	356,187	-	-	-	-	-	-	-	356,187
FY 2009 General Fund Cash	185,951	-	-	-	-	-	-	-	185,951
FY 2009 General Obligation Bonds	46,662	-	-	-	-	-	-	-	46,662
FY 2009 Tax Supported Revenue CO's	400,000	-	-	-	-	-	-	-	400,000
FY 2010 General Fund Cash	44,824	-	-	-	-	-	-	-	44,824
FY 2011 General Fund Cash	551,091	-	-	-	-	-	-	-	551,091
FY 2011 Tax Supported Revenue CO's	122,479	-	-	-	-	-	-	-	122,479
FY 2012 General Fund Cash	72,190	-	-	-	-	-	-	-	72,190
FY 2013 General Obligation Bonds	2,012,007	-	-	-	-	-	-	-	2,012,007
FY 2013 Tax Supported Revenue CO's	15,412	-	-	-	-	-	-	-	15,412
FY 2014 General Fund Cash	250,000	-	-	-	-	-	-	-	250,000
FY 2014 Tax Supported Revenue CO's	25	-	-	-	-	-	-	-	25
FY 2015 General Fund Cash	672,000	-	-	-	-	-	-	-	672,000
FY 2015 Tax Supported Revenue CO's	11,235,487	-	-	-	-	-	-	-	11,235,487
FY 2016 7-Year Solid Waste Revenue CO's	344,730	-	-	-	-	-	-	-	344,730
FY 2016 General Fund Cash	2,899,963	-	-	-	-	-	-	-	2,899,963
FY 2016 Tax Supported Revenue CO's	53,597,466	-	-	-	-	-	-	-	53,597,466
FY 2017 7-Year Tax Revenue CO's	4,779,743	-	-	-	-	-	-	-	4,779,743
FY 2017 General Fund Cash	3,044,608	-	-	-	-	-	-	-	3,044,608
FY 2017 Solid Waste Cash	500,000	-	-	-	-	-	-	-	500,000
FY 2017 Tax Supported Revenue CO's	496,030	-	-	-	-	-	-	-	496,030
FY 2018 General Fund Cash	7,011,428	-	-	-	-	-	-	-	7,011,428
FY 2018 Tax Supported Revenue CO's	10,000,000	-	-	-	-	-	-	-	10,000,000
FY 2019 General Fund Cash	9,669,090	-	-	-	-	-	-	-	9,669,090
FY 2019 Tax Supported Revenue CO's	50,000,000	-	-	-	-	-	-	-	50,000,000
FY 2020 General Fund Cash	12,836,241	-	-	-	-	-	-	-	12,836,241
FY 2021 General Fund Cash	15,463,436	-	-	-	-	-	-	-	15,463,436
FY 2021 Information Technology Cash	55,000	-	-	-	-	-	-	-	55,000
FY 2021 Tax Supported Revenue CO's	35,348,970	-	-	-	-	-	-	-	35,348,970
FY 2022 General Fund Cash	18,851,694	-	-	-	-	-	-	-	18,851,694
FY 2022 Tax Supported Revenue CO's	3,000,000	-	-	-	-	-	-	-	3,000,000
FY 2023 General Fund Cash	-	16,246,538	-	-	-	-	-	-	16,246,538
FY 2023 Tax Supported Revenue CO's	-	17,050,014	-	-	-	-	-	-	17,050,014
FY 2024 General Fund Cash	-	-	34,708,361	-	-	-	-	-	34,708,361
FY 2024 Tax Supported Revenue CO's	-	-	6,934,600	-	-	-	-	-	6,934,600
FY 2025 General Fund Cash	-	-	-	18,749,566	-	-	-	-	18,749,566
FY 2025 Tax Supported Revenue CO's	-	-	-	11,750,000	-	-	-	-	11,750,000
FY 2026 General Fund Cash	-	-	-	-	20,142,131	-	-	-	20,142,131
FY 2026 Tax Supported Revenue CO's	-	-	-	-	11,000,000	-	-	-	11,000,000
FY 2027 General Fund Cash	-	-	-	-	-	3,376,386	-	-	3,376,386
FY 2027 Tax Supported Revenue CO's	-	-	-	-	-	26,000,000	-	-	26,000,000
FY 2028 General Fund Cash	-	-	-	-	-	-	1,978,668	-	1,978,668
FY 2028 Tax Supported Revenue CO's	-	-	-	-	-	-	9,750,000	-	9,750,000
General Capital Project Fund	3,095,209	53,400	53,400	53,400	53,400	-	-	-	3,308,809

General Fund Capital

Funding Summary

Funding Source	Funding to Date	Unappropriated Planning Years						Total	Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
Hotel/Motel Funds	564,380	-	-	-	-	-	-	564,380	
Lubbock County Proceeds	1,685,627	-	-	-	-	-	-	1,685,627	
Market Lubbock Inc. Capital Project Fund	100,000	-	-	-	-	-	-	100,000	
Parks Capital Projects Fund	700	-	-	-	-	-	-	700	
Public Works Capital Project Fund	64,252	-	-	-	-	-	-	64,252	
School District Cash Donation	230,868	-	-	-	-	-	-	230,868	
Street Capital Project Fund	12,992	-	-	-	-	-	-	12,992	
Westwind Realty, L.P. Funding	400,594	-	-	-	-	-	-	400,594	
Total General Fund Capital	\$ 289,061,499	39,139,197	41,696,361	30,552,966	31,195,531	29,376,386	11,728,668	472,750,608	

Administrative Services

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
8633 Comprehensive Plan Implementation	735,000	0	0	0	0	0	0	735,000
8634 City Council Initiatives	125,000	0	0	0	0	0	0	125,000
8663 Future Comprehensive Plan Implementation	120,000	0	0	0	0	0	0	120,000
8664 FY 2021-22 Comprehensive Zoning Map Analysis	75,000	0	0	0	0	0	0	75,000
8665 Document Management System	215,000	0	0	0	0	0	0	215,000
8668 Diversion Center Contribution - ARPA	3,500,000	0	0	0	0	0	0	3,500,000
8669 Job Training - ARPA	3,500,000	0	0	0	0	0	0	3,500,000
8670 Small Business Grant - ARPA	2,500,000	0	0	0	0	0	0	2,500,000
8671 Non-Profit Grants - ARPA	1,000,000	0	0	0	0	0	0	1,000,000
8672 Arts Grants - ARPA	1,000,000	0	0	0	0	0	0	1,000,000
8674 City Facilities to Retail Electric	0	200,000	0	0	0	0	0	200,000
8675 Employee Education Assistance Program - ARPA	0	500,000	0	0	0	0	0	500,000
92238 Facility Maintenance Fund	1,509,500	99,000	49,500	49,500	49,500	45,000	0	1,802,000
92359 Facility Roof Replacements	1,893,300	258,400	212,000	106,000	106,000	100,000	0	2,675,700
92369 Municipal Facilities Replacements/Renovations	62,500,000	0	0	0	0	0	0	62,500,000
92672 Municipal Parking Garage	7,961,294	0	0	0	0	0	0	7,961,294
92706 Neighborhood Plan Development and Implementation	250,000	250,000	250,000	250,000	250,000	0	0	1,250,000
92707 Public Health Facility	10,111,342	0	0	0	0	0	0	10,111,342
92714 Warehouse Replacement	152,300	0	1,583,000	0	0	0	0	1,735,300
92715 Citizens Tower West Plaza	450,000	0	0	0	0	0	0	450,000
92716 Municipal Parking Garage East Green	500,000	0	0	0	0	0	0	500,000
92757 Housing Project - ARPA	2,500,000	0	0	0	0	0	0	2,500,000
92758 Broadband - ARPA	2,000,000	0	0	0	0	0	0	2,000,000
92762 Homelessness - ARPA	3,500,000	0	0	0	0	0	0	3,500,000
Total Administrative Services	106,097,736	1,307,400	2,094,500	405,500	405,500	145,000	0	110,455,636

Administrative Services

Funding Summary

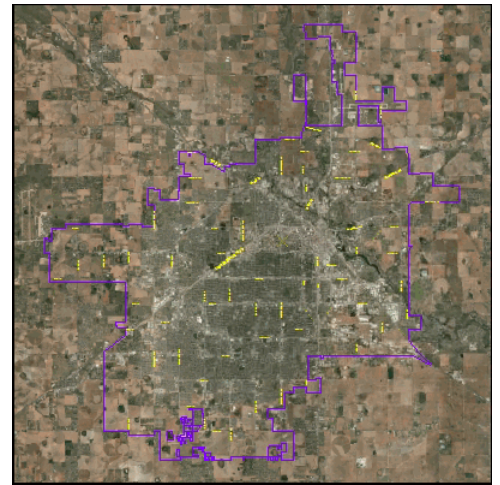
Funding Source	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	27,611,342	500,000	0	0	0	0	0	28,111,342
Capital Project Fund	100,000	0	0	0	0	0	0	100,000
FY 2011 General Fund Cash	500,000	0	0	0	0	0	0	500,000
FY 2014 General Fund Cash	250,000	0	0	0	0	0	0	250,000
FY 2015 General Fund Cash	372,000	0	0	0	0	0	0	372,000
FY 2015 Tax Supported Revenue CO's	10,380,000	0	0	0	0	0	0	10,380,000
FY 2016 General Fund Cash	691,000	0	0	0	0	0	0	691,000
FY 2016 Tax Supported Revenue CO's	52,800,000	0	0	0	0	0	0	52,800,000
FY 2017 General Fund Cash	440,000	0	0	0	0	0	0	440,000
FY 2019 General Fund Cash	610,000	0	0	0	0	0	0	610,000
FY 2019 Tax Supported Revenue CO's	4,118,000	0	0	0	0	0	0	4,118,000
FY 2020 General Fund Cash	1,648,294	0	0	0	0	0	0	1,648,294
FY 2021 General Fund Cash	2,046,000	0	0	0	0	0	0	2,046,000
FY 2022 General Fund Cash	2,211,100	0	0	0	0	0	0	2,211,100
FY 2023 General Fund Cash	0	807,400	0	0	0	0	0	807,400
FY 2024 General Fund Cash	0	0	2,094,500	0	0	0	0	2,094,500
FY 2025 General Fund Cash	0	0	0	405,500	0	0	0	405,500
FY 2026 General Fund Cash	0	0	0	0	405,500	0	0	405,500
FY 2027 General Fund Cash	0	0	0	0	0	145,000	0	145,000
General Capital Project Fund	2,320,000	0	0	0	0	0	0	2,320,000
Total Administrative Services	106,097,736	1,307,400	2,094,500	405,500	405,500	145,000	0	110,455,636

Managing Department **Planning**

Project Manager **Kristen Sager**

Project Classification **Master Plans/Studies**

Project Status **Approved**



Project Scope

Step One: Performance of a diagnostic analysis of the current zoning and subdivision regulations, together with ancillary regulations, in order to identify conflicts with federal regulations, state statutes, other city ordinances, the Comprehensive Plan, the Future Land Use Plan, and case law. Incorporate public engagement as recommended by the Planning Department and then identify areas for revision.

Step Two: Based on the findings in Step 1, prepare a comprehensive, unified document, including the zoning regulations, subdivision regulations, sign regulations and ancillary development-related ordinances and policies, titled the “City of Lubbock Unified Development Code (UDC)”, in both print and electronic format.

Step Three: Discuss, present to, and obtain adoption by the Planning & Zoning Commission and City Council. Prepare and publish the UDC into an online document for placement on the City’s web site, to include hyperlinks, illustrations, and searchable text.

Project Justification

In December 2018, the City adopted an updated Comprehensive Plan, known as “Plan Lubbock 2040”. This resulted in a list of future tasks to implement the recommendations, the most important of which is to update the zoning and subdivision regulations, which are the tools that implement planning policy. The current zoning code, written in 1975, is outdated and does not address the changes over the past 23 years. Piecemeal changes to the code over the years have resulted in various inconsistencies, and certain sections of the are not in compliance with state regulations. It is imperative that the codes be updated. Consolidation of development-related ordinances into a Unified Development Code (UDC) provides customers and staff with a single document that can be referenced for most needs, and is much more user-friendly. Publishing on-line with the requested features will make it even more so.

Project History

FY 2018-19:

Completed Development of an Request for Quotation (RFQ)/ Request for proposal(RFP) for planning consulting services to perform the services scoped herein, and awarding of a contract to the most qualified consultant(s).

Comprehensive Plan update was undertaken in 2016-2018. This was identified as an implementation/followed action.

\$370,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

\$255,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$40,000 is appropriated in the FY 2020-21 Budget, BA 42, Ord. No. 2021-00125, 9-14-21

\$70,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2022-00072, May 10, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	735,000	0	0	0	0	0	0	735,000
Total Project Appropriation	735,000	0	0	0	0	0	0	735,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2019 General Fund Cash	370,000	0	0	0	0	0	0	370,000
FY 2020 General Fund Cash	255,000	0	0	0	0	0	0	255,000
FY 2021 General Fund Cash	40,000	0	0	0	0	0	0	40,000
FY 2022 General Fund Cash	70,000	0	0	0	0	0	0	70,000
Total Funding Sources	735,000	0	0	0	0	0	0	735,000

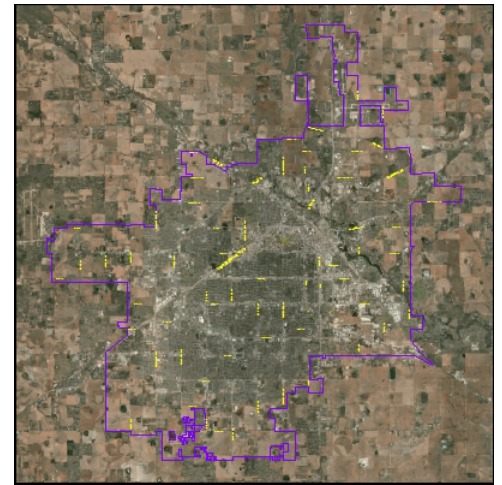
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Council Office**

Project Manager

Project Classification **Administrative**

Project Status **Approved**



Project Scope

Initiatives eligible for this funding may include focused or community-level studies, initiatives that address an identified issue or need in the community and related matters.

Project Justification

This appropriation provides funding for unique initiatives identified by the City Council that are outside current or previously approved projects. Identified initiatives must support the overall improvement of the community and be in support of an issue or need of general community interest. Expenditures are subject to Council approval or consensus as appropriate.

Project History

\$75,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-O0109, October 1, 2018.

\$50,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-O0129, October 1, 2019.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	125,000	0	0	0	0	0	0	125,000
Total Project Appropriation	125,000	0	0	0	0	0	0	125,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2019 General Fund Cash	75,000	0	0	0	0	0	0	75,000
FY 2020 General Fund Cash	50,000	0	0	0	0	0	0	50,000
Total Funding Sources	125,000	0	0	0	0	0	0	125,000

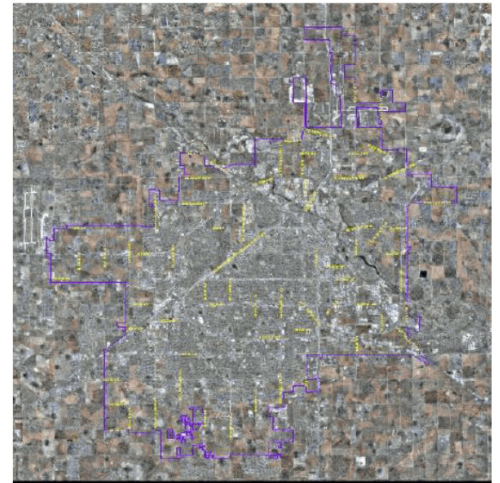
<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Comprehensive Planning**

Project Manager **Kristen Sager**

Project Classification **Master Plans/Studies**

Project Status **Approved**



Project Scope

The purpose of the Comprehensive Fiscal Analysis is to analyze the fiscal characteristics of existing development patterns within the City. This research is used to create a model to project the direct, current, and public costs and revenues of a proposed development, annexation, or zone change.

Step One: Data collection and analysis. Obtain revenue and expenses from Comprehensive Annual Financial Report (CAFR), population and employment information from United States Census Bureau, types and cost of services offered from various City departments, current Geographic Information System (GIS) databases, and additional pertinent data from various sources.

Step Two: Conduct a GIS based fiscal analysis to study the City’s revenue and expense allocation, fiscal impact by land use, neighborhood fiscal analysis, and estimated cost of annexations and should include both operational and maintenance and capital debt service costs. Then, create a fiscal impact analysis model that illustrates the costs of providing municipal services and weigh these costs against the anticipated revenues of each proposed annexations, zoning requests, development projects, and capital improvement project.

Step Three: Discuss, present to, and obtain adoption from the Planning and Zoning Commission and City Council. Prepare and publish the Comprehensive Fiscal Impact Analysis Report for placement on the City’s website. Use fiscal impact analysis model to analyze future annexations and zoning requests.

Project Start Date: February 1, 2022

Project Completion Date: July 12, 2022

Project Justification

In December 2018, the City Council adopted an updated Comprehensive Plan, known as Plan Lubbock 2040. This resulted in a list of future tasks to implement the recommendations, one of which was to re-examine and update current annexation and growth policies. With the adoption of impact fees, the next recommendation associated with this goal is to pursue a comprehensive impact analysis of existing development patterns to inform future growth policies. The City should apply fiscal impact analysis techniques to assess the estimated costs of providing municipal services and weigh these costs against the anticipated revenues of each proposed annexation (Plan Lubbock 2040, pg. 74). Additionally, the City should also pursue comprehensive fiscal analysis of existing development patterns to inform future growth policies and land use plan amendments (Plan Lubbock 2040, pg. 77). Fiscal Impact Analysis is an accepted methodology to look at revenues and expenses by land use type. The City should develop a fiscal impact model to calculate the various impacts and “fine tune” its future land use pattern (Plan Lubbock 2040, pg. 79). This project supports and furthers the City Council goals of: Fiscal Discipline, Growth and Development, and Economic Development and Redevelopment.

Project History

The Comprehensive Plan update was undertaken in 2016-2018. This item was identified as an implementation/follow-up item. \$120,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	120,000	0	0	0	0	0	0	120,000
Total Project Appropriation	120,000	0	0	0	0	0	0	120,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	120,000	0	0	0	0	0	0	120,000
Total Funding Sources	120,000	0	0	0	0	0	0	120,000

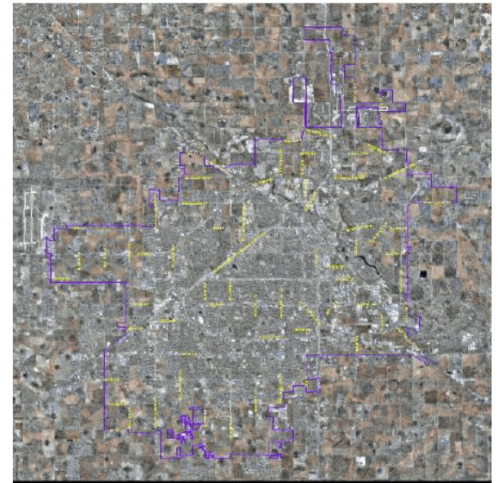
<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Comprehensive Planning**

Project Manager **Kristen Sager**

Project Classification **Master Plans/Studies**

Project Status **Approved**



Project Scope

The purpose of the Comprehensive Zoning Map and Land Use Analysis is to compare existing land uses, current zoning designations, and the Future Land Use Map to help guide future land use decisions.

Step One: Data collection and analysis. Obtain land use codes for all parcels within the city limits and conduct surveys using existing aerial photography and field survey methodology. Compare current land uses with existing zoning and Future Land Use Map.

Step Two: Create a report showing discrepancies between current land uses, existing zoning, and the Future Land Use Map.

Step Three: Seek guidance from the Planning and Zoning Commission and City Council on actions to take with report findings. Develop a prioritized action plan to be included in the report.

Step Four: Discuss, present to, and obtain adoption from the Planning and Zoning Commission and City Council. Prepare and publish the Comprehensive Zoning Map and Land Use Analysis Report for placement on the City’s website. Use the report to assist in rezoning analysis and decisions.

Project Start Date: April 1, 2022

Project Completion Date: October 12, 2022

Project Justification

In December 2018, the City Council adopted an updated Comprehensive Plan, known as Plan Lubbock 2040. Included in Plan Lubbock 2040 is the Future Land Use Map and Future Land Use Plan, which utilized existing conditions, fiscal impact modeling, and community visioning to provide guidance on Lubbock’s future land development. Since then, it has been determined that the current zoning of certain properties, when compared to existing development, are inconsistent with the Future Land Use Map and Future Land Use Plan. Allowing these to continue in their current manner could allow for development patterns that would be inconsistent with the Future Land Use Map and goals of the Future Land Use Plan and the Comprehensive Plan for the City of Lubbock. This project supports and furthers the City Council goals of: Community Improvement, Growth and Development, and Economic Development and Redevelopment.

Project History

The Comprehensive Plan update was undertaken in 2016-2018. This item is a byproduct of the adopted Future Land Use Map and Future Land Use Plan.

\$75,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	75,000	0	0	0	0	0	0	75,000
Total Project Appropriation	75,000	0	0	0	0	0	0	75,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	75,000	0	0	0	0	0	0	75,000
Total Funding Sources	75,000	0	0	0	0	0	0	75,000

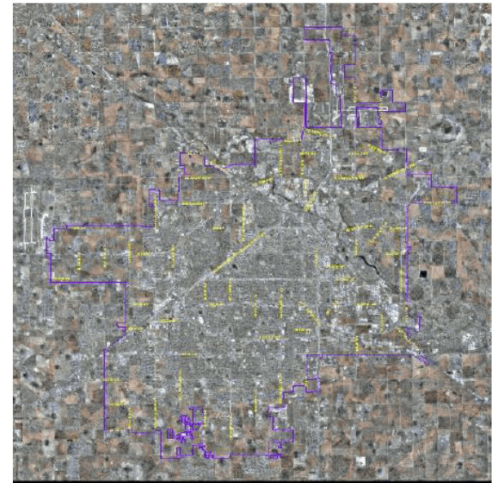
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Secretary**

Project Manager **Courtney Paz**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

To comply with state laws and regulations; to facilitate access and retention of vital records; and to provide a backup for the city's vital records in case of disaster. Local Government Records Act, Chapter 201, requires the efficient management of local government records; the preservation of local government records of permanent value; convenient access to local records; and uniform records and procedures for the maintenance, preservation, and disposition of local government records for public purposes. Local government records created or received in the transaction of official business or the creation or maintenance of which were paid for by public funds are declared to be public property, are subject to the provisions of Chapter 201 Local Government Code and to Subchapter J, Chapter 441 Government Code.

The process for obtaining a birth or death record requires a staff member to visit the records vault, which contains over 100 years of vital records stored in binders, and spend time searching for that specific record.

The current process for processing a birth application for a long form or when a record is not available in TxEVER or for all death certificates is:

- 1) Review and accept an application
- 2) Verify identity/relationship of request
- 3) Look up a file number using the an Access database
- 4) Pull certificates from binders in the records vault
- 5) Copy certificates on certified paper (if an amendment has been filed, documents must be shrunk and manipulated to fit the security paper)
- 6) Write issuance information on back of the original certificate
- 7) Issue certificate to the citizen, collect payment
- 8) Refile original certificate

An improved process would be to store the records in the Laserfiche repository, which the City of Lubbock currently uses to house documents in a variety of departments. The retrieval process of obtaining a birth or death record would be a much simpler process. Rather than checking a variety of logs and databases that have been maintained and continued by the department, Vital Statistics would be able to go to one uniform location, Laserfiche, to look up the document being requested. Also, this would easily allow the department to track the number of times a record has been issued (records can only be issued 10 times in a lifetime for security purposes). Likewise, there are a variety of reports and logs that are required by the state, and housing birth and death records in Laserfiche would simplify these processes and streamline the reporting process. The Vital Statistics department currently maintains approximately 400,000 records, and those numbers are growing daily with continued births and deaths occurring in Lubbock County. We are seeking to outsource the scanning and indexing of the birth and death records into Laserfiche. Once this process is complete, the department will index all new records into Laserfiche and make Laserfiche a part of their everyday processes.

The Vital Statistics conversion to Laserfiche would support the ongoing City of Lubbock project for departments to utilize the database. Currently, we have the following City departments using Laserfiche for various reasons: Accounting, Airport, Budget, Building Safety, City Attorney, City Manager, City Prosecutor, City Secretary, Community Development Finance, Civic Center, Codes, Engineering, Fire Administration, Fire Marshall, Health Department, Human Resources, Municipal Court, Police Records, Planning, Purchasing, Public Information Office, Risk Management, Traffic, Vital Statistics, and Water Utilities. These are positive results since upgrading to the Laserfiche Rio platform in 2018. Currently, the City of Lubbock holds 93 licenses, and 70 additional licenses would need to be purchased to serve all of the users currently using Laserfiche. At present, we have departments sharing licenses, but this is not good practice as it is a requirement of Laserfiche for each user to have their own license. The Human Resources department currently has 15 people utilizing Laserfiche on 1 license. Purchasing the much needed additional licenses would allow the City of Lubbock to be in compliance with Laserfiche and vastly improve the audit trail behind every record. This is especially important since we now have a policy that allows for the destruction of permanent documents as long as they are digitized and housed in the Laserfiche repository.

Project Start Date: October 1, 2021

Project End Date: September 30, 2022

Project Justification

Once the records have been scanned, the Vital Statistics department will be extensively trained and the process of saving all new certificates in Laserfiche will be implemented. The process for issuing birth and death records will greatly improve, therefore improving the customer service in the department. The process of scanning and indexing approximately 400,000 records would take years to finish due to the volume of customers the Vital Statistics Department assists on a daily basis. By employing an outside party to scan these records, it would take approximately 2-3 weeks to complete. If funded, Vital Statistics could be utilizing this new process by the end of 2021. Furthermore, once the licensing has been acquired, the Office of the City Secretary and I.T. Department will begin working to ensure all individuals utilizing Laserfiche are all using their own license. Currently, whenever a new department is interested in Laserfiche, they are informed that they will need to purchase licenses in order to be able to utilize the repository.

Project History

The City acquired a document management system (Laserfiche) in 2015 and has continued to expand and add additional departments. The 2018 upgrade to Laserfiche has given us the ability to add more departments and provide more documents on public portals (example – Resolutions and Ordinances are now available to the public through the City of Lubbock website). Since more departments are utilizing Laserfiche, storage requirements have decreased, records are more accessible, and the City of Lubbock has been able to become more transparent with its citizens. Devising Vital Statistics as a fully operational department on Laserfiche would stream line the process for obtaining a birth or death record and dramatically increase the customer experience in the Vital Statistics department. Serving over 1,000 customers per month, the Vital Statistics Department becoming fully operational on Laserfiche would modernize the process for obtaining a birth or death record and dramatically improve the customer experience.

\$215,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Technology	215,000	0	0	0	0	0	0	215,000
Total Project Appropriation	215,000	0	0	0	0	0	0	215,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	215,000	0	0	0	0	0	0	215,000
Total Funding Sources	215,000	0	0	0	0	0	0	215,000

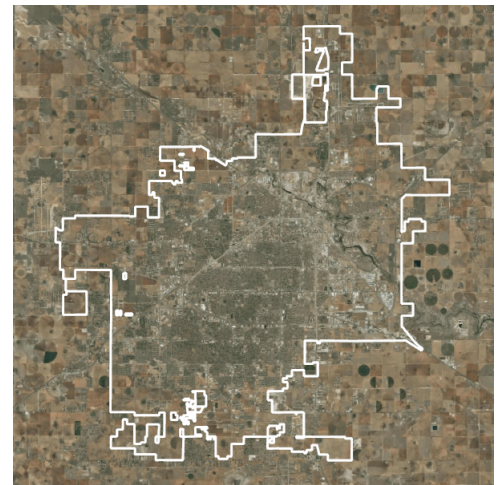
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Information Technology	0	11,025	11,025	11,025	11,025	0	44,100
Total Operating Budget Impact	0	11,025	11,025	11,025	11,025	0	44,100

Managing Department **City Manager**

Project Manager **Bill Howerton**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

Fund StarCare for the construction of a 10,000 square-foot site to be adjoined with the existing service location known as Sunrise Canyon. Behavioral health crisis services will be delivered to assist people who are experiencing mental health distress so that they receive appropriate specialty healthcare, thereby avoiding emergency rooms, jails, and inpatient hospitals.

Project Justification

Project History

\$3,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 6, Budget Ord. 2022-00011, February 8, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	3,500,000	0	0	0	0	0	0	3,500,000
Total Project Appropriation	3,500,000	0	0	0	0	0	0	3,500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	3,500,000	0	0	0	0	0	0	3,500,000
Total Funding Sources	3,500,000	0	0	0	0	0	0	3,500,000

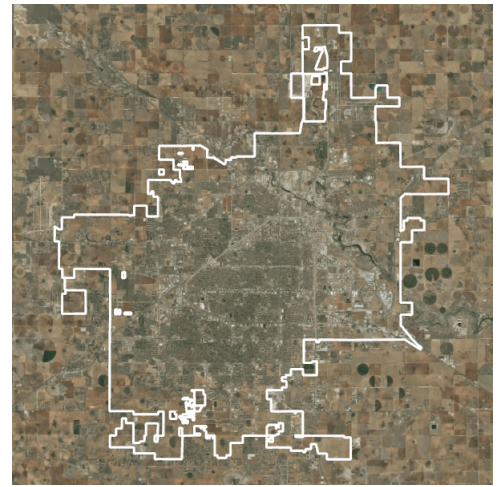
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Erik Rejino**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

To establish and help the development of job training programs through the use of American Rescue Plan Act funds. These job programs are meant to encourage more individuals to enter various fields or further their advancement in a field that has been assisted by this project.

Project Justification

Project History

\$3,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 14, Budget Ord. 2022-O0025, February 22, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	3,500,000	0	0	0	0	0	0	3,500,000
Total Project Appropriation	3,500,000	0	0	0	0	0	0	3,500,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	3,500,000	0	0	0	0	0	0	3,500,000
Total Funding Sources	3,500,000	0	0	0	0	0	0	3,500,000

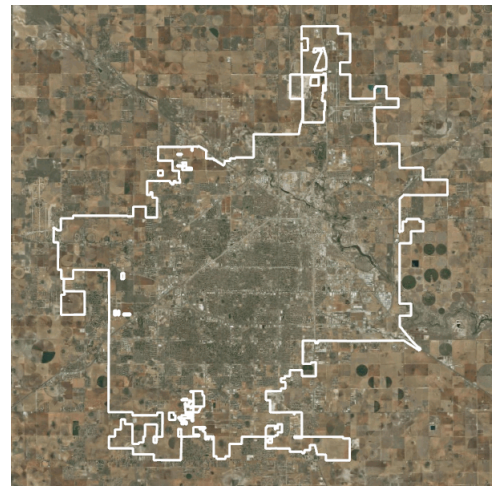
Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Bill Howerton**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

To fund a grant program to assist small businesses in the City of Lubbock that were harmed by the effects of COVID-19 through the use of American Rescue Plan Act funding.

Project Justification

Project History

\$2,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 17, Budget Ord. 2022-00035, April 12, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	2,500,000	0	0	0	0	0	0	2,500,000
Total Project Appropriation	2,500,000	0	0	0	0	0	0	2,500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	2,500,000	0	0	0	0	0	0	2,500,000
Total Funding Sources	2,500,000	0	0	0	0	0	0	2,500,000

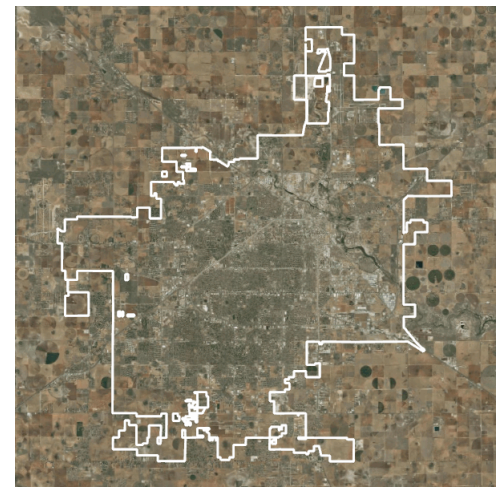
<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Bill Howerton**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

Fund a grant program for Non-Profit Organizations in the City of Lubbock that were harmed by the effects of COVID-19 through the use of American Rescue Plan Act funding.

Project Justification

Project History

\$1,000,000 was appropriated in the FY 2021-22, Budget Amendment No. 17, Budget Ord. 2022-O0035, April 12, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	1,000,000	0	0	0	0	0	0	1,000,000
Total Project Appropriation	1,000,000	0	0	0	0	0	0	1,000,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	1,000,000	0	0	0	0	0	0	1,000,000
Total Funding Sources	1,000,000	0	0	0	0	0	0	1,000,000

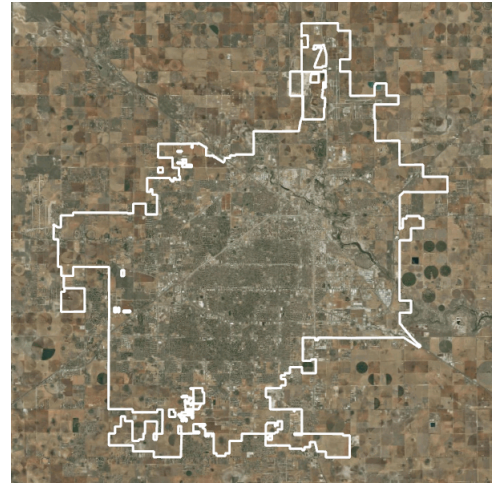
<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Brooke Witcher**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

The City of Lubbock has allocated \$1,000,000 for the development, marketing and administration of a funding program due to the negative impacts of COVID-19 on the cultural and arts sectors within the City of Lubbock. Lubbock Experience, Inc., d/b/a Lubbock Cultural Arts Foundation, will be responsible for identifying and selecting businesses, nonprofits, entities, organizations, individuals and other qualifying sub-recipients to receive Arts Grants- American Rescue Plan funding.

Lubbock Cultural Arts Foundation (LCAF), will administer two grant programs for the benefit of the cultural and arts sectors; the Arts Business Grant Program and the Independent Artist Grant Program. Arts Business Grants will be based upon the organization's lost income between 2019 and 2020, but will not exceed \$25,000 per organization. The Independent Artist Program will provide \$5,000 for part-time artists and \$10,000 for full-time artists. LCAF will use a grant management software to track applicants, securely store grant information, and coordinate with other APRA grant making entities to avoid duplication of efforts. The Lubbock Cultural Arts Foundation will forward all appropriate information to the City for consideration and payment to those applicants meeting the criteria established for funding.

The City agrees to convey to the Lubbock Cultural Arts Foundation 5% of the ARPA grant funds, an amount not to exceed \$50,000, for administration of the arts grant program. The term of this Agreement commences on the effective date and continues without interruption through December 1, 2024, or upon completion of the services.

Project Justification

Project History

\$1,000,000 was appropriated in the FY 2021-22, Budget Amendment No. 17, Budget Ord. 2022-O0035, April 12, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	1,000,000	0	0	0	0	0	0	1,000,000
Total Project Appropriation	1,000,000	0	0	0	0	0	0	1,000,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	1,000,000	0	0	0	0	0	0	1,000,000
Total Funding Sources	1,000,000	0	0	0	0	0	0	1,000,000

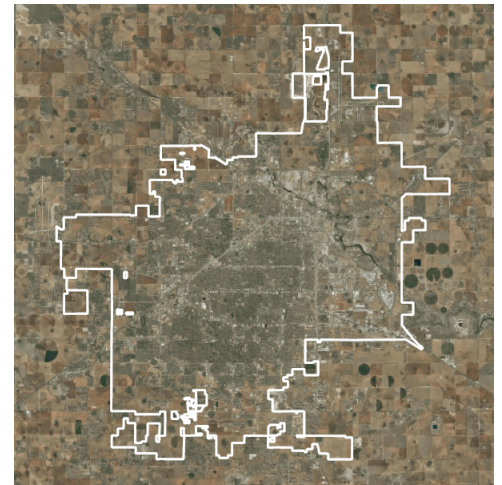
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Blu Kostelich**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

To fund consultation in moving City of Lubbock facilities to retail electric providers from the current Lubbock Power and Light electric model.

Project Justification

City Council approved LP&L's move to retail electric which has necessitated the City of Lubbock to move City facilities to retail electric. In doing so, the City will seek assistance in determining the best course of action and expense of switching these facilities to retail market providers.

Project History

\$200,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	0	200,000	0	0	0	0	0	200,000
Total Project Appropriation	0	200,000	0	0	0	0	0	200,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	200,000	0	0	0	0	0	200,000
Total Funding Sources	0	200,000	0	0	0	0	0	200,000

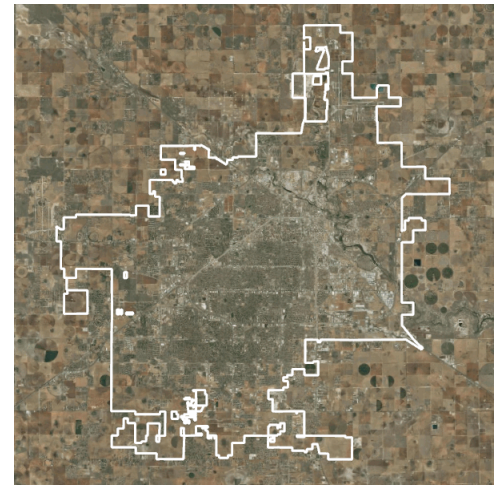
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Erik Rejino**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

To fund an Employee Education Assistance Program for City of Lubbock employees who wish to advance their knowledge and skills in a manner that would benefit both the employee and organization as a whole.

Project Justification

In an effort to benefit the employees and citizens of Lubbock, the City of Lubbock is funding an Employee Education Assistance Program with American Rescue Plan Act funds. This program will seek to reimburse tuition of employees that are seeking to better themselves through advancing their base of knowledge and skills. The City of Lubbock believes that bettering the knowledge and skill level of its employees will benefit the community as a whole and provide for more effective/efficient service to its citizens.

Project History

\$500,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	500,000	0	0	0	0	0	500,000
Total Project Appropriation	0	500,000	0	0	0	0	0	500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	0	500,000	0	0	0	0	0	500,000
Total Funding Sources	0	500,000	0	0	0	0	0	500,000

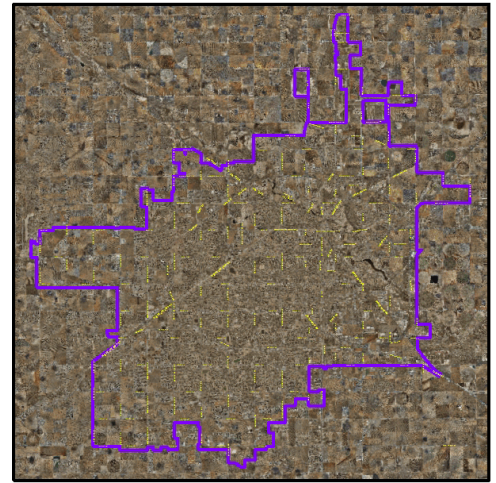
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Major renovation and repair of City facilities. City facilities will be addressed/evaluated on an as needed basis. The project includes all City facilities.

FY 2020-21: Stubbs press box/concession remediation. Groves Library water damage repaired and renovating back employee area.

FY 2021-22: Silent Wings Museum Window Replacement Scope development.

FY 2022-23: Silent Wings Window Replacement. Repairs in kitchen areas at Trejo Senior and Hodges Community Centers. Replace carpet At Maxey Community Center. All work will be completed 09/2023. If bidding process is required for projects over \$50,000 use following schedule:

Start Date: 2012

Bid Date - Design: N/A

Award Date for Bid - Design: N/A

Project Start Date - Design: N/A

Project End Date - Design: N/A

Bid Date - Construction: 05/02/2022

Award Date for Bid - Construction: 05/13/2022

Project Start Date - Construction: 06/20/2022

Project End Date -

Construction:01/15/2023

Ongoing project

Project Justification

Many City facilities require repair and renovation due to age and deterioration. The project will fund improvements to facilities on a priority basis as needs arise.

Project History

FY 2013-14 funding was utilized for City Hall basement repairs, Silent Wings Museum waterproofing, Burgess Tennis Center reroof, and Mahon Library Fire Alarm system.

FY 2014-15 funding was for the renovations of Silent Wings Museum which includes the fire alarm system, new sprinkler heads, overall renovations of the museum including new paint, carpet, etc.

FY 2015-16 funding was utilized for Buddy Holly Center and Fleet Complex Roof repairs, wood floor replacement at Buddy Holly Center, floor replacement and renovation of the mechanical room at Hodges Community Center, and repairs to Eddie Dixon Studio.

FY 2016-17 funding was utilized for Design work on St. Paul’s exterior doors. Replace exterior doors and exterior/interior painting of St. Paul’s.

FY 2017-18 Eddie Dixon Facility abated and new HVAC systems installed. SWM minor interior renovations and electrical work completed.

FY 2018-19 Continuation of Safety City Ramp/Skirting project, Silent Wings Museum (SWM) flooring.

FY 2019-20: Completed the remediation, renovation, and re-roof of the kickball field and Field 7 press boxes. Safety City ramp and skirting and back deck repairs.

\$500,000 was appropriated in the FY 2010-11 Budget, Ord. No. 2010-O0070, October 1, 2010.

\$250,000 was appropriated in the FY 2013-14 Budget, Ord. No. 2013-O0087, October 1, 2013.

\$200,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-O0122, October 1, 2014.

\$216,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-O0094, October 1, 2015.

\$250,000 was appropriated in the FY 2017-18 Budget, Ord. No. 2017-O0111, October 1, 2017.

\$93,500 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-O0126, October 1, 2021.

\$99,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-O0136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	1,432,000	90,000	45,000	45,000	45,000	45,000	0	1,702,000
Design and Engineering	77,500	9,000	4,500	4,500	4,500	0	0	100,000
Total Project Appropriation	1,509,500	99,000	49,500	49,500	49,500	45,000	0	1,802,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2011 General Fund Cash	500,000	0	0	0	0	0	0	500,000
FY 2014 General Fund Cash	250,000	0	0	0	0	0	0	250,000
FY 2015 General Fund Cash	200,000	0	0	0	0	0	0	200,000
FY 2015 Tax Supported Revenue CO's	180,000	0	0	0	0	0	0	180,000
FY 2016 General Fund Cash	216,000	0	0	0	0	0	0	216,000
FY 2022 General Fund Cash	93,500	0	0	0	0	0	0	93,500
FY 2023 General Fund Cash	0	99,000	0	0	0	0	0	99,000
FY 2024 General Fund Cash	0	0	49,500	0	0	0	0	49,500
FY 2025 General Fund Cash	0	0	0	49,500	0	0	0	49,500
FY 2026 General Fund Cash	0	0	0	0	49,500	0	0	49,500
FY 2027 General Fund Cash	0	0	0	0	0	45,000	0	45,000
General Capital Project Fund	70,000	0	0	0	0	0	0	70,000
Total Funding Sources	1,509,500	99,000	49,500	49,500	49,500	45,000	0	1,802,000

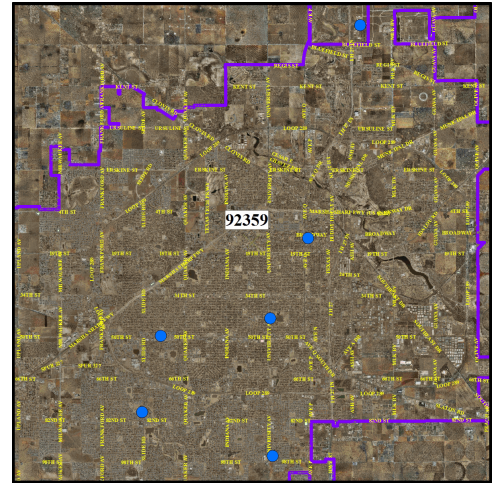
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	1,000	1,000	1,000	1,000	0	0	4,000
Total Operating Budget Impact	1,000	1,000	1,000	1,000	0	0	4,000

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

This project incorporates major roof repairs and roof replacements for most City of Lubbock facility roofs.

- FY 2020-21 Groves Library
- FY 2021-2022 Fire Administration Complex
- FY 2022-23 Fleet Main Shop
- Requesting additional \$110,000.
- FY 2023-24 Hodges Community
- FY 2024-25 Future Roofs
- FY 2025-26 Future Roofs
- FY 2026-27 Future Roofs

Start Date: Ongoing project
 Bid Date - Design: N/A
 Award Date for Bid - Design: N/A
 Project Start Date - Design: 10/1/2022
 Project End Date - Design: 11/1/2022
 Bid Date - Construction: 11/15/2022
 Award Date for Bid - Construction: 12/21/2022
 Project Start Date - Construction: 01/03/2023
 Project End Date - Construction: 02/14/2023

Ongoing project

Project Justification

Roof replacements can/will be rescheduled to address roofs that have deteriorated since their evaluation or other facilities can be included depending on individual circumstances Many City facilities have roofs that are nearing the end of their expected life. A typical roofing system should last 15-20 years. The wear and tear on these roof systems have compromised the facility's ability to remain watertight from the roof areas. Staff have evaluated many City roofs and have determined the above facilities will need to have roof replacements within the next 6 years.

Project History

The roofing systems scheduled for replacement have ages ranging from 15 to 30+ years. Routine/standard maintenance of these systems are no longer efficient.

FY 2015-16 Roofs at the Silent Wings Museum started. Fire Station #9 & 4 were completed.

FY 2016-17 Fire Station #12 & 14, and the Eddie Dixon Building roofs replaced and Silent Wings Museum roof replacement completed.

FY 2017-18 Fire Stations # 13 and #8.

FY 2018-19 Garden and Arts Center and Fire Station #7 roofs replaced.

FY 2019-20 Fire Station #15, and Fire Station #5

FY 2020-21

No capital spent due to COVID-19 spending restrictions.

\$172,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014.

\$475,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015.

\$440,000 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-00135, October 1, 2016.

\$165,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

\$106,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

\$535,300 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

\$258,400 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	1,745,500	250,000	200,000	100,000	100,000	100,000	0	2,495,500
Design and Engineering	147,800	8,400	12,000	6,000	6,000	0	0	180,200
Total Project Appropriation	1,893,300	258,400	212,000	106,000	106,000	100,000	0	2,675,700

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Capital Project Fund	100,000	0	0	0	0	0	0	100,000
FY 2015 General Fund Cash	172,000	0	0	0	0	0	0	172,000
FY 2016 General Fund Cash	475,000	0	0	0	0	0	0	475,000
FY 2017 General Fund Cash	440,000	0	0	0	0	0	0	440,000
FY 2019 General Fund Cash	165,000	0	0	0	0	0	0	165,000
FY 2021 General Fund Cash	6,000	0	0	0	0	0	0	6,000
FY 2022 General Fund Cash	535,300	0	0	0	0	0	0	535,300
FY 2023 General Fund Cash	0	258,400	0	0	0	0	0	258,400
FY 2024 General Fund Cash	0	0	212,000	0	0	0	0	212,000
FY 2025 General Fund Cash	0	0	0	106,000	0	0	0	106,000
FY 2026 General Fund Cash	0	0	0	0	106,000	0	0	106,000
FY 2027 General Fund Cash	0	0	0	0	0	100,000	0	100,000
Total Funding Sources	1,893,300	258,400	212,000	106,000	106,000	100,000	0	2,675,700

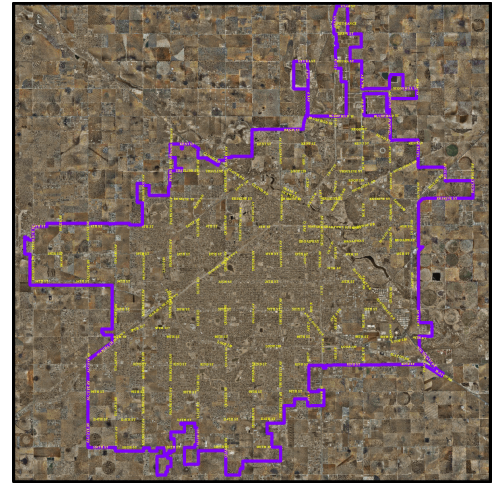
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	500	1,500	500	500	0	0	3,000
Total Operating Budget Impact	500	1,500	500	500	0	0	3,000

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Replacement Facility**

Project Status **Approved**



Project Scope

The project includes land or building acquisition; construction of new facilities; and renovations and/or upgrades to existing facilities including the property located at 1206 14th Street, City Hall, and other buildings as funding allows. The project also includes all costs related to design and engineering and professional services as related to acquisition, remodeling, construction, or renovations and upgrades.

FY 2021-22 Contractor to complete punch list items and warranty items for 1 year from substantial completion date.

Start Date: 10/01/2014

Bid Date - Design: 04/15/2015

Award Date for Bid - Design: 05/28/2015

Project Start Date - Design: 05/28/2015

Project End Date - Design: 05/12/2017

Bid Date - Construction: 11/08/2016

Award Date for Bid - Construction: 01/26/2017

Project Start Date - Construction: 07/13/2017

Project End Date - Construction: 07/21/2020

Project Justification

The project replaced the current City Hall with a renovated facility in the former Omni Building that will provide enough space to allow the City to locate most departments within one facility.

Project History

FY 2015-16 Work included hiring the Architect for the Citizens Tower/Police Department with preliminary development of plans and specifications.

FY 2016-17 Construction manager at risk was hired and GMP is being developed. The Citizens Tower was abated and interior demolition has completed.

FY 2017-18 Construction commenced.

FY 2018-19 Construction continued.

FY 2019-20 Construction continued.

FY 2020-21 Completed construction.

\$10.2 million was appropriated in the FY 2014-15 Budget, Ord. No. 2014-O0122, October 1, 2014.

\$52.8 million was appropriated in the FY 2015-16 Budget, Ord. No. 2015-O0094, October 1, 2015.

Reduced appropriation by \$500,000 in FY 2019-20, Budget Amendment No. 31, Ord. No. 2020-O0105, August 25, 2020.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Land Acquisition	5,000,000	0	0	0	0	0	0	5,000,000
Construction	52,300,000	0	0	0	0	0	0	52,300,000
Design and Engineering	5,200,000	0	0	0	0	0	0	5,200,000
Total Project Appropriation	62,500,000	0	0	0	0	0	0	62,500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2015 Tax Supported Revenue CO's	10,200,000	0	0	0	0	0	0	10,200,000
FY 2016 Tax Supported Revenue CO's	52,300,000	0	0	0	0	0	0	52,300,000
Total Funding Sources	62,500,000	0	0	0	0	0	0	62,500,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	492,432	495,000	495,000	495,000	500,000	0	2,477,432
Total Operating Budget Impact	492,432	495,000	495,000	495,000	500,000	0	2,477,432

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

Project consists of construction of a Municipal Parking Garage including site improvements and utilities. The structure will consist of three parking levels, two elevators, four stairwells and will connect to an existing tunnel into Citizens Tower. The project site is located in Lubbock, Lubbock County, Texas at 14th Street and Avenue L.

FY 2022-23 Complete warranty items from 1 year of substantial completion.

Start Date: 07/10/2019

Bid Date - Design: N/A

Award Date for Bid - Design: 08/13/2019

Project Start Date - Design: 08/14/2019

Project End Date - Design: 03/11/2020

Bid Date - Construction: 05/04/2020

Award Date for Bid - Construction: 10/07/2020

Project Start Date - Construction: 10/23/2020

Project End Date - Construction: 04/15/2022

Project Justification

As per city ordinance, provide required parking spaces for staff, customers and visitors to Citizens Tower complex.

Project History

FY 2019-20 Procured design firm, design completed.

FY 2020-21 Procured contractor and commenced construction.

FY 2021-22 Complete construction, punch list items, and warranty items from 1 year of substantial completion.

\$7,961,294 was appropriated in FY 2019-20, Budget Amendment No. 31, Ord. No. 2020-O0105, August 25, 2020.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	7,498,000	0	0	0	0	0	0	7,498,000
Design and Engineering	462,794	0	0	0	0	0	0	462,794
Other Activities	500	0	0	0	0	0	0	500
Total Project Appropriation	7,961,294	0	0	0	0	0	0	7,961,294

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2016 Tax Supported Revenue CO's	500,000	0	0	0	0	0	0	500,000
FY 2019 Tax Supported Revenue CO's	4,118,000	0	0	0	0	0	0	4,118,000
FY 2020 General Fund Cash	1,343,294	0	0	0	0	0	0	1,343,294
General Capital Project Fund	2,000,000	0	0	0	0	0	0	2,000,000
Total Funding Sources	7,961,294	0	0	0	0	0	0	7,961,294

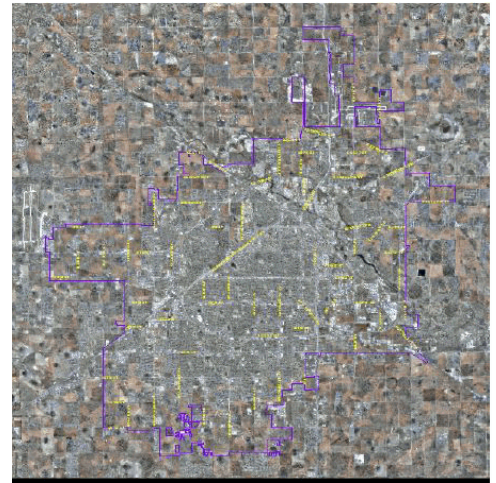
<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	12,000	12,000	12,000	12,000	12,000	0	60,000
Total Operating Budget Impact	12,000	12,000	12,000	12,000	12,000	0	60,000

Managing Department **Comprehensive Planning**

Project Manager **Kristen Sager**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

This funding is to support the first year development of the new Neighborhood Planning Program as identified and recommended in PlanLubbock2040. The Neighborhood Planning Program will include robust public visioning, stakeholder input, and partnership building; demographic analysis; land use and zoning analysis, including coordination with city-wide housing study; area market study and economic development recommendations to support existing businesses, attract new businesses, and adapt to changing retail trends; review of funding and incentive strategies for desired development; identification of catalyst project development opportunities; transportation and circulation analysis, including safety, congestion, access, and smart mobility tools; corridor aesthetics enhancement recommendations; creation of a detailed implementation strategy to guide recommended actions; and recommended changes to the Future Land Use Map. Potential uses of this funding include: research and analysis funding, professional services, plan development expenses, brownfield location and database development, environmental site location and database development, development incentives, capital expense for approved identified needs resulting from completed plan(s). Intended to serve as a multi-year CIP to support Neighborhood Planning Process. See PlanLubbock 2040 (pages 178-183).

Project Justification

PlanLubbock2040, adopted in December of 2018, identifies neighborhood planning in its implementation plan as a priority that should begin within one to two years of the adoption of the comprehensive plan. The first neighborhood plans undertaken should focus on East and North Lubbock neighborhoods. This also supports and furthers the City Council goals of: Communication, Community Improvement, Growth & Development, and Economic Development & Redevelopment. The guidelines created by the first neighborhood plan will continue to be influential as staff continues their ongoing neighborhood and small area planning efforts.

Project History

\$250,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

\$250,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	250,000	250,000	250,000	250,000	250,000	0	0	1,250,000
Total Project Appropriation	250,000	250,000	250,000	250,000	250,000	0	0	1,250,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	250,000	0	0	0	0	0	250,000
FY 2024 General Fund Cash	0	0	250,000	0	0	0	0	250,000
FY 2025 General Fund Cash	0	0	0	250,000	0	0	0	250,000
FY 2026 General Fund Cash	0	0	0	0	250,000	0	0	250,000
General Capital Project Fund	250,000	0	0	0	0	0	0	250,000
Total Funding Sources	250,000	250,000	250,000	250,000	250,000	0	0	1,250,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

Renovation of approximately 21,712 square feet of an existing structure in Lubbock, Texas. The proposed work shall be designed with adequate space to accommodate 40 - 45 Public Health Facility staff and 15 - 20 Community Development Services staff. The personnel spaces will consist of enclosed offices and open office areas for systems furniture. Other spaces required include: laboratory, patient exam rooms, vaccine storage and pharmacy. Common areas include: vestibule, reception, break room, conference room, copy/work room, restrooms, storage and building systems support space.

FY 2022-23 Complete construction, punch list items, and warranty items from 1 year of substantial completion.

Start Date: 12/21/2021

Bid Date - Design: 04/06/2021

Award Date for Bid - Design: 05/11/2021

Project Start Date - Design: 06/02/2021

Project End Date - Design: 03/11/2022

Bid Date - Construction: 04/06/2022

Award Date for Bid - Construction: 04/26/2022

Project Start Date - Construction: 05/15/2022

Project End Date - Construction: 07/15/2023

Project Justification

Project will provide city owned facilities for operations of Public Health Department and Community Development.

Project History

FY 2020-21 Purchased building at 2015 50th Street. Procurement of architectural & engineering design services commenced.

FY 2021-22 Completed design, procured construction contract services and commenced construction/renovation of facility.

\$2,000,000 was appropriated in FY 2020-21, Budget Amendment No. 6, Ord. No. 2020-O0164, December 21, 2021.

\$8,111,342 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-O0126, October 1, 2021.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Building Acquisition	2,000,000	0	0	0	0	0	0	2,000,000
Construction	8,111,342	0	0	0	0	0	0	8,111,342
Total Project Appropriation	10,111,342	0	0	0	0	0	0	10,111,342

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	8,111,342	0	0	0	0	0	0	8,111,342
FY 2021 General Fund Cash	2,000,000	0	0	0	0	0	0	2,000,000
Total Funding Sources	10,111,342	0	0	0	0	0	0	10,111,342

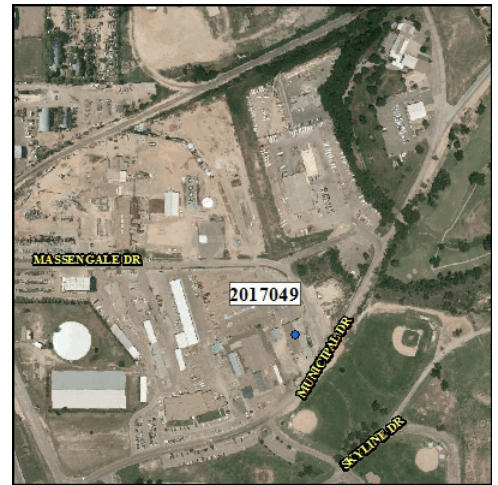
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	25,000	25,000	25,000	25,000	25,000	0	125,000
Total Operating Budget Impact	25,000	25,000	25,000	25,000	25,000	0	125,000

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

This project will provide a replacement structure for the current City Warehouse. The work will include the design and construction of a 9,500 square foot metal building on high density concrete.

FY 2021-22 Begin design of new warehouse facility.

FY 2022-23 Bid and begin construction of warehouse facility.

FY 2022-23 Placement of new warehouse selected and awaiting approval. Pending approval the following schedule will be in place.

Start Date: 2022

Bid Date - Design: 06/01/2022

Award Date for Bid - Design: 07/12/2022

Project Start Date - Design: 07/26/2022

Project End Date - Design: 01/26/2023

Bid Date - Construction: 02/27/2023

Award Date for Bid - Construction: 03/28/2023

Project Start Date - Construction: 04/25/2023

Project End Date -

Construction:04/25/2024

Project Justification

This replacement is requested due to the costly repairs that need to be made to the current facility that will need to be made to bring it into compliance with current building codes.

Project History

The City Warehouse Facility has a construction of single-wythe concrete masonry units (CMU) walls, with fixed exterior door openings on the facility. The building has a built-up and modified bitumen roof systems to protect the interior of the facility from the harsh West Texas elements.

\$152,300 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	1,523,000	0	0	0	0	1,523,000
Design and Engineering	152,300	0	0	0	0	0	0	152,300
Furnishings, Fixtures, and Equipment	0	0	40,000	0	0	0	0	40,000
Landscaping	0	0	20,000	0	0	0	0	20,000
Total Project Appropriation	152,300	0	1,583,000	0	0	0	0	1,735,300

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	152,300	0	0	0	0	0	0	152,300
FY 2024 General Fund Cash	0	0	1,583,000	0	0	0	0	1,583,000
Total Funding Sources	152,300	0	1,583,000	0	0	0	0	1,735,300

<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	600	600	600	600	600	0	3,000
Total Operating Budget Impact	600	600	600	600	600	0	3,000

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Extend the design of the Citizens Tower plaza to the West in front of Municipal Courts. The design will use like materials for hardscape and landscape so that both areas blend with the current construction.

FY 2022-23 Complete construction, punch list items, and warranty items from 1 year of substantial completion.

Start Date: 10/01/2021

Bid Date - Design: N/A

Award Date for Bid - Design: 12/23/2021

Project Start Date - Design: 01/01/2022

Project End Date - Design: 04/08/2022

Bid Date - Construction: 05/12/2022

Award Date for Bid - Construction: 06/07/2022

Project Start Date - Construction: 06/28/2022

Project End Date - Construction: 01/15/2023

Project Justification

To complete the West portion of the Citizens Tower plaza once the last construction projects have concluded.

Project History

The East portion of the Citizens Tower Plaza was completed in the first quarter of 2020. Since both the Municipal Parking Garage and the Municipal Court construction impacted this area it was decided to wait until they were completed. Both are anticipated to be complete in 1st quarter 2022.

FY 2021-22 Procured design firm and completed design. Procured contractor and commenced construction.

\$450,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	400,000	0	0	0	0	0	0	400,000
Design and Engineering	50,000	0	0	0	0	0	0	50,000
Total Project Appropriation	450,000	0	0	0	0	0	0	450,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	450,000	0	0	0	0	0	0	450,000
Total Funding Sources	450,000	0	0	0	0	0	0	450,000

Unappropriated Planning Years

<i>Operating Budget Impact</i>	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Impact
Personnel Cost	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

The area East of the current Municipal Parking Garage to be designed to include a mix of hardscape and landscape with electrical, lighting, and irrigation. Some portions of the area will include displays of art such as the Glenna Goodacre "Naiads" art piece currently displayed at the Lubbock Convention Center.

FY 2022-23 Complete construction, punch list items, and warranty items from 1 year of substantial completion.

Start Date: 10/01/2021

Bid Date - Design: N/A

Award Date for Bid - Design: 12/23/2021

Project Start Date - Design: 01/01/2022

Project End Date - Design: 04/08/2022

Bid Date - Construction: 05/12/2022

Award Date for Bid - Construction: 06/07/2022

Project Start Date - Construction: 06/28/2022

Project End Date - Construction: 01/15/2023

Project Justification

Development of the East portion of the block where the Municipal Parking Garage was constructed for the use and enjoyment of Citizens and the employees of the City of Lubbock.

Project History

This commercial lot had formally been occupied by a dilapidated parking garage and commercial buildings. These structures were demolished to develop a new parking garage for the use of the Citizens Tower complex activities and to assist with downtown parking issues.

FY 2021-22 Procured design firm and completed design. Procured contractor and commenced construction.

\$500,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	450,000	0	0	0	0	0	0	450,000
Design and Engineering	50,000	0	0	0	0	0	0	50,000
Total Project Appropriation	500,000	0	0	0	0	0	0	500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	500,000	0	0	0	0	0	0	500,000
Total Funding Sources	500,000	0	0	0	0	0	0	500,000

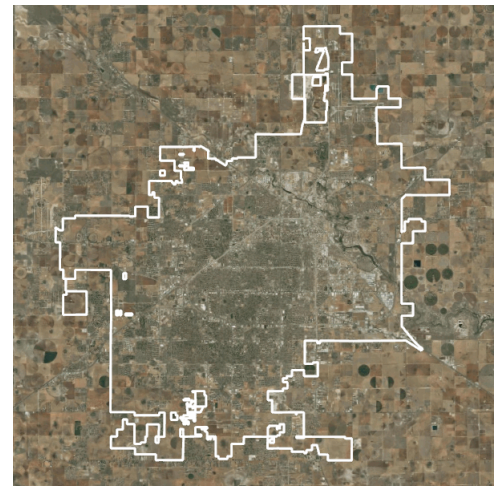
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Personnel Cost	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Bill Howerton**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

Fund affordable housing programs within the City of Lubbock through the use of American Rescue Plan Act funds.

Project Justification

Project History

\$2,500,000 was appropriated in the FY 2021-22, Budget Amendment no. 6, Budget Ord. 2022-O0011, February 8, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	2,500,000	0	0	0	0	0	0	2,500,000
Total Project Appropriation	2,500,000	0	0	0	0	0	0	2,500,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	2,500,000	0	0	0	0	0	0	2,500,000
Total Funding Sources	2,500,000	0	0	0	0	0	0	2,500,000

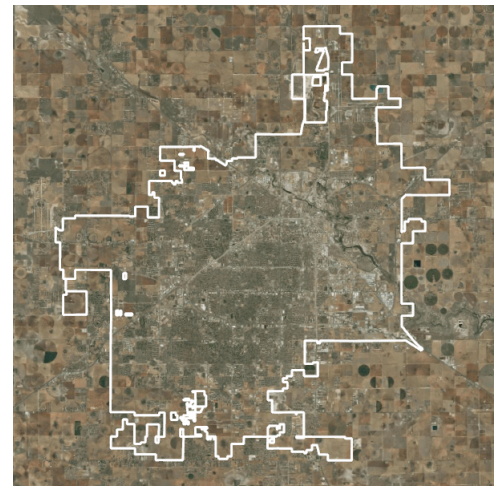
Operating Budget Impact	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Erik Rejino**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

To fund the expansion of broadband connectivity throughout the City of Lubbock by using American Rescue Plan Act funds.

Project Justification

Project History

\$2,000,000 was appropriated in the FY 2021-22, Budget Amendment No. 14, Budget Ord. 2022-O0025, February 22, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	2,000,000	0	0	0	0	0	0	2,000,000
Total Project Appropriation	2,000,000	0	0	0	0	0	0	2,000,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	2,000,000	0	0	0	0	0	0	2,000,000
Total Funding Sources	2,000,000	0	0	0	0	0	0	2,000,000

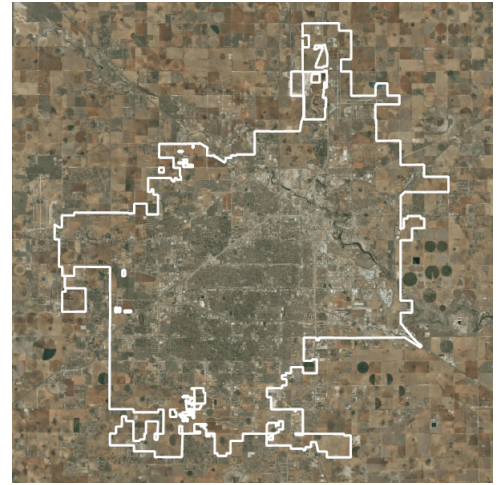
Operating Budget Impact	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **City Manager**

Project Manager **Erik Rejino**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

Address homeless issues within the City of Lubbock through various programs and/or facility construction.

Project Justification

Project History

\$3,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	3,500,000	0	0	0	0	0	0	3,500,000
Total Project Appropriation	3,500,000	0	0	0	0	0	0	3,500,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	3,500,000	0	0	0	0	0	0	3,500,000
Total Funding Sources	3,500,000	0	0	0	0	0	0	3,500,000

Operating Budget Impact	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0



Cultural and Recreational Services

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
8550 Golf Course Improvements	890,549	53,400	53,400	53,400	53,400	0	0	1,104,149
8630 Park Amenities	752,386	173,880	180,000	190,800	200,340	0	0	1,497,406
8656 Parks Master Plan	310,000	0	0	0	0	0	0	310,000
8662 McAlister Park Planning and Support Funds	42,000	0	0	0	0	0	0	42,000
92362 Buddy Holly Center Renovations Phase II	609,380	0	0	0	0	0	0	609,380
92565 Garden and Arts Center Exterior Renovations	295,000	0	300,000	0	0	0	0	595,000
92567 Dock and Bridge Replacement	443,836	376,618	32,460	0	0	0	0	852,914
92624 Pickleball Facility A&E	320,260	47,395	259,088	0	0	0	0	626,743
92718 Park Playgrounds Phase II	746,389	0	762,200	785,066	808,617	832,875	857,861	4,793,008
92761 ARPA Parks - Walking Trails	1,200,000	0	0	0	0	0	0	1,200,000
92763 ARPA Parks - Playground	1,100,000	0	0	0	0	0	0	1,100,000
92764 ARPA Parks - Cattail Removal/Dredging	1,900,000	0	0	0	0	0	0	1,900,000
92765 ARPA Parks - Pickleball Facility	1,500,000	0	0	0	0	0	0	1,500,000
92766 ARPA Parks - Simmons Parking Lot/Lake 6 Restrooms	500,000	0	0	0	0	0	0	500,000
92767 ARPA Parks - TMYSC Junior Field Lights	300,000	0	0	0	0	0	0	300,000
92768 ARPA Parks - Restroom Replacement/Renovations	900,000	0	0	0	0	0	0	900,000
92777 Mae Simmons / Cross Country Trail	0	210,000	0	0	0	0	0	210,000
92778 Water Slide Refurbishing	0	15,345	30,690	0	0	0	0	46,035
92779 ARPA - Aquatic Facilities	0	5,144,259	0	0	0	0	0	5,144,259
2014072 Groves Branch Library Renovations	0	0	640,000	0	0	0	0	640,000
2021133 Lake 6 Fountain Inlet	0	0	120,000	0	0	0	0	120,000
2021147 East Elementary SPARK	0	0	1,250,000	0	0	0	0	1,250,000
2022172 Park Pavilion Repair & Replacement	0	0	107,894	0	0	0	0	107,894
2022229 Burgess Rushing Tennis Center Improvements	0	0	232,789	0	0	0	0	232,789
2022231 Sandblasting Pools	0	0	218,840	0	0	0	0	218,840
2022245 LAH Maintenance Building	0	0	144,000	0	0	0	0	144,000
2022283 Parks Sport Courts Resurfacing	0	0	260,000	278,200	297,674	318,511	340,807	1,495,192
Total Cultural and Recreational Services	11,809,800	6,020,897	4,591,361	1,307,466	1,360,031	1,151,386	1,198,668	27,439,609

Cultural and Recreational Services

Funding Summary

Funding Source	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	7,000,000	5,144,259	0	0	0	0	0	12,144,259
FY 2009 General Fund Cash	185,951	0	0	0	0	0	0	185,951
FY 2010 General Fund Cash	44,824	0	0	0	0	0	0	44,824
FY 2011 General Fund Cash	51,091	0	0	0	0	0	0	51,091
FY 2011 Tax Supported Revenue CO's	2,210	0	0	0	0	0	0	2,210
FY 2012 General Fund Cash	72,190	0	0	0	0	0	0	72,190
FY 2013 Tax Supported Revenue CO's	15,412	0	0	0	0	0	0	15,412
FY 2015 Tax Supported Revenue CO's	316,915	0	0	0	0	0	0	316,915
FY 2018 General Fund Cash	150,000	0	0	0	0	0	0	150,000
FY 2019 General Fund Cash	236,555	0	0	0	0	0	0	236,555
FY 2020 General Fund Cash	450,069	0	0	0	0	0	0	450,069
FY 2021 General Fund Cash	532,000	0	0	0	0	0	0	532,000
FY 2022 General Fund Cash	1,506,015	0	0	0	0	0	0	1,506,015
FY 2023 General Fund Cash	0	823,238	0	0	0	0	0	823,238
FY 2024 General Fund Cash	0	0	4,537,961	0	0	0	0	4,537,961
FY 2025 General Fund Cash	0	0	0	1,254,066	0	0	0	1,254,066
FY 2026 General Fund Cash	0	0	0	0	1,306,631	0	0	1,306,631
FY 2027 General Fund Cash	0	0	0	0	0	1,151,386	0	1,151,386
FY 2028 General Fund Cash	0	0	0	0	0	0	1,198,668	1,198,668
General Capital Project Fund	581,488	53,400	53,400	53,400	53,400	0	0	795,088
Hotel/Motel Funds	564,380	0	0	0	0	0	0	564,380
Market Lubbock Inc. Capital Project Fund	100,000	0	0	0	0	0	0	100,000
Parks Capital Projects Fund	700	0	0	0	0	0	0	700
Total Cultural and Recreational Services	11,809,800	6,020,897	4,591,361	1,307,466	1,360,031	1,151,386	1,198,668	27,439,609

Managing Department **Community Services**

Project Manager **Ben Perry**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Permanent improvements to Meadowbrook Golf Course including various bridge and abutment repair, cart path restoration, restroom renovations and other necessary improvements.

No Project work is planned for FY2021-22.

Project Justification

Meadowbrook Golf Course and the various facilities require needed repair and improvements due to age and deterioration. The project will fund improvements, on a priority basis, as identified in the scope of work.

Improvements were put on hold in FY 2019-20 due to COVID-19 crisis.

Project History

\$185,951 was appropriated in FY 2008-09, Budget Amendment No. 15, Ord. No. 2009-00067, August 13, 2009.

\$53,400 was appropriated in the FY 2009-10 Budget, Ord. No. 2009-00073, October 1, 2009.

FY 2009-10 budget addition reduced to \$44,824 based on actual revenue.

\$53,400 was appropriated in the FY 2010-11 Budget, Ord. No. 2010-00070, October 1, 2010.

FY 2010-11 budget addition reduced to \$51,091 based on actual revenue.

\$53,400 was appropriated in the FY 2011-12 Budget, Ord. No. 2011-00080, October 1, 2011.

FY 2011-12 budget addition increased to \$72,190 based on actual revenue.

\$53,400 was appropriated in the FY 2012-13 Budget, Ord. No. 2012-00100, October 1, 2012.

FY 2012-13 budget addition decreased to 50,993 based on actual revenue.

\$53,400 was appropriated in the FY 2013-14 Budget, Ord. No. 2013-00087, October 1, 2013.

FY 2013-14 budget addition decreased to 53,242 based on actual revenue.

\$53,400 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014.

FY 2014-15 budget addition increased to \$54,523 based on actual revenue.

\$53,400 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015.

FY 2015-16 budget addition decreased to \$51,667 based on actual revenue.

\$53,400 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-00135, October 1, 2016.

FY 2016-17 budget addition decreased to \$51,127 based on actual revenue.

\$53,400 was appropriated in the FY 2017-18 Budget, Ord. No. 2017-00111, October 1, 2017.

FY 2017-18 budget addition increased to \$54,441 based on actual revenue.

\$53,400 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

FY 2018-19 budget addition decreased to \$52,798 based on actual revenue.

\$53,400 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$53,400 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

FY 2019-20 budget addition increased to \$60,901.92 based on actual revenue.

\$53,400 was appropriated in FY 2021-2022, Ord. No. 2021-00126, October 1, 2021.

\$53,400 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	890,549	53,400	53,400	53,400	53,400	0	0	1,104,149
Total Project Appropriation	890,549	53,400	53,400	53,400	53,400	0	0	1,104,149

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2009 General Fund Cash	185,951	0	0	0	0	0	0	185,951
FY 2010 General Fund Cash	44,824	0	0	0	0	0	0	44,824
FY 2011 General Fund Cash	51,091	0	0	0	0	0	0	51,091
FY 2012 General Fund Cash	72,190	0	0	0	0	0	0	72,190
General Capital Project Fund	536,493	53,400	53,400	53,400	53,400	0	0	750,093
Total Funding Sources	890,549	53,400	53,400	53,400	53,400	0	0	1,104,149

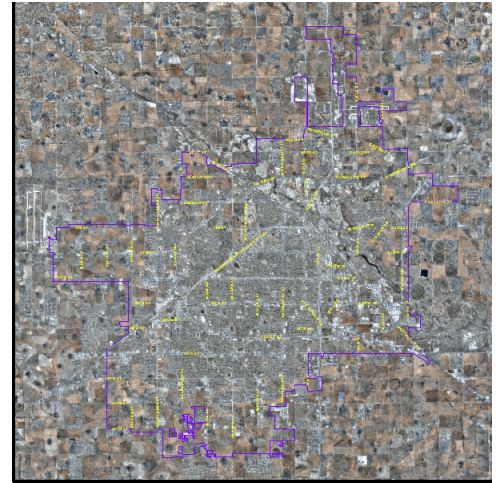
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Maintenance**

Project Manager **Kalee Robinson**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

This project adds additional amenities to Lubbock Parks to create more locations for citizens to gather and make the park system more enjoyable. These additions may include covered tables, benches, and grills as well as other amenities to make the park more accessible and user-friendly.

No additional work planned for FY 2021-22.

Project Justification

Many of our parks need additional amenities for more participation and use per location.

Project History

\$150,000 was appropriated in the FY 2017-18 Budget, Ord. No. 2017-00111, October 1, 2017.
 \$154,500 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.
 \$154,066 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.
 \$125,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.
 \$168,820 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.
 \$173,880 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	752,386	173,880	180,000	190,800	200,340	0	0	1,497,406
Total Project Appropriation	752,386	173,880	180,000	190,800	200,340	0	0	1,497,406

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2015 Tax Supported Revenue CO's	107,898	0	0	0	0	0	0	107,898
FY 2018 General Fund Cash	150,000	0	0	0	0	0	0	150,000
FY 2019 General Fund Cash	61,382	0	0	0	0	0	0	61,382
FY 2020 General Fund Cash	154,066	0	0	0	0	0	0	154,066
FY 2021 General Fund Cash	122,000	0	0	0	0	0	0	122,000
FY 2022 General Fund Cash	156,340	0	0	0	0	0	0	156,340
FY 2023 General Fund Cash	0	173,880	0	0	0	0	0	173,880
FY 2024 General Fund Cash	0	0	180,000	0	0	0	0	180,000
FY 2025 General Fund Cash	0	0	0	190,800	0	0	0	190,800
FY 2026 General Fund Cash	0	0	0	0	200,340	0	0	200,340
Parks Capital Projects Fund	700	0	0	0	0	0	0	700
Total Funding Sources	752,386	173,880	180,000	190,800	200,340	0	0	1,497,406

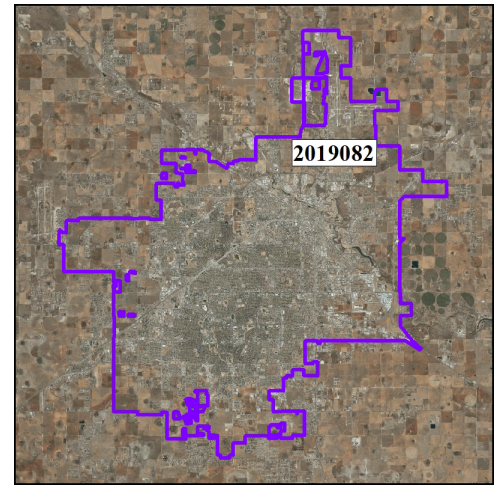
Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	1,000	1,000	1,000	1,000	0	0	4,000
Total Operating Budget Impact	1,000	1,000	1,000	1,000	0	0	4,000

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Master Plans/Studies**

Project Status **Approved**



Project Scope

The project would entail the development of a new City of Lubbock Parks and Open Space Master Plan including a feasibility study and development of a strategic framework with an outside firm.

Start Date:10/06/2020

Bid Date - Design:10/06/2020

Award Date for Bid-Design:11/17/2020

Project Start Date-Design:11/17/2020

Project End Date-Design:01/03/2021

Project Start Date-Construction:04/13/2021

Project End Date-Construction:04/12/2022

Project Justification

Keeping the master plan current and on track with a growing, evolving city is very important. Recreational needs and current community interests are assessed during the master planning process. This allows City staff and administrators to prioritize the allocation of resources for new or improvement projects, programs, and services in a way that is fiscally responsible and publicly supported. The master plan builds credibility and public consensus, informs citizens of current park needs, identifies capital improvement goals, guides critical decisions about facilities, infrastructure, programming, and services, and helps in developing recommendations and an implementation strategy. In addition, a current Parks and Open Space Master Plan can be used as a supporting document in making the City more competitive when seeking grants and other funding sources.

Project History

The 2011 City of Lubbock Parks and Open Space Master Plan was a result of coordinated efforts by the citizens of Lubbock, the Lubbock City Council, the Lubbock Parks and Recreation Advisory Board, Lubbock Parks and Recreation Staff, Lubbock Planning Department and Leisure Vision. The citizens of Lubbock provided ideas, comments and requests for the future development of parks open space and programming. The master plan was updated in 2016 with collaboration of staff, however, it was never formally adopted.

\$212,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

\$98,000 was appropriated in FY 2020-21, Budget Amendment No. 12, Ord. No. 2020-00025, March 23, 2021.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	310,000	0	0	0	0	0	0	310,000
Total Project Appropriation	310,000	0	0	0	0	0	0	310,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 General Fund Cash	310,000	0	0	0	0	0	0	310,000
Total Funding Sources	310,000	0	0	0	0	0	0	310,000

<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Personnel Cost	2,500	0	0	0	0	0	2,500
Total Operating Budget Impact	2,500	0	0	0	0	0	2,500

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

The development of a conceptual master plan for the park will consist of a review of existing conditions at the site, a review of project goals and objectives with City Staff, meet with City leadership and key stakeholders to document and understand various interests, understanding user requirements and preferences to prepare an overall design for the Park Development Plan, develop the project budget, and to develop best use scenarios associated with the playa lake and other components of the park.

Start Date:01/20/2021

Project Start Date-Construction:03/18/2021

Project End Date-Construction:12/18/2021

Project Justification

McAlister Park is a 272-acre green space located in a major gateway to the City. Currently, less than 25% of the parkland has been developed. The construction of a jogging trail through this undeveloped land has helped spur interest in this remaining area but new amenities will do much more to help make this regional park a true destination place for Lubbock’s citizens. As a method of building a regional park with quality recreational components, a conceptual master plan is paramount to the design and placement of desired recreational opportunities. A part of the path to develop the park calls for the generation of a base map upon which a comprehensive development plan would guide the development plan for the park.

Project History

\$100,000 was appropriated in FY 2020-21, Budget Amendment No. 9, Ord. No. 2021-O0017, February 23, 2021.

Decreased appropriation by \$58,000 in FY 2021-22, BCR# 2022-20, June 20, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	42,000	0	0	0	0	0	0	42,000
Total Project Appropriation	42,000	0	0	0	0	0	0	42,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Market Lubbock Inc. Capital Project Fund	42,000	0	0	0	0	0	0	42,000
Total Funding Sources	42,000	0	0	0	0	0	0	42,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Depot structure will be monitored and refinished with heavy duty grade paint/seal as required to withstand the harsh outdoor elements. Waterproofing of the east wall of the Gallery is included. The project will be phased over several years and incorporate other areas as needed at the Facility.

FY 20-21: Repair and renovate interior walls of fine arts gallery. If funding allows we will repair and refinish exterior wood doors.

FY 2022-23: Repair and repaint fence. Repair rotted wood and repaint Allison house and repair steps. Add steps to access storage area east side. Repair thresholds. Repair roof.

Project end date for all needed repairs: 09/16/2022

Close Project: 09/30/2022

Ongoing Project will close 2022.

Project Justification

The City obtained the Depot building and former restaurant around 1999. The facility was renovated to house the Buddy Holly Center around 2000.

The Buddy Holly Center (BHC) was last renovated around 2000 when the City converted the former Depot building into the Center. One exception was to the Fine Arts Gallery (west portion of the center) which was renovated in 2011. Most of the 2000 era materials have outlived their useful life cycle and require replacement and updating.

Project History

FY 2015-16 the exterior doors were scheduled to be replaced. Complications in the manufacturing of these doors resulted in the contract being cancelled.

FY 2016-17 Funding was used to refinished exterior doors on the Exhibit Hall wing, new carpet in offices on north side, replaced deck, waterproofed north windows, Allison House to be painted.

FY 2017-18 Allison House exterior painting completed. Both toilets in Center were completely renovated.

FY 2018-19 Develop the scope for plans and specifications for waterproofing the east wall of the Gallery. Level the Courtyard pavers.

FY 2019-20 Levelled the courtyard pavers, removed and installed sealant around precast stone for exterior waterproofing.

FY 2020-21

No capital spent due to COVID-19 spending restrictions. Developed the scope for the repair and painting of the fine arts gallery walls. Evaluated the exterior wood doors for repair and refinishing.

\$380,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014.

Reduced appropriation by \$41,620 in FY 2014-15 Budget Amendment No. 13, Ord. No. 2015-00051, June 11, 2015.

\$100,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015.

\$126,000 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-00135, October 1, 2016.

\$45,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	554,880	0	0	0	0	0	0	554,880
Construction Management Support	18,500	0	0	0	0	0	0	18,500
Design and Engineering	36,000	0	0	0	0	0	0	36,000
Total Project Appropriation	609,380	0	0	0	0	0	0	609,380

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	45,000	0	0	0	0	0	0	45,000
Hotel/Motel Funds	564,380	0	0	0	0	0	0	564,380
Total Funding Sources	609,380	0	0	0	0	0	0	609,380

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	25,000	0	0	0	0	0	25,000
Total Operating Budget Impact	25,000	0	0	0	0	0	25,000

Managing Department **Cultural Arts Services**

Project Manager **Darren Densford**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Work will include either the replacement or covering of the existing exposed wooden structure with metal. Plaster will be repaired and the brick will be repainted/sealed. Electrical work will also be included.

FY 2020-21: Bid out completed Plans and Specifications from FY 2019-20. Plans and Specifications need to be reviewed and updated for any adopted code changes since original design. Begin renovation.

FY 2021-2022 Complete exterior renovation.

Start Date: 2019

Bid Date - Design: 04/2019

Award Date for Bid - Design: 05/22/2019

Project Start Date - Design: 06/2019

Project End Date - Design: 02/2020

Bid Date - Construction: 05/03/2021

Award Date for Bid - Construction: 07/27/2021

Project Start Date - Construction: 08/16/2021

Project End Date -

Construction:03/21/2022

FY 2022-2023: Will request additional funding of \$300,000 to complete project. Previous bids exceeded available funds.

Start Date: 2019

Bid Date - Design: 04/2019

Award Date for Bid - Design: 05/22/2019

Project Start Date - Design: 06/2019

Project End Date - Design: 02/2020

Bid Date - Construction: 10/03/2022

Award Date for Bid - Construction: 10/14/2022

Project Start Date - Construction: 11/15/2022

Project End Date -

Construction:01/15/2023

Project Justification

The GAC was constructed in the early 1960's. Most of these components are original and need to be repaired/replaced to extend the facilities life span. The exterior of the facility is in need of extensive repairs. If not addressed, deterioration will continue to damage the main structure.

Project History

FY 2018-19 architectural firm hired and renovation scope, plans and specifications being developed.

FY 2019-20 Plans and specifications complete.

\$185,850 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

\$94,150 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$15,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	257,850	0	300,000	0	0	0	0	557,850
Design and Engineering	37,150	0	0	0	0	0	0	37,150
Total Project Appropriation	295,000	0	300,000	0	0	0	0	595,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2013 Tax Supported Revenue CO's	15,412	0	0	0	0	0	0	15,412
FY 2015 Tax Supported Revenue CO's	123,677	0	0	0	0	0	0	123,677
FY 2019 General Fund Cash	62,173	0	0	0	0	0	0	62,173
FY 2020 General Fund Cash	33,743	0	0	0	0	0	0	33,743
FY 2022 General Fund Cash	15,000	0	0	0	0	0	0	15,000
FY 2024 General Fund Cash	0	0	300,000	0	0	0	0	300,000
General Capital Project Fund	44,995	0	0	0	0	0	0	44,995
Total Funding Sources	295,000	0	300,000	0	0	0	0	595,000

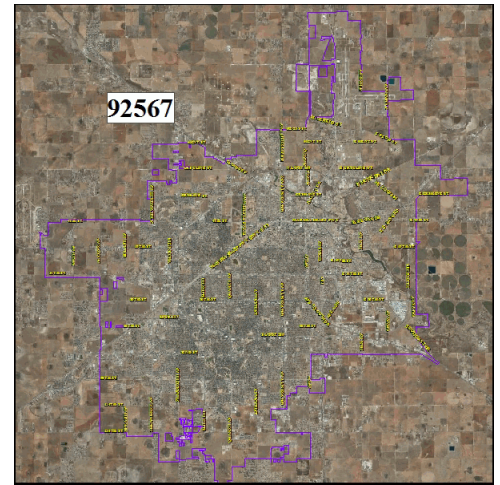
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	1,000	500	500	0	0	0	2,000
Total Operating Budget Impact	1,000	500	500	0	0	0	2,000

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Replacement Infrastructure**

Project Status **Approved**



Project Scope

This project involves the replacement or repair of old, deteriorated bridges and docks throughout the parks system. It also includes the construction of new docks and bridges on certain lakes and paths.

For FY 2021-22, replace wooden dock/fishing platform/Kayak launch on Conquistador Lake, adjacent to the waterfall.

Start Date:10/04/2021

Bid Date-Construction:10/04/2021

Award Date for Bid-Construction:12/04/2021

Project Start Date-Construction:12/20/2021

Project End Date-Construction:02/28/2022

Project Justification

Fishing docks provide a designated area for a unique outdoor recreational activity that is popular with park users. Pedestrian bridges provide convenient accessible crossing over large bodies of water and drainage inlets. Based on the 2018 park inventory, one of the seven existing docks and nine of the 24 existing pedestrian bridges in the parks system are in poor or unacceptable condition. In addition, numerous lakes have no docks thus making it difficult for citizens to fish or launch kayaks.

Project History

In 2014, the dock at Lake Alan Henry was repaired. In 2015, a pedestrian bridge over a drainage inlet was replaced at Higinbotham Park. In 2016, the wooden pedestrian bridge at Mae Simmons Park was replaced with a prefabricated aluminum bridge. In 2017, a dock and two pedestrian bridges were repaired at the Buddy Holly Recreation Area. All pedestrian bridges received new bollards in 2016 to increase safety. In 2019, two docks were replaced and one added throughout the Canyon Lakes. During 2020, 2 pedestrian bridges were added to the walking track, over drainage swales, at Higinbotham Park.

\$113,000 was appropriated in the FY 2018-29 Budget, Ord. No. 2018-00109, October 1, 2018.

\$87,550 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$100,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

\$149,675 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

Decreased appropriation by \$6,389 in the FY 2021-22 Budget, BCR# 2022-15, May 13, 2022.

\$376,618 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	360,505	345,104	0	0	0	0	0	705,609
Design and Engineering	83,331	31,514	32,460	0	0	0	0	147,305
Total Project Appropriation	443,836	376,618	32,460	0	0	0	0	852,914

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2011 Tax Supported Revenue CO's	2,210	0	0	0	0	0	0	2,210
FY 2015 Tax Supported Revenue CO's	85,340	0	0	0	0	0	0	85,340
FY 2019 General Fund Cash	113,000	0	0	0	0	0	0	113,000
FY 2021 General Fund Cash	100,000	0	0	0	0	0	0	100,000
FY 2022 General Fund Cash	143,286	0	0	0	0	0	0	143,286
FY 2023 General Fund Cash	0	376,618	0	0	0	0	0	376,618
FY 2024 General Fund Cash	0	0	32,460	0	0	0	0	32,460
Total Funding Sources	443,836	376,618	32,460	0	0	0	0	852,914

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Construction of 8 pickleball courts at Burgess-Rushing Tennis Center. Includes nets and poles, fencing, irrigation modifications, and lighting.

Start Date:10/01/2019
 COL Engineering design start date:03/24/2020;
 Bid Date - Design:10/04/2021
 Award Date for Bid-Design:10/22/2021
 Project Start Date-Design:11/08/2021
 Project End Date-Design:01/03/2022
 Bid Date-Construction:01/10/2022
 Award Date for Bid-Construction:02/11/2022
 Project Start Date-Construction:03/21/2022
 Project End Date-Construction:07/29/2022

Project Justification

NAME CHANGED SAME PROJECT EXPANDED AND NEW CIP PROJECT DEVELOPED

Pickleball has become increasingly popular and courts are being installed in parks throughout the country. The parks department has received numerous requests to have courts installed.

Project History

Currently, the City of Lubbock has no dedicated pickleball courts in the park system and the parks department has received numerous requests to have these courts installed.

FY19-20 Estimate from Architect for complete drawings. Engineering plans completed by COL Staff after project had been funded by Council. Project placed on hold due to COVID-19 crisis.

\$262,260 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019. Previous design work did not consider viable estimates for earthwork. COL Engineering commenced design for earthwork in March of 2020, but due to numerous iterations of court placement, a final design was not completed until February of 2021, which provided construction documents for earthwork and an opinion of cost of \$130,733. Landscape and structural design work was not completed by former staff, which provided faulty project estimates. Landscape and structural design work is needed to develop construction documents for bidding and construction, at an estimated cost of \$47395. Total construction cost is estimated at 473953, which would require additional funding of \$259088, and is reflected in the Project Cost tab.

\$58,000 was appropriated in FY 2021-22, BCR# 2022-20, June 20, 2022.

\$47,395 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	320,260	0	259,088	0	0	0	0	579,348
Design and Engineering	0	47,395	0	0	0	0	0	47,395
Total Project Appropriation	320,260	47,395	259,088	0	0	0	0	626,743

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2020 General Fund Cash	262,260	0	0	0	0	0	0	262,260
FY 2023 General Fund Cash	0	47,395	0	0	0	0	0	47,395
FY 2024 General Fund Cash	0	0	259,088	0	0	0	0	259,088
Market Lubbock Inc. Capital Project Fund	58,000	0	0	0	0	0	0	58,000
Total Funding Sources	320,260	47,395	259,088	0	0	0	0	626,743

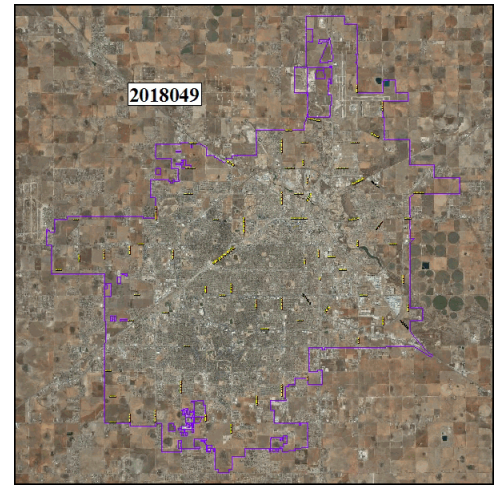
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	2,860	2,860	2,946	2,946	3,034	0	14,646
Total Operating Budget Impact	2,860	2,860	2,946	2,946	3,034	0	14,646

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Replace old, deteriorating playground equipment with new, modern metal, multi-activity, inclusive playgrounds for users of all ages and skill levels. Replacement includes installation of 5' perimeter sidewalks, resilient safety surfacing, irrigation modifications and Americans with Disabilities Act (ADA) parking as needed.

Playground replacements are based on evaluations performed in 2021.

2022-2023 Playgrounds: 4 playgrounds will be selected based on annual evaluation.

Project Justification

Park playgrounds have a life span of 20 years. Priorities for replacement in the playground inventory are based on age and condition. Currently, the oldest, most worn playgrounds are 23-27 years old. Replacement parts are difficult or impossible to find. In many cases, parking and accessible routes to these playgrounds need to be updated to the current ADA standards.

Project History

Most of the playgrounds in Lubbock parks are over 20 years old, and through wear and exposure have deteriorated to a point where replacement is necessary.

\$740,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. FY 2022-23, \$851,000 will be requested which reflects the current appropriation with 15% increase due to inflation costs.

Appropriated \$6,389 in FY 2021-22 Budget, BCR# 2022-15, May 13, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Landscaping	746,389	0	762,200	785,066	808,617	832,875	857,861	4,793,008
Total Project Appropriation	746,389	0	762,200	785,066	808,617	832,875	857,861	4,793,008

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	746,389	0	0	0	0	0	0	746,389
FY 2024 General Fund Cash	0	0	762,200	0	0	0	0	762,200
FY 2025 General Fund Cash	0	0	0	785,066	0	0	0	785,066
FY 2026 General Fund Cash	0	0	0	0	808,617	0	0	808,617
FY 2027 General Fund Cash	0	0	0	0	0	832,875	0	832,875
FY 2028 General Fund Cash	0	0	0	0	0	0	857,861	857,861
Total Funding Sources	746,389	0	762,200	785,066	808,617	832,875	857,861	4,793,008

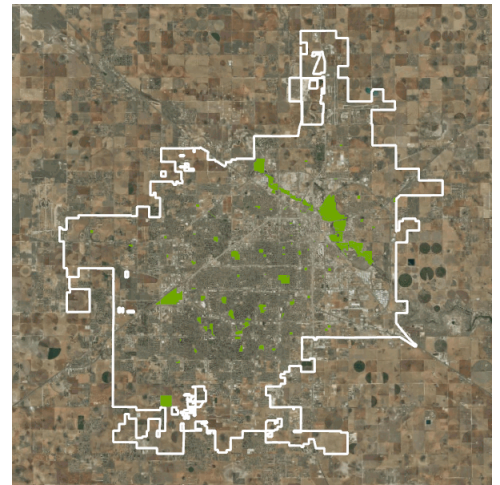
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	4,000	3,000	3,000	3,000	3,000	0	16,000
Total Operating Budget Impact	4,000	3,000	3,000	3,000	3,000	0	16,000

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Proposed Locations:

- Aztlan Park
- Butler Park
- Elmore Park
- Hinojosa Park
- Kastman Park
- Maedgen Park
- Mahon Park
- Ratliff Park
- Remington Park
- Preston Smith Park
- Stevens Park
- Washington Park

Project Justification

These funds will be used to install 12 new walking trails throughout the parks system (2 trails per Council District).

Project History

\$1,200,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	1,200,000	0	0	0	0	0	0	1,200,000
Total Project Appropriation	1,200,000	0	0	0	0	0	0	1,200,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	1,200,000	0	0	0	0	0	0	1,200,000
Total Funding Sources	1,200,000	0	0	0	0	0	0	1,200,000

Unappropriated Planning Years

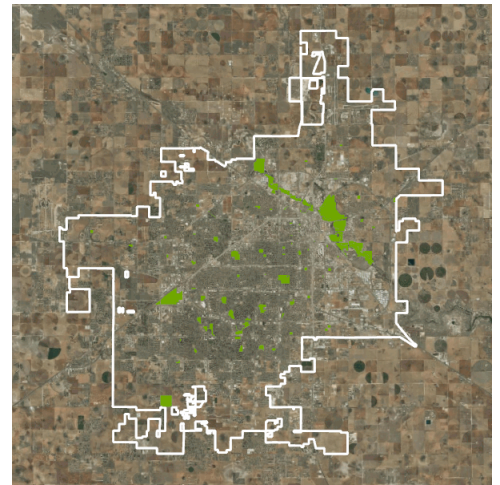
<i>Operating Budget Impact</i>	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Impact
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Design and install new playground area including surfacing and equipment. The contractor will install a new bonded rubber safety surface which complies with ASTM F1292 and ADA accessibility requirements delineated on ASTM F1951. The concrete curb will remain in place and does not require any modifications done by the contractor. Alterations to the concrete barrier deemed necessary during the installation process must be discussed with the client and approved before initiation. Contractor will evaluate drainage conditions and make modifications as needed to prevent future drainage issues. Playground equipment can be a combination of balance beams, climbing and upper body equipment, log rolls, merry-go-rounds, seesaws, slides, spring rockers, or composite structures containing more than one type of play styles. A single-axis belt swing set structure must be part of the design; an optional full bucket swing set may be added. The playground must contain elements appropriate for ages 2 to 4-years old and 5 to 12-years old, with adequate separation between equipment for different age groups to allow safe play and visibility of both sections.

Contractor must present two playground designs for the client. Both designs will be used in an advertising campaign on the Lubbock Parks and Recreation Department social media channels where a public vote will take place to select the design that will be installed.

Project Justification

Complete replacement, surfacing and equipment, of 5 playgrounds located in the City of Lubbock. The playgrounds are located in Cooke Park, Crow Park, Davis Park, Higinbotham Park, and Mahon Park.

Project History

\$1,100,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	1,100,000	0	0	0	0	0	0	1,100,000
Total Project Appropriation	1,100,000	0	0	0	0	0	0	1,100,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	1,100,000	0	0	0	0	0	0	1,100,000
Total Funding Sources	1,100,000	0	0	0	0	0	0	1,100,000

Unappropriated Planning Years

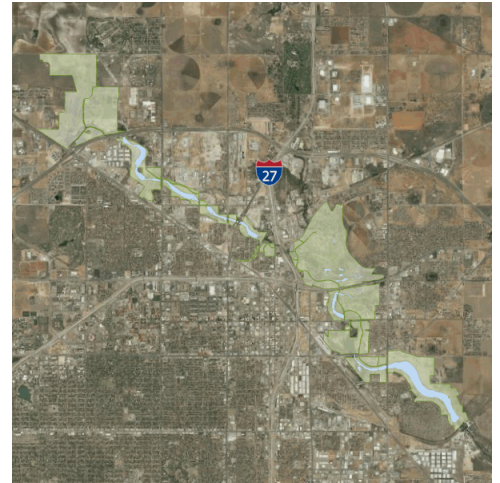
<i>Operating Budget Impact</i>	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Impact
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Complete removal of the 1,355,780 sq. ft. of cattail growth from the Canyon Lake System. Contractor will utilize any method of removal (physical, chemical, or a combination of different strategies) considered necessary to perform the outlined job without harming the current landscape and fauna of the Canyon Lake System. Contractor must discuss with the client any reasonably foreseeable consequences for actions taken in the removal process. The growth areas are specified on the table below and the following aerial views of the Canyon Lake System. Table 1 is organized from upstream to downstream waterbodies.

Project Justification

Cattail growth has taken over a significant portion of the Canyon Lake System and has become a detriment to the experience of users of the city lakes and parks. Spreading for 1.3 million square feet of park land, cattail species extend across 12 public areas – Aztlán Corridor, Aztlán Park, Buddy Holly Recreation Area, Carrillo Family Recreation Area, Comancheria Lake, Dunbar Historical Lake, Fiesta Plaza, Llano Estacado, Mackenzie Park (North), Mackenzie Park (South), Mae Simmons Park, and Vaquero Lake. The American Rescue Plan Act provided funds allocated by the city for removal of the cattail zones.

Project History

\$1,900,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	1,900,000	0	0	0	0	0	0	1,900,000
Total Project Appropriation	1,900,000	0	0	0	0	0	0	1,900,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	1,900,000	0	0	0	0	0	0	1,900,000
Total Funding Sources	1,900,000	0	0	0	0	0	0	1,900,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

The City of Lubbock is requesting qualifications for architectural and engineering services for design and construction documents for a Pickleball facility located at McAlister Park. The professional service proposal shall include design, cost estimate, construction plans and construction management for the facility. All existing conditions including aerial imagery, contour lines and outlines of current amenities will be made available in CAD and/or GIS formats.

Project Justification

McAlister Park, located in the rapidly growing Southwest portion of the Lubbock community, is one of Lubbock’s largest parks. With approximately 272 acres of parkland, the park is anticipated to become a central recreation hub for the city. The park is currently undergoing a master plan that has identified a Pickleball facility as a priority.

The sport of Pickleball is arguably the fastest growing sport in the United States. Over the last two years, Lubbock has seen substantial growth within the Lubbock Plays Pickleball Community with limited facilities available.

In April of 2022, City Council approved funds for a new Pickleball facility at McAlister Park. This facility will be constructed in two phases. Phase One includes outdoor courts, parking and restroom facility. Phase Two includes clubhouse, indoor courts and amenities.

Project History

\$1,100,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

\$400,000 was appropriated in the FY 2021-22 budget, BCR# 2022-20, June 20, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	1,500,000	0	0	0	0	0	0	1,500,000
Total Project Appropriation	1,500,000	0	0	0	0	0	0	1,500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	1,100,000	0	0	0	0	0	0	1,100,000
FY 2022 General Fund Cash	400,000	0	0	0	0	0	0	400,000
Total Funding Sources	1,500,000	0	0	0	0	0	0	1,500,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Scope of work will be dependent upon the following:

- 1) Location of restroom using City Engineering staff input.
- 2) Square footage of proposed parking lot.

Project Justification

A new parking lot adjacent to Mae Simmons Swimming Pool at the NW intersection of MLK JR Blvd and E 24th street will provide additional parking for activities taking place within Mae Simmons Park. In addition to the parking lot a new restroom is proposed at Dunbar Lake 6 NE of MLK JR Blvd to provide additional restroom accommodations for all visitors to the Canyon Lake system.

Project History

\$500,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	500,000	0	0	0	0	0	0	500,000
Total Project Appropriation	500,000	0	0	0	0	0	0	500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	500,000	0	0	0	0	0	0	500,000
Total Funding Sources	500,000	0	0	0	0	0	0	500,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

The contract includes:

- Site preparation
- Installation of lights and light poles
- Installation of wiring
- Installation of automated lighting system
- Shipping and handling

The resolution for consideration will approve Purchase Order 90500058 in the sum of \$276,859.00 for the Automated Lighting System for Field 16 at TMYSC from MUSCO Sports Lighting, LLC, through the BuyBoard purchasing program. BuyBoard is a local Government Purchasing Cooperative created to increase the purchasing power of government entities and to simplify their purchasing by using a customized online purchasing system. Its purpose is to obtain the benefits and efficiencies that can accrue to members.

Project Justification

Located at Tom Martin Youth Sports Complex. Lights were installed at 15 of the 16 fields upon completion of the complex. This field is the only field currently without lighting. Adding lights will help increase tournament participation for older-aged divisions, ultimately increasing revenue generated for weekend tournaments and game nights.

Project History

\$300,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	300,000	0	0	0	0	0	0	300,000
Total Project Appropriation	300,000	0	0	0	0	0	0	300,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	300,000	0	0	0	0	0	0	300,000
Total Funding Sources	300,000	0	0	0	0	0	0	300,000

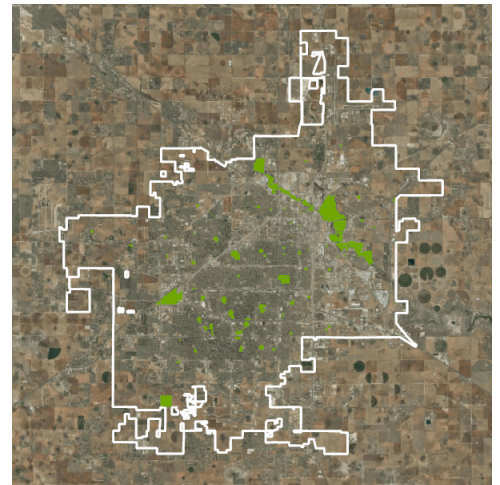
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

Restrooms to be replaced include:

- Aztlan Park
- Higinbotham Park
- Clapp Park
- Mackenzie Park (North)
- Maxey Park

Restrooms to be renovated include:

- Mackenzie Park (West)
- Clapp Park (Trinity Ball Field)
- Mae Simmons Park
- McAlister Park
- McCullough Park
- Buddy Holly Rec Area
- Hodges Park

Project Justification

These funds will be used to renovate or replace 12 stand-alone restrooms throughout the City's park system. Staff has systematically identified restrooms that qualify for replacement/renovation.

Project History

\$900,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-O0071, May 10, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	900,000	0	0	0	0	0	0	900,000
Total Project Appropriation	900,000	0	0	0	0	0	0	900,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	900,000	0	0	0	0	0	0	900,000
Total Funding Sources	900,000	0	0	0	0	0	0	900,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

Construct a 1/2 mile 12 foot wide decomposed granite trail with ribbon curbing on the north side of the park.

Project Justification

Mae Simmons host one of the premiere cross country meets in the state. As well, the park is used daily for exercise by the community. Walkers are using the road to walk. This project would create a 1/2 mile trail that will benefit both the cross country meets and the citizens for daily use.

Project History

\$210,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	210,000	0	0	0	0	0	210,000
Total Project Appropriation	0	210,000	0	0	0	0	0	210,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	210,000	0	0	0	0	0	210,000
Total Funding Sources	0	210,000	0	0	0	0	0	210,000

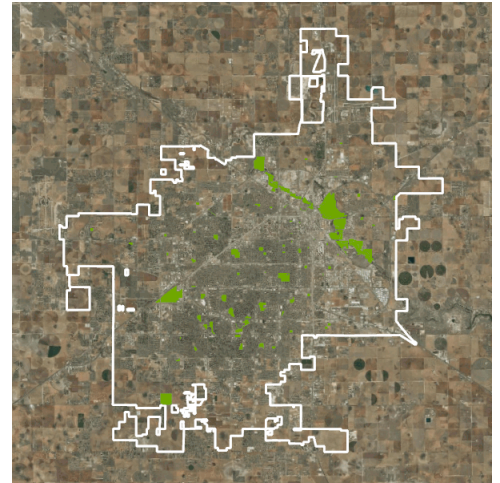
Operating Budget Impact	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Outdoor Recreation**

Project Manager **Ben Perry**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Resurface of the interior ride path surface, re-caulk interior ride path seams, fiberglass repairs, repaint exterior surface. \$15,345 per slide as all of them are the same size.

Project Justification

To prolong the life of existing slides.

Project History

\$15,345 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	15,345	30,690	0	0	0	0	46,035
Total Project Appropriation	0	15,345	30,690	0	0	0	0	46,035

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	15,345	0	0	0	0	0	15,345
FY 2024 General Fund Cash	0	0	30,690	0	0	0	0	30,690
Total Funding Sources	0	15,345	30,690	0	0	0	0	46,035

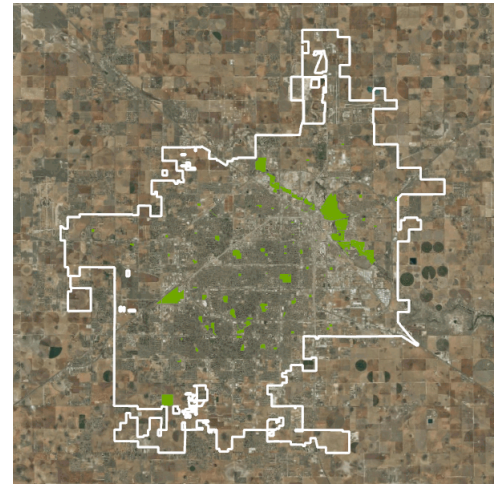
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Kalee Robinson**

Project Classification **Replacement Infrastructure**

Project Status **Approved**



Project Scope

Complete demolition and filling of three City of Lubbock Swimming Pool areas, and the design and construction of a splash pad facility at the same locations. The swimming pools are located in Mae Simmons Park, Maxey Park, and Rodgers Park (Montelongo Swimming Pool).

Project Justification

Due to the increasing cost of maintenance and repairs associated with Mae Simmons, Maxey, and Montelongo pools, the City of Lubbock plans to replace these pools with Splash Pads. Instead of simply closing these three pools the City would like to replace these resources with an alternative option that would still seek to serve the citizens of Lubbock in a similar manner. The only remaining pool would be located at Clapp Park.

Project History

\$5,144,259 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	4,473,268	0	0	0	0	0	4,473,268
Design and Engineering	0	670,991	0	0	0	0	0	670,991
Total Project Appropriation	0	5,144,259	0	0	0	0	0	5,144,259

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	0	5,144,259	0	0	0	0	0	5,144,259
Total Funding Sources	0	5,144,259	0	0	0	0	0	5,144,259

Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Groves Library**

Project Manager **Wesley Everett**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope

The project provides for the renovation of the Groves Branch Library. The renovation includes new floor covering, painting, new HVAC systems and minor electrical. Furniture, fixtures, and landscaping are also included.

Start Date: 10/01/2023

Bid Date - Design: 10/01/2023

Award Date for Bid - Design: 10/15/2023

Project Start Date - Design: 11/01/2023

Project End Date - Design: 11/15/2023

Bid Date - Construction: 12/01/2023

Award Date for Bid - Construction: 12/15/2023

Project Start Date - Construction: 01/01/2024

Project End Date - Construction: 03/31/2024

Project Justification

The Groves Branch Library was constructed around 1995. There have been no major renovations to this facility since its construction. Due to the heavy use of the facility, most systems and equipment will have a shorter than normal life cycle. Most systems and equipment of this facility have reached the end of their life cycles.

Project History

This facility was constructed around 1995 to provide library functions for the citizens of northwest Lubbock.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	520,000	0	0	0	0	520,000
Design and Engineering	0	0	50,000	0	0	0	0	50,000
Furnishings, Fixtures, and Equipment	0	0	50,000	0	0	0	0	50,000
Landscaping	0	0	20,000	0	0	0	0	20,000
Total Project Appropriation	0	0	640,000	0	0	0	0	640,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	640,000	0	0	0	0	640,000
Total Funding Sources	0	0	640,000	0	0	0	0	640,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	400	400	450	450	450	0	2,150
Total Operating Budget Impact	400	400	450	450	450	0	2,150

Managing Department **Park Maintenance**

Project Manager **Colby VanGundy**

Project Classification **Replacement Infrastructure**

Project Status **Requested**



Project Scope

This project would replace the broken inlet pipe.

Project Justification

The inlet pipe for the fountain at lake 6 was broke many years ago while cleaning the lake of cat tails. The damage caused a vacuum in the pipe that allows for debris to enter the fountain pump, this causes pump failure.

Project History

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	0	0	120,000	0	0	0	0	120,000
Total Project Appropriation	0	0	120,000	0	0	0	0	120,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	120,000	0	0	0	0	120,000
Total Funding Sources	0	0	120,000	0	0	0	0	120,000

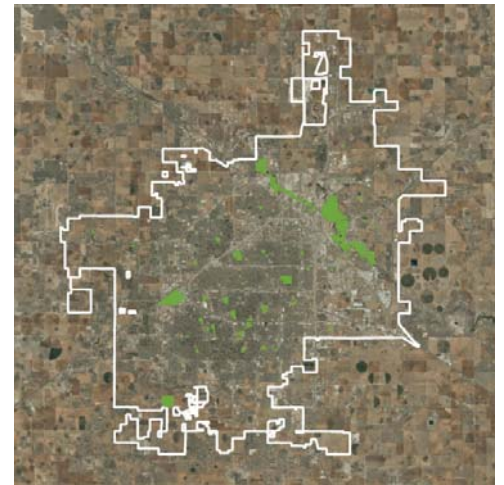
Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Colby VanGundy**

Project Classification **New Facility**

Project Status **Requested**



Project Scope

The project will consist of the addition of the following amenities:

- walking track
- additional playground
- backstops and goals for practice
- covered pavilion
- solar lighting
- trashcans, benches, signage

Project Justification

Recommendation's for new park land in the South and Southwest portions of Lubbock from the master plan include the development of SPARK's (School Parks)

Staff meet with Lubbock Cooper ISD and the school was very receptive to this program. Lubbock PARD will build the park facility at East Elementary and Lubbock Cooper ISD will take all maintenance of the park

Project History

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	1,250,000	0	0	0	0	1,250,000
Design and Engineering	0	0	0	0	0	0	0	0
Total Project Appropriation	0	0	1,250,000	0	0	0	0	1,250,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	1,250,000	0	0	0	0	1,250,000
Total Funding Sources	0	0	1,250,000	0	0	0	0	1,250,000

Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Development**

Project Manager **Colby VanGundy**

Project Classification **Replacement Infrastructure**

Project Status **Requested**



Project Scope

This project would demo the existing building and replace with a covered pavilion with BBQ pits, trash cans and electricity.

Project Justification

The current facilities at Washington Park are outdated and have deteriorated beyond repair. The building is not used by the parks department and has become a place for illegal activity.

Butler Park is highly used by the community, the park has been the focus of community efforts to improve the facilities. The park does not have a group pavilion and the addition would be well used by the community

Project History

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	79,144	0	0	0	0	79,144
Other Activites	0	0	28,750	0	0	0	0	28,750
Total Project Appropriation	0	0	107,894	0	0	0	0	107,894

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	107,894	0	0	0	0	107,894
Total Funding Sources	0	0	107,894	0	0	0	0	107,894

Operating Budget Impact	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Maintenance**

Project Manager **Ben Perry**

Project Classification **Replacement Infrastructure**

Project Status **Requested**



Project Scope

Replacement of 18 6' benches at \$1,600ea. The project will take approximately two weeks following delivery.

Remove 54 existing 1500Watt Metal Halide Sports Light Fixtures. Install 180 new 600 Watt LED Flood Fixtures. Install (6) 4-Head ALU Bullhorns, (36) 3-Head ALU Bullhorns, (29) 2-Head ALU Bullhorns.

Project Justification

All benches at the Burgess Rushing Tennis Center are overdue for replacement. All of them are rusting.

Reduce Repair Cost to existing Dated (25 YR +) Lighting System, Reduce Electrical cost to run existing Lighting System, Improve existing Lighting System to ITA Class 2 safe play lighting.

Project History

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Furnishings, Fixtures, and Equipment	0	0	232,789	0	0	0	0	232,789
Total Project Appropriation	0	0	232,789	0	0	0	0	232,789

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	232,789	0	0	0	0	232,789
Total Funding Sources	0	0	232,789	0	0	0	0	232,789

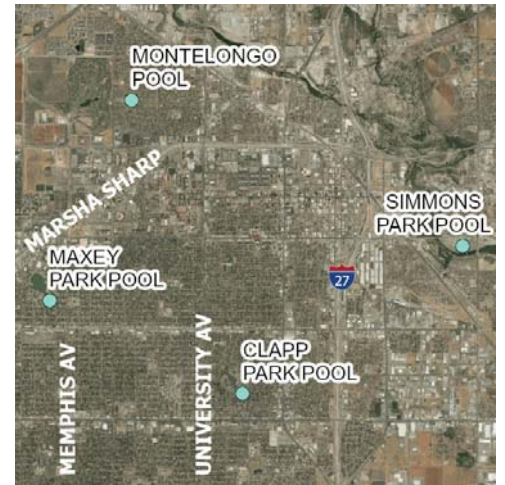
Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Outdoor Recreation**

Project Manager **Ben Perry**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope

Sandblast all layers of paint off pool and pool deck down to bare concrete. All sand will be cleaned up and removed from property.

Clapp - 16,025 sq. ft. - \$80,125.00

Maxey - 7,523 sq. ft. - \$37,615.00

Simmons - 9,220 sq. ft. - \$46,100.00

Montelongo - 11,100 sq. ft. - \$55,000.00

Project Justification

Remove all layers of paint to create better water flow operation and adherence of new paint.

Project History

There is no sign that pools have ever been sandblasted. Layers of paint have been building up for years and are nearly a half inch thick in some areas.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	0	0	218,840	0	0	0	0	218,840
Total Project Appropriation	0	0	218,840	0	0	0	0	218,840

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	218,840	0	0	0	0	218,840
Total Funding Sources	0	0	218,840	0	0	0	0	218,840

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Lake Alan Henry Recreation**

Project Manager **Ben Perry**

Project Classification **New Facility**

Project Status **Requested**



Project Scope

Contract a 40'x60'x16' metal building with a 20'x60' lean-to on a concrete slab. Includes lights and electrical for the charging of equipment and hand held cordless tools.

Project Justification

To store LAH Boat and trailer, zero turn, UTV and trailer along with small tools and parts to maintain campsites in a timely manner. With it being located on the rec area it will minimize driving back and forth to the dam shop which is 7 miles away. There are two City of Lubbock work trucks that could be parked in this building and available for FTE's to use without the need of driving to the dam shop. With the increase in usage of the rec area, this can help facilitate the day-to-day duties at LAH and protect City investments i.e. equipment, tools, vehicles, boats, etc.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	144,000	0	0	0	0	144,000
Total Project Appropriation	0	0	144,000	0	0	0	0	144,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	144,000	0	0	0	0	144,000
Total Funding Sources	0	0	144,000	0	0	0	0	144,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Park Maintenance**

Project Manager **Ben Perry**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope
 Replace 12 Tennis Courts, 4 Full-Court Basketball Courts, 5 Half-Court Basketball Courts, 3 Volleyball Courts and 6 Tennis Courts per year.

Project Justification
 The parks and recreation department has 140 sport courts located throughout the city. These courts include the Burgess-Rushing Tennis Center, basketball courts, practice tennis courts and volleyball courts. This program will address the repainting/resurfacing of all courts on a scheduled timeframe. All courts will be resurfaced on a five year time frame, with the exception of the tennis center courts which will be on a three year cycle.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	0	0	260,000	278,200	297,674	318,511	340,807	1,495,192
Total Project Appropriation	0	0	260,000	278,200	297,674	318,511	340,807	1,495,192

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	260,000	0	0	0	0	260,000
FY 2025 General Fund Cash	0	0	0	278,200	0	0	0	278,200
FY 2026 General Fund Cash	0	0	0	0	297,674	0	0	297,674
FY 2027 General Fund Cash	0	0	0	0	0	318,511	0	318,511
FY 2028 General Fund Cash	0	0	0	0	0	0	340,807	340,807
Total Funding Sources	0	0	260,000	278,200	297,674	318,511	340,807	1,495,192

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Public Safety and Health Services

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
92367 Municipal Square Repairs	566,511	0	0	0	0	0	0	566,511
92551 Public Safety Improvements Project	55,937,000	0	0	0	0	0	0	55,937,000
92648 Zetron Fire Paging Replacement	800,000	0	0	0	0	0	0	800,000
92705 Outdoor Warning Siren System	980,436	30,000	30,000	30,000	30,000	30,000	30,000	1,160,436
92711 Fire Station 20	7,645,000	0	0	0	0	0	0	7,645,000
92759 Public Safety Improvements - ARPA	3,850,000	0	0	0	0	0	0	3,850,000
92793 LAS Security Fence	0	90,000	0	0	0	0	0	90,000
Total Public Safety and Health Services	69,778,947	120,000	30,000	30,000	30,000	30,000	30,000	70,048,947

Public Safety and Health Services

Funding Summary

Funding Source	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	3,850,000	0	0	0	0	0	0	3,850,000
FY 2015 General Fund Cash	300,000	0	0	0	0	0	0	300,000
FY 2016 General Fund Cash	266,511	0	0	0	0	0	0	266,511
FY 2016 Tax Supported Revenue CO's	714,595	0	0	0	0	0	0	714,595
FY 2018 Tax Supported Revenue CO's	10,000,000	0	0	0	0	0	0	10,000,000
FY 2019 Tax Supported Revenue CO's	45,882,000	0	0	0	0	0	0	45,882,000
FY 2020 General Fund Cash	85,405	0	0	0	0	0	0	85,405
FY 2021 General Fund Cash	980,436	0	0	0	0	0	0	980,436
FY 2021 Information Technology Cash	55,000	0	0	0	0	0	0	55,000
FY 2021 Tax Supported Revenue CO's	7,645,000	0	0	0	0	0	0	7,645,000
FY 2023 General Fund Cash	0	120,000	0	0	0	0	0	120,000
FY 2024 General Fund Cash	0	0	30,000	0	0	0	0	30,000
FY 2025 General Fund Cash	0	0	0	30,000	0	0	0	30,000
FY 2026 General Fund Cash	0	0	0	0	30,000	0	0	30,000
FY 2027 General Fund Cash	0	0	0	0	0	30,000	0	30,000
FY 2028 General Fund Cash	0	0	0	0	0	0	30,000	30,000
Total Public Safety and Health Services	69,778,947	120,000	30,000	30,000	30,000	30,000	30,000	70,048,947

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

The project will fund emergency repairs to the Municipal Square as needed to maintain the facility in usable condition until a new facility can be constructed to house the police department. This funding will cover all aspects of maintenance and repairs.

FY2021 - 22

Possible HVAC maintenance requests to assist us until the new PD HQ is completed.

FY 2022-2023 Elevator repair needed. Repair Quote \$16,625.66. No additional funds needed.

Ongoing project

Project Justification

The current location is inadequate and out dated for the Police Department operations in both size and efficiency. In addition, there are many code, environmental and TAS issues associated with the facility. Also, many of the facilities systems, such as HVAC, plumbing, electrical and elevators are at or nearing the end of their expectant life cycles.

The Police Department is in the process of constructing a new facility for their operations. They must remain in their current location until the new location in completed. Some renovations are needed in order to improve the safety and efficiency of the Department’s operations.

Project History

The original Municipal Square facility is actually composed of 4 different structures covering the entire block bounded by 9th street on the North, Texas Avenue on the East, 10th Street on the South and Avenue J on the West. Most of these structures are dated pre-1960. The current configuration dates to the early 1960's when the City of Lubbock’s main offices were housed in this location. When the Municipal Building (City Hall) was opened around 1984, the Police Department and a few other Departments remained. Over the years, basically the Police and City Prosecutor’s Office are all that remain at this location.

Municipal Square has been renovated several times since the mid 1990’s. Only one area of the facility was renovated at a time to accommodate minimal disruption to Police activities. It is estimated that roughly ½ of the facility has not been renovated as of November 2013. Most areas are outdated, have potential code, environmental and TAS issues. Current lay-outs are inefficient, congested and not very employee/customer friendly.

FY 2015-16, the restrooms on the 1st and 2nd floors were repaired. Also, several areas were converted into office space.

FY 2016-17 - Completed Restroom Repairs, server room back up HVAC system installed, Prosecutor’s area renovated, sewer line over server room repaired/relocated, installed new HVAC unit at old SWAT facility.

FY 2017-18, HVAC controls were replaced in several units as with age, these components fail and are difficult to replace.

FY 2018-19: Security replacement completed.

FY 2019-20: HVAC repairs.

FY 2020-21: Required maintenance as transition was completed to the new Citizen's Tower.

\$300,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014.

\$388,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015.

\$210,000 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-00135, October 1, 2016.

Reduced appropriation by \$331,489 in the FY 2017-18 Budget, Ord. No. 2017-00111, October 1, 2017.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	380,511	0	0	0	0	0	0	380,511
Construction Management Support	56,000	0	0	0	0	0	0	56,000
Design and Engineering	130,000	0	0	0	0	0	0	130,000
Total Project Appropriation	566,511	0	0	0	0	0	0	566,511

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2015 General Fund Cash	300,000	0	0	0	0	0	0	300,000
FY 2016 General Fund Cash	266,511	0	0	0	0	0	0	266,511
Total Funding Sources	566,511	0	0	0	0	0	0	566,511

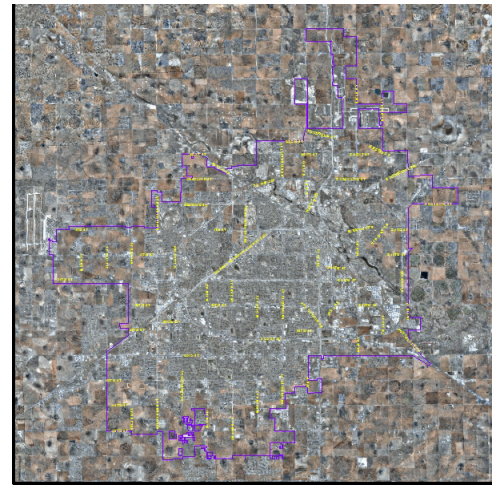
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	1,000	1,000	1,000	0	0	0	3,000
Total Operating Budget Impact	1,000	1,000	1,000	0	0	0	3,000

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

The project includes the acquisition of land and construction of a new Police Headquarters facility, Property Warehouse/Crime Lab facility, East Substation facility, North Substation facility, South Substation facility, and a new Municipal Court facility. The project also includes furnishings, design and engineering, and anything else required to complete these facilities.

FY2022-23: Complete construction on MC and MPG. Finalize designs, schedule groundbreaking and begin construction on EWCL.

PD Patrol Division Stations

Start Date: 10/01/2017

Bid Date - Design: 02/23/2018

Award Date for Bid - Design: 06/28/2018

Project Start Date - Design: 06/28/2018

Project End Date - Design: 09/16/2019

Bid Date - Construction: 10/29/2019

Award Date for Bid - Construction: 11/19/2019

Project Start Date - Construction: 12/03/2019

Project End Date - Construction: 09/27/2021

Municipal Courts

Start Date: 10/01/2017

Bid Date - Design: 08/16/2018

Award Date for Bid - Design: 04/09/2019

Project Start Date - Design: 04/09/2019

Project End Date - Design: 11/11/2020

Bid Date - Construction: 01/07/2021

Award Date for Bid - Construction: 01/12/2021

Project Start Date - Construction: 02/01/2021

Project End Date - Construction: 04/18/2022

PD Headquarters

Start Date: 10/01/2017

Bid Date - Design: 07/19/2018

Award Date for Bid - Design: 01/10/2019

Project Start Date - Design: 01/10/2019

Project End Date - Design: 02/10/2021

Bid Date - Construction: 04/01/2021

Award Date for Bid - Construction: 05/25/2021

Project Start Date - Construction: 06/17/2021

Project End Date - Construction: TBD

PD Evidence Warehouse/Crime Lab

Start Date: 10/01/2017

Bid Date - Design: 12/21/2021

Award Date for Bid - Design: 12/23/2021

Project Start Date - Design: 12/23/2021

Project End Date - Design: TBD

Bid Date - Construction: TBD
 Award Date for Bid - Construction: TBD
 Project Start Date - Construction: TBD
 Project End Date - Construction: TBD

Project Justification

The current Police location is inadequate and outdated for the Police Department operations in both size and efficiency. In addition, there are many code, environmental and Texas Accessibility Standards (TAS) issues associated with the facility. The current building has outlived its useful life and does not fit the new community policing model of the Lubbock Police Department.

Project History

FY 2017-18: Consultants chosen for PD Substations and Evidence Warehouse/Crime Lab.
 FY 2018-19: Archaeology survey for East Substation and Crime Lab/Warehouse completed. Procured A/E contracts for PD Substations, PD Headquarters (PDHQ) and Municipal Courts (MC). Procured Construction Manager at Risk (CMAR) for PD Substations. Various studies/surveys for PDHQ and Evidence Warehouse/Crime Lab (EWCL) completed. Various engineering contracts for Evidence Warehouse/Crime Lab completed. Purchased property at 1319 Ave. L, formerly known as Workforce Solutions for renovation into new Municipal Courts facility. Completed a property swap for PD Headquarters site initially located at 901 Ave. K with new property location at 1502 Ave. K. Received property donations for PD South Substation at 140th St. and Indiana Ave. and PD North Substation at Erskine St. & N. Genoa Ave. Procured and completed a Municipal Parking Study for all City departments and entities moving to downtown Citizens Center.
 FY 2019-20: Building & site designs for PD East Substation (PDES) at 19th & MLK Blvd.; PD North Substation (PDNS) at Erskine St. & N. Genoa Ave.; PD South Substation (PDSS) at 140th St. & Indiana Ave.; Municipal Courts (MC) at 1214 14th St.; and Municipal Parking Garage (MPG) at 15th St. & Ave. L completed. Procured Construction Manager at Risk (CMAR) contract for the Municipal Courts Facility. Continue and complete building & site designs for PD Headquarters (PDHQ) at 1502 Ave. K and Evidence Warehouse/Crime Lab (EWCL) at 401 N. Ash Ave. Prepare RFP's to procure separate Construction Manager at Risk (CMAR) contracts for PDHQ and EWCL. Groundbreaking and construction commenced on PDES, PDNS, PDSS, MPG and MC.
 FY2020-21: Continued construction on PDES, PDNS, PDSS, MC and MPG.
 FY2021-22: Completed construction on PDES, PDNS and PDSS. Continued construction of MC and MPG. Finalized designs, scheduled groundbreaking and began construction on PDHQ. Procured consultants and began design of EWCL.
 \$10.0 million was appropriated in FY 2017-18 Budget Amendment No. 9, Ord. No. 2018-O0031, March 8, 2018.
 \$50.0 million was appropriated in the FY 2018-19 Budget, Ord. No. 2018-O0109, October 1, 2018.
 Reduced appropriation by \$4,118,000 in FY 2019-20, Budget Amendment No. 31, Ord. No. 2020-O0105, August 25, 2020.
 \$55,000 was appropriated in FY 2021-22, Budget Amendment No. 37, Ord. No. 2020-O0127, September 13, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	45,937,000	0	0	0	0	0	0	45,937,000
Design and Engineering	10,000,000	0	0	0	0	0	0	10,000,000
Total Project Appropriation	55,937,000	0	0	0	0	0	0	55,937,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2018 Tax Supported Revenue CO's	10,000,000	0	0	0	0	0	0	10,000,000
FY 2019 Tax Supported Revenue CO's	45,882,000	0	0	0	0	0	0	45,882,000
FY 2021 Information Technology Cash	55,000	0	0	0	0	0	0	55,000
Total Funding Sources	55,937,000	0	0	0	0	0	0	55,937,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	542,500	765,800	765,800	765,800	765,800	0	3,605,700
Total Operating Budget Impact	542,500	765,800	765,800	765,800	765,800	0	3,605,700

Managing Department **Radio Shop**

Project Manager **James Brown**

Project Classification **Replacement Infrastructure**

Project Status **Approved**



Project Scope

The Zetron fire paging system has been in place 18 to 20 years. It is used for Fire emergency call outs at the Fire Stations. The system puts out ramp up tones and announcements for Fires, Medical Emergencies and other information for fire runs. The system consists of two main consoles and 19 fire stations. In order to be International Organization for Standardization (ISO) compliant this type of system is required.

Start Date:
 Bid Date - Design:
 Award Date for Bid - Design:
 Project Start Date - Design:
 Project End Date - Design:
 Bid Date - Construction:
 Award Date for Bid - Construction:
 Project Start Date - Construction:
 Project End Date - Construction:

Project Justification

The system is 18-20 years old and is at the end of its lifespan. The vendor will not repair the existing equipment so we have to purchase new equipment every time it is needed. Both consoles at fire dispatch are in need of replacement. The new systems have more options for the dispatch center to control.

Project History

\$800,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	800,000	0	0	0	0	0	0	800,000
Total Project Appropriation	800,000	0	0	0	0	0	0	800,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2016 Tax Supported Revenue CO's	714,595	0	0	0	0	0	0	714,595
FY 2020 General Fund Cash	85,405	0	0	0	0	0	0	85,405
Total Funding Sources	800,000	0	0	0	0	0	0	800,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Emergency Management**

Project Manager **Joe Moudy**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Purchase, install, test and maintain a citywide outdoor warning siren system to be maintained and used by Public Safety Officials for tornado warnings regarding tornadic activity that constitutes an imminent threat to people in Lubbock, TX.

FY 2021-22: Acquisition of a bucket truck in order to help facilitate maintenance needs.

FY 2022-23: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2023-24: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2024-25: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2025-26: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2026-27: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2027-28: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

Project Justification

Tornado sirens can immediately command attention. Tornado sirens are included as part of a multi-layered approach consistent with guidance outlined by Federal Emergency Management guidelines, National Fire Protection Association, lessons learned, and the recommendations of the 2013 Lubbock Emergency Warning Task Force. The City should have the ability to activate all or parts of the siren network. Every aspect of the system (activation, controllers and sirens) should be engineered with back-up power in the event that primary power is lost. The system should be compliant with the Federal Emergency Management Agency’s Integrated Public Alert and Warning System technology.

Project History

\$980,436 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

\$30,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	980,436	30,000	30,000	30,000	30,000	30,000	30,000	1,160,436
Total Project Appropriation	980,436	30,000	30,000	30,000	30,000	30,000	30,000	1,160,436

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 General Fund Cash	980,436	0	0	0	0	0	0	980,436
FY 2023 General Fund Cash	0	30,000	0	0	0	0	0	30,000
FY 2024 General Fund Cash	0	0	30,000	0	0	0	0	30,000
FY 2025 General Fund Cash	0	0	0	30,000	0	0	0	30,000
FY 2026 General Fund Cash	0	0	0	0	30,000	0	0	30,000
FY 2027 General Fund Cash	0	0	0	0	0	30,000	0	30,000
FY 2028 General Fund Cash	0	0	0	0	0	0	30,000	30,000
Total Funding Sources	980,436	30,000	30,000	30,000	30,000	30,000	30,000	1,160,436

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	100,718	100,718	100,718	100,718	0	0	402,872
Total Operating Budget Impact	100,718	100,718	100,718	100,718	0	0	402,872

Managing Department **Fire Administration**

Project Manager **Rob Keinast**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

Construction of a multi-company fire station that will serve south Lubbock area residents. The fire station will be located east of the LPD substation at 141st and Indiana. The fire station was approved through Certificate of Obligation Bonds in 2021.

Project Justification

Growth and development require the construction of a fire station in the area to allow the current service level of fire protection services throughout Lubbock.

Project History

\$7,645,000 was appropriated in FY 2020-21, Budget Amendment No. 35, Ord. No. 2020-O0077, July 13, 2021.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	7,645,000	0	0	0	0	0	0	7,645,000
Total Project Appropriation	7,645,000	0	0	0	0	0	0	7,645,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 Tax Supported Revenue CO's	7,645,000	0	0	0	0	0	0	7,645,000
Total Funding Sources	7,645,000	0	0	0	0	0	0	7,645,000

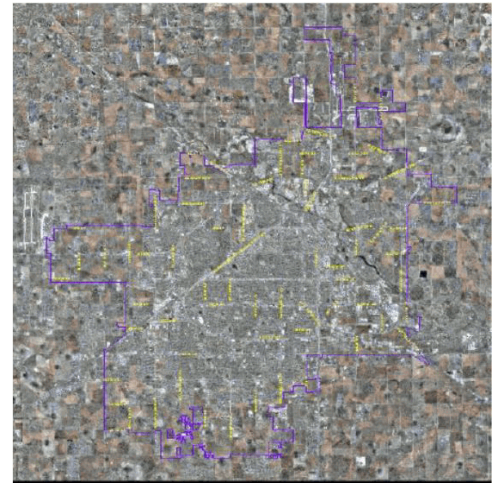
Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fire Administration**

Project Manager **Rob Keinast**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

There is an increasing need for education and live-fire training in conditions that we encounter with increasing frequency. The current facility can only accommodate very small hay fires. The new facility will encompass LPG piping to replicate conditions in multi-story structures, and adjustable floor plans. With the proposed structure, each training scenario can be modified to replicate specific conditions firefighters face. There is an endless amount of possibilities. HazMat and Heavy Rescue can also conduct real-world training scenarios.

The buildings of Lubbock:

- 71,500+ Single Family Residences over 1,000 sqft
- Of those 71,500+ homes 828 are 6000 to over 15,000 sqft
- 3,700+ Duplexes over 1,000 sqft and go all the way up to 9,000 sqft
- 406 Commercial structures in Lubbock over 3+ stories
- Multiple residential structures in Lubbock over 2+ stories

Fire training must not only continue throughout a firefighter’s career, but it must also include up-to-date innovations and/or techniques as they are introduced into the fire service. LFR training division should then explain in detail how these new developments improve on old techniques or methods. We as a Training Division cannot ignore the lack of training available using the current facilities. LFR must be able to provide suitable training to prepare firefighters for present-day fire conditions in a structure. All members who engage in emergency operations shall be trained commensurate with their duties and responsibilities. The Fire Department should provide sufficient resources and adequate opportunities to complete such training.

The project can be outlined as a multi-year project as follows:

- FY 2021-22 - Secure Funding
- FY 2022-23 - Secure Funding
- FY 2023-24 - Engineering and Design
- FY 2024-25 - Bid and construction
- FY 2025-26 - Complete construction

Project Justification

This project aligns with the City Council's priority to address Public Safety. The citizens stand to secure improved services and operational efficiency through enhanced training practices afforded to personnel.

Current facility does not meet current educational and psychomotor training needs:

Current training prop is 900 sq. ft.

We are only able to train our members to a very basic level of firefighting

The original roof was a wooden deck with composite shingles that had louvers cut for vertical ventilation training. Over many years of burns the roof had deteriorated to the point that it was unsafe. The roof was replaced with a standing seam metal roof that is not designed for vertical ventilation training.

We have no way to simulate fires on elevated floors

We are unable to practice any type of ventilation training that represents modern sealed homes because of the design and lack of the ability to seal up our current burn house.

Due to development in Lubbock, buildings require more advanced skills and training

We need a burn prop with changeable floor to simulate fire incidents that we respond to at an increasing rate

New-internal design can be changed for multiple floor plans that offer multiple scenarios

New-internal design will allow LFR to mimic apartment and hotel fires that we cannot simulate now

Will allow the current specialty teams on LFR to utilize the structure for hands on training in their specialty disciplines

Project History

\$3,850,000 was appropriated in the FY 2021-22, Budget Amendment No. 14, Budget Ord. 2022-00025, February 22, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activites	3,850,000	0	0	0	0	0	0	3,850,000
Total Project Appropriation	3,850,000	0	0	0	0	0	0	3,850,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	3,850,000	0	0	0	0	0	0	3,850,000
Total Funding Sources	3,850,000	0	0	0	0	0	0	3,850,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	5,000	5,000	0	10,000
Total Operating Budget Impact	0	0	0	5,000	5,000	0	10,000

Managing Department **Animal Control - Shelter**

Project Manager **Steven Greene**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Large Security Perimeter Fence

LAS proposes building a 6' tall 9 gauge core knuckle/knuckle black vinyl commercial chain-link fence with privacy straps and three strands of barbwire topping it, around the perimeter of LAS property.

25' wide x 6'+1' single canti-lever roll gate installed with 2 3/8" x schedule 40 heavy welded frame with heavy duty nylon rollers with safety covers.

2 gate posts 6 5/8" x schedule 40 x 11' set 4' deep with concrete.

6 terminal and gate posts 2 7/8" x schedule 40 x 10" set 3" deep in concrete.

Line posts 2 3/8" x schedule 40 x 9' set 3' deep with concrete -8' centers.

Top rail 1 5/8 x schedule 40.

Bottom tension wire installed 9 gauge smooth.

1 HP electric gate operator with 2 receiving transmitters, one safety beam and concrete pad for the operator.

1 250 code entry device mounted to a gooseneck pedestal.

Electricity supply to gate operator.

Start date- October 3, 2022

Bid date-October 17, 2022

Bid award date-November 7, 2022

Project start date-November 21, 2022

Project end date-December 9, 2022

Project Justification

LAS is proposing a security perimeter fence that would be in line with two of council's priorities, public safety and public health. LAS is located in a somewhat isolated area of town and current fencing does not offer adequate security for staff, fleet or personal vehicles or prohibit the abandonment of animals on the property. A large perimeter fence would create a more secure environment for staff and citizen visitors by limiting entry points would help contain animals that escape from citizens or staff members and would decrease animals abandoned after hours. LAS has had cases of animals escaping and running onto Loop 289 and creating traffic hazards, as well as sick or diseased animals being abandoned after hours.

The proposed fence would be aesthetically pleasing to the eye, as it would meld well with existing fencing. The fence would also decrease trash and tumble weeds from building up on our landscaping, which would help keep our grounds pristine. The decrease in trash and weeds would help the grounds crew tend to existing landscaping quicker and more efficiently. There would be very little environmental impact and absolutely no disruption to services provided by LAS. The inconvenience to citizens would be minimal.

Any delay in this project would result in a higher price tag due to inflation and price of materials trending upward. Delay will also leave LAS fleet vehicles sitting targets to possible vandalism or theft of gasoline. As LAS continues to promote community resource/engagement, a segment of citizens will continue to abandon animals that are ill, injured or unwanted on LAS property after hours. It will benefit LAS and taxpayers to begin this project sooner rather than later.

Project History

\$90,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	90,000	0	0	0	0	0	90,000
Total Project Appropriation	0	90,000	0	0	0	0	0	90,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	90,000	0	0	0	0	0	90,000
Total Funding Sources	0	90,000	0	0	0	0	0	90,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	250	250	250	275	275	275	1,575
Total Operating Budget Impact	250	250	250	275	275	275	1,575

Public Works

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
8637 Abernathy Landfill - Gate House Renovations	177,400	0	0	0	0	0	0	177,400
8647 Outer Route (Loop 88) Segments 1 & 2	609,700	0	0	0	0	0	0	609,700
8658 Downtown On Street Parking Conversion	75,000	0	0	0	0	0	0	75,000
8659 Downtown One Way to Two Way Street Conversion	800,000	0	0	0	0	0	0	800,000
92435 Street Maintenance Program	34,717,856	0	0	0	0	0	0	34,717,856
92516 Transportation Improvements/Unimproved Roads	2,300,000	0	0	0	0	0	0	2,300,000
92557 Landfill 69 Gas Collection System Replacement	524,730	0	0	0	0	0	0	524,730
92558 Landfill 69 Groundwater Remediation	695,000	0	0	0	0	0	0	695,000
92569 Backup Power at Signalized Intersections	300,000	100,000	100,000	100,000	100,000	100,000	0	800,000
92570 American Disability Act Ramp and Sidewalk Project	775,000	300,000	300,000	300,000	350,000	350,000	350,000	2,725,000
92649 Upland Avenue from 82nd Street to 98th Street	1,750,000	0	8,000,000	0	0	0	0	9,750,000
92651 Wausau Avenue from MSF to 82nd St.	756,873	0	0	0	0	0	0	756,873
92669 114th Street - Slide Road to Quaker Avenue	8,500,000	0	0	0	0	0	0	8,500,000
92697 Street Maintenance 2021	23,081,630	0	0	0	0	0	0	23,081,630
92698 Transfer Station	1,505,000	17,195,000	0	0	0	0	0	18,700,000
92712 Transportation Improvements/Unpaved Roads	9,000,000	0	0	0	0	0	0	9,000,000
92713 Erskine Street	11,300,000	0	0	0	0	0	0	11,300,000
92737 114th Street - Quaker Avenue to Indiana Avenue	3,193,721	0	0	0	0	0	0	3,193,721
92738 Pedestrian and Cyclist Enhancements	235,000	0	160,000	160,000	0	0	0	555,000
92739 Iola Avenue From 122nd St. to FM 1585	75,000	1,200,000	0	0	0	0	0	1,275,000
92741 Fiber Optic Expansion Continuation	132,871	75,000	75,000	100,000	100,000	100,000	0	582,871
92742 Traffic Signal FY21-22 through FY25-26	370,235	400,000	400,000	450,000	450,000	0	0	2,070,235
92760 Avenue Q TAP	500,000	0	0	0	0	0	0	500,000
92794 Street Maintenance 2023	0	12,000,000	13,000,000	0	0	0	0	25,000,000
92795 Next Generation Traffic Signal Detection	0	100,000	250,000	250,000	0	0	0	600,000
92796 Shop Renovation	0	30,000	270,000	0	0	0	0	300,000
92797 WTRDF Cell Construction	0	290,900	6,934,600	0	0	0	0	7,225,500
2015063 Closure of Cell VI at 69 Landfill	0	0	1,000,000	0	0	0	0	1,000,000
2017063 Traffic Operations Facility Renovations	0	0	2,040,900	0	0	0	0	2,040,900
2021145 Unimproved Roadway Improvements	0	0	0	400,000	400,000	400,000	400,000	1,600,000
2022187 Street Maintenance 2025	0	0	0	14,000,000	15,000,000	0	0	29,000,000
2022208 34th Street – Upland Avenue to Milwaukee Avenue	0	0	1,100,000	11,750,000	0	0	0	12,850,000

Public Works

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
2022209 34th Street – Alcove Avenue to Upland Avenue	0	0	0	0	0	1,100,000	9,750,000	10,850,000
2022210 114th Street – Frankford Avenue to Slide Road	0	0	0	1,100,000	11,000,000	0	0	12,100,000
2022211 146th Street – Slide Road to Avenue P	0	0	0	0	2,000,000	26,000,000	0	28,000,000
2022252 Street Dept Storage Facilities	0	0	600,000	0	0	0	0	600,000
2022267 MacKenzie Park Parking Lots Rehabilitation	0	0	750,000	200,000	0	0	0	950,000
Total Public Works	101,375,016	31,690,900	34,980,500	28,810,000	29,400,000	28,050,000	10,500,000	264,806,416

Public Works

Funding Summary

Funding Source	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Capital Project Fund	482,821	144,986	0	0	0	0	0	627,807
Developer Participation	356,187	0	0	0	0	0	0	356,187
FY 2009 General Obligation Bonds	46,662	0	0	0	0	0	0	46,662
FY 2009 Tax Supported Revenue CO's	400,000	0	0	0	0	0	0	400,000
FY 2011 Tax Supported Revenue CO's	120,269	0	0	0	0	0	0	120,269
FY 2013 General Obligation Bonds	2,012,007	0	0	0	0	0	0	2,012,007
FY 2014 Tax Supported Revenue CO's	25	0	0	0	0	0	0	25
FY 2015 Tax Supported Revenue CO's	538,572	0	0	0	0	0	0	538,572
FY 2016 7-Year Solid Waste Revenue CO's	344,730	0	0	0	0	0	0	344,730
FY 2016 General Fund Cash	1,942,452	0	0	0	0	0	0	1,942,452
FY 2016 Tax Supported Revenue CO's	82,871	0	0	0	0	0	0	82,871
FY 2017 7-Year Tax Revenue CO's	4,779,743	0	0	0	0	0	0	4,779,743
FY 2017 General Fund Cash	2,604,608	0	0	0	0	0	0	2,604,608
FY 2017 Solid Waste Cash	500,000	0	0	0	0	0	0	500,000
FY 2017 Tax Supported Revenue CO's	496,030	0	0	0	0	0	0	496,030
FY 2018 General Fund Cash	6,861,428	0	0	0	0	0	0	6,861,428
FY 2019 General Fund Cash	8,822,535	0	0	0	0	0	0	8,822,535
FY 2020 General Fund Cash	10,652,473	0	0	0	0	0	0	10,652,473
FY 2021 General Fund Cash	11,905,000	0	0	0	0	0	0	11,905,000
FY 2021 Tax Supported Revenue CO's	27,703,970	0	0	0	0	0	0	27,703,970
FY 2022 General Fund Cash	15,134,579	0	0	0	0	0	0	15,134,579
FY 2022 Tax Supported Revenue CO's	3,000,000	0	0	0	0	0	0	3,000,000
FY 2023 General Fund Cash	0	14,495,900	0	0	0	0	0	14,495,900
FY 2023 Tax Supported Revenue CO's	0	17,050,014	0	0	0	0	0	17,050,014
FY 2024 General Fund Cash	0	0	28,045,900	0	0	0	0	28,045,900
FY 2024 Tax Supported Revenue CO's	0	0	6,934,600	0	0	0	0	6,934,600
FY 2025 General Fund Cash	0	0	0	17,060,000	0	0	0	17,060,000
FY 2025 Tax Supported Revenue CO's	0	0	0	11,750,000	0	0	0	11,750,000
FY 2026 General Fund Cash	0	0	0	0	18,400,000	0	0	18,400,000
FY 2026 Tax Supported Revenue CO's	0	0	0	0	11,000,000	0	0	11,000,000
FY 2027 General Fund Cash	0	0	0	0	0	2,050,000	0	2,050,000
FY 2027 Tax Supported Revenue CO's	0	0	0	0	0	26,000,000	0	26,000,000
FY 2028 General Fund Cash	0	0	0	0	0	0	750,000	750,000
FY 2028 Tax Supported Revenue CO's	0	0	0	0	0	0	9,750,000	9,750,000
General Capital Project Fund	193,721	0	0	0	0	0	0	193,721
Lubbock County Proceeds	1,685,627	0	0	0	0	0	0	1,685,627
Public Works Capital Project Fund	64,252	0	0	0	0	0	0	64,252
School District Cash Donation	230,868	0	0	0	0	0	0	230,868
Street Capital Project Fund	12,992	0	0	0	0	0	0	12,992

Westwind Realty, L.P. Funding	400,594	0	0	0	0	0	0	400,594	
Total	Public Works	101,375,016	31,690,900	34,980,500	28,810,000	29,400,000	28,050,000	10,500,000	264,806,416

Managing Department **Facilities Management**

Project Manager **Darren Densford**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Reseal all masonry joints around doors, windows, skylights, site joints and penetrations. Replace 15 windows and frames. Apply elastomeric coating to plaster walls. Interior renovations as required.

FY2021 - 22

Bid out completed plans and start weatherproofing project on facility.

Start Date: 1/2019

Bid Date - Design: N/A

Award Date for Bid - Design: N/A

Project Start Date - Design: N/A

Project End Date - Design: 8/28/2020

Bid Date - Construction: 7/1/2021

Award Date for Bid - Construction: 08/31/2021

Project Start Date - Construction: 09/13/2021

Project End Date - Construction: 12/31/2021

FY 2022-23:

Bid out completed plans and start weatherproofing project on facility.

Start Date: 1/2019

Bid Date - Design: 01/2019

Award Date for Bid - Design: N/A

Project Start Date - Design: N/A

Project End Date - Design: 8/28/2020

Bid Date - Construction: 08/17/2021

Award Date for Bid - Construction: 09/28/2021

Project Start Date - Construction: 03/16/2022

Project End Date - Construction: 06/14/2022

Project Justification

Current Facility has many leaks that will damage the facility if not addressed.

Project History

The gate house is used to weigh the amount of waste entering into the landfill. This facility was constructed several years ago and due to sub-quality installation, the facility has degraded especially during wet weather.

FY 2018-19: Finalize scope to develop plans and specifications for weatherproofing and interior renovations.

FY 2019-20: Plans and specifications complete to weatherproof facility. Ready to bid. No capital spent due to COVID-19 spending restrictions.

FY2020-21

Bid out project and began repairs.

FY2021-22

Completed Project

\$120,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

\$50,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$7,400 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	166,400	0	0	0	0	0	0	166,400
Design and Engineering	11,000	0	0	0	0	0	0	11,000
Total Project Appropriation	177,400	0	0	0	0	0	0	177,400

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2019 General Fund Cash	55,748	0	0	0	0	0	0	55,748
FY 2020 General Fund Cash	50,000	0	0	0	0	0	0	50,000
FY 2022 General Fund Cash	7,400	0	0	0	0	0	0	7,400
Public Works Capital Project Fund	64,252	0	0	0	0	0	0	64,252
Total Funding Sources	177,400	0	0	0	0	0	0	177,400

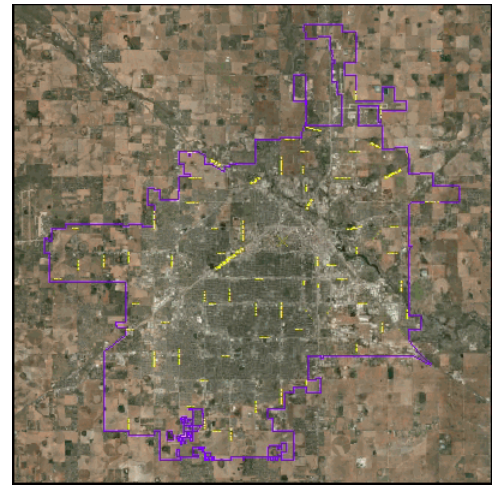
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	750	750	750	750	0	0	3,000
Total Operating Budget Impact	750	750	750	750	0	0	3,000

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Roadways**

Project Status **Approved**



Project Scope

Texas Department of Transportation (TxDOT) is completing the Outer Route Study and is expected to begin Right-Of-Way Acquisition in 2020 for Segments 1 & 2. The Local Government participation in the ROW and Utility Relocation is statutorily 10% of the acquisition and construction costs. TxDOT has estimated the City of Lubbock’s portion to be \$609,700 for Segments 1 and 2.

Project Justification

The Texas Department of Transportation (TxDOT) Lubbock Outer Route Study is competing the second phase known as the Lubbock Outer Route Feasibility Study. The Study was initiated to determine the feasibility of an outer route around south and west Lubbock from US 84 northwest of Lubbock to US 82 southeast of Lubbock. In response to the expansion of development and projected future growth in western and southern Lubbock County, TxDOT initiated a transportation planning study. Phase one of the study has proven the need for additional infrastructure to support the growth. Phase two of the study will provide the most effective route for the proposed highway. Environmental clearance for Segments 1 and 2 is expected to be granted in January 2020 and ROW acquisition and utility relocation will begin after environmental clearance is granted.

Project History

The City of Lubbock has appropriated \$7,250,000 in the FY 2017-2018 Budget, Ordinance No. 2017-O0111, October 1, 2017 for the Right-Of-Way and Utility Adjustments for Segment 3 in Capital Improvement Project number 8621.

\$309,700 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-O0129, October 1, 2019.

\$300,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-O0123, October 1, 2020.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Design and Engineering	609,700	0	0	0	0	0	0	609,700
Total Project Appropriation	609,700	0	0	0	0	0	0	609,700

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2020 General Fund Cash	309,700	0	0	0	0	0	0	309,700
FY 2021 General Fund Cash	300,000	0	0	0	0	0	0	300,000
Total Funding Sources	609,700	0	0	0	0	0	0	609,700

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Traffic Operations**

Project Manager **David Bragg**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

As growth continues throughout all parts of Downtown Lubbock, there is a need to evaluate existing angle, on-street parking spaces to determine if they are the most appropriate style parking for the area of downtown where they exist. Traffic Operations would like to bring parking spot design consistency to all of Downtown. The project will convert, where necessary, some of downtown's 1,400 angle parking spots to parallel parking.

Start Date: 10/2021
 Bid Date - Design: N/A
 Award Date for Bid - Design: N/A
 Project Start Date - Design: N/A
 Project End Date - Design: N/A
 Bid Date - Construction: N/A
 Award Date for Bid - Construction: N/A
 Project Start Date - Construction: N/A
 Project End Date - Construction: 9/2023

Project Justification

In order to accomplish this project, existing parking striping and adjacent median marking will need to be removed by contractor(s), new markings will be added by Traffic Operations to identify parking spots, existing parking signage will need to be altered in some places by Traffic Operations, and markings for handicap parking spots will be applied by Traffic Operations in some locations.

This project will require that parking spots will be unusable while existing markings are removed. This process is fast (minutes for each spot) and should not negatively affect access to buildings in Downtown. The portions of the project to be completed by Traffic Operations are expected to last 3-4 weeks while the expected amount of contractor work for striping removal is expected to be an additional 3-4 weeks. Traffic Operations is waiting for recommendations from an outside consultant before beginning this project.

Project History

FY 2021-22 Traffic Management is waiting for the results of the downtown parking study before continuing with this project's work.

\$75,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	75,000	0	0	0	0	0	0	75,000
Total Project Appropriation	75,000	0	0	0	0	0	0	75,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 General Fund Cash	75,000	0	0	0	0	0	0	75,000
Total Funding Sources	75,000	0	0	0	0	0	0	75,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Traffic Operations**

Project Manager **David Bragg**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

This project will convert Avenue K, Avenue L, and Avenue M in the downtown area from one way to two way streets. In order to accomplish the conversion of all one way streets in Downtown Lubbock, the following tasks will need to be completed: eliminate existing markings, remove one way and do not enter signage, install new lane markings upgrade 7 traffic signals on Broadway Street and Main Street, modify the shape of some existing medians, as well as coordinate the upgrade of four traffic signals on 19th Street with the Texas Department of Transportation. In order to accomplish these goals small closures will be necessary throughout the entirety of the project but access will still be maintained to all adjacent buildings. This project will take around six months to complete due to the traffic signal work.

Start Date: 10/1/2020

Bid Date - Design: N/A

Award Date for Bid - Design: N/A

Project Start Date - Design: N/A

Project End Date - Design: N/A

Bid Date - Construction: N/A

Award Date for Bid - Construction: N/A

Project Start Date - Construction: N/A

Project End Date - Construction: 4/30/2023

Project Justification

As growth continues throughout all parts of Downtown Lubbock, the Traffic Operations Department has determined that the conversion of existing one way streets within the limits of Downtown Lubbock is necessary for a variety of reasons. Currently Avenue K and Avenue L are one way in Downtown from 8th Street to 19th Street, and Avenue M is one way from 10th Street to Broadway Street.

Converting each of these streets to two way traffic will help Downtown Lubbock be less confusing and intimidating to drivers that don't frequent the area, thereby making it more inviting for all visitors. Often driver confusion translates into unsafe behavior as drivers go the wrong direction on the existing one way streets. This creates hazardous situations for both vehicular and pedestrian traffic. By enhancing the safety and ease of driving in Downtown Lubbock the project will address three City Council Priorities: Public Safety, Growth and Development, as well as Economic Development and Redevelopment.

Project History

FY 2020-21 funding was utilized to convert Avenue K, L, and M to two way streets downtown. This work included signal upgrades at Broadway & Avenue K, Broadway & Avenue L, Broadway & Avenue M, and 19th Street & Avenue K; modifications to the street illumination near 8th Street and Avenue L; barriers installed diverting SB Avenue L traffic to the two way portion of Avenue K near 8th Street; removal of striping along Avenue K, Avenue L, and Avenue M; and installing two way striping along each of those street segments.

FY 2021-22 funding will be utilized for the following tasks along Buddy Holly Avenue and Texas Avenue from Mac Davis Lane to 19th Street: remove striping, markings, and one way signage, modify four traffic signals, install new striping, marking, and signage for two way usage.

\$400,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

\$400,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	800,000	0	0	0	0	0	0	800,000
Total Project Appropriation	800,000	0	0	0	0	0	0	800,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 General Fund Cash	400,000	0	0	0	0	0	0	400,000
FY 2022 General Fund Cash	400,000	0	0	0	0	0	0	400,000
Total Funding Sources	800,000	0	0	0	0	0	0	800,000

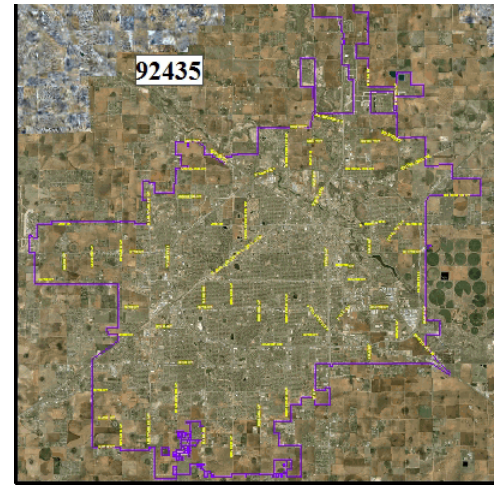
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Streets**

Project Manager **Mike Gilliland**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Micro-surfacing, asphalt rejuvenation, asphalt milling, asphalt milling and overlay, full or partial depth pavement repair, total reconstruction, patching, crack sealing, concrete joint sealing, and brick street repair.

Project Justification

The project is a preventive maintenance program to help preserve and maintain our street infrastructure. The maintenance program is an essential tool to help extend the useful life of the pavement. Used early in a pavement's life, preventative maintenance corrects small problems before they become big problems, saves money, and improves safety and rideability. At some point, all roads require total rehabilitation as they near the end of their useful life. Total rehabilitation is completed when funding is available.

Project History

\$7.0 million was appropriated in the FY 2016-17 Budget, Ord. No. 2016-O0135, October 1, 2016.
 \$1,942,452 was appropriated in Budget Amendment No. 36, Ord. No. 2017-O0103, September 14, 2017.
 \$7.0 million was appropriated in the FY 2017-18 Budget, Ord. No. 2017-O0111, October 1, 2017.
 \$230,868 was appropriated in Budget Amendment No. 24, Ord. No. 2018-O0101, September 13, 2018.
 \$8.5 million was appropriated in the FY 2018-19 Budget, Ord. No. 2018-O0109, October 1, 2018.
 \$1,041,814 was appropriated in Budget Amendment No. 23, Ord. No. 2019-O0108, August 27, 2019.
 \$10.0 million was appropriated in the FY 2019-20 Budget, Ord. No. 2019-O0129, October 1, 2019.
 \$384,351 was appropriated in FY 2019-20, BCR# 1920-5, March 10, 2020.
 Reduced appropriation by \$1,155,015 in FY 2020-21, BCR# 2021-09, April 23, 2021.
 Decreased appropriation by \$223,115 in FY 2021-22, BCR# 2022-16, May 20, 2022.
 Decreased appropriation by \$3,500 in the FY 2021-22, BCR# 2022-29, Sep 14, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	34,717,856	0	0	0	0	0	0	34,717,856
Total Project Appropriation	34,717,856	0	0	0	0	0	0	34,717,856

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Developer Participation	356,187	0	0	0	0	0	0	356,187
FY 2009 General Obligation Bonds	46,662	0	0	0	0	0	0	46,662
FY 2011 Tax Supported Revenue CO's	86,527	0	0	0	0	0	0	86,527
FY 2015 Tax Supported Revenue CO's	538,572	0	0	0	0	0	0	538,572
FY 2016 General Fund Cash	1,942,452	0	0	0	0	0	0	1,942,452
FY 2017 7-Year Tax Revenue CO's	4,779,743	0	0	0	0	0	0	4,779,743
FY 2017 General Fund Cash	2,604,608	0	0	0	0	0	0	2,604,608
FY 2018 General Fund Cash	6,461,428	0	0	0	0	0	0	6,461,428
FY 2019 General Fund Cash	8,366,812	0	0	0	0	0	0	8,366,812
FY 2020 General Fund Cash	8,618,370	0	0	0	0	0	0	8,618,370
FY 2021 General Fund Cash	0	0	0	0	0	0	0	0
FY 2022 General Fund Cash	0	0	0	0	0	0	0	0
FY 2023 General Fund Cash	0	0	0	0	0	0	0	0
FY 2024 General Fund Cash	0	0	0	0	0	0	0	0
FY 2025 General Fund Cash	0	0	0	0	0	0	0	0
Lubbock County Proceeds	685,627	0	0	0	0	0	0	685,627
School District Cash Donation	230,868	0	0	0	0	0	0	230,868
Total Funding Sources	34,717,856	0	0	0	0	0	0	34,717,856

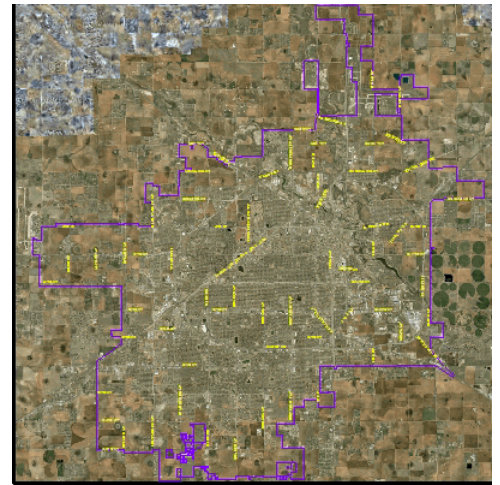
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	100,000	115,000	0	0	0	0	215,000
Total Operating Budget Impact	100,000	115,000	0	0	0	0	215,000

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

This project will fund the paving and improvement of existing local residential and collector gravel roads in existing subdivisions where the roads were never improved by the developer. This project will fund the design and construction of various inadequate transportation elements within these areas of the City including unimproved roadway surfaces, unsafe roadway widths, drainage improvements, street lighting, and ADA compliance.

Start Date - In House Design: 2/2021
 Project End Date - Design: 6/2021
 Bid Date - Construction: 6/2021
 Award Date for Bid - Construction: 8/2021
 Project Start Date - Construction: 10/2021
 Project End Date - Construction: 12/2022

Project Justification

Areas of the City of Lubbock have existing local residential roadways that are gravel and not improved with a paved surface. These roadways were part of developments where the roads were never improved by the developer. These roadways do not meet the City’s Standard Specification and this project will help improve mobility and safety in these residential areas.

Project History

Phase 1 including North Avenue P, Avenue N, Wabash and North Guava has been completed. Phase 2 in-house design has been completed and includes Ute Avenue, 16th and 17th Streets, Beech, Avenue F, 124th Street and Salem Avenue. Construction for Phase 2 began in March 2020 and was completed in November 2020. Phase 3 constructed expected to start in May 2021 and is estimated to end December 2021. Phase 4 in – house design will include 6th, 8th, Hall, Ave, and Marlboro Ave.

\$400,000 was appropriated in the FY 2017-18 Budget, Ord. No. 2017-00111, October 1, 2017.
 \$400,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.
 \$400,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.
 \$800,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.
 \$300,000 was appropriated in FY 2020-21, BCR# 2021-13, May 17, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	2,300,000	0	0	0	0	0	0	2,300,000
Total Project Appropriation	2,300,000	0	0	0	0	0	0	2,300,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2009 Tax Supported Revenue CO's	400,000	0	0	0	0	0	0	400,000
FY 2013 General Obligation Bonds	400,000	0	0	0	0	0	0	400,000
FY 2018 General Fund Cash	400,000	0	0	0	0	0	0	400,000
FY 2020 General Fund Cash	300,000	0	0	0	0	0	0	300,000
FY 2021 General Fund Cash	800,000	0	0	0	0	0	0	800,000
Total Funding Sources	2,300,000	0	0	0	0	0	0	2,300,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Solid Waste Disposal**

Project Manager **Brenda Haney**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

The methane gas lines that collect gas from the eastern portion of the landfill will be excavated and either replaced or regraded to ensure maximum methane gas flow to the flare.

The gas collection system is currently being evaluated to define the exact locations of gas lines that need to be repaired or replaced. Additionally, work will be conducted on the existing gas flare to ensure that it is properly operating.

Current efforts are in progress to repair and balance the existing gas well field. Work to evaluate the viability of a new flare system will begin in FY2021.

Project Justification

The methane gas collection system was required to be installed at the Caliche Canyon Landfill 14 years ago. Over time buried waste subsides and shifts under the landfill cap. The methane gas collection lines are made of HDPE plastic pipe and have settled inhibiting the methane gas to properly flow to the flare.

The proper removal and flaring of methane gas is also essential in reducing groundwater contamination at the site.

Project History

FY 2015-16 funding was utilized to begin the assessment of the current gas lines and flow.

\$344,730 was appropriated on 4/25/18 per Management. Funding comes from original Capital Project number 92422.

\$180,000 was appropriated in the FY 2022-23 budget, BCR# 2023-1, November 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	524,730	0	0	0	0	0	0	524,730
Total Project Appropriation	524,730	0	0	0	0	0	0	524,730

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2016 7-Year Solid Waste Revenue CO's	344,730	0	0	0	0	0	0	344,730
FY 2022 General Fund Cash	180,000	0	0	0	0	0	0	180,000
Total Funding Sources	524,730	0	0	0	0	0	0	524,730

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Solid Waste Disposal**

Project Manager **Brenda Haney**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

The TCEQ has approved a soil vapor extraction pilot study for one year. The gas collection system was modified to perform the pilot study. The pilot study failed to produce the desired results, we will move into the next phase of the project. The consultant has suggested an alternative treatment option of air sparging that will be analyzed for effectiveness through a pilot project.

Materials have been purchased and partially installed for the pilot project. The rest of the installation is in progress. The pilot project will be implemented and evaluated for effectiveness. The engineers will review the data and prepare the required reports for the TCEQ. If the pilot is successful and approved by the TCEQ, the project will be implemented on a full scale.

This work is on-going and in a pilot phase. If the pilot is successful and full scale operation is approved installation will follow. Pilot is expected to last an additional 12 months.

Project Justification

The Texas Commission on Environmental Quality (TCEQ) has approved the groundwater and gas remediation actions in place at the facility with the stipulation that if groundwater does not continue to meet State requirements other actions will need to be taken to meet compliance. Meeting compliance requires a different method of treating the groundwater, such as pump and treat, which involves the installation of air stripper wells at this facility, or additional gas wells. The number of required wells for the project depends on groundwater analysis at that time.

Project History

\$500,000 was appropriated on 4/25/18 per Management. Funding comes from original Capital Project number 92440.
 \$375,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.
 Decreased appropriation by \$180,000 in the FY 2022-23 budget, BCR# 2023-1, November 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	375,000	0	0	0	0	0	0	375,000
Other Activities	320,000	0	0	0	0	0	0	320,000
Total Project Appropriation	695,000	0	0	0	0	0	0	695,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2017 Solid Waste Cash	500,000	0	0	0	0	0	0	500,000
FY 2022 General Fund Cash	195,000	0	0	0	0	0	0	195,000
Total Funding Sources	695,000	0	0	0	0	0	0	695,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Traffic Operations**

Project Manager **David Bragg**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

The Traffic Engineering Department will install 130 Uninterruptible Power Systems (UPS) at key traffic signals City-wide. These devices will improve the safety and efficiency of traffic signals during power events.

Start Date: 10/1/2018

Bid Date - Design: N/A

Award Date for Bid - Design: N/A

Project Start Date - Design: N/A

Project End Date - Design: N/A

Bid Date - Construction: N/A

Award Date for Bid - Construction: N/A

Project Start Date - Construction: 1/1/2019

Project End Date - Construction: 9/30/2027

Project Justification

The City's traffic signal system is presently unprotected against power loss at intersections. Currently, when a power event occurs due to weather or other unforeseen events, signal indications go dark at intersections. Although Texas Transportation Code states that drivers must proceed through the intersection "as if the intersection had a stop sign", drivers are often confused by intersections without power, leading to hazardous situations. The issue is compounded at arterial to arterial intersections with multiple lanes in every direction of travel. Typically vehicles in each lane for one approach arrive at the signal at slightly different times which makes it difficult for drivers to know who has the right of way. During long power outages, police officers direct traffic at these intersections which helps reduce driver confusion, but creates an unsafe condition for the officers since they must be in the middle of traffic to effectively do their job.

Uninterruptable Power Systems (UPS) rated for traffic signals supply battery power to signals which gives them an additional eight to twelve hours of normal operation during a power outage. This is more than enough time to get power restored to signals during most power loss events throughout the City, eliminating safety issues related to power loss at intersections where these are installed. Not only is safety improved at intersections with a UPS but it also frees up police officers from directing traffic, allowing them to perform their normal job duties during power events.

UPS systems cost approximately \$6,000 per location. The Traffic Engineering Department requests funding for installation of 100 UPS systems for a total cost of \$600,000.

Project History

FY 2018-19 22 battery backup systems were installed at traffic signals City-wide.

FY 2020-21 25 battery backup systems were installed at traffic signals City-wide.

FY 2021-22 33 battery backup systems have been ordered. These have been on back order from the manufacturer but should begin arriving in March or 2022. Installation of these 33 systems will begin as soon as they are received.

\$100,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

\$100,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$100,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

\$100,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Signage, Lighting and Signals	300,000	100,000	100,000	100,000	100,000	100,000	0	800,000
Total Project Appropriation	300,000	100,000	100,000	100,000	100,000	100,000	0	800,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2014 Tax Supported Revenue CO's	25	0	0	0	0	0	0	25
FY 2019 General Fund Cash	99,975	0	0	0	0	0	0	99,975
FY 2020 General Fund Cash	100,000	0	0	0	0	0	0	100,000
FY 2022 General Fund Cash	100,000	0	0	0	0	0	0	100,000
FY 2023 General Fund Cash	0	100,000	0	0	0	0	0	100,000
FY 2024 General Fund Cash	0	0	100,000	0	0	0	0	100,000
FY 2025 General Fund Cash	0	0	0	100,000	0	0	0	100,000
FY 2026 General Fund Cash	0	0	0	0	100,000	0	0	100,000
FY 2027 General Fund Cash	0	0	0	0	0	100,000	0	100,000
Total Funding Sources	300,000	100,000	100,000	100,000	100,000	100,000	0	800,000

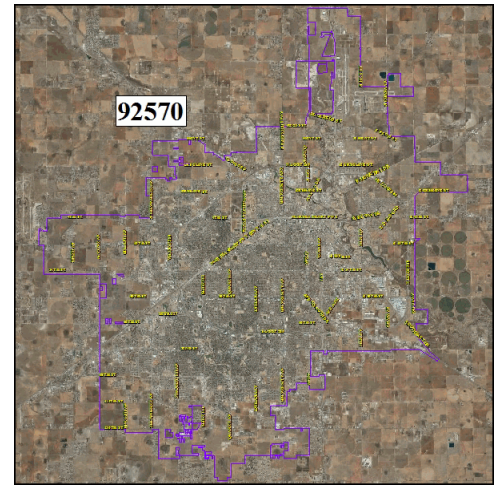
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Consumable Supplies	20,000	20,000	20,000	20,000	20,000	0	100,000
Total Operating Budget Impact	20,000	20,000	20,000	20,000	20,000	0	100,000

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

This project will allow the City of Lubbock to update roadway facilities as needed which are not currently Americans with Disabilities Act (ADA) accessible.

This funding will allow for approximately 20 to 25 ADA ramps annually and sidewalk modifications as needed to comply with the act.

Annual service contract for ADA Ramp Installations - Construction: On going as funds allow

Project Justification

The American with Disabilities Act requires public entities to have an accessibility program.

Project History

\$250,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.
 \$125,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.
 \$150,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.
 \$250,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

Hired MH Civil contractor through RFP process to better respond to ADA ramp requests. Have completed several projects.

\$300,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	685,000	275,000	275,000	275,000	325,000	325,000	325,000	2,485,000
Design and Engineering	90,000	25,000	25,000	25,000	25,000	25,000	25,000	240,000
Total Project Appropriation	775,000	300,000	300,000	300,000	350,000	350,000	350,000	2,725,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2019 General Fund Cash	250,000	0	0	0	0	0	0	250,000
FY 2020 General Fund Cash	125,000	0	0	0	0	0	0	125,000
FY 2021 General Fund Cash	150,000	0	0	0	0	0	0	150,000
FY 2022 General Fund Cash	250,000	0	0	0	0	0	0	250,000
FY 2023 General Fund Cash	0	300,000	0	0	0	0	0	300,000
FY 2024 General Fund Cash	0	0	300,000	0	0	0	0	300,000
FY 2025 General Fund Cash	0	0	0	300,000	0	0	0	300,000
FY 2026 General Fund Cash	0	0	0	0	350,000	0	0	350,000
FY 2027 General Fund Cash	0	0	0	0	0	350,000	0	350,000
FY 2028 General Fund Cash	0	0	0	0	0	0	350,000	350,000
Total Funding Sources	775,000	300,000	300,000	300,000	350,000	350,000	350,000	2,725,000

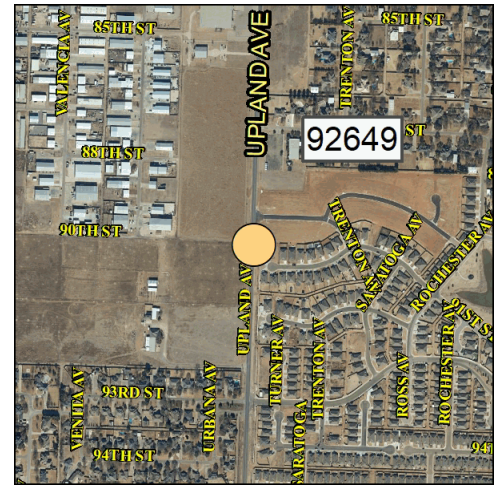
<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Roadways**

Project Status **Approved**



Project Scope

This roadway is designated in the 2018 Master Thoroughfare Plan to become a (5-lane) modified principal arterial. This roadway is currently two lane strip paved. Development and growth in this area has resulted in this roadway exceeding the current capacity of the two lane structure.

Bid Date - Design: 6/4/2018
 Award Date for Bid - Design: 7/4/2018
 Project Start Date - Design: 8/23/2018
 Project End Date - Design: 4/24/2023
 Bid Date - Construction: 10/1/2025
 Award Date for Bid - Construction: 1/1/2025
 Project Start Date - Construction: 3/1/2025
 Project End Date - Construction: 3/1/2027

Project Justification

The City of Lubbock continues to strive to meet the transportation needs of the Citizens of Lubbock. The City must continue to anticipate the infrastructure needs for a growing population in order to provide a safe and efficient transportation system. Due to continued development in the area of Upland Avenue, this roadway has become congested and the road structure is requiring constant maintenance in order to safely serve the traveling public. The recent construction of the Marsha Sharp Freeway and Upland Avenue intersection by the Texas Department of Transportation has only increased the need for these proposed improvements.

This project will have MPO participation for construction.

Project History

This roadway received the minimal County strip paving many years ago and is currently experiencing more traffic that what the roadway was designed to carry.

\$750,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.
 \$1,000,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	1,000,000	0	8,000,000	0	0	0	0	9,000,000
Design and Engineering	750,000	0	0	0	0	0	0	750,000
Total Project Appropriation	1,750,000	0	8,000,000	0	0	0	0	9,750,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2013 General Obligation Bonds	750,000	0	0	0	0	0	0	750,000
FY 2022 General Fund Cash	1,000,000	0	0	0	0	0	0	1,000,000
FY 2024 General Fund Cash	0	0	8,000,000	0	0	0	0	8,000,000
Total Funding Sources	1,750,000	0	8,000,000	0	0	0	0	9,750,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Roadways**

Project Status **Approved**



Project Scope

This project will pave the eastern half of Wausau Avenue from the Marsha Sharp Freeway to 82nd St. The western half of Wausau Ave is currently being developed and will be a requirement of the developer to pave in the future.

Start Date - In House Design: 11/7/2019
 Project End Date - Design: 6/11/2020
 Bid Date - Construction: 3/30/2021
 Award Date for Bid - Construction: 5/11/2021
 Project Start Date - Construction: 6/11/2021
 Project End Date - Construction: 12/11/2021

Project Justification

The City of Lubbock performed an Annexation of Wausau Avenue by the Rancho Verde Estates. Wausau Avenue has continued to remain an unpaved street during this time as Rancho Verde Estates had already platted prior to annexation. This means that no developer will pave the east half of Wausau Ave.

Project History

\$550,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.
 \$400,594 was appropriated in FY 2020-21, Budget Amendment No. 15, Ord. No. 2020-00026, March 23, 2021.
 Decreased appropriation by \$193,721 in FY 2021-22, BCR 2022-21, July 21, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	706,873	0	0	0	0	0	0	706,873
Design and Engineering	50,000	0	0	0	0	0	0	50,000
Total Project Appropriation	756,873	0	0	0	0	0	0	756,873

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2011 Tax Supported Revenue CO's	33,742	0	0	0	0	0	0	33,742
FY 2013 General Obligation Bonds	262,007	0	0	0	0	0	0	262,007
FY 2020 General Fund Cash	47,538	0	0	0	0	0	0	47,538
Street Capital Project Fund	12,992	0	0	0	0	0	0	12,992
Westwind Realty, L.P. Funding	400,594	0	0	0	0	0	0	400,594
Total Funding Sources	756,873	0	0	0	0	0	0	756,873

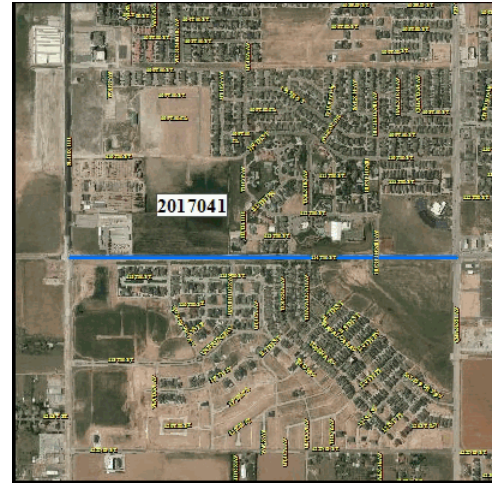
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Roadways**

Project Status **Approved**



Project Scope

This roadway is designated on the 2018 Master Thoroughfare Plan to become a (5-lane) minor arterial. Improvements will also be made to the pedestrian elements as well as the street lighting and the drainage.

Bid Date - Design: 12/2019
 Award Date for Bid - Design: 01/2020
 Project Start Date - Design:03/2020
 Project End Date - Design:09/2021
 Bid Date - Construction:10/2021
 Award Date for Bid - Construction:03/2022
 Project Start Date - Construction: 06/2022
 Project End Date - Construction: 07/2024

Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road bed itself is requiring constant maintenance in order to serve the traveling public.

Project History

\$1,000,000 was appropriated in FY 2019-20, Budget Amendment No. 16, Ord. No. 2020-O0040, March 24, 2020.
 \$7,500,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-O0123, October 1, 2020.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	7,500,000	0	0	0	0	0	0	7,500,000
Design and Engineering	1,000,000	0	0	0	0	0	0	1,000,000
Total Project Appropriation	8,500,000	0	0	0	0	0	0	8,500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2013 General Obligation Bonds	600,000	0	0	0	0	0	0	600,000
FY 2017 Tax Supported Revenue CO's	496,030	0	0	0	0	0	0	496,030
FY 2021 Tax Supported Revenue CO's	7,403,970	0	0	0	0	0	0	7,403,970
Total Funding Sources	8,500,000	0	0	0	0	0	0	8,500,000

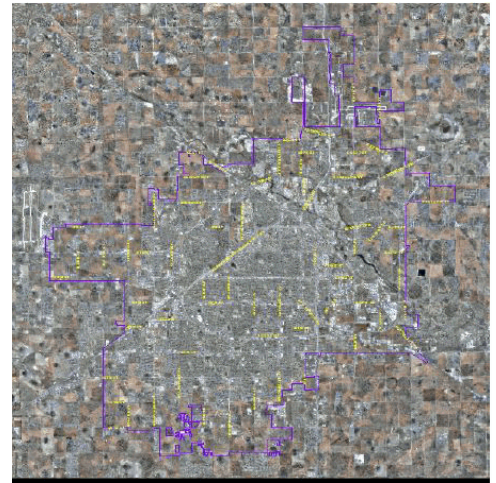
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Streets**

Project Manager **Mike Gilliland**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Micro-surfacing, asphalt rejuvenation, asphalt milling, asphalt milling and overlay, full or partial depth pavement repair, total reconstruction, patching, crack sealing, concrete joint sealing, and brick street repair.

Project Justification

The project is a preventive maintenance program to help preserve and maintain our street infrastructure. The maintenance program is an essential tool to help extend the useful life of the pavement. Used early in a pavement's life, preventative maintenance corrects small problems before they become big problems, saves money, and improves safety and rideability. At some point, all roads require total rehabilitation as they near the end of their useful life. Total rehabilitation is completed when funding is available.

Project History

\$10,000,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-O0123, October 1, 2020.
 \$1,155,015 was appropriated in FY 2020-21, BCR# 2021-9, April 23, 2021.
 Reduced appropriation by \$300,000 in FY 2020-21, BCR# 2021-13, May 17, 2021.
 \$11,000,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-O0126, October 1, 2021.
 \$223,115 was appropriated in FY 2021-22 Budget, BCR# 2022-16, May 20, 2022.
 \$1,000,000 was appropriated in FY 2021-22 Budget, Ord. No. 2022-O0083, June 23, 2022.
 \$3,500 was appropriated in FY 2021-22 Budget, BCR# 2022-29, September 14, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	23,081,630	0	0	0	0	0	0	23,081,630
Total Project Appropriation	23,081,630	0	0	0	0	0	0	23,081,630

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2020 General Fund Cash	1,081,630	0	0	0	0	0	0	1,081,630
FY 2021 General Fund Cash	10,000,000	0	0	0	0	0	0	10,000,000
FY 2022 General Fund Cash	11,000,000	0	0	0	0	0	0	11,000,000
Lubbock County Proceeds	1,000,000	0	0	0	0	0	0	1,000,000
Total Funding Sources	23,081,630	0	0	0	0	0	0	23,081,630

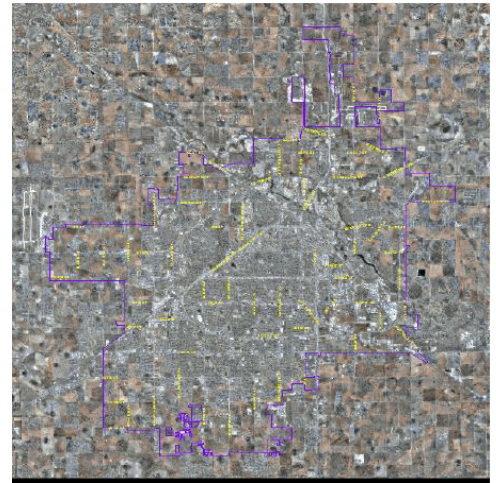
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Solid Waste Disposal**

Project Manager **Brenda Haney**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

The Solid Waste Department has completed the initial evaluation of the value and cost savings of a transfer station. This study identified the general area to site a transfer station that would provide the greatest increase in route efficiency and therefore provide the greatest return on investment. This project provides for the remaining phases of the transfer station/public works service center project including siting, permitting, design and construction. There is also a great need to move other public works operations closer to service areas. Currently almost all Public Works Operations departments in the City organization report to the Northeast side of town and disperse to various locations all over the community with large trucks and construction equipment. This project would provide a substantial saving in fuel, vehicle, and equipment maintenance budgets and it would be a more efficient use of time and a better customer response for our field operations. Departments that would benefit from a satellite Public Works Operation Center are Paved Streets, Alley Maintenance, Street Sweepers, Water and Sewer Pipeline Maintenance, Wastewater Collection and Metering, and Customer service. There will probably be substantial interest from LP&L field operations also.

The next phase of the project is to perform a detailed analysis of potential sites for the new facility and then evaluate each of them. This will conclude with a recommended site for purchase. Following purchase of the land, the engineers will perform an initial design and permitting work to secure the transfer station permit from the TCEQ. Once the permit is received, construction plans and specifications will be prepared and the construction will commence. It is expected to take about 3-5 years to complete the entire process depending on permitting time and any difficulties acquiring land.

- RFQ Issued: April 2021
- Award Engineering: June 2021
- Evaluate/Select/Acquire Site: Feb 2022
- Prepare TCEQ Permit: October 2021
- Submit Permit to TCEQ: April 2022
- TCEQ Review & Approval: April 2023
- Public Hearing: February 2023
- Facility Design: September 2022
- Project Bid: September 2023
- Project Award: December 2023
- Construction: January 2024
- Operational: March 2025

Timeline for design and construction is contingent on TCEQ review period and if the permit is contested. Time shown is based on average review time and no contest of the permit.

Project Justification

Currently, solid waste collection vehicles leave the collection route and travel to the West Texas Regional Disposal Facility in Abernathy to dispose of the waste. Each trip to the landfill can take up to 1 1/2 hours and each collection vehicle is making between 2 and 4 trips per day to the landfill. The analysis of the economic feasibility of a transfer station has been completed and it is evident that there are potential savings and operational efficiencies gained.

Project History

CIP 8636 was combined with CIP 92698 in the FY 2021-22 Budget.

\$50,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-O0109, October 1, 2018.

\$180,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-O0123, October 1, 2020.

\$1,275,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-O0126, October 1, 2021.

\$17,195,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-O0136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Land Acquisition	50,000	0	0	0	0	0	0	50,000
Construction	900,000	16,350,000	0	0	0	0	0	17,250,000
Design and Engineering	555,000	845,000	0	0	0	0	0	1,400,000
Total Project Appropriation	1,505,000	17,195,000	0	0	0	0	0	18,700,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Capital Project Fund	482,821	144,986	0	0	0	0	0	627,807
FY 2019 General Fund Cash	50,000	0	0	0	0	0	0	50,000
FY 2021 General Fund Cash	180,000	0	0	0	0	0	0	180,000
FY 2022 General Fund Cash	792,179	0	0	0	0	0	0	792,179
FY 2023 Tax Supported Revenue CO's	0	17,050,014	0	0	0	0	0	17,050,014
Total Funding Sources	1,505,000	17,195,000	0	0	0	0	0	18,700,000

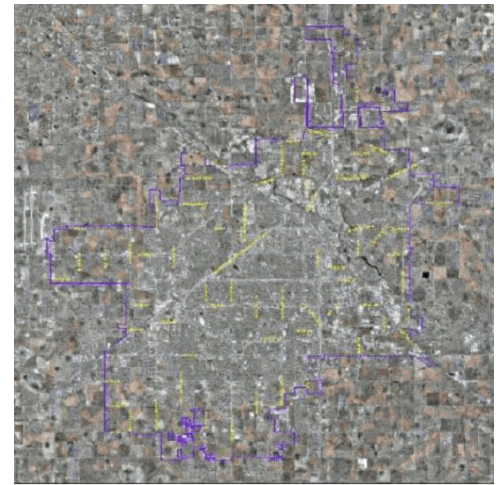
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Personnel Cost	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Unpaved Streets**

Project Manager **Josh Kristinek**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

This project will fund the paving and improvement of existing local residential and collector gravel roads in existing subdivisions where the roads were never improved by the developer. This project will fund the design and construction of various inadequate transportation elements within these areas of the City including unimproved roadway surfaces, unsafe roadway widths, drainage improvements, street lighting, and ADA compliance.

Project Justification

Areas of the City of Lubbock have existing local residential roadways that are gravel and not improved with a paved surface. These roadways were part of developments where the roads were never improved by the developer. These roadways do not meet the City’s Standard Specifications and this project will help improve mobility and safety in these residential areas.

Project History

\$9,000,000 was appropriated in FY 2020-21, Budget Amendment No. 35, Ord. No. 2020-O0077, July 13, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	9,000,000	0	0	0	0	0	0	9,000,000
Total Project Appropriation	9,000,000	0	0	0	0	0	0	9,000,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 Tax Supported Revenue CO's	9,000,000	0	0	0	0	0	0	9,000,000
Total Funding Sources	9,000,000	0	0	0	0	0	0	9,000,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Public Works Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Roadways**

Project Status **Approved**



Project Scope

This project will fund the paving and improvement of existing local residential and collector gravel roads in existing subdivisions where the roads were never improved by the developer. This project will fund the design and construction of various inadequate transportation elements within these areas of the City including unimproved roadway surfaces, unsafe roadway widths, drainage improvements, street lighting, and ADA compliance.

Project Justification

Areas of the City of Lubbock have existing local residential roadways that are gravel and not improved with a paved surface. These roadways were part of developments where the roads were never improved by the developer. These roadways do not meet the City’s Standard Specifications and this project will help improve mobility and safety in these residential areas.

Project History

\$11,300,000 was appropriated in FY 2020-21, Budget Amendment No. 35, Ord. No. 2020-00077, July 13, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	11,300,000	0	0	0	0	0	0	11,300,000
Total Project Appropriation	11,300,000	0	0	0	0	0	0	11,300,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 Tax Supported Revenue CO's	11,300,000	0	0	0	0	0	0	11,300,000
Total Funding Sources	11,300,000	0	0	0	0	0	0	11,300,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Roadways**

Project Status **Approved**



Project Scope

This roadway is designated on the 2018 Master Thoroughfare Plan to become a minor arterial. Improvements will also be made to the pedestrian elements as well as the street lighting and the drainage.

Design - Start Date:04/2020
 Design - Bid Date: 05/2020
 Design - Award Date: 05/2020
 Design - Project Start Date: 05/2020
 Design - Project End Date:05/26/2023
 Construction - Bid Date: 07/2022
 Construction - Award Date for Bid: 12/2022
 Construction - Project Start Date: 03/2023
 Construction - Project End Date: 08/2024

Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effective transportation system. Due to continued development in the area this roadway has become congested and the road bed itself is requiring constant maintenance in order to serve the traveling public. The MPO has approved this project to be included in its updated 10-year plan. Construction funding participation is scheduled to begin in TXDOT FY 2022.

Project History

\$3,000,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.
 \$193,721 was appropriated in FY 2021-22, BCR 2022-21, July 12, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	3,193,721	0	0	0	0	0	0	3,193,721
Total Project Appropriation	3,193,721	0	0	0	0	0	0	3,193,721

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 Tax Supported Revenue CO's	3,000,000	0	0	0	0	0	0	3,000,000
General Capital Project Fund	193,721	0	0	0	0	0	0	193,721
Total Funding Sources	3,193,721	0	0	0	0	0	0	3,193,721

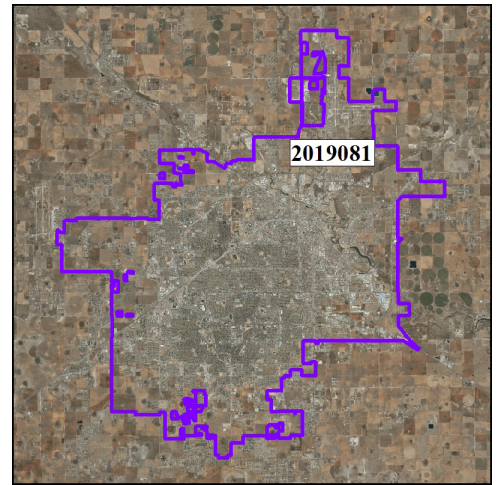
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Traffic Operations**

Project Manager **David Bragg**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

This is the Traffic Operations portion of a joint project between the Traffic Operations and Parks & Recreation Departments to improve pedestrian and bicycle access and connectivity along the Canyon Lake trail system and other established bicycle routes throughout the City as outlined in the Pedestrian and Bicycle Master Plan developed in 2018 and Parks and Open Space Master Plan developed in 2011. The project will fund the construction of signalized Pedestrian Hybrid Beacon (PHB) crossings at each location where the Canyon Lake trail system crosses an arterial including N. University Ave., Erskine St., Broadway, E. 19th St., and MLK Jr. Blvd. Other roadway and railway crossings will be improved with curb ramps, pavement markings, actuated beacons, and warning signs. This project also funds the installation of PHBs, pavement markings, and wayfinding signage along two bicycle boulevards (13th St. and 26th St.) as outlined in the Pedestrian and Bicycle Master Plan to correct existing bicycle infrastructure.

Start Date: 10/1/2021

Bid Date - Design: N/A (In House Design)

Award Date for Bid - Design: N/A (In House Design)

Project Start Date - Design: 10/1/2021

Project End Date - Design: 100% Plans 10/1/2022

Bid Date - Construction: 11/1/2022

Award Date for Bid - Construction: N/A

Project Start Date - Construction: 1/1/2022 TxDOT Project

Project End Date - Construction: 9/30/2024 TxDOT Project

Project Justification

Developing safe routes for pedestrians and cyclists throughout the Jim Bertram Canyon Lakes System has gained popularity with citizens across Lubbock. In addition to these enhancements, the goal of this project is to improve cycling and pedestrian facilities along 13th Street, Avenue U, and 26th Street that will tie current points of fitness and activity to other centers of activity (i.e. West Lubbock to Texas Tech and the Canyon Lakes System, North Overton to the Canyon Lakes System, and Maxey Park to Tech Terrace and the Heart of Lubbock neighborhoods).

Project History

FY 2021-22 funding will be utilized to remove markings and striping along Avenue U, north of Marsha Sharp Freeway, and striping the road with two straight through lanes, a turn lane, and bike lanes (where applicable). In addition, funding from this CIP will be combined with CIP 92740 funding to finance the portion of Agreement 16170 with TxDOT that the City is responsible for funding (\$222,369).

\$160,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

\$75,000 was appropriated in the FY 2021-22 Budget, BCR# 2022-18, June 7, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	235,000	0	160,000	160,000	0	0	0	555,000
Total Project Appropriation	235,000	0	160,000	160,000	0	0	0	555,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	235,000	0	0	0	0	0	0	235,000
FY 2024 General Fund Cash	0	0	160,000	0	0	0	0	160,000
FY 2025 General Fund Cash	0	0	0	160,000	0	0	0	160,000
Total Funding Sources	235,000	0	160,000	160,000	0	0	0	555,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Engineering**

Project Manager **Josh Kristinek**

Project Classification **New Roadways**

Project Status **Approved**



Project Scope

This project will pave full width of a collector with curb and gutter along Iola Avenue from 122nd Street to FM 1585.

Start Date In House Design: 10/2021
 Project End Date: 7/2022
 Bid Date - Construction: 10/2022
 Award Date for Construction Bid: 01/2022
 Project Start Date - Construction: 03/2022
 Project End Date - Construction: 11/2022

Project Justification

The City of Lubbock has a parks facility on the eastern half of Iola Avenue and south of 122nd street. Both roadways are collectors which should have been paved half width when the parks facility was built by development standards. A preliminary agreement has been reached with the developer adjacent to this area for the City to pave the full width of Iola Avenue and the Developer would pave the full width of 122nd Street when developed. This is also in anticipation of a future Lubbock Cooper school to be constructed in this area.

Project History

\$75,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.
 \$1,200,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	1,200,000	0	0	0	0	0	1,200,000
Design and Engineering	75,000	0	0	0	0	0	0	75,000
Total Project Appropriation	75,000	1,200,000	0	0	0	0	0	1,275,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	75,000	0	0	0	0	0	0	75,000
FY 2023 General Fund Cash	0	1,200,000	0	0	0	0	0	1,200,000
Total Funding Sources	75,000	1,200,000	0	0	0	0	0	1,275,000

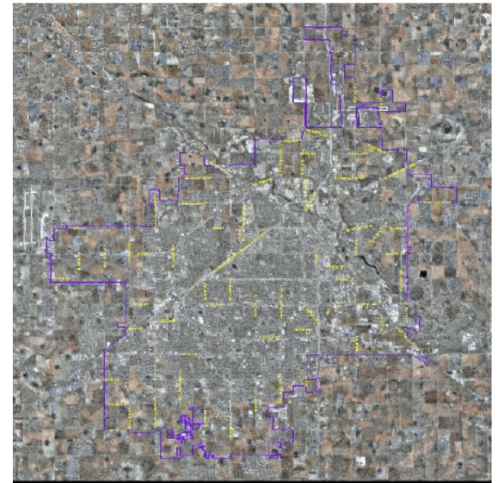
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Traffic Operations**

Project Manager **David Bragg**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

This project is to continue expanding the City’s fiber optic communications utilizing funds remaining in CIP 92349 -Communications System Expansion for FY 2021-22. Currently Traffic Operations’ fiber optic crew utilizes CIP 92349 for this purpose. This project would be a continuation of that project. Although the Traffic Operations has installed fiber optic cable to numerous City facilities and traffic signals around town, the need still exists to expand this infrastructure to facilities not yet reached. Fiber optic communication not only increases speeds for these facilities but also improves reliability.

Start Date: 10/1/2021

Bid Date - Design: N/A

Award Date for Bid - Design: N/A

Project Start Date - Design: N/A

Project End Date - Design: N/A

Bid Date - Construction: N/A

Award Date for Bid - Construction: N/A

Project Start Date - Construction: 10/1/2021

Project End Date - Construction: 9/30/2027

Project Justification

Today’s City workforce requires stable, high speed network connectivity in order to accomplish daily tasks, monitor equipment, as well as talk on the phone. As fiber optic lines are installed, it not only increases the productivity and possibilities of the City’s workforce, but also helps emergency crews at remote sites, and improves experience of citizens utilizing community computers at libraries and community centers city-wide.

Project History

\$50,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

\$82,871 was appropriated in the FY 2021-22, BCR# 2022-11, March 8, 2022.

FY 2021-22 Funding was utilized to purchase and install two new network routers, install fiber optic cable to five traffic signals, and eight City facilities utilized by other departments.

\$75,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	132,871	75,000	75,000	100,000	100,000	100,000	0	582,871
Total Project Appropriation	132,871	75,000	75,000	100,000	100,000	100,000	0	582,871

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2016 Tax Supported Revenue CO's	82,871	0	0	0	0	0	0	82,871
FY 2022 General Fund Cash	50,000	0	0	0	0	0	0	50,000
FY 2023 General Fund Cash	0	75,000	0	0	0	0	0	75,000
FY 2024 General Fund Cash	0	0	75,000	0	0	0	0	75,000
FY 2025 General Fund Cash	0	0	0	100,000	0	0	0	100,000
FY 2026 General Fund Cash	0	0	0	0	100,000	0	0	100,000
FY 2027 General Fund Cash	0	0	0	0	0	100,000	0	100,000
Total Funding Sources	132,871	75,000	75,000	100,000	100,000	100,000	0	582,871

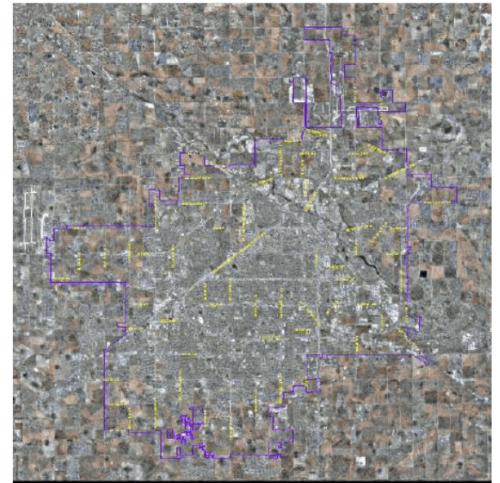
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Traffic Operations**

Project Manager **David Bragg**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Install signals at un-signalized intersections and school zones as warranted, upgrade new controllers, and perform necessary repairs. Major repairs such as replacing crushed conduit and wiring, rebuilding failing signal arm assemblies, and exchanging cabinets and signal arm assemblies that have been damaged is not included in the Department's maintenance budget or in the Traffic Signal Upgrade project.

Start Date: 10/1/2021

Bid Date - Design: N/A

Award Date for Bid - Design: N/A

Project Start Date - Design: N/A

Project End Date - Design: N/A

Bid Date - Construction: N/A

Award Date for Bid - Construction: N/A

Project Start Date - Construction: 10/1/2021

Project End Date - Construction: 9/30/2026

Project Justification

The project provides funding for new signals and school zones designed and constructed in-house. The project will also be utilized to upgrade existing traffic signals requiring major repairs. Public safety is a major factor considered when installing and maintaining traffic signals and school zones.

Project History

\$350,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

FY 2021-22 Funding was utilized to upgrade signal at 114th Street & Frankford Avenue to G-Y-R operation, refurbish the signal at 66th Street & University Avenue, and begin construction of a traffic signal at 82nd Street & Quincy Avenue.

Increased appropriation by \$20,235 in FY 2021-22, BCR# 2022-13, March 28, 2022.

\$400,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	370,235	400,000	400,000	450,000	450,000	0	0	2,070,235
Total Project Appropriation	370,235	400,000	400,000	450,000	450,000	0	0	2,070,235

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2020 General Fund Cash	20,235	0	0	0	0	0	0	20,235
FY 2022 General Fund Cash	350,000	0	0	0	0	0	0	350,000
FY 2023 General Fund Cash	0	400,000	0	0	0	0	0	400,000
FY 2024 General Fund Cash	0	0	400,000	0	0	0	0	400,000
FY 2025 General Fund Cash	0	0	0	450,000	0	0	0	450,000
FY 2026 General Fund Cash	0	0	0	0	450,000	0	0	450,000
Total Funding Sources	370,235	400,000	400,000	450,000	450,000	0	0	2,070,235

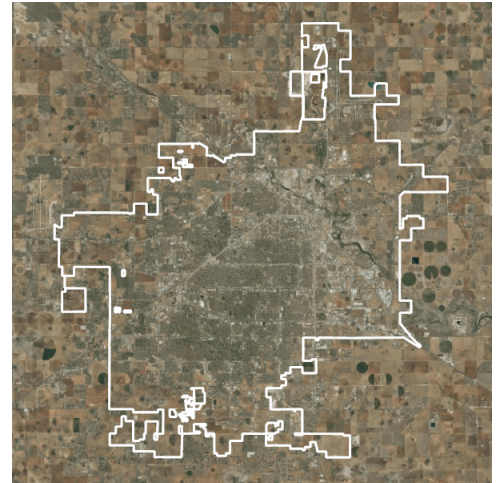
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Paved Streets**

Project Manager **Wood Franklin**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

The Avenue Q project will encompass street pavement rehabilitation, ADA ramps, sidewalk, street bulb outs, medians, illumination conduit for pedestrians. The portion of Avenue Q from the Marsha Sharp Freeway to 19th street will have street pavement rehabilitation, ADA ramps, sidewalk, street bulb outs, medians, illumination conduit for pedestrians. The portion of Avenue Q from 19th street to 58th street will be a mill and relay of pavement only from 19th street to 34th. This funding represents the matching portion of the Transportation Alternative program through the State and the local Metropolitan Planning Organization.

Project Justification

Avenue Q is a major thoroughfare within the City of Lubbock which provides for major pedestrian and alternative modes of transportation and has been identified as part of the “Turn Back Program” with the state. The City of Lubbock and Texas Department of Transportation have reached an agreement for the state to perform a project in order for the “Turn back program” to occur between the State and the City. Avenue Q is a major pedestrian and bike route between downtown Lubbock and Texas Tech University. This project will address implementing needed changes in the width of pedestrian crossings and other pedestrian elements to encourage further use and safety of this route for alternative modes of transportation. In addition Avenue Q is in need of pavement restoration prior to being turned back to the City of Lubbock.

Project History

\$500,000 was appropriated in the FY 2021-22, Budget Amendment No. 21, Budget Ord. 2022-O0047, April 26, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	500,000	0	0	0	0	0	0	500,000
Total Project Appropriation	500,000	0	0	0	0	0	0	500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Cash	500,000	0	0	0	0	0	0	500,000
Total Funding Sources	500,000	0	0	0	0	0	0	500,000

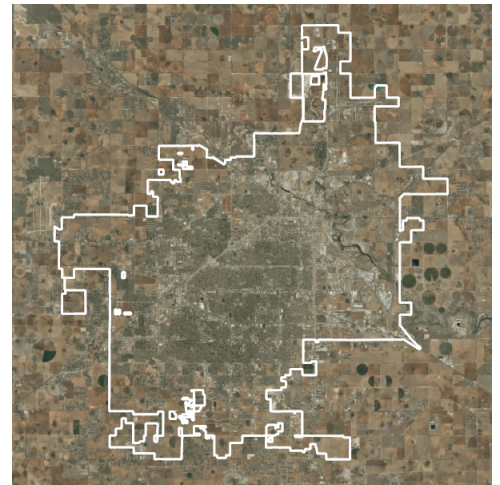
<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	
Total Operating Budget Impact	0	0	0	0	0	0	0	

Managing Department **Paved Streets**

Project Manager **Mike Gilliland**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Various tools are used as preventative maintenance measures for our public roads, among them are Micro-surfacing, asphalt rejuvenation, asphalt milling, asphalt milling and overlay, full or partial depth pavement repair, total reconstruction, patching, crack sealing, concrete joint sealing, and brick street repair.

Project Justification

The project is a preventive maintenance program to help preserve and maintain our street infrastructure. The maintenance program is an essential tool to help extend the useful life of the pavement. Used early in a pavement's life, preventative maintenance corrects small problems before they become big problems, saves money, and improves safety and ride smoothness. At some point, all roads require total rehabilitation as they near the end of their useful life. Total rehabilitation is completed when funding is available.

Project History

\$12,000,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-O0136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	12,000,000	13,000,000	0	0	0	0	25,000,000
Total Project Appropriation	0	12,000,000	13,000,000	0	0	0	0	25,000,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	12,000,000	0	0	0	0	0	12,000,000
FY 2024 General Fund Cash	0	0	13,000,000	0	0	0	0	13,000,000
Total Funding Sources	0	12,000,000	13,000,000	0	0	0	0	25,000,000

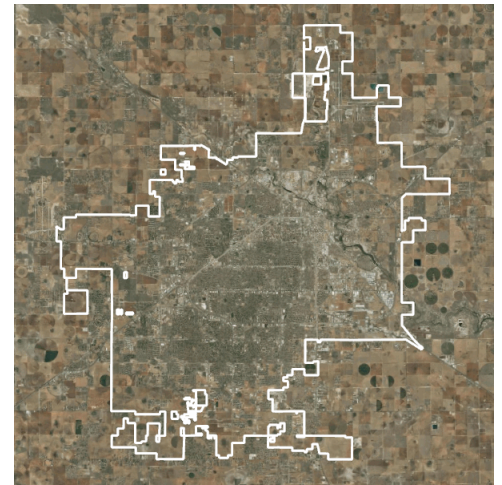
<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	10,000	20,000	20,000	20,000	20,000	30,000	120,000
Total Operating Budget Impact	10,000	20,000	20,000	20,000	20,000	30,000	120,000

Managing Department **Traffic Operations**

Project Manager **David Bragg**

Project Classification **Replacement Infrastructure**

Project Status **Approved**



Project Scope

Next-generation vehicle detection systems will be installed at major intersections City-wide. These systems will improve the safety and efficiency of each intersection in real-time as well as provide historical data including traffic volumes and signal performance metrics.

Project Justification

Existing vehicle detection systems in use across the City are as old as 20 years old and vary greatly in quality. Collecting traffic volume data is currently a labor-intensive operation requiring temporary lane closures to gather a snapshot of data over a few days.

Next-generation vehicle detection systems can accurately collect traffic volume data continuously delivered to the Traffic Management Center over the existing traffic signal network. This data is also available to the traffic controller in real-time allowing cycle-by-cycle adjustments to green time and variable left-turn phasing based on oncoming traffic volumes.

City labor will be used to install new detection systems each month until all major intersections are covered. Existing working systems will be redeployed at minor intersections.

Project History

\$100,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Signage, Lighting and Signals	0	100,000	250,000	250,000	0	0	0	600,000
Total Project Appropriation	0	100,000	250,000	250,000	0	0	0	600,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	100,000	0	0	0	0	0	100,000
FY 2024 General Fund Cash	0	0	250,000	0	0	0	0	250,000
FY 2025 General Fund Cash	0	0	0	250,000	0	0	0	250,000
Total Funding Sources	0	100,000	250,000	250,000	0	0	0	600,000

Operating Budget Impact	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Solid Waste Disposal**

Project Manager **Brenda Haney**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope
 This project will remove and replace the existing metal siding and roofing.

Project Justification
 The current shop at Caliche Canyon Landfill, Texas Commission on Environmental Quality 9TCEQ) MSW Permit 69, was originally constructed in the late 1960's. The shop is a metal building with a concrete floor. The building is not weather tight nor vector proof. There is no room to secure tools and supplies and the building is not wired to provide adequate lighting in the shop.

Project History
 FY 2015-16 funding was utilized to perform asbestos abatement.

FY 2019-20 project was bid but never awarded.

\$30,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	30,000	270,000	0	0	0	0	300,000
Total Project Appropriation	0	30,000	270,000	0	0	0	0	300,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	30,000	0	0	0	0	0	30,000
FY 2024 General Fund Cash	0	0	270,000	0	0	0	0	270,000
Total Funding Sources	0	30,000	270,000	0	0	0	0	300,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
Facilities Maintenance and Custodial	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Solid Waste Disposal**

Project Manager **Brenda Haney**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope
Design, construct, oversee construction and TCEQ submittals.

Project Justification
The existing constructed capacity for below grade volume at the West Texas Regional Disposal Facility has less than 2 years remaining capacity.

Project History
The last cell for disposal capacity was constructed in 2018. This cell will provide additional waste disposal capacity to serve the City and other customers for several more years.

\$290,900 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Design and Engineering	0	290,900	6,934,600	0	0	0	0	7,225,500
Total Project Appropriation	0	290,900	6,934,600	0	0	0	0	7,225,500

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	290,900	0	0	0	0	0	290,900
FY 2024 Tax Supported Revenue CO's	0	0	6,934,600	0	0	0	0	6,934,600
Total Funding Sources	0	290,900	6,934,600	0	0	0	0	7,225,500

<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Solid Waste Disposal**

Project Manager **Brenda Haney**

Project Classification **Replacement Infrastructure**

Project Status **Requested**



Project Scope

The final cap will be constructed and vegetation seeded in order to close Cell VI at Caliche Canyon Landfill as per regulatory requirements. This project is delayed due to reduced tonnage because of reduced operating hours during COVID.

Start Date: FY2023

Bid Date - Design: Nov 2022

Award Date for Bid - Design: Nov 2022

Project Start Date - Design: Nov 2022

Project End Date - Design: Mar 2023

Bid Date - Construction: Apr 2023

Award Date for Bid - Construction: June 2023

Project Start Date - Construction: June 2023

Project End Date - Construction: Oct 2023

Project Justification

The Caliche Canyon Landfill has only one open cell that accepts construction and demolition waste. The cell will be at capacity and unable to accept any additional waste. The Texas Commission on Environmental Quality requires a final cap and establishment of vegetation for cell closure.

Project History

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	1,000,000	0	0	0	0	1,000,000
Total Project Appropriation	0	0	1,000,000	0	0	0	0	1,000,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	1,000,000	0	0	0	0	1,000,000
Total Funding Sources	0	0	1,000,000	0	0	0	0	1,000,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Facilities Management**

Project Manager **David Bragg**

Project Classification **Upgrade/Major Maintenance**

Project Status **Requested**



Project Scope

In 1996, an addition was added to connect the two buildings to turn it into one facility. This facility houses the Traffic Operations personnel of Signals, Fiber Optics, Signs and Markings, as well as computer and sign printer equipment. Only a part of the materials are housed at this site because of the lack of adequate storage. The other marking materials, as well as the striper vehicles, are housed in the east-side of the Warehouse on Municipal Hill Drive.

Area to be renovated is approximately 6,803 sq. ft. Estimated renovation budget at \$300 sq. ft. results in a total of \$2,040,900. Scope includes both interior and exterior renovations.

Interior - asbestos abatement, flooring, painting, bathrooms, HVAC to the 1996 expansion that connected the original two buildings.

Exterior - new roof, HVAC, doors & windows, wet sealing the facility.

Start Date: 10/03/2022

Bid Date - Design: 10/03/2022

Award Date for Bid - Design: 10/31/2022

Project Start Date - Design: 10/31/2022

Project End Date - Design: 12/05/2022

Bid Date - Construction: 12/05/2022

Award Date for Bid - Construction: 01/02/2023

Project Start Date - Construction: 01/02/2023

Project End Date - Construction: 09/29/2023

Project Justification

Portions of this complex are over 50 years old. There has been very little maintenance/renovations done to the facility. The roof, walls, windows, and doors leak. Major repairs are needed to prevent future damage to the facility.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	1,900,900	0	0	0	0	1,900,900
Design and Engineering	0	0	75,000	0	0	0	0	75,000
Furnishings, Fixtures, and Equipment	0	0	65,000	0	0	0	0	65,000
Total Project Appropriation	0	0	2,040,900	0	0	0	0	2,040,900

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	2,040,900	0	0	0	0	2,040,900
Total Funding Sources	0	0	2,040,900	0	0	0	0	2,040,900

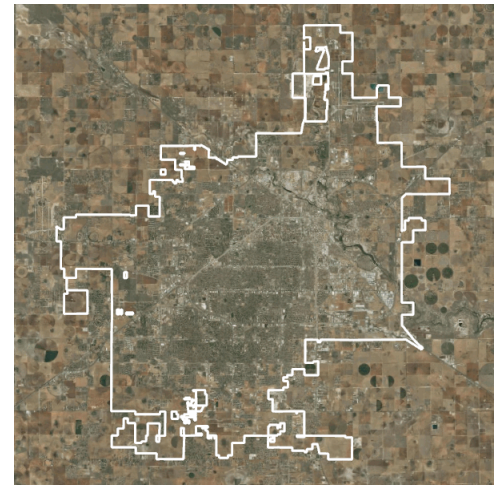
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	400	400	500	0	0	0	1,300
Total Operating Budget Impact	400	400	500	0	0	0	1,300

Managing Department **Public Works Engineering**

Project Manager **Josh Kristinek**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope

This project will fund the paving and improvement of existing local residential and collector gravel roads in existing subdivisions where the roads were never improved by the developer. This project will fund the design and construction of various inadequate transportation elements within these areas of the City including unimproved roadway surfaces, unsafe roadway widths, drainage improvements, street lighting, and ADA compliance.

Start Date - In House Design: 10/2024
 Project End Date - Design: 08/2024
 Bid Date - Construction: 08/2024
 Award Date for Bid - Construction: 11/2024
 Project Start Date - Construction: 12/2024
 Project End Date - Construction: 08/2026

Project Justification

Areas of the City of Lubbock have existing local residential roadways that are gravel and not improved with a paved surface. These roadways were part of developments where the roads were never improved by the developer. These roadways do not meet the City’s Standard Specification and this project will help improve mobility and safety in these residential areas.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	0	400,000	400,000	400,000	400,000	1,600,000
Total Project Appropriation	0	0	0	400,000	400,000	400,000	400,000	1,600,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2025 General Fund Cash	0	0	0	400,000	0	0	0	400,000
FY 2026 General Fund Cash	0	0	0	0	400,000	0	0	400,000
FY 2027 General Fund Cash	0	0	0	0	0	400,000	0	400,000
FY 2028 General Fund Cash	0	0	0	0	0	0	400,000	400,000
Total Funding Sources	0	0	0	400,000	400,000	400,000	400,000	1,600,000

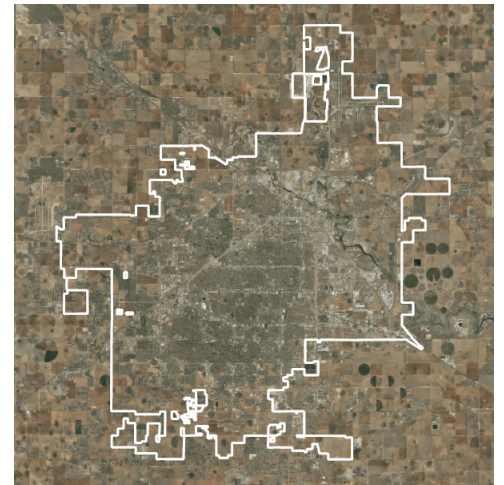
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Paved Streets**

Project Manager **Mike Gilliland**

Project Classification **Upgrade/Major Maintenance**

Project Status **Requested**



Project Scope

Various tools are used as preventative maintenance measures for our public roads, among them are Micro-surfacing, asphalt rejuvenation, asphalt milling, asphalt milling and overlay, full or partial depth pavement repair, total reconstruction, patching, crack sealing, concrete joint sealing, and brick street repair.

Project Justification

The project is a preventive maintenance program to help preserve and maintain our street infrastructure. The maintenance program is an essential tool to help extend the useful life of the pavement. Used early in a pavement's life, preventative maintenance corrects small problems before they become big problems, saves money, and improves safety and ride smoothness. At some point, all roads require total rehabilitation as they near the end of their useful life. Total rehabilitation is completed when funding is available.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	0	14,000,000	15,000,000	0	0	29,000,000
Total Project Appropriation	0	0	0	14,000,000	15,000,000	0	0	29,000,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2025 General Fund Cash	0	0	0	14,000,000	0	0	0	14,000,000
FY 2026 General Fund Cash	0	0	0	0	15,000,000	0	0	15,000,000
Total Funding Sources	0	0	0	14,000,000	15,000,000	0	0	29,000,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Maintenance Savings Estimated	0	0	10,000	20,000	20,000	30,000	80,000
Total Operating Budget Impact	0	0	10,000	20,000	20,000	30,000	80,000

Managing Department **Public Works Engineering**

Project Manager **Josh Kristinek**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope

This Roadway is designated on the 2018 Thoroughfare Master Plan to become a modified principal arterial (5-lane) thoroughfare. Improvements will also be made to the pedestrian elements as well as the street lighting, and drainage.

Bid Date – Design: 10/2023

Award Date for Bid – Design: 1/2024

Project Start Date – Design: 1/2024

Project End Date – Design: 10/24

Award Date for Bid – Construction: 1/2025

Project Start Date – Construction: 3/2026

Project End Date – Construction: 10/2028

Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road be itself is requiring constant maintenance in order to service the traveling public.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	0	11,750,000	0	0	0	11,750,000
Design and Engineering	0	0	1,100,000	0	0	0	0	1,100,000
Total Project Appropriation	0	0	1,100,000	11,750,000	0	0	0	12,850,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	1,100,000	0	0	0	0	1,100,000
FY 2025 Tax Supported Revenue CO's	0	0	0	11,750,000	0	0	0	11,750,000
Total Funding Sources	0	0	1,100,000	11,750,000	0	0	0	12,850,000

Unappropriated Planning Years

<i>Operating Budget Impact</i>	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Impact
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Public Works Engineering**

Project Manager **Josh Kristinek**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope

This Roadway is designated on the 2018 Thoroughfare Master Plan to become a modified principal arterial (5-lane) thoroughfare. Improvements will also be made to the pedestrian elements as well as the street lighting, and drainage.

Bid Date – Design: 10/2026

Award Date for Bid – Design: 1/2027

Project Start Date – Design: 1/2027

Project End Date – Design: 10/27

Award Date for Bid – Construction: 1/2028

Project Start Date – Construction: 3/2028

Project End Date – Construction: 10/2030

Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road be itself is requiring constant maintenance in order to service the traveling public.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	0	0	0	0	9,750,000	9,750,000
Design and Engineering	0	0	0	0	0	1,100,000	0	1,100,000
Total Project Appropriation	0	0	0	0	0	1,100,000	9,750,000	10,850,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2027 General Fund Cash	0	0	0	0	0	1,100,000	0	1,100,000
FY 2028 Tax Supported Revenue CO's	0	0	0	0	0	0	9,750,000	9,750,000
Total Funding Sources	0	0	0	0	0	1,100,000	9,750,000	10,850,000

Unappropriated Planning Years

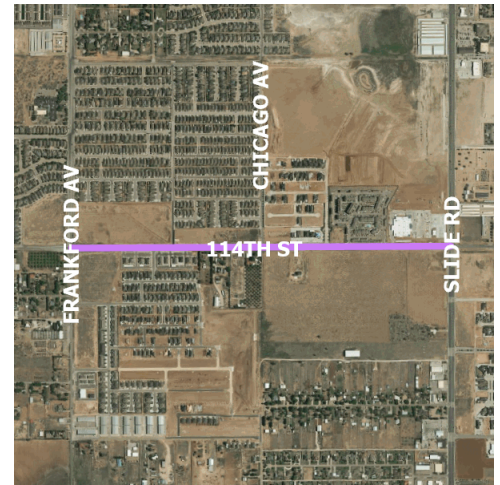
<i>Operating Budget Impact</i>	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Impact
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Public Works Engineering**

Project Manager **Josh Kristinek**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope

This Roadway is designated on the 2018 Thoroughfare Master Plan to become a minor arterial (5-lane) thoroughfare. Improvements will also be made to the pedestrian elements as well as the street lighting, and drainage.

Bid Date – Design: 10/2024

Award Date for Bid – Design: 1/2025

Project Start Date – Design: 1/2025

Project End Date – Design: 10/25

Award Date for Bid – Construction: 1/2026

Project Start Date – Construction: 3/2027

Project End Date – Construction: 10/2029

Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road be itself is requiring constant maintenance in order to service the traveling public.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	0	0	11,000,000	0	0	11,000,000
Design and Engineering	0	0	0	1,100,000	0	0	0	1,100,000
Total Project Appropriation	0	0	0	1,100,000	11,000,000	0	0	12,100,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2025 General Fund Cash	0	0	0	1,100,000	0	0	0	1,100,000
FY 2026 Tax Supported Revenue CO's	0	0	0	0	11,000,000	0	0	11,000,000
Total Funding Sources	0	0	0	1,100,000	11,000,000	0	0	12,100,000

Unappropriated Planning Years

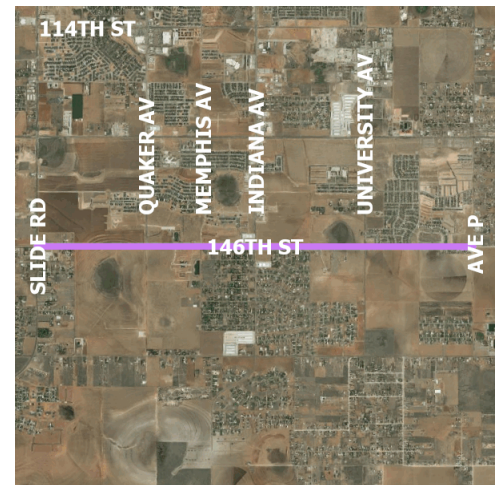
<i>Operating Budget Impact</i>	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total Impact
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Public Works Engineering**

Project Manager **Josh Kristinek**

Project Classification **Infrastructure Improvements**

Project Status **Requested**



Project Scope

This Roadway is designated on the 2018 Thoroughfare Master Plan to become a modified principal arterial (5-lane) thoroughfare of which we would build 3 lanes in there ultimate configuration. Improvements will also be made to the pedestrian elements as well as the street lighting, and drainage.

Bid Date – Design: 10/2026

Award Date for Bid – Design: 1/2026

Project Start Date – Design: 1/2026

Project End Date – Design: 10/26

Award Date for Bid – Construction: 1/2027

Project Start Date – Construction: 3/2027

Project End Date – Construction: 3/2031

Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road be itself is requiting constant maintenance in order to service the traveling public.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	0	0	0	26,000,000	0	26,000,000
Design and Engineering	0	0	0	0	2,000,000	0	0	2,000,000
Total Project Appropriation	0	0	0	0	2,000,000	26,000,000	0	28,000,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2026 General Fund Cash	0	0	0	0	2,000,000	0	0	2,000,000
FY 2027 Tax Supported Revenue CO's	0	0	0	0	0	26,000,000	0	26,000,000
Total Funding Sources	0	0	0	0	2,000,000	26,000,000	0	28,000,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Paved Streets**

Project Manager **Mike Gilliland**

Project Classification **Replacement Facility**

Project Status **Requested**



Project Scope

This project will be a Public Works funded project managed by the City of Lubbock Facilities Management team. The project would include the demo and removal of the existing quonset huts and concrete slabs and the construction of new storage facilities. The successful contractor will provide professionally produced design plans and specifications for this project.

Project Justification

The Street Maintenance materials yard includes two galvanized steel quonset hut type facilities, one of those is used to store the salt and sand salt mix used for de-icing during winter storms. The second building is used for storage of various materials, barricades, traffic cones, and materials used for asphalt surface repairs. This area is also used as a space to perform repairs and maintenance on the various Street Department Maintenance vehicles. These building are very old, were already on the site when the City bought the property in the mid 1990’s. The support structure as well as the metal skin of the salt and sand storage building is badly deteriorated from the salt environment, this building is becoming structurally unsound. The second building is in need of multiple repairs including new roll up doors, new weatherproofing, various repairs to the skin of the building and new lighting.

Project History

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	600,000	0	0	0	0	600,000
Total Project Appropriation	0	0	600,000	0	0	0	0	600,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	600,000	0	0	0	0	600,000
Total Funding Sources	0	0	600,000	0	0	0	0	600,000

Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Paved Streets**

Project Manager **Wood Franklin**

Project Classification **Replacement Infrastructure**

Project Status **Requested**



Project Scope

four (4) parking lots located in the MacKenzie Park along Cesar E. Chavez Drive have asphalt and base failures beyond repair. This project will remove and rebuild the parking lots that service the park, dog park, and Joy Land Amusement Park. This project will include new striping and bring the parking lots into compliance with American Disabilities Act.

Project Justification

Parking lots located in MacKenzie Park that service the park, the dog park, and Joy Land Amusement Park have exceeded their expected life. The parking lots have received pothole and localized repairs over their life and currently have base failures. These parking lots are beyond repair and need to be removed and rebuilt.

Project History

These parking lots have far exceeded their expected useful life. With the shallow groundwater levels and the increased usage due to the construction of the dog park, these parking lots need to be removed and rebuilt.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	0	0	750,000	200,000	0	0	0	950,000
Total Project Appropriation	0	0	750,000	200,000	0	0	0	950,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2024 General Fund Cash	0	0	750,000	0	0	0	0	750,000
FY 2025 General Fund Cash	0	0	0	200,000	0	0	0	200,000
Total Funding Sources	0	0	750,000	200,000	0	0	0	950,000

Operating Budget Impact	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Personnel Cost	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Debt Service Fund

Summary of Debt

The City issues debt as authorized by State Statute and City Charter in one of the following ways: General Obligation Bonds or Certificates of Obligation.

- General Obligation Bonds are payable from the proceeds of the interest and sinking fund portion of the property tax rate, levied within the limitations of the law. The full faith and credit of the City guarantee the payment of General Obligation Bonds. General Obligation Bonds are authorized by a vote of the citizens.
- Certificates of Obligation are guaranteed from the proceeds of the interest and sinking fund portion of the property tax rate, levied within the limitations of the law, and most are payable from, and secured by, the surplus revenues of the City’s Enterprise Funds, Internal Service Funds, or Special Revenue Funds.

Debt Limitations

There is no direct debt limitation in the City Charter or under state law. The City operates under a home rule charter that limits the maximum tax rate for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the State of Texas Attorney General will permit allocation of \$1.50 of the \$2.50 maximum rate for general obligation debt service. As of October 1, 2022, the tax rate for debt service is \$0.108317 per \$100 assessed valuation, or \$206.97 annually on an average home valued at \$191,081.

Debt Structure

City of Lubbock debt is generally structured on a level payment basis. The level payment structure allows the total debt service to be allocated in equal annual installments throughout the life of the debt. This method allows the City to keep tax rates and user fees level and stable.

Bond Ratings

Standard & Poor’s (S&P) and Fitch Ratings’ bond ratings range from AAA to D. Bonds rated in the top four categories (AAA, AA, A, and BBB) generally are regarded as eligible for bank investment. S&P and Fitch apply modifiers in each generic rating classification. The “plus sign” (+) modifier indicates that the issuer ranks in the higher end of its generic rating category, no modifier indicates a mid-range ranking, and the “minus sign” (-) modifier indicates that the issuer ranks in the lower end of its generic category.

- The bond ratings of AA+ for the City and AA- for LP&L signify a very strong capacity to meet their financial commitments.

Moody’s has nine basic rating categories for long-term obligations. They range from Aaa (highest quality) to C (lowest quality). Moody’s applies numerical modifiers 1, 2, and 3 in each generic rating classification from Aa to Caa. The modifier 1 indicates that the issuer ranks in the higher end of its generic rating category, the modifier 2 indicates a mid-range ranking, and the modifier 3 indicates that the issuer ranks in the lower end of its generic category.

The City has maintained excellent ratings for many years. The City’s bond ratings from two of the rating agencies, Standard and Poor’s and Fitch Ratings, were updated as of June 17, 2021 are as follows:

	<u>City</u>
Standard & Poor’s	AA+
Fitch Ratings	AA+

The prior ratings from S&P and Fitch Ratings in November 2020 for the City are as follows:

	<u>City</u>
Standard & Poor’s	AA+
Fitch Ratings	AA+

The bond ratings from S&P (March 2022) and Fitch (April 2022) for Lubbock Water and Sewer System are as follows:

	<u>LWSS</u>
Standard & Poor’s	AA-
Fitch Ratings	AA

Debt Service Fund

The bond ratings from Moody's (July 2022) and S&P (July 2018) and Fitch (August 2021) for LP&L are as follows:

	<u>LP&L</u>
Moody's	A1
Standard & Poor's	AA-
Fitch Ratings	A+

In 2019, LP&L began to utilize a short-term lending facility to address all capital financing needs over the next three years. In doing so, LP&L was required to receive a short-term rating for the use of a direct purchase revolving note program. The bond rating received from Fitch on May 1, 2019 for LP&L are as follows:

	<u>LP&L</u>
Fitch Ratings	F1

The assignment of the 'F1' short-term rating reflects LP&L's Issuer Default Rating of 'A+' and the nature of the revolving note program, which is expected to be refinanced through the issuance of long-term revenue bonds in 2021.

During FY 2020-21, Standard & Poor's and Fitch Ratings affirmed the City's financial bond ratings. Rating reports state that the City's ratings reflect the following:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA) and a local stabilizing institutional influence;
- Very strong financial management, with strong financial policies and practices under our Financial Management Assessment (FMA) methodology;
- Strong budgetary performance, with operating results we expect could weaken in the near term relative to fiscal 2020, which closed with operating surpluses in the general fund and at the total governmental-fund level in fiscal 2020;
- Very strong budgetary flexibility, with available fund balance in fiscal 2020 at 35% of operating expenditures;
- Very strong liquidity, with total government available cash at 117.9% of total governmental-fund expenditures and 6.3x governmental debt service, and access to external liquidity we consider exceptional;
- Weak debt-and-contingent-liability profile, with debt service carrying charges at 18.8% of expenditures and net direct debt that is 92.3% of total governmental-fund revenue, but rapid amortization, with 72.9% of debt scheduled to be retired within 10 years; and
- Strong institutional framework score.

Debt Service Fund

City of Lubbock Ratings – Certificates of Obligation & General Obligation

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
4/11/2006		AA- Positive	
4/17/2006	A1 Positive		
4/21/2006			AA- Positive
12/27/2006	A1 Positive	AA- Positive	
12/29/2006			AA- Positive
5/31/2007	Aa3 Stable		
6/5/2007			AA Stable
6/8/2007		AA Stable	
8/15/2007	Aa3 Stable		
8/16/2007		AA Stable	
4/22/2008	Aa3 Stable		AA Stable
4/23/2008		AA+ Stable	
3/9/2009	Aa3 Stable		AA Stable
3/10/2009		AA+ Stable	
1/7/2010		AA+ Stable	
1/8/2010			AA Stable
1/11/2010	Aa3 Stable		
4/23/2010	Aa2 Stable		
5/3/2010			AA+ Stable
3/4/2011			AA+ Stable
3/7/2011	Aa2 Stable		
3/15/2011		AA+ Stable	
3/9/2012	Aa2 NOO (no outlook)		
3/12/2012		AA+ Stable	
3/15/2012			AA+ Stable
4/16/2013	Aa2 Stable		
4/22/2013		AA+ Stable	
4/10/2014		AA+ Stable	
4/13/2014	Aa2 Stable		
4/15/2014			AA+ Stable
3/19/2015			AA+ Stable
3/20/2015		AA+ Stable	
3/23/2015	Aa2 Stable		
3/21/2016			AA+ Stable
3/23/2016	Aa2 Stable		
3/31/2016		AA+ Stable	
9/28/2016			AA+ Stable
9/29/2016		AA+ Stable	
3/20/2017		AA+ Stable	
3/23/2017			AA+ Stable
3/20/2018			AA+ Stable
3/21/2018		AA+ Stable	
3/19/2019			AA+ Stable
3/22/2019		AA+ Stable	
10/1/2019			AA+ Stable
10/4/2019		AA+ Stable	
5/1/2020		AA+ Stable	
5/4/2020			AA+ Stable
11/10/2020		AA+ Stable	
11/10/2020			AA+ Stable
6/17/2021		AA+ Stable	
6/17/2021			AA+ Stable

Debt Service Fund

City of Lubbock Ratings – Water & Sewer

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
3/18/2019			AA- Stable
3/22/2019		AA- Stable	
10/1/2019			AA- Stable
10/4/2019		AA- Stable	
5/1/2020		AA- Stable	
5/4/2020			AA- Positive
11/9/2020			AA- Positive
11/10/2020		AA- Stable	
3/30/2021		AA- Stable	
10/22/2021			AA Stable
4/4/2022			AA Stable

Lubbock Power & Light Ratings

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
10/3/2006			BBB+ Stable
1/2/2007		BBB Positive	
3/31/2009			A- Stable
4/8/2009		A- Stable	
4/23/2010	A1 Stable		
10/5/2010		A- Positive	
10/6/2010	A1 Stable		
10/11/2010			A- Positive
10/25/2010		AA- Stable	
2/15/2011			A+ Stable
4/16/2013			A+ Stable
4/17/2013		AA- Stable	
4/30/2013	A1 Negative		
4/11/2014	A1 Stable		
4/14/2014		AA- Stable	A+ Stable
3/20/2015		AA- Stable	A+ Stable
3/23/2015	A1 Stable		
3/23/2016	A1 Stable	AA- Stable	A+ Stable
7/20/2017	A1 Stable	AA- Stable	A+ Stable
07/03/18 & 07/11/18	A1 Stable	AA- Negative Outlook	A+ Stable
4/21/2020			A+ Stable
4/13/2021			A+ Stable
7/27/2022	A1 Stable		

Lubbock Power & Light Ratings – Short Term

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
5/1/2019			F1 Stable

Debt Service Fund

Debt Service/Capital Projects

The Debt Service Fund is used to account for general long-term debt principal and interest for debt issues and other long-term debts for which a tax has been dedicated. The City budgets for debt service in thirteen funds: General Debt Service, Water/Wastewater, Storm Water, North Overton Tax Increment Financing Reinvestment Zone (North Overton TIF), LP&L, Airport, Cemetery, Civic Centers, Hotel Occupancy Tax, Gateway, Internal Service Funds, and the Central Business District TIF (CBD TIF). Debt requirements in these funds for FY 2022-23 are as follows:

- General obligation debt service, which includes general obligation bonds and certificates of obligation, is budgeted in the General Debt Service Fund. The bond election held in May 2004, approved \$30 million in new debt issuance. There is currently \$3.7 million in authorized, but unissued bonds from that election. Another bond election, held in November 2009, approved \$50.585 million in new debt issuance to finance improvements in streets and public safety, all of which have been issued. The most recent bond election held in November 2022, approved \$200 million in new debt issuance. None of the bonds have been issued to-date.
- Following are the amounts of debt service that are budgeted in various City funds:

Water/Wastewater	\$58,585,152
Lubbock Power & Light	38,364,062
General Debt Service	29,428,555
Storm Water	10,778,018
Gateway	8,765,392
North Overton TIF	3,085,287
Solid Waste	3,272,375
Internal Services	3,776,779
Airport	3,711,662
Central Business District TIF	942,235
Civic Centers	446,692
Citibus	405,032
Hotel Occupancy Tax	88,000
Cemetery	64,180
Community Development	3,697

The above amounts do not include the use of interest earnings on bond funds.

Debt Service Fund

Debt Capacity

The City, in FY 2022-23, will use approximately \$2.5 million interest earnings from cash in the Debt Service fund, investment earnings on bond funds, and transfers from Lubbock Power and Light and Water/Wastewater Fund for their portion of Citizen Tower debt.

Following is a table illustrating projected tax rates for FY 2022-23 through FY 2027-28 based on the 5-year proposed capital plan. The proposed plan could change each year as priorities and needs are re-assessed, and economic conditions are taken into account.

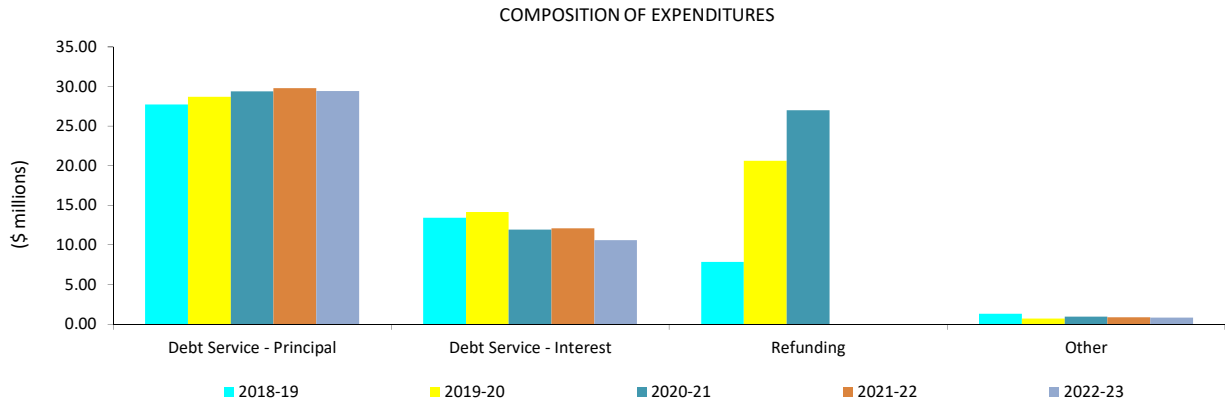
DEBT CAPACITY									
Fiscal Year Ending	Assessed Valuations	Debt Tax Rate	Tax Proceeds	Application of over 65 Tax Ceiling	Application of Debt Service Fund Balance and Interest *	Current Debt Service Requirement	Debt Service Capacity Available	Estimated Debt Service Capacity Available	Debt Issuance Capacity
2023	20,401,854,807	0.10832	21,988,184	1,721,876	2,504,878	26,214,938	-	-	-
2024	21,319,938,273	0.12279	26,047,316	1,799,361	1,709,595	24,406,673	5,149,598	5,149,598	64,634,600
2025	22,279,335,496	0.12395	27,476,492	1,880,332	2,620,142	22,481,235	9,495,731	4,346,133	54,550,000
2026	23,281,905,593	0.12411	28,751,320	1,964,947	2,759,054	20,800,658	12,674,662	3,178,931	39,900,000
2027	24,329,591,345	0.12601	30,504,934	2,053,370	2,727,608	18,763,069	16,522,843	3,848,180	48,300,000
2028	25,424,422,955	0.12686	32,092,872	2,145,771	1,035,850	17,974,845	17,299,649	776,807	9,750,000

Assumptions:

- 4.5% increase in property values
- 20 year debt amortization
- 5.00% interest rate for all bond issues
- 99.5% collection rate

* Includes debt service on Citizens Tower paid by Lubbock Power and Light and the Water/Wastewater Fund

Debt Service Fund



	Actual	Actual	Budget	Budget	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Ad valorem tax collections	22,379,199	22,597,019	21,748,962	23,204,445	23,710,060	2.2
Delinquent Taxes	294,258	265,349	377,269	240,696	300,850	25.0
Unallocated GO Bond Interest - Tax Backed	-	-	87,505	-	-	-
Interest Earnings on Debt Service Cash	403,553	327,885	75,051	86,660	280,875	224.1
HUD 108 Loan Program	-	-	-	-	-	-
Transfer from Solid Waste	2,242,810	2,196,914	2,102,013	2,025,175	1,995,600	(1.5)
Transfer from Overton TIF	3,187,466	3,171,626	3,132,547	3,107,871	3,085,287	(0.7)
Transfer from CBD TIF	964,160	975,323	961,675	941,828	942,235	0.0
Transfer from Hotel Tax Fund	91,000	88,000	89,875	91,500	88,000	(3.8)
Transfer from Gateway	8,548,331	8,400,761	8,847,226	8,783,613	8,765,392	(0.2)
Transfer from LP&L - Citizens Tower	1,140,198	1,139,270	1,140,119	1,141,406	1,139,661	(0.2)
Transfer from Water - Citizens Tower	146,580	146,458	146,567	146,733	146,508	(0.2)
Transfer from Stormwater (Street Maintenance)	4,237,032	3,174,598	2,116,722	1,052,379	-	(100.0)
Refunding	7,936,222	20,795,000	27,275,000	-	-	-
Build America Bond Subsidy	-	-	-	-	-	-
Miscellaneous Recoveries	2,490,296	1,185,839	-	-	-	-
Total Revenue Sources	54,061,105	64,464,042	68,100,531	40,822,305	40,454,468	(0.9)
Use of Excess Reserves	-	85,378	1,545,003	2,305,058	830,984	(63.9)
TOTAL FUNDING SOURCES	54,061,105	64,549,421	69,645,535	43,127,363	41,285,452	(4.3)
EXPENDITURES						
Debt Service - Principal - SIB Loan	-	325,000	450,715	463,051	475,725	2.7
Debt Service - Principal	27,705,281	28,682,962	29,354,261	29,764,283	29,420,000	(1.2)
Debt Service - Interest - SIB Loan	-	163,351	180,891	168,555	155,881	(7.5)
Debt Service - Interest	13,415,288	14,127,556	11,933,174	12,075,792	10,601,665	(12.2)
HUD 108 Loan Program - Principal	-	-	-	-	-	-
HUD 108 Loan Program - Interest	-	-	-	-	-	-
Fiscal Agent Fees	98,742	6,722	11,187	14,000	14,000	-
Refunding	7,856,803	20,600,990	26,983,904	-	-	-
Bond Sale Charges	79,419	194,010	291,096	200,000	180,000	(10.0)
Transfer to Civic Centers	459,087	448,831	440,306	441,681	438,181	(0.8)
TOTAL EXPENDITURES	50,747,401	64,549,421	69,645,535	43,127,363	41,285,452	(4.3)
FUND BALANCE						
Beginning Fund Balance	4,612,734	7,926,438	7,841,060	6,296,056	3,990,998	(36.6)
Change in Fund Balance	3,313,704	(85,378)	(1,545,003)	(2,305,058)	(830,984)	(63.9)
ENDING FUND BALANCE	7,926,438	7,841,060	6,296,056	3,990,998	3,160,014	(20.8)

Debt Service Fund

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA

Fiscal Year Ending	Population ⁽¹⁾	Net Assessed Value (Thousands)	Gross Bonded Debt ⁽²⁾	Debt Payable from Other Fund Revenue	Net Bonded Debt	Ratio of Net Bonded Debt to Assessed Value
2012	236,441	12,629,609	988,950,000	830,645,586	158,304,414	1.25%
2013	240,039	13,100,207	983,415,000	818,006,143	165,408,857	1.26%
2014	244,927	13,535,673	981,465,000	813,798,638	167,666,362	1.24%
2015	248,665	14,101,576	1,012,315,000	830,791,914	181,523,086	1.29%
2016	243,736	15,947,988	1,133,066,439	791,380,495	341,685,944	2.14%
2017	252,506	16,841,610	1,047,295,000	780,360,578	266,934,422	1.58%
2018	253,783	17,793,732	1,001,476,000	712,152,900	289,323,100	1.63%
2019	255,067	18,655,937	980,145,000	670,082,735	310,062,265	1.66%
2020	257,615	19,476,298	834,675,000	540,851,235	293,823,765	1.51%
2021	261,675	20,871,692	733,104,285	432,306,746	300,797,539	1.44%
2022	265,002	23,609,040	660,951,234	387,441,234	273,510,000	1.16%

DEBT SERVICE FOR WHICH TAX IS LEVIED

Series	Purpose of Issue	FY 2022-23 Debt Service
2013	Certificates of Obligation	\$ 3,366,000
2013	General Obligation	3,925,750
2014	Certificates of Obligation	4,216,750
2014	Refunding Bonds	6,242,000
2015	Certificates of Obligation	8,326,750
2015	Refunding Bonds	14,221,500
2015	Refunding Bonds, Taxable	3,142,488
2016	Certificates of Obligation	8,561,200
2016	Refunding Bonds	2,923,650
2016A	Refunding Bonds	3,631,294
2017	Certificates of Obligation	1,750,000
2017A	Certificates of Obligation	2,133,625
2018A	Certificates of Obligation	2,073,450
2018B	Certificates of Obligation, Taxable	1,053,598
2018	Refunding Bonds	10,487,875
2019	Certificates of Obligation	4,998,075
2019	Refunding Bonds	1,367,838
2019A	Refunding Bonds, Taxable	4,723,434
2020	Certificates of Obligation	524,775
2020	General Obligation	2,086,346
2021	Certificates of Obligation	780,500
2021A	Certificates of Obligation	1,703,350
2018	SIB Loan	631,606
2017	Tax Note	1,766,547
2018	Tax Note	1,269,438
2019	Tax Note	921,218
2020	Tax Note	1,784,090
2021	Tax Note	539,781
2022	Tax Note	826,060
TOTAL TAX SUPPORTED BONDS⁽⁴⁾		\$ 99,978,986

⁽¹⁾ Source: Census.gov

⁽²⁾ Includes all long-term general obligation debt principal.

⁽³⁾ Projected.

Debt Service Fund

OUTSTANDING DEBT SERVICE PAYMENT - PRINCIPAL & INTEREST								
Fiscal Year Ending	General Obligation Bonds		Tax Notes		Revenue and Contract Revenue Bonds		Total Principal	Total Interest
	Principal	Interest	Principal	Interest	Principal	Interest		
2023	\$ 68,835,725	24,036,129	6,700,000	407,133	35,425,787	25,874,162	110,961,512	50,317,424
2024	65,868,745	21,194,253	5,580,000	251,019	37,358,135	25,420,598	108,806,880	46,865,870
2025	66,672,122	18,377,815	3,475,000	166,100	34,950,677	24,002,933	105,097,799	42,546,848
2026	62,030,864	15,583,839	2,405,000	109,950	37,839,259	22,612,616	102,275,123	38,306,405
2027	56,094,983	13,061,905	1,595,000	69,974	38,354,851	21,107,825	96,044,834	34,239,703
2028	52,869,489	10,768,567	985,000	39,560	38,788,226	19,557,792	92,642,715	30,365,919
2029	44,979,391	8,765,289	815,000	12,959	34,690,816	18,017,114	80,485,207	26,795,361
2030	42,869,701	7,058,527			35,835,754	16,654,201	78,705,455	23,712,728
2031	33,295,431	5,676,161			32,027,121	15,344,073	65,322,552	21,020,234
2032	27,406,590	4,637,896			25,570,000	14,231,652	52,976,590	18,869,548
2033	25,058,193	3,712,202			23,975,000	13,250,028	49,033,193	16,962,230
2034	24,365,000	2,807,080			22,895,000	12,290,816	47,260,000	15,097,897
2035	22,900,000	1,961,390			20,530,000	11,429,421	43,430,000	13,390,811
2036	16,525,000	1,302,324			20,435,000	10,592,436	36,960,000	11,894,760
2037	10,900,000	861,192			20,910,000	9,790,247	31,810,000	10,651,439
2038	8,015,000	532,559			21,600,000	9,091,812	29,615,000	9,624,371
2039	6,895,000	249,600			21,475,000	8,199,594	28,370,000	8,449,194
2040	2,140,000	84,925			20,920,000	7,331,496	23,060,000	7,416,421
2041	1,675,000	25,125			18,500,000	6,608,398	20,175,000	6,633,523
2042					16,600,000	5,815,475	16,600,000	5,815,475
2043					12,920,000	5,078,450	12,920,000	5,078,450
2044					13,465,000	4,537,225	13,465,000	4,537,225
2045					14,030,000	3,972,075	14,030,000	3,972,075
2046					14,620,000	3,383,875	14,620,000	3,383,875
2047					15,140,000	2,770,400	15,140,000	2,770,400
2048					14,825,000	2,134,250	14,825,000	2,134,250
2049					12,085,000	1,509,200	12,085,000	1,509,200
2050					12,570,000	1,025,800	12,570,000	1,025,800
2051					13,075,000	523,000	13,075,000	523,000
	\$ 639,396,234	140,696,776	21,555,000	1,056,694	681,410,625	322,156,963	1,342,361,859	463,910,433

Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2013	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) animal shelter expansion; (ii) improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (iii) park and recreation system improvements; (iv) radio system upgrades; (v) improvements, relocations and extensions to the City's wastewater system; (vi) improvements, relocations and extensions to the City's storm water facilities and infrastructure (collectively, with items described in clauses (i) and v), the "Project") and (vii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2013	General Obligation	- Proceeds from the sale of Tax-Exempt Bonds will be used for the following purposes, to-wit: (i) firefighting facilities and equipment, including the acquisition of land and interests in land in connection therewith, (ii) street improvements, including drainage, curbs, gutters, landscaping, sidewalks, curb ramps, utility line relocation and traffic signalization and acquisition of land and right-of-way therefor, (iii) refund certain of the Refunded Obligations (as defined herein) for the purpose of achieving debt service savings and (iv) pay the costs associated with the issuance of the Tax Exempt Bonds.
2013	LP&L Revenue Bonds	- The Bonds are being issued for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) refunding a portion of the System's outstanding revenue bonds for the purpose of achieving debt service savings and (iii) paying the costs associated with the issuance of the Bonds.
2014	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for (i) improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (ii) relocation and upgrading of public utility infrastructure in the Central Business District; (iii) park and recreation system improvements; (iv) upgrading of public safety radio communication systems; (v) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including runway improvements; (vi) construction, improvement and equipment of fire department facilities; (vii) animal shelter expansion; (viii) renovation, improvement and expansion of Solid Waste Department facilities; (ix) improvements, renovations, replacements, relocations and extensions to the City's Wastewater System, including Southeast Water Reclamation Plant and office/warehouse replacement facility; (x) improvements, renovations, replacements, relocations and extensions to the City's Waterworks System (collectively, with items (i)-(ix), the "Project"); and (xi) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2014	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding the Refunded Obligations for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds.
2014	LP&L Revenue Bonds	- The Bonds are being issued for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System and (ii) paying the costs associated with the issuance of the Bonds.
2014	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Refunding Bonds, Series 2006 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2015	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) construction, improvement, renovation and equipment of a new City Hall and acquisition of land, buildings and other facilities related thereto; (ii) improvements and renovations to the existing City Hall; (iii) construction, improvement, renovation and equipment of police department facilities and acquisition of land, buildings and other facilities related thereto; (iv) construction, improvement, renovation and equipment of public works facilities at Municipal Hill; (v) improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (vi) design, relocation and upgrading of public utility infrastructure in the Central Business District; (vii) park and recreation system improvements; (viii) renovations and improvements to public libraries; (ix) radio system upgrades; (x) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including runway improvements; (xi) construction, improvement and equipment of fire department facilities; (xii) construction, improvement and equipment of a new emergency operations center; (xiii) animal shelter expansion; (xiv) communication system expansion, including installation of fiber communication equipment; (xv) improvements, renovations, replacements, relocations and extensions to the City's wastewater System, including Northwest Water Reclamation Plant and South Lubbock Sanitary Sewer Expansion; (xvi) improvements, renovations, replacements, relocations and extensions to the City's Waterworks System (collectively, with items (i)-(xv), the "Project"); and (xvii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2015	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2015	Refunding Bonds, Taxable	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2015	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System and (ii) paying the costs associated with the issuance of the Bonds.

Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2016	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) construction, renovations, improvements, upgrades, equipment and acquisition of land, buildings and other facilities related to (a) a new City Hall and (b) a new police facility; (ii) construction, renovations, improvements, upgrades, and equipment of facilities at Municipal Hill; (iii) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including terminal building remodeling and runway improvements; (iv) design, relocation and upgrading of public utility infrastructure and construction of gateways and green spaces in the Central Business District; (v) upgrading of public safety radio communication systems; (vi) construction of public improvements and infrastructure renovations in the North Overton TIF; (vii) construction, improvement and equipment of a new emergency operations center; (viii) renovations, improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (ix) renovation, improvement and expansion of Solid Waste Department facilities; (x) improvements, renovations, replacements, relocations and extensions to the City's Wastewater System, including the Northwest Water Reclamation Plant; (xi) improvements, renovations, replacements, relocations and extensions to the City's Waterworks System (collectively, with items (i)-(x), the "Project"); and (xii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2016	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2016A	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2016	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the system and (ii) paying the costs associated with the issuance of the Bonds.
2017	Tax Note	- The Note is being issued pursuant to the Ordinance to finance (i) contractual obligations incurred or to be incurred for the purchase of materials, supplies, equipment and machinery for the City's Animal Services, Building Inspection, Citibus, Environmental Health, Facilities Management, Fire, Fleet, Information Technology, Library, Municipal Court, Park Maintenance, Police, Public Works Streets, Radio Shop, Solid Waste Management, Storm Water Management, Street Drainage Engineering, Traffic Operations, Vector Control, and Wastewater departments (the "Project"), and (ii) the cost of issuing the Note.
2017	Certificates of Obligation - TWDB	- The Certificates are being issued pursuant to the Ordinance to finance (i) construction, improvements, renovations, relocations and extensions to the City's storm water facilities and infrastructure, including the Northwest Lubbock Drainage Improvements Project (the "Project"), and (ii) the costs of issuing the Certificates, including payment of professional services and attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2017A	Certificates of Obligation	- Proceeds from the sale of Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) design, relocation, upgrading and replacement of public utility infrastructure and construction of gateways and green spaces in the Central Business District; (ii) renovations, improvements and extensions of City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land, rights-of-way and equipment in connection therewith; (iii) improvements, renovations, replacements, relocations and extensions of the City's Wastewater System; (iv) improvements, renovations, replacements, relocations and extensions of the City's Waterworks System (collectively, with items (i)-(iii), the "Project"); and (v) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2017	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) funding capitalized interest, (iii) funding the reserve fund requirement for the Bonds, and (iv) paying the costs of issuing the Bonds.
2017	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Refunding Bonds, Series 2009 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2018	SIB Loan	- The City intends to use the financial assistance to pay the costs associated with right-of-way acquisition and utility relocation necessary for a state highway improvement project on a portion of existing FM 1585 designated as State Loop 88 through Minute Order 115000 on July 27, 2017 (project).
2018	Tax Note	- The City is issuing the Note pursuant to the Ordinance to provide funds, which will be used to (i) purchase new materials, supplies, equipment and machinery, (ii) pay off existing capital leases for materials, supplies equipment and machinery (the "Existing Leases") and (iii) pay costs of issuance related to the Note (collectively, the "Project").
2018A	Certificates of Obligation	- Proceeds from the sale of the 2018A Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes: (i) acquisition, construction, renovation, improvement and equipment of land buildings and other facilities related to a Public Safety Improvements Project, consisting of police facilities and municipal court facilities, including parking, infrastructure and other costs related thereto, (ii) purchase computing assets for the municipally owned Secondary Data Center; (iii) renovations, improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith (collectively, the "2018A Project"), and (iv) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the 2018A Project and the issuance of the 2018A Certificates.
2018B	Certificates of Obligation, Taxable	- Proceeds from the sale of the 2018B Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes: (i) construction, renovations and improvements to the Lubbock Preston Smith International Airport facilities, including construction of a consolidated rental car parking facility (the "2018B Project"); and (ii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the 2018B Project and the issuance of the 2018B Certificates.

Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2018	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2018	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) funding capitalized interest, (iii) funding the reserve fund requirement for the Bonds, if needed, and (iv) paying the costs of issuing the Bonds
2019	Tax Note	- The City is issuing the Note to (a) finance the purchase of new materials, supplies, equipment, and machinery (the "New Money Project"); (b) pay off existing capital leases for materials, supplies, equipment, and machinery (the "Existing Leases"); and (c) pay the costs incurred in connection with the execution and delivery of the Note.
2019	Certificates of Obligation	- The City is issuing the Certificates to (a) finance (i) acquisition, construction, renovation, improvement and equipment of land, buildings and other facilities related to a Public Safety Improvements Project, consisting of police facilities and municipal court facilities, including parking, infrastructure and other costs related thereto; (ii) city fuel system upgrades, (iii) acquisition, construction, renovation, improvement and equipment of land, buildings and other facilities related to a city-owned car wash for city-owned vehicles, (iv) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including terminal building remodeling (collectively, with (i) through (iii), the "New Money Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Certificates.
2019	Refunding Bonds	- The City is issuing the Bonds to (a) refund its Tax and Water and Wastewater System Surplus Revenue Certificates of Obligation, Series 2009 (the "2009 Certificates"), General Obligation Refunding and Improvement Bonds, Series 2009 (the "2009 Bonds" and together with the 2009 Certificates, the "2009 Obligations"), Tax and Water and Wastewater System Surplus Revenue Certificates of Obligation, Series 2010A (the "2010A Certificates"), and General Obligations Bonds, Series 2010A (the "2010A Bonds" and collectively with the 2009 Obligations and Series 2010A Certificates, the "Refunded Obligations"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2019A	Refunding Bonds, Taxable	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2019	TWDB Revenue Bonds	- The City is issuing the Bonds to (a) finance the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "Project"); (b) fund capitalized interest on the Bonds, and (c) pay the costs incurred in connection with the execution and delivery of the Bonds.
2019	Water Wastewater Revenue Bonds	- The City is issuing the Bonds to (a) finance costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "New Money Project"); (b) refund its Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2008A (the "2008A Certificates") and Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2009 (the "2009 Certificates" and together with the 2008A Certificates, the "Refunded Certificates"); and (c) pay the costs incurred in connection with the execution and delivery of the Bonds.
2019B	Water Wastewater Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of: (i) refunding certain outstanding obligations of the City and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2020	Tax Note	- The City is issuing the Note to (a) finance the purchase of materials, supplies, equipment and machinery (the "New Money Project"); (b) refund the City's Existing Leases (the "Existing Leases"), which financed purchase of materials, supplies, equipment and machinery (the "Existing Lease Projects," and together with the New Money Project, the "Project"); and (c) pay the costs incurred in connection with the execution and delivery of the Note.
2020	Certificates of Obligation	- The City is issuing the Certificates to (a) finance the costs of construction, renovation, improvement and extension of City streets and related infrastructure, vehicles and equipment, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, drainage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith (the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Certificates.
2020	General Obligation	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2020	Water Wastewater Revenue Bonds	- The City is issuing the Bonds to (a) finance paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings structures, facilities and related infrastructure for the System (the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2020B	Water Wastewater Revenue Refunding Bonds	- The City is issuing the Bonds to (a) refund the City's Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2010 (the "Refunded 2010 Certificates") and Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2010C (the "Refunded 2010C Certificates", and together with the Refunded 2010 Certificates, the "Refunded Certificates"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2020C	Water Wastewater Revenue Refunding Bonds	- Proceeds from the sale of the Series 2020C Bonds will be used for the purposes of (i) refunding certain outstanding obligations of the City (the "Series 2020C Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Series 2020C Bonds.
2020	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Bonds, Series 2011 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2021	Tax Note	- The City is issuing the Note to (a) finance the purchase of materials, supplies, equipment and machinery (the "New Money Project"); (b) refund the City's Existing Leases (the "Existing Leases"), which financed purchase of materials, supplies, equipment and machinery (the "Existing Lease Projects," and together with the New Money Project, the "Project"); and (c) pay the costs incurred in connection with the execution and delivery of the Note.

Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2021A	Certificates of Obligation	- The City is issuing the Obligations to (a) finance (1) construction, renovation, improvement and extension of City streets and related infrastructure, vehicles and equipment, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, drainage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith, and (2) construction, improvement, renovation and equipment of fire department facilities and acquisition of land, buildings and other facilities related thereto (together with (1), the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Obligations.
2021	Water Wastewater Revenue Bonds	- The City is issuing the Bonds to (a) pay the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "Project"), (b) fund capitalized interest for the Bonds, (c) fund the reserve fund requirement for the Bonds; and (d) pay the costs incurred in connection with the execution and delivery of the Bonds.
2021A	Water Wastewater Revenue Bonds - TWDB	- The City is issuing the Bonds to (a) finance acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2021	LP&L Revenue Bonds	- The City is issuing the Bonds to (a) finance the acquisition, purchasing, construction, improvement, renovation, enlarging and/or equipping of property, buildings, structures, facilities, and/or related infrastructure for Lubbock Power and Light (the "New Money Project"); (b) refund the City's Electric Light and Power System Revenue Revolving Note Program (the "Refunded Notes"); and (c) pay the costs incurred in connection with the execution and delivery of the Bonds.
2021	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Refunding Bonds, Series 2012 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2022	Tax Note	- The City is issuing the Note to (a) finance contractual obligations incurred or to be incurred for the purchase of the Property, including materials, supplies, equipment and machinery for solid waste purposes and public safety dispatch purposes(the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Note.
2022	Water Wastewater Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System and (ii) paying the costs associated with the issuance of the Bonds.
2022	LP&L Revenue Bonds	- The Bonds are being issued for the purposes of (i) funding acquisition, purchasing, construction, improvement, renovation, enlarging and/or equipping of property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) funding the reserve fund requirement for the Bonds, if necessary, and (iii) paying the costs of issuing the Bonds.



Internal Service Funds Overview

Internal Services Funds are not self-funding and must allocate the costs associated with operating the fund to other City departments. Internal services charges are the costs allocated to the other funds and costs centers for the services provided by the Internal Services Funds.

The FY 2022-23 Operating Budget and Capital Program includes the following departments in the Internal Services Fund Section:

- Fleet Services
- Health Benefits
- Information Technology
- Investment Pool
- Print Shop and Warehouse
- Risk Management

The total internal services charges across all funds are \$43.7 million. The charges are itemized as seen below:

Charge	Total
Information Technology	\$ 12,305,899
Fleet Maintenance	6,571,394
Property Insurance	10,965,606
Workers Compensation	2,363,695
Radio Shop	2,336,950
Liability Insurance	4,006,174
Fleet Administration	3,472,889
Telephone	1,540,301
Mail Handling	111,012
Total	<u>\$ 43,673,920</u>

Funding Source Summary by Fund

	Actual	Actual	Actual	Budget	Budget	% Change
INTERNAL SERVICE FUNDS	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Fleet	6,704,664	8,041,120	8,184,176	8,412,638	9,621,426	14.4
Health Benefits	30,961,423	33,275,911	37,536,871	38,366,352	39,661,026	3.4
Information Technology	10,614,809	10,467,898	10,198,523	10,290,426	11,679,888	13.5
Telecommunications	1,761,943	2,017,722	1,510,291	1,543,403	1,550,790	0.5
GIS & Data Services	873,159	889,577	873,944	952,443	860,024	(9.7)
Radio Shop	2,704,360	2,609,608	2,492,159	2,578,148	2,714,208	5.3
Investment Pool	155,975	193,775	210,900	200,331	268,990	34.3
Print Shop/Warehouse	646,429	591,454	607,308	677,601	672,250	(0.8)
Risk Management	6,974,490	7,896,325	9,371,437	12,861,077	17,722,804	37.8
TOTAL INTERNAL SERVICE FUNDS	61,397,252	65,983,388	70,985,608	75,882,420	84,751,406	11.7

Appropriation Summary by Fund

	Actual	Actual	Actual	Budget	Budget	% Change
INTERNAL SERVICE FUNDS	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Fleet	6,704,664	8,041,120	8,110,031	8,320,357	9,621,426	15.6
Health Benefits	30,961,423	33,275,911	37,536,871	38,366,352	39,661,026	3.4
Information Technology	10,573,756	9,930,842	9,177,751	10,290,426	11,679,888	13.5
Telecommunications	1,761,943	2,017,722	1,241,116	1,543,403	1,550,790	0.5
GIS & Data Services	733,416	791,423	647,924	952,443	860,024	(9.7)
Radio Shop	2,208,135	2,202,644	2,243,334	2,452,934	2,603,473	6.1
Investment Pool	155,975	182,256	207,554	200,331	268,990	34.3
Print Shop/Warehouse	646,429	591,454	607,308	677,601	672,250	(0.8)
Risk Management	6,017,621	7,896,325	7,714,864	12,861,077	17,722,804	37.8
TOTAL INTERNAL SERVICE FUNDS	59,763,363	64,929,696	67,486,752	75,664,924	84,640,672	11.9

Position History by Fund

	Actual	Actual	Budget	Budget	Budget	Change
INTERNAL SERVICE FUNDS	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Fleet	20	24	24	24	24	-
Health Benefits	4	4	4	4	4	-
Information Technology	29	29	31	32	34	2
Telecommunications	2	3	3	3	3	-
GIS & Data Services	11	11	10	10	10	-
Radio Shop	8	8	8	8	9	1
Investment Pool	-	-	-	-	-	-
Print Shop/Warehouse	6	6	6	6	6	-
Risk Management	9	6	6	6	6	-
TOTAL INTERNAL SERVICE FUNDS	89	91	92	93	96	3

Fleet Services

Mission and Purpose

To provide vehicles, equipment, transportation, repairs, maintenance, and logistical support for all of the City of Lubbock's departments in a timely and cost effective manner, while maintaining a safe work environment.

Goals and Objectives

- Fleet Operations acts as the primary repair and preventative maintenance facility for the City's heavy duty vehicles and equipment. The department also provides tire service and minor repairs for light duty vehicles.
- Fleet strives to sustain an operational readiness rate of 90 percent.
- Fleet administers a vehicle replacement program that evaluates vehicles and equipment to determine their replacement eligibility. Assets that can be used by other departments are utilized. High mileage vehicles can be reassigned for low mileage use. Assets that have exceeded their useful lives are disposed of in auction. New vehicles and equipment are purchased to optimize maximum efficiency.
- Fleet maintains the City's fuel program that includes bulk fuel purchases for all City fuel sites, as well as the use of fleet fuel cards for the purchase of fuel from retail vendors.

Accomplishments for FY 2021-22

- Fleet Operations has completed 81 percent of its buying schedule by February 2022.
- Fleet purchased 923.9 thousand gallons of unleaded fuel for a total cost of \$1.7 million, and 724.1 thousand gallons of diesel fuel for a total cost of \$1.3 million.
- Fleet has held one auction this fiscal year, selling 29 assets for a total of \$93,519.
- Fleet's parts inventory has a total valuation of \$208.6 thousand and has had a growth rate of 30 percent over the last two years.
- Fleet completed a City-wide Home Storage / Take Home Vehicle audit to ensure that all City policies and procedures are being followed.
- Fleet has clarified and updated its list of current contracts to include new vendors, resulting in decreased downtime to and expand coverage.

Objectives for FY 2022-23

- Fleet Operations will purchase all approved vehicles and equipment for FY 2022-23 by January 1, 2023.
- Fleet will conduct a study to look at the feasibility and efficacy of adding more alternative fuel vehicles to the City and building alternative fuel locations.
- Fleet will revise and update the City's Home Storage / Take Home Vehicle program to define its geographical boundary limits and the criteria used to determine driver eligibility.
- Fleet will further clarify our contracts for outside vendor repairs which will help us find increased savings.

Vehicle Replacement Program Overview

Annually, Fleet Services conducts a review of vehicle replacement requests from City departments. Fleet Services analyzes existing vehicles using life-to-date repair costs, costs for currently needed repairs, as well as condition, mileage, and other guidelines to determine the vehicles that will be replaced. For FY 2022-23, the cost for all replacement and new vehicles total \$12.0 million. Of that amount, \$7.2 million is cash funded and \$4.8 million is funded with tax notes.

Total vehicle purchases in the General Fund are approximately \$10.4 million:

○ Alley Maintenance	\$525,000
○ Animal Services	221,666
○ Building Safety	74,000
○ Codes Administration	143,000
○ Engineering	109,000
○ Fire Rescue	2,980,000

Fleet Services

○ Parks	345,000
○ Paved Streets	550,000
○ Police	46,000
○ Recycling Collection	360,000
○ Residential Collection	2,490,000
○ Solid Waste Disposal	2,075,084
○ Traffic Operations	460,000

The total amount of recommended replacement vehicles in the City's Enterprise, Special Revenue, and Internal Service Funds totals approximately \$1.6 million.

○ Airport	\$147,000
○ Cemetery	40,000
○ Civic Center	35,000
○ Fleet	38,000
○ Storm Water	650,000
○ Water/Wastewater	706,640

Revenue Overview

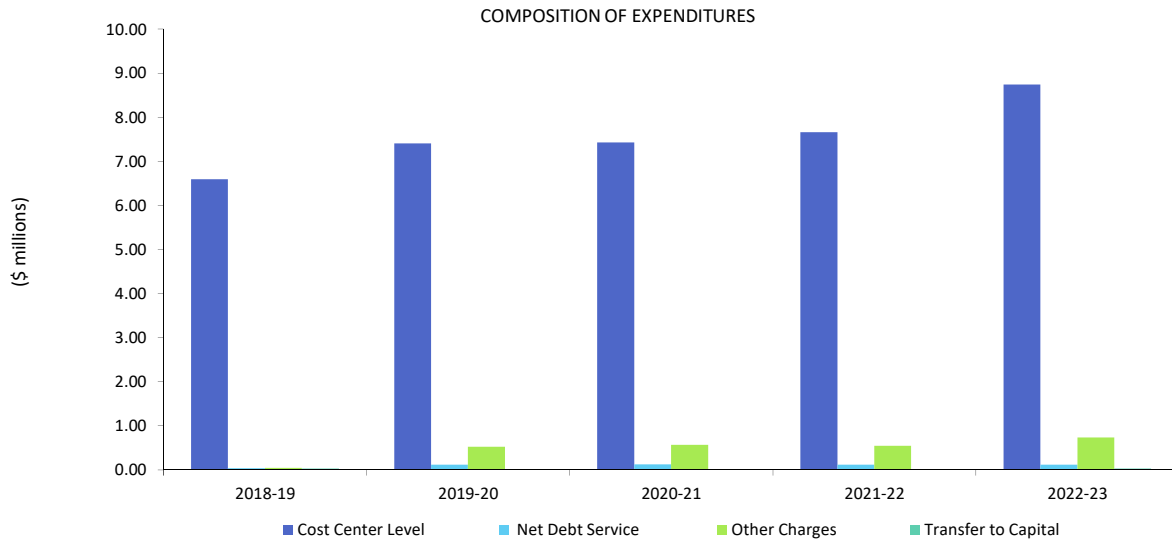
Fleet Services is an Internal Services Fund that allocates operational costs to other City departments. The Fleet internal services charge is based on the number of vehicles in each cost center divided by the total number of City vehicles. The total operational costs for FY 2022-23 are allocated to the cost center based on this calculated percentage.

- Budgeted revenues increased \$1.2 million, or 14.4 percent, for FY 2022-23.

Expenditure Overview

- Total expenditures increased by \$1.3 million, or 15.6 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$86.9 thousand, or 5.2 percent, due to an average 5 percent compensation adjustment across all departments; market adjustments for some positions; and increased health insurance costs.
- Supplies increased \$10.0 thousand, or 11.4 percent, due to the rising cost of unleaded and diesel fuel.
- Maintenance increased \$904.6 thousand, or 15.8 percent, due to increasing vehicle and other equipment maintenance cost.
- Scheduled charges increased \$52.7 thousand, or 29.1 percent, due to increases in Information Technology, Property Insurance, Liability Insurance, and budgeted utilities.
- Capital Outlay increased \$30.0 thousand due to the department's purchase of Cartegraph software.
- Vehicle Equipment Debt increased 187.2 thousand, or 35.9 percent, due to additional tax notes issued for vehicles in the prior year.
- Transfers increased \$30.0 thousand due to the department's purchase of one vehicle in FY 2022-23.

Internal Service Fund - Fleet Services



	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
STAFFING						
Fleet Maintenance	20	24	24	24	24	-
TOTAL STAFFING	20	24	24	24	24	-

	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
METRICS/PERFORMANCE MEASURES						
Service Metrics						
City of Lubbock Vehicles in Fleet Inventory (not including Citibus & LP&L)	1,852	1,885	1,939	1,969	2,050	4.1
Fleet Inventory Replaced	45	50	61	95	110	15.8
Percent of Inventory Replaced	2.4%	3.0%	3.0%	5.0%	4.8%	(4.0)
New Vehicles purchased	20	20	-	9	35	288.9
Total Vehicles & Equipment purchased	65	70	61	104	145	39.4
Total percentage of fleet inventory purchased	3.5%	4.0%	3.2%	3.0%	4.4%	46.7
Number of Contracts Maintained	42	56	57	65	70	7.7
City Vehicle Auctions held	3	2	2	3	3	-
City Auction Goal	3	3	2	2	3	50.0
Revenue from City Auctions	150,000	100,000	691,327	280,000	200,000	(28.6)
Preventative Maintenance (PM) Service Goal	600	500	500	500	550	10.0
Number of PM's performed (Class 4-9)	417	490	454	500	500	-
Performance Metrics						
PM's completed within 24 hours	60.0%	60.0%	70.0%	85.0%	90.0%	5.9
Work orders completed within 24 hours	57.0%	70.0%	75.0%	60.0%	75.0%	25.0
PM vs. corrective maintenance	11.0%	10.0%	15.0%	18.0%	15.0%	(16.7)
Technician productivity	70.0%	75.0%	75.0%	75.0%	78.0%	4.0
Fleet availability	95.0%	90.0%	94.0%	95.0%	95.0%	-
Rework rate	1.0%	1.0%	1.0%	1.0%	1.0%	-
Quality inspections of work performed	85.0%	85.0%	85.0%	85.0%	90.0%	5.9

Internal Service Fund - Fleet Services

FULL-TIME POSITIONS	
Asst Dir Fleet Operations	1
Auction and Warranty Coordinator	1
Bookkeeper	1
Contract Compliance Specialist	1
Director of Fleet	1
Equipment Technician	6
Equipment Technician Asst	1
Fleet Maintenance Supervisor	1
Fuel and Parts Inventory Coord	1
Lead Administrative Asst	1
Lead Equipment Technician	5
Management Analyst	1
Parts Assistant	1
Service Advisor	1
Support and Acquisition Coordinator	1
TOTAL FULL-TIME POSITIONS	<u>24</u>

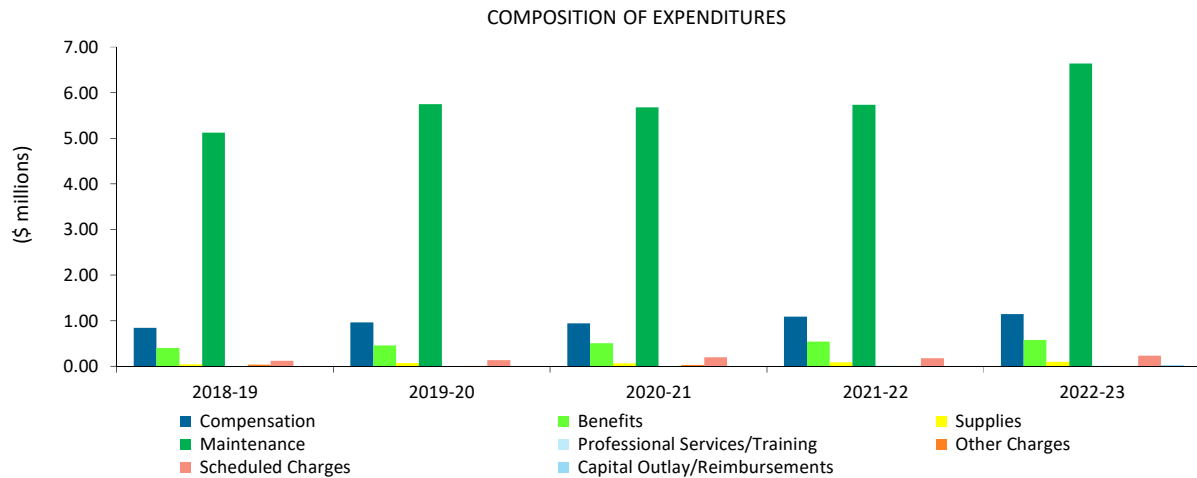
Fleet Services - Fund Overview

	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Interest Earnings	\$ 49,572	47,965	458	15,918	17,224	8.2
Other	26	61	1,470	-	-	-
Junk Sales	626	6,634	4,767	-	-	-
Fleet Vehicle Sales	36,439	139,403	439,239	-	-	-
Maintenance Charges	4,110,230	4,496,307	5,213,980	5,873,204	6,131,321	4.4
Administrative Charges	1,537,360	1,873,874	2,524,261	2,523,516	3,472,881	37.6
Sales - Diesel Bobtail Loads	661,592	608,452	590,412	-	-	-
Sales - Diesel Transport Loads	1,531,908	1,527,986	1,273,857	2,018,087	3,656,365	81.2
Sales - Unleaded Bobtail Loads	177,643	136,103	135,265	-	-	-
Sales - Unleaded Transport Loads	1,919,091	1,933,189	1,677,658	1,957,211	3,358,389	71.6
Cost of Goods Sold - Diesel Bobtail Loads	(661,592)	(608,452)	(590,412)	-	-	-
Cost of Goods Sold - Diesel Transport Loads	(1,531,908)	(1,527,986)	(1,273,857)	(2,018,087)	(3,656,365)	81.2
Cost of Goods Sold - Unleaded Bobtail Loads	(177,643)	(136,103)	(135,265)	-	-	-
Cost of Goods Sold - Unleaded Transport Loads	(1,919,091)	(1,933,189)	(1,677,658)	(1,957,211)	(3,358,389)	71.6
Total Revenue Sources	5,734,253	6,564,243	8,184,176	8,412,638	9,621,426	14.4
Use of Excess Reserves	970,411	1,476,877	-	-	-	-
TOTAL FUNDING SOURCES	\$ 6,704,664	8,041,120	8,184,176	8,412,638	9,621,426	14.4

	Actual	Actual	Actual	Budget	Budget	% Change
DEPARTMENT LEVEL EXPENSES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 845,122	966,827	940,842	1,093,721	1,149,176	5.1
Benefits	404,495	461,701	504,568	544,677	576,109	5.8
Supplies	44,734	71,659	64,807	88,350	98,385	11.4
Maintenance	5,127,982	5,753,815	5,680,771	5,734,485	6,639,100	15.8
Professional Services/Training	10,128	8,662	8,907	14,000	13,500	(3.6)
Other Charges	36,653	4,206	27,193	1,800	1,800	-
Scheduled Charges	121,766	136,716	195,787	181,232	233,896	29.1
Capital Outlay/Reimbursements	-	-	-	-	30,000	-
TOTAL DEPARTMENT LEVEL EXPENSES	\$ 6,590,880	7,403,587	7,422,877	7,658,265	8,741,966	14.2

	Actual	Actual	Actual	Budget	Budget	% Change
FUND LEVEL EXPENSES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Net Debt Service	\$ 38,913	118,380	123,416	118,309	118,488	0.2
Transfer to Vehicle Replacement Fund	11,548	14,953	19,200	22,607	22,607	0.0
Vehicle/Equipment Debt	5,251	501,166	530,640	521,176	708,365	35.9
Transfer to Fleet Capital Project Fund	30,000	-	-	-	30,000	-
Miscellaneous	28,072	3,035	13,898	-	-	-
TOTAL FUND LEVEL EXPENSES	\$ 113,784	637,534	687,154	662,092	879,460	32.8
TOTAL EXPENSES	\$ 6,704,664	8,041,120	8,110,031	8,320,357	9,621,426	15.6

Fleet Services - Department Overview



EXPENDITURES BY CATEGORY	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change from Budget
Compensation	\$ 845,122	966,827	940,842	1,093,721	1,149,176	5.1
Benefits	404,495	461,701	504,568	544,677	576,109	5.8
Supplies	44,734	71,659	64,807	88,350	98,385	11.4
Maintenance	5,127,982	5,753,815	5,680,771	5,734,485	6,639,100	15.8
Professional Services/Training	10,128	8,662	8,907	14,000	13,500	(3.6)
Other Charges	36,653	4,206	27,193	1,800	1,800	-
Scheduled Charges	121,766	136,716	195,787	181,232	233,896	29.1
Capital Outlay/Reimbursements	-	-	-	-	30,000	-
TOTAL EXPENDITURES BY CATEGORY	\$ 6,590,880	7,403,587	7,422,877	7,658,265	8,741,966	14.2

Health Benefits

Mission and Purpose

The City's mission is to provide comprehensive, cost-effective benefits to promote the health, well-being, and safety to eligible employees, retirees and their dependents to gain a competitive edge to attract and retain quality employees.

Overview

The benefits currently offered require employees to assume responsibility for the choices they make and to be informed on how to use their benefits effectively. As part of this philosophy, the City is committed, as resources permit, to making available a comprehensive benefits program that includes plans for:

- Health care (health, dental, vision),
- Disability Income,
- Death benefits,
- Education and training,
- Paid time away from work,
- Mandatory retirement plans and supplemental 457(b) deferred compensation plans, and
- Flexible spending accounts.

Rising health care cost affects both the City and its employees. The City continues to research new coverage options to help control the cost of providing health care and to ensure the offerings are simple, efficient, and cost effective satisfying the overall goals of the organization and meeting the needs of eligible participants.

City staff and the City's actuaries evaluate the funding streams and administrative costs annually to meet short-term and long-term financial considerations. The FY 2022-23 departmental cost allocation for the medical plan will increase to \$1,006.83 per full-time employee per month (PEPM) from the FY 2021-2022 allocation of \$915.33 PEPM. The dental plan will not increase: the cost is \$25.05 per PEPM. Employee and retiree medical plan rates will increase two percent. Employee contributions are required to help finance the cost of the program.

Goals and Objectives

- Move to an online enrollment system.
- Distribute a RFP for medical plan, stop-loss coverage, vision plan, pharmacy benefits management, flexible spending account administration, COBRA administration, and Health Reimbursement Account administration.
- Review new coverage options to help control the rising cost of health care cost.
- Audit vendor-managed plans (annually).
- Provide outstanding customer service to employees and retirees.

Accomplishments for FY 2021-22

- Performed a Dependent Verification Audit to avoid the cost of ineligible dependents
- Participated in the implementation process for the Kronos timekeeping system and conducted training for stakeholders in the new system.
- Distributed a 457(b) Deferred Compensation Plan to lower fund fees to participants and reduce the plans offered from five plans to three plans.
- Assisted with the re-design of New Hire Orientation Program.

Objectives for FY 2022-23

- Move to an online enrollment system.
- Distribute a RFP for medical plan, stop-loss coverage, vision plan, pharmacy benefits management, flexible spending account administration, COBRA administration, and Health Reimbursement Account administration.
- Review new coverage options to help control the rising cost of health care cost.
- Audit vendor-managed plans (annually).
- Provide outstanding customer service to employees and retirees.

Health Benefits

Revenue Overview

The Health Benefits Fund is an Internal Service Fund that operates and administers the City's health benefits program. Internal Service Funds are not self-funding and allocate the costs associated with benefit plans costs to other departments and funds, employees, and retirees.

Each City cost center is charged a medical premium allocation for every filled, full-time position. For FY 2022-23, the rate is increasing from \$915.33 to \$1,006.83 per employee per month. Employees and retirees enrolled in the plans contribute to the fund. Employees and retirees will see a two percent increase to medical plan rates. The dental allocation charged to departments will remain at \$25.05 per employee per month. Employee and retiree dental rates will not increase.

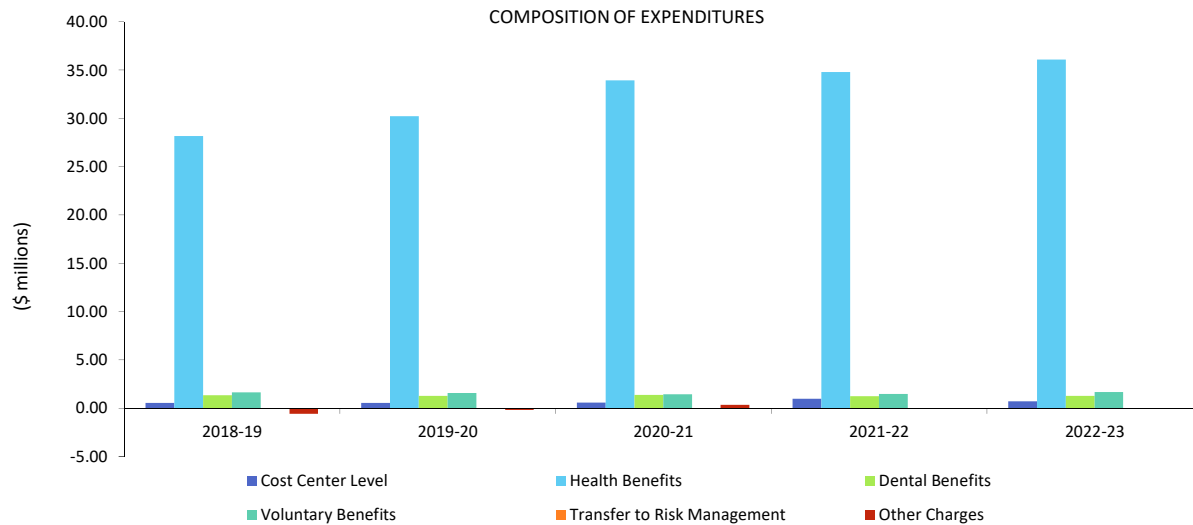
All Voluntary Benefits are 100 percent funded by employee contributions. These benefits include supplemental life, dependent life, accidental death and dismemberment, long term disability, vision, flexible spending and dependent care accounts, and deferred compensation.

- Budgeted revenues increased \$2.4 million, or 6.6 percent for FY 2022-23.
- Revenues to cover medical claims increased \$2.2 million, or 6.6 percent over FY 2021-22.
 - The City's contribution for medical premiums increased \$2.3 million, or 8.9 percent, based on current enrollment and increase to rate.
 - Medical Premiums paid by employees decreased \$38.5 thousand, or 0.7 percent based on current enrollment and increase to rate.
 - Medical Premiums for retirees increased \$16.7 thousand, or 0.8 percent based on current enrollment and increase to rate.
- Dental Benefits revenue decreased \$17.0 thousand, or 1.2 percent over FY 2021-22. This is due to a decrease in enrollment.
- Voluntary Benefits revenues increased \$188.4 thousand, or 13.0 percent over FY 2021-22. The cost of these benefits increase or decrease each year depending on rates and volume. All voluntary benefits are funded 100 percent by employee contributions. Revenue projections are based on current enrollment in plan.
- Reserves of \$437.3 thousand are expected to be used due to expenses exceeding revenue in FY 2022-23.

Expense Overview

- Expenses increased \$1.3 million, or 3.4 percent, when compared to FY 2021-22.
- Expenses for Health Administration decreased \$246.5 thousand, or 26.1 percent for FY 2022-23, primarily due to not funding a one-time expense this year.
- Health Benefits increased \$1.3 million, or 3.8 percent, primarily due to claims increasing offset by decrease in health clinic costs.
- Dental Benefits increased \$34.6 thousand, or 2.8 percent based on estimated claims for FY 2022-23.
- Voluntary Benefits increased \$188.4 thousand, or 13.0 percent for FY 2022-23. The cost of these benefits increase or decrease each year depending on rates and volume. All voluntary benefits are funded 100 percent by employee contributions. Expenses are based on current enrollment in plan.
- Schedule A shows the history of employee and retiree premiums, with and without dependents for both medical and dental coverage.

Internal Service Fund - Health Benefits



	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Self-Insurance Health Admin	4	4	4	4	4	-
TOTAL STAFFING	4	4	4	4	4	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Health and welfare awareness programs	11	12	12	12	28	133.3
Retirements	97	92	67	96	94	(2.1)
Exit interviews	32	110	93	110	106	(3.6)
Annual enrollment meetings one-on-one	875	850	266	825	950	15.2
Employee walk-in consultations	1,268	1,200	690	1,200	807	(32.8)
Phone consultations	814	1,000	1,870	1,800	2,381	32.3
Performance Metrics						
Retirements processed before the end of the month (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Exit interviews complete before employee leaves City (Goal 100%)*	95.0%	95.0%	95.0%	100.0%	95.0%	(5.0)
Annual Enrollment expected participation of 95% with the goal of reaching at least 100% of employees	98.0%	95.0%	95.0%	95.0%	95.0%	-
Problems/questions resolved within 3 days (Goal 100%)	92.0%	95.0%	95.0%	95.0%	95.0%	-
Dependent Verification Audit-Health Insurance Eligibility (100% of eligible dependents)			N/A	94.5%	0.0%	(100.0)

*Tracking for Exit interview percentage was being calculated differently. FY 2018-19 is being calculated against terminations less requirements.

FULL-TIME POSITIONS	
Benefits and Wellness Manager	1
Benefits Specialist	3
TOTAL FULL-TIME POSITIONS	4

Health Benefits - Fund Overview

Self Insurance - Health Admin.	Actual	Actual	Actual	Budget	Budget	% Change
DEPARTMENT LEVEL EXPENSES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 264,117	292,442	249,691	271,336	296,754	9.4
Benefits	102,411	109,157	106,868	116,506	129,653	11.3
Supplies	7,447	3,596	2,869	6,228	7,617	22.3
Professional Services/Training	94,800	93,525	104,990	456,191	164,311	(64.0)
Other Charges	233	1,556	-	100	100	-
Premiums / Scheduled Charges	36,274	19,617	98,819	92,526	97,923	5.8
TOTAL EXPENSES	\$ 505,283	519,893	563,237	942,887	696,358	(26.1)

Health Benefits

FUNDING SOURCES						
Interest Earnings	\$ 366,438	242,318	34,409	75,714	75,000	(0.9)
Medicare Part D	9,454	12,483	19,554	15,000	20,000	33.3
Medical Premiums - Employees	5,281,356	5,642,494	5,686,782	5,863,331	5,824,830	(0.7)
Medical Premiums - City	19,921,750	20,859,553	23,149,841	25,791,310	28,091,539	8.9
Medical Premiums - Retirees	1,885,782	2,033,337	2,196,883	2,123,597	2,140,291	0.8
Basic Life - City Contribution	13,060	12,920	12,731	14,397	13,000	(9.7)
Retiree/COBRA Payments	58,379	30,242	6,726	40,150	7,000	(82.6)
Miscellaneous	14,435	964	(9,632)	-	-	-
TOTAL FUNDING SOURCES	\$ 27,550,654	28,834,309	31,097,295	33,923,500	36,171,660	6.6

EXPENSES

Employee Assistance Program	\$ 58,150	50,938	59,530	67,709	67,709	-
Supplies	-	-	-	-	-	-
Administration - TPA	117,906	127,776	(47,303)	(200,295)	(269,133)	34.4
Reinsurance	378,741	383,173	211,204	421,490	469,397	11.4
Basic Life	14,065	32,904	11,760	12,840	13,000	1.2
Medical Claims	26,706,197	28,701,994	32,874,323	33,560,997	35,000,000	4.3
Health Clinic	863,727	892,855	810,615	900,000	800,000	(11.1)
Reinsurance Tax	-	-	-	-	-	-
Miscellaneous Expense	46	-	253	-	-	-
TOTAL EXPENSES	\$ 28,138,832	30,189,640	33,920,383	34,762,741	36,080,973	3.8

Dental Benefits

FUNDING SOURCES						
Dental Premium - Employee	\$ 601,027	607,986	602,328	605,791	698,895	15.4
Dental Premium - City	850,261	651,606	634,343	706,143	597,992	(15.3)
Retiree Dental - (includes COBRA)	124,417	129,828	117,162	125,259	123,321	(1.5)
TOTAL FUNDING SOURCES	\$ 1,575,704	1,389,420	1,353,834	1,437,193	1,420,208	(1.2)

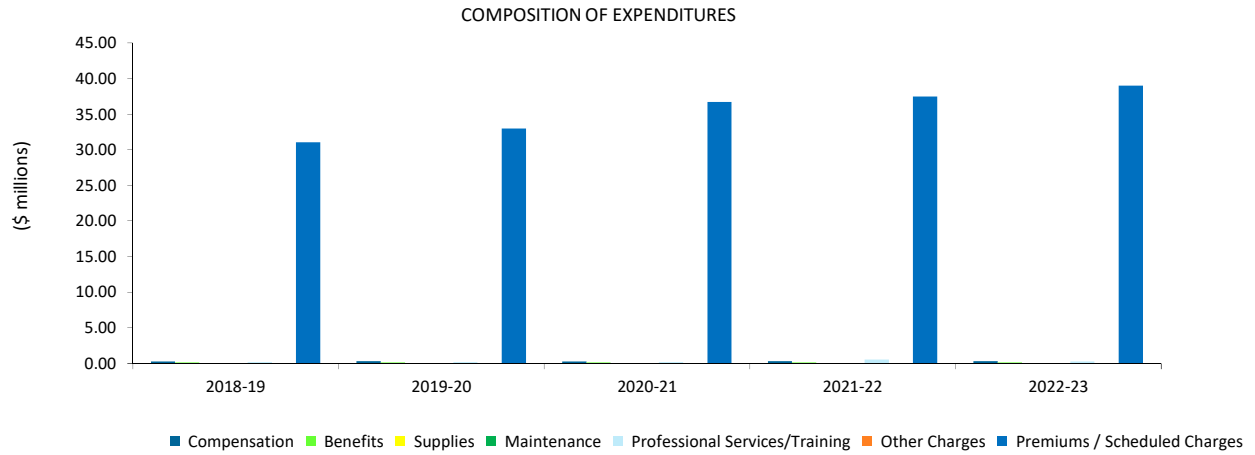
EXPENSES

Administration - TPA	\$ 101,920	95,994	94,672	100,278	95,424	(4.8)
Claims	1,199,702	1,147,156	1,246,203	1,116,953	1,156,406	3.5
TOTAL EXPENSES	\$ 1,301,622	1,243,150	1,340,875	1,217,231	1,251,830	2.8

Health Benefits - Fund Overview

Voluntary Benefits	Actual	Actual	Actual	Forecast	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Accident Insurance	\$ -	26,877	(2)	-	-	-
Cancer Insurance	25,324	23,022	20,161	20,455	18,290	(10.6)
Critical Illness Insurance	-	-	-	-	-	-
Dependent/Child Life Insurance	90,631	89,120	86,423	86,481	84,609	(2.2)
Long Term Disability 180 Day	-	-	-	36,890	41,255	11.8
Long Term Disability 90 Day	250,893	266,676	268,303	231,546	247,025	6.7
Optional Life Insurance	592,931	576,187	553,860	556,806	594,335	6.7
Personal Accident	77,630	81,212	80,827	137,171	146,973	7.1
Philadelphia Life	4,560	3,209	2,867	3,001	2,232	(25.6)
Pre-paid Legal Insurance	32,055	28,385	24,178	24,449	20,406	(16.5)
Retiree Life	271,591	271,765	252,699	270,559	285,496	5.5
Vision Insurance	179,751	187,831	192,473	76,135	191,244	151.2
TOTAL FUNDING SOURCES	\$ 1,525,366	1,554,283	1,481,789	1,443,493	1,631,865	13.0
EXPENSES						
Accident Insurance	\$ -	28,324	-	-	-	-
Cancer Insurance	25,324	23,022	27,683	20,455	18,290	(10.6)
Critical Illness Insurance	-	-	-	-	-	-
Dependent/Child Life Insurance	97,591	89,048	79,797	86,481	84,609	(2.2)
Long Term Disability 180 Day	35,547	38,351	34,659	36,890	41,255	11.8
Long Term Disability 90 Day	234,404	228,787	213,046	231,546	247,025	6.7
Optional Life Insurance	643,551	578,805	512,488	556,806	594,335	6.7
Personal Accident	83,540	81,315	74,662	137,171	146,973	7.1
Philadelphia Life	4,899	3,184	2,651	3,001	2,232	(25.6)
Pre-paid Legal Insurance	32,063	28,377	24,178	24,449	20,406	(16.5)
Retiree Life	271,104	249,251	228,724	270,559	285,496	5.5
Vision Insurance	179,755	187,826	184,939	76,135	191,244	151.2
Miscellaneous	-	-	16,490	-	-	-
TOTAL EXPENSES	\$ 1,607,778	1,536,290	1,399,317	1,443,493	1,631,865	13.0
TOTAL COST CENTER EXPENSES	\$ 31,553,515	33,488,974	37,223,811	38,366,352	39,661,026	3.4
FUND LEVEL EXPENSES						
Transfer to Info Technology Fund	\$ -	-	-	-	-	-
Transfer to Risk Management	-	-	-	-	-	-
Administration - TPA	9,450	1,707	-	-	-	-
Miscellaneous	-	331	219	-	-	-
Health Actuary Adjustment	(302,766)	110,991	352,142	-	-	-
Reimbursement-Claims Liability	(298,776)	(326,091)	(39,301)	-	-	-
TOTAL FUND LEVEL EXPENSES	\$ (592,092)	(213,062)	313,060	-	-	-
Total Revenue Sources	30,651,724	31,778,013	33,932,918	36,804,186	39,223,733	6.6
Use of Excess Reserves	309,700	1,497,899	3,603,953	1,562,166	437,293	(72.0)
TOTAL FUNDINGS SOURCES	\$ 30,961,423	33,275,911	37,536,871	38,366,352	39,661,026	3.4
GRAND TOTAL EXPENSES	\$ 30,961,423	33,275,911	37,536,871	38,366,352	39,661,026	3.4

Health Benefits - Department Overview



	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 264,117	292,442	249,691	271,336	296,754	9.4
Benefits	102,411	109,157	106,868	116,506	129,653	11.3
Supplies	7,447	3,596	2,869	6,228	7,617	22.3
Professional Services/Training	152,950	144,462	164,521	523,900	232,020	(55.7)
Other Charges	233	1,556	-	100	100	-
Premiums / Scheduled Charges	31,026,356	32,937,760	36,699,862	37,448,282	38,994,882	4.1
TOTAL EXPENDITURES BY CATEGORY	\$ 31,553,515	33,488,973	37,223,811	38,366,352	39,661,026	3.4

	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY DEPARTMENT	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Self-Insurance Health Admin	\$ 505,283	519,893	563,237	942,887	696,358	(26.1)
Self Insurance-Voluntary Products	1,607,778	1,536,290	1,399,317	1,443,493	1,631,865	13.0
Self Insurance-Health Benefits	28,138,832	30,189,640	33,920,383	34,762,741	36,080,973	3.8
Self Insurance-Dental Benefits	1,301,622	1,243,150	1,340,875	1,217,231	1,251,830	2.8
TOTAL EXPENDITURES BY DEPARTMENT	\$ 31,553,515	33,488,973	37,223,811	38,366,352	39,661,026	3.4

Health Benefits - Department Expenditures

Self-Insurance Health Admin	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 264,117	292,442	249,691	271,336	296,754	9.4
Benefits	102,411	109,157	106,868	116,506	129,653	11.3
Supplies	7,447	3,596	2,869	6,228	7,617	22.3
Professional Services/Training	94,800	93,525	104,990	456,191	164,311	(64.0)
Other Charges	233	1,556	-	100	100	-
Premiums / Scheduled Charges	36,274	19,617	98,819	92,526	97,923	5.8
TOTAL SELF-INSURANCE HEALTH ADMIN	\$ 505,283	519,893	563,237	942,887	696,358	(26.1)

Self Insurance-Voluntary Products

EXPENDITURES BY CATEGORY						
Premiums / Scheduled Charges	\$ 1,607,778	1,536,290	1,399,317	1,443,493	1,631,865	13.0
TOTAL SELF INSURANCE-VOLUNTARY PRODUCTS	\$ 1,607,778	1,536,290	1,399,317	1,443,493	1,631,865	13.0

Self Insurance-Health Benefits

EXPENDITURES BY CATEGORY						
Supplies	\$ -	-	-	-	-	-
Professional Services/Training	58,150	50,938	59,530	67,709	67,709	-
Other Charges	-	-	-	-	-	-
Premiums / Scheduled Charges	28,080,682	30,138,703	33,860,852	34,695,032	36,013,264	3.8
TOTAL SELF INSURANCE-HEALTH BENEFITS	\$ 28,138,832	30,189,640	33,920,383	34,762,741	36,080,973	3.8

Self Insurance-Dental Benefits

EXPENDITURES BY CATEGORY						
Premiums / Scheduled Charges	\$ 1,301,622	1,243,150	1,340,875	1,217,231	1,251,830	2.8
TOTAL SELF INSURANCE-DENTAL BENEFITS	\$ 1,301,622	1,243,150	1,340,875	1,217,231	1,251,830	2.8



Information Technology

Mission and Purpose

To be the technology leader in the local government community, while exceeding the service expectations of our customers (citizens, businesses, visitors, and employees) through the innovative and cost effective application of technology.

Goals and Objectives

- Provide exceptional customer service to our citizens and customers.
- Develop and maintain a secure and reliable digital infrastructure upon which to efficiently conduct city business operations today and in the future.
- Build partnerships with city departments and key stakeholders to improve business processes by thoroughly understanding business needs by planning, implementing, and managing the best information technology solutions available.

Accomplishments for FY 2021-22

- Completed City wide cyber security awareness and training in compliance with HB 3834.
- Continued to provide monthly cyber security tips and updates to our user community in an effort to elevate awareness of cyber security threats.
- Established multiple working groups to address cyber security challenges.
- Completed replacement of all end of life Windows 7 desktops, laptops and tablets.
- Successfully eliminated a backlog of approximately 200 desktop replacements.
- Updated and expanded the access control and security camera systems for the Civic Center.
- Designed and implemented new voice and data networks for three new Police Patrol Division stations.
- Began the process of re-engineering and migrating the Primary Data Center to a new location.
- Continued the implementation of change management methodologies to increase systems reliability.
- Issued a Request for Proposals for the potential replacement of the existing Public Safety CAD, RMS and FRMS systems.
- Began the process of identifying and evaluating areas of our community that are underserved by broadband internet services.

Objectives for FY 2022-23

- Continued focus on providing high quality customer services and process improvements for our citizens and internal customers.
- Complete and begin implementation of a five-year strategic plan that establishes the technological vision and strategy for the City.
- Issue a Request for Proposals to increase Internet bandwidth to support our normal business operations.
- Provide professional development opportunities for IT staff ensuring IT is up to date with the latest technical developments.
- Continue to support the ongoing technological needs of all City of Lubbock departments.
- Support safe and informed usage of the Internet and all City systems through ongoing cyber security training for all employees.
- Replace the data center compute layers in both the Primary and Alternate Data Centers.
- Provide ongoing updates and improvements to Storage Area Networks (SAN).
- Provide fast, safe, reliable and redundant Internet service to the City of Lubbock to support its increasing Cloud presence.
- Continue working with Communications and Traffic Engineering to provide provisioning both fiber and wireless links to City facilities to reduce the reliance on unreliable cable modems.
- Complete the implementation of Microsoft Office 365 cloud-based services.
- Continue the on-going replacement of infrastructure, desktops, data storage and servers.

Information Technology

Revenue Overview

The Information Technology Fund is an Internal Service Fund that operates and oversees the following City operations: Telecommunications, Radio Shop, and GIS & Data Services. Internal Service Funds are not self-funding and must allocate the costs associated with operations to other City funds.

The Information Technology Fund charges every City cost center that operates a computer an Information Technology services scheduled charge. Each departments charge is determined by totaling the specific software and personnel charges related to the department, specific charges for wireless data cards, copier charges, an allocation of the vehicle/equipment debt payment, and a base charge which distributes the Information Technology and GIS budgets along with the projected deficit in policy level net assets. The copier charge, vehicle/equipment debt payment, and base charge are allocated based on the number of computers each cost center has.

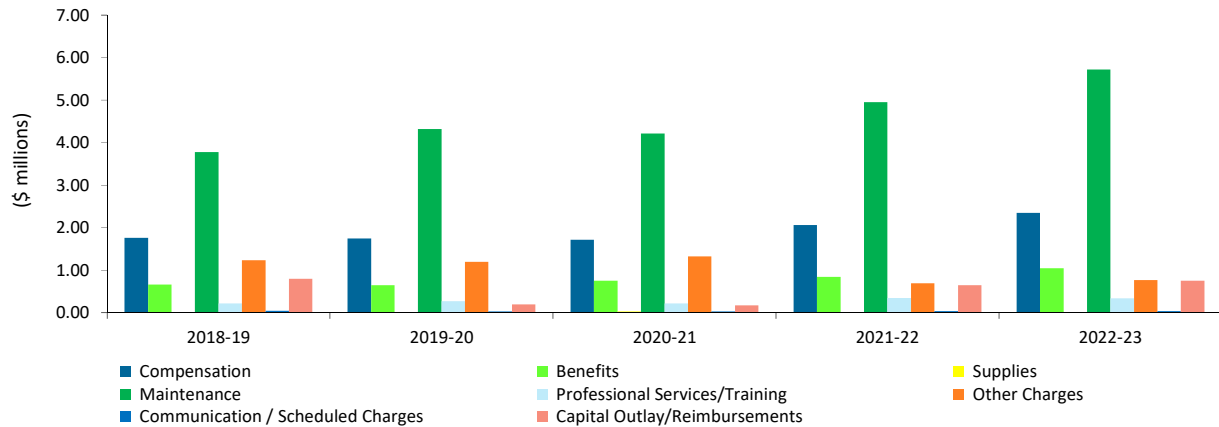
- The Information Technology scheduled charge increased \$1.2 million, or 12.1 percent, due to higher computer equipment purchases and software maintenance costs.
- Use of Excess Reserves for FY 2022-23 is \$233.6 thousand. This is an increase of \$95 thousand, or 68.6 percent from the prior year.

Expenditure Overview

- Total expenditures increased by \$1.4 million, or 13.5 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$486.3 thousand, or 16.7 percent, due to the following variables:
 - An average 5 percent compensation adjustment across all departments,
 - Increased health insurance costs,
 - Reallocation of a management position from another department into information technology and
 - Addition of two new positions: Information Security and Compliance Analyst and Systems Administrator.
- Maintenance increased \$766.2 thousand, or 15.5 percent, due to increased equipment expenses, vehicle maintenance and software costs.
- Professional Services/Training decreased \$6.9 thousand, or 2 percent, due to reallocating funds in line with master plan for computer replacements for city departments, offset by an increase in training and travel requirements.
- Other Charges increased \$70 thousand, or 10.1 percent, due to increased copier leases for the Police Department's new patrol divisions.
- Scheduled Charges decreased \$3.4 thousand, or 9.3 percent, due to decreased electric utility charges offset by an increase in liability insurance.
- Capital Outlay/Reimbursements increased \$105 thousand, or 16.3 percent, due to replacement of aging desktop and laptops in line with the master plan.

Information Technology - Department Overview

COMPOSITION OF EXPENDITURES



	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change from Budget
FUNDING SOURCES						
Interest Earnings	\$ 131,969	95,855	22,168	-	-	-
Sale of Equipment	-	-	664	-	-	-
General Data Processing Scheduled Charge	10,482,486	10,372,043	10,175,691	10,206,879	11,446,329	12.1
Other Revenue	354	-	-	-	-	-
Total Revenue Sources	10,614,809	10,467,898	10,198,523	10,206,879	11,446,329	12.1
Use of Excess Reserves	-	-	-	83,547	233,559	179.6
TOTAL FUNDING SOURCES	\$ 10,614,809	10,467,898	10,198,523	10,290,426	11,679,888	13.5

	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change from Budget
EXPENDITURES BY CATEGORY						
Compensation	\$ 1,756,239	1,741,007	1,715,291	2,062,774	2,343,421	13.6
Benefits	657,824	642,364	751,657	841,754	1,047,407	24.4
Supplies	9,651	14,976	26,552	10,921	11,301	3.5
Maintenance	3,773,772	4,316,583	4,215,489	4,950,959	5,717,129	15.5
Professional Services/Training	213,521	270,765	219,137	346,025	339,125	(2.0)
Other Charges	1,236,469	1,196,278	1,322,980	694,750	764,750	10.1
Communication / Scheduled Charges	41,213	31,895	28,023	36,515	33,137	(9.3)
Capital Outlay/Reimbursements	794,676	191,800	168,445	645,000	750,000	16.3
TOTAL EXPENDITURES BY CATEGORY	\$ 8,483,366	8,405,668	8,447,575	9,588,698	11,006,270	14.8

	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change from Budget
FUND LEVEL EXPENSES						
Capital Outlay	\$ -	-	-	-	-	-
Net Debt Service	601,989	605,825	605,075	603,325	605,225	0.3
Other Charges	383	191	191	-	-	-
Transfer to Information Technology CIP	859,480	450,000	31,750	-	-	-
Transfer to Fleet Maintenance CIP	-	-	-	30,000	-	(100.0)
Vehicle/Equipment Debt	628,538	469,157	93,159	68,403	68,393	(0.0)
TOTAL FUND LEVEL EXPENSES	\$ 2,090,390	1,525,174	730,176	701,728	673,618	(4.0)
TOTAL EXPENSES	\$ 10,573,756	9,930,842	9,177,751	10,290,426	11,679,888	13.5

	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change from Budget
STAFFING						
Information Technology	29	29	31	32	34	2
TOTAL STAFFING	29	29	31	32	34	2

Information Technology - Department Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Service Metrics						
Service Desk tickets opened	-	8,294	7,568	7,526	8,000	6.3
Service Desk tickets closed	-	8,067	7,123	7,450	8,000	7.4
Average time to answer Service Desk calls	-	37 sec	21 sec	17 sec	12 sec	
Average handle time per Service Desk call	-	4 min 10 sec	4 min 40 sec	4 min 29 sec	4 min 0 sec	
Service Desk calls for service abandoned per day	-	1.67	2.13	1.84	1.00	(45.7)
Performance Metrics						
Percentage of IT department budget allocated to software and hardware maintenance	47.0%	49.0%	50.0%	48.0%	49.0%	2.1
Service Desk tickets opened		8,294	7,568	7,526	8,000	6.3
Service Desk tickets closed		8,067	7,123	7,450	8,000	7.4
High Priority Tickets resolved/ met SLA (1 day)		63.0%	57.1%	70.0%	75.0%	7.1
Normal Priority Tickets resolved and met SLA (3 days)		80.4%	67.1%	69.0%	85.0%	23.2
Low Priority Tickets resolved and met SLA (14 days)		23.5%	66.7%	70.0%	80.0%	14.3
FULL-TIME POSITIONS						
Administrative Asst	1		IT Contract Compliance Spec			1
Applications Analyst	2		IT Manager			3
Enterprise Systems Manager	1		LAN Support Specialist			1
End User Support Specialist	4		Lead Software Developer			1
End User Support Tech	4		Senior Information Security Analyst			1
Info Security/Compliance Anyst	2		Sr Programmer Analyst			2
Info Technology Director	1		System Administrator			5
Info Technology Division Mgr	2		Systems Analyst			2
IT Automation Specialist	1		TOTAL FULL-TIME POSITIONS			34

GIS and Data Services

Mission and Purpose

Provide quality Geographic Information System (GIS) services by creating and maintaining spatial data and delivering that information to other City departments, organizations, agencies, and citizens through a variety of methods.

Goals and Objectives

- Ensure the quality and data integrity of all GIS data sets with timely and consistent data maintenance to support mapping, permitting, utility billing, asset management, and CAD systems.
- Feature specialized GIS applications for the public on the Transparency page of the City's website and the GIS departmental home page.
- Create and maintain internal mapping and applications that meet the needs of City departments, including field applications and integrations with other software
- Maintain the official City Base Map as required by ordinance.
- Provide demographic information and assistance for City departments and citizens.
- Offer training and educational opportunities for employees to maintain up-to-date GIS skills.

Accomplishments for FY 2021-22

- Produced a new Public Parcel Viewer that has an updated look and is more user friendly.
- Created Esri Data Hub for public data download of GIS data and internal departmental data hubs to view internal performance measure dashboards and any GIS web-based applications for that group.
- Supported CCS utility billing system and Cartegraph asset management system with two-way daily data update exchanges.
- Coordinated the 2022 Digital Orthophotography Project for the acquisition of county-wide and Lake Alan Henry area imagery.
- Continued to support the City Covid-19 Dashboard with weekday data updates.
- Provided GIS support with mapping of barricade, route, incident, and outage locations with web-based applications for EOC activations for weather and sports events.
- Supported EnerGov permitting system with GIS data services for address, parcel, planning, and zoning information and building safety and codes inspector areas.
- Provided monthly code case statistics and PZC and ZBA action summary pages for the City website.
- Continued monthly uploads of data from Lubbock Central Appraisal District into City parcel data.
- Continued to support field collection of data by the Lubbock Fire Rescue, Health Department, and Vector Control with web applications and forms.
- Provided demographic support to LMPO, Economic Development, and other City departments.
- Continued collection for quarterly Cost of Living survey data for the Finance department.
- Negotiated new 5 year Enterprise Licensing Agreement with Esri.
- Continued routine GIS data and map updates generated by the development processes of platting, zoning, building permits and engineering plans, including base map, parcel and address creation, engineering infrastructure data creation, and CAD data creation for the Police and Fire departments.

Objectives for FY 2022-23

- Continue to respond quickly to changing needs for GIS maps, data, and applications for other City departments.
- Deploy additional Esri GIS solutions as requested by City departments that may include: Public Safety, Neighborhood Planning, Capital Improvement Projects, Engineering, and Economic Development maps and applications.
- Continue to support EOC response activities with GIS mapping and web-based applications.
- Continue to improve and refine GIS data sets.
- Coordinate the Digital Orthophotography project for 2023 imagery acquisition.

GIS and Data Services

Revenue Overview

The Information Technology Fund charges GIS by allocating the total GIS budget including vehicle/equipment debt and debt service. The total budget is distributed to the cost centers by totaling the specific software and personnel charges related to the department.

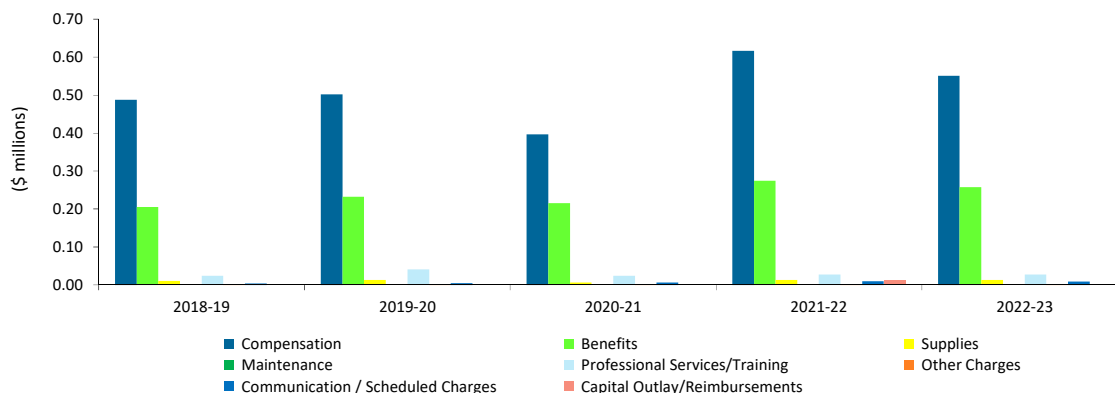
- The GIS & Database Services scheduled charge decreased \$41.1 thousand, or 4.6 percent.

Expenditure Overview

- Total expenditures decreased by \$92.4 thousand, or 9.7 percent, when compared to FY 2021-22.
- Compensation and Benefits decreased \$81.6 thousand, or 9.2 percent, due to a mid-year reallocation of a leadership position to information technology department offset by an average 5 percent compensation adjustment across all departments.
- Other charges increased \$2 thousand due to a one time purchase for printer replacement.
- Capital Outlay/Reimbursements decreased \$12 thousand, due to a one-time purchase in the prior fiscal year.

GIS & Data Services - Department Overview

COMPOSITION OF EXPENDITURES



	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change from Budget
FUNDING SOURCES						
GIS & Database Services Scheduled Charge	\$ 872,974	889,507	873,759	900,695	859,570	(4.6)
Other Revenue	185	70	185	-	-	-
Total Revenue Sources	873,159	889,577	873,944	900,695	859,570	(4.6)
Use of Excess Reserves	-	-	-	51,748	454	(99.1)
TOTAL FUNDING SOURCES	\$ 873,159	889,577	873,944	952,443	860,024	(9.7)

	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change from Budget
EXPENDITURES BY CATEGORY						
Compensation	\$ 487,525	501,384	396,797	615,999	550,753	(10.6)
Benefits	205,252	232,156	214,906	273,973	257,589	(6.0)
Supplies	10,749	12,571	6,152	12,668	12,857	1.5
Maintenance	-	-	-	-	-	-
Professional Services/Training	23,835	40,657	23,906	27,650	27,650	-
Other Charges	2,009	164	182	200	2,200	1,000.0
Communication / Scheduled Charges	4,046	4,490	5,981	9,953	8,975	(9.8)
Capital Outlay/Reimbursements	-	-	-	12,000	-	(100.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 733,416	791,423	647,924	952,443	860,024	(9.7)

TOTAL EXPENSES	\$ 733,416	791,423	647,924	952,443	860,024	(9.7)
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	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	Change from Budget
STAFFING						
GIS & Data Services	11	11	10	10	10	-
TOTAL STAFFING	11	11	10	10	10	-

	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Budget FY 2022-23	% Change from Projected
METRICS/PERFORMANCE MEASURES						
Percent Address Change Requests processed in 72 hours (Goal 90%)	88.2%	96.9%	100.0%	96.0%	98.0%	2.1
Percent Recorded Plats added to Base Map within 72 hours (Goal 90%)	96.1%	97.6%	96.7%	96.0%	98.0%	2.1
Percent Water Plans added within 2 weeks of receipt (Goal 90%)	97.5%	98.6%	100.0%	96.0%	98.0%	2.1
Percent Sewer Plans added within 2 weeks of receipt (Goal 90%)	99.1%	99.1%	100.0%	96.0%	98.0%	2.1
After GIS Go Live May 2020: Percent New Premises sent to utility billing within 24 hours of address assignment	-	100.0%	100.0%	96.0%	98.0%	2.1

FULL-TIME POSITIONS	
GIS Coordinator	2
GIS Data Analyst	6
GIS Database Administrator	1
GIS Manager	1
TOTAL FULL-TIME POSITIONS	10

Telecommunications

Mission and Purpose

Provide secure, reliable, and responsive enterprise-level technology, communications, and business solutions for citizens and City departments.

Goals and Objectives

- Develop a five-year strategic plan focusing on safety, redundancy, and efficiency.
- Evaluate all software packages for opportunities to minimize ongoing licensing and other costs.
- Evaluate telecommunication providers and services for efficiency and cost control opportunities.
- Maintain systems, end-user equipment and provide support.

Accomplishments for FY 2021-22

- Installed new Cisco telephones in Fire Stations and Community Centers.
- Replace network drops in Fire Stations and Community Centers to install new Cisco phones.
- Look for new ways to communicate between departments and customers.
- Reduced cost on AT&T leased lines by moving them to AT&T IPFlex trunks.
- Maintain telecommunication system.
- Provisioned new phone services and phone lines for panic and duress alarms at all three new Police Patrol Stations.
- Commissioned two new POTS (Plain Old Telephone Service) lines next to Citizen's Tower for the new parking structure.

Objectives for FY 2022-23

- Install new Cisco telephones in remaining Fire Stations, Groves Library, Patterson Library, new Police Headquarters, and Community Centers.
- Assist in moving Utility Customer Services department back into the UCSC Building and reconnect all telephone communications after flood repairs are complete.
- Replace network drops in Fire Stations and Community Centers to install new Cisco phones.
- Reduce telephone line charges by eliminating unused leased circuits.
- Look for new ways to communicate between departments and customers.
- Upgrade Cisco telecommunication system to latest software version.

Revenue Overview

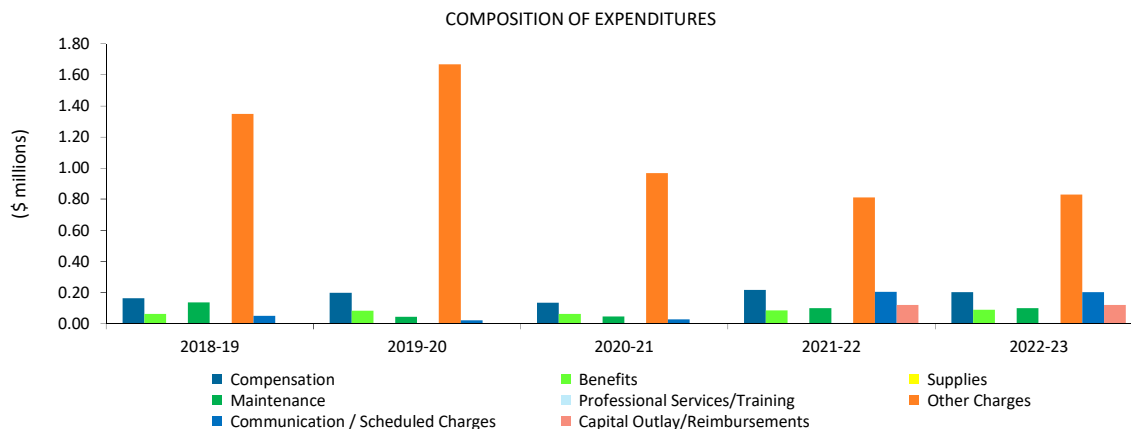
The Information Technology Fund charges a telecommunications scheduled charge to City cost centers that operate a telephone, pager, or cell phone. The charge is determined by taking the total Telecommunications budget and allocating it based on the number of telephone units each cost center has. Some departments also have specific charges that are not utilized by all cost centers. In this instance, the cost of the specific charge is added to the normal scheduled charge for each department.

- The Communications scheduled charge increased \$7.9 thousand, or less than 1 percent.

Expenditure Overview

- Total expenditures increased by \$7.4 thousand, or less than 1 percent, when compared to FY 2021-22.
- Compensation and Benefits decreased \$10.9 thousand, or 3.6 percent, due to personnel turnover within the department offset by an average 5 percent compensation adjustment across all departments for the new fiscal year.
- Other Charges increased \$20 thousand, or 2.5 percent, due to transition for long distance charges still in progress for city departments.
- Communication/Scheduled Charges decreased \$1.9 thousand, or 1 percent, due to lower Liability Insurance.

Telecommunications - Department Overview



	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Telecommunications Scheduled Charge	\$ 1,484,212	1,583,213	1,509,641	1,532,445	1,540,301	0.5
Other Revenue	-	-	650	-	-	-
Total Revenue Sources	1,484,212	1,583,213	1,510,291	1,532,445	1,540,301	0.5
Use of Excess Reserves	277,731	434,509	-	10,958	10,489	(4.3)
TOTAL FUNDING SOURCES	\$ 1,761,943	2,017,722	1,510,291	1,543,403	1,550,790	0.5

	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 163,388	198,530	134,422	216,406	202,852	(6.3)
Benefits	62,697	83,890	63,418	86,072	88,768	3.1
Supplies	514	1,269	729	1,468	1,657	12.9
Maintenance	135,854	44,658	46,415	100,000	100,000	-
Professional Services/Training	248	95	1,653	5,000	5,000	-
Other Charges	1,348,080	1,667,251	966,801	810,500	830,500	2.5
Communication / Scheduled Charges	51,162	22,029	27,679	203,957	202,013	(1.0)
Capital Outlay/Reimbursements	-	-	-	120,000	120,000	-
TOTAL EXPENDITURES BY CATEGORY	\$ 1,761,943	2,017,722	1,241,116	1,543,403	1,550,790	0.5
TOTAL EXPENSES	\$ 1,761,943	2,017,722	1,241,116	1,543,403	1,550,790	0.5

	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Telecommunications	2	3	3	3	3	-
TOTAL STAFFING	2	3	3	3	3	-

	Actual	Actual	Actual	Projected	Target	% Change
METRICS/PERFORMANCE MEASURES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Performance Metrics						
Moves Add and Changes Request Closed in 5 business days	82.0%	90.0%	92.0%	94.0%	98.0%	4.3
Requested installs completed within 5 business days	80.0%	90.0%	90.0%	92.0%	94.0%	2.2
Requested repairs completed within 24 hours	86.0%	90.0%	90.0%	92.0%	94.0%	2.2
System Repairs within 24 hours	93.0%	93.0%	93.0%	93.0%	96.0%	3.2

FULL-TIME POSITIONS	
Communications Manager	1
Telecommunication Technician	2
TOTAL FULL-TIME POSITIONS	3

Radio Shop

Mission and Purpose

Provide secure, reliable mission critical Public Safety grade communications and business solutions for the Police, Fire, City of Lubbock departments, and regional agencies. Provide communications solutions to all non-public safety users of city radio resources, and provide up-fit installation and maintenance of radio and related systems in all city vehicles.

Goals and Objectives

- Maintain the Public Safety radio systems and communication sites for all City departments, Lubbock County, and partner agencies operating in the County.
- Install and maintain all emergency lighting, safety equipment and radios for Police and Fire Department vehicles.
- Install and maintain all equipment, including emergency lighting and radios, on city fleet vehicles and equipment.
- Evaluate all radio needs, software packages, and hardware for practical use by the City departments.
- Maintain end-user communications equipment to reduce outages and downtime.

Accomplishments for FY 2021-22

- Replaced High-Intensity Strobe Lighting system on the Sunrise and Sunset tower with a new, medium intensity LED system.
- Performed full up-fit activities on all new police vehicles.
- Installed LED accessory lighting in approximately 100 city fleet and partner agency vehicles.
- Decommissioned multiple police vehicles as they were removed from service.
- Installed a new generator and automatic transfer switch at the Slide Road radio tower site.
- Installed ice protection devices on the Sunset, Sunrise, North, and South tower guy wires.

Objectives for FY 2022-23

- Complete the on-going radio system assessment to help craft a long-term plan for radio communications in the City of Lubbock and our regional partners
- Assist Fire Department in replacing the Zetron fire station alerting and paging system.
- Complete the fiber optic network connections to each radio tower on the P25 Public Safety radio network.
- Upgrade the P25 Public Safety radio network system to latest version software and hardware.
- Up-fit of new Police and Fire vehicles with emergency lighting, radios and safety equipment.
- Install emergency lighting and safety equipment in the newly purchased City vehicles.
- Replace batteries for the uninterruptable power supplies at Slide Road and Municipal Hill radio tower sites.

Revenue Overview

The Radio Shop Fund charges for radio maintenance by allocating the total Radio Shop budget including vehicle/equipment debt and debt service. The total budget is distributed to the cost centers and outside entities based on the number of radio units.

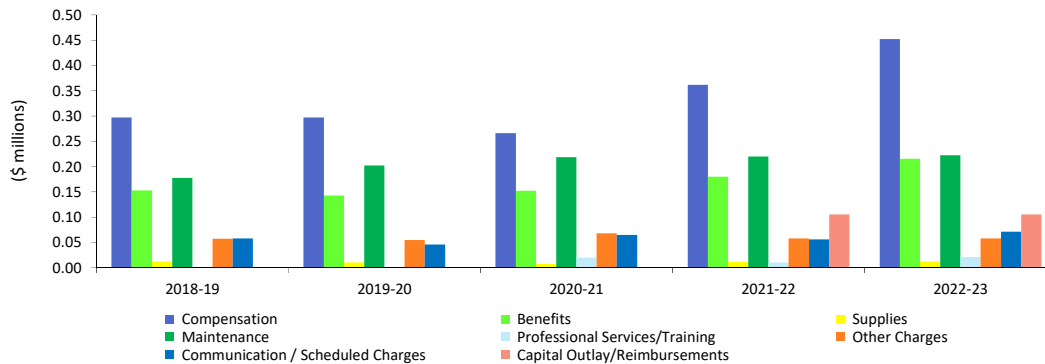
- The Radio Shop scheduled charge increased \$136.1 thousand, or 5.3 percent.

Expenditure Overview

- Total expenditures increased by \$150.5 thousand, or 6.1 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$125.8 thousand, or 23.2 percent, due to an average 5 percent compensation adjustment across all departments, increased health insurance costs, and the addition of one Senior Radio Technician position.
- Maintenance increased \$2.3 thousand, or 1.1 percent, due to higher vehicle maintenance expense.
- Professional Services/Training increased \$11 thousand, or 110 percent, due to increased training expense and contract changes to include grounds maintenance for radio tower sites.
- Communication/Scheduled Charges increased \$15.4 thousand, or 27.5 percent, due to increased property and liability insurance and costs for electric utilities.
- Debt Service decreased \$4.5 thousand due to a lower debt payment.

Radio Shop - Department Overview

COMPOSITION OF EXPENDITURES



FUNDING SOURCES	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Interest Earnings	\$ 362,933	262,452	53,472	-	-	-
Sale of Equipment	-	-	-	-	-	-
Department Sales Labor & Parts	376,059	325,735	360,711	-	-	-
RADIO Maintenance Scheduled Charge	2,021,355	2,073,828	2,134,608	2,578,148	2,714,208	5.3
COGS - Radio Parts	(55,987)	(53,622)	(68,026)	-	-	-
Other Revenue	-	1,215	11,394	-	-	-
Total Revenue Sources	\$ 2,704,360	2,609,608	2,492,159	2,578,148	2,714,208	5.3
Use of Excess Reserves	-	-	-	-	-	-
TOTAL FUNDING SOURCES	\$ 2,704,360	2,609,608	2,492,159	2,578,148	2,714,208	5.3

EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 296,882	296,933	265,858	361,455	451,707	25.0
Benefits	152,861	142,468	151,943	180,028	215,567	19.7
Supplies	11,928	10,249	7,328	11,621	12,117	4.3
Maintenance	177,092	202,226	218,423	219,797	222,140	1.1
Professional Services/Training	1,305	348	19,911	10,000	21,000	110.0
Other Charges	57,182	54,504	67,888	57,500	57,500	-
Communication / Scheduled Charges	57,705	45,892	64,726	55,859	71,210	27.5
Capital Outlay/Reimbursements	-	-	-	105,000	105,000	-
TOTAL EXPENDITURES BY CATEGORY	\$ 754,955	752,620	796,076	1,001,260	1,156,241	15.5

FUND LEVEL EXPENSES						
	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Net Debt Service	\$ 1,440,300	1,443,875	1,444,383	1,446,800	1,442,350	(0.3)
Other Charges	1	-	2,549	-	-	-
Vehicle/Equipment Debt	12,879	6,149	325	4,874	4,882	0.2
TOTAL FUND LEVEL EXPENSES	\$ 1,453,180	1,450,024	1,447,258	1,451,674	1,447,232	(0.3)

TOTAL EXPENSES	\$ 2,208,135	2,202,644	2,243,334	2,452,934	2,603,473	6.1
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STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Radio Shop	8	8	8	8	9	1
TOTAL STAFFING	8	8	8	8	9	1

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Performance Metrics						
Shop Repairs (i.e., Installed Equipment by						
Radio Shop) within 2 hours	95.0%	96.0%	96.0%	90.0%	98.0%	8.9
Bench Repairs within 4 hours	96.0%	96.0%	96.0%	88.0%	98.0%	11.4
Shop Vehicles within 3 days	95.0%	96.0%	96.0%	80.0%	95.0%	18.8
Radio System Repair within 24 hours	90.0%	92.0%	94.0%	96.0%	99.0%	3.1
Radio System availability	-	-	96.0%	96.0%	99.0%	3.1

FULL-TIME POSITIONS	
Contract Compliance Specialist	1
Lead Radio Communications Tech	1
Radio Communications Manager	1
Radio Communications Tech I	3
Radio Communications Tech II	1
Sr Radio Technician	1
Sr Technician	1
TOTAL FULL-TIME POSITIONS	9



Investment Pool

Mission and Purpose

Invest the City's operating and bond funds in a manner that emphasizes safety, liquidity, and diversity to meet daily cash flow needs, while obtaining the highest investment return possible. The Investment Pool Fund provides the following services:

- Conforms to all state and local statutes governing the investment of public funds.
- Maintains preservation of capital and protection of investment principal.
- Maintains diversification in market sector and maturity to minimize market risk.
- Provides liquidity of funds in a timely manner to meet City obligations.

Goals and Objectives

- Invest City funds according to the Public Funds Investment Act (PFIA).
- Provide return on investment by exceeding the average rate of return of assigned benchmarks with maturity levels comparable to the City's weighted average maturity in days.
- Implement strategies and objectives of the Audit and Investment Committee.

Accomplishments for FY 2021-22

- Critically assessed a multitude of investment options in order to strategically invest over \$67 million in the first 6-months alone.
- Maintained focus on filling out the investment maturity schedule to ensure an average of \$2 million of investments mature every month for five years.
- Currently achieving an overall portfolio return of approximately 20 basis points over current treasury rates through the use of effective investment strategies and portfolio allocation.

Objectives for FY 2022-23

- Continue to monitor the rate environment in order to effectively put excess operating funds in safe, liquid investments that offer advantageous yields.
- Update the City's investment strategy and investment policy to align to the rate environment in which the City expects to operate.
- Monitor bond fund investments in accordance with all SEC and IRS regulations on post-issuance compliance to ensure the City is not in arbitrage risk.

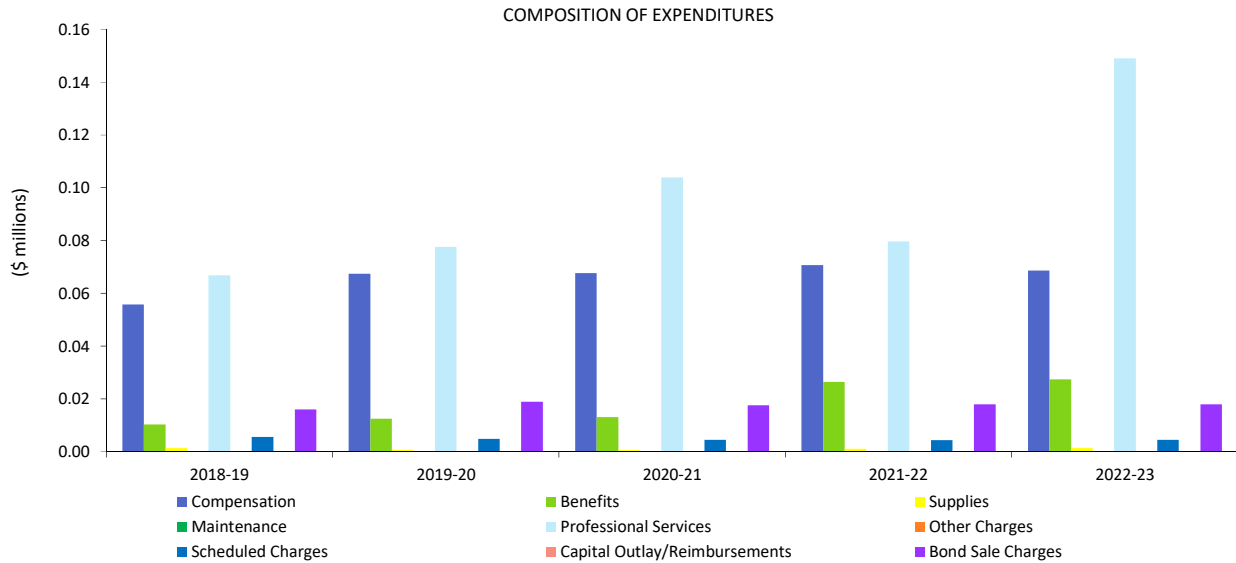
Revenue Overview

- Interest earnings for operating increased \$600 thousand, or 13.6 percent due to current trends in interest rates.
- Interest earnings for bond funds decreased by \$50.0 thousand, or 25.0 percent due to a decrease in the amount of existing bond funds and cash funding current projects.

Expenditure Overview

- Total expenditures increased by \$68.7 thousand, or 34.3 percent, when compared to FY 2021-22
- Compensation and benefits decreased \$960, or 1.0 percent, due to a change in personnel offset by average five percent compensation adjustment across all departments and rising Health Insurance costs.
- Professional Services/Training increased \$69.4 thousand, or 71.0 percent due to increased bank service charges and Travel and Training.

Internal Service Fund - Investment Pool



METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Budget FY 2021-22	Target FY 2022-23	% Change from Budget
Service Metrics						
Total Portfolio (\$ Millions)						
Par Value	615,198,050	624,765,489	532,265,596	620,000,000	597,000,000	(3.7)
Book Value	615,935,199	626,041,495	533,729,608	622,000,000	598,000,000	(3.9)
Market Value	617,914,128	630,467,340	536,327,300	625,000,000	601,000,000	(3.8)
Portfolio Allocation (%)						
Agency (10% allocation target)	9.7%	1.2%	2.2%	2.1%	10.0%	376.2
Commercial Paper (0-2% allocation target)	1.0%	1.7%	5.4%	1.2%	4.0%	233.3
Municipal Bond (17.5% allocation target)	17.8%	24.4%	40.9%	34.0%	31.5%	(7.4)
Treasury (3.0% allocation target)	0.3%	0.0%	0.0%	0.0%	0.0%	-
Local Government Investment Pools (67.5% allocation target)	68.6%	64.0%	45.20%	60.1%	50.0%	(16.8)
Cash/Money Market (1-2% allocation target)	2.4%	8.7%	6.3%	2.6%	4.5%	73.1
Performance Metrics						
Portfolio Returns (\$ Millions)						
Operating Funds	365,368	738,420	3,780,230	100,000	5,000,000	4,900.0
Bond Funds	407,456	40,311	79,873	10,000	150,000	1,400.0
Portfolio Yield to Maturity (%)						
Operating Funds	2.3%	0.8%	1.1%	1.0%	2.3%	130.0
Bond Funds	2.1%	0.2%	0.0%	0.0%	0.8%	-
Benchmark Yield to Maturity (%)						
Operating Funds	1.8%	0.1%	0.2%	0.2%	1.8%	800.0
Bond Funds	2.0%	0.1%	0.1%	0.0%	0.6%	-
Unrealized Gain/(Loss) on Investments (\$ M)	1,978,929	4,425,845	2,597,692	2,500,000	2,300,000	(8.0)
Performance to Benchmark						
Operating Funds	41.0%	65.5%	85.9%	84.7%	50.0%	(41.0)
Bond Funds	14.0%	7.9%	-1.4%	0.5%	20.0%	3,900.0

Investment Pool - Fund Overview

	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Interest Earnings - Consolidated	\$ 7,965,519	6,431,450	3,792,859	4,400,000	5,000,000	13.6
Interest Earnings - Bond Funds	6,110,026	2,028,694	85,714	200,000	150,000	(25.0)
Interest Earnings - Allocation	(13,962,226)	(8,266,370)	(3,667,673)	(4,399,669)	(4,881,010)	10.9
Total Revenue Sources	113,319	193,775	210,900	200,331	268,990	34.3
Use of Excess Reserves	42,656	-	-	-	-	-
TOTAL FUNDING SOURCES	\$ 155,975	193,775	210,900	200,331	268,990	34.3

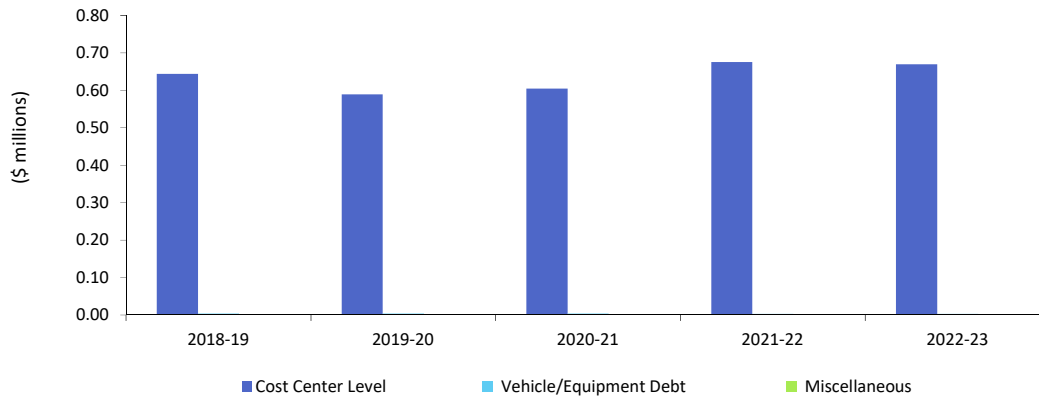
FUND LEVEL EXPENSES						
Compensation	\$ 55,740	67,400	67,648	70,653	68,668	(2.8)
Benefits	10,348	12,544	13,153	26,444	27,469	3.9
Supplies	1,386	775	641	1,168	1,357	16.2
Maintenance	-	-	-	-	-	-
Professional Services/Training	82,896	96,609	121,573	97,656	167,006	71.0
Other Charges	-	-	-	-	-	-
Scheduled Charges	5,604	4,928	4,539	4,410	4,490	1.8
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL FUND LEVEL EXPENSES	\$ 155,975	182,256	207,554	200,331	268,990	34.3

TOTAL EXPENSES	\$ 155,975	182,256	207,554	200,331	268,990	34.3
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Internal Service Fund - Print Shop & Warehouse

COMPOSITION OF EXPENDITURES



	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Interest Earnings	\$ 54,055	33,860	6,552	13,007	21,288	63.7
Department Sales General Stores	3,982,730	4,613,153	4,305,344	4,165,200	4,478,850	7.5
COGS General Stores	(3,680,992)	(4,262,989)	(3,979,130)	(3,900,000)	(4,111,584)	5.4
Department Sales Printing	-	151	13	-	-	-
Department Sales Xerox	205,135	167,708	283,074	213,500	200,000	(6.3)
Department Sales Mailroom Handling Fee	34,967	83,520	73,864	89,088	111,012	24.6
COGS Printing Supplies	(74,828)	(78,254)	(156,867)	(84,500)	(135,000)	59.8
Total Revenue Sources	521,067	557,149	534,328	496,295	564,566	13.8
Use of Excess Reserves	125,362	34,304	72,980	181,306	107,684	(40.6)
TOTAL FUNDING SOURCES	\$ 646,429	591,454	607,308	677,601	672,250	(0.8)

	Actual	Actual	Actual	Budget	Budget	% Change
DEPARTMENT LEVEL EXPENSES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 183,709	178,775	185,043	205,590	227,855	10.8
Benefits	103,522	100,314	111,434	122,068	128,925	5.6
Supplies	156,345	123,132	136,811	160,006	160,176	0.1
Maintenance	14,189	15,002	16,413	16,612	17,729	6.7
Professional Services/Training	205	599	7,294	1,000	3,532	253.2
Other Charges	138,496	111,723	76,436	106,000	77,000	(27.4)
Scheduled Charges	46,924	50,986	52,226	48,590	54,017	11.2
Capital Outlay/Reimbursements	-	7,886	18,436	14,710	-	(100.0)
TOTAL DEPARTMENT LEVEL EXPENSES	\$ 643,391	588,416	604,092	674,576	669,234	(0.8)

FUND LEVEL EXPENSES						
Vehicle/Equipment Debt	3,038	3,038	3,055	3,026	3,016	(0.3)
Miscellaneous	-	-	161	-	-	-
TOTAL FUND LEVEL EXPENSES	\$ 3,038	3,038	3,216	3,026	3,016	(0.3)

TOTAL EXPENSES	\$ 646,429	591,454	607,308	677,601	672,250	(0.8)
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	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY DEPARTMENT	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Forecast
Central Warehouse	\$ 405,860	356,961	393,173	443,560	455,229	2.6
Print Shop	240,568	234,492	214,130	234,042	217,021	(7.3)
TOTAL EXPENDITURES BY DEPARTMENT	\$ 646,429	591,454	607,303	677,602	672,250	(0.8)

	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Forecast
Central Warehouse	4	4	4	4	4	-
Print Shop	2	2	2	2	2	-
TOTAL STAFFING	6	6	6	6	6	-

Print Shop

Mission and Services

The Print Shop supports departmental objectives by delivering high quality ad low cost printing, cost effective material, quality publications, and timely mailings to City departments and governmental agencies. The Print Shop provides the following services:

- Printing, copying, and design services for internal departments and other non-profit entities, including Lubbock County, Littlefield Sheriffs' office, South Plains Association of Governments, and Wolfforth Fire Department;
- Processes and sorts incoming and outgoing mail and internal correspondence;
- Acts as a liaison for departments to outside printing and paper goods agencies to obtain the best pricing for their printing needs.

Goals and Objectives

- Improve and update printing production, processes, and costs to increase production and encourage departments and non-profit entities to utilize services;
- Receive and process daily mail and internal correspondence efficiently; prepare outgoing mail and packages in a timely manner;
- Continue seeking out vendors to work with, government entities that are in need of our services, and innovative ways to save the departments more money;
- Expand services offered to meet the department's needs.

Accomplishments for FY 2021-2022

- Provided professional quality print jobs at cost effective pricing to City departments and governmental agencies in a reasonable period;
- Managed all incoming and outgoing mail for City departments in a timely and efficient manner;
- Maintained a clean environment for departments to retrieve their mail and packages from;
- Continued protocols to maintain the safety and health of staff while supporting the other departments.
- Printed projects as needed by staying late or coming in on weekends for the Health Department, Facilities, City Attorney, & Lubbock Economic Recovery Taskforce (LERT) to help combat the COVID pandemic;
- Obtained a Xante printer that allows for printing at a quarter of the price saving the departments \$35,200 over the cost of using the leased Xerox machines from June 2021 to the end of January 2022;
- Obtained an envelope sealer saving the departments \$1,438 over the cost of sealing with PPS from March 2021 to the end of January 2022;
- Made connections with other City departments for printing and materials acquisition to better serve the City's needs;
- Created training to utilize Digital Certified mail in an effort to save the departments \$0.25 per certified letter for a total savings of \$954 from March 2021 to the end of January 2022;
- Obtained a powered pallet jack to make receiving pallets safer and easier for the City;
- Implemented ways of updating mailing addresses to help the mail go to the correct person in a timely manner or remove mail for people who are no longer with the City effectively cutting down the amount of mail that is being sent to the City erroneously;
- Began utilizing bulk mail permitting to save the department's money when mailing more than 250 pieces at a time, which saved the departments more than \$1,000 over two mail outs.

Objectives for FY 2022-2023

- Provide professional quality print jobs at cost effective pricing to City departments and outside governmental agencies in a reasonable period utilizing in house and outsourced production;
- Offer more efficient ways of processing the mail internally and externally;
- Streamline the mail and package delivery system;
- Take training to learn to service the Xante;
- Make general training more of a focus;
- Expand options offered by the Print Shop to the City by use of new machinery and software.

Print Shop

Revenue Overview

The Print Shop is an Internal Service Fund that provides cost effective printing solutions to City departments and outside governmental agencies as well as mail handling services to City departments. Internal Service Funds are not self-funding and must allocate the costs associated with operations to other departments.

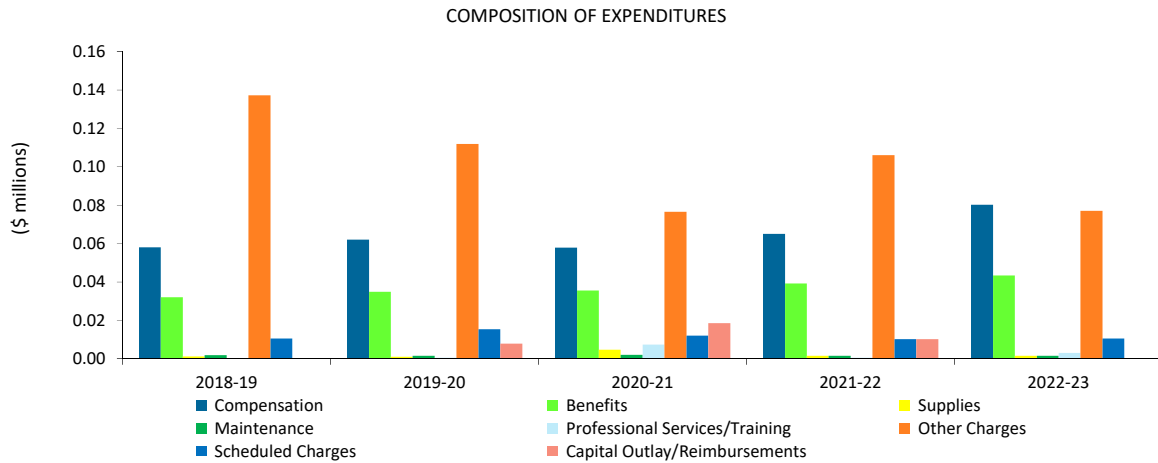
Revenue is collected from individual Print Shop jobs for departments and outside governmental agencies. Charges to departments for print jobs are based on the type and size of the job and are adjusted to account for changes in the cost of goods used.

- The cost of postage is a pass-through to City departments so it does not generate additional revenue.
- Print Shop revenue is expected to decrease \$41.1 thousand or 18.8 percent, based on current and historical data.
- Print Shop will use excess reserves in the amount of \$39,381 for FY 2022-23.

Expenditures Overview

- Total expenditures decreased by \$17.0 thousand, or 7.3 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$19.4 thousand, or 18.6 percent, due to an average 5 percent compensation adjustment across all departments and reclassification of both printshop employees.
- Professional Services/Training increased \$2,532, or 506.4 percent, due to travel and training associated with the new Xante printer purchased the previous year.
- Other Charges decreased \$29.0 thousand, or 27.4 percent, due to the reduction in the number of Xerox leases.
- Capital Outlay/Reimbursements decreased \$10.2 thousand, or 100 percent, due to a onetime purchase in prior year.

Print Shop - Department Overview



FUNDING SOURCES	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Interest Earnings	\$ 7,967	3,489	629	696	1,628	134.0
Department Sales Xerox	205,135	167,708	283,074	213,500	200,000	(6.3)
Department Sales Mailroom Handling Fee	34,967	83,520	73,864	89,088	111,012	24.6
Department Sales Postage Fee	-	-	1,477	-	-	-
COGS Printing Supplies	(74,828)	(78,254)	(156,867)	(84,500)	(135,000)	59.8
Miscellaneous	-	151	13	-	-	-
Total Revenue Sources	173,241	176,613	202,190	218,784	177,640	(18.8)
Use of Excess Reserves	67,327	57,879	11,944	15,258	39,381	158.1
TOTAL FUNDING SOURCES	\$ 240,568	234,492	214,134	234,042	217,021	(7.3)

EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 57,902	61,885	57,806	65,006	80,189	23.4
Benefits	31,909	34,754	35,544	39,156	43,336	10.7
Supplies	1,193	1,042	4,701	1,480	1,480	-
Maintenance	1,737	1,420	1,935	1,500	1,500	-
Professional Services/Training	204	525	7,250	500	3,032	506.4
Other Charges	137,124	111,723	76,436	106,000	77,000	(27.4)
Scheduled Charges	10,499	15,258	12,022	10,190	10,484	2.9
Capital Outlay/Reimbursements	-	7,886	18,436	10,210	-	(100.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 240,568	234,492	214,130	234,042	217,021	(7.3)

FUND LEVEL EXPENSES						
Miscellaneous	\$ -	-	5	-	-	-
TOTAL FUND LEVEL EXPENSES	\$ -	-	5	-	-	-
TOTAL EXPENSES	\$ 240,568	234,492	214,134	234,042	217,021	(7.3)

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Print Shop	2	2	2	2	2	-
TOTAL STAFFING	2	2	2	2	2	-

Print Shop - Department Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Print Jobs Completed	1,372	1,085	1,227	1,256	1,275	1.5
Print Jobs Outsourced	64	53	34	24	20	(16.7)
Total Mail Pieces	170,163	140,343	242,683	175,000	175,000	-
B/W Copies	1,102,863	777,910	1,662,091	915,670	975,000	6.5
Color Copies	555,695	355,880	434,564	574,502	575,000	0.1
Performance Metrics						
Average Project Turnaround Time (days)	3	3	3	3	3	-
Billable Jobs Completed	1,436	1,138	1,261	1,280	1,250	(2.3)
Percent of Rework	0.0%	0.6%	0.0%	0.0%	0.0%	-
Percent of Out-Sourced Work to In-House Work	4.0%	4.4%	2.6%	1.0%	1.0%	-
FULL-TIME POSITIONS						
Print Shop Supvr	1					
Print Shop Tech	1					
TOTAL FULL-TIME POSITIONS	2					

Central Warehouse

Mission and Purpose

The City of Lubbock Central Warehouse supports departmental needs by delivering high quality, cost effective product to City departments with the highest degree of professionalism and customer service.

The warehouse provides the following services:

- Procurement, receiving and storage of materials needed by City of Lubbock Departments.
- Maintain a level of inventory needed by departments for maintenance and emergency repairs as needed.
- Effective invoicing and warehousing of accurate inventory.

Goals and Objectives

- Provide an acceptable service level of inventory to reduce downtime.
- Provide an atmosphere that is positive to all City of Lubbock departments.
- Assist all departments in obtaining materials needed that are not in inventory.

Accomplishments for FY 2021-22

- Average time for items ready for invoicing was less than 30 minutes.
- Created new warehouse item numbers with specs and warehoused new wire and new air switches.
- Arranged yard to make room for new LP&L incoming items.
- Underground cage was cleaned up to create new storage space.
- Created new warehouse item number and warehoused new Insta-Valves for the water department.
- Continue to delete items not used for new items.
- Purchased a pallet puller to unload box vans efficiently.
- Moved LP&L Timbers to new location.
- Continue to provide hand sanitizer, disinfectant spray and wipes.
- Currently storing over 300,000 masks, N95 and Blue Surgical.

Objectives for FY 2022-23

- Minimize inventory adjustments with continued cycle counting and by communicating the importance of accuracy.
- Inspect and accurately count incoming material and put in proper location within a one hour window for easy location.
- Communicate the importance of safe operation on machinery and safe working practices.
- Remove items no longer used by departments in order to provide an efficient and optimal warehouse storage layout.
- Maintain a clean and safe warehouse and yard area in order to promote a professional logistical operation for employees, customers and vendors.

Revenue Overview

The warehouse is an Internal Service Fund that provides materials to City departments. Internal Service Funds are not self-funding and must allocate the costs associated with operations to other departments.

- Warehouse receives revenue equal to 8 percent of its cost of goods sold. Sales are expected to increase in FY 2022-23.
- Warehouse total revenue is expected to increase \$109.4 thousand, or 39.4 percent.
- Warehouse will use excess reserves in the amount of \$68.3 thousand for FY 2022-23.

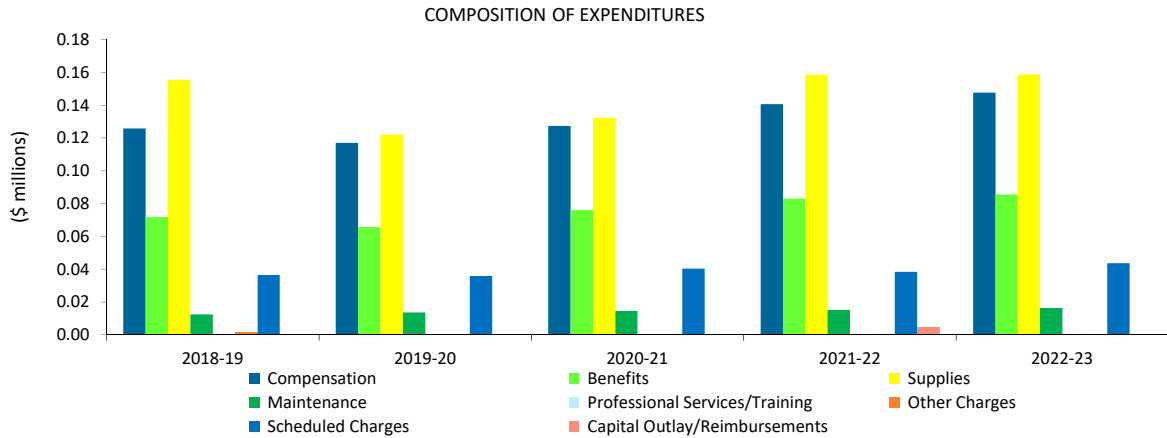
Expenditures Overview

- Total expenditures increased \$11.7 thousand, or 2.6 percent, when compared to FY 2021-22.
- Compensation and Benefits increased \$9,759, or 4.4 percent, due to an average 5 percent compensation adjustment across all departments.

Central Warehouse

- Maintenance increased \$1,117, or 7.4 percent, due to increased costs in vehicle maintenance and alarm maintenance for new security system.
- Scheduled Charges increased \$5,133, or 13.4 percent, due to increase in all utility charges.
- Capital Outlay/Reimbursements decreased \$4,500, or 100 percent, due to one-time purchase in prior year.

Warehouse - Department Overview



	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Interest Earnings	\$ 46,088	30,371	5,923	12,311	19,660	59.7
Department Sales General Stores	3,982,730	4,613,153	4,305,344	4,165,200	4,478,850	7.5
COGS General Stores	(3,680,992)	(4,262,989)	(3,979,130)	(3,900,000)	(4,111,584)	5.4
Total Revenue Sources	347,825	380,536	332,137	277,511	386,926	39.4
Use of Excess Reserves	58,035	-	61,036	166,049	68,303	(58.9)
TOTAL FUNDING SOURCES	\$ 405,860	380,536	393,173	443,560	455,229	2.6

	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 125,807	116,890	127,236	140,584	147,666	5.0
Benefits	71,613	65,560	75,890	82,912	85,589	3.2
Supplies	155,152	122,089	132,109	158,526	158,696	0.1
Maintenance	12,452	13,582	14,478	15,112	16,229	7.4
Professional Services/Training	1	74	44	500	500	-
Other Charges	1,372	-	-	-	-	-
Scheduled Charges	36,425	35,728	40,204	38,400	43,533	13.4
Capital Outlay/Reimbursements	-	-	-	4,500	-	(100.0)
TOTAL EXPENDITURES BY CATEGORY	\$ 402,822	353,923	389,962	440,534	452,213	2.7

FUND LEVEL EXPENSES						
	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Other Charges	\$ -	-	156	-	-	-
Vehicle/Equipment Debt	3,038	3,038	3,055	3,026	3,016	(0.3)
TOTAL FUND LEVEL EXPENSES	\$ 3,038	3,038	3,211	3,026	3,016	(0.3)
Compensation Adjustment	-	-	-	-	-	-
TOTAL EXPENSES	\$ 405,860	356,961	393,173	443,560	455,229	2.6

	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Central Warehouse	4	4	4	4	4	-
TOTAL STAFFING	4	4	4	4	4	-

METRICS/PERFORMANCE MEASURES	Actual FY 2018-19	Actual FY 2019-20	Actual FY 2020-21	Projected FY 2021-22	Target FY 2022-23	% Change from Projected
Service Metrics						
Inventory Turnover	1.2	1.8	1.3	1.3	1.4	7.7
Inventory Items	1,435	1,630	1,630	1,630	1,630	-
Stock Item Value	2,365,233	2,426,206	2,489,933	2,607,723	2,900,000	11.2
Stock Issues	2,547,770	4,249,113	3,984,699	4,246,486	4,600,000	8.3
Material Tickets issued at counter	5,308	6,187	5,338	5,382	5,400	0.3
Material Tickets issued by Work Order	30	30	30	30	30	-
Average Value per Ticket	435.0	686.7	745.2	788.4	850.0	7.8
Performance Metrics						
Percentage of tickets filled upon request	100.0%	98.0%	97.0%	97.0%	97.0%	-
Average Backorder Fill Rate (days)	3	3	50	120	90	(25.0)
FULL-TIME POSITIONS						
Bookkeeper	1		Warehouse Supervisor		1	
Inventory Control Specialist	1		Warehouse Worker		1	
			TOTAL FULL-TIME POSITIONS		4	



Risk Management

Mission and Purpose

Risk Management protects and serves City employees, citizens, and visitors by creating, identifying, and coordinating programs and policies that promote a safe and healthy environment.

Overview

The Risk Management Department provides the following services:

- Ensures adequate coverage, through a self-insurance program or commercial insurance, to compensate employees and citizens against accidental loss.
- Manages property, casualty, and workers' compensation coverage on an insured or self-insured basis.
- Provides safety inspections, training consultations, and recommendations on City operations and activities.
- Develops organizational and departmental risk assessments regarding facilities and contracts.
- Creates trend information on organizational and departmental work related injuries, motor vehicle collisions, and liability claims.
- Ensures fair and impartial treatment of citizens and employees who file claims with the City.
- Assists departments with the cost of repairing and replacing wrecked automobiles.
- Administers prompt and personal claim service to citizens who file claims with the City through the addition of an in-house liability claims adjuster.

Goals and Objectives

- Audit and evaluate work sites and public areas to reduce safety and health hazards.
- Monitor the financial stability of the self-insurance risk fund.
- Encourage reduction of work related injuries and lost days through education and assistance to departments.
- Investigate all claims submitted.
- Educate and conduct job specific safety seminars for City employees.
- Transfer risk by requiring vendors and contractors to have adequate insurance coverage.

Accomplishments for FY 2021-22

- Implemented the use of new hi-visibility safety hard hats to provide better protection for field staff.
- Expanded our training practices to include on-site safety toolbox talks in an effort to reduce injuries.
- Trained departments how to use the new online risk transfer portal in an effort to streamline the procurement process.
- Moved the City's liability insurance coverages to a renewal date of April to increase marketability.
- Safety Specialists obtained Defensive Driving Instructor Certification
- Registered all City employees who require a commercial driver's license with the Federal Motor Carrier Safety Administration's Clearinghouse as mandated by the U.S. Department of Transportation.
- Audited approximately 1,500 outstanding subrogation claims to determine collection options

Objectives for FY 2022-23

- Implement a new certificate of insurance tracking system for vendors.
- Finalize the transition of property insurance to an April renewal.
- Complete revision of the City's Self-Insurance Resolution to include updated processes.
- Update the Internal Control Policies.
- Complete the revision and publication of an organizational Safety/Loss Prevention Plan.
- Continue to build a stronger safety culture through additional training and increased monitoring of facilities/job sites.
- Create a process in which employees can obtain commercial driver license under the new Federal Motor Carrier Safety Administration regulations.
- Update Risk related Employee Policies.
- Implement an Incident Review Board.

Risk Management

Revenue Overview

The Risk Management Fund is an Internal Service Fund that exists to reduce risk within the organization and to oversee the City's property, workers' compensation, and liability exposures. The claims and excess premiums for the respective exposures mentioned above are paid by the Risk Management Fund. The Risk Management Fund allocates the costs to other departments and funds based upon type of coverage, loss history, and property values.

The cost for property insurance is allocated to each department based on the percentage of property that it maintains. Some departments have property insurance costs that are specific to that department and that amount is charged only to the affected department. The total revenue for Property Insurance premiums is \$10.1 million for FY 2022-23, an increase of over \$4.5 million over the prior year. This is due to funding eighteen month coverage period in FY 22-23, compared to only 12 month period in prior year.

The Liability Insurance Internal Service Charge is calculated by the City's actuary, Glicksman Consulting, LLC. The premium for liability insurance covers general and automobile liability. The actuary uses prior loss history by cost center to determine the appropriate charge as well as prior year payroll costs. The total revenue for Liability Insurance premiums is \$4.0 million for FY 2022-23, or \$268.4 thousand over FY 2021-22.

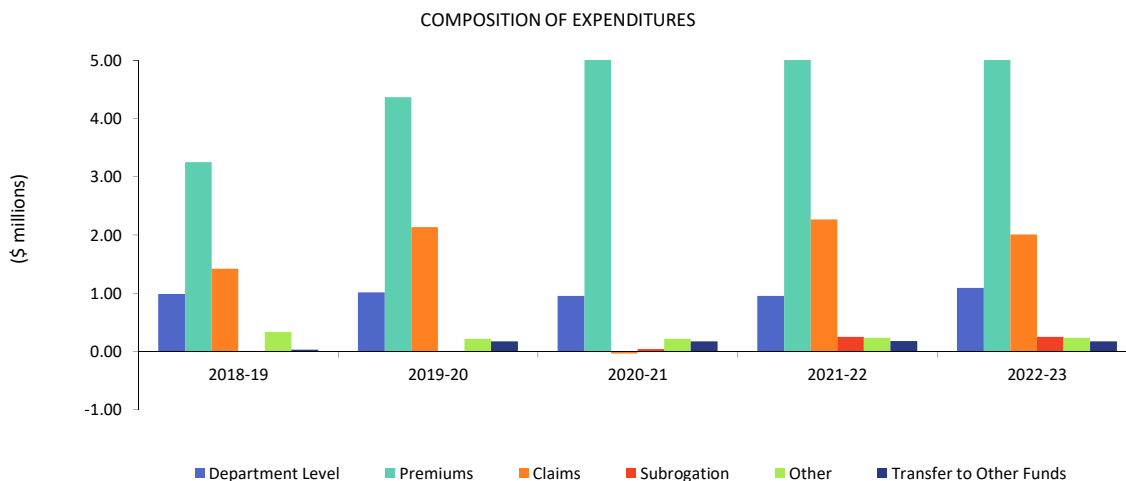
The Workers' Compensation Internal Service Charge is also calculated by the City's actuary, Glicksman Consulting, LLC. The premium for workers' compensation covers no fault insurance for work-related injuries. The actuary uses prior loss history by cost center to determine the appropriate charge as well as prior year payroll costs. The total revenue for Workers' Compensation is approximately \$2.4 million for FY 2022-23.

- Budgeted revenues increased \$5.3 million, or 43.0 percent, for FY 2022-23.
- Premiums collected from the departments for liability, property and worker's compensation exceed expenses for these individual functions. This assists in funding Risk Administration operations.
- Use of excess reserves for FY 2022-23 is \$159.8 thousand, a decrease of \$422.4 thousand from the prior year.

Expense Overview

- Budgeted expenses increased \$4.9 million, or 37.8 percent, when compared to FY 2021-22.
- Administration operating expenses increased \$134.1 thousand or 14.0 percent. Approximately \$44.1 thousand of the increase is associated with compensation and benefits due to an average 5 percent compensation adjustment across all departments, and increased cost for health insurance. There is also a \$79.1 thousand, or 44.5 percent increase to professional services due to property and casualty broker services associated with placement of electric utility coverages and addition of insurance portal to claims management system. Finally there is increase of \$11.5 thousand to scheduled charges due to increase to Information Technology and liability insurance premiums.
- Property increased by \$4.5 million, or 70.8 percent, due to a substantial increase to property premiums driven by the current market.
- Liability increased by \$233.2 thousand, or 6.8 percent, due to increase in premiums offset by projected general liability claims.
- Workers' Compensation increased \$19.8 thousand, or 1.0 percent, due to increase to Worker's Compensation premiums offset by decrease to projected Work Comp claims.
- There is no vehicle/equipment debt payment budgeted for this year. Last year of payment was FY 2021-22.
- A transfer to the General Fund of \$174.0 thousand was approved to fund the Organizational Development function in Human Resources.

Internal Service Fund - Risk Management



	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Self Insurance-Risk Admin	9	6	6	6	6	-
TOTAL STAFFING	9	6	6	6	6	-

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Projected
Service Metrics						
Major Work Site/Facility Inspections	434	143	29	350	400	14.3
Job Site Inspections	1,110	139	315	1,000	1,000	-
On-the-job injuries	378	480	384	370	300	(18.9)
Lost time injuries	41	92	51	45	37	(17.8)
Days lost to injuries	319	1,796	2,433	1,968	1,500	(23.8)
Preventable vehicle collisions	223	52	46	96	75	(21.9)
Liability claims processed	397	287	293	280	295	5.4
Subrogation claims processed	309	239	416	425	450	5.9
Performance Metrics						
1st contact for liability claims - within 24 business hours	100.0%	100.0%	100.0%	100.0%	100.0%	-
Investigation period to determine root cause within 7 business days	95.0%	95.0%	97.0%	100.0%	100.0%	-
Bringing injured employees back to light duty w/o surgery, 1 week; w/surgery, 60 days	95.0%	95.0%	95.0%	100.0%	100.0%	-

FULL-TIME POSITIONS	
Claims Adjuster	1
Insurance Contract Review Specialist	1
Property Claims Adjuster	1
Risk Manager	1
Safety/Loss Prevention Specialist	2
TOTAL FULL-TIME POSITIONS	6

Risk Management - Fund Overview

Self Insurance - Risk Administration

	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Defensive Driving Training	\$ 558	339	342	550	340	(38.2)
TOTAL FUNDING SOURCES	\$ 558	339	342	550	340	(38.2)

EXPENSES

Compensation	\$ 547,467	499,084	487,663	498,671	525,673	5.4
Benefits	200,474	171,732	185,036	189,580	206,647	9.0
Supplies	24,526	23,081	44,930	14,220	13,660	(3.9)
Maintenance	2,611	5,887	5,608	9,216	8,262	(10.4)
Professional Services/Training	163,063	281,180	163,284	177,943	257,044	44.5
Other Charges	3,580	4,544	3,843	2,876	3,849	33.8
Premiums / Scheduled Charges	44,198	28,484	61,086	61,953	73,406	18.5
TOTAL EXPENSES	\$ 985,918	1,013,991	951,450	954,459	1,088,541	14.0

Self Insurance - Property

FUNDING SOURCES						
Interest Earnings	\$ 78,071	52,929	9,475	15,831	36,000	127.4
Property Premiums	2,377,480	2,212,744	3,862,218	6,168,921	11,012,841	78.5
TOTAL FUNDING SOURCES	\$ 2,455,551	2,265,673	3,871,693	6,184,752	11,048,841	78.6

EXPENSES

Premiums	1,645,043	2,581,369	3,764,627	5,611,656	10,091,875	79.8
Claims	219,341	1,209,008	167,114	722,560	725,070	0.3
TOTAL EXPENSES	\$ 2,192,450	3,790,378	3,931,741	6,334,216	10,816,945	70.8

Self Insurance - Liability

FUNDING SOURCES						
Interest Earnings	\$ 156,142	105,858	18,951	31,662	72,000	127.4
Liability Premiums	1,887,522	1,808,612	2,665,104	3,737,788	4,006,174	7.2
Subrogation	-	-	229,996	-	-	-
TOTAL FUNDING SOURCES	\$ 2,043,664	1,914,470	2,914,050	3,769,450	4,078,174	8.2

EXPENSES

Premiums	\$ 482,204	533,718	1,480,398	1,775,703	2,263,931	27.5
Claims	536,132	1,206,544	849,592	1,412,527	1,157,483	(18.1)
Subrogation Collection	1,481	862	42,466	250,000	250,000	-
Miscellaneous	-	-	210	-	-	-
TOTAL EXPENSES	\$ 1,019,817	1,741,125	2,372,666	3,438,230	3,671,414	6.8

Self Insurance - Workers' Compensation

FUNDING SOURCES						
Interest Earnings	\$ 156,142	105,858	18,951	31,662	72,000	127.4
Miscellaneous Recoveries	235,629	157,947	172,696	-	-	-
Workers' Compensation	2,082,944	1,990,397	2,393,705	2,292,533	2,363,695	3.1
TOTAL FUNDING SOURCES	\$ 2,474,716	2,254,202	2,585,352	2,324,195	2,435,695	4.8

EXPENSES

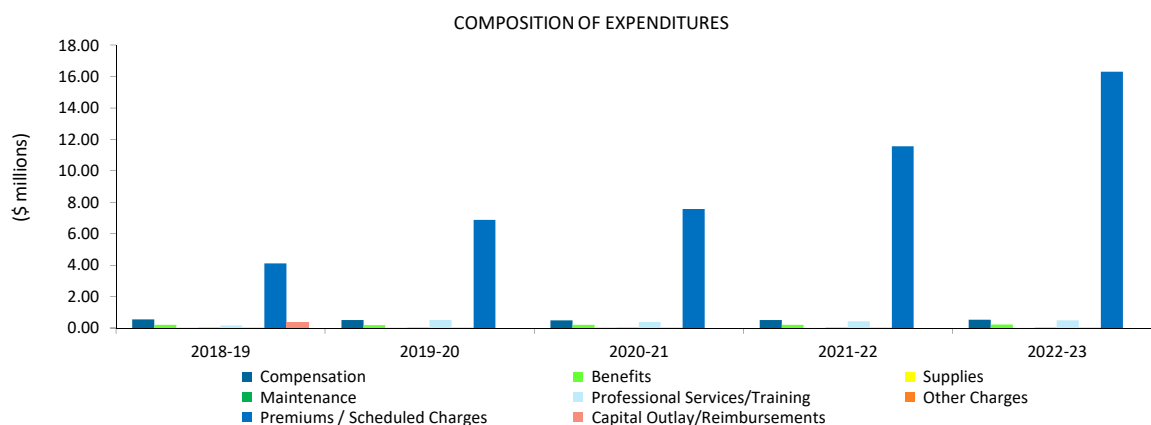
Premiums	\$ 1,124,422	1,250,987	1,124,926	1,590,674	1,615,117	1.5
Claims	52,087	51,419	65,269	130,894	126,287	(3.5)
Miscellaneous	82	209,400	217,710	230,500	230,500	-
TOTAL EXPENSES	\$ 1,176,591	1,511,806	1,407,905	1,952,068	1,971,904	1.0

TOTAL COST CENTER EXPENSES	\$ 5,374,777	8,057,299	8,663,762	12,678,972	17,548,804	38.4
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Risk Management - Fund Overview

Self Insurance - Other	Actual	Actual	Actual	Budget	Budget	% Change
FUND LEVEL EXPENSES	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Vehicle/Equipment Debt	\$ 3,694	3,662	(7)	3,705	-	(100.0)
Transfer to Other Funds	27,335	169,300	169,300	178,400	174,000	(2.5)
Bene-Auto Actuary Adjustment	632,326	(78,140)	(863,081)	-	-	-
Bene-Gen Liability Actuary Adjustment	28,660	(99,550)	(240,414)	-	-	-
Bene-Workers Comp Actuary Adjustment	(49,243)	(156,247)	(14,696)	-	-	-
Miscellaneous	72	-	-	-	-	-
TOTAL FUND LEVEL EXPENSES	\$ 642,844	(160,975)	(948,898)	182,105	174,000	(102.5)
Total Revenue Sources	\$ 6,974,490	6,434,684	9,371,437	12,278,947	17,563,050	43.0
Use of Excess Reserves	-	1,461,641	-	582,131	159,754	(72.6)
TOTAL FUNDING SOURCES	\$ 6,974,490	7,896,325	9,371,437	12,861,077	17,722,804	37.8
GRAND TOTAL EXPENSES	\$ 6,017,621	7,896,325	7,714,864	12,861,077	17,722,804	37.8

Risk Management - Department Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 547,467	499,084	487,663	498,671	525,673	5.4
Benefits	200,474	171,732	185,036	189,580	206,647	9.0
Supplies	24,629	23,081	44,990	14,220	13,660	(3.9)
Maintenance	2,611	5,887	5,608	9,216	8,262	(10.4)
Professional Services/Training	163,063	490,580	381,144	408,443	487,544	19.4
Other Charges	3,580	4,544	3,843	2,876	3,849	33.8
Premiums / Scheduled Charges	4,104,908	6,862,392	7,555,478	11,555,966	16,303,169	41.1
TOTAL EXPENDITURES BY CATEGORY	\$ 5,374,777	8,057,299	8,663,762	12,678,972	17,548,804	38.4

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Self Insurance-Risk Admin	\$ 985,918	1,013,991	951,450	954,459	1,088,541	14.0
Self Insurance-Property	2,192,450	3,790,378	3,931,741	6,334,215	10,816,945	70.8
Self Insurance-Liability	1,019,817	1,741,125	2,372,666	3,438,230	3,671,414	6.8
Self Insurance-Workers' Comp	1,176,591	1,511,806	1,407,905	1,952,068	1,971,904	1.0
TOTAL EXPENDITURES BY DEPARTMENT	\$ 5,374,777	8,057,299	8,663,762	12,678,972	17,548,804	38.4

Risk Management - Department Expenditures

Self Insurance-Risk Admin	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	from Budget
Compensation	\$ 547,467	499,084	487,663	498,671	525,673	5.4
Benefits	200,474	171,732	185,036	189,580	206,647	9.0
Supplies	24,526	23,081	44,930	14,220	13,660	(3.9)
Maintenance	2,611	5,887	5,608	9,216	8,262	(10.4)
Professional Services/Training	163,063	281,180	163,284	177,943	257,044	44.5
Other Charges	3,580	4,544	3,843	2,876	3,849	33.8
Premiums / Scheduled Charges	44,198	28,484	61,086	61,953	73,406	18.5
Capital Outlay/Reimbursements	-	-	-	-	-	-
TOTAL SELF INSURANCE-RISK ADMIN	\$ 985,918	1,013,991	951,450	954,459	1,088,541	14.0

Self Insurance-Property

EXPENDITURES BY CATEGORY						
Supplies	\$ 20	-	-	-	-	-
Other Charges	-	-	-	-	-	-
Premiums / Scheduled Charges	1,864,383	3,790,378	3,931,741	6,334,215	10,816,945	70.8
Capital Outlay/Reimbursements	328,047	-	-	-	-	-
TOTAL SELF INSURANCE-PROPERTY	\$ 2,192,450	3,790,378	3,931,741	6,334,215	10,816,945	70.8

Self Insurance-Liability

EXPENDITURES BY CATEGORY						
Professional Services/Training	\$ -	-	150	-	-	-
Premiums / Scheduled Charges	1,019,817	1,741,125	2,372,456	3,438,230	3,671,414	6.8
TOTAL SELF INSURANCE-LIABILITY	\$ 1,019,817	1,741,125	2,372,666	3,438,230	3,671,414	6.8

Self Insurance-Workers' Comp

EXPENDITURES BY CATEGORY						
Supplies	\$ 82	-	-	-	-	-
Professional Services/Training	-	209,400	217,710	230,500	230,500	-
Premiums / Scheduled Charges	1,176,509	1,302,406	1,190,195	1,721,568	1,741,404	1.2
TOTAL SELF INSURANCE-WORKERS' COMP	\$ 1,176,591	1,511,806	1,407,905	1,952,068	1,971,904	1.0



Internal Service Funds Capital Program Overview

Internal Service Funds have twelve active capital projects with appropriation of \$21 million. No additional appropriation and funding has been submitted for existing projects for FY 2022-23.

Eight new projects are being added for FY 2022-23 with anticipated costs totaling \$12.7 million.

- General Fund Vehicle Replacement FY 2022-23, \$5.6 million
- General Fund Vehicle Replacement FY 2022-23 Tax Notes, \$4.8 million
- Cemetery Fund Vehicle Replacement FY 2022-23, \$40,000
- Water/Wastewater Vehicle Replacement FY 2022-23, \$706.6 thousand
- Storm Water Vehicle Replacement FY 2022-23, \$650.0 thousand
- FY 2022-23 Radio Shop – Radio System Upgrade, \$850.0 thousand
- Fleet Vehicle Replacement FY 2022-23, \$38,000
- Civic Centers Vehicle Replacement FY 2022-23, \$35,000

The funding sources for the FY 2022-23 appropriations are:

- Cash funding of \$7.9 million
- Tax Notes funding of \$4.8 million

A full description of the projects follows this overview.



Internal Services

Appropriation Summary

Project Name	Appropriation to Date	Unappropriated Planning Years						Total Appropriation
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
8646 Public Safety CAD, Mobile, and RMS Software	4,100,000	0	0	0	0	0	0	4,100,000
92329 Codes and Env. Health Software Replacement	280,000	0	0	0	0	0	0	280,000
92572 Municipal Hill Car Wash FY 18-19	250,000	0	0	0	0	0	0	250,000
92578 Enterprise Resource Planning System	2,500,000	0	0	0	0	0	0	2,500,000
92720 General Fund Vehicle Replacement FY 21-22	3,267,374	0	0	0	0	0	0	3,267,374
92721 Solid Waste Vehicle Replacement FY 21-22 Tax Notes	1,100,000	0	0	0	0	0	0	1,100,000
92722 General Fund Vehicle Replacement FY 21-22 - ARPA	6,309,895	0	0	0	0	0	0	6,309,895
92723 Cemetery Fund Vehicle Replacement FY 21-22	8,000	0	0	0	0	0	0	8,000
92724 Water/Wastewater Vehicle Replacement FY 21-22	792,125	0	0	0	0	0	0	792,125
92725 Storm Water Vehicle Replacement FY 21-22	124,173	0	0	0	0	0	0	124,173
92726 IT Vehicle Replacement FY 21-22	30,000	0	0	0	0	0	0	30,000
92754 Cyber Security Infrastructure	2,240,500	0	0	0	0	0	0	2,240,500
92780 FY 2022-23 Radio Shop - Radio System Upgrade	0	850,000	0	0	0	0	0	850,000
92781 Water/Wastewater Vehicle Replacement FY 2022-23	0	706,640	0	0	0	0	0	706,640
92782 Storm Water Vehicle Replacement FY 2022-23	0	650,000	0	0	0	0	0	650,000
92783 General Fund Vehicle Replacement FY 2023 Tax Note	0	4,775,084	0	0	0	0	0	4,775,084
92784 Fleet Vehicle Replacement FY 2022-23	0	38,000	0	0	0	0	0	38,000
92785 Cemetery Vehicle Replacement FY 2022-23	0	40,000	0	0	0	0	0	40,000
92786 Civic Centers Vehicle Replacement FY 2022-23	0	35,000	0	0	0	0	0	35,000
92787 General Fund Vehicle Replacement FY 2022-23	0	5,603,666	0	0	0	0	0	5,603,666
Total Internal Services	21,002,067	12,698,390	0	0	0	0	0	33,700,457

Internal Services

Funding Summary

Funding Source	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	8,550,395	0	0	0	0	0	0	8,550,395
FY 2014 General Fund Cash	250,000	0	0	0	0	0	0	250,000
FY 2019 Information Technology Cash	859,480	0	0	0	0	0	0	859,480
FY 2019 Tax Supported Revenue CO's	250,000	0	0	0	0	0	0	250,000
FY 2020 General Fund Cash	137,461	0	0	0	0	0	0	137,461
FY 2020 General Fund Tax Notes	41,051	0	0	0	0	0	0	41,051
FY 2020 Information Technology Cash	100,000	0	0	0	0	0	0	100,000
FY 2020 Tax Notes	1,250,000	0	0	0	0	0	0	1,250,000
FY 2020 Water/Wastewater Cash	53,125	0	0	0	0	0	0	53,125
FY 2021 General Fund Cash	69,415	0	0	0	0	0	0	69,415
FY 2021 General Fund Tax Notes	116,469	0	0	0	0	0	0	116,469
FY 2021 Information Technology Cash	30,000	0	0	0	0	0	0	30,000
FY 2021 Water/Wastewater Cash	13,173	0	0	0	0	0	0	13,173
FY 2022 Cemetery Cash	8,000	0	0	0	0	0	0	8,000
FY 2022 General Fund Cash	2,902,978	0	0	0	0	0	0	2,902,978
FY 2022 General Fund Tax Notes	5,100,000	0	0	0	0	0	0	5,100,000
FY 2022 Information Technology Cash	30,000	0	0	0	0	0	0	30,000
FY 2022 Storm Water Cash	111,000	0	0	0	0	0	0	111,000
FY 2022 Water/Wastewater Cash	739,000	0	0	0	0	0	0	739,000
FY 2023 Cemetery Cash	0	40,000	0	0	0	0	0	40,000
FY 2023 Civic Center Cash	0	35,000	0	0	0	0	0	35,000
FY 2023 Fleet Cash	0	38,000	0	0	0	0	0	38,000
FY 2023 General Fund Cash	0	5,603,666	0	0	0	0	0	5,603,666
FY 2023 General Fund Tax Note	0	4,775,084	0	0	0	0	0	4,775,084
FY 2023 Radio Shop Cash	0	850,000	0	0	0	0	0	850,000
FY 2023 Storm Water Cash	0	650,000	0	0	0	0	0	650,000
FY 2023 Water/Wastewater Cash	0	706,640	0	0	0	0	0	706,640
Health Fund Cash	303,020	0	0	0	0	0	0	303,020
Information Technology Cash	87,500	0	0	0	0	0	0	87,500
Total Internal Services	21,002,067	12,698,390	0	0	0	0	0	33,700,457

Managing Department **Police Administration**

Project Manager **James Brown**

Project Classification **Master Plans/Studies**

Project Status **Approved**



Project Scope

This IT Department will conduct a study in order to determine the best software that will be the most compatible for the Police and Fire Departments.

Project Justification

The current CAD, mobile, and RMS software being utilized by the Police Department is outdated and will no longer be supported in the near future.

Project History

\$100,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$4,000,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	4,100,000	0	0	0	0	0	0	4,100,000
Total Project Appropriation	4,100,000	0	0	0	0	0	0	4,100,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2020 Information Technology Cash	100,000	0	0	0	0	0	0	100,000
FY 2022 General Fund Tax Notes	4,000,000	0	0	0	0	0	0	4,000,000
Total Funding Sources	4,100,000	0	0	0	0	0	0	4,100,000

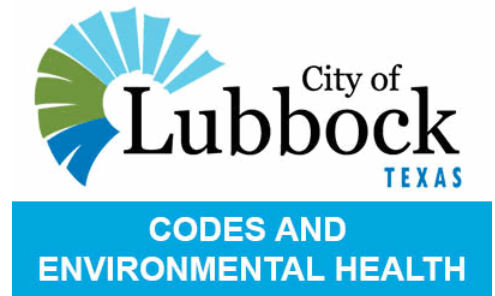
Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **G I S & Data Services**

Project Manager **James Brown**

Project Classification **Administrative**

Project Status **Approved**



Project Scope

The Hedgehog Application Suite includes an integrated set of applications:
 Hedgehog: The robust environmental health data management engine designed to manage all regulated programs and corresponding processes in a single database. Hedgehog is a smart client application designed on the Microsoft .NET Framework and supported on a Microsoft SQL Server database platform. Hedgehog is equipped with flexible configuration tools that eliminate the need for costly customization and will operate in the field on tablet PCs in either a wireless or a disconnected state.
 Hedgehog Disclosure Site: The public-facing website that allows members of the public to search for facilities on a map and view the latest inspection results, enforcement actions and closures. Our Disclosure Site integrates seamlessly with the Hedgehog database and is included in the annual license and support fees.
 Hedgehog Portal: The web-based data sharing framework that will allow your agency to offer online services to regulated businesses. With the Portal, regulated businesses can pay fees online, submit online applications for review and approval, and more. The Portal is an optional, additionally licensed component that is currently under development and targeted for completion by June 30, 2020.

FY 2020-21: Funding being used for new Hedgerow Software/Hedgehog Expanded Level Request for Environmental Health.

Project Justification

The Decade Envision software used by Codes Enforcement and Environmental Health, installed in 1999, is at the end of its technological life. The product does not provide mobile inspection capabilities or meaningful management reporting needed by both departments.

Project History

FY 2018-19: Installation and implementation of Energov is completed.

\$250,000 was appropriated in the FY 2013-14 Budget, Ord. No. 2013-00087, September 10, 2013.

\$30,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	280,000	0	0	0	0	0	0	280,000
Total Project Appropriation	280,000	0	0	0	0	0	0	280,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2014 General Fund Cash	250,000	0	0	0	0	0	0	250,000
FY 2021 Information Technology Cash	30,000	0	0	0	0	0	0	30,000
Total Funding Sources	280,000	0	0	0	0	0	0	280,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Information Technology	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

Construction of an automated car wash for light duty vehicles at the Municipal Hill fuel site, including site preparation, concrete slab, plumbing, electrical, sewage, facility, and a functional soft touch car wash capable of washing one vehicle every 60 seconds. Fleet staff will monitor and maintain the car wash with current staff.

Project Justification

The City of Lubbock has a current contract with a local vendor for light duty car washing services. An average of \$200 thousand is spent on this service annually. By constructing and maintaining a car wash at the Municipal Hill fuel site, the City will see a Return on investment (ROI) in 2-3 years and the facilities life span is estimated at 10 years.

Project History

The City of Lubbock has used contracts for car wash services for many years. By constructing a car wash at the Municipal Hill fuel site, we will be able to maintain the site and reduce the annual cost by 80-90 percent.

\$250,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Construction	250,000	0	0	0	0	0	0	250,000
Total Project Appropriation	250,000	0	0	0	0	0	0	250,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2019 Tax Supported Revenue CO's	250,000	0	0	0	0	0	0	250,000
Total Funding Sources	250,000	0	0	0	0	0	0	250,000

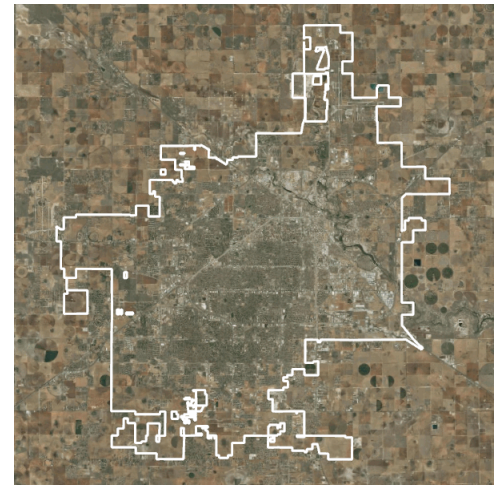
Operating Budget Impact	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Facilities Maintenance and Custodial	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Information Technology**

Project Manager **James Brown**

Project Classification **New Facility**

Project Status **Approved**



Project Scope

In the FY 2015-16 budget, City Council approved \$390.5 thousand for employee self-service software. During the research and demo phase, it became apparent that a cohesive Enterprise Resource Planning (ERP) system would be more beneficial to the entire organization. The proposed ERP System is recommended to include Human Capital Management, Timekeeping, Leave Management, Payroll, Finance, Purchasing.

Project Justification

Currently the City maintains an ERP system that is outdated and does not meet the needs of our growing City organization. Each using department maintains necessary data in varying methodologies outside the system. Maintaining data in this fashion creates the need for redundant manual entry, costing the City hours of lost labor time that could be better used in providing exceptional external and internal customer service. Data is maintained in multiple locations consuming valuable and expensive network resources, as well as valuable physical space for paper copies. Maintaining data in so many formats creates the potential for inaccurate data mining, therefore creating an appearance of less than transparent responses to both internal and external requests. Additionally, many record keeping efforts are duplicitous from department to department, costing time, money, and upkeep. Accurate timekeeping and leave management would result in an immediate return on investment, estimated at well over \$100 thousand. Other returns include: less research to respond to internal and external requests; less human error, therefore less hours auditing; less overtime or comp time for non-exempt employees; and the need for less network space growth. In addition, a cloud solution provides built in security, disaster recovery and sustainability, and management of growth. An ERP system will also permit Human Resources and Accounting to work collaboratively in the system without the need for exclusive control of time by either department.

Project History

\$1,250,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

\$1,250,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Technology	2,500,000	0	0	0	0	0	0	2,500,000
Total Project Appropriation	2,500,000	0	0	0	0	0	0	2,500,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2019 Information Technology Cash	859,480	0	0	0	0	0	0	859,480
FY 2020 Tax Notes	1,250,000	0	0	0	0	0	0	1,250,000
Health Fund Cash	303,020	0	0	0	0	0	0	303,020
Information Technology Cash	87,500	0	0	0	0	0	0	87,500
Total Funding Sources	2,500,000	0	0	0	0	0	0	2,500,000

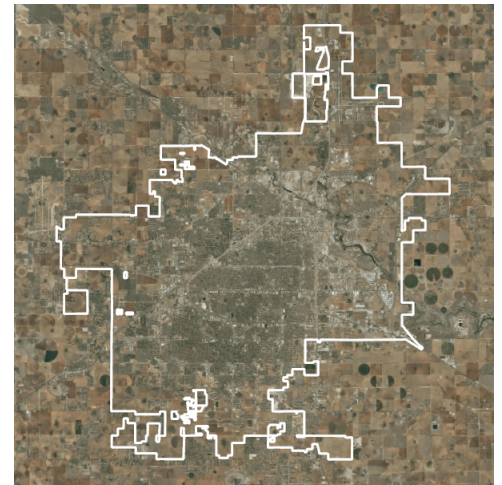
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Information Technology	271,511	271,515	320,388	320,388	0	0	1,183,802
Total Operating Budget Impact	271,511	271,515	320,388	320,388	0	0	1,183,802

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**

*Project Scope*

This project is for the annual vehicle replacement for the General Fund.

4211 - Codes Administration

- (2) 1/2 ton, extended cab, 4x4 (replacing 12010030 and 12010038) - \$56,000
- (1) 3/4 ton, extended cab, 4x4 (replacing 22001050) - \$32,000
- (1) 1/2 ton pickup, toolbox, lightbar, radios (NEW) - \$29,978

4311 - Building Safety

- (1) 1/2 ton pick-up (replacing 12010055) - \$25,000

4525 - Traffic Operations

- (1) 48" digging depth trencher (replacing 92001015) - \$55,000

4531 - Paved Streets

- (1) Steel Drum Roller with 51"-55" width (replacing 92009162) - \$65,000
- (1) Towable roller with rear vibration and split front drum (replacing 92010063) - \$75,000
- (1) Walk behind roller (replacing N/A) - \$8,000

5221 - Park Maintenance

- (1) John Deere 9009A Terrain Cut Mower (replacing 02004001) - \$85,000
- (3) Litter Vacuum LP61-G (replacing N/A) - \$75,000
- (1) Tandem 10k Utility Trailer (replacing 02001116) - \$6,000

5311 - Animal Services

- (1) 3/4 ton, extended cab, 4x4 with animal transport body (replacing 22011119) - \$52,000

5414 - Environmental Health

- (1) Mid-size SUV (NEW) - \$32,000

5419 - Vector Control

- (2) 3/4 ton 4x4 with Flatbed (replacing 22003168 and 22004082) - \$60,000

5615 - Lubbock Fire Rescue

- (1) 50' Aerial (NEW) - \$200,000
- (2) 1/2 ton, crew cab, 4x4 pickup (replacing 12009169 and 12007135) - \$64,000

5811 - Residential Collection

- (1) Roll-Off (replacing 82010001) - \$160,000
- (1) 3/4 Ton, Crew Cab, 4x4 (replacing 12008154) - \$33,000
- (4) Automated Side Loader (replacing 82012019, 82014014, 82014032, and 82014029) - \$1,280,000

5812 - Alley Maintenance

- (1) 12 yard dump with salt spreader hookups (replacing 82008181) - \$200,000
- (1) CAT 120 Motor Grader (replacing 82008204) - \$265,000

5815 - Solid Waste Disposal

(1) 3/4 Ton, Crew Cab, 4x4, service body, Air Compressor (replacing 32013016) - \$45,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

\$2,902,978 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

Moved 69,415 from 92676, BCR 2022-6, 1/4/22.

\$294,981 was appropriated in the FY 2021-22 Budget, BCR# 2022-23, July 21, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	3,267,374	0	0	0	0	0	0	3,267,374
Total Project Appropriation	3,267,374	0	0	0	0	0	0	3,267,374

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2020 General Fund Cash	137,461	0	0	0	0	0	0	137,461
FY 2020 General Fund Tax Notes	41,051	0	0	0	0	0	0	41,051
FY 2021 General Fund Cash	69,415	0	0	0	0	0	0	69,415
FY 2021 General Fund Tax Notes	116,469	0	0	0	0	0	0	116,469
FY 2022 General Fund Cash	2,902,978	0	0	0	0	0	0	2,902,978
Total Funding Sources	3,267,374	0	0	0	0	0	0	3,267,374

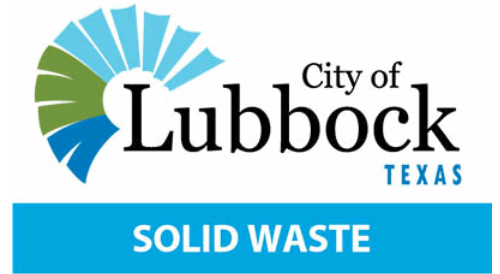
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the General Fund.

5815 Solid Waste Disposal

(1) Al-Jon 600 Series Compactor (replacing 92014018) - \$1,100,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

\$1,100,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	1,100,000	0	0	0	0	0	0	1,100,000
Total Project Appropriation	1,100,000	0	0	0	0	0	0	1,100,000

Funding Detail	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 General Fund Tax Notes	1,100,000	0	0	0	0	0	0	1,100,000
Total Funding Sources	1,100,000	0	0	0	0	0	0	1,100,000

Operating Budget Impact	FY 2022-23	Unappropriated Planning Years					Total Impact
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the General Fund.

5615 Lubbock Fire Rescue

- (1) E1- 95' Platform (replacing 82008178) - \$1,400,000
- (2) E-1 Pumper (replacing 82008175 and 82008176) - \$1,680,000

5713 Police Training

- (1) Mid-size SUV (replacing 12009308) - \$35,000

5719 Police Special Operations

- (1) 1/2 ton, extended cab, 4x4 PU (replacing 12013061) - \$32,000

5731 Police Investigations

- (3) 1/2 ton, extended cab PU (replacing 12011117, 12006129 and 12006130) - \$96,000
- (5) Mid-size SUV (replacing 12008018, 12008067, 12009009, 12010077, and 12010088) - \$175,000

5735 Police Patrol

- (41) Patrol SUV (replacing 12008055, 12009033, 12009046, 12009056, 12009058, 12009063, 12009079, 12009087, 12009101, 12009106, 12009122, 12009123, 12009141, 12010101, 12010110, 12011045, 12011051, 12011053, 12011054, 12011057, 12011063, 12011067, 12011070, 12011072, 12011078, 12011084, 12011086, 12011089, 12011099, 12011102, 12011103, 12011138, 12012013, 12012017, 12012023, 12012027, 12012034, 12012038, 12012042, 12013016, 12013039, and 12011069) - \$2,460,000
- (1) 1/2 ton, crew cab, 4x4 pickup (replacing 12011138) - \$50,000
- (4) Dodge Durango PPV's - \$253,637
- (2) Ram 1500 SSV's - \$125,907

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

\$5,928,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.
 \$381,895 was appropriated in the FY 2021-22, Budget Amendment No. 16, Ord. 2022-00028, March 22, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	6,309,895	0	0	0	0	0	0	6,309,895
Total Project Appropriation	6,309,895	0	0	0	0	0	0	6,309,895

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	6,309,895	0	0	0	0	0	0	6,309,895
Total Funding Sources	6,309,895	0	0	0	0	0	0	6,309,895

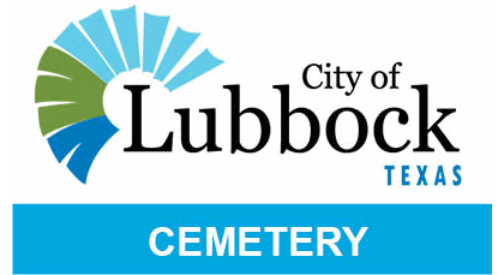
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Cemetery Fund.

6611 Cemetery

(1) Turbo Turf 500P - 500 gallon watering system with trailer (replacing 91986094) - \$8,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

\$8,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	8,000	0	0	0	0	0	0	8,000
Total Project Appropriation	8,000	0	0	0	0	0	0	8,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 Cemetery Cash	8,000	0	0	0	0	0	0	8,000
Total Funding Sources	8,000	0	0	0	0	0	0	8,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Water/Wastewater Fund.

6311 Water Meter and Customer Service
 (3) 3/4 Ton, Extended Cab, 4x4, Service Body (replacing 22009014, 22008134, and 22013015) - \$114,000

6331 Water Distribution & Maintenance
 (1) Concrete Truck (replacing 82011007) - \$185,000
 (2) Backhoe (replacing 92009249 and 92009182) - \$240,000
 (1) Crew Truck W/ Flatbed (replacing 72010005) - \$110,000

6349 Water Reservoir
 (1) Land Pride RC2684 3 Point Shredder
 (replacing 02012010) - \$5,000

6413 Wastewater Collection
 (1) 8" trailer mounted pump (replacing 02000178) - \$50,000

6417 Industrial Monitoring
 (1) 1/2 ton, extended cab, 4x4 with crane (replacing 22006237) - \$35,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

\$739,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.
 \$53,125 was appropriated in the FY 2021-22 Budget, BCR# 2022-23, July 21, 2022.

Appropriation Detail	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	792,125	0	0	0	0	0	0	792,125
Total Project Appropriation	792,125	0	0	0	0	0	0	792,125

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2020 Water/Wastewater Cash	53,125	0	0	0	0	0	0	53,125
FY 2022 Water/Wastewater Cash	739,000	0	0	0	0	0	0	739,000
Total Funding Sources	792,125	0	0	0	0	0	0	792,125

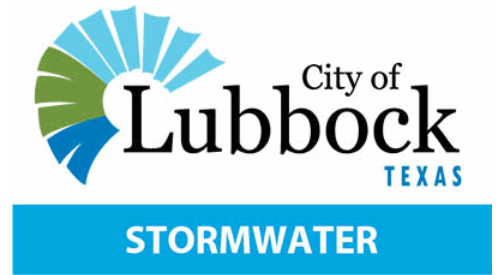
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Storm Water Fund.

6511 Storm Water Utility

(1) 1/2 ton, extended cab, 4x4 (replacing 12010090) - \$28,000

6513 Storm Sewer Maintenance

(1) Broce Broom (replacing 92009161) - \$65,000

(1) Triple Axle Backhoe Trailer (replacing 02009169) - \$18,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

\$111,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

\$13,173 was appropriated in the FY 2021-22 Budget, BCR# 2022-23, July 21, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	124,173	0	0	0	0	0	0	124,173
Total Project Appropriation	124,173	0	0	0	0	0	0	124,173

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2021 Water/Wastewater Cash	13,173	0	0	0	0	0	0	13,173
FY 2022 Storm Water Cash	111,000	0	0	0	0	0	0	111,000
Total Funding Sources	124,173	0	0	0	0	0	0	124,173

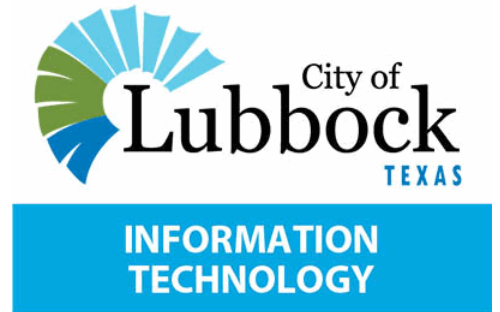
<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Information Technology Fund.

3410 - Information Technology

(1) 1/2 ton transit van (replacing 22011110) - \$30,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

\$30,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	30,000	0	0	0	0	0	0	30,000
Total Project Appropriation	30,000	0	0	0	0	0	0	30,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2022 Information Technology Cash	30,000	0	0	0	0	0	0	30,000
Total Funding Sources	30,000	0	0	0	0	0	0	30,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years							Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
No Impact Anticipated	0	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0	0

Managing Department **Information Technology**

Project Manager **James Brown**

Project Classification **Infrastructure Improvements**

Project Status **Approved**



Project Scope

Many components that control the critical infrastructures are at or near end of service life. This project will replace those components, and add additional functionality to enhance our overall cyber security capabilities.

Project Justification

Enhance cyber security for critical infrastructures.

Project History

\$2,240,500 was appropriated in the FY 2021-22, Budget Amendment No. 4, Budget Ord. 2022-00001, January 11, 2022.

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Technology	2,240,500	0	0	0	0	0	0	2,240,500
Total Project Appropriation	2,240,500	0	0	0	0	0	0	2,240,500

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
American Rescue Plan Act Funding	2,240,500	0	0	0	0	0	0	2,240,500
Total Funding Sources	2,240,500	0	0	0	0	0	0	2,240,500

<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Radio Shop**

Project Manager **Jay Zhine**

Project Classification **Upgrade/Major Maintenance**

Project Status **Approved**



Project Scope

Preliminary finding from the Radio System Assessment currently underway recommend t upgrade the core Radio System to current software and hardware versions. The study also recommends replacing the current microwave backhaul equipment originally installed in 2015. This backhaul system serves as the backup links to each tower and has sustained substantial ice damage over the years, and as a result has proven to be unreliable.

Project Justification

Preliminary findings from the Radio System Needs Assessment currently underway recommend to upgrade the core Radio System to current software and hardware versions.

The existing P25 Public Safety radio system was installed in early 2015. This important system serves our City and 25 regional jurisdictions. This system has been largely unchanged since it went live in 2015. The hardware and software utilized to operate this critical infrastructure has exceeded end of service life. The hardware warranties expired in 2019. The operating system for the core servers reached end of life in January of 2020. The radio consoles in each Emergency Dispatch Center cannot be upgraded past Windows 7, which also reached end of life in January of 2020.

Our end of life hardware and software no longer receive critical security patches and updates from their manufacturers and this presents a significant cyber security risk.

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Technology	0	850,000	0	0	0	0	0	850,000
Total Project Appropriation	0	850,000	0	0	0	0	0	850,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 Radio Shop Cash	0	850,000	0	0	0	0	0	850,000
Total Funding Sources	0	850,000	0	0	0	0	0	850,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Information Technology	85,000	0	0	0	0	0	85,000
Total Operating Budget Impact	85,000	0	0	0	0	0	85,000

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Water/Wastewater Fund.

6311 Water Meter & Customer Service

(1) Small SUV (NEW) - \$26,500

6331 Water Distribution & Maintenance

(2) 3/4 Ton, Extended Cab 4X2 (Replacing 22013008 and 22013040) - \$106,000

(2) Backhoe (Replacing 92012010 and 92012013) - \$248,000

(1) Cab & Chassis with Dump Body (Replacing 82013006) - \$175,000

(1) Equipment Utility Trailer (Replacing 02016029) - \$7,500

6345 Water Treatment

(1) UTV, Side by Side, 4X2 (Replacing 92009178) - \$12,000

(1) Single Turn Valve Maintenance Trailer (NEW) - \$73,640

6347 Water Production

(1) 3/4 Ton, Extended Cab, 4X4 (Replacing 22011036) - \$58,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years							Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
Other Activities	0	706,640	0	0	0	0	0	0	706,640
Total Project Appropriation	0	706,640	0	0	0	0	0	0	706,640

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years							Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28		
FY 2023 Water/Wastewater Cash	0	706,640	0	0	0	0	0	0	706,640
Total Funding Sources	0	706,640	0	0	0	0	0	0	706,640

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Storm Water Fund.

6512 Street Cleaning
 (2) Sweeper (Replacing 72010127 and 72011100) - \$650,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	650,000	0	0	0	0	0	650,000
Total Project Appropriation	0	650,000	0	0	0	0	0	650,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 Storm Water Cash	0	650,000	0	0	0	0	0	650,000
Total Funding Sources	0	650,000	0	0	0	0	0	650,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the General Fund.

5615 Fire Equipment Maintenance

(3) E-1 Pumper (Replacing 82009183, 82009192, and 82009193) - \$2,700,000

5815 Solid Waste Disposal

(1) Landfill Compactor Aljon 600 (Replacing 92016007) - \$1,101,084

(1) Track Dozer (Replacing 92013016) - \$974,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	4,775,084	0	0	0	0	0	4,775,084
Total Project Appropriation	0	4,775,084	0	0	0	0	0	4,775,084

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Tax Note	0	4,775,084	0	0	0	0	0	4,775,084
Total Funding Sources	0	4,775,084	0	0	0	0	0	4,775,084

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Fleet Fund.

3526 Fleet Services

(1) Mid Size SUV (Replacing 12009251) - \$38,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	38,000	0	0	0	0	0	38,000
Total Project Appropriation	0	38,000	0	0	0	0	0	38,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 Fleet Cash	0	38,000	0	0	0	0	0	38,000
Total Funding Sources	0	38,000	0	0	0	0	0	38,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Cemetery Fund.

6611 Cemetery
 (1) Mid Size SUV (Replacing 12006222) - \$40,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	40,000	0	0	0	0	0	40,000
Total Project Appropriation	0	40,000	0	0	0	0	0	40,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 Cemetery Cash	0	40,000	0	0	0	0	0	40,000
Total Funding Sources	0	40,000	0	0	0	0	0	40,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the Civic Centers Fund.

4813 Civic Center
 (1) 1/2 Ton Regular Cab 4X2 Pickup (Replacing 12003101) - \$35,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

<i>Appropriation Detail</i>	Appropriation to Date	Unappropriated Planning Years						Total Project Amount
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	35,000	0	0	0	0	0	35,000
Total Project Appropriation	0	35,000	0	0	0	0	0	35,000

<i>Funding Detail</i>	Funding to Date	Unappropriated Planning Years						Total Funding
		FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 Civic Center Cash	0	35,000	0	0	0	0	0	35,000
Total Funding Sources	0	35,000	0	0	0	0	0	35,000

<i>Operating Budget Impact</i>	Unappropriated Planning Years						Total Impact
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0

Managing Department **Fleet Maintenance**

Project Manager **Dominic Esperat**

Project Classification **Replacement Equipment/Fleet**

Project Status **Approved**



Project Scope

This project is for the annual vehicle replacement for the General Fund.

4211 Codes Administration

- (3) 1/2 Ton Regular Cab 4X2 Pickup (Replacing 12010028, 12010034, and 12010036) - \$105,000
- (1) Mid Size SUV (Replacing 12008013) - \$38,000

4311 Building Safety

- (2) 1/2 Ton Extended Cab 4X2 Pickup (Replacing 12005118 and 12008133) - \$74,000

4525 Traffic Operations

- (2) Commercial Truck with Aerial Body (Replacing 52011045 and 52012007) - \$350,000
- (1) Crew Truck with Service Body & Crane (Replacing 62012001) - \$110,000

4531 Paved Streets

- (1) Class 7 Commercial Truck with Pothole Patcher (Replacing 82010188) - \$200,000
- (2) Commercial Truck with Dump Body (Replacing 72003186 and 72003188) - \$350,000

4541 Engineering Inspection Services

- (2) 1/2 Ton Extended Cab 4X2 Pickup (Replacing 12011148 and NEW) - \$74,000
- (1) 1/2 Ton Regular Cab 4X2 Pickup (Replacing 12002074) - \$35,000

5221 Park Maintenance

- (1) 1 Ton regular Cab 4X4 Pickup with Flatbed (Replacing 32006153) - \$70,000
- (1) 1/2 Ton Extended Cab 4X4 Pickup (Replacing 22008124) - \$44,000
- (3) 1/2 Ton Regular Cab 4X2 Pickup (Replacing 12000041, 12002073, and 12003100) - \$105,000
- (1) ATV (Replacing 92011128) - \$7,000
- (2) Enclosed Cargo Trailer (Replacing 01992129 and 01993161) - \$30,000
- (1) Tractor (Replacing 91997138) - \$28,000
- (1) UTV Side by Side 4X2 (Replacing 92004100) - \$12,000
- (1) UTV Side by Side 4X4 (Replacing 92008139) - \$14,000

5225 Community Recreation

- (1) 1/2 Ton Regular Cab 4X2 Pickup (Replacing 12000051) - \$35,000

5311 Animal Services

- (1) 3/4 Ton Regular Cab 4X2 Pickup (Replacing 22013033) - \$41,500
- (1) Animal Control Unit Body (Replacing 22011118) - \$33,000
- (2) 3/4 Ton Regular Cab 4X2 Chassis & Animal Control Unit Body (NEW) - \$147,166

5615 Fire Equipment Maintenance

- (4) 1/2 Ton Quad Cab 4X4 Pickup (Replacing 12007133, 12009167, 12010002, and 12011146) - \$180,000
- (1) 10,000 lbs. Diesel Forklift (Replacing 91998001) - \$60,000
- (1) Light Duty Vehicle (NEW) - \$40,000

5731 Police Investigations

(1) 3/4 Ton Extended Cab 4X2 Pickup (Replacing 12006129) - \$46,000

5811 Residential Collection

(6) ASL or Commercial Side Loader (Replacing 82012018, 82014006, 82014014, 82014031, 82015012, and 82015019) - \$2,490,000

5812 Alley Maintenance

(1) Commercial Dump Truck (Replacing 82008180) - \$225,000

(1) Motor Grader (Replacing 92001031) - \$300,000

5819 Recycling Collections

(1) Commercial Truck with Rolloff Body (Replacing 82010001) - \$210,000

(1) Container Truck (Replacing 82007131) - \$150,000

Replacement of vehicles and equipment that are at the end of their useful life.

Project Justification

Project History

<i>Appropriation Detail</i>	Appropriation to Date	FY 2022-23	Unappropriated Planning Years					Total Project Amount
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
Other Activities	0	5,603,666	0	0	0	0	0	5,603,666
Total Project Appropriation	0	5,603,666	0	0	0	0	0	5,603,666

<i>Funding Detail</i>	Funding to Date	FY 2022-23	Unappropriated Planning Years					Total Funding
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
FY 2023 General Fund Cash	0	5,603,666	0	0	0	0	0	5,603,666
Total Funding Sources	0	5,603,666	0	0	0	0	0	5,603,666

<i>Operating Budget Impact</i>	FY 2022-23	Unappropriated Planning Years					Total Impact
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	
No Impact Anticipated	0	0	0	0	0	0	0
Total Operating Budget Impact	0	0	0	0	0	0	0



Financial Policy

The City has an important responsibility to its citizens to carefully account for public funds, prudently manage municipal finances, and to plan for the adequate funding of services desired by the public. These financial policies enable the City to achieve a long-term stable and positive financial condition by exercising integrity, prudence, responsible stewardship, planning, accountability, and full and continuous disclosure.

In addition to the guidelines presented in the City's Financial Policies, the City has implemented the following best practices as identified in Standard & Poor's "Ten Ways to Improve a G.O. Rating – Best Management Practices Make a Difference":

- Establish or enhance budget stabilization reserves.
- Establish regular economic/revenue reviews to identify potential budget problems early.
- Prioritize spending plans/establish contingency plans for operating and capital budgets as a fallback financial strategy.
- Have a formalized capital improvement plan or a debt-affordability model to assess future financial liabilities.
- Develop a pay-as-you-go financing strategy as part of your operating and capital budget.
- Plan ahead and anticipate the impact of capital and operating costs on a multi-year financial plan.
- Establish benchmarks and priorities for the direction of your government and adhere to them.
- Establish and maintain effective management systems.
- Consider the affordability of actions or plans before they become part of your budget.
- Have a well-defined and coordinated economic development strategy.

I. OPERATIONS

A. REVENUES

The Annual Operating Budget shall be prepared such that current revenues plus transfers in will be sufficient to support current expenditures and transfers out. In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process includes an analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenue shortfalls.

Charges for services and other revenues will be annually examined and adjusted as deemed necessary to respond to cost increases or any other changing circumstances. Revenue sources along with support for projections are included in the Operating Budget, which is a useful tool for monitoring revenue trends.

COLLECTIONS

Property Tax Collections: The City encourages the Lubbock Central Appraisal District to follow an aggressive policy of collecting property tax revenues. An average collection rate of at least 98 percent of current levy shall be maintained.

Other Revenue Collections: The City monitors and minimizes administrative costs necessary to generate revenues. Delinquent accounts and insufficient checks are turned over to an outside collections agency for collection. As collections are made, the collection agency remits the payments (net of fees) to the City. If insufficient checks are uncollectable, they are returned to the City and turned over to the District Attorney's office for collection. Collection efforts for overdue payments are pursued to the fullest extent of the law.

ENTERPRISE FUND REVENUES

Enterprise Funds are self-supporting from their own source rates, fees, and charges. Cost recovery includes direct operating and maintenance expense, indirect cost recovery, in-lieu of transfers to the General Fund for property tax

Financial Policy

and franchise fee payments, capital expenditures and debt service payments, where appropriate. Rate models are maintained to identify all sources and uses of funds and provide a 10-year planning tool for rate setting. Rate increases are proposed for consideration to the City Council during the annual budget process.

PROPERTY TAX

All taxable property within the City is subject to the assessment, levy, and collection by the City of a continuing, direct annual ad valorem tax. The ad valorem tax is sufficient to provide payment of principal and interest on all ad valorem tax debt and for operations and maintenance costs as allowed by Article XI, Section 5, of the Texas Constitution as applicable to the City.

SALES TAX

The City has adopted the Municipal Sales and Use Tax Act, Chapter 321 Texas Tax Code, which grants the City the power to impose and levy a local sales and use tax within the City. In January 1995, the voters of the City approved the imposition of an additional sales and use tax of one-eighth percent as authorized by Chapter 323 Texas Tax Code, as amended. Collection of the additional tax commenced in October 1995 with the proceeds to be dedicated to the reduction of ad valorem taxation. In November 2003, voters approved an additional one-quarter percent sales and use tax, with the proceeds of one-eighth percent of the tax dedicated to the reduction of ad valorem taxation, and an additional one-eighth percent of the tax, under Section 4A of the Texas Development Corporation Act (Article 5190.6, Texas Revised Civil Statutes), to be used for economic development in the City. The collection of taxes authorized in the November 2003 election commenced in October 2004.

Collection and enforcement of the City's sales tax is handled through the offices of the Comptroller of Public Accounts, State of Texas, who remits the proceeds of the tax to the City on a monthly basis, after deduction of a two percent service fee. The proceeds of one and three-eighths percent are credited to the General Fund and one-eighth percent is credited to the Lubbock Economic Development Alliance Special Revenue Fund prior to the transfer to Lubbock Economic Development Alliance (LEDA).

DONATIONS/CONTRIBUTIONS

Donations from individuals and/or groups are managed in accordance with the *City of Lubbock Donations Policy*. Donations are to be managed in accordance with intended use and restrictions.

Assets donated or dedicated to the City are managed in accordance with the *City of Lubbock Donated Asset Policy*. Assets are to be recorded at estimated fair market value at time of transfer.

GRANTS

Grants are managed in accordance with the *City of Lubbock Grants Management Policy*. The City applies for grants that are consistent with the objectives and high priority needs identified by the City Council. The potential for incurring ongoing costs, including the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant. The City recovers indirect costs wherever possible. All grant applications are reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet City policies. Funding sources for local matches will be identified prior to the application process. The City terminates grant-funded programs and associated positions when grant funds expire unless an alternate funding source is identified.

INTEREST EARNINGS

Investments are managed in accordance with the *City of Lubbock Investment Policy*. Interest earnings from the investment of unexpended funds are credited to the Investment Pool Internal Service Fund. The Investment Pool Fund receives all interest income for all City funds. Expenses necessary to generate interest income are charged to the Investment Pool Fund and then the net interest income is distributed to each fund in the ratio of their total cash balance in the total portfolio. Operating Fund interest may be used for any City budget purpose, upon approval by the City Council during the budget process. Bond interest earnings are used for debt service or bond projects.

Financial Policy

HOTEL/MOTEL TAX

Hotel/Motel tax is 13 percent of the cost of a room per night for hotels and motels in the City. There is an amount of six percent that is remitted to the State and seven percent that is remitted to the City. Hotel/Motel taxes are allocated in accordance with Ordinance No. 2012-O0071. A detailed allocation is provided in the Operating Budget.

Changes to this allocation must be approved by City Council.

B. EXPENDITURES

The City operates on a current funding and balanced budget basis. Expenditures are budgeted and controlled so as not to exceed an amount equal to current revenues plus the planned use of excess reserve accumulated through prior year savings. The use of excess reserve is guided by the Excess Reserve Policy found in Section C.

Prior to the proposal of any initiatives or plans that use resources, City Staff develops a financial impact analysis from which to evaluate affordability. This process is completed prior to the proposal of the initiative in the annual budget process.

City staff and City management review expenditures on a monthly basis, at a minimum, to ensure that expenditures track budget projections. If at any time an operating deficit exists or is projected, corrective action will be recommended. Corrective action may include, but is not limited to, a hiring freeze, expenditure reductions, fee increases, or use of fund balance. Expenditure deferrals to the following fiscal year, short-term loans, or use of one-time revenue sources will be avoided as attempts to balance the budget.

PURCHASING

The two important issues central to the Purchasing function are 1) the control aspect or commitment to full compliance with State purchasing statutes, which serve to maintain the public's confidence and trust in all contracting activities; and 2) the service commitment of the Purchasing Department to each City department.

Routine Purchases

Departments may issue purchase orders less than \$500 and make Purchasing Card transactions up to \$5,000 to procure items for which there is an approved budget when the item does not require technical or administrative review by specific departments (i.e. computer hardware and software, radio equipment, telecommunications equipment, fleet vehicle/ equipment supplies and services, and printing/ reproduction services). For a complete listing of all purchasing policies, please refer to the *Purchasing Policies and Procedures Manual*.

Petty Cash

Purchases using Petty Cash are subject to the same rules and documentation requirements as other City purchases. Additional information regarding petty cash purchases may be found in the *Petty Cash Administrative Policy*.

Purchasing Card Program

The Purchasing Card Program allows City employees to make small dollar expenditures (up to \$5,000) required for normal operations. The intent of this program is to enhance the capabilities of field personnel to perform operational tasks without an administrative delay of obtaining a purchase order. Cards are issued in the name of the City and the individual Cardholder. The Cardholder is the only person entitled to use the card issued in their name and is responsible for all charges made against the card. Cardholders reconcile their receipts to a secure online statement. The cardholder's approver reviews the statement and receipts and forwards to the Program Administrator. Spending limits that have been provided to each Cardholder sets the maximum dollar amount for each single purchase (Single Transaction Limit), daily number of transactions, and the total dollar amount for all purchases made with a Purchasing Card within a monthly billing cycle. Each time a Cardholder makes a purchase

Financial Policy

with his/her Purchasing Card, the bank will electronically check transaction limits and the authorization request will be declined should the amount exceed these limits.

Additional information on the Purchasing Card policies and procedures may be found in the *Purchasing Card Policy*.

Under \$500 purchase orders

Departments have the authority to issue purchase orders for amounts up to \$500. However, departments are encouraged to use the more efficient Purchasing Card whenever possible.

Requisitions

For purchases less than \$5,000, the department head must electronically approve requisitions. For purchases greater than \$5,000, the department head's supervisor must electronically approve requisitions.

Emergency Purchases

Emergency Purchasing procedures are outlined in the *Purchasing Policies and Procedures Manual*. An emergency is defined as a disruption, which may vitally affect public health, welfare or safety (i.e. flood, bombing, tornado, etc.). Department heads or their designees may purchase goods or services and then follow up later with a requisition describing the emergency along with an invoice indicating the receipt of goods and services.

When an emergency has been declared that qualifies for reimbursement under the Federal Emergency Management Agency (FEMA), the Accounting and Purchasing Departments will be notified. The Accounting Department will determine which accounts require an emergency subsidiary account and will assign the emergency subsidiary account and notify Purchasing. For purchases of goods, the Purchasing Department will ensure that all requisitions and purchase orders include the emergency subsidiary account for any items directly related to the emergency. The Emergency Operations Center will communicate to the Purchasing and Accounting Department when the emergency period has ended.

C. FINANCIAL CONDITIONS, RESERVES AND STABILITY RATIOS

FUND BALANCE/NET POSITION

When fund resources exceed uses, the result is fund balance accumulations for governmental funds and net position for proprietary funds. Reserves are maintained in fund balances/net position, at levels sufficient to protect the City's creditworthiness and to provide contingency funds in the event of emergency and/or unforeseen cash outlays. Additionally, reserves are created when the City Council takes action to set funds aside for a specific purpose or according to legal restrictions on the use of assets. Designations of fund balance/retained earnings are made when the appropriate level of management requests an amount, purpose, and timeframe for the designation. Designations are not authoritative and may be reallocated at any time. Reserves require City Council or other appropriate authoritative action to reallocate.

General Fund

The City targets an unrestricted fund balance in an amount equal to at least 20 percent of regular General Fund operating revenues to meet unanticipated contingencies and fluctuations in revenue.

Solid Waste funds are designated in landfill closure and post closure care reserves for the purpose of covering the City's landfill sites when they stop accepting waste and to perform certain maintenance and monitoring functions at the sites for thirty years after closure.

Water/Wastewater and Airport Funds

The City targets excess reserve in the Water/Wastewater and Airport fund in an amount equal to 25 percent of regular operating revenues. 10-year rate models are maintained in the Water Fund, Wastewater Fund, and Airport

Financial Policy

Funds to identify all sources and uses of funds and to provide a planning tool for rate setting. The rate model is one in which all projected revenues, operating and capital disbursements, debt service requirements, and transfers in/out are compiled to determine the rate necessary to yield the targeted ending balance. When the model predicts the need for a rate increase, further intensive review is performed to determine if capital project construction timelines can be adjusted in order to smooth the rate. At a minimum, the rolling ten-year rate models are updated and analyzed as part of the budget preparation process and again mid-fiscal year, once prior year financial statements are issued.

Storm Water Fund

The City targets excess reserve in the Storm Water fund in an amount equal to 20 percent of regular operating revenues. A 10-year rate model is maintained in the Storm Water Fund to identify all sources and uses of funds and to provide a planning tool for rate setting. The rate model one in which all projected revenues, operating and capital disbursements, debt service requirements, and transfers in/out are compiled to determine the rate necessary to yield the targeted ending balance. When the model predicts the need for a rate increase, further intensive review is performed to determine if capital project construction timelines can be adjusted in order to smooth the rate. At a minimum, the rolling ten-year rate models are updated and analyzed as part of the budget preparation process and again mid-fiscal year, once prior year financial statements are issued.

Civic Center Fund

The City targets excess reserve in the Civic Center fund in an amount equal to 15 percent of regular operating revenues. The Civic Center Fund is primarily supported by Hotel Motel Tax allocation so a minimal policy level excess reserve is required.

Cemetery and Lake Alan Henry Fund

The City targets excess reserve in the Cemetery and Lake Alan Henry funds in an amount equal to 10 percent of regular operating revenues. The Cemetery Fund is subsidized by the General Fund so a minimal policy level excess reserve is required. The Lake Alan Henry Fund is self-supporting and rates are increased as necessary to cover operating costs.

Internal Service Funds

The City targets excess reserve in the Fleet and Information Technology funds in an amount equal to 10 percent of regular operating revenues. The City targets excess reserve in the Health Benefits fund of 20 percent of regular operating revenue, fixed amount of \$5 million in the Risk Management fund, and an amount equal to 25 percent of regular operating revenues for Central Warehouse. For the remainder of the Internal Service Funds the City targets excess reserve of an amount equal to eight percent of all regular operating revenues.

Special Revenue Funds

The City targets excess reserve in the Gateway Streets Fund in an amount equal to 75 percent of the debt payment required in the next year. The remainder of the Special Revenue funds do not have a required target.

RISK MANAGEMENT

The City developed the Self-Insurance/Risk Fund for the purpose of self-insuring liability and workers' compensation. Funding is in the form of departmental contributions based on risk exposure and prior experience as determined by an actuary. As of April 1999, the City converted workers' compensation from self-insurance to participation in a governmental risk pool under a guaranteed cost program. In September 1999, the City purchased an excess liability policy with a \$250,000 per occurrence self-insured retention (SIR). Effective October 2006, the City increased its SIR to \$500,000 per occurrence. The City has consistently maintained policies of insurance for Airport Liability, Cyber Liability, Fire and Extended Coverage (Property), Boiler and Machinery and various equipment, crime and fine arts floaters. Reserves are reviewed annually by Risk Management staff and external auditors to assess financial stability. An actuarial study of the Self-Insurance Fund is obtained annually. Additionally, all Risk exposures not insured or uninsurable (i.e. pollution, water contamination, environmental) are potential liabilities expenditures against the retained earnings of the fund. City staff actively participates in programs to reduce expenses by actively managing

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claims and encouraging and supporting strong safety and loss prevention programs. The City targets excess reserve in the Risk Fund in an amount equal to five million.

SELF-INSURANCE HEALTH FUND

The City's health insurance plan is self-insured under an Administrative Services Only (ASO) Agreement. The City purchases stop loss coverage on an individual and aggregate basis in the event that costs exceed a certain threshold. In addition, the City purchases an excess policy for organ and tissue transplants which pays outside the stop loss coverage.

Funding for the health plan is derived from charges to departments on a per employee basis. The City provides health coverage to all full time employees and subsidizes coverage for dependents and retirees.

Employees contribute to the health plan through payroll deductions for dependent coverage in addition to the subsidy. Retirees contribute to the health plan through payments to Accounting for amounts not subsidized. The City's health plan is qualified Medicare Part D. The City is reimbursed by Medicare for a portion of prescription drugs for retirees or disabled members that are Medicare qualified.

Reserve and rate stabilization balances are analyzed annually to identify funding progress. Any unrestricted cash balance should be used as rate stabilization for volatile health costs. The City targets excess reserve in the Health Fund in an amount equal to twenty percent of operating revenues.

INVESTMENTS

The City's principal investment objectives are listed in order of priority:

- (1) Compliance – with all Federal, State, and other legal requirements (includes but is not limited to Chapter 2256 "Public Funds Investment Act" as amended and Chapter 2257 "Public Funds Collateral Act" as amended, of the Texas Government Code).
- (2) Safety – Preservation of capital and the protection of investment principal.
- (3) Liquidity – Maintenance of sufficient liquidity to meet anticipated disbursements and cash flows.
- (4) Diversification – Maintenance of diversity in market sector and maturity to minimize risk in a particular sector.
- (5) Yield – Attainment of a market rate of return equal to or higher than the benchmark performance measure established by the Chief Financial Officer.

The City has a formal written investment policy document that is reviewed annually and approved by the City Council. The Audit and Investment Committee monitors investment policies and results. Results are reported to management and to the City Council monthly, in either an oral or written presentation. For additional detail, please refer to the *City of Lubbock Investment Policy and Strategy*.

The City will use the Audit and Investment Committee to assist in monitoring the performance and structure of the City's investments. The Audit and Investment Committee shall be responsible for the investment strategy decisions, activities, and the establishment of written procedures for the investment operations consistent with this policy. Monitoring of the portfolio shall be performed by the Audit and Investment Committee no less than quarterly and verified by the City's independent auditor at least annually.

RETIREMENT PLANS

Each qualified employee is included in one of two retirement plans in which the City participates. These are the Texas Municipal Retirement System (TMRS) and the Lubbock Fire Pension Fund (LFPF). The City does not maintain accounting records, hold the investments or administer either fund. Funds are appropriated annually to meet the actuarially determined funding levels of the plan. TMRS is a statewide agent multiple-employee retirement system that provides pension benefits through a nontraditional joint contributory, defined contribution plan. LFPF is a single-employer, defined benefits pension plan maintained by members of the City's Fire Department with authority

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under the Texas Local Fire Fighters Retirement Act (Texas Revised Civil Statutes Article 6243e). The City also provides opportunities for investment by its employees of several tax-deferred long-term savings plans.

INVENTORIES

Inventories in Enterprise and Internal Service Funds consist of expendable supplies held for consumption. Inventories are valued at cost using the average cost method of valuation and when inventory is issued, it is accounted for using the consumption method. The targeted inventory turnover ratio is set at 1.8 times. Therefore, if an inventory item is not sold and replaced 1.8 times during a year, it is evaluated to determine if there is sufficient need to keep the item in stock.

In addition, for large volumes of parts and supply needs, such as for the electric and water infrastructure, the City solicits bids to establish annual pricing contracts with vendors to help supply maintenance and construction projects. Vendors are chosen in a competitive process and may be one or more vendors. The City contracts with the vendor to deliver only the inventory items needed, to the electric and water operations, “just-in-time” for use. This process reduces storage and leftover inventory items. The targeted turnover ratio and the primary vendor alliances also minimize inventory loss due to obsolescence.

D. BUDGET APPROPRIATION/CONTROL

Budget controls are designed to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the General Fund are included in the annual appropriated budget. Project-length financial plans are adopted for the capital program funds. The level of budgetary control (that is the level at which expenditures cannot legally exceed the appropriated amount) is established by fund. A budget supplement, approved by City Council, is required if actual expenditures will exceed total budget. Fund appropriations of the City Council are allocated to programs, offices, departments, divisions, projects and character and object of expenditures by the City Manager.

BASIS OF BUDGETING

Annual budgets are adopted on a cash basis for all governmental funds. All annual appropriations lapse at fiscal year-end except for grants, special revenue funds, and capital project funds which maintain project-length budgets.

Each City department develops and maintains a mission to implement City Council goals and objectives. Performance benchmarks and activity measures are developed as part of the budget process that measure and track actual performance to budget benchmarks. When performance measures are developed, resources necessary to achieve the performance are estimated and submitted to City Management staff for review and modification.

Annually, the City Manager submits to City Council a proposed operating budget and capital program for the upcoming fiscal year. Public hearings are conducted to obtain taxpayer comments, and the budget is legally enacted through passage of an ordinance by the City Council.

Budgetary control is maintained by department and by the following category of expenditures: compensation, benefits, supplies, maintenance, professional services/training, other charges, scheduled charges, and capital outlay. All budget supplements must be approved by the City Council. Any necessary transfer of funds between accounts, departments or programs can be made by the City Manager for City purposes as a result of unusual or unforeseen conditions during the administration of the fiscal year.

The City uses a combination of Planned Program Budgeting, Zero Based Budgeting, and traditional line item budgeting to determine its operating budget. The City approach annually reexamines existing program activities and analyzes the effect of reducing or reallocating current levels of resources. Re-evaluation of programs allows a response to changing economic and political environment, the needs of the community, the citizens, and employees.

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BUDGET CONTROL

Control of expenditures is accomplished administratively through City Council adopted budget ordinances. Departmental budgets are reviewed monthly with management. The Finance Department prepares the monthly management report to advise the City Manager and City Council.

BUDGET REPORTS/MONITORING

Departments review cost center budget reports from the financial system that provide detail by line item of the status of expenditures as compared to budget. A summary report on contracts awarded and the status of the City's various capital projects is prepared as a monthly report and presented to the City Manager and the City Council.

Various tools are used to assist management in examining critical issues and economic conditions which could include, but are not limited to, rate models, rolling 5-year forecasts, revenue projections, cash flow analyses, and other tools that may be useful in planning for the future.

E. MANAGEMENT SYSTEMS

City Management is committed to providing effective information technology tools to support the financial operations of the City. Financial hardware and software is maintained by the Information Technology Department.

II. ACCOUNTING, AUDITING AND FINANCIAL REPORTING

BASIS OF ACCOUNTING

The financial statements of the City conform to generally accepted accounting principles (GAAP) of the Governmental Accounting Standards Board (GASB) and recommended practices adopted by Government Finance Officers Association (GFOA).

INTERNAL CONTROL

The City is responsible for establishing and maintaining an internal control structure designed to provide reasonable, but not absolute, assurance that the assets of the City are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits require estimates and judgments by management.

EXTERNAL AUDITING

The City is audited annually by outside independent auditors. The auditors must be a CPA firm that has the breadth and depth of staff to conduct the City's audit in accordance with GAAP and contractual requirements. The auditor's report on the City's financial statements must be completed in sufficient time such that the Comprehensive Annual Financial Report (Annual Report) may be presented to the City Council at a Council meeting in February following the fiscal year end.

The auditors are accountable to the City Council and will have access to direct communication with the City Council if staff is unresponsive to auditor recommendations or if the auditors consider such communication necessary to fulfill their legal and professional responsibilities. The City will evaluate audit services at the conclusion of the auditor's contract term.

INTERNAL AUDITING

The Internal Auditor annually prepares an audit plan to audit such programs, accounts, areas, and/or processes as have been defined as priority areas by management. Reports are distributed to responsible department heads, directors, City Manager Direct Reports and the City Manager. Responses are required within a reasonable length of time, usually 30 days. The Internal Audit staff assists during the annual audit by the external auditors.

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EXTERNAL FINANCIAL REPORTING

The Accounting Department prepares and publishes the Annual Report. The Annual Report is the official annual report for the City and contains appropriate statements, schedules and other information for the major operations of the City and its component units. Also included is an official audit opinion, and transmittal letter from management. The Annual Report is prepared in accordance with GAAP and is submitted annually to the GFOA for evaluation for the Certificate of Achievement of Excellence in Financial Reporting. The Annual Report is published and presented to the City Council at a City Council meeting in February following the fiscal year end. Annual Reports are distributed to appropriate federal and state agencies, and other users, including but not limited to, other cities, bondholders, city staff, financial institutions, required information depositories, and others.

The Single Audit report is prepared and presented to grantors no later than nine months following the fiscal year end. The Single Audit report lists the status and current operations of all federal/state and local funding awarded and received.

INTERNAL FINANCIAL REPORTING

The Finance Department prepares and publishes a Monthly Management Report. The report updates the financial and operational status on a monthly basis.

III. CAPITAL ASSETS

CAPITAL IMPROVEMENT PROJECTS

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment to minimize future replacement and maintenance costs, and to maintain service levels. As part of the annual budget process, the City reviews a projected five-year need for capital improvements and equipment, the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. When projects are contemplated, related costs such as operations and maintenance costs are evaluated along with capital expenditures to assess affordability prior to proposal of the projects. All operation and maintenance costs are required to be included in any capital project proposal. All projects, ongoing and proposed, will be prioritized based on an analysis of current needs and resource availability. Capital project appropriations are approved on a project-length basis.

Capital project funds are used to accumulate resources to construct, install, or purchase new assets. They also enhance or improve existing facilities.

Capital Projects must have a cost of \$25,000 or more and generally have a life of five or more years. Many of the projects require more than one year for completion and are accounted for on a life-to-date basis. Capital Project summaries include the projects and funds necessary over the next five years as part of overall long-term capital planning. Major sources of funding for capital projects are contributions from operating funds, debt issuance, Federal and State grants, and surpluses in fund balances/net position.

Project costs are capitalized and added to the City's Fixed Assets. If a project does not meet the criteria for capitalization, the costs will be treated as operating expenses and expensed as incurred.

CAPITAL REPLACEMENT POLICY

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets and replace those assets within the resources available each fiscal year.

PROPERTY, PLANT, AND EQUIPMENT

Property, Plant, and Equipment is managed in accordance with the City of Lubbock Property, Plant, and Equipment Policy. Items having a unit cost of \$5,000 or more with a useful life longer than one year are capitalized as Fixed

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Assets. Fixed Assets are depreciated monthly using the straight line method of depreciation. Fixed Assets are inventoried annually by department managers, with vehicles being inventoried on a biennial basis. Transfers and deletions are initiated and authorized by department managers.

Fixed assets are reported in the Government Wide Financial Statements and the proprietary fund statements. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated assets are recorded at the estimated fair value on the date of donation.

FINANCING

There are three basic methods of financing capital requirements:

- Funds may be budgeted from current revenues;
- Purchases may be financed through surplus unreserved/undesignated fund balance/retained earnings balances, subject to policy;
- Debt may be issued in accordance with the *Debt Policy*.

Debt is issued for new capital items. Pay-as-you go financing is used for (1) any operating capital outlay, and (2) permanent capital maintenance items. Items financed with debt must have useful lives that are less than the maturity of the debt.

IV. ECONOMIC DEVELOPMENT

PROMOTION OF A POSITIVE BUSINESS ENVIRONMENT

The City, through its regulatory and administrative functions strives to provide a positive business environment in which local businesses can grow, flourish, and create jobs. The City Council and Staff are sensitive to the needs, concerns, and issues facing local businesses. In 1995, the City Council created Market Lubbock, Inc. to coordinate the economic development function. In 2004, voters passed a 1/8 cent sales tax for economic development. Lubbock Economic Development Alliance was formed to administer the sales tax and promote business expansion/retention and recruitment of new business for the City.

EXPANDING THE ECONOMY

The City encourages and participates in economic development efforts to expand Lubbock's economy and tax base and to increase local employment. These efforts focus on areas that include but are not limited to newly developing areas, inner city areas, and the Central Business District. The City's economic development program also seeks to expand the non-residential share of tax base to decrease the tax burden on residential homeowners.

ECONOMIC INCENTIVES

The City uses economic programs such as Enterprise Zones which provide incentives for businesses expanding or locating in specific areas of the City. These incentives include tax abatement and others, as allowed by law. The City also uses tax abatement in areas outside the Enterprise Zones to encourage industrial growth and development in Lubbock. The City coordinates with state and federal agencies on offering any incentives to programs they may provide for potential economic expansion. The City uses due caution in the analysis of tax incentives used to encourage development and periodically reviews tax abatement contracts to ensure that the community is receiving promised benefits in added value and job creation.

INTERLOCAL COOPERATION

The City's economic development program encourages close cooperation with other local jurisdictions, chambers of commerce, and groups interested in promoting the economic well-being of the area. The City, through LEDA, participates in a regional economic development entity called the High Ground of Texas, in recognition that promotion of regional economic development has a direct benefit to Lubbock citizens.

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FREEPORT TAX EXEMPTION

A Freeport tax exemption exempts Freeport property from ad valorem taxation. Freeport property is various goods that are detained in Texas for 175 days or less and that are for the purpose of assembly, storage, manufacturing or processing. The City Council approved a Freeport tax exemption per Resolution No. 6142, dated December 16, 1998.

REDEVELOPMENT POLICIES

The City shall follow redevelopment policies for the acquisition, clearing, and reuse of land that is already platted, with public improvements already constructed, accepted, and maintained by the City. The policies may also include vacant, platted property. The City reserves the right to either participate or not participate depending on the amount of public benefit. The City may work with a developer(s) and negotiate appropriate City participation to support redevelopment deemed beneficial to the public. The City will not normally assume the role of lead developer.

Land Aggregation Polices

The purchase and aggregation of parcels is the responsibility of the developer(s) and the City does not intend to use eminent domain, unless the City Council agrees special circumstances exist. If the City does use eminent domain to obtain property for public use in a redevelopment project, including streets and utility rights of ways and easements, it will require the redevelopment to pay the cost of the condemnation if it benefits the redevelopment project. The City may determine that the abandonment of existing City right-of-way, easements, or public property will be a public benefit to a redevelopment project.

Public Infrastructure

Redevelopment normally involves the reuse of land where paved streets, water and wastewater lines, and storm water facilities are already maintained by the City. The City will participate in the repair of structures only if the funds are available and there is sufficient public benefit. The City only participates in the rerouting and widening of streets, utility lines, and facilities if the cost is less than the cost of replacing and the benefit to the public outweigh the cost.

Amenities

Redevelopment may include the installation or replacement of improvements that improve or enhance the architectural, aesthetic, or character of a reuse project. These expenses can enhance the success and long term viability of the project. These items include lighting, landscaping, sidewalks, trails, street furniture, transit facilities, etc. The City may choose to pay for the developer portion of such amenities in those redevelopment situations where the benefits outweighs the cost.

TAX INCREMENT FINANCING POLICIES

The City shall use Tax Increment Financing (TIF) for the creation of Tax Increment Reinvestment Zones (TIRZ) as a useful funding mechanism to finance new public improvements in designated areas in order to simulate new private investments. The area needs to be an unproductive, underdeveloped, blighted area, or an area that is predominately open and underdeveloped. The City will not consider creating a TIRZ in a neighborhood, commercial district, or area where there is limited public purpose and the sole benefit is to the property owners to the detriment of the General Fund and the other taxpayers in the City. A TIRZ will also not be considered where there is not a significant proposed increase in property values due to private development or redevelopment.

The TIRZ is eligible to finance capital costs, financing costs, construction costs, real property assembly costs, relocation expenses, professional services, and administration and organization costs, direct operating costs for zone and project facilities, and improvements that add to the viability of the project and enhance property values. Funding sources may include Gap Financing, Cash Financing, Revenue Bonds, Certificates of Obligation, and City Financing. Regardless of the source of funds, the TIRZ Financing Plan should attempt to correlate private improvements with the corresponding increment in property taxes, the timing of the receipts of those funds, and the debt issuance to fund public improvements.

City of Lubbock, TX
Finance Department
Investment Policy and Investment Strategy for FY 2022-23

Policy

The Chief Financial Officer or Designee, of the City of Lubbock, Texas, is charged with the responsibility to prudently and properly manage any and all funds of the City. Time and demand deposits must be fully collateralized and all transactions appropriately authorized. This policy addresses the procedures, controls, and practices, which must be exercised to ensure sound fiscal management. The statutory foundation for this policy is the Public Funds Investment Act (the "Act", Texas Government Code Section 2256) and the Public Funds Collateral Act (Texas Government Code Section 2257).

Scope

This policy shall apply to the investment of all financial assets and all funds of the City of Lubbock (hereinafter referred to as the "City") over which it exercises financial control. The investment income derived from each account shall be distributed to the various City funds in accordance with the existing City Policy.

The funds accounted for in the City of Lubbock Comprehensive Annual Financial Report (CAFR) include:

General Fund
Special Revenue Funds
Debt Service Funds
Capital Projects Funds
Enterprise Funds (excluding WTMPA)
Internal Service Funds
Agency Funds

The Bond Funds Portfolio includes bond proceeds recorded in Capital Projects, Enterprise, and Internal Service Funds, while the Operating Portfolio includes all other resources in the other funds listed.

Objectives

The City's principal investment objectives are listed in order of priority:

- A. Compliance** with all Federal, State, and other legal requirements (including but not limited to Chapter 2256 Public Funds Investment Act, as amended and Chapter 2257 Public Funds Collateral Act, as amended, of the Texas Government Code).
- B. Safety:** Preservation of capital and the protection of investment principal.
- C. Liquidity:** Maintenance of sufficient liquidity to meet anticipated disbursements and cash flows.
- D. Diversification:** Maintenance of diversity in market sector and maturity to minimize market risk in a particular sector.
- E. Marketability:** Ability to liquidate investments before maturity if the need arises.
- F. Yield:** Attainment of a market rate of return equal to or higher than the performance measure established by the Chief Financial Officer, or Designee.

Responsibility and Control

Delegation of Authority

The ultimate responsibility and authority for investment transactions involving the City resides with Chief Financial Officer, or Designee. The Chief Financial Officer, or Designee, being designated as the City's Investment Officer(s) in accordance with the Texas Government Code Section 2256.005(f), is charged with executing the day-to-day investment functions for the City following the guidance and recommendations of the City's Audit and Investment Committee.

Audit and Investment Committee

The City will utilize the Audit and Investment Committee to assist in monitoring the performance and structure of the City's investments. The Audit and Investment Committee shall be responsible for the investment strategy decisions, activities, and the establishment of written procedures for the investment operations consistent with this policy. Monitoring of the portfolio shall be performed by the Audit and Investment Committee no less than quarterly and verified by the City's independent auditor at least annually. The Audit and Investment Committee shall discuss investment reports, investment strategies, and investment and banking procedures.

Investment Advisors

The Chief Financial Officer, or Designee, may in his/her discretion, with Council approval, appoint one or more investment advisor, registered with the Securities and Exchange Commission under the Investment Advisors Act of 1940 (15 U.S.C. Section 80b-1 et seq.), to assist in the management of a portion of the City's assets. To be eligible for consideration, an investment advisor shall demonstrate to the Audit and Investment Committee knowledge of cash management and experience in managing public funds. Selection of any investment advisor shall be based upon their expertise in public cash management. An appointed investment advisor may be granted investment discretion within the guidelines of this policy with regard to the City's assets placed under its management. A contract made under authority of the Act may not be for a term longer than two years on the original contract term. A renewal or extension of the contract must be made by the City Council by resolution (Texas Government Code Section 2256.003).

Standard of Care

The standard of care is to be used for managing the City's assets (Texas Government Code Section 2256.006), which states, "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived." The Investment Officer(s) acting in accordance with written procedures and exercising due diligence shall not be held personally liable for a specific security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. The City's independent auditor will perform a compliance audit of management controls on investments and adherence to investment policies annually.

In accordance with the Act (Texas Government Code Sections 2256.005 and 2256.008), the Investment Officer(s) shall attend 10 hours of investment training within 12 months of assuming duties and 8 hours not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date. The investment training session shall be provided by an independent source approved by the Audit and Investment Committee. Training must include education in investment controls, security risks, strategy risks

market risks, and diversification of investment portfolio in order to ensure the quality and capability of investment management in compliance with the Act.

Investment Portfolio

Authorized Investments

The following are authorized investments for the City and all are authorized and further defined by the Act:

- Obligations, including letters of credit, of the United States or its agencies and instrumentalities (Texas Government Code Section 2256.009(1))
- Direct obligations of this state or its agencies and instrumentalities (Texas Government Code Section 2256.009(2))
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States (Texas Government Code Section 2256.009(3))
- Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States (Texas Government Code Section 2256.009(4))
- Obligations of state, agencies, counties, cities and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent (Texas Government Code Section 2256.009(5)) with no more than a \$5 million investment into any one issuance/offering
- Fully collateralized certificates of deposit issued by a state or national bank that has its main office or a branch office in Texas and guaranteed and insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund, or secured in any other manner and amount provided by law for deposits of the City (Texas Government Code Section 2256.0010)
- Bankers' acceptances with a stated maturity of 365 days or fewer from the date of its issuance; and liquidated in full at maturity; and eligible for collateral for borrowing from a Federal Reserve Bank; and accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency (Texas Government Code Section 2256.012)
- Commercial paper with a stated maturity of 365 days or fewer from the date of its issuance, and rated not less than A-1 or P-1 by nationally recognized credit rating agencies or two nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any State (Texas Government Code Section 2256.013) with no more than a \$5 million investment into any one issuance/offering
- No-load money market mutual funds registered and regulated by the Securities and Exchange Commission, provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment company Act of 1940 (15 U.S.C. Section 80a-1 et seq.), has a dollar-weighted average stated maturity of 90 days or fewer, and includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share (Texas Government Code Section 2256.014(a))
- Investment pools rated not less than AAA or an equivalent rating by at least one nationally recognized rating service and authorized by the City Council and as further defined by the Act (Texas Government Code Section 2256.016)

The following investments are not authorized:

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (Texas Government Code Section 2256.009(b)(1))

- Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (Texas Government Code Section 2256.009(b)(2))
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years (Texas Government Code Section 2256.009(b)(3))
- Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index (Texas Government Code Section 2256.009(b)(4))

Existing Investments

The Investment Officer(s) is not required to liquidate investments that were authorized investments at the time of purchase (Texas Government Code Section 2256.017).

Effect of Loss of Required Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have a minimum rating. The Investment Officer(s) shall take all prudent measures that are consistent with the City's investment policy to liquidate the investment(s) that does not have the minimum rating (Texas Government Code Section 2256.021).

Investment Diversification

It is the intent of the City to diversify the investment instruments within the portfolio to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities. The asset allocation in the portfolio should, however, be flexible depending upon the outlook for the economy and the securities markets. When conditions warrant, the guidelines below may be exceeded by approval of the Audit and Investment Committee.

The City may invest to the following limits as a percentage of its total investment portfolio (these limitations do not apply to Bond Funds):

- 100% in United States Treasury Obligations
- 100% in Investment Pools
- 80% in Federal Instrumentalities or Agencies
- 50% in Municipal Bonds
- 30% in Certificates of Deposit
- 30% in No Load Money Market Fund
- 10% in Commercial Paper
- 10% in Banker Acceptance

Investment Strategy

The City of Lubbock maintains portfolios, which utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the investment portfolios. The policies detailed below are subject to an annual review to occur prior to the annual City Council action regarding the Investment Policy (Texas Government Code Section 2256.005(d)).

(1) Operating Funds and Commingled Pools Containing Operating Funds

The investment strategy for the portfolio containing operating funds, the Operating Portfolio, has as its primary objective to ensure that anticipated cash flows are matched with adequate investment liquidity. Investment maturities shall be matched against liabilities, including debt service requirements.

The secondary objective of the Operating Portfolio is to create a portfolio structure that will experience minimal volatility during economic cycles. This is accomplished by purchasing high quality, short- to medium-term securities that complement each other in a laddered maturity structure.

The City shall maintain a dollar-weighted average maturity of two (2) years or less based on the stated final maturity dates of each security in its Operating Portfolio. The City shall at all times maintain at least 10% of its Operating Portfolio in instruments maturing in 120 days or less.

(2) Debt Service Funds

The investment strategy for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover each succeeding debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds any unfunded debt service payment date. The maximum weighted average maturity shall not exceed one (1) year.

(3) Debt Service Reserve Funds

The investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Except as may be required by the bond ordinance specific to an individual issue, securities should be of high quality with short- to intermediate-term maturities. The maximum weighted average maturity shall not exceed one (1) year.

(4) Bond Funds

The investment strategy for bond funds will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held shall not exceed the estimated project completion date. The maximum weighted average maturity shall not exceed two (2) years.

Cash Flow

A cash flow analysis shall be reviewed and updated no less than quarterly. This cash flow analysis is the basis for matching liabilities or obligations with security maturities as outlined in the strategies previously listed.

Maximum Maturity

The maximum maturity of any individual security the City may invest in shall be 5 years.

Management Style

The City seeks an active, rather than passive, management of its portfolio assets. Assets may be sold at a loss only if the Investment Officer(s) feel that the sale of the security is in the best long-term interest of the City. Supporting documentation shall be maintained by the Investment Officer(s) for all sales of securities in which there is a book loss or where a security is sold in order to simultaneously purchase another security.

Authorized Financial Broker/Dealers and Institutions

The City shall maintain a list of authorized broker/dealers and financial institutions, which are approved by the Audit and Investment Committee for investment purposes. It shall be the policy of the City to purchase securities only from those authorized institutions and firms. The Committee will review and approve the list no less than annually.

To be eligible for authorization, each broker/dealer or financial institution shall:

1. Complete and submit to the City a Broker/Dealer Questionnaire
2. Provide the firm's most recent financial statements
3. Provide a written instrument certifying that they have received and thoroughly reviewed the City's Investment Policy
4. All broker/dealers must submit: (a) audited financial reports (b) Financial Industry Regulatory Authority (FINRA) registration (c) Central Registration Depository Number (CRD) (d) proof of Texas Securities Registration

The Investment Officer(s), or investment advisor, shall maintain a file of all Broker/Dealer Questionnaires. Authorized Broker/dealers and other financial institutions will be selected after a review of performance, financial conditions, and ability to provide service to the City.

The Investment Officer(s) shall exercise due diligence in monitoring the activities of other officers and staff members engaged in transactions with the City. Employees of any firm or financial institution offering securities or investments to the City of Lubbock shall be trained in the precautions appropriate to public sector investments and shall be required to familiarize themselves with the City's investment objectives, policies, and constraints. In the event of a material adverse change in the financial condition of the firm or financial institution, the City will be informed immediately by telephone and in writing.

All investment transactions must be competitively transacted and executed with broker/dealers or financial institutions that have been authorized by the City. The City will obtain no less than three (3) competitive offers. (Exception: new issues will not be required to be competitively transacted as all broker/dealers would show the same price and yield.)

Selection of Financial Institutions

Depositories shall be selected through the City's banking services procurement process, which shall include a formal Request for Proposal (RFP). In selecting depositories, the services available, service costs, and credit-worthiness of institutions shall be considered, and the Investment Officer(s), shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history.

The City shall select financial institutions from which the City may purchase certificates of deposit in accordance with the Act and this Policy. The City of Lubbock will have a written depository agreement with any financial institution with whom the City of Lubbock has time or demand deposits. The Investment Officer shall monitor the financial condition of financial institutions where certificates of deposit are held and report quarterly to the Audit and Investment Committee.

Collateralization of Public Deposits

Collateralization requirements are governed by Texas Government Code Chapter 2257, Public Funds Collateral Act. Collateralization will be required on three types of investments: time deposits, demand deposits, and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and monitored by the pledging depository at no less than 102% of market value of principal and accrued interest maintained by the financial institution. The City of Lubbock chooses to limit collateral in the manner following.

Underlying collateral shall be composed of those investments approved in this policy and mortgage-backed securities as defined in Texas Government Code Section 2257.002. The maturity of the collateral security shall be no longer than a 30-year stated final maturity. The bank shall monitor and maintain the margins on a daily basis. All collateral shall be subject to inspection and audit by the City or its auditors. To allow for compliance verification by the City, monthly reports of pledged collateral shall include, at a minimum, information for each security that identifies its (i) type, (ii) CUSIP Number, and (iii) face value.

Collateral shall always be held by an independent third party with whom the City of Lubbock has a current custodial agreement. This should be evidenced by a written agreement in an effort to satisfy the Uniform Commercial Code (UCC) requirement for control. A safekeeping receipt must be supplied to the City of Lubbock for any transaction involving sales/purchases/maturities of securities and/or underlying collateral, which the City of Lubbock will retain. The right of collateral substitution is granted provided the substitution has prior approval of the City and is followed by the delivery of an original safekeeping receipt to the City of Lubbock, and the replacement collateral is received prior to the release of original collateral. The collateral agreement must be in writing.

Safekeeping of Securities

All securities owned by the City shall be held in City designated third-party safekeeping. All trades executed by a dealer will settle delivery-versus-payment through the City's safekeeping agent.

Securities held in custody for the City shall be independently audited on an annual basis to verify investment holdings.

Delivery versus Payment

All security transactions, including collateral for repurchase agreements, entered into by the City of Lubbock shall be conducted on a delivery-versus-payment (DVP) basis. That is, funds shall not be wired or paid until verification has been made that the collateral was received by the Trustee.

Reporting

Investment reports shall be prepared monthly and be signed and submitted by the Investment Officer(s) in a timely manner. These reports will be submitted to the City Manager and City Council. This report shall describe in detail the investment position of the City, disclose the market value and book value of each fund group as well as each separate investment, and state the maturity date of each security and accrued interest for the reporting period. It must also express the compliance of the portfolio to the investment strategy contained in the City's Investment Policy, the Act, and Generally Accepted Accounting Principles (GAAP). Market pricing information is obtained through the use of appropriate software available either internally or externally through investment advisors. A written record shall be maintained of all bids and offerings for securities transactions in order to ensure that the City receives competitive pricing. An independent auditor will review monthly investment reports on an annual basis, as required by the Act.

Changes in Statutes, Ordinances or Procedures

This policy is designed to operate within the restrictions set forth in applicable State of Texas and Federal laws and statutes, but it does not permit all activity allowed by those laws. Changes to state or federal laws, which restrict a permitted activity under this policy shall be incorporated into this policy immediately upon becoming law. Changes to state or federal laws that do not further restrict this policy shall be reviewed by the Audit and Investment Committee and recommended to the City Council when appropriate.

Performance Review

The Audit and Investment Committee shall meet no less than quarterly to review the portfolio's adherence to appropriate risk levels and to compare the portfolio's total return to the established investment objectives and goals.

The Investment Officer(s) shall periodically establish a benchmark yield for the City's investments equal to the average yield on the United States Treasury security, which most closely corresponds to the portfolio's actual weighted average maturity, or any other benchmark as approved by the Audit and Investment Committee. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio will be included in the computation of the portfolio's rate of return.

Ethics and Conflicts of Interest

Investment Officer(s), employees, and Audit and Investment Committee Members involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager and the Texas Ethics Commission, any material financial interests in financial institutions that conduct business within this City, and they shall further disclose any large personal financial/investment positions that could be related to the performance of this City's portfolio. A disclosure statement with the Texas Ethics Commission and the City Manager will also be filed if an Investment Officer, employee, or Audit and Investment Committee Member is related within the third degree by consanguinity or within the second degree by affinity, as determined under Chapter 573, to an individual seeking to sell an investment to the City. Employees and officers shall subordinate their personal investment transactions to those of the City particularly with regard to the timing of purchases and sales.

Internal Controls

The Investment Officers shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the Audit and Investment Committee and with the independent auditor on an annual basis. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees and officers of the City.

Policy Revisions

The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies (Texas Government Code Section 2256.005(e)). The Audit and Investment Committee will review the Investment Policy and Investment Strategies annually. The Audit and Investment Committee shall forward modifications to the Policy or a resolution stating there are no changes to the City Council annually for City Council action.

Authority/Date Issued:

City Council Resolution # 5728/December 18, 1997
City Council Resolution # 5867/May 28, 1998
City Council Resolution #6600/November 4, 1999
City Council Resolution #2000-R0418/November 27, 2000
City Council Resolution #2001-R0471/November 8, 2001
City Council Resolution #2003-R0065/February 13, 2003
City Council Resolution #2003-R0474/October 23, 2003
City Council Resolution #2004- R0560/November 18, 2004
City Council Resolution #2005- R0478/October 13, 2005
City Council Resolution #2007- R0242/June 14, 2007
City Council Resolution #2007- R0402/August, 23, 2007
City Council Resolution #2008-R0113/April 10, 2008
City Council Resolution #2009-R0138/April 9, 2009
City Council Resolution #2010-R0159/April 8, 2010
City Council Resolution #2011-R0135/April 14, 2011
City Council Resolution #2012-R0033/January 26, 2012
City Council Resolution #2013-R0050/January 31, 2013
City Council Resolution #2014-R0002/January 9, 2014
City Council Resolution #2015-R0002/January 8, 2015
City Council Resolution #2016-R0030/January 28, 2016
City Council Resolution #2017-R0003/January 12, 2017
City Council Resolution #2018-R0173/May 24, 2018
City Council Resolution #2019-R0284/August 27, 2019
City Council Resolution #2020-R0406/December 1, 2020
City Council Resolution #2021-O0126/September 14, 2021

Debt Policy

The City's Chief Financial Officer (CFO) is charged with the responsibility for prudently and properly managing any and all debt incurred by the City. The following policy provides the methods, procedures, policies and practices which, when exercised, ensure the sound fiscal management of the City's debt program.

SCOPE

This policy applies to all long-term debt securities issued by the City. This may include general obligation bonds, certificates of obligation, tax notes, revenue bonds, capital leases, private placements, and letters of credit. The debt of the City is recorded in the *Government-Wide Financial Statements* with columns breaking out governmental activities from business-type activities. The fund financial statements use a different measurement focus for governmental funds, recording debt service expenditures rather than long-term liabilities. The fund financial statements for *Enterprise and Internal Service Funds* record long-term liabilities for accounting purposes, but focus on debt service expenditures when budgeting.

General-purpose debt and tax-supported debt instruments are recorded in the *Government-Wide Financial Statements in the governmental activities column* while current principal and interest requirements and necessary resources to service debt instruments are recorded in the *Debt Service Fund*.

Most self-supported Certificates of Obligation are recorded in the fund that generates the user fees that are pledged to repay the debt. For example, prior to FY 2018-19, Water/Wastewater Certificates of Obligation are recorded in the *Water/Wastewater Enterprise Fund*. An exception is when the self-supported issuance is supported by a dedicated revenue source in Special Revenue Funds, such as Hotel/Motel Tax, Gateway Franchise Fees, and Tax Incremental Financings. These certificates are recorded in the *Government-Wide Financial Statements in the governmental activities column*, as they are general-purpose debt.

Revenue bonds are recorded in the Enterprise Fund that generates the user fees that are the underlying revenue pledge for the debt. For example, Electric Revenue Bonds are recorded as a liability in the *Electric Enterprise Fund*. Beginning in FY 2018-19, Water/Wastewater Revenue Bonds are recorded in the *Water/Wastewater Fund*.

Capital leases for governmental funds are recorded in the *Government-Wide Financial Statements* in the governmental activities column, while the debt service expenditures are recorded in the *General Fund*. Capital leases for business-type activities are recorded in the *Enterprise Funds* and the *Internal Service Funds* based on the fund that collects the fees that support the lease. The funds are accounted for in the *City of Lubbock Comprehensive Annual Financial Report*.

DEBT LIMITS

While there is no direct debt limitation in the City Charter or under state law, the City operates under a Home Rule Charter that limits the maximum tax rate, for all City Purposes, to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

The City evaluates new debt issuance as it relates to the current debt level. The amount of debt retired each year is compared to the amount of debt to be issued any given year and an analysis performed to determine the community's ability to assume and support additional debt service payments. When appropriate, the issuance of self-supporting revenue bonds and self-supporting certificates of obligation are also considered.

An objective, analytical approach is used to make the determination of whether debt is issued. The process compares generally accepted standards of affordability to the current values for the City. Those standards may include measures such as: debt per capita, debt as a percent of assessed value, debt service payments as a percent of current revenues and/or current expenditures, and the level of overlapping net debt of all local taxing jurisdictions.

Debt Policy

OBJECTIVES

Legal and Regulatory Compliance

The City's debt policies and procedures are designed to ensure compliance with all State and Federal law governing debt, including but not limited to, State law, Federal law, U.S. Constitution, Internal Revenue Service rules and regulations, Securities and Exchange Commission ("SEC") regulations, Municipal Securities Rulemaking Board ("MSRB") regulations, court rulings, existing debt covenants, and City Charter provisions.

As a result of the importance of complying with all legal and regulatory requirements, the Chief Financial Officer and the City Attorney will coordinate all activities necessary to issue debt, including but not limited to the following:

- selection of bond counsel;
- review ordinances and resolutions provided by bond counsel;
- review all documents necessary to issue debt provided by bond counsel; and
- verify compliance with the City Charter.

RESPONSIBILITY AND CONTROL

The ultimate responsibility and authority for issuing debt is approval by the City's governing body, the City Council. The Chief Financial Officer is charged with the responsibility for the appropriate management of the City's debt program. The Capital Program Finance Manager executes the day-to-day functions of the debt program following the policies and procedures as well as the guidance and recommendations of the Chief Financial Officer, Senior Management, and City Council.

SELECTION OF SERVICE PROVIDERS

Financial Advisors

The Chief Financial Officer provides recommendations for the selection of a financial advisor for the City's debt program. The financial advisor may perform the following duties including, but not limited to: presenting all available financing alternatives; comprehensive analyses for debt refinancing; recommendations for alternative financial structures; development of timing and sale of new issues; coordinating the market timing and pricing of debt securities; issuing and disseminating the bond offering documents and other disclosure requirements; coordinating with the underwriters of the bond issuance; seeking and coordinating ratings from the nationally recognized rating agencies; and, providing guidance and advice about debt-related topics and the capital markets.

The recommendations to select a financial advisor may be based on the results of a formal request for proposal process or may be based on a quantitative and qualitative analysis of financial advisors. In either case, when the recommendation is made for Senior Management and City Council approval, the basis for the recommendation will be submitted for review. The engagement of a financial advisor is implemented through the approval of a contract by the City Council.

Bond Counsel

The Chief Financial Officer coordinates with Senior Management on the selection of bond counsel. Upon selection, bond counsel is responsible for providing an opinion to investors in two specific areas: first, the bond counsel must assure investors that the securities are valid and legally binding obligations of the City; and second, the bond counsel will state whether the interest on the bonds is exempt from Federal taxation. The bond counsel also prepares all bond documents necessary to execute the bond issuance. The bond counsel is responsible for coordinating with the City Attorney's Office, City Secretary's Office and Finance Office as well as the City's financial advisor to ensure that all tasks associated with the bond issuance are completed within prescribed timeframes.

Paying Agent/Registrar

The City's financial advisor may conduct a request for proposal process to select the paying agent/registrar for each new issue and may recommend the successful candidate for approval by City staff.

Debt Policy

Underwriters

In a negotiated sale (see “Methods of Sale”), the Chief Financial Officer, after review with Senior Management, makes recommendations about which underwriting firms to include in the underwriting syndicate. A diverse group of securities firms will be chosen based upon past performance, demonstrated ability to resell, prior municipal issuance experience, and other factors.

Bond Insurer

Credit quality and marketability of securities may be enhanced through the purchase of municipal bond insurance. The City may pay a single premium, and in turn, the bond insurer unconditionally guarantees the payment of principal and interest to bondholders in the event of default.

Prior to purchasing insurance for an issue, the City performs a cost-effectiveness analysis with assistance from the financial advisor and bond counsel. Due to the City’s high credit quality, the costs of insurance typically outweigh the benefits the City may derive by insuring an issue, but due consideration will be given to the possibility of insurance.

CAPITAL PROGRAM

One of the City Council’s goals is to maintain the excellent quality of the City’s infrastructure. One of the mechanisms to achieve that objective is the maintenance of a Capital Program.

Citizen’s Advisory Committee

Approximately every five years, the City initiates the development of a multi-year financing and management tool that identifies public facility and equipment requirements, places these requirements in order of priority, and schedules them for funding and implementation. The City Council begins the process by appointing a Citizen Advisory Committee, made up of citizens that have skills and abilities suited to make recommendations on needed capital improvements.

A finance subcommittee is typically appointed and charged with the objective of evaluating the current debt capacity and recommending an amount of debt (including structure, maturity, and other relevant elements) the City can incur within parameters set by City Council regarding tax rates, fee structure, and debt policies.

When the Citizen’s Advisory Committee makes their recommendations, and the City Council approves all or part of these recommendations, an election is scheduled to seek a public vote to approve the issuance of general obligation debt that will be supported by property tax. The amount of general obligation debt approved by the voters is issued, as needed, for construction of approved capital projects. The underlying asset that is being financed should have a useful life that is equal to, or longer than, the maturity schedule of the debt issued for the financing of the asset. Since issuing debt costs more than purchasing assets outright, the use of financing will be carefully evaluated to ensure that benefits, tangible and/or intangible, derived from financing exceed the related financing costs.

Ongoing Capital Needs – “Pay-as-you-Go”

Capital Projects are generally defined as costs to construct an asset or system improvement that exceeds \$25,000 and has a useful life of at least five years.

The City strives to maintain capital assets and infrastructure at a sufficient level to protect the City’s investment to minimize future replacement and maintenance costs, and to maintain service levels.

An annual review of the need for capital improvements and equipment, current status of the City’s infrastructure, replacement and renovation needs, and potential new projects is implemented during the budget process. All projects, ongoing and proposed, are prioritized based on an analysis of current needs and resource availability. For every capital project, all operation and maintenance costs are included in the proposal as well as start date, requested total budget, the amount expected to be expended each year, and proposed sources of financing.

Debt Policy

The Finance Office matches all of the eligible requests, which represent the full range of capital needs, with all known sources of funding. Decisions are made on prioritization of proposed projects using sound judgment of criteria such as:

- requirements on operations to meet anticipated growth;
- need for an orderly replacement of existing capital facilities and equipment;
- current levels of capital repair and replacement including obsolescence;
- projects that demonstrate an ultimate cost recovery/savings;
- ongoing and projected future maintenance requirements; and
- the extent to which a project addresses a public health or safety issue or court order/mandate.

Capital Projects may be funded using current revenues (property tax, dedicated tax, Enterprise User fees, etc.) grant funds, contributions (such as developer contributions) and the issuance of debt.

Capital Projects are considered for issuance of debt when construction is to provide infrastructure to meet growth needs, so that future residents may service the debt in addition to current users and when the project requires an immediate large capital outlay or is for an unusually large total amount. This reduces the onerous tax burden that would be necessary to fund the Capital Project on a “pay-as-you-go” basis.

Current operating and maintenance costs are not funded with debt issuance.

METHODS OF SALE

The City typically chooses from three different methods of selling debt securities. The methods and the description of each method are listed below:

1. **Competitive Sale** – Bonds are awarded in an auction-style of sale to an underwriter or syndicate of underwriters that provides the lowest True Interest Cost (TIC) bid. TIC is defined as the rate, which will discount the aggregate amount of debt service payable over the life of the bond issue to its present value on the date of delivery. The successful underwriter is required to provide a “good faith deposit” to the City in the amount of two percent of the total issuance. This deposit will be returned to the lead underwriter within 24 hours of the successful delivery of the bonds. Competitive sales offer all interested underwriters an opportunity to compete for the reoffering of the City’s bonds.
2. **Negotiated Sale** – The City chooses an underwriter or underwriting syndicate that is interested in reoffering a particular series of bonds to investors. The terms of the sale, including the size of the underwriter’s discount, date of sale, and other factors are negotiated between the City and the Underwriter(s). The lead underwriter is required to provide a “good faith deposit” to the City in the amount of one percent of the total issuance.

Although the method of sale is termed negotiated, individual components of the sale may be competitively bid. The components are subject to a market analysis and reviewed prior to recommendation by staff. Negotiated sales are more advantageous when there needs to be some flexibility in the sale date and market volatility is a concern.

Negotiated sales are also often used when the issue is particularly large, if the sale of the debt issuance would be perceived to be more successful with pre-marketing efforts when a desired debt structure is a necessity and when market timing is a consideration.

3. **Private Placement** – The sale of debt securities to a limited number of sophisticated investors without the use of certain traditional financing documents such as an official statement and the possibility of no credit ratings. The City may engage a placement agent to identify likely investors. A private placement is beneficial when the

Debt Policy

issue size is small or when the security for the bonds is weak since the private placement permits issuers to sell riskier securities at a higher yield to investors that are familiar with the credit risk

The City considers the following criteria when determining the appropriate method of sale for any debt issuance:

- Complexity of the Issue – Municipal securities with complex security features require greater marketing and buyer education efforts on the part of the underwriter, to improve the investors' willingness to purchase.
- Volatility of Bond Yields – If municipal markets are subject to abrupt changes in interest rates, there may need to be some flexibility in the timing of the sale to take advantage of positive market changes or to delay a sale in the face of negative market changes.
- Familiarity of Underwriters with the City's credit quality – If underwriters are familiar with the City's credit quality, a lower true interest cost may be achieved. Awareness of the credit quality of the City has a direct impact on true interest cost an underwriter will bid on an issue. Therefore, where additional information in the form of presale marketing benefits the interest rate, a negotiated sale may be recommended.
- Size of the Issue – The City may choose to offer sizeable issues as negotiated so that pre-marketing and buyer education efforts may be done to promote the bond sale.
- Costs of Issuance – Should the City decide to offer a small issue, it may choose a private placement in order to avoid the usual higher costs of issuance generally associated with competitive and negotiated sales.

COMPETITIVE SALE BIDDING PARAMETERS

The City seeks to identify bidding parameters such that bidders have sufficient flexibility to make the best possible bid. Bidding parameters are structured in the initial planning of the sale to enhance the attractiveness of the offering such that the lowest true interest cost may be achieved.

Bid Verifications

The City of Lubbock awards successful bidders on the basis of the lowest true interest cost.

Good Faith Deposits

Bidders collectively choose a bank to be the good faith bank to represent several in providing a good faith deposit. The bidders keep funds on deposit to cover the good faith check if necessary. The Financial Advisor collects a cashier's check in advance for two percent of the issue if the issue is competitive or for one percent of the issue if the issue is negotiated. Bidders not covered by the good faith bank must provide a good faith check at the time they submit their bid. Good faith checks of the non-winning bidders will be returned immediately after the bid is awarded, usually through overnight mail. The good faith check of the winning bidder is returned within 24 hours of the issue closing, usually through overnight mail.

Allowable Discounts

In most cases, the City requires bidders to purchase bonds at par. When there are no prevailing limitations, a discount may be permitted when market conditions indicate a discount will be more competitive and when there is flexibility to increase the par amount of the issue. If there is considerable market activity on the date of the proposed sale or other market-related factor to necessitate improving the marketability of the issue, discounts may be permitted. Bidders are notified in advance of the allowance for discounts.

Term Bonds

Bidders may form term bonds based on the length of the maturity schedule. In a 20-year maturity, bidders may form up to 5 terms. The resulting term bond structure must completely mirror the serial bond structure.

Debt Policy

NEGOTIATED SALE – DESIGNATION POLICIES

In a negotiated sale, the City reserves the right to mandate a priority of orders that dictates the sequence in which investors are allocated bonds. In the absence of a specific policy mandated by the City on a particular bond sale the order of priority will be (1) City residents' orders, (2) net designated orders, and (3) syndicate member orders.

The City uses designation rules that reward performance in a negotiated sale. The most common order type used by the City is the net designated orders. This type of order permits the investor placing the order to designate which syndicate members receive credit for its order. The City, at its discretion, may require that each investor designate a minimum number of syndicate members in which no one firm may receive more than 50 percent and no less than 10 percent credit. The minimum number of firms to be designated will be decided by the City prior to pricing the bonds.

Retention

Prior to pricing a bond issue, the City will select a lead underwriter and co-managing underwriters for the underwriting syndicate. Each member of the syndicate will then be assigned an account liability for purposes of determining the amount of the unsold bonds that will be allocated to each member of the syndicate. The total account liabilities will add up to 100 percent and the lead underwriter will typically have a larger liability than the co-managing underwriters.

Management Fee

A management fee may be awarded to compensate the underwriters for providing assistance in structuring of the transaction, review of documents, coordination of the working group, efforts to obtain credit enhancement and other tasks. The management fee is typically allocated in the same allocation as the account liabilities.

BOND RATING AGENCY APPLICATION

Prior to issuing new debt or to issuing refunding debt, the City will submit a rating application to at least two of the nationally recognized rating agencies, which are Moody's Investors Service, Standard & Poor's Rating Service and Fitch Ratings.

As part of the application process, City staff and elected officials may make a bond rating presentation directly to the credit analysts of the selected rating agencies. The City evaluates each time whether the circumstances favor making the presentation at the Bond Rating Agency offices, as a site visit or in some other convenient location. Included in the presentation, staff compiles information relevant to the City's current economic and financial condition as well as City initiatives. When issues occur frequently, the rating agency application and offering document will be supplemented by a minimum of a written presentation of updated information about the City since the last rating application.

Annually, the City will distribute the Comprehensive Annual Financial Report and the current operating and capital budgets to each of the bond rating agencies that maintain ratings on the City's outstanding debt obligations. Information about the City is also available on the City's website, www.mylubbock.us.

DISCLOSURE DOCUMENTS

The financial advisor normally assists the City in the preparation of the Official Statement in conjunction with the sale of bonds. The Official Statement contains relevant economic, financial and debt information to prospective purchasers of the new issue. Underwriters are required by SEC Rule 15c2-12 to obtain a copy of the Official Statement that is "deemed final" within 10 days following the bidding or purchasing a new issue of securities. The senior underwriter files a copy of each Official Statement with the Nationally Recognized Municipal Securities Information Repositories ("NRMSIRs").

Debt Policy

Continuing Disclosure

The City is required under the provisions of SEC Rule 15c2-12 to provide current information annually to update certain information typically required in each Official Statement. The Official Statement provides relevant information in a series of tables. Those tables are updated and provided in the City's Comprehensive Annual Financial Report on an annual basis. This ensures the underwriters and investors have the opportunity to preview current information about the City prior to bidding or purchasing part or all of a City issuance or purchasing outstanding obligations in the secondary market. The Comprehensive Annual Financial Report's are filed with current appointed NRMSIRs.

Additionally, the City will also provide timely notices of certain events to the Municipal Securities Rulemaking Board ("MSRB"). The City will provide notice of any of the following events with respect to bonds issued within ten business days after the occurrence of an event: principal and interest payment delinquencies; non-payment related defaults, if material; unscheduled draws on debt service reserves reflecting financial difficulties; unscheduled draws on credit enhancements reflecting financial difficulties; substitution of credit or liquidity providers, or their failure to perform; adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Obligations, or other material events affecting the tax status of the Obligations; modifications to rights of holders of the Obligations, if material; redemption of the Obligations, if material, and tender offers, if material; defeasances; release, substitution, or sale of property securing repayment of the Obligations; rating changes; bankruptcy, insolvency, receivership, or similar event of the City; the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and appointment of a successor Paying Agent/Registrar or change in the name of the Paying Agent/Registrar, if material. (Neither the Obligations nor the Ordinances make any provision for debt service reserves or liquidity enhancement.)

BOND TYPE & STRUCTURE

Fixed Interest versus Variable Interest

The City primarily issues fixed rate bonds to protect the organization against interest rate risk. The City has the option to issue variable rate bonds, and may do so if market conditions warrant consideration of such a structure.

General Obligation Bonds

The City issues General Obligation Bonds for general purpose capital improvements when benefits accrue to the entire community. General Obligation Bonds are also used when the expectation of the project is that it will not generate significant revenues.

The City pledges its full faith and credit and levies property tax to repay the debt. In order to issue General Obligation Bonds, the City's voters must authorize the amount to be issued through a referendum.

General Obligation Bonds are sold for a term equal to, or less than, the useful life of the funded project.

Certificates of Obligation

The City has the opportunity to issue Certificates of Obligation, which are general obligation debt that do not require voter approval.

Although voter approval is not required additional notification requirements do apply.

Certificates of Obligation are often issued in cases where user fees are pledged to repay the debt. Current examples include Water/Wastewater, Solid Waste, and Airport.

Debt Policy

Certificates of Obligation are available for governments when the improvements being sought are necessary for the health, safety and welfare of the citizens.

Revenue Bonds

The City issues Revenue Bonds primarily for the City's Water/Wastewater system and Lubbock Power & Light. Revenue Bonds are secured by a specific source of revenue. There is no tax pledge. Revenue Bonds are issued to pay for improvements that benefit the users that repay the debt through user fees.

Typically the City is required to fund a Reserve Fund that has no less than the highest annual debt service payment or an average annual debt service amount on deposit as a contingency. Another method to provide for contingencies is to purchase a Surety Bond in the amount of the average annual debt service or highest annual debt service. The costs of both methods are evaluated prior to a revenue bond issue by the City and the Financial Advisor. The City fully complies with reserve fund requirements set forth in any and all bond covenants.

When Revenue Bonds are issued or are outstanding, coverage requirements consistent with the bond covenant will be maintained.

Conduit Securities

The City acts as a conduit for tax-exempt financing for several entities within the City. Those entities include but are not restricted to Lubbock Health Facilities Development Corporation, Lubbock Housing Finance Corporation, Lubbock Educational Facilities Authority, Inc., and Vintage Township Public Facilities Corporation.

The City assumes no liability for the timely payment of debt issued by entities that issue conduit financing.

The City may compel the entity issuing conduit financing to commit to provide the municipal securities market with continuing disclosure information, issue an Official Statement or other disclosure document that clearly describes the lack of direct financial support from the City, or obtain an opinion that states that the City will not be liable for the payment of principal and interest in the event of default by the conduit borrower. If the opinion cannot be obtained, the City may ask the conduit borrower to purchase bond insurance or provide a letter of credit in the City's name to protect taxpayers in event of default.

Structure

Bonds are generally issued between 10 and 30 years, depending on the life of the asset. Typically interest is paid in the first fiscal year after a bond sale and principal is paid no later than the second fiscal year after the debt is issued. Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. The targeted maximum length to call is 10 years.

INVESTMENT OF BOND PROCEEDS

The City maintains in its Investment Policy document approved by the City Council the strategy and policies for investing bond proceeds. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest & Sinking funds may be invested longer as they have to be maintained for the life of the issue.

ARBITRAGE COMPLIANCE

The City will follow a policy of full compliance with all arbitrage rebate requirements of the Federal tax code and Internal Revenue Service regulations and will perform (via contract consultant) arbitrage calculations for each issue subject to rebate on an annual basis. All necessary rebates will be filed and paid when due.

Debt Policy

Arbitrage Calculations & Rebate

On fixed-yield issues, the calculation of rebate must be performed no later than each 5-year anniversary date of the issuance (Delivery Date) of the bonds and at final maturity. Where bond interest earnings exceed the arbitrage yield, the City rebates those excess earnings to the Internal Revenue Service. The City keeps detailed records of investments and construction and provides this information to the consultant for the arbitrage calculation.

Exceptions to Rebate Calculations

Six-month Exception – where 95 percent of the proceeds will be spent within six months and the other five percent will be spent within 12 months.

Twenty-Four Month Exception – only available to a construction issue has the following expenditure goals:

- 10 percent in 6 months
- 45 percent in 12 months
- 75 percent in 18 months
- 100 percent in 24 months (with a 5% de minimus holdback)

The irrevocable election must be made on or before the date the bonds are issued. This option includes a penalty in lieu of rebate. When the spending schedule is not met, the issuer pays a 1 1/12 percent penalty each six months on the cumulative shortfall for the spending goals specified above.

Eighteen-Month Exception – available for any type of proceeds and includes the following spending schedule:

- 15 percent in 6 months
- 60 percent in 12 months
- 100 percent in 18 months (with a 5% de minimus holdback)

REFUNDING & RESTRUCTURING OPTIONS

The City may elect to refund existing debt for any of the following reasons:

- To achieve interest rate savings in a declining interest rate environment;
- To update covenants on outstanding debt which impair efficient operations, require burdensome coverage, or prohibit necessary or desirable activities;
- To restructure the pattern of debt service associated with outstanding bond issues; and
- To alter bond characteristics such as call provision or payment dates.

Types of Refunding

- Current refundings are when outstanding debt is callable within 90 days. Most City debt has a ten-year call date built into its structure. When debt reaches the call date, refunding bonds may be issued to pay off the old debt.
- Advance refunding was recently eliminated as a refunding option by the Tax Cuts and Jobs Act, signed December 22, 2017. Advance refundings are restructuring instruments where the debt is not callable within 90 days. In an advance refunding the proceeds to defease the debt at its call date are placed in an irrevocable escrow until the call date. The amount to be deposited into the escrow is calculated by identifying the amount necessary to deposit, which will earn a fixed rate of interest, to accumulate to the amount necessary to be available upon the call. This practice prevents exposure to the practice of yield burning since there are no excess earnings under this structure. The Tax Reform Act of 1986 limits each issue to one advance refunding for all issues issued after 1986.

Debt Policy

DEBT RATIOS

The City has identified key debt ratios that investors and financial analysts use when reviewing the City's creditworthiness. The City has established a floor and ceiling amount for each debt ratio and will periodically update for investors and others the values for these ratios. These ratios include:

- Debt as a Percentage of Assessed Value – this ratio indicates the relationship between the City's debt and the taxable value of property in the City or the City's ability to repay the debt.
- Debt Per Capita is the ratio that indicates the per capita debt burden and is a general indicator of the City's debt burden.
- Debt Per Capita as a Percentage of Median Household Income is a measure of the capacity of citizens to finance tax-supported debt. A low ratio means that taxes required to pay debt represent a smaller portion of the average citizen's income.
- Debt Service as a Percent of General Governmental Expenditures – City's ability to repay debt without hampering other City services.
- Unreserved General Fund Balance as a percent of General Fund Operating Expenses.

ORDINANCE NO. 2022-00136

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2022-23; APPROVING SUMMARY OF ESTIMATED AND FORECASTED REVENUES, APPROPRIATIONS, AND USE OF EXCESS RESERVES FOR ALL FUNDS OF THE CITY; PROVIDING FOR NECESSARY TRANSFERS OF FUNDS BETWEEN ACCOUNTS AND DEPARTMENTS, IF REQUIRED; AUTHORIZING REDUCTION OF SPENDING BY CITY MANAGER IF NECESSARY; RE-APPROPRIATION OF BALANCES WHICH SUPPORT AUTHORIZED OBLIGATIONS OR ENCUMBERED; PROVIDING FOR FILING OF ADOPTED BUDGET; ESTABLISHING CIVIL SERVICE CLASSIFICATIONS AND POSITIONS; APPROPRIATING FUNDS FOR THE FISCAL YEAR 2022-23 OPERATING BUDGET AND CAPITAL PROGRAM OF THE CITY OF LUBBOCK; APPROVING ALL PERMIT, LICENSE, FEES, AND CHARGES FOR SERVICE RECOMMENDED TO BE ADJUSTED; APPROVING THE PAY PLAN AND POSITIONS; APPROVING PERSONNEL; AMENDING SECTION 22.04.133(a) OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY REVISING THE SIGNIFICANT INDUSTRIAL USER PERMIT FEE AS CONTAINED THEREIN; AMENDING SECTION 22.04.174 OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY REVISING THE SEPTIC TANK LOAD AND DISPOSAL PERMIT FEES AS CONTAINED THEREIN; AMENDING SECTION 22.06.051 OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY REVISING THE SOLID WASTE LANDFILL SERVICE FEES AS CONTAINED THEREIN; AMENDING SECTION 22.06.185(a) OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY REVISING THE SOLID WASTE COLLECTIONS SERVICE FEES AS CONTAINED THEREIN; PROVIDING FOR THE RECONCILIATION OF THE TRANSFER OF FUNDS FROM THE GENERAL FUND TO ENTERPRISE FUNDS; ACCEPTING THE BUDGETS FOR LUBBOCK ECONOMIC DEVELOPMENT ALLIANCE, MARKET LUBBOCK, INC., CIVIC LUBBOCK, INC., AND VINTAGE TOWNSHIP PUBLIC FACILITIES CORPORATION; FINDING THAT PROPER NOTICE OF MEETING PROVIDED BY LAW AND RATIFYING SUCH; PROVIDING FOR PUBLICATION; AND PROVIDING FOR A SAVINGS CLAUSE.

WHEREAS, the City Manager has prepared certain figures for the Fiscal Year 2022-23 Proposed Operating Budget and Capital Program (Proposed Budget) and has submitted the same to the City Council; and

WHEREAS, the City Manager filed the Proposed Budget with the City Secretary for the fiscal year beginning October, 1, 2022; and

WHEREAS, the City Secretary posted notice that the Proposed Budget had been filed and a public hearing called thereon by the City Council at Citizens Tower; and

WHEREAS, the City Council determined that the Proposed Budget, as revised, is appropriate and correct in all respects and that all requirements of the law have been satisfied; and

WHEREAS, the City Council of the City of Lubbock, in its authority as the governing body of a home rule municipality and in accordance with Article XI, Section 5 of the Texas

Constitution and Subchapter C of Chapter 552 of the Texas Local Government Code, finds that assessing a payment in lieu of taxes (PILOT) and a franchise fee to any and all of its utilities is a necessary cost of service and is an administrative cost of operating the said utilities; and

WHEREAS, the City Council of the City of Lubbock, in its authority as the governing body of a home rule municipality and in accordance with Article XI, Section 5 of the Texas Constitution and Subchapter C of Chapter 552 of the Texas Local Government Code, further finds that assessing any and all of its utilities prorated indirect costs and costs for providing internal City services, including, but not limited to, providing office space, postage, information technology services and legal services, is a necessary cost of service and is an administrative cost of operating said utilities; and

WHEREAS, the City Council of the City of Lubbock, in its authority as the governing body of a home rule municipality and in accordance with Article XI, Section 5 of the Texas Constitution and Subchapter C of Chapter 552 of the Texas Local Government Code, finds that all charges assessed to any and all of its utilities to be transferred to the General Fund, as set forth in the Proposed Budget, are solely for the cost of service, are necessary to reimburse the City of Lubbock for all expenses the City of Lubbock incurs in providing said utilities, and that all such costs are directly related to drainage and operating said utilities; and

WHEREAS, the City Council of the City of Lubbock does hereby create the Employee Education Assistance Program and finds that such program accomplishes a public purpose and benefit in that it shall provide the City of Lubbock with a more educated workforce and assist in the retention of its employees; and

WHEREAS, THE City Council of the City of Lubbock does hereby create the Community Outreach Program and finds that such program accomplishes a public purpose and benefit in that it provides a safer environment for the public by decreasing the number of at large animals in the City through assisting dog owners in securing their animals with a properly constructed fence;

NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

SECTION 1: THAT the budget proposed by the City Manager and filed with the City Secretary for fiscal year October 1, 2022 through September 30, 2023, which is attached hereto as Exhibit A, be and is hereby approved and adopted as the FY 2022-23 Adopted Operating Budget and Capital Program (Adopted Budget), and made a part of this ordinance for all purposes.

SECTION 2. THAT a summary of estimated and forecasted revenues, appropriations, and any use of excess reserves for all Funds of the City is hereby approved in all respects and is attached hereto as Exhibit B.

SECTION 3. THAT the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers within funds within the budget which

will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service. A listing of transfers between funds that are included in the Adopted Budget are attached hereto as Exhibit C.

SECTION 4. THAT to the extent that actual revenues are projected to be less than the budgeted revenues, the City Manager is authorized to reduce spending as necessary in order to prevent expenditures from exceeding available revenue sources; and that in the event such action is taken, the City Manager shall immediately notify the City Council in writing with appropriate explanation.

SECTION 5. THAT all balances of appropriation in each fund, which support authorized obligations, or are encumbered at the close of business for the fiscal year ended September 30, 2022 are hereby declared to be re-appropriated into the Adopted Budget beginning October 1, 2022.

SECTION 6. THAT a copy of the Adopted Budget shall be filed with appropriate officials as required by law.

SECTION 7. THAT in accordance with Section 2.06.109 of the Code of Ordinances of the City of Lubbock, the civil service classifications and positions set forth in the Adopted Budget as listed in Exhibit A are hereby established by Ordinance.

SECTION 8. THAT the funding, as set forth in the Adopted Budget, and as also set forth in the Capital Program, are hereby appropriated as set forth in the Capital Budget. A Capital Program Summary is attached hereto as Exhibit D.

SECTION 9. THAT the appropriation for a project in the Capital Program shall continue in force until the purpose for which the appropriation was made has been accomplished or abandoned.

SECTION 10. THAT all fees, fines and charges for service recommended to be adjusted are approved as listed in Exhibit A.

SECTION 11. THAT the pay plan is approved as listed in Exhibit E, and any pay plan band compensation limits shall be adjusted in accordance with any compensation adjustments. Said compensation adjustments shall not include the City Manager, City Attorney, and the City Secretary.

SECTION 12. THAT personnel is adopted as reflected in Exhibit F.

SECTION 13. THAT Subsection 22.04.133(a) of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

Sec. 22.04.133 Application

(a) Significant industrial users, as defined in section 22.04.002, shall complete and file with the city Southeast Water Reclamation Plant, P.O. Box 2000, Lubbock, TX 79457, phone 806-775-3221, an application in the form prescribed by the city, and accompanied by a fee of six hundred fifty dollars (\$650.00). Existing users shall apply for a wastewater contribution permit within thirty (30) days after the effective date of this article, and proposed new users shall apply at least ninety (90) days prior to connecting to or contributing to the POTW. Applications can be obtained from the Southeast Water Reclamation Plant, P.O. Box 2000, Lubbock, TX 79457, phone 806-775-3221. In support of the application, the user shall submit, upon request, in units and terms appropriate for evaluation, part or all of the following information:

- (1) Name, address, and location of actual facility (if different from the mailing address);
- (2) SIC number according to the current Standard Industrial Classification Manual, Bureau of the Budget;
- (3) Wastewater constituents and characteristics including but not limited to those mentioned in division 3 of this article as determined by a reliable analytical laboratory; sampling and analysis shall be performed in accordance with procedures established by the EPA pursuant to section 304(g) of the act and contained in 40 CFR, part 136, as amended;
- (4) Time and duration of contribution;
- (5) Average daily and thirty-minute peak wastewater flow rates, including daily, monthly and seasonal variations if any;
- (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by the size, location and elevation;
- (7) Description of activities, facilities and plant processes on the premises including all materials which are or could be discharged;
- (8) The nature and concentration of any pollutants in the discharge which are limited by any city, state, or federal pretreatment standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required for the user to meet applicable pretreatment standards;
- (9) If additional pretreatment and/or O&M will be required to meet the pretreatment standards, and if so, the shortest schedule by which the user will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions shall apply to this schedule:
 - (A) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards (e.g., hiring an engineer, completing preliminary plans, executing contract for major components, commencing construction, completing construction, etc.).

(B) No increment referred to in subsection (A) above shall exceed nine (9) months.

(C) Not later than fourteen (14) days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the director of water utilities including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the user to return the construction to the schedule established. In no event shall more than nine (9) months elapse between such progress reports to the director of water utilities.

- (10) Each product produced by type, amount, process or processes and rate of production;
- (11) Type and amount of raw materials processed (average and maximum per day);
- (12) Number of employees, hours of operation of plant and proposed or actual hours of operation of pretreatment system;
- (13) Any other information as may be deemed by the city to be necessary to evaluate the permit application;
- (14) Name and title of industrial user (IU) official;
- (15) List of any other environmental permits the IU has held;
- (16) Applicable categorical standards such as: the date IU commenced discharge to the city, date of receipt of baseline monitoring report (BMR), date of receipt of the 90 day report for categorical industrial users (CIUs);
- (17) Certification or the requirement of total toxic organics (TTO) monitoring;
- (18) Submittal of toxic organic management plan (TOMP), best management practices (BMP's) or other management plan;
- (19) Any planned changes in the production rate by the IU;
- (20) Identification of sources of discharge - such as regulated, dilution flow, unregulated, (used for the combined wastewater formula to derive pollutant limits);
- (21) Indication of the applicability of combined wastewater formula;
- (22) Estimation or measurement of process and nonprocess flows;
- (23) Identification of types of discharge, such as continuous or batch discharge;
- (24) Description of pretreatment facilities;
- (25) Submittal of slug discharge control plan as required under 40 CFR 403.8(f)(2)(v), if needed;
- (26) Description of manufacturing facilities;
- (27) Description of chemical spill prevention areas; and

- (28) List of hazardous waste and description of storage area of hazardous waste.

SECTION 14. THAT Subsection 22.04.174 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

Sec. 22.04.174 Septic tank emptying

Regulation 1. Permit required. No septic tank, cesspool or chemical toilet, or any similar receptacle for waste storage shall be emptied at the Southeast Water Reclamation Plant or any other designated emptying site or its contents removed except by a person holding an annual transport permit from the city health official, as well as an annual disposal permit from the city's director of water utilities.

Regulation 2. Sanitary requirements. The permittee shall take all reasonable measures to prevent the development or existence of a nuisance or of any condition hazardous to health which can arise from his operations, and shall comply with the following:

- (1) Material taken from a septic tank, cesspool, chemical toilet, or any similar receptacle for waste storage shall be disposed of only in a manner and place approved by the health official. Approval shall be obtained at the time of issuance of the TCEQ permit, and no change in the approval procedure shall be made by the permittee without prior approval of the health official.
- (2) Every vehicle and all auxiliary equipment used for the transportation or handling of the contents of septic tanks, cesspools, chemical toilets or any similar waste storage receptacle shall be liquid tight, gastight, and soundproof, so that no foul material may spill or escape therefrom. Tanks on septic vehicles shall have a minimum capacity of seven hundred fifty (750) gallons, as per city health department regulations.
- (3) No vehicle or auxiliary equipment used for carrying, transporting or handling the contents of septic tanks, cesspools, chemical toilets or any similar waste storage receptacle shall be allowed to stand or remain near any occupied premises.
- (4) Vehicles and equipment shall be kept in a clean condition and shall not be opened longer than is necessary when in use.
- (5) Each vehicle used under this regulation shall have the permittee's TCEQ permit number visibly inscribed on the sides of the vehicle and the rear face in numerals not less than two (2) inches high.
- (6) Mixing of incompatible wastes within the same container is prohibited. Transporters shall not use the same container or pumping equipment to collect or transport incompatible waste without first emptying and cleaning the container and equipment of all previously handled wastes. For purposes of this subsection, incompatible waste means wastes which have different processing, storage, or disposal requirements. However, transporters may mix wastes with different characteristics provided the facility to which the waste is being transported is authorized to store, process, or dispose of such waste mixture.

Regulation 3. Waste control record. Persons who collect and/or transport waste subject to control under this subchapter shall initiate and maintain a record of each individual collection and deposit. Such record shall be in the form of a manifest trip ticket or other similar documentation approved by the director of water utilities. The transporter shall provide the person who generates the waste a copy of the waste control record or other document showing receipt of waste and shall provide the facility operator a copy of all control records of wastes deposited. The transporter shall retain a copy of all records showing the collection and disposition of waste. Such copies shall be retained for three (3) years and made available to the director of water utilities upon request. The waste control record shall include:

- (1) Owner, address, telephone number, and TCEQ registration number of transporter;
- (2) Name, address, and telephone number of the person who generates the waste and date collected;
- (3) Type and amount of waste collected or transported;
- (4) Name of responsible person (driver) collecting, transporting, and depositing the waste;
- (5) Date and place where the waste was deposited;
- (6) Identification (permit application or site registration number, location, and operator) of the facility where the waste was deposited; and
- (7) Name and signature of facility representative acknowledging receipt of the waste and the amount of waste received.

Regulation 4. Location of waste dumping. Transporters shall deposit wastes at a facility designated by or acceptable to the generator of said wastes and the city where the operator of the facility agrees to receive the wastes.

- (1) Only true septage will be accepted at the Southeast Water Reclamation Plant. Grease trap waste and grit/sand trap wastes or any blending of grease and grit trap waste with septage shall not be accepted.
- (2) In the event of a discharge of waste during collection or transportation, the collector or transporter must take appropriate action to protect human health and the environment, e.g. notify local law enforcement, TCEQ, and the city health department as to size, nature, and location of the discharge area; clean up any waste discharge that occurs during transportation; or take such action as may be required or approved by federal, state, or local officials having jurisdiction so that the waste discharge no longer presents a public health or environmental problem. Transporters are responsible for reporting spills in accordance with requirements of the "State of Texas Oil and Hazardous Substance Spill Contingency Plan."

Regulation 5. Plant operation disposal hours. Transporters shall deposit wastes at the Southeast Water Reclamation Plant or other designated site only during the hours posted at the gate.

Regulation 6. Notification of waste dumping. Prior to dumping each tank truck, transporter shall stop at the gate, notify the facility operator, and allow inspection and sampling of the contents.

Regulation 7. Sampling, analysis, and charges. Samples of tank contents will be obtained and analyzed. Analysis will be performed and any results outside the acceptable analysis limits will be rejected and the TCEQ will be notified of the results. Tank truck companies will be surcharged for BOD and TSS.

Regulation 8. Load fees. Each truck load of seven hundred fifty (750) gallons or less will be assessed a minimum dump fee of thirty-eight dollars (\$38.00). Tank truck loads in excess of seven hundred fifty (750) gallons will be assessed a fee of thirty-eight dollars (\$38.00) plus Twenty cents (\$0.20) per one hundred (100) gallons over the seven hundred fifty (750) gallon minimum.

Regulation 9. Disposal permit fees. Annual disposal permits are obtainable from the SEWRP located at 3603 Guava Ave, 806-775-3221, at a cost of seventy dollars (\$70.00) per vehicle.

Regulation 10. Disposal permit renewal. Existing permits shall be renewed October 1st of each year beginning October 1, 1991. In the event a septic waste transporter applies for a new permit after October 1st, the permit fee of seventy dollars (\$70.00) will be prorated in order to include only the months of waste disposal. The permittee shall renew all permits on October 1st of each year thereafter.

Regulation 11. Transport permit fees. The following transport permits are obtainable from the city Environmental Health Department, 1314 Avenue K, 806-797-2951 at a cost of:

- (1) On-site sewage disposal system: \$61.00.
- (2) Commercial septic tank emptying: \$61.00.
- (3) Veterans administration loan inspection: \$21.00.

SECTION 15. THAT Subsection 22.06.051 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

Sec. 22.06.051 Dumping—Must be at designated place; rates

- (a) It shall be unlawful for any person to discharge, dump or unload any garbage, rubbish, refuse or other waste matter at any place within the city, or its jurisdiction, except at the designated city landfill or at such other place as may be designated by the department of sanitation.
- (b) Persons desiring to dump such wastes as described above at the designated city landfill shall pay a charge per ton of waste dumped of thirty-eight dollars (\$38.00) plus any applicable state or federal fee or surcharges at landfill 2252 (West Texas Regional Disposal Facility) and thirty-two dollars and no cents (\$32.00) at landfill 69 (Caliche Canyon) effective October 1, 2022. All special wastes that must be discharged, dumped or unloaded at the designated city landfill or at such other place as may be designated by the solid waste department. Persons desiring to dump special wastes at the city landfill shall pay an additional charge per ton of waste dumped of seventy-two dollars

and eighty-six cents (\$72.86) plus any applicable state or federal fee or surcharge for waste generated outside of the city.

(c) Any person desiring to dump such wastes as described above whose vehicle is not covered in such a manner as to prevent the loss or spillage of such waste during transit shall be charged a surcharge of fifteen dollars (\$15.00) in addition to the above-listed charges.

(d) Those persons subject to the assessment set forth in section 22.06.185(a)(1) and (2) shall not be required to pay a dumping fee.

(e) It shall be unlawful for any person to dump any refuse at any city landfill without the payment of the prescribed fees and surcharges.

SECTION 16. THAT Subsection 22.06.185(a) of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

Sec. 22.06.185 Amounts generally

(a) An assessment is hereby levied for removing garbage, rubbish and trash in accordance with the schedule listed in this section. This shall be the minimum assessment and any additional charges for extra pickups, extra service or extra containers which are now or may in the future be assessed shall be in addition to this charge.

(1) Residential (One unit): seventeen dollars (\$17.50) per month, effective October 1, 2021, plus any applicable state or federal fee or surcharge.

(2) Small commercial, churches, day nurseries, private schools, professional offices, home beauty shops, other customary home occupations, nursing homes, orphan, maternity and geriatric homes, lodges, sororities and fraternities generating less than twenty (20) cubic feet per pickup and sharing with at least 3 other business or residential units: Thirty-four dollars and fifty-one cent (\$34.51) per month effective October 1, 2021, plus any applicable state or federal fee or surcharge.

(3) Multifamily (more than four units with container), mobile home parks with container, commercial, institutional, hotels, dormitories, motels, hospitals, clinics, governmental agencies, and industrial:

<u>Container Size (Cubic Yards)</u>	<u>Monthly Charge</u>
2 or less	\$46.56
3	\$69.01
4	\$91.46
6	\$132.41
8	\$173.35

Plus any applicable state or federal fee or surcharge.

When two businesses share a dumpster, the monthly charge per container size is divided equally among the two businesses.

Roll-off containers shall be assessed a one hundred and twenty dollars (\$120.00) charge per pickup, three dollars (\$3.00) per day rental, and thirty-eight dollars (\$38.00) disposal fee per ton plus any applicable state or federal fee or surcharges, effective October 1, 2022.

Compactor containers shall be assessed a charge of one hundred and twenty dollars (\$120.00) per pickup in addition to thirty-eight dollars (\$38.00) disposal fee per ton plus any applicable state or federal fee or surcharges, effective October 1, 2022.

For the purpose of this section and its use herein, the word "container" shall mean a detachable container of heavy durable material subject to being moved by automation.

SECTION 17. THAT any transfers of funds from the General Fund to the Enterprise Funds to subsidize operations of that Enterprise Fund will be reconciled and trued-up at the end of the fiscal year and only the amount of funds necessary to balance the Enterprise Fund will be transferred.

SECTION 18. THAT the proposed budgets of the following Component Units and Related Entities are accepted as presented by their Boards: Lubbock Economic Development Alliance, Market Lubbock, Inc., Civic Lubbock, Inc., and Vintage Township Public Facilities Corporation.

SECTION 19. THAT the City Council finds and declares that sufficient written notice of the date, hour, place and subject of this meeting of the Council was posted at a designated place convenient to the public at the Citizens Tower for the time required by law preceding this meeting, that such place of posting was readily accessible at all times to the general public, and that all of the foregoing was done as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents of posting hereof.

SECTION 20. THAT the City Secretary is hereby authorized and directed to cause publication of the descriptive caption of this Ordinance as an alternative method of publication as provided by law.

SECTION 21. THAT should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected thereby.

SECTION 22. THAT matters revised after the proposed budget was filed with the City Secretary are attached hereto as Exhibit G.

AND IT IS SO ORDERED

Passed by the City Council on first reading this 6th day of September, 2022.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Mayor Pro Tem Shelia Patterson Harris

Council Member Christy Martinez-Garcia

Council Member Steve Massengale

Council Member Mark W. McBrayer

Council Member Latrelle Joy

Council Member Dr. Jennifer Wilson

Council members present but not voting:

N/A

Council members absent:

N/A

Passed by the City Council on second reading this 13th day of September, 2022.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Mayor Pro Tem Shelia Patterson Harris

Council Member Christy Martinez-Garcia

Council Member Steve Massengale

Council Member Mark W. McBrayer

Council Member Latrelle Joy

Council Member Dr. Jennifer Wilson

Council members present but not voting:

N/A


Council members absent:

N/A



TRAY PAYNE, MAYOR

ATTEST:



Rebecca Garza, City Secretary

APPROVED AS TO CONTENT:



D. Blu Kostelich, Chief Financial Officer

APPROVED AS TO FORM:



Amy L. Sims, Deputy City Attorney

Exhibit B - All Funds Summary

		Budget FY 2022-23
General Fund Revenue Sources		
Taxes		
Property Taxes	\$	76,353,893
Delinquent Taxes/Penalties & Interest		859,804
Sales Tax		90,647,776
Mixed Beverage Tax		1,500,000
Bingo Tax		260,000
Suddenlink		1,800,000
Xcel Energy		245,000
Atmos		3,800,000
South Plains Electric Coop.		1,938,000
West Texas Gas		20,000
Franchise Fee		23,370,825
Telecom ROW		1,890,000
Development Services		294,500
General Government		228,330
City Secretary		400,125
Public Safety		688,331
Public Works/Solid Waste		27,884,964
Public Health		70,713
Animal Shelter		86,500
Cultural/Recreational Museum		972,878
Licenses and Permits		318,680
Intergovernmental		5,300,037
Fines and Forfeitures		537,899
Interest Earnings		2,238,661
In Lieu of Property Tax		1,425,681
Rental		11,204,308
		20,000
Recoveries of Expenditures		1,079,433
Oil and Gas Royalties		375,000
Other		326,943
Transfers from LP&L		2,493,965
Transfers from Water/Wastewater Fund		2,759,560
Transfers from Airport Fund		2,119,166
Transfers from Risk Fund		174,000
Transfers from Stormwater		601,692
Total General Fund Revenue	\$	264,286,664
Use of Excess Reserves		11,016,168

Exhibit B - All Funds Summary

	Budget FY 2022-23
General Fund Appropriation Units	
Administrative Services:	
City Attorney	\$ 2,358,297
City Council	623,512
City Manager	1,849,692
City Secretary	1,778,756
Facilities Management	4,882,150
Finance	3,484,159
Human Resources	1,026,580
Internal Audit	416,508
Non-departmental	1,934,439
Communications and Marketing and Call Center	784,998
Administrative Services Appropriation	19,139,091
Cultural and Recreation Services:	
Library	4,045,443
Cultural Arts	1,344,912
Parks and Recreation	12,543,642
Cultural and Recreation Services Appropriation	17,933,997
Development Services:	
Building Safety	2,736,468
Code Enforcement	2,942,072
Environmental Health	1,197,858
Planning	1,070,906
Development Services Appropriation	7,947,304
Public Works/Solid Waste:	
Engineering	960,999
Solid Waste	26,719,506
Streets	5,590,089
Traffic	4,235,698
Public Works/Solid Waste Appropriation	37,506,292
Public Safety and Health Services:	
Animal Services	2,936,163
Fire	62,520,049
Municipal Court	1,981,325
Police	81,727,774
Public Health	2,169,855
Public Safety & Health Services Appropriation	151,335,166
Other Appropriation:	
Transfers	30,996,081
Payroll Accrual/Other Adjustments *	10,444,901
Other Appropriation	41,440,982
Total General Fund Appropriation	\$ 275,302,832

* Raises are included in payroll lump sum amount and will be spread to each cost center; therefore budgets for individual cost centers will change to adjust for this.

Exhibit B - All Funds Summary

	Budget
	FY 2022-23
Debt Service Fund Revenue Sources	
Tax Collection	\$ 24,010,910
Interest on Investments	280,875
Transfer from Solid Waste	1,995,600
Transfer from North Overton TIF	3,085,287
Transfer from CBD TIF	942,235
Transfer from Hotel Tax Fund	88,000
Transfer from Gateway	8,765,392
Transfer from LP&L - Citizens Tower	1,139,661
Transfer from Water - Citizens Tower	146,508
Total Debt Service Fund Revenue	40,454,468
Use of Excess Reserves	830,984
Debt Service Fund Expenditures	
General Obligation Bonds	25,145,151
Solid Waste	1,995,600
North Overton TIF	3,085,287
CBD TIF	942,235
Gateway	8,765,392
Hotel Tax	88,000
SIB Loan	631,606
Fiscal Agent Fees	14,000
Bond Sale Charges	180,000
Transfer to Civic Centers	438,181
Total Debt Service Fund Appropriation	41,285,452
Fleet Services Fund	
Total Fleet Service Fund Revenue	9,621,426
Total Fleet Service Fund Appropriation	9,621,426
Health Benefits Fund	
Total Health Benefits Fund Revenue	39,223,733
Use of Excess Reserves	437,293
Total Health Benefits Fund Appropriation	39,661,026
Information Technology Fund	
Total Information Technology Revenue	11,446,329
Use of Excess Reserves	233,559
Total Information Technology Appropriation	11,679,888
Telecommunications Fund	
Total Telecommunications Revenue	1,540,301
Use of Excess Reserves	10,489
Total Telecommunications Appropriation	1,550,790
GIS and Data Services Fund	
Total GIS & Data Services Revenue	859,570
Use of Excess Reserves	454
Total GIS & Data Services Appropriation	860,024
Radio Shop Fund	
Total Radio Shop Revenue	2,714,208
Total Radio Shop Appropriation	2,603,473
Investment Pool Fund	
Total Investment Pool Fund Revenue	268,990
Total Investment Pool Fund Appropriation	268,990
Print Shop and Warehouse Fund	
Total Print Shop and Warehouse Fund Revenue	564,566
Use of Excess Reserves	107,684
Total Print Shop and Warehouse Fund Appropriation	672,250
Risk Management Fund	
Total Risk Management Fund Revenue	17,563,050
Use of Excess Reserves	159,754
Total Risk Management Fund Appropriation	17,722,804

Exhibit B - All Funds Summary

	Budget FY 2022-23
Airport Fund	
Total Airport Fund Revenue	\$ 14,666,596
Total Airport Fund Appropriation	13,434,383
Cemetery Fund	
Total Cemetery Fund Revenue	766,821
Transfer from General Fund	363,491
Total Cemetery Fund Appropriation	1,130,312
Civic Centers Fund	
Total Civic Center Fund Revenue	444,349
Transfer from HOT Fund	2,589,076
Transfer from Debt Service Fund	438,181
Use of Excess Reserves	269,163
Total Civic Center Fund Appropriation	3,740,769
Lake Alan Henry Fund	
Total Lake Alan Henry Fund Revenue	649,677
Use of Excess Reserves	66,422
Total Lake Alan Henry Fund Appropriation	716,099
Lubbock Power and Light Fund	
Total Lubbock Power and Light Fund Revenue	342,921,213
Transfer from Other Funds	1,596,802
Use of Excess Reserves	1,557,209
Total Lubbock Power and Light Fund Appropriation	346,075,224
Storm Water Utility Fund	
Total Storm Water Utility Fund Revenue	25,101,858
Total Storm Water Utility Fund Appropriation	24,479,646
Transit Fund	
Total Transit Fund Revenue	15,907,523
Transfer from General Fund	2,400,000
Transfer from Economic Development Fund	400,000
Total Transit Fund Appropriation	18,707,523
Water/Wastewater Utility Fund	
Total Water/Wastewater Utility Fund Revenue	151,362,380
Transfer from Other Fund	107,912
Use of Excess Reserves	4,703,469
Total Water/Wastewater Utility Fund Appropriation	156,173,761
Abandoned Vehicle Fund	
Total Abandoned Vehicle Fund Revenue	1,514,137
Use of Excess Reserves	110,863
Total Abandoned Vehicle Fund Appropriation	1,625,000
Animal Assistance Program	
Total Animal Assistance Program Fund Revenue	278,386
Use of Excess Reserves	5,614
Total Animal Assistance Program Fund Appropriation	284,000
Bell Farms PID	
Total Bell Farms PID Fund Revenue	292,007
Total Bell Farms PID Fund Appropriation	233,778
Cable Services Fund	
Total Cable Services Fund Revenue	614,675
Total Cable Services Fund Appropriation	500,000
Central Business District TIF Fund	
Total Central Business District TIF Fund Revenue	1,497,509
Total Central Business District TIF Fund Appropriation	1,371,528
Community Development Fund	
Total Community Development Fund Revenue	6,258,343
Total Community Development Fund Appropriation	6,258,343

Exhibit B - All Funds Summary

	Budget FY 2022-23
Criminal Investigation Fund	
Total Criminal Investigation Fund Revenue	\$ 128,888
Use of Excess Reserves	68,712
Total Criminal Investigation Fund Appropriation	197,600
Department of Justice Asset Sharing	
Total Department of Justice Asset Sharing Revenue	324
Use of Excess Reserves	20,911
Total Department of Justice Asset Sharing Appropriation	21,235
Economic Development Fund	
Total Economic Development Fund Revenue	4,430,064
Total Economic Development Fund Appropriation	4,430,064
Gateway Streets Fund	
Total Gateway Streets Fund Revenue	202,711
Transfer from General Fund	9,701,870
Total Gateway Streets Fund Appropriation	8,765,392
Grants	
Total Grant Revenue	5,526,360
Total Grant Appropriation	5,526,360
Hotel Occupancy Tax Fund	
Total Hotel Motel Tax Fund Revenue	8,723,900
Total Hotel Motel Tax Fund Appropriation	8,723,900
Lubbock Business Park TIF	
Total Lubbock Business Park TIF Revenue	1,033,988
Total Lubbock Business Park TIF Appropriation	24,129
Lubbock Economic Development Alliance Fund	
Total Lubbock Economic Development Alliance Fund Revenue	8,188,793
Total Lubbock Economic Development Alliance Fund Appropriation	8,188,793
Municipal Court Fund	
Total Municipal Court Fund Revenue	259,710
Total Municipal Court Fund Appropriation	202,010
North and East Lubbock Neighborhood and Infrastructure Fund	
Transfer from General Fund	337,500
Total North and East Lubbock Neighborhood Fund Appropriation	337,500
North Overton Public Improvement District Fund	
Total North Overton Public Improvement District Fund Revenue	979,458
Total North Overton Public Improvement District Fund Appropriation	859,874
North Overton Tax Increment Fund	
Total North Overton Tax Increment Fund Revenue	5,696,887
Transfer from Hotel Motel Tax	918,096
Total North Overton Tax Increment Fund Appropriation	6,614,983
North Point Public Improvement District Fund	
Total North Point Public Improvement District Fund Revenue	291,823
Use of Excess Reserves	273,555
Total North Point Public Improvement District Fund Appropriation	565,378
Northwest Passage Public Improvement District Fund	
Total Northwest Passage Public Improvement District Fund Revenue	8,647
Total Northwest Passage Public Improvement District Fund Appropriation	8,647
Quincy Park Public Improvement District Fund	
Total Quincy Park Public Improvement District Fund Revenue	236,152
Use of Excess Reserves	22,163
Total Quincy Park Public Improvement District Fund Appropriation	258,315
Truancy Prevention and Diversion Fund	
Total Juvenile Case Manager Fund Revenue	121,862
Total Juvenile Case Manager Fund Appropriation	89,500
Upland Crossing Public Improvement District Fund	
Total Upland Crossing Public Improvement District Fund Revenue	180,826
Total Upland Crossing Public Improvement District Fund Appropriation	81,362

Exhibit B - All Funds Summary

	Budget FY 2022-23
Valencia Public Improvement District Fund	
Total Valencia Public Improvement District Fund Revenue	\$ 64,158
Use of Excess Reserves	6,407
Total Valencia Public Improvement District Fund Appropriation	70,565
Vintage Township Public Improvement District Fund	
Total Vintage Township Public Improvement District Fund Revenue	202,800
Total Vintage Township Public Improvement District Fund Appropriation	202,800
Willow Bend Villas Public Improvement District Fund	
Total Willow Bend Villas Public Improvement District Fund Revenue	11,813
Total Willow Bend Villas Public Improvement District Fund Appropriation	7,000
Lubbock Economic Development Alliance	
Total Lubbock Economic Development Alliance Revenue	11,215,293
Use of Non-Cash Assets - Land	107,479
Use of Excess Reserve	8,498,628
Total Lubbock Economic Development Alliance Appropriation	19,821,400
Market Lubbock, Inc.	
Total Market Lubbock, Inc. Revenue	3,892,109
Use of Excess Reserve	1,791,091
Total Market Lubbock Inc. Appropriation	5,683,200
Market Lubbock, Inc. - Visit Lubbock, Inc.	
Total Market Lubbock, Inc. - Visit Lubbock, Inc. Revenue	3,729,055
Use of Excess Reserve	253,365
Total Market Lubbock Inc. - Visit Lubbock, Inc. Appropriation	3,982,420
Market Lubbock, Inc. - Sports Authority	
Total Market Lubbock, Inc. - Sports Authority Revenue	2,023,619
Use of Excess Reserve	84,456
Total Market Lubbock Inc. - Sports Authority Appropriation	2,108,075
Civic Lubbock, Inc.	
Total Civic Lubbock, Inc. Revenue	1,657,265
Total Civic Lubbock, Inc. Appropriation	1,657,265
Vintage Township Public Facilities Corporation	
Total Vintage Township Public Facilities Corporation Revenue	187,830
Total Vintage Township Public Facilities Corporation Appropriation	187,830

Exhibit C - Transfers Summary

To	From	Description	Amount
Airport Capital Projects Fund	Airport Enterprise Fund	Airport Cash Funded Capital	\$ 320,520
Airport Enterprise Fund	Airport CFC Fund	Airport CFC Debt Service	1,053,598
Airport Enterprise Fund	Airport PFC Fund	Airport PFC Debt Service	1,331,266
Cemetery Capital Projects Fund	Cemetery Enterprise Fund	Cemetery Cash Funded Capital	323,491
Cemetery Enterprise Fund	General Fund	Cemetery Operations	317,374
Civic Center Enterprise Fund	Hotel Occupancy Tax Fund	Civic Center Operations/Marketing	2,589,076
Civic Center Enterprise Fund	Debt Service Fund	Debt Service Payment	438,181
Civic Center Capital Projects Fund	Civic Center Enterprise Fund	Civic Center Cash Funded Capital	272,715
Civic Center Capital Projects Fund	Hotel Occupancy Tax Fund	Hotel Cash Funded Capital (Civic Center)	268,661
Debt Service Fund	General Fund (Solid Waste)	Debt Service Payment	1,995,600
Debt Service Fund	North Overton TIF	Debt Service Payment	3,085,287
Debt Service Fund	Central Business District TIF	Debt Service Payment	942,235
Debt Service Fund	Hotel Occupancy Tax Fund	Debt Service Payment	88,000
Debt Service Fund	Gateway Streets Fund	Debt Service Payment	8,765,392
Debt Service Fund	Lubbock Power & Light	Debt Service Payment - Citizen Tower	1,139,661
Debt Service Fund	Water/Wastewater Enterprise Fund	Debt Service Payment - Citizen Tower	146,508
Economic Development Fund	General Fund	Economic Development Operations	85,033
Fleet Capital Projects Fund	Cemetery Enterprise Fund	Cemetery Cash Funded Capital (Vehicles)	40,000
Fleet Capital Projects Fund	Water/Wastewater Enterprise Fund	Water/Wastewater Cash Funded Capital (Vehicles)	706,640
Fleet Capital Projects Fund	Stormwater Enterprise Fund	Stormwater Cash Funded Capital (Vehicles)	650,000
Fleet Capital Projects Fund	General Fund	General Fund Cash Funded Capital (Vehicles)	2,228,666
Fleet Capital Projects Fund	Fleet Operating Fund	Fleet Cash Funded Capital (Vehicles)	30,000
Fleet Capital Projects Fund	General Fund (Solid Waste)	General Fund Cash Funded Capital (Vehicles)	3,375,000
Fleet Vehicle Replacement Fund	Water/Wastewater Enterprise Fund	Vehicle Replacement Fund	293,810
Fleet Vehicle Replacement Fund	Civic Center Enterprise Fund	Vehicle Replacement Fund	3,017
Fleet Vehicle Replacement Fund	Stormwater Enterprise Fund	Vehicle Replacement Fund	180,806
Fleet Vehicle Replacement Fund	Fleet Maintenance Fund	Vehicle Replacement Fund	22,607
Gateway Streets Fund	General Fund	Gateway Operations & Debt	9,701,870
General Facilities System Improvements Capital Projects	General Fund	General Fund Cash Funded Capital	807,400
General Capital - Solid Waste Capital Projects	General Fund	General Fund Cash Funded Capital	320,900
General Fund	Lubbock Power & Light	Indirect Cost	2,493,965
General Fund	Water/Wastewater Enterprise Fund	Indirect Cost	1,753,308
General Fund	Water/Wastewater Enterprise Fund	Paved Streets	1,006,252
General Fund	Airport Enterprise Fund	Indirect Cost	373,031
General Fund	Airport Enterprise Fund	Aircraft Rescue Fire Fighting (ARFF)	1,746,135
General Fund	Stormwater Enterprise Fund	Indirect Cost	270,825
General Fund	Stormwater Enterprise Fund	Playa Lake	330,867
General Fund	Risk Management Fund	Organizational Development	174,000
Grant Fund	Transit Enterprise Fund	Transit Operations	2,801,688
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Utility Collections	3,470,149
Lubbock Power & Light	Stormwater Enterprise Fund	Utility Collections	1,254,567
Lubbock Power & Light	General Fund	Utility Collections-Solid Waste CC	1,254,567
Lubbock Power & Light	General Fund	Debt Service Payment/Citizen Tower-Solid Waste CC	95,429
Lubbock Power & Light	General Fund	Debt Service Payment/CIS-Solid Waste CC	184,462
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Debt Service Payment - Citizen Tower	263,998
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Debt Service Payment - Customer Info System	510,303
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Debt Service Payment - Vehicle Replacement	35,284
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Debt Service Payment - AMI Debt	180,238
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Debt Service Payment - Capital Purchase	42,168
Lubbock Power & Light	Stormwater Enterprise Fund	Debt Service Payment - Citizen Tower	95,429
Lubbock Power & Light	Stormwater Enterprise Fund	Debt Service Payment - Customer Info System	184,462
Lubbock Power & Light Capital Project Fund	Lubbock Power & Light	LP&L Cash Funded Capital	16,726,908
North & East Lbk Ngbhd & Infrstr	General Fund	North & East Lubbock Operations	337,500
North Overton TIF	Hotel Occupancy Tax Fund	North Overton TIF	358,824
North Overton TIF Capital	North Overton TIF	North Overton Cash Funded Capital	3,500,000
Parks Capital Projects	General Fund	General Fund Cash Funded Capital	823,238
Public Safety Capital Projects	General Fund	General Fund Cash Funded Capital	120,000
Stormwater Capital Projects Fund	Stormwater Enterprise Fund	Stormwater Cash Funded Capital	4,460,000
Streets Capital Projects	General Fund	General Fund Cash Funded Capital	13,500,000
Traffic Control System Capital Projects	General Fund	General Fund Cash Funded Capital	675,000
Transit Enterprise Fund	General Fund	Transit Operations	2,400,000
Transit Enterprise Fund	Economic Development Fund	Transit Operations	400,000
Vintage Township Public Facilities Corporation	Vintage Township PID	Debt Service Payment	187,830
Water/Wastewater Capital Project Fund	Water/Wastewater Enterprise Fund	Water Cash Funded Capital	12,615,000
Water/Wastewater Capital Project Fund	Water/Wastewater Enterprise Fund	Wastewater Cash Funded Capital	9,500,000
Water/Wastewater Enterprise Fund	Lake Alan Henry Fund	Lake Alan Henry Debt Service	107,912

Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2022-23
8550	Golf Course Improvements	\$ 890,549	53,400
8555	Sanitary Sewer Manhole Adjustments	600,000	75,000
8595	Storm Water Master Plan	2,250,000	-
8606	FEMA Restudy - Systems B,C,D	900,000	-
8610	Remove and Reseal All Joints in Concrete	7,799,886	-
8614	Asset Management	1,740,000	200,000
8615	Transmission Line & Easement Maintenance	950,000	-
8622	Pressure Zone Delineation and Valve Repair Project	495,000	-
8624	Locate and Repair Water Valves	2,000,000	600,000
8625	Field Asset Inventory & Data Verification	2,350,862	-
8626	Distribution Planning	338,000	-
8628	Digital Orthophotography	805,000	210,000
8629	Civic Center Exterior Repair and Upgrade	591,000	179,231
8630	Park Amenities	752,386	173,880
8631	Convention Center Hotel Attorney Fees	74,494	-
8633	Comprehensive Plan Implementation	735,000	-
8634	City Council Initiatives	125,000	-
8637	Abernathy Landfill - Gate House Renovations	177,400	-
8638	Canyon and Playa Lakes Restoration and Restudy	250,000	1,750,000
8639	Future Infrastructure Funding Study	366,500	-
8646	Public Safety CAD, Mobile, and RMS Software	4,100,000	-
8647	Outer Route (Loop 88) Segments 1 & 2	609,700	-
8648	Airfield Pavement Maintenance	1,101,374	-
8649	Fire Hydrant Repair & Replacement	650,000	390,000
8654	Land Application Closure Evaluation	300,000	-
8655	Topographic Information Acquisition	250,000	-
8656	Parks Master Plan	310,000	-
8658	Downtown On Street Parking Conversion	75,000	-
8659	Downtown One Way to Two Way Street Conversion	800,000	-
8660	Parking Master Plan	100,000	-
8661	Historic District Designation	300,000	-
8662	McAlister Park Planning and Support Funds	42,000	-
8663	Future Comprehensive Plan Implementation	120,000	-
8664	FY 2021-22 Comprehensive Zoning Map Analysis	75,000	-
8665	Document Management System	215,000	-
8666	Large Water Line Assessment and Repair	275,000	-
8667	Flood Protection Study	762,500	-
8668	Diversion Center Contribution - ARPA	3,500,000	-
8669	Job Training - ARPA	3,500,000	-
8670	Small Business Grant - ARPA	2,500,000	-
8671	Non-Profit Grants - ARPA	1,000,000	-
8672	Arts Grants - ARPA	1,000,000	-
8673	Water Wastewater Analysis	90,000	-

Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2022-23
8674	City Facilities to Retail Electric	\$ -	200,000
8675	Employee Education Assistance Program - ARPA	-	500,000
8676	Watershed Boundary and Drainage Studies	-	250,000
8677	FEMA Restudy – System B	-	500,000
8678	Stormwater Vault Improvements	-	150,000
8679	Lake 7 Permitting & Mitigation	-	350,000
8680	Lead Service Line Replacement	-	750,000
8681	Water Distribution System Master Plan Update	-	500,000
8682	Strategic Water Supply Plan Update	-	250,000
92174	Northwest Lubbock and Maxey Park Project	77,250,000	-
92238	Facility Maintenance Fund	1,509,500	99,000
92254	North Overton TIF Public Improvements	3,147,351	1,000,000
92318	Major Sanitary Sewer Mains Rehabilitation	16,500,000	-
92329	Codes and Env. Health Software Replacement	280,000	-
92331	Fiberoptic Communications	2,440,000	250,000
92353	South Lubbock Water Treatment Plant Expansion	3,500,000	-
92359	Facility Roof Replacements	1,893,300	258,400
92361	Terminal Building Remodel	44,953,480	-
92362	Buddy Holly Center Renovations Phase II	609,380	-
92367	Municipal Square Repairs	566,511	-
92369	Municipal Facilities Replacements/Renovations	62,500,000	-
92380	Feeder Circuits - Northwest	1,184,200	-
92399	Gateways	4,500,000	-
92435	Street Maintenance Program	34,721,356	-
92444	SEWRP Improvements Plant 3	11,131,267	-
92445	SEWRP Transformer Rehabilitation	3,500,000	-
92448	Water Reclamation Plant Replacements	2,250,000	-
92450	Lowhead C Pump Station and Supply Line	23,598,161	-
92452	Elevated Storage Tanks	14,001,839	-
92484	Substation Upgrades	5,350,000	-
92510	Upland Avenue - 66th Street to 82nd Street	6,360,311	-
92513	Pumping System Improvements Phase II	2,500,000	500,000
92516	Transportation Improvements/Unimproved Roads	2,300,000	-
92518	Storm Water System Improvements	3,155,265	-
92537	GIS Software Upgrades and Interfaces	2,185,000	250,000
92539	Water Treatment Plant Improvements Phase III	16,808,319	-
92551	Public Safety Improvements Project	55,882,000	-
92557	Landfill 69 Gas Collection System Replacement	344,730	-
92558	Landfill 69 Groundwater Remediation	875,000	-
92565	Garden and Arts Center Exterior Renovations	295,000	-
92567	Dock and Bridge Replacement	443,836	376,618
92569	Backup Power at Signalized Intersections	300,000	100,000
92570	American Disability Act Ramp and Sidewalk Project	775,000	300,000

Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2022-23
92572	Municipal Hill Car Wash FY 18-19	\$ 250,000	-
92578	Enterprise Resource Planning System	2,500,000	-
92579	Airport Property Improvements	1,500,000	1,170,316
92580	Cemetery Capital Improvements	80,000	-
92583	Automated Metering Infrastructure	20,635,000	-
92585	Annexation Water Lines for Fire Protection	7,169,003	-
92586	Dunbar-Manhattan Heights Underground Conversion	210,000	-
92587	Loop 88 Sewer Line Relocation	1,609,132	-
92589	Water Line Upsizing for Development	150,000	-
92590	Sewer Line Upsizing for Development	200,000	-
92591	Lift Station Rehabilitation	440,000	1,200,000
92592	Large Valve Project	1,500,000	1,000,000
92593	Roy Furr Pioneer Park	2,000,000	-
92605	Operations System Upgrades	1,115,000	-
92606	South Plains Mall Expansion	835,000	-
92608	Red Raider Substation Distribution Feeders	4,915,000	-
92614	Acquire Snow Removal Equipment	818,882	-
92616	East Side T-Hangars	200,000	-
92617	Future Water Supply Project	1,500,000	1,500,000
92619	Construct Federal Inspection Services Facility	3,602,000	-
92620	Civic Center Parking Lot Repair	543,785	209,927
92621	Amphitheatre Erosion Renovations	254,650	-
92622	Civic Center Rebranding Project	353,320	80,830
92624	Pickleball Facility A&E	320,260	47,395
92625	Indiana Avenue from 130th Street to 146th Street	8,100,000	-
92634	LP&L - GIS Office Renovations	1,115,000	-
92648	Zetron Fire Paging Replacement	800,000	-
92649	Upland Avenue from 82nd Street to 98th Street	1,750,000	-
92651	Wausau Avenue from MSF to 82nd St.	756,873	-
92653	Storm Water Rehabilitation and Maintenance	1,500,000	600,000
92654	Upland Ave and 66th St Playa Drainage Imp.	5,300,000	-
92655	North Quaker and Clovis Drainage Project	1,250,000	-
92656	SEWRP Effluent Pump Station #2 Improvements	7,666,099	300,000
92657	Downtown Sewer Line Replacement	900,000	6,500,000
92658	Bailey County Electrical Improvements	7,500,000	-
92660	NWTP 8 MG Ground Storage Tank	9,850,000	-
92669	114th Street - Slide Road to Quaker Avenue	8,500,000	-
92670	114th Street - Quaker Ave to Indiana Ave - Design	1,151,000	-
92672	Municipal Parking Garage	7,961,294	-
92673	Upland Avenue 98th Street to 114th Street	800,000	-
92674	SEWRP Improvements Plant 3 Nutrient Removal	500,000	-
92675	Roof Repair and Replacement	1,098,000	1,000,000
92680	Substation Capacity Upgrade - Northeast	8,155,000	-

Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2022-23
92681	ERCOT Conversion Work	\$ 297,639	-
92683	FY 2020-2023 Service Distribution Meters	621,000	412,500
92684	FY 2020-23 Distribution Transformers	6,900,000	4,425,000
92685	FY 2020-2023 Distribution System Upgrade	7,275,000	2,275,000
92686	FY 2020-23 Overhead Lines	4,848,000	3,997,500
92687	FY 2020-23 Street Lights	1,634,600	847,500
92688	FY 2020-23 Underground Distribution	5,842,000	4,575,000
92689	ERCOT - TDSP	8,696,137	15,185,000
92690	East Broadway Series Street Light Conversion	720,000	-
92693	Distribution System Upgrade-Improvements-Expansion	16,554,565	-
92695	Downtown Facility Upgrades	2,375,000	-
92697	Street Maintenance 2021	23,078,130	-
92698	Transfer Station	1,505,000	17,195,000
92699	SEWRP Plant # 4 Secondary Clarifier Rehabilitation	900,000	900,000
92700	South Lubbock Sanitary Sewer Extension Phase IV	2,275,000	-
92701	Major Sewer Line Condition Assessment and Repair	4,000,000	1,500,000
92702	East Lubbock Future Expansion	1,000,000	-
92703	Civic Center Convention Center Hotel	106,500	-
92704	North Overton TIF Street Upgrade/Replacement	1,849,680	2,500,000
92705	Outdoor Warning Siren System	980,436	30,000
92706	Neighborhood Plan Development and Implementation	250,000	250,000
92707	Public Health Facility	10,111,342	-
92708	Memphis Avenue Drainage Improvements	120,583	-
92709	Reese Air Force Water line	1,416,931	-
92710	Fiddlewood to Farmland 345kV Transmission Line	5,000,000	-
92711	Fire Station 20	7,645,000	-
92712	Transportation Improvements/Unpaved Roads	9,000,000	-
92713	Erskine Street	11,300,000	-
92714	Warehouse Replacement	152,300	-
92715	Citizens Tower West Plaza	450,000	-
92716	Municipal Parking Garage East Green	500,000	-
92717	Replace ARFF Vehicle	875,000	-
92718	Park Playgrounds Phase II	746,389	-
92720	General Fund Vehicle Replacement FY 21-22	3,267,374	-
92721	Solid Waste Vehicle Replacement FY 21-22 Tax Notes	1,100,000	-
92722	General Fund Vehicle Replacement FY 21-22 - ARPA	6,309,895	-
92723	Cemetery Fund Vehicle Replacement FY 21-22	8,000	-
92724	Water/Wastewater Vehicle Replacement FY 21-22	792,125	-
92725	Storm Water Vehicle Replacement FY 21-22	124,173	-
92726	IT Vehicle Replacement FY 21-22	30,000	-
92727	Substation Capacity Upgrade - Co-op	7,070,000	-
92728	Substation Capacity Upgrade - Thompson	4,740,000	-
92729	Substation Capacity Upgrade - Vicksburg	12,417,891	-

Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2022-23
92730	Cooke Facility Remodel	\$ 205,000	-
92731	Yellowhouse Substation Capacity Upgrade	4,657,891	2,950,000
92732	McDonald Substation Capacity Upgrade	4,607,890	2,950,000
92733	DNV-GL Cascade Upgrades	250,000	-
92734	Additional COLU Phone Lines	202,246	168,000
92735	FY 2021-22 Vehicles and Equipment	2,625,000	-
92736	Cooke GT3 Control System Replacement	1,442,000	-
92737	114th Street - Quaker Avenue to Indiana Avenue	3,193,721	-
92738	Pedestrian and Cyclist Enhancements	235,000	-
92739	Iola Avenue From 122nd St. to FM 1585	75,000	1,200,000
92741	Fiber Optic Expansion Continuation	132,871	75,000
92742	Traffic Signal FY21-22 through FY25-26	370,235	400,000
92743	Playa Lake 054 Lateral Extension	500,000	-
92744	Sewer Ahead of Broadway Ave	50,000	-
92745	Manhole Replacement on Interceptors	500,000	500,000
92746	Sewer Line Replacement	300,000	325,000
92747	Sewer Tap Replacements	800,000	400,000
92748	New Water Meter Sets & Meter Replacements	2,520,275	2,750,000
92749	Water Line Replacement FY 2021	550,000	550,000
92750	Water Lines Ahead of Street Paving FY 2021	250,000	1,725,000
92751	Water Ahead of Broadway Ave	100,000	-
92752	Water Lines Ahead of Arterial Roadways	100,000	-
92753	Elevated Storage Tanks Phase II	18,200,000	-
92754	Cyber Security Infrastructure	2,240,500	-
92755	Massengale Station Gas Turbine & Repairs	7,750,000	-
92756	Civic Park	1,500,000	-
92757	Housing Project - ARPA	2,500,000	-
92758	Broadband - ARPA	2,000,000	-
92759	Public Safety Improvements - ARPA	3,850,000	-
92761	ARPA Parks - Walking Trails	1,200,000	-
92762	Homelessness - ARPA	3,500,000	-
92763	ARPA Parks - Playground	1,100,000	-
92764	ARPA Parks - Cattail Removal/Dredging	1,900,000	-
92765	ARPA Parks - Pickleball Facility	1,500,000	-
92766	ARPA Parks - Simmons Parking Lot/Lake 6 Restrooms	500,000	-
92767	ARPA Parks - TMYSC Junior Field Lights	300,000	-
92768	ARPA Parks - Restroom Replacement/Renovations	900,000	-
92770	Terminal Building Electrical Upgrades	5,000,000	-
92771	Cargo Apron Expansion	-	1,500,000
92772	Extend Taxiway L	-	1,705,200
92773	Civic Center Maintenance Fund	-	100,000
92774	Civic Center Equipment Replacement and Upgrade	-	225,000
92775	Cemetery Perimeter Fencing	-	323,491

Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2022-23
92776	Utility Upgrades, Gateways and Greenspace	\$ -	1,378,955
92777	Mae Simmons / Cross Country Trail	-	210,000
92778	Water Slide Refurbishing	-	15,345
92779	ARPA - Aquatic Facilities	-	5,144,259
92780	FY 2022-23 Radio Shop - Radio System Upgrade	-	850,000
92781	Water/Wastewater Vehicle Replacement FY 2022-23	-	706,640
92782	Storm Water Vehicle Replacement FY 2022-23	-	650,000
92783	General Fund Vehicle Replacement FY 2023 Tax Note	-	4,775,084
92784	Fleet Vehicle Replacement FY 2022-23	-	38,000
92785	Cemetery Vehicle Replacement FY 2022-23	-	40,000
92786	Civic Centers Vehicle Replacement FY 2022-23	-	35,000
92787	General Fund Vehicle Replacement FY 2022-23	-	5,603,666
92788	4kV Distribution Conversion	-	1,654,273
92789	NERC Security for Substation	-	350,000
92790	Security upgrade of The Hill building	-	110,000
92791	UCSC Expansion	-	138,000
92792	FY 2022-23 Vehicles and Equipment	-	1,715,000
92793	LAS Security Fence	-	90,000
92794	Street Maintenance 2023	-	12,000,000
92795	Next Generation Traffic Signal Detection	-	100,000
92796	Shop Renovation	-	30,000
92797	WTRDF Cell Construction	-	290,900
92798	Mackenzie Park Dam Structure Eval. and Restoration	-	1,000,000
92799	Northwest Loop 289 Interceptor Project Phase I	-	1,250,000
92800	Sewer Ahead of Street Paving FY22	-	300,000
92801	Southwest Lubbock Sanitary Sewer Expansion	-	1,500,000
92802	Wastewater Collection System Maintenance	-	250,000
92803	Water Reclamation Plant Replacement FY 2022-23	-	1,000,000
92804	North Terminal Storage Reservoir Improvements	-	6,000,000
92805	Southeast Lubbock Water System Expansion	-	1,500,000
92806	West Lubbock Water System Expansion	-	1,875,000
92807	Water Distribution System and Supply Maintenance	-	550,000
92808	Lake Alan Henry Erosion Maintenance	-	500,000
92809	Water System SCADA Upgrade	-	500,000
Total Appropriation		\$ 833,325,074	147,913,310

Exhibit D - Capital Program Summary

Funding Source	Funding to Date	Funding FY 2022-23
AIP Grant	\$ 6,859,148	-
Airport Capital Project Fund	1,187,003	-
Airport Coronavirus Response Grant Program	409,690	-
American Rescue Plan Act Funding	47,011,737	5,644,259
BIL Grant	4,750,000	2,884,680
C.A.R.E.S. Act	5,269,222	2,170,316
Capital Project Fund	582,821	144,986
CH Foundation Grant	500,000	-
Civic Center Capital Project Fund	-	253,612
Developer Participation	356,187	-
Federal Grant Funding	18,850,228	-
FY 2007 Storm Water Revenue CO's	297,896	-
FY 2007 TIF Revenue CO's	29,175	-
FY 2008 Storm Water Revenue CO's	600,000	-
FY 2008 TIF Revenue CO's	676,105	-
FY 2009 General Fund Cash	185,951	-
FY 2009 General Obligation Bonds	46,662	-
FY 2009 Storm Water Revenue CO's	872,225	-
FY 2009 Tax Supported Revenue CO's	400,000	-
FY 2009 TIF Revenue CO's	41,731	-
FY 2010 Gateway Streets Revenue CO's	448,687	-
FY 2010 General Fund Cash	44,824	-
FY 2010 Storm Water Revenue CO's	1,500,000	-
FY 2010 TIF Revenue CO's	20	-
FY 2010 Wastewater Cash	250,000	-
FY 2010 Water Revenue CO's	1,570,966	-
FY 2011 10-year Water Revenue CO's	48,240	-
FY 2011 General Fund Cash	551,091	-
FY 2011 Storm Water Revenue CO's	746,744	-
FY 2011 Tax and Waterworks CO's	307,251	-
FY 2011 Tax Supported Revenue CO's	122,479	-
FY 2011 Water Revenue CO's	29,662	-
FY 2012 General Fund Cash	72,190	-
FY 2012 Storm Water Revenue CO's	33,971,124	-
FY 2012 Water Revenue CO's	341,609	-
FY 2013 General Obligation Bonds	2,012,007	-
FY 2013 Storm Water Revenue CO's	5,253,961	-
FY 2013 Tax Supported Revenue CO's	15,412	-
FY 2013 Wastewater Revenue CO's	1,500,000	-
FY 2014 10-Year LP&L Revenue Bonds	612	-
FY 2014 10-year Water Revenue CO's	700,000	-
FY 2014 Airport Revenue CO's	204,489	-
FY 2014 General Fund Cash	500,000	-

Exhibit D - Capital Program Summary

Funding Source	Funding to Date	Funding FY 2022-23
FY 2014 LP&L Cash	\$ 250,000	-
FY 2014 LP&L Revenue Bonds	248,289	-
FY 2014 Tax Supported Revenue CO's	25	-
FY 2014 Wastewater Revenue CO's	2,835,646	-
FY 2014 Water Revenue CO's	2,577,613	-
FY 2015 Airport Revenue CO's	2,342,250	-
FY 2015 Gateway Streets Revenue CO's	111,704	-
FY 2015 General Fund Cash	672,000	-
FY 2015 LP&L Revenue Bonds	200,000	-
FY 2015 PFC Revenue CO's	381,729	-
FY 2015 Storm Water Cash	500,000	-
FY 2015 Tax Supported Revenue CO's	11,235,487	-
FY 2015 Wastewater Revenue CO's	7,862,599	-
FY 2015 Water Cash	180,149	-
FY 2015 Water Revenue CO's	1,099	-
FY 2016 10-Year LP&L Revenue Bonds	250	-
FY 2016 10-Year TIF Revenue CO's	1,500,000	-
FY 2016 7-Year Solid Waste Revenue CO's	344,730	-
FY 2016 CBD TIF Revenue CO's	700,000	678,955
FY 2016 General Fund Cash	2,899,963	-
FY 2016 LP&L Cash	204,200	-
FY 2016 LP&L Revenue Bonds	304,222	-
FY 2016 PFC Revenue CO's	283,605	-
FY 2016 Storm Water Cash	1,000,000	-
FY 2016 Tax Supported Revenue CO's	53,597,466	-
FY 2016 Wastewater Revenue CO's	1,962,846	-
FY 2016 Water Cash	193,068	-
FY 2017 30-Year LP&L Revenue Bonds	1,314,128	-
FY 2017 7-Year Tax Revenue CO's	4,779,743	-
FY 2017 Airport Cash	247,055	-
FY 2017 CBD TIF Revenue CO's	3,800,000	700,000
FY 2017 General Fund Cash	3,044,608	-
FY 2017 LP&L Cash	-	777,811
FY 2017 LP&L Revenue Bonds	16,449	-
FY 2017 North Overton TIF Cash	150,000	-
FY 2017 Solid Waste Cash	500,000	-
FY 2017 Storm Water Cash	759,236	-
FY 2017 Tax Supported Revenue CO's	496,030	-
FY 2017 TWBD CO's	35,000,000	-
FY 2017 Wastewater Cash	1,090,000	-
FY 2017 Wastewater Revenue CO's	2,692,749	-
FY 2017 Water Cash	4,209,723	-
FY 2018 10-Year LP&L Revenue Bonds	4,065,000	-

Exhibit D - Capital Program Summary

Funding Source	Funding to Date	Funding FY 2022-23
FY 2018 20-Year LP&L Revenue Bonds	\$ 965,225	-
FY 2018 30-Year LP&L Revenue Bonds	2,074,632	-
FY 2018 Airport Cash	191,203	-
FY 2018 CBD TIF Cash	74,494	-
FY 2018 Gateway Streets CO's	2,578,930	-
FY 2018 General Fund Cash	7,011,428	-
FY 2018 LP&L Cash	335,000	1,114,918
FY 2018 North Overton TIF Cash	750,320	-
FY 2018 Storm Water Cash	1,120,000	-
FY 2018 Tax Supported Revenue CO's	10,000,000	-
FY 2018 Water/Wastewater Cash	8,019,292	-
FY 2019 Airport Cash	600,000	-
FY 2019 Airport Revenue CO's	7,135,000	-
FY 2019 Cemetery Cash	80,000	-
FY 2019 General Fund Cash	9,669,090	-
FY 2019 Hotel Occupancy Tax	171,000	-
FY 2019 Information Technology Cash	859,480	-
FY 2019 LP&L Cash	3,258,099	13,166
FY 2019 North Overton TIF Cash	1,700,000	-
FY 2019 PFC Revenue CO's	15,340,000	-
FY 2019 Storm Water Cash	800,801	-
FY 2019 Tax Supported Revenue CO's	50,250,000	-
FY 2019 Texas Water Development Board Bonds	20,635,000	-
FY 2019 Water/Wastewater Cash	6,726,809	-
FY 2019 Water/Wastewater Revenue CO's	6,500,000	-
FY 2020 Airport Cash	1,000,000	-
FY 2020 Civic Center Cash	714,218	-
FY 2020 Gateway Streets Revenue CO's	8,100,000	-
FY 2020 General Fund Cash	12,973,702	-
FY 2020 General Fund Tax Notes	41,051	-
FY 2020 Hotel Occupancy Tax	657,537	-
FY 2020 Information Technology Cash	100,000	-
FY 2020 LP&L Cash	1,453,916	523,553
FY 2020 North Overton TIF Cash	300,000	-
FY 2020 Storm Water Cash	1,629,079	-
FY 2020 Tax Notes	1,250,000	-
FY 2020 Water/Wastewater Cash	11,186,248	-
FY 2020 Water/Wastewater Revenue CO's	48,206,427	-
FY 2021 20-Year LP&L Revenue Bonds	18,011,137	-
FY 2021 30-Year LP&L Revenue Bonds	23,527,204	-
FY 2021 Airport Cash	1,274,000	-
FY 2021 CBD TIF Cash	406,500	-
FY 2021 Gateway Streets Cash	100,000	-

Exhibit D - Capital Program Summary

Funding Source	Funding to Date	Funding FY 2022-23
FY 2021 General Fund Cash	\$ 15,532,851	-
FY 2021 General Fund Tax Notes	116,469	-
FY 2021 Information Technology Cash	30,000	-
FY 2021 LP&L Cash	15,756,100	107,144
FY 2021 North Overton TIF Cash	600,000	-
FY 2021 Storm Water Cash	3,658,357	-
FY 2021 Storm Water Revenue CO's	-	-
FY 2021 Tax Supported Revenue CO's	35,348,970	-
FY 2021 Texas Water Development Board Bonds	10,455,000	-
FY 2021 Water/Wastewater Cash	10,599,547	-
FY 2021 Water/Wastewater Revenue CO's	5,000,000	-
FY 2022 30-Year LP&L Revenue Bonds	5,398,238	6,150,000
FY 2022 Airport Cash	624,000	-
FY 2022 CBD TIF Cash	100,000	-
FY 2022 Cemetery Cash	8,000	-
FY 2022 Gateway Streets Cash	630,366	-
FY 2022 General Fund Cash	21,254,672	-
FY 2022 General Fund Tax Notes	5,100,000	-
FY 2022 Information Technology Cash	30,000	-
FY 2022 LP&L Cash	26,669,731	-
FY 2022 LP&L Revenue Bonds	33,362,489	16,839,273
FY 2022 North Overton TIF Cash	1,000,000	-
FY 2022 Storm Water Cash	5,880,293	-
FY 2022 Tax Supported Revenue CO's	3,000,000	-
FY 2022 Water/Wastewater Cash	26,251,685	-
FY 2022 Water/Wastewater Revenue CO's	8,200,000	-
FY 2023 Airport Cash	-	320,520
FY 2023 Cemetery Cash	-	363,491
FY 2023 Civic Center Cash	-	307,715
FY 2023 Fleet Cash	-	38,000
FY 2023 General Fund Cash	-	21,850,204
FY 2023 General Fund Tax Note	-	4,775,084
FY 2023 Hotel Occupancy Tax	-	268,661
FY 2023 LP&L Cash	-	16,726,908
FY 2023 North Overton TIF Cash	-	3,500,000
FY 2023 Radio Shop Cash	-	850,000
FY 2023 Storm Water Cash	-	5,110,000
FY 2023 Tax Supported Revenue CO's	-	17,050,014
FY 2023 Water/Wastewater Cash	-	22,821,640
FY 2023 Water/Wastewater Revenue CO's	-	15,875,000
General Capital Project Fund	3,095,209	53,400
Health Fund Cash	303,020	-
Helen Jones Foundation Grant	1,000,000	-

Exhibit D - Capital Program Summary

Funding Source	Funding to Date	Funding FY 2022-23
Hotel Occupancy Tax	\$ 200,000	-
Hotel/Motel Funds	564,380	-
Information Technology Cash	87,500	-
Lubbock County Proceeds	5,285,627	-
Market Lubbock Inc. Capital Project Fund	100,000	-
North Overton TIF Capital Project Fund	249,680	-
Parks Capital Projects Fund	700	-
Public Works Capital Project Fund	64,252	-
School District Cash Donation	230,868	-
Storm Water CIP Fund	252,132	-
Street Capital Project Fund	12,992	-
Texas Water Development Board	562,500	-
TxDOT Participation	1,700,756	-
United States Air Force Funding	1,416,931	-
Wastewater Capital Project Fund	250,000	-
Wastewater Cash	320,082	-
Water/Wastewater Capital Project Fund	1,173,451	-
Westwind Realty, L.P. Funding	400,594	-
Total Funding	\$ 833,325,074	147,913,310

Exhibit E - Non-Civil Service Pay Plan

Pay Grade	Minimum	Midpoint	Maximum
101	\$ 17,806.88	23,039.12	28,271.36
102	18,695.04	24,190.40	29,685.76
103	19,624.80	25,398.88	31,172.96
104	20,608.64	26,669.76	32,730.88
105	21,640.32	28,003.04	34,365.76
106	22,724.00	29,402.88	36,081.76
107	23,855.52	30,871.36	37,887.20
108	25,047.36	32,414.72	39,782.08
109	26,301.60	34,037.12	41,772.64
110	27,616.16	35,738.56	43,860.96
111	28,999.36	37,525.28	46,051.20
112	30,449.12	39,402.48	48,355.84
113	31,967.52	41,371.20	50,774.88
114	33,569.12	43,440.80	53,312.48
115	35,249.76	45,613.36	55,976.96
116	37,011.52	47,893.04	58,774.56
117	38,049.44	49,238.80	60,428.16
118	39,954.72	51,703.60	63,452.48
119	41,953.60	54,289.04	66,624.48
120	44,052.32	57,004.48	69,956.64
121	46,248.80	59,848.88	73,451.04
122	47,542.56	61,524.32	75,506.08
123	49,915.84	64,596.48	79,277.12
124	52,416.00	67,829.84	83,243.68
125	55,038.88	71,221.28	87,403.68
126	57,786.56	74,782.24	91,777.92

Exhibit E - Non-Civil Service Pay Plan

Pay Grade	Minimum	Midpoint	Maximum
127	59,814.56	77,403.04	94,991.52
128	62,801.44	81,272.88	99,744.32
129	65,942.24	85,336.16	104,730.08
130	69,243.20	89,605.36	109,967.52
131	72,704.32	94,084.64	115,464.96
132	76,340.16	98,788.56	121,236.96
133	80,154.88	103,727.52	127,300.16
134	84,163.04	108,911.92	133,660.80
135	88,370.88	114,359.44	140,348.00
136	92,784.64	120,072.16	147,359.68
137	97,429.28	126,081.28	154,733.28
138	102,300.64	132,385.76	162,470.88
139	106,381.60	137,670.00	168,958.40
140	111,706.40	144,555.84	177,405.28
141	117,289.12	151,782.80	186,276.48
142	123,152.64	159,371.68	195,590.72
143	129,311.52	167,341.20	205,370.88
144	135,778.24	175,708.00	215,637.76
145	142,567.36	184,492.88	226,418.40
146	149,697.60	193,720.80	237,744.00
147	157,181.44	203,404.24	249,627.04
148	165,035.52	213,572.32	262,109.12
149	173,291.04	224,253.12	275,215.20
150	181,954.24	235,464.32	288,974.40

Pay Plan reflects annual salary amount

Exhibit E - Part-Time Pay Plan

Pay Grade	Minimum	Midpoint	Maximum
201	\$ 8.013	10.368	12.722
202	8.412	10.885	13.357
203	8.831	11.429	14.027
204	9.273	12.001	14.728
205	9.738	12.601	15.464
206	10.226	13.232	16.237
207	10.734	13.891	17.048
208	11.271	14.586	17.901
209	11.836	15.317	18.797
210	12.426	16.081	19.736
211	13.049	16.886	20.722
212	13.701	17.730	21.759
213	14.385	18.616	22.847
214	15.105	19.548	23.990
215	15.861	20.525	25.188
216	16.655	21.552	26.449
217	17.486	22.628	27.769
218	18.361	23.761	29.160
219	19.279	24.948	30.617
220	20.244	26.196	32.148
221	21.254	27.505	33.755
222	22.318	28.881	35.444
223	23.432	30.324	37.215
224	24.605	31.841	39.076
225	25.836	33.433	41.029
226	27.127	35.104	43.080

Exhibit E - Part-Time Pay Plan

Pay Grade	Minimum	Midpoint	Maximum
227	28.483	36.859	45.234
228	29.906	38.702	47.497
229	31.401	40.636	49.871
230	32.973	42.669	52.365
231	34.621	44.802	54.983
232	36.352	47.043	57.733
233	38.169	49.394	60.619
234	40.079	51.864	63.648
235	42.082	54.458	66.833
236	44.184	57.178	70.172
237	46.395	60.039	73.682
238	48.715	63.042	77.368
239	51.148	66.192	81.235
240	53.708	69.502	85.296
241	56.392	72.977	89.562
242	59.212	76.626	94.039
243	62.173	80.458	98.742
244	65.282	84.481	103.679
245	68.546	88.704	108.861
246	71.973	93.140	114.306
247	75.572	97.796	120.020
248	79.349	102.685	126.021
249	83.318	107.820	132.322
250	87.483	113.211	138.938

Pay Plan reflects hourly rate

Exhibit E - Police Pay Plan

Grade	Title		Step A	Step B	Step C	Step D	Step E	Step F
PCS6	Police Asst. Chief	(H)	70.332	73.846	77.543			
		(B)	5,626.56	5,907.68	6,203.44			
		(M)	12,190.88	12,799.97	13,440.79			
		(A)	146,290.56	153,599.68	161,289.44			
PCS5	Police Deputy Chief/Captain		60.182	63.188	66.980			
			4,814.56	5,055.04	5,358.40			
			10,431.55	10,952.59	11,609.87			
			125,178.56	131,431.04	139,318.40			
PCS4	Police Lieutenant		51.741	54.330	57.317			
			4,139.28	4,346.40	4,585.36			
			8,968.44	9,417.20	9,934.95			
			107,621.28	113,006.40	119,219.36			
PCS3	Police Sergeant		45.356	47.624	50.482			
			3,628.48	3,809.92	4,038.56			
			7,861.71	8,254.83	8,750.21			
			94,340.48	99,057.92	105,002.56			
PCS2	Police Detective/Corporal		43.196					
			3,455.68					
			7,487.31					
			89,847.68					
PCS1	Patrol Officer		31.659	33.242	34.904	36.825	39.589	42.558
			2,532.72	2,659.36	2,792.32	2,946.00	3,167.12	3,404.64
			5,487.56	5,761.95	6,050.03	6,383.00	6,862.09	7,376.72
			65,850.72	69,143.36	72,600.32	76,596.00	82,345.12	88,520.64
PNC(E2)	Entry Level II (Pay grade does not indicate Civil Service status)		31.659					
			2,532.72					
			5,487.56					
			65,850.72					
PNC(E1)	Entry Level I (non-Civil Service)		28.847					
			2,307.76					
			5,000.15					
			60,001.76					
PNCSP	Cadet (non-Civil Service)		28.847					
			2,307.76					
			5,000.15					
			60,001.76					

PNCSP is a non-classified, non-civil service, civilian grade for employees seeking to enter a future academy class in order to become classified police officers. PNCE1-A is a non-classified, non-civil service, civilian grade for employees entering an academy class in order to become classified police officers. All employees of the police department who seek to become classified police officers start at either PNCSP or PNCE1-A, unless they start employment already certified as peace officers by TCOLE, in which case they may start at either PNCSP or PNCE1-B. Employees starting at either PNCSP or PNCE1-A progress to PNCE1-B when they become certified as peace officers by TCOLE. Classified service and accrual of seniority points does not begin until an employee reaches PNCE1-B. Full civil service protection and accrual of longevity pay begins when an employee reaches PCS1. Not every change in classification represents a change in salary.

For employees who enter the academy without TCOLE certification, a probationary period of 18 months, prior to entering full civil service protection, begins on the first day of employment with department in a beginning position as PNCE1-A. These employees progress to PNCE2 after 12 months of continuous probationary service in PNCE1-A and B; progress to PCS1 step A after 6 months additional continuous probationary service at PNCE2; remain in PCS1 step A for 6 months; progress to PCS1 step B after 6 months of service in PCS1 step A; and then progress through PCS1 steps C-F after 2 years of service in each step, attaining PCS1 step F 10 years after entering the academy.

For employees who enter the academy with TCOLE certification, a probationary period of 12 months, prior to entering full civil service protection, begins on the first day of employment with the department in a beginning position as PNCE1-B. These employees bypass PNCE2 and progress directly to PCS1 step A after 12 months of continuous probationary service; remain in PCS1 step A for 12 months; progress to PCS1 step B after 12 months of service in PCS1 step A; and then progress through PCS1 steps C-F after 2 years of service in each step, attaining PCS1 step F 10 years after entering the academy.

If the anniversary date in a classification occurs during the last half of the pay period, the increase does not become effective until the beginning of the next pay period. Progression in each classified position (PNCE1-B and above) is based on time in that classification. Time spent in "move-up" does not count toward time in the "move up" classification. Seniority is based on all years of service as a sworn/classified police officer (PNCE1-B and above) or firefighter for the City of Lubbock, not merely the last continuous period of service. Disciplinary suspensions do not constitute a break in service. Seniority credit shall be figured to five decimal places. In the event of a conflict between this ordinance and state law, state law will control.

Biweekly rate=Hourly * 80. Annual rate=Biweekly * 26. Monthly rate=Annual / 12.

Exhibit E - Fire Pay Plan (40 Hour Shifts)

Grade	Title	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
FCS7	Fire Deputy Chief	70,119	71,039	71,958	72,878	73,797	74,716	75,636														
	H	5,609.52	5,683.12	5,756.64	5,830.24	5,903.76	5,977.28	6,050.88														
	A	145,847.52	147,761.12	149,674.72	151,588.32	153,497.76	155,409.28	157,322.88														
FCS6	Fire Division Chief	65,814	66,079	66,343	66,608	66,871	67,137	67,402	67,669	67,931												
	H	5,265.12	5,286.32	5,307.44	5,328.64	5,349.68	5,370.96	5,392.16	5,413.52	5,434.48												
	A	136,893.12	137,444.32	137,993.44	138,544.64	139,091.68	139,644.96	140,196.16	140,751.52	141,296.48												
FCS5	Fire Battalion Chief	59,126	59,591	60,054	60,517	60,980	61,444	61,905	62,371	62,834	63,296	63,760										
	H	4,730.08	4,767.28	4,804.32	4,841.36	4,878.40	4,915.52	4,952.40	4,989.68	5,026.72	5,063.68	5,102.40										
	A	122,982.08	123,949.28	124,912.32	125,875.36	126,838.40	127,803.52	128,762.40	129,731.68	130,694.72	131,655.68	132,662.40										
FCS4	Fire Captain	51,423	51,807	52,191	52,576	52,959	53,343	53,727	54,113	54,496	54,880	55,264	55,649	56,033								
	H	4,113.84	4,144.56	4,175.28	4,206.08	4,236.72	4,267.44	4,298.16	4,329.04	4,359.68	4,390.40	4,421.12	4,451.92	4,482.64								
	A	106,959.84	107,758.56	108,557.28	109,358.08	110,154.72	110,953.44	111,752.16	112,555.04	113,351.68	114,150.40	114,949.12	115,749.92	116,548.64								
FCS3	Fire Lieutenant	45,985	46,235	46,484	46,736	46,984	47,233	47,483	47,735	47,986	48,236	48,485	48,735	48,986	49,235	49,487						
	H	3,678.80	3,698.80	3,718.72	3,738.88	3,758.72	3,778.64	3,798.64	3,818.80	3,838.88	3,858.88	3,878.80	3,898.80	3,918.88	3,938.80	3,958.96						
	A	95,648.80	96,168.80	96,686.72	97,210.88	97,726.72	98,244.64	98,764.64	99,288.80	99,810.88	100,330.88	100,848.80	101,368.80	101,890.88	102,408.80	102,932.96						
FCS2	Fire Equipment Oper.	42,450	42,646	42,840	43,036	43,232	43,427	43,626	43,820	44,016	44,211	44,406	44,602	44,798	44,994	45,190	45,385	45,583				
	H	3,396.00	3,411.68	3,427.20	3,442.88	3,458.56	3,474.16	3,490.08	3,505.60	3,521.28	3,536.88	3,552.48	3,568.16	3,583.84	3,599.52	3,615.20	3,630.80	3,646.64				
	A	88,236.00	88,703.68	89,107.20	89,514.88	89,922.56	90,328.16	90,742.08	91,145.60	91,553.28	91,958.88	92,364.48	92,772.16	93,179.84	93,587.52	93,995.20	94,400.80	94,812.64				
FCS1	Fire Fighter	31,383	31,908	32,435	32,962	33,491	34,017	34,544	35,071	35,597	36,124	36,650	37,180	37,705	38,234	38,763	39,287	39,814	40,342	40,869	41,396	
	H	2,510.64	2,552.64	2,594.80	2,636.96	2,679.28	2,721.36	2,763.52	2,805.68	2,847.76	2,889.92	2,932.00	2,974.40	3,016.40	3,058.72	3,101.04	3,142.96	3,185.12	3,227.36	3,269.52	3,311.68	
	A	65,276.64	66,368.64	67,464.80	68,560.96	69,661.28	70,755.36	71,851.52	72,947.68	74,041.76	75,137.92	76,232.00	77,334.40	78,426.40	79,526.72	80,627.04	81,716.96	82,813.12	83,911.36	85,007.52	86,103.68	
FNCS1	Prob. Fire Fighter	29,589	2,367.12																			
	H																					
	A																					

Progression in each pay grade is based on seniority in that pay grade. Seniority is defined as the total time of employment as a police officer or fire fighter for the City of Lubbock. Time-off for disciplinary suspension does not constitute a loss of seniority time, nor does it constitute a break in service. The time involved in "move-up" is also not included. It does mean all years of service as a police officer or fire fighter with the City of Lubbock whether interrupted, or uninterrupted and not merely the last continuous period of service. Seniority credit shall be figured to five decimal places.

Employees who successfully complete one (1) year as Probationary Fire Fighter move to grade FCS1. Fire Fighters then progress through steps in FCS1 annually. Progress through the steps in the other grades also requires one year in each step. However, if the anniversary date occurs during the last half of the pay period, the increase does not become effective until the beginning of the next pay period.

Hourly rate=annual / 2,080. Biweekly rate=Hourly rate * 80. All conversions are approximate.

Exhibit E - Fire Pay Plan (Kelly Shifts)

Grade Title	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
FCS5 Fire Battalion Chief																				
H	42,233	42,565	42,896	43,227	43,557	43,890	44,218	44,551	44,882	45,212	45,557									
B	4,476.70	4,511.89	4,546.98	4,582.06	4,617.04	4,652.34	4,687.11	4,722.41	4,757.49	4,792.47	4,829.04									
A	116,394.15	117,309.14	118,221.38	119,133.61	120,043.09	120,960.84	121,864.81	122,782.56	123,694.79	124,604.27	125,555.09									
FCS4 Fire Captain																				
H	36,732	37,005	37,280	37,554	37,827	38,103	38,376	38,653	38,926	39,202	39,475	39,749	40,024							
B	3,893.59	3,922.53	3,951.68	3,980.72	4,009.66	4,038.92	4,067.86	4,097.22	4,126.16	4,155.41	4,184.35	4,213.39	4,242.54							
A	101,233.39	101,985.78	102,743.68	103,498.82	104,251.21	105,011.87	105,764.26	106,527.67	107,280.06	108,040.71	108,793.10	109,548.24	110,306.14							
FCS3 Fire Lieutenant																				
H	32,847	33,026	33,203	33,383	33,561	33,738	33,916	34,096	34,277	34,454	34,633	34,811	34,990	35,167	35,348					
B	3,481.78	3,500.76	3,519.52	3,538.60	3,557.47	3,576.23	3,595.10	3,614.18	3,633.36	3,652.12	3,671.10	3,689.97	3,708.94	3,727.70	3,746.89					
A	90,526.33	91,019.66	91,507.47	92,003.55	92,494.12	92,981.93	93,472.50	93,968.58	94,467.41	94,955.22	95,448.55	95,939.12	96,432.44	96,920.25	97,419.09					
FCS2 Fire Equipment Oper																				
H	30,322	30,461	30,600	30,741	30,881	31,020	31,161	31,300	31,440	31,580	31,720	31,860	31,999	32,139	32,279	32,419	32,560			
B	3,214.13	3,228.87	3,243.60	3,258.55	3,273.39	3,288.12	3,303.07	3,317.80	3,332.64	3,347.48	3,362.32	3,377.16	3,391.89	3,406.73	3,421.57	3,436.41	3,451.36			
A	83,567.43	83,950.52	84,333.60	84,722.20	85,108.04	85,491.12	85,879.72	86,262.80	86,648.64	87,034.48	87,420.32	87,806.16	88,189.24	88,575.08	88,960.92	89,346.76	89,735.36			
FCS1 Fire Fighter																				
H	22,416	22,791	23,168	23,545	23,922	24,298	24,674	25,052	25,427	25,803	26,179	26,557	26,932	27,311	27,687	28,062	28,438	28,816	29,192	29,568
B	2,376.10	2,415.85	2,455.81	2,495.77	2,535.73	2,575.59	2,615.44	2,655.51	2,695.26	2,735.12	2,774.97	2,815.04	2,854.79	2,894.97	2,934.82	2,974.57	3,014.43	3,054.50	3,094.35	3,134.21
A	61,778.50	62,812.00	63,851.01	64,890.02	65,929.03	66,965.29	68,001.54	69,043.31	70,076.81	71,113.07	72,149.32	73,191.09	74,224.59	75,269.12	76,305.37	77,338.87	78,375.13	79,416.90	80,453.15	81,489.41
FNCS1 Prob. Fire Fighter																				
H	21,135																			
B	2,240.31																			
A	58,248.06																			

Progression in each pay grade is based on seniority in that pay grade. Seniority is defined as the total time of employment as a police officer or fire fighter for the City of Lubbock. Time-off for disciplinary suspension does not constitute a loss of seniority time, nor does it constitute a break in service. The time involved in "move-up" is also not included. It does mean all years of service as a police officer or fire fighter with the City of Lubbock whether interrupted, or uninterrupted and not merely the last continuous period of service. Seniority credit shall be figured to five decimal places:

Employees who successfully complete one (1) year as Probationary Fire Fighter move to grade FCS1. Fire Fighters then progress through steps in FCS1 annually. Progress through the steps in the other grades also requires one year in each step. However, if the anniversary date occurs during the last half of the pay period, the increase does not become effective until the beginning of the next pay period

Kelly shift rate (k)=Biweekly (40 hour)/112. Biweekly rate=Hourly*106. Annual rate=Biweekly rate*26. All conversions are approximate

Exhibit F - Position Control Summary

	Budget FY 2022-23
Administrative Services	
City Attorney	15
City Council	3
City Manager	9
City Secretary	11
Facilities Management	16
Finance	33
Human Resources	11
Internal Audit	3
Communications and Marketing	9
Total Administrative Services	110
Development Services	
Building Safety	32
Codes	28
Environmental Health	16
Planning	11
Total Development Services	87
Cultural and Recreation Services	
Library	35
Cultural Arts	9
Parks and Recreation	79
Total Cultural and Recreation Services	123
Public Works	
Engineering	45
Solid Waste	99
Streets	43
Traffic	34
Total Public Works	221
Public Safety and Health Services	
Animal Services	29
Fire	446
Municipal Court	21
Police	573
Public Health	50
Total Public Safety and Health Services	1,119
TOTAL GENERAL FUND	1,660

Exhibit F - Position Control Summary

	Budget FY 2022-23
Internal Service Funds	
Fleet	24
Health Benefits	4
Information Technology	34
Telecommunications	3
GIS & Data Services	10
Radio Shop	9
Print Shop/Warehouse	6
Risk Management	6
Total Internal Service Funds	96
Enterprise Funds	
Airport	50
Cemetery	6
Civic Centers	18
Lake Alan Henry	2
Lubbock Power and Light	348
Storm Water	32
Water/Wastewater	228
Total Enterprise Funds	684
Special Revenue Funds	
Civic Lubbock	6
Community Development	14
Economic Development	3
Total Special Revenue Funds	23
TOTAL CITY FUNDS	2,463

Exhibit G - Changes to Proposed FY 2022-23 Budget

General Fund

Increase Compensation (Fire Public Safety Dispatch)	\$	29,648
Increase Benefits (Fire Public Safety Dispatch)		6,800
Increase Use of Excess Reserves		36,448
Decrease Transfer from Storm Water - Playa Lake Maintenance	\$	15,978
Increase Use of Excess Reserves		15,978
Increase Compensation (Public Works Dispatch)	\$	11,275
Increase Benefits (Public Works Dispatch)		2,777
Decrease Compensation-Temporary Employee Salary (Public Works Dispatch)		14,052
Increase Professional Services/Training (North, South & East Patrol Divisions)	\$	47,500
Increase Use of Excess Reserves		47,500
Add Vital Statistics Deputy Registrar (City Secretary)		
Increase Compensation (City Secretary)	\$	32,270
Increase Benefits (City Secretary)		22,704

Water/Wastewater Fund

Add Assistant Director of Water Utilities		
Delete Water Resource Manager		
Increase Compensation (Water Administration)	\$	23,782
Increase Benefits (Water Administration)		5,363
Decrease Professional Sevices/Training (Water Admin-Outside Legal Services)		29,145

Changes Due to No New Revenue Rate

General Fund

Decrease Property Tax Revenue	\$	1,248,809
Increase Sales Tax Revenue		571,055
Increase Use of Excess Reserves		287,952
Delete Four Heavy Equipment Operator III		
Decrease Compensation (Paved Streets)		165,842
Decrease Benefits (Paved Streets)		90,305
Delete One Sr Grounds Maintenance Worker		
Delete Three Park Construction & Maintenance Worker		
Decrease Compensation (Park Maintenance)		107,902
Decrease Benefits (Park Maintenance)		76,067
Decrease Credit Card Charges (Building Safety)		66,500
Decrease Credit Card Charges (Accounting)		13,160
Increase Compensation for Juvenile Curfew Program (Patrol)		75,000

Debt Service Fund			
	Increase Ad Valorem Tax Collections	\$	23,047
	Decrease Use of Excess Reserves		23,047
Economic Development Fund			
	Decrease Ad Valorem Tax Collections	\$	87,233
	Decrease Market Lubbock Inc		87,233
Component Units - Market Lubbock Economic Development Corporation			
	Decrease Ad Valorem Tax Collections	\$	87,233
	Increase Use of Excess Reserves		87,233
FY 2021-22 Operating Budget and Capital Program Amendments After Filing Proposed Budget			
Amendments not included in the FY 2022-23 Proposed Operating Budget and Capital			
<i>Approved on the August 19, 2022 City Council Meeting:</i>			
Central Business District TIF Capital Fund			
	<u>CIP 92756 Civic Park</u>		
	Increase appropriation and funding	\$	500,000
<i>Approved on the August 23, 2022 City Council Meeting:</i>			
Abandoned Vehicle Fund			
	Increase appropriation and funding	\$	345,000
Grant Fund			
	Accept and appropriate two Solid Waste grants	\$	10,000

RESOLUTION

WHEREAS, the City Council of the City of Lubbock has adopted a FY 2022-23 budget that will raise more property tax revenue than was generated in the previous year; and

WHEREAS, Chapter 102 of the Texas Local Government Code requires the City Council to "ratify" the adoption of a budget that will raise more property tax revenue than was generated in the prior year by a separate vote; NOW THEREFORE:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

THAT the City Council of the City of Lubbock hereby ratifies the adoption of a FY 2022-23 budget that will raise more property tax revenue than was generated in the previous year.

Passed by the City Council this 13th day of September, 2022.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Mayor Pro Tem Shelia Patterson Harris

Council Member Christy Martinez-Garcia

Council Member Steve Massengale

Council Member Mark W. McBrayer

Council Member Latrelle Joy

Council Member Dr. Jennifer Wilson

Council members present but not voting:

N/A

Council members absent:

N/A



TRAY PAYNE, MAYOR

ATTEST:




Rebecca Garza, City Secretary

APPROVED AS TO CONTENT:



D. Blu Kostelich, Chief Financial Officer

APPROVED AS TO FORM:



Amy L. Sims, Assistant City Attorney

Res. Property Tax Revenue Ratification
8-8-22

ORDINANCE NO. 2022-00137

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LUBBOCK, TEXAS, FOR THE YEAR 2022; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; FIXING THE TIMES IN WHICH SAID TAXES SHALL BE PAID AND ASSESSING PENALTY AND INTEREST FOR NONPAYMENT OF SUCH TAXES WITHIN THE TIME PROVIDED.

WHEREAS, after all notices have been given and hearings held as provided by law, the City Council has determined the tax rate necessary to produce the revenue necessary to operate the affairs of the City of Lubbock for the next fiscal year; NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

SECTION 1. THAT there shall be levied and assessed upon all property subject to taxation within the City of Lubbock, Texas, for the year 2022 the sum of \$0.476762 per One Hundred and No/100s Dollars (\$100.00) valuation thereof and the same shall be applied to the various funds in the following manner:

\$0.108317 per \$100 valuation to the Interest and Sinking Fund;

\$0.348816 per \$100 valuation to the General Fund; and

\$0.019629 per \$100 valuation to the Economic Development Fund.

SECTION 2. THAT all ad valorem taxes shall be paid before the first day of February 2023, and taxes not paid by that time shall be increased by such penalty and interest as is provided by Chapter 18 of the Code of Ordinances of the City of Lubbock.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.34 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$34.52.

AND IT IS SO ORDERED

Passed by the City Council on first reading this 6th day of September, 2022.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Mayor Pro Tem Shelia Patterson Harris

Council Member Christy Martinez-Garcia

Council Member Steve Massengale

Council Member Mark W. McBrayer

Council Member Latrelle Joy

Council Member Dr. Jennifer Wilson

Council members present but not voting:

N/A

Council members absent:

N/A

Passed by the City Council on second reading this 13th day of September, 2022.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Mayor Pro Tem Shelia Patterson Harris

Council Member Christy Martinez-Garcia

Council Member Steve Massengale

Council Member Mark W. McBrayer

Council Member Latrelle Joy

Council Member Dr. Jennifer Wilson

Council members present but not voting:

N/A

Council members absent:

N/A



TRAY PAYNE, MAYOR

ATTEST:



Rebecca Garza
City Secretary

APPROVED AS TO CONTENT:



D. Blu Kostelich
Chief Financial Officer

APPROVED AS TO FORM:



Amy L. Sims
Deputy City Attorney

RESOLUTION

WHEREAS, the City Council of the City of Lubbock, by Ordinance No. 2002-O0049, amended Subsection 18.03.001(b)(2) of the Code of Ordinances of the City of Lubbock to allow for allocation of Hotel Occupancy Tax Revenues by Resolution; and

WHEREAS, the City Council of the City of Lubbock deems it to be in the best interest of the citizens of Lubbock to adjust the current allocation of hotel occupancy tax revenues; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

1. THAT the funds received from the tax levied under Section 18.03.001(a) of the Code of Ordinances of the City of Lubbock, net of collection expenses, shall be distributed as follows:

Convention & Tourism Bureau	42.38340 percent
Civic Center Operations/Marketing	29.67797percent
Visiting Participatory & Spectator Sports Marketing	13.81600 percent
North Overton TIF Conference Center Debt Service	4.11311 percent
Civic Lubbock, Inc.	5.92120 percent
Buddy & Maria Elena Holly Plaza Debt Service	1.00872 percent
Transfer to Civic Center Capital	<u>3.07960 percent</u>
Total	100.00000 percent

2. THAT to the extent revenue is collected, each of the above entities will receive 100 percent of actual revenue at the percentage indicated.



TRAY PAYNE, MAYOR

ATTEST:



Rebecca Garza, City Secretary

APPROVED AS TO CONTENT:



D. Blu Kostelich,
Chief Financial Officer

APPROVED AS TO FORM:



Amy L. Sims,
Deputy City Attorney



Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

Any significant changes in Fund Balance are explained and found below each appropriate Fund.
 (Explanation of percent variances include transfers in and transfers out as revenue and expenditures)

	General	Debt Service	Airport	Cemetery
Projected Fund Balance * / Total Net Position 9/30/22	\$ 89,527,045	3,871,499	125,732,478	1,306,062
Revenues				
Taxes	202,685,298	24,010,910	-	-
Licenses and Permits	5,300,037	-	-	-
Intergovernmental	537,899	-	-	-
Fines & Forfeitures	2,238,661	-	-	-
Charges for Services	30,945,021	-	11,399,268	416,200
Miscellaneous	13,005,684	-	353,200	22,000
Interest	1,425,681	280,875	529,263	11,247
Non-Operating Grant	-	-	-	-
Total Revenues	256,138,281	24,291,785	12,281,731	449,447
Expenditures				
Personnel Services	177,600,287	-	3,771,355	401,072
Supplies	10,805,995	-	265,603	42,231
Maintenance	14,096,942	-	915,035	52,169
Prof. Services / Training	10,427,050	-	2,236,889	158,678
Other Charges	6,049,721	-	20,750	-
Scheduled Charges	16,246,388	-	2,245,085	48,491
Miscellaneous	-	14,000	1,000	-
Capital Outlay	12,110,070	-	247,000	-
Reimbursements	(3,029,702)	-	(2,326,798)	-
Debt Service	-	40,653,271	3,618,778	64,180
Non-Operating	-	180,000	373,031	-
Total Expenditures	244,306,751	40,847,271	11,367,728	766,821
Transfers In/(Out)	(22,847,698)	15,724,502	318,209	(46,117)
Estimated Fund Balance / Total Net Position 9/30/23	\$ 78,510,877	3,040,515	126,964,690	942,571

The change in fund balance of (12.3) percent for the General Fund is due to increases in nearly all expenditure categories outpacing sharp increase in tax revenue.

Revenue: Revenue increased by 7.8 percent in the General Fund mainly due to increases in taxes, fees for services and franchise fees.

Expenditures: Expenditures increased by 5.3 percent in the General Fund due to increase in most expenditure categories, most notably personnel services, maintenance, and scheduled charges.

The change in fund balance of (21.5) percent in the Debt Service Fund is due to decrease in revenue related transfers and increase in debt service principle.

Expenditures: Expenditures decreased by 4.3 percent due to decrease in debt service interest and bond sale charges.

Revenue: Revenue related transfers decreased by 6.5 percent due to no transfer from Stormwater Fund.

The change in fund balance of (27.8) percent in the Cemetery Fund is due to increase in transfer to capital.

Revenue: Revenue increased by 9.2 percent in the Cemetery Fund due to increase in lot sales and interest earnings.

Expenses: Expenses increased by 40.8 percent in the Cemetery Fund due to increase in transfer to capital.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Civic Center	Lake Alan Henry	LP&L	Storm Water
Projected Fund Balance * /				
Total Net Position 9/30/22	\$ 7,599,636	324,833	263,795,618	109,321,425
Revenues				
Taxes	-			-
Licenses and Permits	-	643,900	17,013,429	-
Intergovernmental	-			-
Fines & Forfeitures	-			-
Charges for Services	415,290		319,247,098	24,520,467
Miscellaneous	14,059			20,000
Interest	15,000	5,777	997,479	561,391
Non-Operating	-		5,663,207	-
Grants	-			-
Total Revenues	444,349	649,677	342,921,213	25,101,858
Expenditures				
Personnel Services	1,637,610	282,087	29,721,798	2,227,968
Supplies	62,366	13,411	1,759,084	183,181
Maintenance	289,963	49,955	3,064,218	537,632
Prof. Services / Training	156,927	156,835	9,598,645	847,932
Other Charges	12,000	7,500	1,295,161	31,510
Scheduled Charges	859,477	65,983	10,346,517	205,646
Miscellaneous	-	-	219,032,806	4,273
Capital Outlay	-	32,416	185,000	211,672
Reimbursement	-	-	(5,979,283)	-
Debt Service	446,694		38,865,440	10,558,389
Non-Operating	-	-	20,416,458	270,825
Total Expenditures	3,465,037	608,187	328,208,654	15,079,028
Transfers In/(Out)	2,751,525	(107,912)	(16,269,767)	(9,400,618)
Estimated Fund Balance /				
Total Net Position 9/30/23	\$ 7,330,473	258,411	262,238,410	109,943,637

The change in fund balance of (20.5) percent in the Lake Alan Henry Fund is due to increase in maintenance, scheduled charges and capital outlay expense.

Expenses: Expenses increased by 9.8 percent in the Lake Alan Henry Fund due to repairs to dock and crappie house, plumbing repairs, property insurance, and sanitation costs.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Transit	Water/Wastewater	Other Internal Services**	Health Benefits
Projected Fund Balance * / Total Net Position 9/30/22	\$ 10,466,010	647,523,516	22,451,047	3,928,135
Revenues				
Taxes		-	-	
Licenses and Permits		10,000	-	
Intergovernmental		-	-	
Fines & Forfeitures		-	-	
Charges for Services	5,325,250	145,567,875	26,707,888	39,148,733
Miscellaneous	255,000	579,500	-	
Interest		5,205,005	307,502	75,000
Non-Operating	-	-	-	
Grant	10,327,273	-	-	
Total Revenues	15,907,523	151,362,380	27,015,390	39,223,733
Expenditures				
Personnel Services	10,882,874	18,307,754	7,336,266	426,407
Supplies	2,679,916	5,037,032	297,850	7,617
Maintenance	1,894,251	5,933,503	12,696,098	-
Prof. Services / Training	979,207	4,563,106	576,813	232,020
Other Charges	778,713	143,240	1,733,750	100
Scheduled Charges	547,327	17,712,398	607,738	38,994,882
Miscellaneous	-	12,767	-	-
Capital Outlay	945,235	994,000	1,005,000	-
Debt Service		58,447,375	2,950,720	
Non-Operating	-	16,252,235	-	-
Total Expenditures	18,707,523	127,403,410	27,204,235	39,661,026
Transfers In/(Out)	2,800,000	(28,662,438)	(52,607)	-
Estimated Fund Balance / Total Net Position 9/30/23	\$ 10,466,010	642,820,048	22,209,595	3,490,842

** Internal Services includes Fleet, Information Technology, Print Shop/Warehouse, and Investment Pool.

The change in fund balance of (11.1) percent in the Health Benefits fund is due to increase in medical claims costs.

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Risk Management	Abandoned Vehicles	Animal Assistance Program	Bell Farms PID
Projected Fund Balance * /				
Total Net Position 9/30/22	\$ 7,562,516	1,735,132	343,050	280,006
Revenues				
Taxes	-	-	-	-
Licenses and Permits	-	-	273,000	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	17,383,050	1,500,000	-	288,380
Miscellaneous	-	-	-	-
Interest	180,000	14,137	5,386	3,627
Non-Operating	-	-	-	-
Grant	-	-	-	-
Total Revenues	17,563,050	1,514,137	278,386	292,007
Expenditures				
Personnel Services	732,320	-	-	14,821
Supplies	13,660	625,000	40,000	1,357
Maintenance	8,262	-	-	-
Prof. Services / Training	487,544	1,000,000	244,000	171,400
Other Charges	3,849	-	-	-
Scheduled Charges	16,303,169	-	-	21,200
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	25,000
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
Total Expenditures	17,548,804	1,625,000	284,000	233,778
Transfers In/(Out)	(174,000)	-	-	-
Estimated Fund Balance /				
Total Net Position 9/30/23	\$ 7,402,762	1,624,269	337,436	338,235

The change in fund balance of (6.39) percent in the Abandoned Vehicles Fund is due to armor vehicle purchase, increase in supplies and wrecker service fees cost.

Expenditures: Expenditures increased by 18.1 percent due to armored vehicle purchase, increase in supplies and wrecker service fees cost.

The change in fund balance of 20.8 percent in the Bell Farms PID Fund is due to additional value added to the tax roll for new home construction.

Revenue: Revenue increased by 51.9 percent due to additional value added to the tax roll for new home construction.

Expenditures: Expenditures increased 92.6 percent due to increases in all categories.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Cable Services	Central Business District TIF	Community Development***	Criminal Investigation
Projected Fund Balance * / Total Net Position 9/30/22	\$ 4,025,168	521,844	4,440,040	472,238
Revenues				
Taxes	-	1,405,150	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	538,317	-	-	-
Miscellaneous	-	-	-	125,000
Interest	76,358	92,359	-	3,888
Non-Operating	-	-	-	-
Grant	-	-	6,258,343	-
Total Revenues	614,675	1,497,509	6,258,343	128,888
Expenditures				
Personnel Services	-	84,222	875,431	-
Supplies	-	3,457	9,800	135,000
Maintenance	-	-	20,648	-
Prof. Services / Training	-	326,614	22,615	49,000
Other Charges	-	15,000	43,219	13,600
Scheduled Charges	-	-	145,360	-
Miscellaneous	-	-	1,817,671	-
Capital Outlay	500,000	-	3,697	-
Debt Service	-	942,235	-	-
Non-Operating	-	-	3,319,902	-
Total Expenditures	500,000	1,371,528	6,258,343	197,600
Transfers In/(Out)	-	-	-	-
Estimated Fund Balance / Total Net Position 9/30/23	\$ 4,139,843	647,825	4,440,040	403,526

The change in fund balance of 24.1 percent for the CBD TIF Fund is due to decrease in expenditures

Revenue: Revenue decreased by 2.4 percent associated with property taxes.

Expenditures: Expenditures decreased by 5.3 percent due to a decrease in transfer to TIF capital projects.

The change in fund balance of (14.6) in the Criminal Investigations Fund is due to increase costs and decreasing revenue beginning in FY 21-22 continuing into 22-23, use of excess reserves decreased by 46.5 percent.

Expenditures: Expenditures decreased by 25.4 percent due to decrease in equipment and supplies costs.

***Community Development includes the Community Development Block Grant, the HOME Investment Partnership Program and the Emergency Solutions Grant as well as State Grants, Texas Department of Housing and Community Affairs Community Services Block Grant and Comprehensive Energy Assistance Program.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Dept. of Justice Asset Sharing	Economic Development	Gateway Streets	Hotel / Motel Tax
Projected Fund Balance * / Total Net Position 9/30/22	\$ 23,451	540,407	10,535,963	461,802
Revenues				
Taxes	-	4,345,031	-	8,723,900
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	324	-	202,711	-
Non-Operating	-	-	-	-
Grant	-	-	-	-
Total Revenues	324	4,345,031	202,711	8,723,900
Expenditures				
Personnel Services	-	123,690	-	-
Supplies	21,235	3,000	-	-
Maintenance	-	-	-	-
Prof. Services / Training	-	27,950	-	-
Other Charges	-	9,500	-	0
Scheduled Charges	-	16,815	-	-
Miscellaneous	-	3,849,109	-	8,008,415
Capital Outlay	-	-	-	-
Debt Service	-	-	-	88,000
Non-Operating	-	-	-	-
Total Expenditures	21,235	4,030,064	-	8,096,415
Transfers In/(Out)	-	(314,967)	936,478	(627,485)
Estimated Fund Balance / Total Net Position 9/30/23	\$ 2,540	540,407	11,675,152	461,802

The change in fund balance of (89.2) in the Department of Justice Asset Sharing Fund is due to increase in supplies costs beginning in FY 21-22 continuing into FY 22-23, use of excess reserves decreased by 42.8 percent.

Revenue: Revenue decreased by 26.4 percent due to decrease in interest earnings.

Expenditures: Expenditures decreased by 42.6 percent due to decrease in equipment purchases.

The change in fund balance of 10.8 percent in the Gateway Streets Fund is due to increase in Transfer from General Fund.

Revenue: Revenue increased by 9.9 percent due to increase in Transfer from General Fund.

Expenditures: Expenditures decreased by 6.9 percent due to decrease in Transfer to Debt Service.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Lubbock Business Park TIF	Lubbock Economic Development Alliance	Municipal Court	North and East Lubbock Neighborhood and Infrastructure
Projected Fund Balance * / Total Net Position 9/30/22	\$ 1,605,445	-	1,354,548	950,486
Revenues				
Taxes	1,001,268	8,188,793	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	247,671	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	0	-
Interest	32,720	-	12,039	-
Non-Operating Grant	-	-	-	-
Total Revenues	1,033,988	8,188,793	259,710	-
Expenditures				
Personnel Services	18,472	-	-	-
Supplies	1,057	-	4,500	-
Maintenance	-	-	-	-
Prof. Services / Training	4,600	-	50,000	-
Other Charges	-	-	-	337,500
Scheduled Charges	-	-	99,700	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	47,810	-
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
Total Expenditures	24,129	-	202,010	337,500
Transfers In/(Out)	-	(8,188,793)	-	337,500
Estimated Fund Balance / Total Net Position 9/30/23	\$ 2,615,304	-	1,412,248	950,486

The change in fund balance of 62.9 percent for the Lubbock Business Park (LBP) Tax Increment Finance (TIF) Fund is mainly due to increase to Property Tax.

Revenue: Revenues increased 60.9 percent mainly due the increase in property tax.

Expenditures: Expenditures increased 5.1 percent due to increase to compensation and benefits as well as supplies.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Northwest Passage PID	North Overton PID	North Overton TIF	North Point PID
Projected Fund Balance * / Total Net Position 9/30/22	\$ -	1,975,793	7,745,797	878,213
Revenues				
Taxes	-	-	5,019,424	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	8,647	944,902	156,080	279,294
Interest	-	34,557	162,559	12,529
Non-Operating	-	-	-	-
Grant	-	-	-	-
Total Revenues	8,647	979,458	5,338,063	291,823
Expenditures				
Personnel Services	-	22,257	18,464	14,821
Supplies	-	300	1,207	1,500
Maintenance	-	-	-	-
Prof. Services / Training	8,647	752,257	10,000	135,000
Other Charges	-	20,000	-	-
Scheduled Charges	-	65,060	25	14,057
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	400,000
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
Total Expenditures	8,647	859,874	29,696	565,378
Transfers In/(Out)	-	-	(6,226,463)	-
Estimated Fund Balance / Total Net Position 9/30/23	\$ -	2,095,377	6,827,701	604,658

The change in fund balance of (11.9) percent in the North Overton TIF Fund is due to increase in transfer to CIP.
Expenditures: Expenditures increased by 60.0 percent due to increase in transfer to CIP.

The change in fund balance of (31.2) percent in the North Overton PID Fund is due to increase in landscapint and special project costs.
Revenue: Revenue increased by 17.7 percent due to increased in assessments and interest revenue.
Expenditures: Expenditures increased by 6.4 percent due to increase in public improvement project costs.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Quincy Park PID	Truancy Prevention and Diversion	Upland Crossing PID	Valencia PID
Projected Fund Balance * / Total Net Position 9/30/22	\$ 292,488	640,744	46,420	106,467
Revenues				
Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	-	121,862	-	-
Miscellaneous	230,340	-	180,063	63,176
Interest	5,812	-	763	982
Non-Operating	-	-	-	-
Grant	-	-	-	-
Total Revenues	236,152	121,862	180,826	64,158
Expenditures				
Personnel Services	14,821	-	10,605	10,648
Supplies	900	-	400	1,307
Maintenance	-	-	-	-
Prof. Services / Training	102,600	75,000	65,600	41,700
Other Charges	65,000	14,500	-	-
Scheduled Charges	9,207	-	4,757	6,910
Miscellaneous	-	-	-	-
Capital Outlay	65,787	-	-	10,000
Reimbursement	-	-	-	-
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
Total Expenditures	258,315	89,500	81,362	70,565
Transfers In/(Out)	-	-	-	-
Estimated Fund Balance / Total Net Position 9/30/23	\$ 270,325	673,106	145,884	100,060

The change in fund balance of (7.58) percent in the Quincy Park PID Fund is due to increase in scheduled charges, park and median maintenance contract increase, and the construction of a drainage channel.

Revenue: Revenue increased by 12.5 percent due to increase in assessment and interest revenue.

Expenditures: Expenditures increased by 30.6 percent due to increase in scheduled charges, park and median maintenance contract increase, and the construction of a drainage channel.

The change in fund balance of 214.3 percent for Upland Crossing PID fund is due to increase in assessments

Revenue: Revenue increased by 272.8 percent due to increase in assessment and interest revenue.

Expenditures: Expenditures increased by 760.2 percent due to increases to professional services including landscaping and playground maintenance.

The change in fund balance of (6.02) for the Valencia PID fund is due to increased costs beginning in FY 21-22 continuing in FY 22-23, use of excess reserves decreased by 63.0 percent.

Revenue: Revenue increased by 13.1 percent due to increase in assessment and interest revenue.

Expenditures: Expenditures decreased by 4.7 percent due to decreased electric charge and capital outlay expense.

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Vintage Township PID	Willow Bend Villas PID
Projected Fund Balance * /		
Total Net Position 9/30/22	\$ 148,344	-
Revenues		
Taxes	-	-
Licenses and Permits	-	-
Intergovernmental	-	-
Fines & Forfeitures	-	-
Charges for Services	-	-
Miscellaneous	202,800	11,813
Interest	-	-
Non-Operating	-	-
Grant	-	-
Total Revenues	202,800	11,813
Expenditures		
Personnel Services	-	-
Supplies	-	3,000
Maintenance	-	-
Prof. Services / Training	-	4,000
Other Charges	14,970	-
Scheduled Charges	-	-
Miscellaneous	-	-
Capital Outlay	-	-
Reimbursement	-	-
Debt Service	-	-
Non-Operating	-	-
Total Expenditures	14,970	7,000
Transfers In/(Out)	(187,830)	-
Estimated Fund Balance /		
Total Net Position 9/30/23	\$ 139,542	4,813

* Projected Fund Balance based on Preliminary FY 2021-22 Comprehensive Annual Financial Report

Glossary of Financial Terms

Accrual Accounting – The basis of accounting where transactions are recognized in the financial statements when they occur, regardless of when cash is actually received or spent.

Activity Measures – A numerical value used to describe and evaluate work performed in carrying out activity. For example, "The number of alleys bladed per month."

Ad Valorem Tax – An ad valorem tax is based "according to value" of property and is used as the source of monies to pay general obligation debt and to support the General Fund.

Airport Capital Projects Fund – Provides for capital improvements to airport buildings, facilities and purchases of major capital items with the Lubbock Preston Smith International Airport. In addition to bond and other fund financing, projects are funded through Federal Aviation Administration grants and passenger facility charges.

Appropriation – A legal authorization granted by a legislative body to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in amount and time when it may be expended.

Arbitrage – The interest earnings derived from invested bond proceeds or debt service fund balances.

American Rescue Plan Act (ARPA) – A \$1.9 trillion stimulus bill that was signed March of 2021 that provides additional relief for those impacted by the COVID19 pandemic. The bill included \$350 billion in funding to states and local governments to address losses in revenue due to the pandemic.

Amortization – the process of reducing debt with regular debt payments.

Annual Comprehensive Financial Report (ACFR) –a set of financial statements and reports that comply with the accounting requirements promulgated by the Governmental Accounting Standards Board.

Assessed Valuation – Valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Lubbock Central Appraisal District).

Audit – An examination of organization financial statements and the utilization of resources.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances, of a specific governmental fund as of a specified date.

Balanced Budget – A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond – A written promise to pay a specified sum of money, called the face value or principle amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue. Bonds are frequently used to finance the construction of large capital projects.

Budget – A plan of financial operation that links all planned revenues and expenditures with various municipal services. The term "budget" usually indicates a financial plan for a single fiscal year. The term

Glossary of Financial Terms

“adopted budget” usually specifies the financial plan approved by the City Council, which forms a basis for appropriations.

Budget Change Request (BCR) – Is the process by which funds are moved from one account to another after the budget has been adopted. The City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers within funds in the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the appropriation body.

Budget Ordinance – The official enactment, by City Council, to legally authorize City staff to obligate and expend resources. The term “budget amendment” indicates a revision to the working budget and is analogous with “budget ordinance”.

Budgetary Control – The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

Budgeted Funds – The funds that have been formally or legally appropriated by the City Council.

Capital Program – Items in the Capital Program are usually construction projects or major capital purchases designed to improve and maintain the value of the City's assets.

Capital Outlay – Expenditures which result in the acquisition of or addition to fixed assets.

Cash Accounting – A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to forecasting inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the highest interest and return available for temporary cash balances.

Cemetery Capital Projects Fund – Provides for capital improvements to the cemetery and mausoleum facilities.

Certificates of Obligation – Certificates of obligation are debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization.

CFO – Chief Financial Officer

CIP – Capital Improvement Project

Glossary of Financial Terms

City Council – The Mayor and six (6) Council members collectively acting as the legislative and policy making body of the City.

Civic Centers Capital Projects Fund – Provides for capital improvements to the Amphitheater and Civic Center.

COVID-19 – Coronavirus Disease 2019

Current Assets – Those assets that are available or can be made readily available to finance current operations or to pay current liabilities.

Current Liabilities – Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded within one year.

Current Taxes – Taxes that are levied and due within one year.

Debt Service – The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Fund – A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called an Interest and Sinking Fund.

Delinquent Taxes – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

Department – An administrative subsection of the City which indicates management responsibility for an operation.

Depreciation – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Encumbrances – The pledge to expend appropriated funds to purchase an item or service. To encumber funds means to set aside funds for future expenditures.

Enterprise Fund – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise Funds are established for services including water and wastewater, electric, solid waste, airport, storm water, and transit.

Estimated Revenue – The amount of projected revenue to be collected during the fiscal year.

Excess Reserves – The amount available in an internal service or enterprise fund that may be spent, generally equivalent to current assets less current liability as stated at the end of the fiscal period.

Expenditure – The actual outflow of funds paid for an asset, goods, or services obtained.

Glossary of Financial Terms

Expenses – A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures. The term “operating expenses” denotes department level expenses such as compensation, benefits, supplies, maintenance, professional services, scheduled charges, capital outlay and reimbursements. The term “fund level expenses” includes debt service, vehicle and equipment debt, transfers and funding for capital projects.

FAA – Federal Aviation Administration

Fees – Fees are charges for services.

Fiscal Year – A 12-month period to which the annual operating budget applies. The City determines its financial position and the results of its operations at the end of the Fiscal Year. The Fiscal Year for Lubbock begins October 1 and ends September 30.

Fixed Assets – Assets of a long term character which are intended to continue to be held or used, such as land, buildings, machinery, and equipment.

Franchise Fee – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

FTE – FTE means full time equivalent, authorized position, filled or vacant.

Full Faith and Credit – A pledge of the general taxing power of a government to repay debt obligations. This term is typically used in reference to general obligation bond.

Fund – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, and internal service funds.

Fund Balance – The excess of assets over liabilities, also known as surplus funds.

Funding Source – A funding source is the specifically identified dollars allocated to meet budgeted requirements.

GASB – Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

Gateway Streets Project Fund – A governmental capital project fund that accounts for the financing and expenditures related to major street improvements.

General Fund (GF) – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, libraries, street maintenance, and general administration.

Glossary of Financial Terms

GAAP – Generally Accepted Accounting Principles - GAAP are the uniform minimum standards of, and guidelines to, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provide a standard by which to measure financial presentation.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the City are pledged. These bonds require voter authorization.

Goals – Targets or plans that are reflective of major departmental activities.

GFOA – Government Finance Officers Association

Governmental Accounting – Governmental Accounting is the composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of government.

Governmental Capital Projects – Provides for capital improvements including the construction, expansion, and renovation of City facilities; development of new parks and facilities and replacement or renovation of existing park facilities (swimming pools, recreational facilities, drainage systems, lighting systems, irrigation systems, and playground equipment); construction of new streets and widening or reconstruction of existing streets or intersections; and the traffic signal system, including replacement or rehabilitation of traffic control lights or related equipment and installation of new traffic control systems at intersections and school zones.

Governmental Funds – Funds generally used to account for tax-supported activities. Examples of governmental funds are the general fund, special revenue funds, and debt service funds.

Grants – Contributions of assets from another government or entity to be used or expended for a specified purpose, activity, or facility.

Hotel Occupancy Tax (HOT) – Hotel Occupancy Tax is 13 percent of the cost of a room per night for hotels and motels in the City. There is an amount of six percent that is remitted to the State and seven percent that is remitted to the City. Hotel Occupancy Taxes are allocated in accordance with Resolution No. 2022-R0394. A detailed allocation is provided in the Operating Budget.

Impact Fees – A one-time fee imposed on new residential and commercial construction by local governments to defray the cost of growth's impact on vital services and infrastructure needs.

Infrastructure – The underlying permanent foundation or basic framework such as streets, drainage facilities, water and wastewater mains.

Interest and Sinking Fund – A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called a debt service fund.

Internal Services – Internal services are budgeted expenses for services provided by another department.

Glossary of Financial Terms

Internal Service Capital Projects Fund - Provides for capital improvements to City facilities and major capital equipment, which are part of Internal Service operations. Projects include construction, expansion, and renovation to buildings and facilities and acquisition of major capital items. Improvements to the City's computer network are also included.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis. Some examples include Fleet Services, Print Shop, Central Warehouse, Information Technology, Health Benefits, and Risk Management.

Levy – To impose taxes, special assessments, or service charges for the support of City services.

Line - Item Budget – A budget that lists each expenditures category (personnel, supplies, maintenance, etc.) separately, along with the dollar amount budgeted for each specified category.

LEDA – Lubbock Economic Development Alliance

Long-Term Debt Account Group – This account group presents general obligation debt and other long-term obligations of the City which are not an integral part of the financing and operations of proprietary funds. General obligation debt of proprietary funds is reflected in their respective financial statements.

Major Funds – Funds whose assets, liabilities, expenditures and revenues make up at least 10 percent of the corresponding totals for all government or enterprise funds.

MLI – Market Lubbock Inc.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure." This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

No-New-Revenue Rate – The no-new-revenue tax rate is a calculated rate that provides the City with about the same amount of revenue received during the prior year on properties taxed in both years.

Non-Major Funds – Funds that involve assets held by the City as an agent for individuals, private organizations and other government entities.

Operating Budget – The plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

Ordinance – A formal legislative enactment by the governing board of a municipality. It is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Glossary of Financial Terms

PFC – Passenger Facility Charge – Passenger Facility Charges are authorized by the Federal Aviation Administration (FAA). PFC revenues must be used for allowable costs of FAA approved airport projects, including debt service on airport obligations issued for approved airport projects.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department. For example, the percentage of thoroughfares swept monthly, the percentage of lost and runaway children located, or the percentage of library books re-shelved within 48 hours.

PID – Public Improvement District

PILOT – Payment In Lieu of Taxes

Property Tax – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Funds – funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. These funds are appropriated annually, with the main focus on whether revenues are covering outflows.

Reimbursements – Expenses that are redistributed from one fund to another to pay for services rendered throughout the course of the year.

Reserve – An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Retained Earnings – The equity account reflecting the accumulated earnings of the enterprise funds.

Revenue – Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds – Bonds whose principle and interest are payable exclusively from earnings of an Enterprise Fund.

ROW – Right-of-way

Senate Bill No. 2 – This bill, known as the "Texas Property Tax Reform and Transparency Act of 2019," makes numerous changes to the process for adopting property tax rates. The bill makes an array of changes to the property appraisal and tax systems. Senate Bill 2 includes a provision that requires many cities, counties and other taxing units to hold an election if the combined tax rate would result in the taxes on the average residential homestead to increase by more than 3.5 percent.

Senate Bill No. 29 – This bill states that the budget must include a schedule relating to expenditures for lobbying activities made by certain entities.

Glossary of Financial Terms

Senate Bill No. 622 – This bill states that the budget must include a schedule with the line item expenditures for notices required by law to be published in a newspaper by the political subdivision.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Storm Water Capital Projects Fund – Provides for capital improvements to the storm drainage system. Projects focus on drainage and flood control.

Taxes – Compulsory charges levied by a government for financing services performed for the common benefit. This definition does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. The definition also does not include charges for services rendered only to those paying such charges, for example, sanitation service charges.

Tax Rate – The tax rate is the amount of the tax levied for each \$100 of assessed valuation.

TIF – Tax Increment Fund

Tax Increment Finance (TIF) Project Funds – Governmental capital project funds that account for the financing and expenditures related to the Central Business, Lubbock Business Park and North Overton Districts.

Transfers – Transfers are the authorized exchanges of cash or other resources between funds.

Underwriter – A company or entity that administers the public issuance and distribution of securities from a corporation or other issuing body.

Voter-Approval Rate – The voter-approval rate is a calculated maximum rate allowed by law without voter approval. The Voter-Approval rate provides the City with approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus a 3.5 percent increase for those operations and sufficient funds to pay debts in the coming year. If the City adopts a tax rate that is higher than the Voter-Approval rate, an automatic election is triggered that must be held on the November uniform election date.

Wastewater Capital Projects Fund – Provides for expansions, additions, or improvements to the wastewater collection, treatment, and disposal systems.

Water Capital Projects Fund – Provides for capital improvements to the water treatment, storage, and distribution systems. Projects related to the acquisition of water rights, or development of the City's water supply, are also included in this fund.

Working Capital – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The term is used to indicate unencumbered fund balances in enterprise funds.

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Alternative Formats

In accordance with the Americans with Disabilities Act, this document is available in alternative formats upon request. Please contact the Finance Department at 806.775.2105.

The Operating Budget and Capital Program are also available online on the City of Lubbock website at:
<http://ci.lubbock.tx.us/departments/finance>



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