

**VOLUME 1**

**ADOPTED  
OPERATING  
BUDGET  
& CAPITAL PROGRAM  
FY 2023-2024**



City of  
**Lubbock**  
TEXAS



# City of Lubbock

## Fiscal Year 2023-2024

### Budget Cover Page

### October 1, 2023

This budget will raise more revenue from property taxes than last year's budget by an amount of \$11,825,277, which is a 11.33 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$3,821,120.

The members of the governing body voted on the budget as follows:

**1<sup>st</sup> Reading**

<b>FOR:</b>	Tray Payne Christy Martinez-Garcia Steve Massengale	Shelia Patterson Harris Dr. Jennifer Wilson Latrell Joy
<b>AGAINST:</b>	Mark W. McBrayer	
<b>PRESENT</b> and not voting:		
<b>ABSENT:</b>		

**2<sup>nd</sup> Reading**

<b>FOR:</b>	Tray Payne Christy Martinez-Garcia Steve Massengale	Shelia Patterson Harris Dr. Jennifer Wilson Latrell Joy
<b>AGAINST:</b>	Mark W. McBrayer	
<b>PRESENT</b> and not voting:		
<b>ABSENT:</b>		

### Property Tax Rate Comparison

	<b>2023-2024</b>	<b>2022-2023</b>
Property Tax Rate:	\$0.4801640/100	\$0.4767620/100
No-New-Revenue Tax Rate:	\$0.4653910/100	\$0.4767620/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.3516460/100	\$0.3600240/100
Voter-Approval Tax Rate:	\$0.5057180/100	\$0.4925950/100
Debt Rate:	\$0.1097830/100	\$0.1083170/100

**Total debt obligation for City of Lubbock secured by property taxes:**

	Principal	Interest	Total
FY 2023-24	\$ 69,741,534	\$ 25,256,894	\$ 94,998,428
Total Debt	638,018,002	148,380,371	786,398,373



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Lubbock  
Texas**

For the Fiscal Year Beginning

**October 01, 2022**

*Christopher P. Morill*

Executive Director



Fiscal Year 2023-24  
Adopted Operating Budget and Capital Program – Volume 1

**City Council**

Tray Payne	Mayor
Shelia Patterson-Harris	Mayor Pro Tem - District 2
Christy Martinez-Garcia	Council Member - District 1
Mark W. McBrayer	Council Member - District 3
Steve Massengale	Council Member - District 4
Dr. Jennifer Wilson	Council Member - District 5
Latrell Joy	Council Member - District 6

**Senior Management**

W. Jarrett Atkinson	City Manager
Courtney Paz	City Secretary
Chad Weaver	City Attorney
Bill Howerton	Deputy City Manager
D. Blu Kostelich	Chief Financial Officer
Brooke Witcher	Assistant City Manager
Erik Rejino	Assistant City Manager
Shaun Fogerson	Fire Chief
Gregory W. Rushin	Interim Chief of Police
Joel Ivy	Director of Electric Utilities
Cheryl Brock	Director of Financial Planning & Analysis
Linda Cuellar	Director of Accounting



# Table of Contents - Volume I

## Executive Summary

City Manager's Transmittal Letter	9
City Council Priorities	13
Executive Summary	23
Summary Tables	39
Organization Chart	47
Economic and Demographic Statistics	48
Budget Process	50
Basis of Accounting	53
Summary of Major Funds	55
Major and Nonmajor Funds Matrix	57
Newspaper Ads and Lobbying	58

## General Fund Revenue

Revenue Analysis	59
Line Item Revenue Summary	63
General Fund Fee Changes	67

## General Fund Expenditures

Appropriation Summary	69
Administrative Services	71
City Attorney	73
City Council	75
City Manager	79
City Secretary	82
Facilities Management	86
Finance	89
Human Resources	99
Internal Audit	102
Non-Departmental	105
Communications & Marketing/311 Call Center	107
Cultural and Recreation Services	111
Libraries	113
Cultural Arts	118
Parks and Recreation	123
Development Services	129
Building Safety	131
Codes	133
Environmental Health	136
Vector Control	139
Planning	142
Public Works/Solid Waste	147
Engineering	149
Solid Waste	158
Streets	162
Traffic	167
Public Safety and Health Services	173
Animal Services	175
Fire Rescue	178
Municipal Court	186
Police	189
Public Health	196

## General Fund Capital Program

Overview	199
General Fund Appropriation Summary	201
General Fund Funding Summary	203
Administrative Services	205
Cultural and Recreation Services	231
Public Safety and Health Services	285
Public Works	309

## Debt Service Fund

Overview	411
Debt Service Budget	416
Debt Ratios	417
Debt Service for Which Tax is Levied	417
Outstanding Debt - Principal and Interest	418
Debt Obligation Purpose	419

## Internal Services

Overview	423
Summary Tables	424
Fleet Services	425
Capital Program	431
Health Benefits	461
Information Technology	
Information Technology	469
Capital Program	473
GIS and Data Services	479
Telecommunications	482
Radio Shop	484
Capital Program	487
Investment Pool	491
Print Shop	495
Warehouse	498
Risk Management	501

## Financial Policies

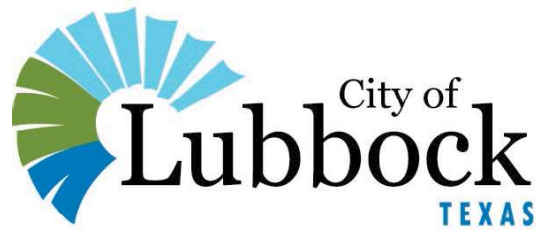
Financial Policy	509
Investment Policy	520
Debt Policy	529

## Appendices

Budget Ordinance	539
Truth in Taxation Resolution	588
Property Tax Rate Ordinance	590
Hotel Occupancy Tax Resolution	593
Summary of Revenues, Expenses and Changes in Fund Balance	595
Glossary of Terms	606
Acknowledgments	614







October 1, 2023

Honorable Mayor Tray Payne,  
Members of the City Council, and Citizens of Lubbock:

On behalf of the City of Lubbock staff, I am pleased to present the Fiscal Year 2023-24 Operating Budget and Capital Program (Adopted Budget), fulfilling the requirements of Texas Local Government Code Section 102.002 and the City of Lubbock Charter. Staff and I thank the Mayor and City Council for the many hours spent setting priorities and reviewing the FY 2023-24 Budget and Capital Program. Your guidance and input as the budget was reviewed and ultimately approved is invaluable. This budget balances providing the best possible services to the Citizens of Lubbock at the lowest possible cost.

*Economic Condition and Outlook*

The City of Lubbock has a stable and diverse economy with historically consistent and steady growth. Economic diversification minimizes the effects of business cycles experienced by individual sectors. The City has strong agricultural, manufacturing, wholesale and retail trade, healthcare, education, and government sectors. Our central location and access to transportation contributes to Lubbock's development as a regional warehousing and distribution center. Lubbock also serves as the major retail trade center for a 26-county retail trade area of more than half a million people.

FY 2022-23 sales tax collections are projected to end the year 7.6 percent over budget and 4.7 percent over the prior year collections. Sales tax collections for FY 2023-24 are budgeted to increase 8.2 percent compared to FY 2022-23 budget.

Construction activity increased at a rapid pace over the last five years but has slowed in 2023 due primarily to the increased cost of materials and significantly increased interest rates. New construction permits have decreased by 25.1 percent through September 2023 compared to the first nine months of 2022. The value of the new construction permits also decreased by 26.8 percent. Residential building permits through September 2023 decreased 26.1 percent compared to the same time period the prior year, with valuations decreasing 31 percent. The number of single family residential permits decreased 22.2 percent through September 2023 compared to the prior year, with valuations decreasing 22.6 percent. New non-residential permits decreased by 22.5% through September 2023 with a 24 percent decrease in the valuations for those permits.

Recorded home sales were 2,676 through September 2023, a decrease of 6.1 percent for the same period in the prior year. The average sale price for a home increased by 4.8 percent compared to September 2022.

The 2023 population estimate for the City of Lubbock is 266,450. Annual population growth for Lubbock since 2010 averaged 1.2 percent.

Employment in the Lubbock Metropolitan Statistical Area (MSA) has increased by 1.62 percent through September 2023. The unemployment rate has increased to 3.5 percent for September 2023, compared to 3.3 percent in September 2022.

### *Local Challenges*

Maintaining the stability of the Lubbock economy is a priority. Inflation seems to be leveling off and not growing at the prior rate but it is still impacting the cost of providing services and constructing necessary infrastructure. Inflation is continuing to impact the cost of living for City of Lubbock employees. Supply chain issues, especially related to receiving vehicles, equipment and parts, are continuing to be a challenge to service delivery. Addressing these issues while maintaining City services is vital as we move into FY 2023-24.

The City of Lubbock has and will continue to have growth-related challenges over the next several years. Growth in population and development have required expansion of many areas of infrastructure - new roads to accommodate the transportation needs throughout the City as well as in new developments and annexed areas, new water and wastewater infrastructure and the expansion of fire and police protection. Building slowed slightly in 2023 but it continues to impact the City of Lubbock infrastructure. In addition, the City must continue to maintain existing infrastructure throughout the City with the greatest challenge being street maintenance.

Another challenge facing the City is addressing growth while maintaining the lowest possible tax rate and utility rates. We remain focused on reducing existing debt, and continuing to cash fund maintenance and capital improvements where it makes sense to do so. Continued growth requires the expansion of existing infrastructure while at the same time planning to properly maintain existing infrastructure. Maintenance of existing infrastructure, accommodating growth and inflationary pressures will inevitably require revenue increases or risk delaying needed improvements and increasing overall costs.

### *Budget Overview*

The Adopted Budget supports the Council's approved priorities and enhances fiscal discipline, transparency, public safety, public health, communication, neighborhoods, development services, and economic development/redevelopment efforts. The budget focuses on cash funding equipment, vehicles and appropriate capital projects. The budget continues the focus on maintenance and improvement of existing investments, particularly in the area of street maintenance. The City's budget includes investments in public safety, development services, and parks that positively impact Citizens' quality of life while maintaining fiscal responsibility. The Adopted Budget also includes an investment in the City workforce in order to keep up with Lubbock's growing needs and rising inflation, as well as providing departments with the additional tools necessary to continue to provide exemplary services to citizens.

The Adopted Budget includes the addition of 41 new positions in critical areas, offset by a decrease of 27 positions for a net increase of 14 positions. Thirty of the new positions were added in General Fund, one in Human Resources, one in Codes, one in Animal Services, 17 in Fire, 6 in Police, and 4 in Public Health. There was a decrease of one position in the City Manager Office and 7 positions in Parks for a total net increase of 22 positions. Two positions were added in Internal Service Funds; one in Information Technology and one in Risk Management. Enterprise Funds has a net decrease of 10 positions due to the decrease in LP&L of 19 positions, 7 of which were moved to Water/Wastewater. Two positions were also added in Airport.

The Adopted Budget maintains required fund balances while using cash to fund projects and reduce internal charges. This is our preferred financing mechanism and supports the Fiscal Discipline priority. Although not included in this budget, it must be noted that the drawdown of fund balances over reserve policy limits is a one-

time boost and such funds are appropriately used for Capital or other one-time expenses. Street maintenance and fleet purchase/maintenance are the two largest expenditures and needs for cash-funded capital.

The Adopted budget continues to build upon and refine performance measures to ensure that our customers are receiving prompt and quality service from the City. The budget also includes continuing the move toward a fully-funded fleet replacement program. The Adopted Budget includes the issuance of tax notes as the funding mechanism for high cost equipment that has a service life greater than the financing period.

The Adopted budget is based on conservative revenue estimates and a slight increase in the property tax rate to 48.0164 cents per \$100 valuation, an increase of .34 cents. The property tax rate generates \$116.2 million in total property tax revenue, an \$11.8 million increase compared to the prior year. This revenue projection is based on 99.5 percent collections and a certified assessed value from Lubbock Central Appraisal District (LCAD) of \$26.3 billion.

Funding sources for all funds total \$968.9 million, a decrease of \$68.9 million, or 6.6 percent, compared to FY 2022-23. This is offset by increases in revenue from sales tax, property tax, Solid Waste revenues, Fleet Dept revenue, health benefits, Airport, and Information Technology. There are rate changes to Solid Waste Landfill Tipping Fees included in the Adopted Budget, \$0.25 per ton increase to the tipping fee and a \$0.48 per ton increase to the special waste tipping fee for West Texas Regional Disposal Facility and a \$1 tipping fee increase at the Caliche Canyon Landfill. Residential solid waste rates are set to increase by \$1.00 with corresponding increase in the Commercial rates. For FY 2023-24 there is a \$0.25 increase in the Water base rate and a \$0.07 cent volume rate increase in the 1,000 – 5,000 tier, with corresponding changes in the other tiers. Storm Water rates will decrease by 8.3 percent, both residential and commercial, across all rate categories. The changes in the rates will be implemented October 2023, for the November billing cycle. There are no rate changes for wastewater.

Appropriations in the Adopted Budget total \$960.4 million, a decrease of \$73.3 million, or 7.4 percent, compared to FY 2022-23. This is due to changes in multiple funds. General Fund increased \$8.2 million overall with the four percent raise across all cost centers. Lubbock Power and Light decreased \$94 million. Internal Service Funds increased by \$4.6 million due to increased cost of property, liability, and health insurance as well as increased cost for maintenance of vehicles. The water/wastewater fund increased by \$221.7 thousand, Airport increased by \$1.8 million, Storm Water decreased by \$1.0 million, and Civic Center increased by \$641.9 thousand. Special Revenue Funds increased by \$3.2 million.

*Highlights of the Adopted Budget:*

- Cash funding for street maintenance increased to \$13.5 million
- Four percent raise for all employees
- Cash funding all replacement computers and end-user IT equipment
- Needed staffing changes – 14 net new positions
- Funding all but nine fleet purchases with cash
- Capital Projects:
  - Facility Maintenance Fund
  - Park projects include Golf Course improvements, playgrounds, Lake Alan Henry maintenance building and Dump Station, and park amenities.
  - Public Works projects include additional funding for ADA ramp and sidewalk improvements, street maintenance, 34<sup>th</sup> Street – Upland to Milwaukee, Upland Avenue – 34<sup>th</sup> to 50<sup>th</sup> Street, Milwaukee Avenue – north city limits to 4<sup>th</sup> Street, 146<sup>th</sup> Street – Quaker Avenue to Indiana Avenue, backup

power at signalized intersection, fiber optic expansion continuation, traffic signals, future Transfer Station, and a new cell construction at West Texas Regional Disposal Facility. New projects include, Upland Avenue – 19th to 34th Street, 114th Street from Frankford Avenue to Slide Road, Upland Avenue from 50th to 66th Street, and Impact Fee report update.

- Additional funding for Airfield Pavement Maintenance Phase II and Extend Taxiway L, Taxiline Addition, and Apron Expansion. New projects include Airfield Property Improvements and Mechanical Systems Improvement.
- Public Safety includes additional funding for Public Safety Improvements and a new project for Purchase, Installation and Training of Specialized Camera System.
- Internal Services includes additional funding for the FY 2022-23 Radio System Upgrade
- Civic Centers includes additional funding for parking lot repair, amphitheatre erosion control, Civic Center maintenance fund, and Civic Center equipment replacement and upgrade
- Infrastructure projects in Water/Wastewater, Lubbock Power and Light, and Storm Water

A detailed summary of the changes incorporated into the FY 2023-24 Adopted Budget and Capital Program are included in the Executive Summary. Detail on revenues and expenses are in each fund of the Adopted Budget.

Built on the priorities and goals of the City Council, this budget serves as a financial guide for the City. The Adopted Budget exemplifies conservative and prudent fiscal planning while continuing to emphasize the provision of quality municipal services in the most cost-effective manner possible.

Respectfully,



W. Jarrett Atkinson  
City Manager








# CITY COUNCIL PRIORITIES

Every year City Council meets to discuss and plan the future of the City. During this planning process, specific goals and objectives are identified by the City Council. This strategic direction drives projects and goals within the budget.








A list of the seven strategic priorities each with identified goals follows.

<p><b>PUBLIC SAFETY</b></p> <ul style="list-style-type: none"> <li>Lubbock Police Department</li> <li>Lubbock Fire and Rescue</li> <li>Lubbock Animal Services</li> <li>Code Enforcement</li> <li>Streets (Safety)</li> <li>Vagrancy Enforcement</li> </ul> 	<p><b>PUBLIC HEALTH</b></p> <ul style="list-style-type: none"> <li>Mobile/Neighborhood Services</li> <li>Diversion Center</li> <li>Substance Abuse</li> <li>Mental Health</li> <li>Homelessness</li> </ul> 
<p><b>FISCAL DISCIPLINE</b></p> <ul style="list-style-type: none"> <li>Pay-as-you-go Focus</li> <li>Management of Debt Metrics and Credit Ratings</li> <li>Unfunded Liabilities</li> <li>Expand Street Maintenance Funding</li> <li>Employee Support</li> </ul> 	<p><b>COMMUNITY IMPROVEMENT</b></p> <ul style="list-style-type: none"> <li>City Staffing</li> <li>Neighborhood Planning</li> <li>Infrastructure</li> <li>Implement Park Plan</li> <li>Community Trail System and Lake 7</li> <li>Recreational Opportunities</li> </ul> 
<p><b>REDEVELOPMENT</b></p> <ul style="list-style-type: none"> <li>UDC Adoption</li> <li>Support Affordable Housing Efforts</li> <li>Expansion of Existing Grant Programs (Small Businesses)</li> <li>Street Maintenance</li> <li>Downtown</li> </ul> 	<p><b>GROWTH AND DEVELOPMENT</b></p> <ul style="list-style-type: none"> <li>Proactive Infrastructure Development</li> <li>Core Service Focus</li> <li>Future Water Supply/Lake 7</li> <li>Economic Development</li> </ul> 
<p><b>COMMUNICATION</b></p> <ul style="list-style-type: none"> <li>Growth of Social Media Presence and Website Content</li> <li>MyLBK App</li> <li>Increase Engagement with Public</li> <li>Lubbock 101, et al.</li> <li>Transition to Electric Competition</li> </ul> 	




**FY 2023-24 CAPITAL PROJECTS  
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

		CITY COUNCIL PRIORITIES						
PROJECT NO.	PROJECT NAME							
<b>ADMINISTRATIVE SERVICES</b>								
8634	City Council Initiatives		X	X	X			
8664	FY 2021-22 Comprehensive Zoning Map Analysis			X	X	X	X	
8665	Document Management System			X				
8668	Diversion Center Contribution - ARPA		X	X	X			
8669	Job Training - ARPA			X	X			
8670	Small Business Grant - ARPA			X		X	X	
8671	Non-Profit Grants - ARPA			X	X			
8674	City Facilities to Retail Electric			X				X
8675	Employee Education Assistance Program - ARPA			X	X			
92238	Facility Maintenance Fund			X	X	X	X	
92359	Facility Roof Replacements			X	X	X	X	
92706	Neighborhood Plan Development and Implementation			X	X			
92714	Warehouse Replacement			X	X			
92757	Housing Project - ARPA			X	X	X		
92758	Broadband - ARPA			X	X	X	X	
92762	Homelessness - ARPA		X	X				
<b>AIRPORT</b>								
8610	Remove and Reseal All Joints in Concrete			X	X	X	X	
8648	Airfield Pavement Maintenance			X	X	X	X	
8683	Safety Management System (SMS) Development	X						
8684	Airfield Pavement Maintenance Phase II				X	X	X	
92361	Terminal Building Remodel			X	X	X	X	
92579	Airport Property Improvements			X	X	X	X	
92619	Construct Federal Inspection Services Facility			X	X	X	X	
92675	Roof Repair and Replacement			X	X	X	X	
92770	Terminal Building Electrical Upgrades			X	X	X	X	
92772	Extend Taxiway L			X	X	X	X	
92838	Airport Property Improvements Phase II						X	
92839	Mechanical Systems Improvements						X	
<b>CEMETERY</b>								
92580	Cemetery Capital Improvements			X	X			
92775	Cemetery Perimeter Fencing			X	X			
<b>CENTRAL BUSINESS DISTRICT TIF</b>								
8631	Convention Center Hotel Attorney Fees			X		X	X	
8661	Historic District Designation			X		X	X	X
92399	Gateways			X		X	X	
92703	Civic Center Convention Center Hotel			X		X	X	
92756	Civic Park			X		X	X	X
92776	Utility Upgrades, Gateways and Greenspace			X		X	X	
<b>CIVIC CENTER</b>								
8629	Civic Center Exterior Repair and Upgrade			X	X	X	X	
92620	Civic Center Parking Lot Repair	X		X	X	X	X	
92621	Amphitheatre Erosion Renovations	X		X	X	X	X	
92622	Civic Center Rebranding Project			X	X	X	X	X
92773	Civic Center Maintenance Fund			X	X	X	X	

**FY 2023-24 CAPITAL PROJECTS  
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**








PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92774	Civic Center Equipment Replacement and Upgrade			X	X	X	X	
<b>CULTURAL AND RECREATIONAL FACILITIES</b>								
8550	Golf Course Improvements			X	X		X	
8662	McAlister Park Planning and Support Funds			X	X		X	
92362	Buddy Holly Center Renovations Phase II			X	X		X	
92565	Garden and Arts Center Exterior Renovations			X	X		X	
92567	Dock and Bridge Replacement			X	X		X	
92624	Pickleball Facility A&E			X	X		X	
92718	Park Playgrounds Phase II			X	X		X	
92761	ARPA Parks - Walking Trails			X	X		X	
92763	ARPA Parks - Playground			X	X		X	
92764	ARPA Parks - Cattail Removal/Dredging			X	X		X	
92765	ARPA Parks - Pickleball Facility			X	X		X	
92766	ARPA Parks - Simmons Parking Lot/Lake 6			X	X		X	
92767	ARPA Parks - TMYSC Junior Field Lights			X	X		X	
92768	ARPA Parks - Restroom			X	X		X	
92777	Mae Simmons / Cross Country Trail			X	X		X	
92779	ARPA - Aquatic Facilities			X	X		X	
92830	LAH Maintenance Building			X			X	
92831	LAH Dump Station			X			X	
92832	Amenity Replacement Program	X			X	X		
92854	Park Development	X	X		X		X	
<b>FLEET</b>								
92572	Municipal Hill Car Wash FY 18-19			X	X		X	
92720	General Fund Vehicle Replacement FY 21-22			X				
92722	General Fund Vehicle Replacement FY 21-22 - ARPA			X				
92724	Water/Wastewater Vehicle Replacement FY 21-22			X				
92725	Storm Water Vehicle Replacement FY 21-22			X				
92769	Advance Purchase Vehicles 22-23			X				
92781	Water/Wastewater Vehicle Replacement FY 2022-23			X				
92782	Storm Water Vehicle Replacement FY 2022-23			X				
92783	General Fund Vehicle Replacement FY 2023 Tax Note			X				
92784	Fleet Vehicle Replacement FY 2022-23			X				
92785	Cemetery Vehicle Replacement FY 2022-23			X				
92786	Civic Centers Vehicle Replacement FY 2022-23			X				
92787	General Fund Vehicle Replacement FY 2022-23			X				
92827	Pre- Purchase Vehicles FY 23-24			X				
92847	Radio Shop Vehicle Replacement FY 23-24			X				
92848	Water/Wastewater Vehicle Replacement FY 23-24			X				
92849	Storm Water Vehicle Replacement FY 23-24			X				

**FY 2023-24 CAPITAL PROJECTS  
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**








		CITY COUNCIL PRIORITIES						
PROJECT NO.	PROJECT NAME							
92850	General Fund Vehicle Replacement FY 24 Tax Note			X				
92851	Fleet Vehicle Replacement FY 23-24			X				
92852	Civic Centers Vehicle Replacement FY 23-24			X				
92853	General Fund Vehicle Replacement FY 23-24			X				
<b>GATEWAY STREETS</b>								
92510	Upland Avenue - 66th Street to 82nd Street	X		X	X	X	X	
92670	114th Street - Quaker Ave to Indiana Ave - Design	X		X	X	X	X	
92673	Upland Avenue 98th Street to 114th Street	X		X	X	X	X	
92846	Street Maintenance Inside Loop 289	X		X	X	X	X	
<b>HOTEL OCCUPANCY TAX</b>								
8694	Tournament Ball Fields Maintenance and Improvements				X	X		
<b>INFORMATION TECNOLOGY</b>								
8646	Public Safety CAD, Mobile, and RMS Software	X		X	X	X		
92578	Enterprise Resource Planning System			X	X			
92754	Cyber Security Infrastructure	X		X	X		X	
<b>LUBBOCK BUSINESS PARK TIF</b>								
92810	Business Park Median Irrigation			X	X	X	X	
<b>LUBBOCK POWER AND LIGHT</b>								
8625	Field Asset Inventory & Data Verification			X	X	X	X	
8626	Distribution Planning			X	X	X	X	
8688	Smart Meter Texas Integration			X	X	X	X	
92331	Fiber optic Communications			X	X	X	X	
92484	Substation Upgrades			X	X	X	X	
92537	GIS Software Upgrades and Interfaces			X	X	X	X	
92605	Operations System Upgrades			X	X	X	X	
92608	Red Raider Substation Distribution Feeders			X	X	X	X	
92634	LP&L - GIS Office Renovations			X	X	X	X	
92680	Substation Capacity Upgrade - Northeast			X	X	X	X	
92683	FY 2020-2023 Service Distribution Meters			X	X	X	X	
92684	FY 2020-23 Distribution Transformers			X	X	X	X	
92685	FY 2020-2023 Distribution System Upgrade			X	X	X	X	
92686	FY 2020-23 Overhead Lines			X	X	X	X	
92687	FY 2020-23 Street Lights	X		X	X	X	X	
92688	FY 2020-23 Underground Distribution			X	X	X	X	
92689	ERCOT - TDSP			X	X	X	X	
92695	Downtown Facility Upgrades			X	X	X	X	
92730	Cooke Facility Remodel			X	X	X	X	
92731	Yellowhouse Substation Capacity Upgrade			X	X	X	X	
92733	DNV-GL Cascade Upgrades			X	X	X	X	
92734	Additional COLU Phone Lines			X	X	X	X	
92735	FY 2021-22 Vehicles and Equipment			X	X	X	X	
92788	4kV Distribution Conversion			X	X	X	X	
92789	NERC Security for Substation			X	X	X	X	
92790	Security upgrade of The Hill building	X		X	X	X	X	










**FY 2023-24 CAPITAL PROJECTS  
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92791	UCSC Expansion			X	X	X	X	
92792	FY 2022-23 Vehicles and Equipment			X	X	X	X	
92829	Work Order System			X	X	X	X	
92834	Substation Capacity Upgrade - Erskine				X	X	X	
92836	Overhead/Underground Training Facility				X	X	X	
92840	Spare Autotransformer				X	X	X	
92841	FY 2023-24 Vehicles and Equipment			X	X	X	X	
<b>NORTH OVERTON TIF</b>								
92254	North Overton TIF Public Improvements			X	X	X		
92593	Roy Furr Pioneer Park			X	X	X	X	
92704	North Overton TIF Street Upgrade/Replacement			X	X	X	X	
<b>PUBLIC SAFETY AND HEALTH SERVICES</b>								
92367	Municipal Square Repairs	X		X	X			
92551	Public Safety Improvements Project	X		X	X		X	X
92648	Zetron Fire Paging Replacement	X	X	X	X		X	
92705	Outdoor Warning Siren System	X	X	X			X	
92707	Public Health Facility		X					
92711	Fire Station 20	X	X	X	X	X	X	
92759	Public Safety Improvements - ARPA	X	X	X				
92793	LAS Security Fence	X		X	X			
92833	Purchase, Installation and Training of Specialized Camera System	X						
<b>PUBLIC WORKS</b>								
8647	Outer Route (Loop 88) Segments 1 & 2			X	X	X	X	
8659	Downtown One Way to Two Way Street Conversion	X		X	X	X	X	
8685	Impact Fee Report Update				X	X	X	
92557	Landfill 69 Gas Collection System Replacement	X	X	X	X	X	X	
92558	Landfill 69 Groundwater Remediation	X	X	X	X	X	X	
92569	Backup Power at Signalized Intersections	X		X	X	X	X	
92570	American Disability Act Ramp and Sidewalk Project			X	X	X	X	
92649	Upland Avenue from 82nd Street to 98th Street			X	X	X	X	
92669	114th Street - Slide Road to Quaker Avenue			X	X	X	X	
92698	Transfer Station			X	X	X	X	
92712	Transportation Improvements/Unpaved Roads	X		X	X	X	X	
92713	Erskine Street			X	X	X	X	
92737	114th Street - Quaker Avenue to Indiana Avenue			X	X	X	X	
92738	Pedestrian and Cyclist Enhancements	X	X	X	X	X	X	
92739	Iola Avenue From 122nd St. to FM 1585			X	X	X	X	
92741	Fiber Optic Expansion Continuation			X	X	X	X	
92742	Traffic Signal FY21-22 through FY25-26			X	X	X	X	
92794	Street Maintenance 2023			X	X	X	X	
92795	Next Generation Traffic Signal Detection			X	X	X	X	
92796	Shop Renovation			X	X	X	X	

**FY 2023-24 CAPITAL PROJECTS  
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92797	WTRDF Cell Construction			X	X	X	X	
92811	98th Street: Alcove to Upland - 22B	X			X		X	
92812	Upland Ave: 4th St to 19th St - 22B	X			X		X	
92813	34th Street: Upland to Milwaukee - 22B	X			X		X	
92814	34th Street: Ave Q to I27 and Quaker to Slide - 22B	X			X		X	
92815	Upland Ave: 34th to 50th Street - 22B	X			X		X	
92816	Upland Ave from 19th Street to 34th Street - 22B	X			X		X	
92817	Dunbar/Manhattan Heights - 22B	X			X		X	
92818	66th Street from Alcove Avenue to Upland Avenue - 22B	X			X		X	
92819	Milwaukee Ave: North City Limits to 4th Street - 22B	X			X		X	
92820	114th Street from Frankford Avenue to Slide Road - 22B	X			X		X	
92821	146th St: Quaker to Indiana - 22B	X			X		X	
92822	114th Street from Indiana Avenue to University Avenue - 22B	X			X		X	
92823	Residential Unpaved Roadways: East of I-27 - 22B	X			X		X	
92824	Upland Avenue from 50th Street to 66th Street - 22B	X			X		X	
92825	82nd Street and MLK Blvd - 22B	X			X		X	
92828	Quaker Avenue - 146th Street to Woodrow Road	X			X		X	
<b>RADIO SHOP</b>								
92780	FY 2022-23 Radio Shop - Radio System Upgrade	X	X	X	X			
<b>STORM WATER</b>								
8606	FEMA Restudy - Systems B,C,D			X	X	X	X	
8628	Digital Orthophotography			X	X	X	X	
8638	Canyon and Playa Lakes Restoration and Restudy			X	X	X	X	
8667	Flood Protection Study	X	X	X	X	X	X	X
8676	Watershed Boundary and Drainage Studies			X	X	X	X	
8677	FEMA Restudy – System B			X	X	X	X	
8678	Stormwater Vault Improvements			X	X	X	X	
92518	Storm Water System Improvements			X	X	X	X	
92653	Storm Water Rehabilitation and Maintenance			X	X	X	X	
92654	Upland Ave and 66th St Playa Drainage Imp.			X	X	X	X	
92655	North Quaker and Clovis Drainage Project			X	X	X	X	
92708	Memphis Avenue Drainage Improvements			X	X	X	X	
92743	Playa Lake 054 Lateral Extension			X	X	X	X	
92798	Mackenzie Park Dam Structure Eval. and Restoration	X	X	X	X	X	X	
92842	Storm Water System Improvements			X	X	X	X	


**FY 2023-24 CAPITAL PROJECTS  
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

		CITY COUNCIL PRIORITIES						
PROJECT NO.	PROJECT NAME							
<b>WATER/WASTEWATER UTILITY</b>								
8614	Asset Management			X	X	X	X	
8615	Transmission Line & Easement Maintenance			X	X	X	X	
8639	Future Infrastructure Funding Study			X	X	X	X	
8649	Fire Hydrant Repair & Replacement			X	X	X	X	
8679	Lake 7 Permitting & Mitigation			X	X	X	X	
8680	Lead Service Line Replacement	X		X	X	X	X	
8681	Water Distribution System Master Plan Update			X	X	X	X	
8682	Strategic Water Supply Plan Update	X	X	X	X	X	X	X
8686	Wastewater Collection System Master Plan Update	X	X	X	X	X	X	X
8687	Demo Elevated and Ground Storage Tanks							
8690	Locate and Repair Water Valves			X	X	X	X	
8691	BCWF Supply Optimization			X	X	X	X	
8692	Lake Alan Henry Raw Water Line Cleaning			X	X	X	X	
8693	Sanitary Sewer Manhole Adjustments FY 23-24			X	X	X	X	
92450	Lowhead C Pump Station and Supply Line			X	X	X	X	
92513	Pumping System Improvements Phase II			X	X	X	X	
92583	Automated Metering Infrastructure			X	X	X	X	
92587	Loop 88 Sewer Line Relocation			X	X	X	X	
92589	Water Line Upsizing for Development			X	X	X	X	
92590	Sewer Line Upsizing for Development			X	X	X	X	
92592	Large Valve Project			X	X	X	X	
92617	Future Water Supply Project	X	X	X	X	X	X	
92656	SEWRP Effluent Pump Station #2 Improvements			X	X	X	X	
92657	Downtown Sewer Line Replacement			X	X	X	X	
92674	SEWRP Improvements Plant 3 Nutrient Removal			X	X	X	X	
92699	SEWRP Plant # 4 Secondary Clarifier Rehabilitation			X	X	X	X	
92701	Major Sewer Line Condition Assessment and Repair			X	X	X	X	
92702	East Lubbock Future Expansion			X	X	X	X	
92709	Reese Air Force Water line			X	X	X	X	
92744	Sewer Ahead of Broadway Ave			X	X	X	X	
92745	Manhole Replacement on Interceptors			X	X	X	X	
92746	Sewer Line Replacement			X	X	X	X	
92747	Sewer Tap Replacements			X	X	X	X	
92748	New Water Meter Sets & Meter Replacements			X	X	X	X	
92749	Water Line Replacement FY 2021			X	X	X	X	
92750	Water Lines Ahead of Street Paving FY 2021			X	X	X	X	
92751	Water Ahead of Broadway Ave			X	X	X	X	
92752	Water Lines Ahead of Arterial Roadways			X	X	X	X	








**FY 2023-24 CAPITAL PROJECTS  
WITH CITY COUNCIL PRIORITY ADDRESSED BY PROJECT**

PROJECT NO.	PROJECT NAME	CITY COUNCIL PRIORITIES						
								
92753	Elevated Storage Tanks Phase II			X	X	X	X	
92799	Northwest Loop 289 Interceptor Project Phase I			X	X	X	X	
92800	Sewer Ahead of Street Paving FY22			X	X	X	X	
92801	Southwest Lubbock Sanitary Sewer Expansion			X	X	X	X	
92802	Wastewater Collection System Maintenance			X	X	X	X	
92803	Water Reclamation Plant Replacement FY 2022-23			X	X	X	X	
92804	North Terminal Storage Reservoir Improvements			X	X	X	X	
92805	Southeast Lubbock Water System Expansion			X	X	X	X	
92806	West Lubbock Water System Expansion			X	X	X	X	
92807	Water Distribution System and Supply Maintenance			X	X	X	X	
92808	Lake Alan Henry Erosion Maintenance			X	X	X	X	
92809	Water System SCADA Upgrade			X	X	X	X	
92835	Pump Station 11 Rehabilitation Project				X	X	X	
92837	SEWRP Plant#4 Primary Clarifier Rehab				X	X	X	
92843	Water Reclamaion Electrical Replacement and Monitoring				X	X	X	
92844	Lift Station Rehabilitation				X	X	X	
92845	Water System Electrical Improvements				X	X	X	

**FY 2023-24 OPERATING PERFORMANCE METRICS  
WITH CITY COUNCIL PRIORITIES**

		CITY COUNCIL PRIORITIES						
Cost Center Name	Performance Measure							
<b>GENERAL FUND</b>								
<b>ADMINISTRATIVE SERVICES</b>								
City Council	Document, research, and appropriately communicate citizen inquiries				X			X
City Secretary	City Council Minutes				X			X
Facilities Management	Total facilities operated (square foot)			X	X			
Finance	No. of Capital Projects Financially Managed			X	X	X	X	
	Issue interim financial reports			X				X
	Purchase Orders Processed			X	X	X	X	
	Job Training - ARPA			X	X			
Human Resources	Number of new employees hired			X		X	X	
Internal Audit	Audit Recommendations are Reasonable and Help to Improve Operations			X	X			
Communications & Marketing	News Releases sent out				X			X
<b>DEVELOPMENT SERVICES</b>								
Building Safety	Construction plans reviewed	X				X	X	
Codes	Zoning cases initiated	X			X	X	X	
Environmental Health	Food inspections	X	X		X			
Planning	Implementation of Plan Lubbock 2040				X	X	X	X
<b>CULTURAL AND RECREATION SERVICES</b>								
Library	Materials circulated		X		X			X
Museums	Museum Attendance				X			X
Parks	Trees planted				X	X		
	Community Center attendance				X			X
	Special Events participation				X			X
<b>PUBLIC WORKS</b>								
Engineering	CIP Design Phase				X	X	X	
	Plans reviewed				X	X	X	
	Construction inspections				X	X	X	
Solid Waste	Residential Solid Waste collected		X					
	Total tons disposed		X					
Streets	Street reconstruction	X			X	X	X	
	Miles bladed of unpaved streets/alleys	X			X	X	X	
	Dispatch phone calls received	X			X	X	X	
Traffic	Signal timing adjustments	X			X	X	X	
	Inspect signalized intersections	X			X	X	X	
<b>PUBLIC SAFETY</b>								
Animal Services	Total animals processed	X	X		X			
Fire Rescue	Fire inspection activities performed	X			X	X	X	
	Vehicle preventive maintenance completed	X		X				
	Skills evaluation conducted	X						
	Average response time-call to arrival	X			X			
	Total emergency calls processed	X						
	Maintain state & City Council Emergency Management Plan	X						
Municipal Court	Cases filed	X			X			
Police	Average response time	X			X			
	Police Calls	X			X			
	Traffic stops	X			X			

**FY 2023-24 OPERATING PERFORMANCE METRICS  
WITH CITY COUNCIL PRIORITIES**

		CITY COUNCIL PRIORITIES						
Cost Center Name	Performance Measure							
	Person/Family crime cases processed	X			X			
	Items received in property room	X			X			
Public Health	Annual immunizations given		X					
	Acres treated with Larvacide		X					
<b>INTERNAL SERVICE FUNDS</b>								
Fleet	Preventative maintenance completed within 24 hours	X		X				
Health Benefits	Benefits problems/questions resolved within 3 days			X				X
Information Technology	Service desk tickets opened/closed			X				
	Address change requests processed (GIS)			X				
	Radio shop repairs			X				
Investment Pool	Porfolio Returns			X				
Print Shop	Average project turnaround time				X			X
Warehouse	% of material tickets filled upon request			X				
Risk Management	Days lost to injuries			X				
<b>ENTERPRISE FUNDS</b>								
Airport	Total passengers				X	X		
Cemetery	Funeral services		X		X			
Civic Center	Number of event activities				X			
Lake Alan Henry	Number of entrance fees				X			
Storm Water	Total lane miles swept	X	X		X			
Transit	Passengers				X			
Water/Wastewater	Total water supplied				X	X		
	Total water treated		X		X	X		
	Mains repaired		X		X	X		
	Wastewater treated		X		X	X		
	Total effluent beneficially used		X		X	X		
	Sewer mains repaired		X		X	X		

# Executive Summary

## **FY 2023-24 Operating Budget and Capital Program Highlights – Organization-wide**

The City of Lubbock provides governmental and quality of life services to the Citizens of Lubbock. These services impact our community on a daily basis and range from aviation to zoning. Public Safety and Utilities are the largest part of the overall budget and are visible examples of our services. However, the City also provides services supporting quality of life, growth and development, and public health, to name but a few. The City maintains the public's investment in infrastructure, which includes streets and street maintenance in addition to the large investment in utility infrastructure. These services are all important to the success and viability of Lubbock and our visitors. The Fiscal Year (FY) 2023-24 Adopted Operating Budget and Capital Program (Adopted Budget) identifies and describes these in detail.

The Adopted Budget supports the City Council's approved priorities and enhances public safety, public health, fiscal discipline, communications, community improvement, growth and economic development and redevelopment efforts. The Adopted Budget also addresses the continued rise in inflation that has impacted all City services, especially the cost of chemicals, supplies, vehicles, construction and materials, personnel compensation and health benefits. The budget continues a strong focus on cash funding equipment, vehicles, and appropriate capital projects wherever possible. The FY 2023-24 Program of Services maintains the investment in and focus on maintenance and improvement of the community's existing infrastructure. The budget continues to build upon and refine performance measures to ensure that our customers are receiving prompt and quality service from the City. The budget maintains appropriate fund balances while using cash-in-hand to fund projects where appropriate and to minimize internal charges. The Adopted Budget also includes changes that move Lubbock forward while keeping the tax rate as low as possible. Major changes in this budget are explained in more detail below.

As presented, the Adopted Budget is based on a \$0.34 cent, or 0.71 percent, increase to the total property tax rate. Property tax values as set by the Lubbock Central Appraisal District rose for the 2023 valuation year. The Adopted tax rate reflects the addition of significant new property value to the tax rolls as well as valuation increases on existing properties. The tax rate includes an approximate 0.91 percent maintenance and operations tax increase. As Adopted, the tax rate and resulting revenue supports the budget as presented and allows the City to deliver the program of services outlined within. Lubbock has been in a high growth period for the last few years, but it is expected that growth will slow somewhat over the next year. As interest rates have increased, the number of new single-family homes being built has slowed. Currently, Lubbock has strong economic indicators for our local economy. At the same time, increasing inflation and growth places additional demands on City services, existing infrastructure and increases the need for expanded services and additional infrastructure.

Since FY 2019-20, the cost of operations for the City have significantly increased. Some examples of the largest increases are: the cost of Solid Waste Sideloaders increasing by 79.3 percent; three-quarter ton pickups increasing in cost by 105.1 percent; and, half-ton pickups increasing 57.9 percent. The cost per square yard for concrete arterials increased 134.8 percent and asphalt arterials increased 98.9 percent. Asphalt street maintenance rose from \$59 per square yard to \$135 per square yard, an increase of 129.4 percent. Diesel fuel increased by 42.1 percent since FY 2019-20. Almost all parts of the operational costs of the City of Lubbock were impacted by inflation. The adopted increase to the tax rate is required to absorb a portion of the increased costs and continue to provide exemplary services to the citizens of Lubbock.

Built into the budget is an 8.3 percent decrease for storm water rates, both residential and commercial, across all rate categories. There are no changes to wastewater rates. For FY 2023-24 there is a \$0.25 increase in the Water base rate and a \$0.07 cent volume rate increase in the 1,000 – 5,000 tier, with changes in the other tiers. Residential and commercial solid waste rates will increase in FY 2023-24. There is a \$0.25 per ton increase to the tipping fee at West Texas Regional Disposal Facility (WTRDF), a \$1.00 increase per ton at Caliche Canyon landfill, and a \$0.48 per ton increase to the special waste tipping fee at WTRDF. Residential solid waste rates are set to increase by \$1.00, with corresponding increases in the commercial rates. These rate increases are necessary to help cover the increased cost of Solid Waste operations, the increased cost of the heavy equipment and trucks required to provide this service and for the future Transfer Station. The Adopted Budget includes fee adjustments in certain City departments. Some of the adjusted fees have not been revised in more than five years and require adjustments due

# Executive Summary

to increases in the cost of providing the service. All General Fund fee changes are shown in the General Fund Revenue Section – Summary of Fee Changes. There are no community-wide fee changes in the General Fund.

The Adopted Budget includes the addition of forty-one new positions in critical areas necessary to continue to provide exemplary services to the citizens. The new positions are offset by a decrease of twenty-seven positions for a net increase of 14 positions across the entire organization.

Thirty new positions were added in the General Fund departments. The new positions are offset by the decrease of eight positions, for a net total increase of 22 positions in General Fund. Human Resources added an Assistant Director, Codes added an Assistant Director, Animal Services added one Animal Services Officer, Fire Suppression added fifteen probationary fire fighters for Station 20 as well as 3 fire fighters to reduce overtime expenses. Fire Prevention added a new Fire Equipment Operator to replace two Fire Plans examiners for a decrease of one position and Police added six new officers. Public Health added one Case Manager, one Health Promotion worker, one Public Health Liaison, and one Public Health Coordinator all of which will be grant funded. City Manager office eliminated the vacant Assistant City Manager position, and Parks decreased full-time positions by seven coupled with an associated increase in part-time availability.

Enterprise Funds decreased net 10 positions. Airport added one Airport Operations Agent I and one Airport Police Officer II due to regulatory requirements. Lubbock Power and Light decreased by 19 positions with seven of those positions moving to Water Meter and Customer Service. Two new positions were added in Internal Service Funds. Information Technology added one System Administrator for the Police Department and Risk added one Insurance Compliance Specialist.

The Adopted Budget continues to move towards a fully-funded fleet replacement program for Enterprise Funds. This program funds the cost of new vehicles and equipment over time so that as vehicles need to be replaced, cash is available in the Fleet Vehicle Replacement Fund. The next step in this program is to add the General Fund vehicles when funds are available. Vehicle purchases are budgeted in the Fleet Capital Plan.

The Adopted Budget incorporates funding vehicles and equipment with cash, including prior year cash, excluding select items funded with tax notes. For FY 2023-24, 56.1 percent of the total cost of vehicle or equipment acquisitions is funded with cash. Tax Note funding is \$4.9 million for nine vehicles: five commercial side loaders for Solid Waste Residential; one front wheel loader and one grader for Alley Maintenance; one wheel tractor-scraper for Solid Waste Disposal; and one roll-off truck for Recycling Collection. Total vehicle purchases are \$11.0 million. Internal Services, Airport, Civic Center, Water/Wastewater, Lubbock Power and Light, and Storm Water are completely cash funding all vehicle and equipment purchases. A significant portion of the cost is for the replacement of Solid Waste Vehicles and equipment for \$4.9 million, Lubbock Power and Light for \$2.6 million, and Water/Wastewater for \$1.8 million. Other departments receiving vehicles and equipment include Facilities, Codes Administration, Traffic Operations, Engineering Inspection Services, Parks and Recreation, Environmental Health, Police, Fleet, Radio Shop, Airport, Civic Center, and Street Cleaning.

Total capital program expenditures, excluding vehicles, is \$171.5 million. Of that, \$75.9 million, or 44.3 percent, are funded with grants, existing cash, unallocated bonds, or new cash funding. New debt issuance is \$94.6 million, or 55.1 percent. Of that, 57.7 million are General Obligation bonds for the street projects approved by the 2022 bond election. New debt issued by fund: General Fund totals \$78.7 million; Storm Water totals \$9.9 million; and Gateway Fund totals \$6 million.

The budget contains new or expanded projects to address long-standing community needs. Streets will receive \$71.2 million in capital projects, of which Street Maintenance is \$13 million, a \$1 million increase from the prior year. Public Safety receives \$3.2 million in capital projects. Solid Waste will receive \$21 million in capital projects. Culture and Recreation will receive \$802 thousand in capital projects for the year. The respective capital projects contain additional detail on these and other projects.



# Executive Summary

Following are the major drivers of the General Fund FY 2023-24 Operating Budget with the net changed amount noted.

**I. General Fund Revenue Sources**

For FY 2023-24, the estimated funding sources for the General Fund total \$287.0 million, an increase of \$8.2 million, or 2.9 percent, from FY 2022-23. General Fund is planning to use \$6.1 million in excess reserves in FY 2023-24. The increase in revenue comes mainly from an increase in sales tax as well as projected property taxes. The property tax rate increased from \$0.476762 in the prior year to \$0.480164 with the General Fund maintenance & operations portion increasing from \$0.36.8445 to \$0.37.0381. Franchise fee revenue is projected to decrease by 10.4 percent compared to FY 2022-23. Adopted fee changes can be found in the General Fund Revenue section.

- Property Tax** **\$11,825,277**

This section incorporates discussion of the complete tax rate including the interest and sinking property tax rate revenues and the operations & maintenance property tax rate revenues. This budget incorporates a 0.3402 cent increase to the total property tax rate for a tax rate of 48.0164 cents per \$100 valuation. The total increase in the property tax revenue at 99.5 percent collection rate equals \$11.8 million and of this increase, \$3.8 million is from new property added to the rolls in 2023. The General Fund portion of the increase is \$9.0 million while interest and sinking fund increase is \$2.8 million. The property tax rate distribution is illustrated in the following table:

<b>Tax Rate Distribution</b>	<b>2022</b>	<b>2023</b>	<b>Change</b>
General Fund	36.8445	37.0381	0.1936
Debt Service Fund	10.8317	10.9783	0.1466
<b>Total Tax Rate</b>	<b>47.6762</b>	<b>48.0164</b>	<b>0.3402</b>

All numbers in cents

- Sales Tax** **\$ 7,447,521**

Sales tax revenues for FY 2023-24 are expected to increase 8.2 percent compared to FY 2022-23 Budget. FY 2022-23 sales tax is expected to end the year 4.7 percent over prior year actual. The projection is based on current trends as well as current and projected local economic factors.

- Franchise Fees** **\$ (3,429,186)**

Franchise Fees are projected to decrease by \$3.4 million, or 10.4 percent. The decrease is due to the slowdown in home building in the current year and expected activity in FY 2023-24. The Franchise Fees for City of Lubbock utilities were reclassified in FY 2020-21 to this section and are no longer Transfers.

- Fees for Services** **\$ 2,397,388**

Fees for Services are projected to increase by \$2.4 million or 7.7 percent due to an increase in Solid Waste landfill tipping fees for both regular trash and special waste. Residential & Commercial collection rates were increased as well. A portion of the increase is due to additional accounts due to the growth in the City.

- Licenses and Permits** **\$ (94,982)**

License and permit revenues are projected to decrease \$95.0 thousand or 1.8 percent for FY 2023-24. These payments are for building permit related fees, food establishments, food truck permit, peddler permit and mixed beverage permits, charitable solicitations, animal licensing, oil and gas permit, and other licenses and permits required by the City. Construction related permits are projected to decrease \$186.4 thousand or 4.6 percent compared to FY 2022-23.

# Executive Summary

- **Fines** **\$ 487,750**  
 Municipal Court fines generate the majority of this revenue and are projected to increase by 21.8 percent or \$487.8 thousand. These revenues are forecasted based on historical trends and current activity. This increase is offset by a decrease due to library fines being eliminated in FY 2022-23.
- **Other** **\$ 931,048**  
 Interest Earnings are increasing \$1.0 million compared to FY 2022-23. The amount of interest earned is projected to reach \$2.4 million. Payments in lieu of property tax were reclassified to this section in FY 2020-21. Payments are received from LP&L, Water/Wastewater and Storm Water enterprise funds. These payments decreased by \$249.5 thousand due to changes in fixed asset values. Recoveries of Expenditures decreased \$37.9 thousand. Oil and gas royalties decreased by \$7.0 thousand or 1.9 percent based on the market.
- **Transfers** **\$ (156,472)**  
 Indirect Costs are increased for Water/Wastewater and Airport and decreasing for Lubbock Power and Light (LP&L). The transfer from the Airport Fund includes payment for Airport Rescue Fire Fighting. The LP&L transfer is decreasing by \$588.2 thousand while the Water/Wastewater Fund transfer is increasing by \$177.2 thousand. The transfer to the General Fund for the cost of the Organization Development program of \$180 thousand from the Risk Fund increased 3.4 percent. The transfer from Storm Water is slightly higher in FY 2023-24 at \$604.4 thousand
- **Use of Excess Reserves** **\$ (8,449,874)**  
 Use of Excess Reserves is related to the capital plan and other one-time expenditures. The General Fund reserves remain above required policy levels and available to fund emergency needs and future capital.

## II. General Fund Expenditures

For FY 2023-24, expenditures for the General Fund total \$287 million, an increase of \$8.2 million, or 2.9 percent, from FY 2022-23. Major changes in expenditure levels are highlighted below:

- **Compensation** **\$ 7,225,954**  
 A four percent cost of living increase for non-civil service and civil service employees beginning October 1, 2023 is included in the FY 2023-24 budget. With this adjustment, compensation totals \$133.3 million for an increase of 5.7 percent over the previous fiscal year. Increase in Police and Fire compensation is \$5.6 million. Total new positions in General Fund are thirty, offset by a decrease of eight positions, for net new positions in General Fund of twenty-two. One position for police information technology is considered an Internal Service position.
- **Benefits – Pension** **\$ 1,254,668**  
 Employee retirement benefit costs increased by 9.0 percent for FY 2023-24. The increase is due to increased compensation association with the cost of living adjustment as well as a change in the rate. This change is attributed to an actuarial valuation that reflects a change in post-retirement, mortality assumptions, actuarial cost methods, and amortization policy.
- **Benefits – Fire Pension** **\$ 723,189**  
 Fire retirement benefit costs increased by 8.2 percent for FY 2023-24. The increase is due to increased compensation associated with the raise as well as a change in the rate.
- **Benefits – Social Security** **\$ 315,992**  
 Social Security increased 4.8 percent for FY 2023-24 associated with changes to compensation.

# Executive Summary

- **Benefits – Medical Insurance** **\$ 1,988,921**  
 Medical insurance costs increased by 10.2 percent for FY 2023-24. The increase is due to actual increase to the health insurance plan costs. Both, the city and employee side of the health plan increased for FY 2023-24, city by 10 percent and employees by 2 percent.
- **Benefits – Workers Compensation** **\$ 362,799**  
 Workers compensation charges increased by 18.6 percent for FY 2023-24. This charge is based on payroll amount of each department and claims completed in the prior year.
- **Supplies – Botanical** **\$ (99,267)**  
 Botanical supplies for athletic field services has been eliminated from the General Fund.
- **Supplies – Fuel** **\$ (1,634,983)**  
 Unleaded fuel costs decreased 32.4 percent or \$879.9 thousand, while diesel costs decreased 23.9 percent or \$755.1 thousand when compared to FY 2022-23. For FY 2023-24, fuel was budgeted using prior year actuals and incorporating the current and projected fuel prices.
- **Maintenance – Motor Vehicle** **\$ 1,613,087**  
 Vehicle maintenance increased 20.2 percent compared to FY 2022-23 budget based on actual historical data. Maintenance costs have increased due to supply chain, inflation and keeping vehicles longer.
- **Maintenance – Other Equipment** **\$ 179,949**  
 Maintenance on other equipment is increasing 13.3 percent for FY 2023-24 primarily due to increased cost related to maintenance and painting of steel dumpsters. Increase is due to inflation in the cost of the repairs and the number of dumpsters requiring maintenance. There is also increase of other equipment maintenance in parks.
- **Maintenance –Street System** **\$ (126,120)**  
 Street system maintenance is decreasing 12.7 percent for FY 2023-24. Decrease is based on historical cost in this account.
- **Professional Services – Special Services** **\$ 107,858**  
 This account increased due to an increase to payment to Lubbock Central Appraisal District for tax appraisal and collection. This was offset by decrease to proposed elections.
- **Professional Services – Privatization** **\$ 443,891**  
 Contract maintenance costs increased 12.3 percent due changes to custodial contract and increased cost of park maintenance.
- **Credit Card Charges** **\$ 69,177**  
 An increase is needed due to increased use of credit cards and the costs associated with using credit
- **Training and Travel** **\$ 134,767**  
 Training and travel is increasing 13.1 percent due to the investment required to improve staff knowledge, skills and abilities and customer service.
- **Other Equipment** **\$ 463,106**  
 Other Equipment increased by 38.7 percent due to the need for additional dumpsters for new developments and annexation and replacement of dumpsters that can no longer be refurbished.

# Executive Summary

- **Wrecked Vehicles** **\$ (349,000)**  
This is for the replacement of wrecked vehicles for the police department. This is decreasing since all wrecked vehicles currently needing replacement will be replaced in 2022-23.
- **Scheduled Charges – IT** **\$ 1,754,026**  
Information Technology charges increased 21.1 percent. The increase is due to increased cost of hardware maintenance due to a higher level of maintenance, security, ISP upgrades, the addition of new software and increased cost of Microsoft licensing, and increased costs for replacement of older desktop and laptops.
- **Scheduled Charges – Liability Insurance** **\$ (178,966)**  
Liability insurance decreased by 6.4 percent. The allocation of liability insurance to the departments is determined by the Risk department. Liability costs are based on the number of claims as well as the amount paid as of the last completed fiscal year.
- **Scheduled Charges – Electric** **\$ 194,600**  
Electricity charges increased 8.8 percent for FY 2023-24. Electric charges are budgeted based on electricity usage and cost.
- **Capital Outlay – Other Equipment** **\$ (198,629)**  
Capital Outlay – Other Equipment decreased due to one-time capital expenses in Paved Streets in the prior year.
- **Capital Outlay – Vehicle and Equipment Debt (Tax Notes)** **\$ (1,677,369)**  
Vehicle and Equipment debt payments decreased 30.3 percent for FY 2023-24. There is now a transfer from the General Fund to the Fleet Fund for this payment. This is debt associated with fire vehicles and landfill equipment. The total payment amount in FY 2023-24 is approximately \$3.9 million.
- **Transfer to Capital Program** **\$ 1,045,399**  
This year the transfer to the capital program totals \$17.1 million. Twenty-three capital projects are funded in the FY 2023-24 General Fund Capital Program. The projects totally funded with cash are Facility Maintenance Fund, Golf Course Improvements, Amenity Replacement Program, Public Safety Improvements, Purchase, Installation and Training of Specialized Camera System, Street Maintenance, Impact Fee Report Update, Backup Power at Signalized Intersections, Fiber Optic Expansion Continuation, and Traffic Signals. LAH Maintenance and LAH Dump Station are funded with cash from Lake Alan Henry. American Disability Act Ramp and Sidewalk is funded with Gateway Fund cash. The other projects will be funded with General Obligation and Certificates of Obligation bonds. There is also ARPA funding that is being de-obligated with this adopted budget.
- **Transfer to Gateway Fund** **\$ (1,451,345)**  
The transfer to Gateway decreased by 15 percent due to the decrease in the projected revenue from Franchise Fees.
- **Transfer to Fleet Program** **\$ (3,800,166)**  
This year the transfer to Fleet totals \$1.2 million. The total cost of vehicles in 2023-24 is \$6.1 million and funds 28 vehicles and equipment. Solid Waste is replacing five side loaders, a motor grader, a front loader, wheel tractor-scraper, and a roll-off truck. This totals \$4.85 million and will be funded with tax notes. Other departments receiving new or replacement vehicles or equipment include Facilities, Codes Administration, Traffic, Engineering, Park Maintenance, and Police. These 19 pieces of equipment will be cash funded. Additional vehicles were pre-purchased in FY 23 through appropriate reserve funds.

# Executive Summary

## III. Budget Calendar

Following is the calendar of events detailing the budget process:

07/25: Last day for Chief Appraiser to certify appraisal roll

07/31: Operating and CIP budget presentation to City Council

08/08: Regular City Council Meeting – Discuss tax rate (tax rate, effective rate and rollback rate); Take vote on proposed tax rate; Schedule and announce dates for public hearings on tax rate

08/10: File Proposed Budget with City Secretary

09/05: Special City Council Meeting – Budget Public Hearing; Tax Rate Public Hearing; Schedule and announce meeting to adopt rate; First reading of Budget Ordinance/Tax Levy Ordinance

09/12: Regular City Council Meeting – Second reading of Budget Ordinance / Tax Levy Ordinance

## IV. Texas Truth-in-Taxation Laws

The Texas Constitution and Property Tax Code embody the concept of truth-in-taxation to require taxing units to comply with certain steps in adopting their tax rates. The truth-in-taxation requirements are contained in the Texas Constitution, Chapter 26.

### No-New-Revenue Rate

The no-new-revenue tax rate is a calculated rate that provides the City with about the same amount of revenue received during the prior year on properties taxed in both years. If property values increase, the no-new-revenue tax rate will go down, and vice versa. The no-new-revenue tax rate takes the amount of the 2022 tax levy adjusted for refunds and TIF values and takes last year dollars and divides them by this year's adjusted values (total taxable value minus new improvements and new personal property values). This calculation gives a no-new-revenue tax rate of \$0.465391.

### Voter-Approval Rate

The Voter-Approval rate is a calculated maximum rate allowed by law without voter approval. The Voter-Approval rate provides the City with approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus a 3.5 percent increase for those operations and sufficient funds to pay debts in the coming year. If the City adopts a tax rate that is higher than the Voter-Approval rate, an automatic election is triggered that must be held on the November uniform election date. The 2023 voter-approval tax rate is \$0.505718.

### Proposed Tax Rate

If the City Council proposes a tax rate of \$0.480164 per \$100 valuation, the tax rate will exceed the no-new-revenue tax rate, but is below the voter-approval rate.

If the tax rate proposed by the City Council exceeds the no-new-revenue tax rate, the City Council follows legislative guidelines for proposing and adopting a tax rate. These legislative guidelines include:

1. The City Council votes to place a proposal to adopt the rate on the agenda of a future City Council meeting as an action item. This vote is recorded.
2. The proposal specifies the desired rate. The City Council cannot later vote to adopt a proposal to increase taxes by an unspecified amount.
3. If the motion passes, the City Council schedules a public hearing on the proposal.

# Executive Summary

4. The City Council notifies the public of the date, time and place for the public hearing and provides information about the proposed tax rate at least five days before the public hearing. This notice is titled "Notice of Public Hearing on Tax Increase"
5. After publishing the required notice, the City holds a public hearing. Taxpayers have the opportunity to express their views on the increase at the public hearing. The City Council may adopt the tax rate at the public hearing. If the City Council does not adopt the tax rate at the hearing, the City Council must announce the date, time, and place of the meeting at which it will vote on the tax rate.
6. The Tax Code requires that the City Council adopt the tax rate no less than seven day after the public hearing.

**Adopted Tax Rate**

Following the required public hearing, the City Council adopted a rate of \$0.480164 per \$100 valuation. The FY 2023-24 adopted tax rate incorporates a 0.34 cent increase over the prior year

<b>Tax Rate Comparison</b>				
<b>Fiscal Year</b>	<b>Operation &amp; Maintenance</b>	<b>Interest &amp; Sinking Fund</b>	<b>Economic Development</b>	<b>Total</b>
2001	0.427180	0.112820	0.030000	0.570000
2002	0.428440	0.111560	0.030000	0.570000
2003	0.432040	0.107960	0.030000	0.570000
2004	0.415040	0.100660	0.030000	0.545700
2005*	0.334740	0.094960	0.030000	0.459700
2006	0.356300	0.060900	0.030000	0.447200
2007	0.360740	0.071250	0.030000	0.461990
2008	0.353800	0.071250	0.030000	0.455050
2009	0.325400	0.091000	0.030000	0.446400
2010	0.332400	0.084000	0.030000	0.446400
2011	0.332400	0.093770	0.030000	0.456170
2012	0.342000	0.102000	0.030000	0.474000
2013	0.356830	0.105910	0.029370	0.492110
2014	0.360800	0.116560	0.027050	0.504410
2015	0.385000	0.114250	0.023150	0.522400
2016	0.392200	0.122670	0.023150	0.538020
2017	0.378250	0.136620	0.023150	0.538020
2018	0.388250	0.126620	0.023150	0.538020
2019	0.388250	0.136620	0.023150	0.548020
2020	0.403090	0.131780	0.023150	0.558020
2021	0.398672	0.120433	0.022468	0.541573
2022	0.381257	0.120266	0.021707	0.523230
2023	0.348816	0.108317	0.019629	0.476762
2024	0.351999	0.109783	0.018382	0.480164

\*Sales tax swap

# Executive Summary

## V. Airport Budget Highlights

For FY 2023-24, Airport revenue increased by 23.0 percent or \$3.4 million. Terminal revenue increased \$1.1 million or 26.5 percent compared to the prior year. Landing revenue is projected to bring in \$3.9 million, an increase of \$835 thousand, while parking revenue is projected at \$3.6 million, an increase of \$602 thousand over prior year. Interest earnings increased over 114 percent or \$604 thousand. The transfer from Passenger Facility Charges and Customer Facility Charges are \$1.5 million and \$1.1 million respectively and fund the debt for each of these independent funds managed by the Airport. There is a continued use of ARPA funds for FY 23-24 in the amount of \$1.7 million and will be reflected as a reimbursement against expenses and not included in the revenue amount.

Expenses for the fund increased \$1.8 million, or 12.8 percent, from FY 2022-23. Increases to the operating budget are mainly in compensation and benefits to accommodate the four percent cost of living adjustment as well as increases to overtime, terminal, certification, temporary pay and health insurance. Other significant increases to the airport operating budget are in building and systems maintenance, professional services, information technology services charge and electric utilities. Decreases are found in fuel, property and liability insurance, natural gas, and capital outlay which this year includes a replacement vehicle for Airfield Maintenance. Fund level changes include increase in cash funding of capital projects of \$49.5 thousand. There is also an increase for Airport Rescue Fire Fighting expense of \$206 thousand. There is a \$40 thousand increase to the Indirect Cost Allocation and \$54.3 thousand increase in the debt payment. Expenses will be offset by \$1.7 million reimbursement from ARPA relief funds for both debt service and terminal building maintenance.

The operating model incorporates many variables including interest rates, inflation rates, number of enplanements, Passenger Facility Charge (PFC) rates, Customer Facility Charge (CFC) rates, and changes in the cost or priority of capital projects.

	Budget	Forecast				
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Revenues	\$ 18,035,545	18,747,228	19,747,555	20,853,757	22,075,494	23,291,866
Use of Excess Reserves	-	-	-	-	-	-
Total Funding Sources	18,035,545	18,747,228	19,747,555	20,853,757	22,075,494	23,291,866
Operating Expenses	10,540,718	10,914,859	11,308,120	11,720,159	12,152,174	12,533,454
Fund Level Expenses	5,149,922	6,497,538	7,023,161	6,825,940	7,164,576	7,343,446
Total Expenses	\$ 15,690,640	17,412,397	18,331,281	18,546,099	19,316,750	19,876,901

# Executive Summary

## VI. Storm Water Utility Budget Highlights

In FY 2023-24, the rate is decreasing by 8.3 percent for residential and commercial customers.

Storm Water revenues are expected to decrease \$1.9 million, or 7.4 percent, from FY 2022-23. This decrease is attributed to the change to the rate, offset with the addition of new residential and commercial accounts.

Expenses decreased \$1.0 million, or 4.2 percent, from FY 2022-23. The operating budget is expected to increase \$292.6 thousand and includes increases to compensation and benefits to accommodate the four percent cost of living adjustment and ten percent increase to health insurance. Other increases are in vehicle and building maintenance, information technology services charge, and other equipment capital. Decreases to the operating budget are in fuel, equipment maintenance, and professional services.

Projects funded with cash include annual Digital Orthophotography, Watershed Boundary and Drainage Studies, Storm Water Rehabilitation and Maintenance, and Storm Water System Improvements.

Fund level expenses will decrease by \$1.3 million or 6.4 percent for FY 2023-24. The funding for cash capital decreased by \$2.6 million compared to prior year. Debt service is expected to decrease by \$350.6 thousand while fleet capital will decrease by \$345 thousand. Other decreases to fund level expenses are in indirect cost and franchise fee. The transfer to LP&L to include collections is projected to increase by \$82.4 thousand. The transfer to the vehicle replacement fund is increasing \$205.4 thousand. There is a new transfer this year to the Gateway capital fund in the amount of \$1.76 million, related to the Upland Avenue, 66<sup>th</sup> to 82<sup>nd</sup> Street project.

The rate structure incorporated in the model is subject to change depending on many variables. Some of the variables include interest rates, commodity prices, inflation rates, and changes in the cost or priority of capital projects.

	Budget	Forecast				
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Revenues	\$ 23,234,448	23,154,686	23,045,783	22,905,435	22,731,197	22,520,467
Use of Excess Reserves	224,896	-	-	-	-	-
Total Funding Sources	\$ 23,459,344	23,154,686	23,045,783	22,905,435	22,731,197	22,520,467
Operating Expenses	\$ 4,326,512	4,430,378	4,536,776	4,645,769	4,757,423	4,871,804
Fund Level Expenses	19,132,832	18,481,261	18,177,374	17,827,949	17,555,063	17,245,708
Total Expenses	\$ 23,459,344	22,911,639	22,714,150	22,473,718	22,312,486	22,117,512

### Residential Rate Structure

Residential Rate - Monthly (Tier 1)	6.70	6.45	6.20	5.95	5.70	5.45
Residential Rate - Monthly (Tier 2)	10.25	9.87	9.49	9.10	8.72	8.34
Residential Rate - Monthly (Tier 3)	12.97	12.49	12.00	11.52	11.04	10.55
Residential Rate - Monthly (Tier 4)	19.46	18.73	18.01	17.28	16.55	15.83

### Commercial Rate Structure

Commercial Rate - Monthly	19.46	18.73	18.01	17.28	16.55	15.83
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# Executive Summary

## VII. Water/Wastewater Utility Budget Highlights

Revenue increased \$9.6 million, or 6.3 percent, from FY 2022-23. There is a base and volume rate increase to water. The increase to revenue is also attributed to increase in customer accounts and projected usage for both water and wastewater. Interest earnings account for \$1.4 million increase over prior year. Both water and wastewater department operations show decreases associated with the loss of pro rata and tap fee revenue.

Expenses for the fund are projected to increase \$221.7 thousand, or 0.14 percent, from FY 2022-23. The department level expenses are projected to increase by \$3.3 million or 5.7 percent. Major increases to the operating expenses include an increase to compensation and benefits due to the addition of seven Utility Meter Technicians (partially offset by reduced LP&L charges, cost of living adjustment and increase to part-time and overtime pay as well as to health benefits. Increases are also in chemical and other supplies, vehicle maintenance, water and sanitary systems maintenance. Other increases include professional dues, training and travel, electric utilities, information technology services charge and solid waste disposal. Decreases to the department level budget are in fuel, property insurance, and capital outlay.

Changes to the fund level expenses include a decrease of \$3.0 million. Cash funding capital decreased by \$4.0 million. There is also \$1.1 million decrease in transfer to LP&L and \$88 thousand decrease in transfer to paved streets. The largest increase is the transfer to fleet capital for the purchase of vehicles. Other increases to fund level expenses are in debt, transfer to vehicle replacement fund, and transfer to General Fund for indirect costs, payment in lieu of property tax and franchise fees.

The modeled expenses continue the implementation of the strategic master plan and currently planned projects. The rate structure incorporated in the model is subject to change depending on many variables. Some of these variables may include water/wastewater volumes, interest rates, commodity prices, inflation rates, operational impact of new facilities, any activities or projects as a result of the master plan, and changes in the cost or priority of capital projects. The water/wastewater model differs from the Fund Overview as the model accounts for vacancies and salaries charged to capital projects. This change was made beginning in FY 2020-21. The variance in decreased compensation and benefits for FY 2023-24 is apparent as the model shows no use of excess reserves for FY 2023-24 while the Fund Overview displays \$234.6 thousand use of excess reserves for the same year.

	Budget	Forecast				
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Revenues	\$ 161,035,631	163,077,419	164,691,494	166,446,684	167,821,683	169,168,398
Use of Excess Reserves	-	-	-	-	-	-
<b>Total Funding Sources</b>	<b>\$ 161,035,631</b>	<b>163,077,419</b>	<b>164,691,494</b>	<b>166,446,684</b>	<b>167,821,683</b>	<b>169,168,398</b>
Operating Expenses	\$ 58,863,844	61,140,253	63,215,842	65,411,463	67,735,175	70,195,607
Fund Level Expenses	100,657,610	95,334,905	98,277,499	95,825,701	94,665,141	89,113,177
<b>Total Expenses</b>	<b>\$ 159,521,454</b>	<b>156,475,158</b>	<b>161,493,340</b>	<b>161,237,164</b>	<b>162,400,316</b>	<b>159,308,785</b>

### Water Rate Analysis

Base Rate	\$	18.75	19.25	19.50	19.50	19.50	19.50
Volume Charge							
0-1,000 Gallons		0.00	0.00	0.00	0.00	0.00	0.00
1,001-5,000 Gallons		4.10	4.10	4.10	4.10	4.10	4.10
5,001-10,000 Gallons		7.15	7.15	7.15	7.15	7.15	7.15
10,001-30,000 Gallons		8.75	8.75	8.75	8.75	8.75	8.75
30,001 + Gallons		9.25	9.25	9.25	9.25	9.25	9.25

### Wastewater Rate Analysis

Base Rate	\$	16.55	16.55	16.55	16.55	16.55	16.55
Volume Charge	\$	3.71	3.71	3.71	3.71	3.71	3.71

# Executive Summary

## VIII. LP&L Budget Highlights

The Electric Utility Board of Lubbock Power & Light (LP&L) is pleased to present a balanced budget that does not recommend a base rate adjustment for FY 2023-24. The major assumption for the FY 2023-24 Budget is that LP&L will transition to the ERCOT competitive retail electric market by March 2024 and will not operate as a Retail Electric Provider “REP” or Provider of Last Resort “POLR”. This transition will reduce both Purchased Power and Production costs and associated Power Cost Recovery Factor (PCRf) revenues as the Utility has opted to exit the generation business.

Revenues are expected to decrease \$98.88 million, or 28.7 percent, for FY 2023-24. The PCRf revenues will decrease \$127.89 million, or 55.9 percent, mainly due to the transition to the retail market. PCRf revenues are expected to end during this time frame as purchased power costs will shift to the REPs moving forward. General consumers’ metered revenues decreased \$38.46 million, or 55.3 percent, due to the anticipation of the move to retail choice in March 2024. Miscellaneous revenues decreased due to a one-time payment made in FY 2022-23 of insurance proceeds received for the repairs on Massengale turbine. Franchise Fee Equivalent (FFE) revenues decrease \$1.39 million, or 10.0 percent, due to decreased purchase power costs offset by revenues generated by the distribution system revenue. These decreases are offset by the new Distribution System Revenue totaling \$73.14 million. This revenue stream was derived from a cost of service study (COS) to establish newly implemented Distribution System Rates (DSR). The revenues generated from these rates will cover the operational costs of the Utility as it transitions to a Transmission & Distribution Utility (TDU). Transmission Cost of Service (TCOS) revenues increased by \$2.37 million. TCOS revenues are anticipated to increase in FY 2023-24 after the TCOS rate filing incorporating all of the transmission assets related to the ERCOT integration is approved by the PUC. Offsetting these TCOS revenue is an ERCOT Hold Harmless payment, totaling \$22.0 million annually. Additionally, outside work order revenues increased \$0.33 million, mainly due an increase in the utility recovery fees for commercial and residential developments. This line item also includes increases in service work order requests for new service, street lights, pole sets, and other distribution-related services

Expenses for the fund are expected to decrease \$93.97 million, or 27.0 percent, from FY 2022-23. Energy/fuel costs decrease \$101.13 million, or 59.3 percent, as energy in the ERCOT and SPP market will be purchased and passed through the PCRf until the transition to retail is complete. It is anticipated that these costs will only be necessary for the first six months of FY 2023-24. The FFE and Payment in Lieu of Taxes (PILOT) decreased \$2.28 million and \$0.46 million respectively, or 15.3 percent, due to the decrease in PCRf revenues mentioned above. Scheduled charges decrease \$3.18 million, or 30.8 percent, due to a significant decrease in property insurance, totaling \$3.23 million, due to 18 months of advanced premiums being made in FY 22-23 and only 12 months for FY 23-24 along with a decrease of \$0.46 million in utility charges, driven by the upcoming closure of the production plants. The reimbursement from the Other City Utilities for the customer service function decreased \$0.41 million, or 6.9 percent. The decrease is due to the elimination of the Field Services Department. A total of 7 FTEs were transferred to the City’s Water Department as the functions of these FTEs no longer warrant being in the Electric Department as AMI and the transition to the retail market eliminated a majority of the work related to electric field reading. Debt service decreased \$2.06 million, or 5.3 percent with the payoff of the 2013 Series Bond. Capacity costs decrease \$7.37 million, or 63.2 percent. For FY 2023-24, the capacity charges are only related to three months of the 170MW contract as LP&L anticipates full integration to ERCOT by December 31, 2023. These decreases are offset slightly by the increase in the transfer to electric capital of \$6.29 million, or 33.6 percent, due to the utilization of available cash. Transmission costs increase \$15.24 million, or 41.4 percent, due to payment for nine months in FY 2023-24 as compared to four months budgeted in FY 2022-23 along with an increase of postage stamp pricing. Compensation increased \$0.09 million, or 0.4 percent mainly due to a four percent cost of living adjustment included for all FTE’s, offset by reduced staffing in the Production Department and staff transfer from the Field Service Department to the Water Department.

# Executive Summary

Transmission costs in FY 2023-24 are related to approximately 70% of load in ERCOT and 30% of load in SPP for the first 3 months and 100% in ERCOT the remainder of the year. Benefits increased \$0.2 million, or 2.2 percent, primarily to an increase in the TMRS rate, offset by the decrease in compensation.

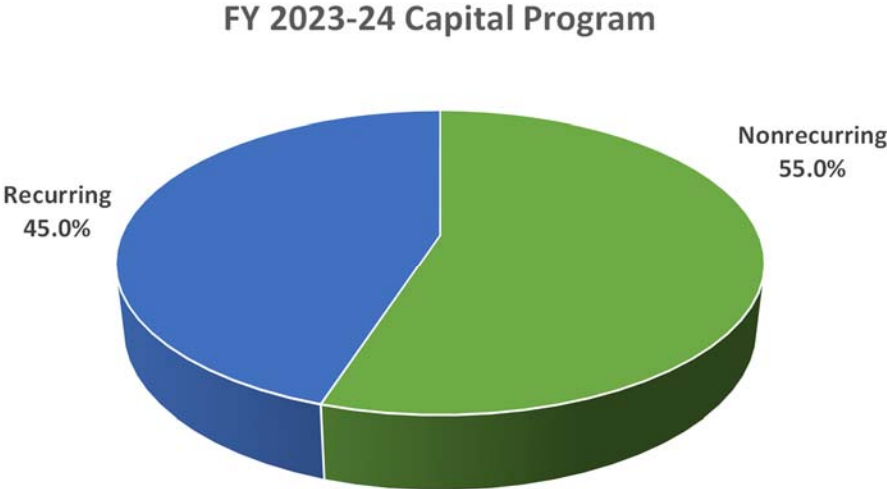
The rate structure incorporated in the model is subject to change depending on many variables. Some of these variables may include: load volume, weather, interest rates, commodity prices, inflation rates, and the impact of operating in the retail market, and changes in the cost or priority of capital projects.

	Budget	Forecast				
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29
Revenues	\$ 245,634,574	172,582,097	173,258,666	188,772,564	196,715,028	196,646,438
Use of General Reserve	8,466,819	3,928,024	3,139,630	-	-	-
<b>Total Funding Sources</b>	<b>254,101,393</b>	<b>176,510,122</b>	<b>176,398,296</b>	<b>188,772,564</b>	<b>196,715,028</b>	<b>196,646,438</b>
Operating Expenditures	173,982,539	87,588,387	88,287,784	90,874,732	92,890,930	95,742,457
Fund Level Expenditures	80,118,854	88,921,735	88,110,512	95,149,817	99,137,220	87,821,660
<b>Total Expenditures</b>	<b>\$ 254,101,393</b>	<b>176,510,122</b>	<b>176,398,296</b>	<b>186,024,549</b>	<b>192,028,150</b>	<b>183,564,117</b>

## IX. FY 2023-24 Capital Program

The City of Lubbock has a 5-year Capital Improvement Plan. Each year, the City reviews the projected 5-year need for capital improvements and equipment, the current status of the City’s infrastructure, replacement and renovations needs, and potential new projects. All projects ongoing and proposed, will be prioritized based on current needs and resource availability. Capital project appropriations are approved on a project-length basis.

The basic criteria for a Capital Improvement Project is any construction or purchase costing \$25,000 or more with a useful life of ten years or more. There are exceptions to this rule on a case-by-case basis. The FY 2023-24 Adopted Budget includes \$182.5 million in capital expenditures. Of that, 45 percent, or \$82.1 million, are recurring capital expenditures that are budgeted each year. 55 percent, or \$100.3 million are nonrecurring projects that do not occur each year and a portion of them are significant projects and expenditures.



# Executive Summary

## **Recurring Capital Projects**

The recurring capital projects included in the budget are for general repair, replacement, or maintenance of City assets and are included in the budget each year. The assets include facilities, existing infrastructure such as roadways, fiber, traffic signals, traffic signs, electric lines and meters, water and wastewater lines and meters, upgrades to water and wastewater plants, and replacement of meters as well as vehicles and equipment.

## **Nonrecurring Capital Projects**

The nonrecurring projects total \$100.3 million in FY 2023-24. The projects are broken down into the following categories:

### *Administrative Services*

Administrative Services has four nonrecurring projects budgeted in FY 2023-24 budget totaling -\$5.5 million. These projects are ARPA funded projects that the budgets are being lowered in order to use the funding for other projects. They are as follows: Small Business Grant – ARPA for -\$2.0 million, Non-Profit Grants – ARPA for -\$996.6 thousand, Broadband – ARPA for -\$2.0 million and Homelessness – ARPA for -\$500.0 thousand.

### *Airport*

Airport has two nonrecurring projects budgeted in FY 2023-24 budget totaling \$553.0 thousand. These projects are as follows: A reduction in Remove Reseal Joints in Concrete for -\$2.2 million and Extend Taxiway L for \$2.8 million.

### *Arts and Entertainment Facilities*

Arts and Entertainment Facilities has one nonrecurring project budgeted in FY 2023-24, Amphitheatre Erosion Renovations for \$187.2 thousand.

### *Cultural and Recreational Services*

Cultural and Recreational Services includes projects for Libraries, Parks, and Cultural Arts. It has two nonrecurring projects totaling \$188.0 thousand. These projects are for Lake Alan Henry and are as follows: LAH Maintenance Building for \$150.0 thousand and LAH Dump Station for \$38.0 thousand.

### *Gateway*

Gateway has one nonrecurring project budgeted in FY 2023-24, Upland Avenue - 66th to 82<sup>nd</sup> for \$10.6 million.

### *Hotel Occupancy Tax*

Hotel Occupancy Tax does not have nonrecurring projects budgeted in FY 2023-24.

### *Internal Services*

Internal Services does not have nonrecurring projects budgeted in FY 2023-24.

### *Lubbock Business Park TIF*

Lubbock Business Park TIF has one nonrecurring project budgeted in FY 2023-24, Business Park Median Irrigation for \$100.0 thousand.

### *Lubbock Power and Light (LP&L)*

LP&L has five projects in the FY 2023-24 budget that are nonrecurring totaling \$4.6 million. The projects included in the FY 2023-24 budget are as follows: Smart Meter Texas Integration for \$1.6 million, NERC Critical Infrastructure Protection Security for Substation for \$400.0 thousand, Overhead/Underground Training Facility for \$110 thousand, Work Order System for \$2.0 million, and Spare Autotransformer for \$500.0 thousand.

### *North Overton TIF*

North Overton TIF does not have nonrecurring projects budgeted in FY 2023-24.

# Executive Summary

*Public Safety*

Public Safety has one nonrecurring project budgeted for FY 2023-24, Public Safety Improvements for \$650.0 thousand.

*Public Works*

Public Works has eight nonrecurring projects budgeted for FY 2023-24 in the amount of \$71.7 million. The significant projects for FY 2023-24 are as follows: Transfer Station for \$14.0 million, 34th Street: Upland to Milwaukee Avenue for \$13.8 million, Upland Ave: 34th to 50th Street for \$13.5 million, Milwaukee Ave: North City Limits to 4th Street for \$13.0 million, and 146<sup>th</sup> Street Quaker to Indiana Avenue for \$8.8 million.

*Storm Water*

Storm Water has two nonrecurring projects budgeted for FY 2023-24 in the amount of \$9.9 million. The projects are as follows: Upland Avenue and 66th Street Playa Drainage Improvements for \$2.9 million and Playa Lake 054 Lateral Extension for \$7.0 million.

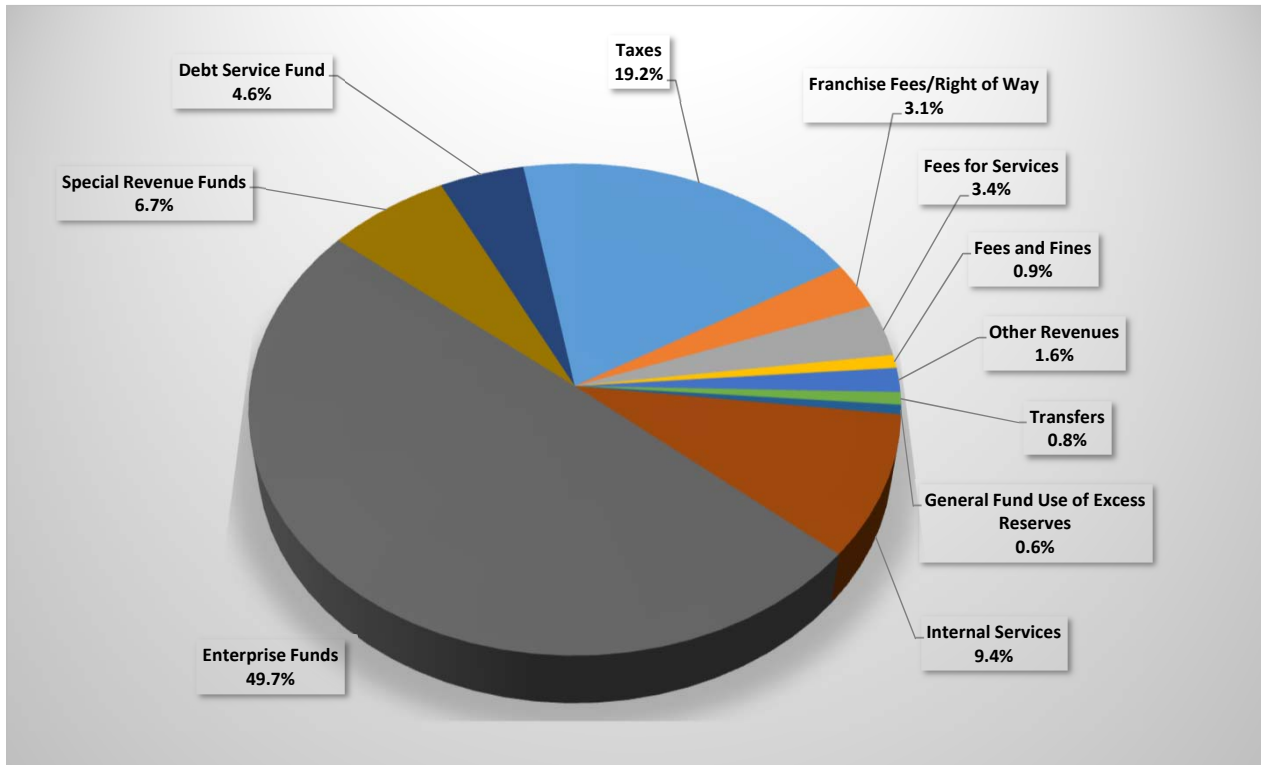
*Water/Wastewater*

Water/Wastewater has twelve nonrecurring projects budgeted for FY 2023-24 in the amount of \$7.4 million. The significant projects included in the FY 2023-24 budget are as follows: SEWRP Improvements Plant 3 Nutrient Removal for \$1.5 million, Sewer Ahead of Broadway Avenue for \$ 1.6 million, Lake 7 Permitting and Mitigation for \$1.8 million, and Pump Station 11 Rehabilitation Project for \$1.3 million.

<b>FY 2023-24 Capital Plan</b>	<b>Nonrecurring</b>	<b>Recurring</b>	<b>Total CIP</b>
Administrative Services	\$ (5,471,911)	320,000	(5,151,911)
Airport	553,014	620,000	1,173,014
Arts and Entertainment	187,181	1,070,000	1,257,181
Cultural and Recreational Services	188,000	614,596	802,596
Gateway	10,630,000	750,000	11,380,000
Hotel Occupancy Tax	-	379,965	379,965
Internal Services	-	8,837,500	8,837,500
Lubbock Business Park TIF	100,000	-	100,000
Lubbock Power and Light	4,584,520	20,432,000	25,016,520
North Overton TIF	-	1,750,000	1,750,000
Public Safety	650,000	2,586,190	3,236,190
Public Works	71,700,000	20,850,000	92,550,000
Storm Water Utility	9,850,000	1,875,000	11,725,000
Wastewater/Wastewater Utility	7,350,000	22,055,000	29,405,000
<b>Total</b>	<b>\$ 100,320,804</b>	<b>82,140,251</b>	<b>182,461,055</b>



**City of Lubbock**  
**FY 2023-24 Summary of All Funding Sources**



FUNDING SOURCES	Actual	Actual	Actual	Budget	Budget
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Taxes	\$ 145,388,175	157,516,522	168,606,781	169,621,473	186,176,377
Franchise Fees/Right of Way	25,857,142	29,115,534	32,931,587	33,063,825	29,634,639
Fees for Services	26,818,228	30,202,072	29,974,597	30,945,021	33,342,409
Fees and Fines	7,116,430	7,491,505	8,887,697	8,076,597	8,405,747
Other Revenues	21,605,948	14,688,563	19,737,705	14,431,365	15,362,413
Transfers	6,604,553	7,027,332	7,354,424	8,148,383	7,991,911
General Fund Use of Excess Reserves	-	-	-	14,545,032	6,095,158
Internal Services	66,006,964	70,985,607	76,843,458	85,490,672	90,664,866
Enterprise Funds	430,074,360	482,826,623	565,626,167	573,401,939	481,992,992
Special Revenue Funds	51,303,742	67,033,314	61,240,023	58,718,895	64,630,408
Debt Service Fund	64,549,421	69,645,535	42,926,828	41,285,452	44,603,249
<b>TOTAL ALL FUNDING SOURCES</b>	<b>\$ 845,324,964</b>	<b>936,532,607</b>	<b>1,014,129,267</b>	<b>1,037,728,654</b>	<b>968,900,169</b>

\* General Fund Use of Excess Reserves is only shown for those years that are budgeted numbers, not actual receipts.

The City of Lubbock has many different types of funding sources with the majority of General Fund revenues coming from tax revenues, both sales tax and property tax. Other General Fund revenue sources include Franchise Fees/Right of Way, Fees and Fines, and Transfers. Internal Service Fund sources of funding are internal and are funded from all other departments. The majority of the revenues are generated by the Enterprise Funds. Most of these revenues are from utilities such as water/wastewater, electric, and storm water. Funding sources in each Special Revenue Fund are specific to the objectives of the fund. The notable increases in revenues include Taxes by \$16.6 million, Special Revenue Funds by \$5.9 million, and the Internal Service Funds by \$5.2 million. The increases are offset by a decrease of \$91.4 million for Enterprise Funds and \$3.4 million for Franchise Fees/Right of Way. There is also a \$8.5 million decrease to the use of General Fund excess reserves.

# Funding Source Summary - General Fund

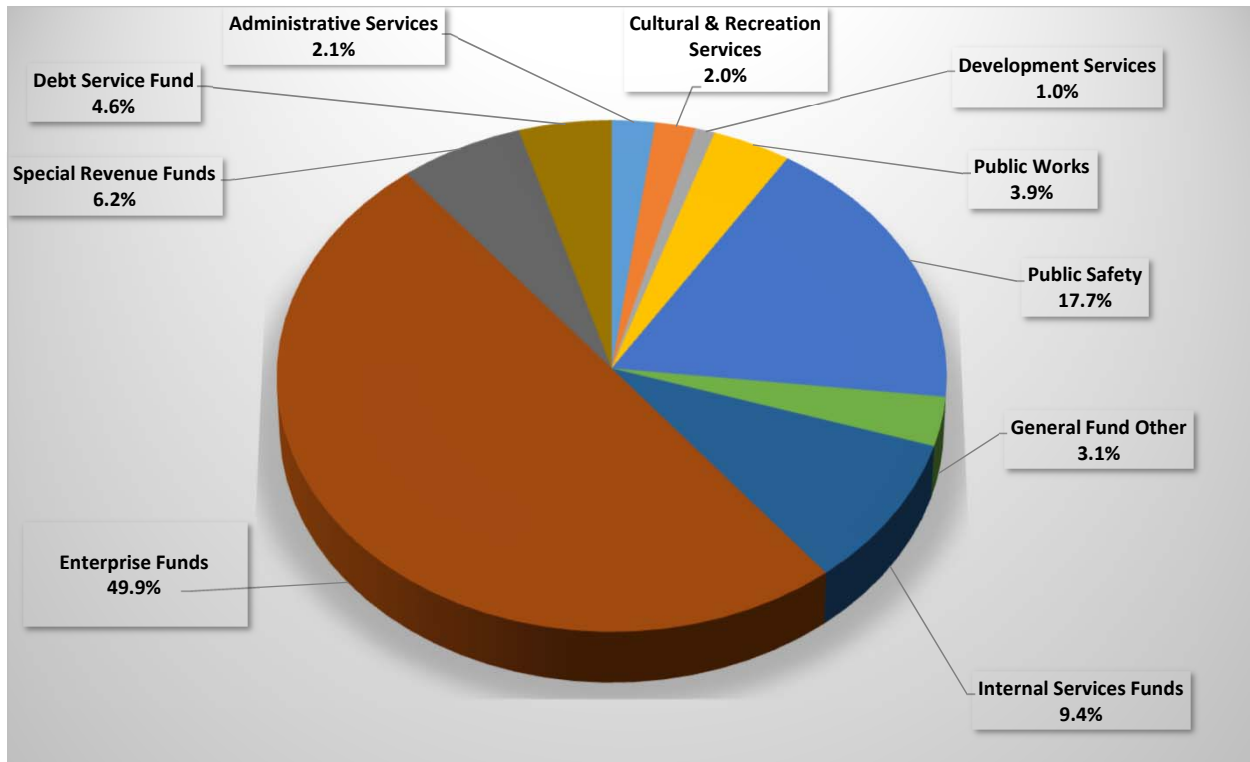
	Actual	Actual	Actual	Budget	Budget	% Change
TAXES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Property Taxes	\$ 69,119,990	71,996,064	72,987,251	76,353,893	85,173,827	11.6
Delinquent Taxes/Penalties & Interest	818,827	1,248,882	1,026,917	859,804	981,253	14.1
Sales Tax	73,978,320	82,499,994	92,574,829	90,647,776	98,095,297	8.2
Mixed Beverage Tax	1,200,459	1,529,424	1,832,373	1,500,000	1,704,000	13.6
Bingo Tax	270,578	242,158	185,409	260,000	222,000	(14.6)
<b>TOTAL TAXES</b>	<b>145,388,175</b>	<b>157,516,522</b>	<b>168,606,781</b>	<b>169,621,473</b>	<b>186,176,377</b>	<b>9.8</b>
<b>FRANCHISE FEES/RIGHT OF WAY</b>						
Suddenlink	1,799,911	1,638,182	1,426,264	1,800,000	1,590,952	(11.6)
Xcel Energy	550	224,166	283,729	245,000	285,300	16.4
Atmos	2,361,736	3,065,997	3,838,085	3,800,000	3,000,000	(21.1)
South Plains Electric Coop.	1,413,898	1,862,534	2,510,516	1,938,000	1,736,000	(10.4)
West Texas Gas	15,978	34,627	65,947	20,000	69,600	248.0
In Lieu of Franchise	18,209,202	20,670,980	23,359,193	23,370,825	21,552,787	(7.8)
Telecom ROW	2,055,867	1,619,048	1,447,854	1,890,000	1,400,000	(25.9)
<b>TOTAL FRANCHISE FEES/RIGHT OF WAY</b>	<b>25,857,142</b>	<b>29,115,534</b>	<b>32,931,587</b>	<b>33,063,825</b>	<b>29,634,639</b>	<b>(10.4)</b>
<b>FEES FOR SERVICES</b>						
Development Services	259,672	370,892	458,387	294,500	334,300	13.5
General Government	163,571	257,399	302,167	228,330	272,200	19.2
City Secretary	395,693	437,491	475,096	400,125	480,100	20.0
Public Safety	732,823	728,513	871,307	688,331	870,323	26.4
Public Works/Solid Waste	24,539,553	27,297,700	26,609,384	27,884,964	30,250,045	8.5
Public Health	41,555	30,103	35,418	70,713	71,157	0.6
Animal Shelter	78,568	75,175	81,874	86,500	79,500	(8.1)
Cultural/Recreational	382,285	676,721	762,304	972,878	636,789	(34.5)
Museum	224,508	328,078	378,658	318,680	347,995	9.2
<b>TOTAL FEES FOR SERVICES</b>	<b>26,818,228</b>	<b>30,202,072</b>	<b>29,974,597</b>	<b>30,945,021</b>	<b>33,342,409</b>	<b>7.7</b>
<b>FEES AND FINES</b>						
Licenses and Permits	4,549,985	4,742,815	5,699,126	5,300,037	5,205,055	(1.8)
Intergovernmental	454,218	492,572	530,741	537,899	474,281	(11.8)
Fines and Forfeitures	2,112,227	2,256,118	2,657,830	2,238,661	2,726,411	21.8
<b>TOTAL FEES AND FINES</b>	<b>7,116,430</b>	<b>7,491,505</b>	<b>8,887,697</b>	<b>8,076,597</b>	<b>8,405,747</b>	<b>4.1</b>
<b>OTHER REVENUES</b>						
Interest Earnings	1,819,877	461,841	1,567,931	1,425,681	2,445,243	71.5
In Lieu of Property Tax	10,544,460	11,027,031	11,598,692	11,204,308	10,954,760	(2.2)
Rental	13,769	36,912	61,014	20,000	20,400	2.0
Recoveries of Expenditures	734,338	963,193	2,071,711	1,079,433	1,041,510	(3.5)
Oil and Gas Royalties	220,902	304,488	575,996	375,000	368,000	(1.9)
Other	8,272,603	1,895,099	3,862,361	326,943	532,500	62.9
<b>TOTAL OTHER REVENUES</b>	<b>21,605,948</b>	<b>14,688,563</b>	<b>19,737,705</b>	<b>14,431,365</b>	<b>15,362,413</b>	<b>6.5</b>
<b>TRANSFERS</b>						
Transfers from LP&L	1,266,838	1,742,352	1,895,328	2,493,965	1,905,807	(23.6)
Transfers from Water/Wastewater Fund	2,429,407	2,524,386	2,691,624	2,759,560	2,936,773	6.4
Transfers from Airport Fund	1,999,528	2,003,289	1,983,660	2,119,166	2,364,893	11.6
Transfers from Risk Fund	169,300	169,300	178,400	174,000	180,000	3.4
Transfers from Stormwater	739,480	588,005	605,412	601,692	604,438	0.5
<b>TOTAL TRANSFERS</b>	<b>6,604,553</b>	<b>7,027,332</b>	<b>7,354,424</b>	<b>8,148,383</b>	<b>7,991,911</b>	<b>(1.9)</b>
<b>TOTAL REVENUE SOURCES</b>	<b>233,390,477</b>	<b>246,041,528</b>	<b>267,492,790</b>	<b>264,286,664</b>	<b>280,913,496</b>	<b>6.3</b>
Use of Excess Reserves	-	-	-	14,545,032	6,095,158	(58.1)
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 233,390,477</b>	<b>246,041,528</b>	<b>267,492,790</b>	<b>278,831,696</b>	<b>287,008,654</b>	<b>2.9</b>



# Funding Source Summary by Fund

	Actual	Actual	Actual	Budget	Budget	% Change
INTERNAL SERVICE FUNDS	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Fleet	\$ 8,041,120	8,184,176	9,848,015	9,621,426	13,471,328	40.0
Health Benefits	33,275,911	37,536,871	37,352,260	39,661,026	42,337,476	6.7
Information Technology	10,467,898	10,198,523	10,305,206	11,679,888	13,676,629	17.1
Telecommunications	2,017,722	1,510,291	1,542,383	1,550,790	1,639,949	5.7
GIS and Data Services	889,577	873,944	900,809	860,024	902,936	5.0
Radio Shop	2,609,608	2,492,158	2,755,803	3,453,473	3,107,444	(10.0)
Investment Pool	193,775	210,900	207,618	268,990	287,156	6.8
Print Shop/Warehouse	615,029	607,308	635,887	672,250	758,506	12.8
Risk Management	7,896,325	9,371,437	13,295,478	17,722,804	14,483,442	(18.3)
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>66,006,964</b>	<b>70,985,607</b>	<b>76,843,458</b>	<b>85,490,672</b>	<b>90,664,866</b>	<b>6.1</b>
<b>ENTERPRISE FUNDS</b>						
Airport	13,688,727	13,765,680	14,659,646	14,666,595	18,035,545	23.0
Cemetery	813,910	1,031,673	920,464	1,130,312	814,187	(28.0)
Civic Centers	3,595,352	3,212,134	3,533,070	3,955,769	4,597,626	16.2
Lake Alan Henry	976,750	718,345	718,027	716,099	958,234	33.8
LP&L	223,756,221	278,598,576	348,363,108	348,075,224	254,101,393	(27.0)
Storm Water	28,404,280	28,306,401	26,498,999	25,101,858	23,459,344	(6.5)
Transit	14,152,316	14,569,932	15,181,360	18,707,523	18,756,448	0.3
Water/ Wastewater	144,686,804	142,623,883	155,751,493	161,048,560	161,270,215	0.1
<b>TOTAL ENTERPRISE FUNDS</b>	<b>430,074,360</b>	<b>482,826,623</b>	<b>565,626,167</b>	<b>573,401,939</b>	<b>481,992,992</b>	<b>(15.9)</b>
<b>SPECIAL REVENUE FUNDS</b>						
Abandoned Vehicles	1,145,162	1,753,231	1,997,836	1,625,000	1,875,000	15.4
Animal Assistance Program	324,185	310,714	301,808	284,000	306,365	7.9
Bell Farms Public Improvement District	70,190	141,569	215,462	292,007	413,435	41.6
Cable Services Fund	684,365	633,075	521,345	614,675	500,000	(18.7)
Central Business District TIF	1,301,996	1,745,228	1,519,927	1,497,509	1,677,959	12.1
Community Development	10,278,923	23,984,365	12,038,657	7,157,806	6,257,183	(12.6)
Criminal Investigation Fund	149,346	240,231	233,133	197,600	199,000	0.7
Department of Justice Asset Sharing	436	237	36,934	21,235	2,000	(90.6)
Economic Development	4,078,474	4,189,873	4,293,674	4,430,064	4,590,258	3.6
Gateway Streets	8,356,394	9,401,181	9,618,136	9,904,581	9,461,448	(4.5)
Grants	1,470,420	1,439,851	1,310,401	4,723,921	5,526,360	17.0
Hotel Occupancy Tax	5,934,574	7,632,150	9,195,800	8,723,900	9,400,000	7.7
Impact Fees	-	-	2,178,239	-	5,035,000	-
Lubbock Business Park TIF	3,274,696	619,669	995,860	1,033,988	1,038,478	0.4
Lubbock Economic Development Alliance	6,725,302	7,499,999	8,415,894	8,188,793	8,906,909	8.8
Municipal Court	208,948	277,144	348,040	259,710	363,857	40.1
North and East Lubbock N & I Fund	290,221	274,039	518,396	337,500	331,200	(1.9)
North Overton Public Improvement Dist.	842,361	741,738	870,252	1,370,858	1,049,950	(23.4)
North Overton TIF	5,353,367	5,321,310	5,650,629	6,614,983	6,064,367	(8.3)
North Point Public Improvement Dist.	262,738	262,897	283,727	572,658	554,638	(3.1)
Northwest Passage Public Improvement Dist.	-	-	-	8,647	3,080	(64.4)
Quincy Park Public Improvement Dist.	189,183	193,924	216,130	258,315	267,570	3.6
Truancy Prevention and Diversion	117,766	118,832	160,983	121,862	172,858	41.8
Upland Crossing Public Improvement Dist.	122	5,807	54,388	180,826	276,354	52.8
Upland Crossing 2 Public Improvement Dist.	-	-	-	-	3,145	-
Upland Crossing 3 Public Improvement Dist.	-	-	-	-	94	-
Valencia Public Improvement Dist.	46,883	51,278	60,478	83,844	74,611	(11.0)
Vintage Township Public Improvement Dist.	197,691	194,971	203,895	202,800	205,284	1.2
Willow Bend Villas Public Improvement Dist.	-	-	-	11,813	74,005	526.5
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>51,303,742</b>	<b>67,033,314</b>	<b>61,240,023</b>	<b>58,718,895</b>	<b>64,630,408</b>	<b>10.1</b>
<b>SUBTOTAL ALL FUNDS</b>	<b>764,939,536</b>	<b>841,451,497</b>	<b>937,100,124</b>	<b>996,443,202</b>	<b>924,296,920</b>	<b>(7.2)</b>
<b>DEBT SERVICE FUND</b>						
Debt Service Fund	64,549,421	69,645,535	42,926,828	41,285,452	44,603,249	8.0
<b>TOTAL DEBT SERVICE FUND</b>	<b>64,549,421</b>	<b>69,645,535</b>	<b>42,926,828</b>	<b>41,285,452</b>	<b>44,603,249</b>	<b>8.0</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 845,324,964</b>	<b>936,532,607</b>	<b>1,014,129,267</b>	<b>1,037,728,654</b>	<b>968,900,169</b>	<b>(6.6)</b>

**City of Lubbock  
FY 2023-24 Summary of All Expenses**



	Actual	Actual	Actual	Budget	Budget
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
<b>TOTAL EXPENDITURES</b>					
Administrative Services	\$ 18,906,931	20,802,129	18,478,927	19,952,600	20,638,880
Cultural & Recreation Services	14,304,491	14,909,439	16,591,406	18,501,907	19,298,722
Development Services	6,541,044	7,215,035	7,664,219	8,784,047	9,399,494
Public Works	25,687,335	27,220,139	33,681,729	38,272,489	37,708,525
Public Safety	121,955,942	130,383,874	144,665,348	159,339,419	170,114,126
General Fund Other	26,622,239	32,173,803	38,183,780	33,981,234	29,848,906
Internal Services Funds	64,929,696	67,486,752	73,876,141	85,490,671	90,123,148
Enterprise Funds	419,182,971	451,361,257	563,012,107	572,017,515	479,648,087
Special Revenue Funds	48,481,651	63,752,624	53,479,627	56,076,623	59,256,045
Debt Service Fund	64,549,421	69,645,535	42,926,828	41,285,452	44,329,129
Compensation Adjustment	-	-	-	-	-
<b>TOTAL ALL FUNDS</b>	<b>\$ 811,161,721</b>	<b>884,950,587</b>	<b>992,560,112</b>	<b>1,033,701,957</b>	<b>960,365,062</b>

Total expenditures for all City of Lubbock funds are projected to decrease \$72.9 million for FY 2023-24. Out of the total \$960.4 million budget, 29.9 percent is dedicated to the General Fund. The General Fund supports the majority of basic City services such as Streets, Parks, Libraries, Museums, Public Health, Code Enforcement, Animal Services, Police, and Fire Rescue. Public Safety expenditures represent 59.3 percent of the General Fund budget and 17.7 percent of the total when all funds are combined. The Enterprise Funds budget is 49.9 percent of the total for all funds with 59.1 percent of the amount appropriated for the Enterprise Funds allocated to Lubbock Power and Light.

# Appropriation Summary - General Fund

	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
<b>ADMINISTRATIVE SERVICES</b>						
City Attorney	\$ 2,218,553	2,127,812	2,227,136	2,437,010	2,539,471	4.2
City Council	544,097	587,083	639,457	633,878	599,806	(5.4)
City Manager	1,731,906	1,799,551	1,811,072	1,905,422	1,832,551	(3.8)
City Secretary	1,167,558	1,770,106	1,683,243	2,163,253	1,793,121	(17.1)
Facilities Management	3,490,903	5,097,344	5,444,727	4,945,297	5,196,103	5.1
Finance	2,779,728	2,837,970	3,040,147	3,621,364	3,845,097	6.2
Human Resources	817,571	813,816	943,982	1,064,755	1,241,308	16.6
Internal Audit	311,245	254,365	312,179	432,433	475,557	10.0
Non Departmental	5,073,397	4,754,051	1,676,604	1,934,439	2,246,811	16.1
Communications and Marketing	771,974	760,032	700,380	814,749	869,055	6.7
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>18,906,931</b>	<b>20,802,129</b>	<b>18,478,927</b>	<b>19,952,600</b>	<b>20,638,880</b>	<b>3.4</b>
<b>CULTURAL &amp; RECREATION SVCS</b>						
Library	3,514,629	3,706,124	3,877,653	4,165,030	4,361,966	4.7
Cultural Arts	1,021,365	1,040,513	1,199,204	1,377,824	1,423,542	3.3
Parks and Recreation	9,768,497	10,162,801	11,514,549	12,959,053	13,513,214	4.3
<b>TOTAL CULTURAL &amp; RECREATION SVCS</b>	<b>14,304,491</b>	<b>14,909,439</b>	<b>16,591,406</b>	<b>18,501,907</b>	<b>19,298,722</b>	<b>4.3</b>
<b>DEVELOPMENT SERVICES</b>						
Building Safety	2,283,835	2,461,545	2,635,563	2,851,423	3,072,892	7.8
Code Enforcement	2,281,901	2,527,665	2,489,169	3,022,650	3,150,041	4.2
Environmental Health	828,717	842,154	1,030,940	1,243,739	1,377,503	10.8
Vector Control	387,986	472,437	500,180	556,115	641,254	15.3
Planning	758,605	911,234	1,008,367	1,110,120	1,157,804	4.3
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>6,541,044</b>	<b>7,215,035</b>	<b>7,664,219</b>	<b>8,784,047</b>	<b>9,399,494</b>	<b>7.0</b>
<b>PUBLIC WORKS/SOLID WASTE</b>						
Engineering	654,154	657,216	753,595	1,102,864	977,586	(11.4)
Solid Waste	17,675,673	18,498,285	24,744,211	27,005,644	26,635,089	(1.4)
Streets	3,922,865	4,394,880	4,318,158	5,799,240	5,717,648	(1.4)
Traffic	3,434,644	3,669,757	3,865,765	4,364,741	4,378,202	0.3
<b>TOTAL PUBLIC WORKS/SOLID WASTE</b>	<b>25,687,335</b>	<b>27,220,139</b>	<b>33,681,729</b>	<b>38,272,489</b>	<b>37,708,525</b>	<b>(1.5)</b>
<b>PUBLIC SAFETY</b>						
Animal Services	2,085,469	2,182,730	2,657,234	3,029,395	3,464,668	14.4
Fire	45,776,737	57,379,823	60,936,369	67,110,237	72,572,488	8.1
Municipal Court	1,879,738	1,722,739	1,789,352	2,053,519	2,155,553	5.0
Police	70,765,408	67,415,231	77,694,360	85,471,359	90,178,927	5.5
Public Health	1,448,591	1,683,351	1,588,032	1,674,909	1,742,490	4.0
<b>TOTAL PUBLIC SAFETY</b>	<b>121,955,942</b>	<b>130,383,874</b>	<b>144,665,348</b>	<b>159,339,419</b>	<b>170,114,126</b>	<b>6.8</b>
<b>OTHER</b>						
Transfer to Grants	2,225	1,709	498	-	-	-
Transfer to CIP (Pay-as-you-go)	13,440,888	15,529,618	22,477,015	16,090,791	17,136,190	6.5
Transfer to Storm Water CIP	-	-	-	-	-	-
Transfer to Citibus	3,258,473	1,629,237	1,629,237	2,400,000	2,458,356	2.4
Transfer to Cemetery	354,223	416,289	325,433	317,374	335,162	5.6
Transfer to Gateway	6,789,277	9,357,689	9,463,952	9,701,870	8,250,525	(15.0)
Transfer to North & East Lbk Nghbrhd & Infrstrtr Fund	173,960	274,039	518,396	337,500	331,200	(1.9)
Transfer to CBD TIF	24,851	-	-	-	-	-
Transfer to Civic Centers	-	310,025	-	-	-	-
Transfer to Fleet CIP (Vehicles)	2,459,510	4,551,851	3,689,699	5,048,666	1,248,500	(75.3)
Transfer to LP&L - CT (Solid Waste)	-	-	-	-	-	-
Transfer to LP&L - CIS Debt (SW)	-	-	-	-	-	-
Transfer to LP&L - Collections (SW)	-	-	-	-	-	-
Transfer to Debt Service Fund	-	-	-	-	-	-
Transfer to Economic Development Fund	62,000	62,000	79,550	85,033	88,973	4.6
Bond Sale Charges	56,832	14,596	-	-	-	-
SIB Loan Payment	-	-	-	-	-	-
Transfer to Internal Service Fund	-	26,750	-	-	-	-
Transfer to Special Revenue Fund	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>26,622,239</b>	<b>32,173,803</b>	<b>38,183,780</b>	<b>33,981,234</b>	<b>29,848,906</b>	<b>(12.2)</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 214,017,982</b>	<b>232,704,420</b>	<b>259,265,409</b>	<b>278,831,696</b>	<b>287,008,654</b>	<b>2.9</b>

# Appropriation Summary by Fund

	Actual	Actual	Actual	Budget	Budget	% Change
INTERNAL SERVICE FUNDS	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Fleet	\$ 8,041,120	8,110,031	9,848,015	9,621,426	13,344,547	38.7
Health Benefits	33,275,911	37,536,871	35,529,420	39,661,026	42,179,337	6.3
Information Technology	9,930,842	9,177,751	9,768,084	11,679,888	13,453,514	15.2
Telecommunications	2,017,722	1,241,116	1,542,383	1,550,790	1,639,949	5.7
GIS and Data Services	791,423	647,924	700,220	860,024	902,936	5.0
Radio Shop	2,202,644	2,243,334	2,362,507	3,453,473	3,107,444	(10.0)
Investment Pool	182,256	207,554	207,618	268,990	287,156	6.8
Print Shop/Warehouse	591,454	607,308	622,416	672,249	724,823	7.8
Risk Management	7,896,325	7,714,864	13,295,478	17,722,804	14,483,442	(18.3)
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>64,929,696</b>	<b>67,486,752</b>	<b>73,876,141</b>	<b>85,490,671</b>	<b>90,123,148</b>	<b>5.4</b>
<b>ENTERPRISE FUNDS</b>						
Airport	13,514,847	13,486,304	13,355,932	13,904,382	15,690,640	12.8
Cemetery	597,873	554,543	592,016	1,130,312	814,187	(28.0)
Civic Centers	3,595,352	2,431,326	3,389,616	3,955,769	4,597,626	16.2
Lake Alan Henry	636,884	658,372	653,953	716,099	958,234	33.8
LP&L	223,756,221	259,342,767	348,363,108	348,075,224	254,101,393	(27.0)
Storm Water	23,475,871	24,769,898	25,724,631	24,479,647	23,459,344	(4.2)
Transit	14,152,316	14,569,932	15,181,360	18,707,523	18,756,448	0.3
Water/ Wastewater	139,453,606	135,548,115	155,751,493	161,048,560	161,270,215	0.1
<b>TOTAL ENTERPRISE FUNDS</b>	<b>419,182,971</b>	<b>451,361,257</b>	<b>563,012,107</b>	<b>572,017,515</b>	<b>479,648,087</b>	<b>(16.1)</b>
<b>SPECIAL REVENUE FUNDS</b>						
Abandoned Vehicles	1,100,416	1,615,837	1,175,261	1,625,000	1,875,000	15.4
Animal Assistance Program	324,185	309,227	301,808	284,000	306,365	7.9
Bell Farms Public Improvement District	16,147	50,488	94,588	233,778	307,488	31.5
Cable Services Fund	684,365	22,197	161,282	500,000	500,000	-
Central Business District TIF	1,301,996	1,745,228	1,402,461	1,371,528	1,058,549	(22.8)
Community Development	10,278,923	23,984,365	12,038,657	7,157,806	6,257,183	(12.6)
Criminal Investigation Fund	149,346	90,174	142,974	197,600	199,000	0.7
Department of Justice Asset Sharing	-	-	36,934	21,235	2,000	(90.6)
Economic Development	3,909,135	4,101,575	4,163,085	4,430,064	4,590,258	3.6
Gateway Streets	8,356,394	8,940,324	9,397,295	8,765,392	9,461,448	7.9
Grants	1,470,420	1,439,851	1,310,401	4,723,921	5,526,360	17.0
Hotel Occupancy Tax	5,922,422	7,632,150	9,164,550	8,723,900	9,400,000	7.7
Impact Fees	-	-	-	-	2,870,000	-
Lubbock Business Park TIF	3,274,697	14,494	17,600	24,129	117,362	386.4
Lubbock Economic Development Alliance	6,725,302	7,499,999	8,415,894	8,188,793	8,906,909	8.8
Municipal Court	103,826	144,211	228,433	202,010	258,268	27.8
North and East Lubbock N & I Fund	290,221	273,365	82,417	337,500	331,200	(1.9)
North Overton Public Improvement District	545,976	613,714	515,807	1,370,858	1,049,950	(23.4)
North Overton TIF	3,486,169	4,651,035	4,129,220	6,614,983	4,852,101	(26.6)
North Point Public Improvement District	99,698	133,260	186,035	572,658	554,638	(3.1)
Northwest Passage Public Improvement District	-	-	-	8,647	3,080	(64.4)
Quincy Park Public Improvement District	154,968	156,101	187,145	258,315	206,488	(20.1)
Truancy Prevention and Diverson	56,250	100,000	75,000	89,500	163,500	82.7
Upland Crossing Public Improvement Dist.	122	5,807	7,434	81,362	159,325	95.8
Upland Crossing 2 Public Improvement Dist.	-	-	-	-	3,145	-
Upland Crossing 3 Public Improvement Dist.	-	-	-	-	94	-
Valencia Public Improvement District	32,983	41,019	50,254	83,844	74,611	(11.0)
Vintage Township Public Improvement Dist.	197,691	188,204	195,092	202,800	205,284	1.2
Willow Bend Villas Public Improvement Dist.	-	-	-	7,000	16,439	134.8
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>48,481,651</b>	<b>63,752,624</b>	<b>53,479,627</b>	<b>56,076,623</b>	<b>59,256,045</b>	<b>5.7</b>
<b>SUBTOTAL ALL FUNDS</b>	<b>746,612,300</b>	<b>815,305,053</b>	<b>949,633,284</b>	<b>992,416,505</b>	<b>916,035,933</b>	<b>(7.7)</b>
<b>DEBT SERVICE FUND</b>						
Debt Service Fund	64,549,421	69,645,535	42,926,828	41,285,452	44,329,129	7.4
<b>TOTAL DEBT SERVICE FUND</b>	<b>64,549,421</b>	<b>69,645,535</b>	<b>42,926,828</b>	<b>41,285,452</b>	<b>44,329,129</b>	<b>7.4</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 811,161,721</b>	<b>884,950,587</b>	<b>992,560,112</b>	<b>1,033,701,957</b>	<b>960,365,062</b>	<b>(7.1)</b>

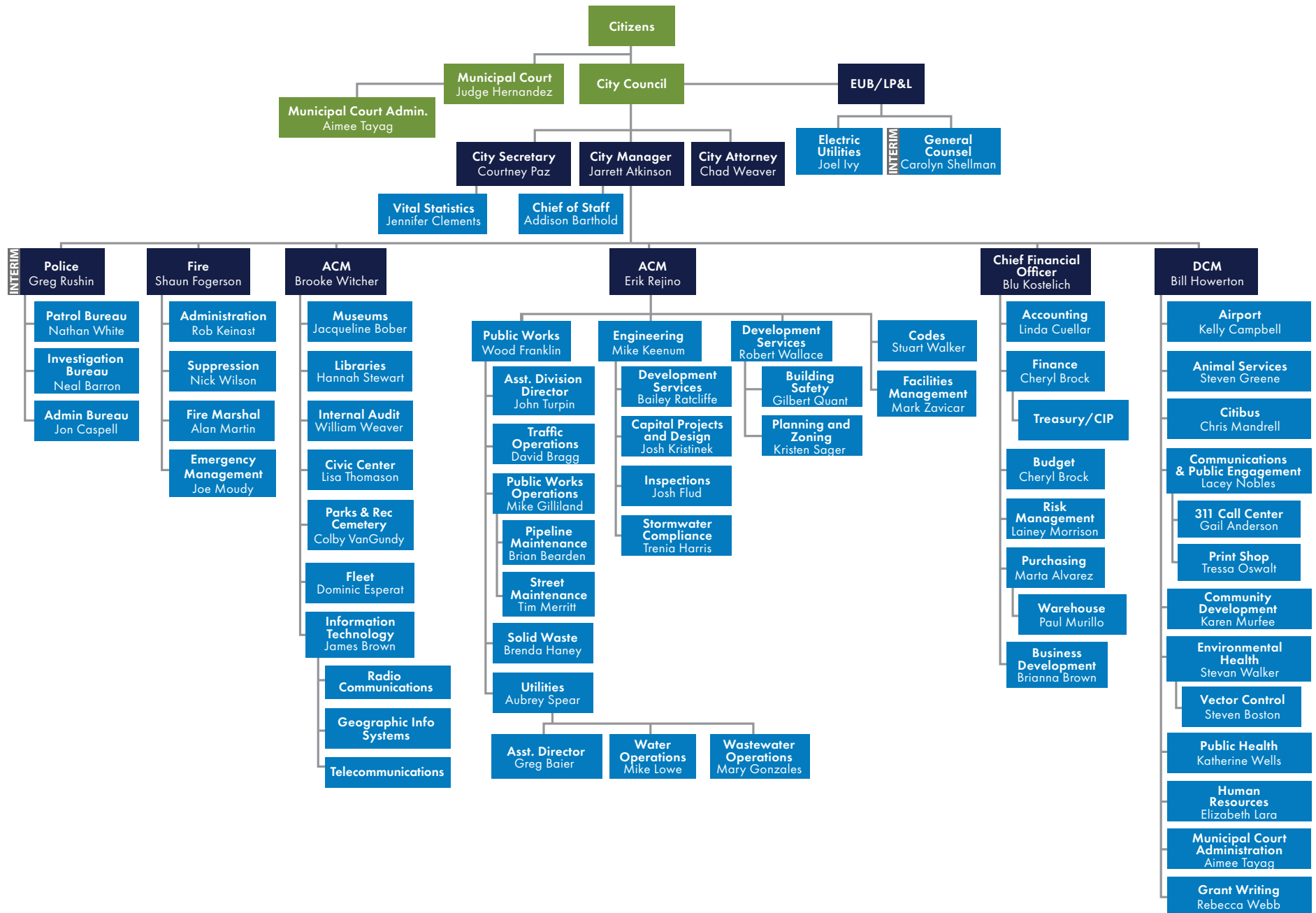
# Position History - General Fund

	Actual	Actual	Actual	Budget	Budget	Change
ADMINISTRATIVE SERVICES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
City Attorney	16	15	15	15	15	-
City Council	3	3	3	3	3	-
City Manager	9	9	9	9	8	(1)
City Secretary	10	10	10	11	11	-
Facilities Management	17	17	16	16	16	-
Finance	31	31	32	33	33	-
Human Resources	9	10	11	11	12	1
Internal Audit	3	3	3	3	3	-
Non Departmental	-	-	-	-	-	-
Public Information and Call Center	10	11	11	9	9	-
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>108</b>	<b>109</b>	<b>110</b>	<b>110</b>	<b>110</b>	<b>-</b>
<b>DEVELOPMENT SERVICES</b>						
Building Safety	30	30	31	32	32	-
Codes	27	27	29	28	29	1
Environmental Health	11	13	15	16	16	-
Vector Control	5	5	5	5	5	-
Planning	10	11	11	11	11	-
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>83</b>	<b>86</b>	<b>91</b>	<b>92</b>	<b>93</b>	<b>1</b>
<b>CULTURAL &amp; RECREATION SVCS</b>						
Library	36	36	35	35	35	-
Cultural Arts	9	9	9	9	9	-
Parks	81	82	83	79	72	(7)
<b>TOTAL CULTURAL &amp; RECREATION SVCS</b>	<b>126</b>	<b>127</b>	<b>127</b>	<b>123</b>	<b>116</b>	<b>(7)</b>
<b>PUBLIC WORKS/SOLID WASTE</b>						
Engineering	45	45	45	45	45	-
Solid Waste	96	96	99	99	99	-
Streets	52	52	47	43	43	-
Traffic	34	34	34	34	34	-
<b>TOTAL PUBLIC WORKS/SOLID WASTE</b>	<b>227</b>	<b>227</b>	<b>225</b>	<b>221</b>	<b>221</b>	<b>-</b>
<b>PUBLIC SAFETY</b>						
Animal Services	25	27	27	29	30	1
Fire	438	439	441	446	463	17
Municipal Court	21	21	21	21	21	-
Police	577	578	573	573	579	6
Public Health	35	45	45	51	55	4
<b>TOTAL PUBLIC SAFETY</b>	<b>1,096</b>	<b>1,110</b>	<b>1,107</b>	<b>1,120</b>	<b>1,148</b>	<b>28</b>
<b>TOTAL GENERAL FUND</b>	<b>1,640</b>	<b>1,659</b>	<b>1,660</b>	<b>1,666</b>	<b>1,688</b>	<b>22</b>

# Position History by Fund

	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
<b>INTERNAL SERVICE FUNDS</b>						
Fleet	24	24	24	24	24	-
Health Benefits	4	4	4	4	4	-
Information Technology	29	31	32	34	35	1
Telecommunications	3	3	3	3	3	-
GIS & Data Services	11	10	10	10	10	-
Radio Shop	8	8	8	9	9	-
Print Shop/Warehouse	6	6	6	6	6	-
Risk Management	6	6	6	6	7	1
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>91</b>	<b>92</b>	<b>93</b>	<b>96</b>	<b>98</b>	<b>2</b>
<b>ENTERPRISE FUNDS</b>						
Airport	50	50	50	50	52	2
Cemetery	6	6	6	6	6	-
Civic Centers	16	16	18	18	18	-
Lake Alan Henry	2	2	2	2	2	-
LP&L	335	336	346	347	328	(19)
Storm Water	33	33	31	32	32	-
Water/ Wastewater	224	224	228	228	235	7
<b>TOTAL ENTERPRISE FUNDS</b>	<b>666</b>	<b>667</b>	<b>681</b>	<b>683</b>	<b>673</b>	<b>(10)</b>
<b>SPECIAL REVENUE FUNDS</b>						
Abandoned Vehicles	-	-	-	-	-	-
Animal Assistance Program	-	-	-	-	-	-
Bell Farms Public Improvement District	-	-	-	-	-	-
Cable Services Fund	-	-	-	-	-	-
Central Business District TIF	-	-	-	-	-	-
Community Development	12	12	14	14	14	-
Criminal Investigation Fund	-	-	-	-	-	-
Department of Justice Asset Sharing	-	-	-	-	-	-
Economic Development	2	2	3	3	3	-
Gateway Streets	-	-	-	-	-	-
Hotel Occupancy Tax	-	-	-	-	-	-
Impact Fees	-	-	-	-	-	-
Lubbock Business Park TIF	-	-	-	-	-	-
Lubbock Economic Development Alliance, Inc.	-	-	-	-	-	-
Municipal Court	-	-	-	-	-	-
North and East Lubbock N & I Fund	-	-	-	-	-	-
North Overton Public Improvement District	-	-	-	-	-	-
North Overton TIF	-	-	-	-	-	-
North Point Public Improvement District	-	-	-	-	-	-
Northwest Passage Public Improvement District	-	-	-	-	-	-
Quincy Park Public Improvement District	-	-	-	-	-	-
Truancy Prevention and Diversion	1	-	-	-	-	-
Upland Crossing Public Improvement District	-	-	-	-	-	-
Upland Crossing 2 Public Improvement District	-	-	-	-	-	-
Upland Crossing 3 Public Improvement District	-	-	-	-	-	-
Valencia Public Improvement District	-	-	-	-	-	-
Vintage Township Public Improvement District	-	-	-	-	-	-
Willow Bend Villas Public Improvement District	-	-	-	-	-	-
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>15</b>	<b>14</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>-</b>
<b>DEBT SERVICE FUND</b>						
Debt Service Fund	-	-	-	-	-	-
<b>TOTAL DEBT SERVICE FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>COMPONENT UNITS</b>						
Civic Lubbock	5	6	6	6	6	-
<b>TOTAL COMPONENT UNITS</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>-</b>
<b>TOTAL ALL FUNDS</b>	<b>2,417</b>	<b>2,438</b>	<b>2,457</b>	<b>2,468</b>	<b>2,482</b>	<b>14</b>

# Organizational Chart



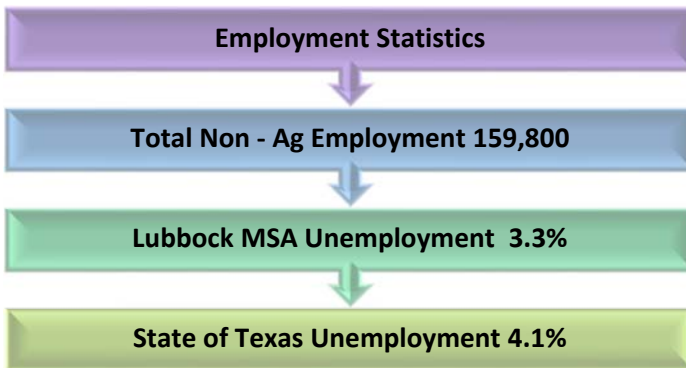
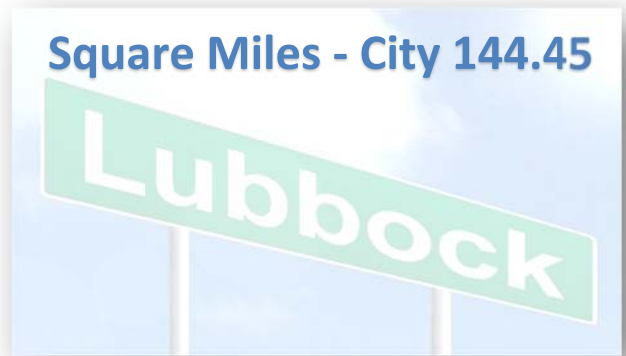
# Economic and Demographic Statistics

## About the City

The City is a political subdivision and municipal corporation of the State of Texas, organized and existing under the laws of the State, including the City’s Home Rule Charter. The City was incorporated in 1909, and first adopted its Home Rule Charter in 1917.

The City operates under a Council/Manager form of government with a City Council comprised of the Mayor and six council members. The Mayor is elected at-large for a two-year term ending in an even-numbered year. Each of the six members of the City Council is elected from a single-member district for a four-year term of office. The terms of three members of the City Council expire in each even-numbered year. The City Manager is the chief administrative officer for the City.

Some of the services that the City provides include: public safety (police and fire protection), highways and streets, electric, water and sanitary sewer utilities, airport, sanitation and solid waste disposal, health and social services, culture-recreation, public transportation, public improvements, planning and zoning, and general administrative services.



## Community Profile

Lubbock is the heart of West Texas and the economic center of a 25-county region that is home to more than 500,000 people. Lubbock boasts a strong, diverse economy that is grounded in agriculture, manufacturing, and wholesale and retail trade, as well as government, education, and health care.

## City of Lubbock

2023 Population Estimate	• 266,450
Median Age	• 32.3
Median Household Income	• \$57,872
Per Capita Income	• \$34,679

## Lubbock MSA

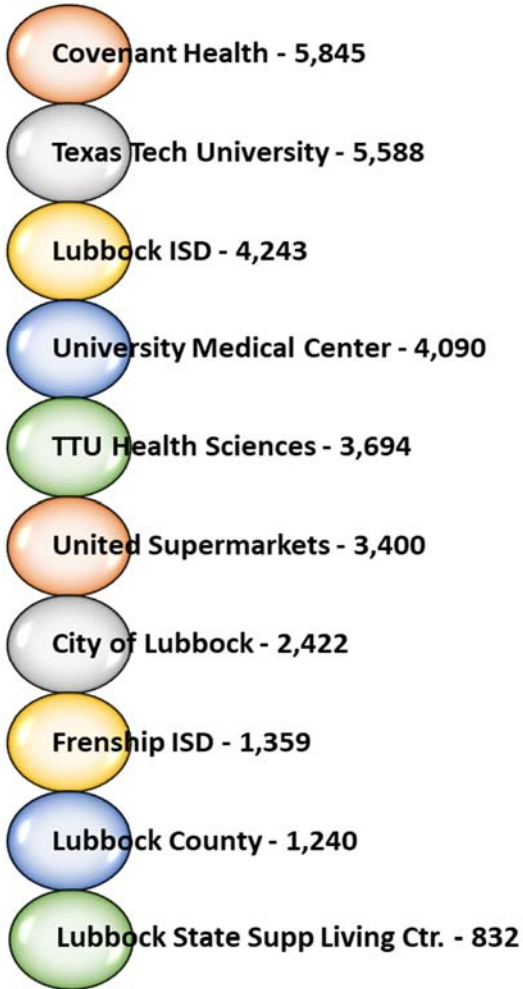
2023 Population Estimate	• 332,048
Median Age	• 33.4
Median Household Income	• \$59,659
Per Capita Income	• \$35,202



# Economic and Demographic Statistics

## Top Ten Employers

(with # of employees) \*



## Top Ten Taxpayers -

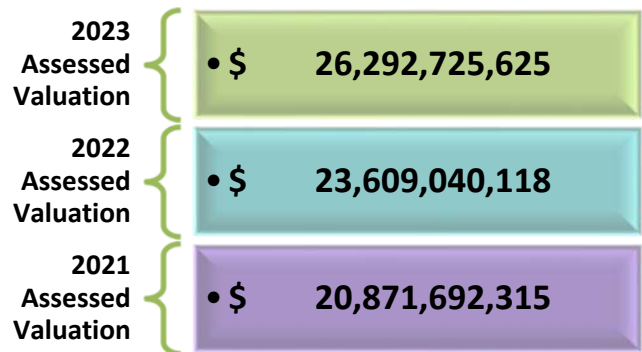
2023 Assessed Valuation



\*Employment numbers surveyed September to November 2022 (includes full time and part time employees).

Sources:

- (1) City of Lubbock
- (2) Lubbock Central Appraisal District
- (3) Texas Workforce Commission, MSA Employment and Unemployment Data, September 2023.
- (4) United States Census Bureau
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# Budget Process

The preparation and administration of the budget is one of the most important activities in any municipal operation. The budget process includes various elements that determine the needs of the community and City departments.

## **Budgetary and Accounting Basis**

The City's budget is prepared on a cash basis of accounting for all fund types, which means certain transactions are recognized in the budget on a basis other than Generally Accepted Accounting Principles (GAAP), which is the basis used to prepare the City's Comprehensive Annual Financial Report (CAFR). The major differences between the budgetary and GAAP bases include:

- Certain revenues, expenditures, and transfers are not included on the budget basis, but are accrued and reported on the GAAP basis. For example, increases or decreases in compensated absences are not reported for budget basis purposes, but are presented as revenues or expenditures on a GAAP basis.
- Indirect cost allocation charges to the Enterprise Funds are accounted for as transfers in or out on the budgetary basis, but are recorded as revenues or expenses on a GAAP basis.
- Capital outlays in the Enterprise Funds are presented as expenses for budget basis, but are recorded as assets along with associated depreciation expenses on a GAAP basis.
- Debt service principal payments in the Enterprise Funds are accounted for as expenses for budget purposes, but are reported as reductions of long-term debt liability on a GAAP basis.
- Certain debt service principal and interest payments are accounted for as expenses in the General Fund for budget basis purposes, but are reported as expenses in the Debt Service Fund on a GAAP basis.
- For budget purposes the Risk Fund presents claim expenditures on a cash basis, while on a GAAP basis the claim expenditures reflect an accrual for incurred but not reported (IBNR) claims.
- All actual amounts in the budget document are shown on the budgetary basis to facilitate meaningful comparisons. Budgeted funds include the General, Special Revenue, Debt Service, Enterprise, Internal Service, and Capital Program.

## **Performance Benchmarks**

Performance benchmarks and activity measures are developed as part of the budget process that measure and track actual performance to budget benchmarks. When performance measures are developed, resources necessary to achieve the performance are estimated and submitted to City Management staff for review and modification.

## **Budget Control**

Annually, the City Manager submits to the City Council a proposed operating budget for the upcoming fiscal year. A Public hearing is conducted to obtain taxpayer comments, and the budget is legally enacted through passage of an ordinance by the City Council.

Budget controls are designed to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. The level of budgetary control is established by fund. A budget supplement, approved by the City Council is required if actual expenditures will exceed the total budget.

Budgetary control is maintained per department and by the following categories of expenditures: compensation, benefits, supplies, maintenance, professional services/training, other charges, scheduled charges, and capital outlay. All budget supplements at the fund level must be approved by the City Council. Administrative transfers and increases or decreases in accounts may be made by management as long as expenditures do not exceed budgeted appropriation at the fund level. Appropriation for budgeted funds lapses at year-end except for grants and capital projects.

Each year, in accordance with State law, the City Council sets an ad valorem tax levy for a sinking fund (General Obligation Debt Service) which, with cash and investments in the fund, is sufficient to pay all the bonded indebtedness and interest due in the following fiscal year.

# Budget Process

## Revenue Forecasting

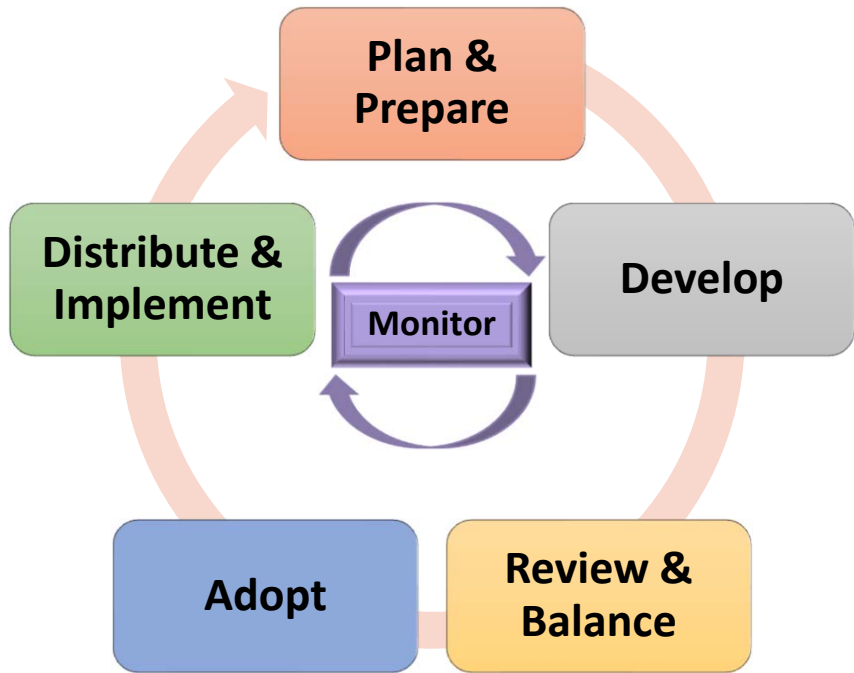
The City of Lubbock uses both qualitative and quantitative methods for forecasting revenues, blending various techniques to develop conservative and prudent revenue projections. Qualitative revenue forecasting methods used by staff to develop multi-year financial plans include consensus, judgmental, and expert forecasting, while trend analysis is used as a quantitative technique. This balanced approach to revenue forecasting is strongly encouraged by the Government Finance Officers Association (GFOA), since research shows that forecasting accuracy is improved by combining qualitative and quantitative techniques. According to the GFOA, each method by itself has inherent weaknesses: qualitative methods can be too subjective at times and may be subject to overly optimistic thinking and selective perception on behalf of the forecaster; quantitative methods may fail to consider changing conditions inside and outside a jurisdiction and also tend to discount important historical events. By combining qualitative and quantitative methods, forecasters integrate judgmental assumptions within the forecasting framework to produce more realistic revenue projections.

To enhance the revenue forecasting process and gain the broader input into the planning process, Financial Planning and Analysis staff works collaboratively with City departments throughout the year to prepare the revenue estimates. This multi-disciplinary approach and continual reassessment creates a synergy between the finance staff and the departments, which reduces the likelihood of disconnects in formulating the revenue estimates. The departments' participation in the revenue estimates also increases their ownership and accountability for achieving the proposed plan.

## Budget Updates

During the fiscal year, the City Manager evaluates the budget and makes revisions in response to changes in the local economy and unanticipated, unfunded expenditure demands. Changes made to the current year budget (known as the Amended Budget) are legally adopted as part of a budget ordinance.

# Budget Calendar



## January/February

- Timetable established for budget process
- Budget Kickoff meetings held with Directors to discuss City Council Goals/upcoming budget year

## March/April

- Departments develop their budget proposals (funding, performance metrics, revenue projections), capital project requests, and operating budget requests

## May/June/July

- Financial Planning & Analysis (FP&A) reviews department's budget proposals, capital project requests and operating budget requests
- Coordinates changes with departments based on trend analysis and upcoming factors
- All items submitted to City Manager for review and consideration

## August/September

- City Manager presents recommended budget to City Council in public worksession and files it with City Secretary
- Public hearing is held on the budget and tax rate

## October/November/December

- FP&A files approved budget with City Secretary, County Clerk, distributes copies to all city departments and posts to website for all citizens to view
- City Council goals are established

## January - December

- Each department monitors their spending, performance metrics and adjusts spending based economic impacts to the city
- City Manager evaluates the budget and makes revisions in the form of budget amendments in response to changes in city operations
- FP&A tracks and reviews spend rates and outliers to prevent overspending and in preparation for the next budget cycle.

# Basis of Accounting

The financial transactions of the City are recorded in individual funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance or net assets, revenues, and expenditures. The following fund types are used by the City.

## **Governmental Funds**

Governmental funds are used to account for activities supported through taxes, intergovernmental revenues, and other specific revenues. These funds are appropriated annually and appropriations lapse at year-end, with the exception of Grants Special Revenue Funds.

General Fund - Fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, libraries, street maintenance, solid waste, and general administration. Proceeds from capital leases for purchases of governmental machinery and equipment, and the related debt service are also accounted for in the General Fund.

Debt Service Fund - Fund established to account for the accumulation of resources for the payment of principal and interest on long term bonded debt. This fund is also referred to as the Interest and Sinking Fund.

Special Revenue Funds – Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. These funds include: Abandoned Motor Vehicles, Animal Assistance, Bell Farms Public Improvement District, Cable Service, Central Business District Tax Increment Financing Reinvestment Zone, Community Development, Criminal Investigations, Department of Justice Asset Sharing, Economic Development, Gateway Streets, Hotel Occupancy Tax, Lubbock Business Park Tax Increment Financing Reinvestment Zone, Lubbock Economic Development Alliance, Municipal Court, North and East Lubbock Neighborhood and Infrastructure Fund, North Overton Public Improvement District, North Overton Tax Increment Financing Reinvestment Zone, North Point Public Improvement District, Quincy Park Public Improvement District, Truancy Prevention and Diversion Fund, Upland Crossing Public Improvement District, Valencia Public Improvement District, and Vintage Township Public Improvement District.

Grant Special Revenue Funds - Contributions of assets from another government or entity to be used or expended for a specified purpose, activity, or facility. Unlike other governmental funds where appropriations lapse at year-end, these funds lapse when the period of availability specified in the grants lapse. These funds include Community Development, Health Department, Department of Justice Asset Sharing, and Emergency Management. Many other grants are budgeted through a supplement budget ordinance when the grants are awarded.

## **Proprietary Funds**

Proprietary funds focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. These funds are appropriated annually, with the main focus on whether revenues are covering outflows.

Enterprise Funds - Funds in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise Funds are established for Water/Wastewater, Storm Water, Airport, Transit, Cemetery, Civic Centers, Lake Alan Henry, and Lubbock Power and Light.

Internal Service Funds - Funds used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis. Funds include Fleet Maintenance, Print Shop/Warehouse, Risk Management, Health Benefits, Information Technology, and Investment Pool.

# Basis of Accounting

## **Capital Program**

The Capital Program is a planning and budgeting tool that identifies the necessary capital projects for the City over a five year period. Projects typically cost over \$25,000 and frequently are used for infrastructure and building expansions, additions, or improvements. Most capital projects have a life expectancy of five or more years, but occasionally studies that could potentially lead to a capital project or a large environmental cleanup will be included in the capital program. Capital projects are budgeted on a multi-year basis and lapse when the project is completed.

Funding is provided through cash transfers from other funds, donations, General Obligation Bonds, Certificates of Obligation, and other special funding sources.

Governmental capital projects are attached to governmental activities, while proprietary capital projects become assets and expenses of the related proprietary fund.

Governmental Capital Projects - Provides for capital improvements including the construction, expansion, and renovation of City facilities; development of new parks and facilities and replacement or renovation of existing park facilities (swimming pools, recreational facilities, drainage systems, lighting systems, irrigation systems, and playground equipment); construction of new streets and widening or reconstruction of existing streets or intersections; and the traffic signal system, including replacement or rehabilitation of traffic control lights or related equipment and installation of new traffic control systems at intersections and school zones.

Tax Increment Finance (TIF) Project Funds –Governmental capital project funds that accounts for the financing and expenditures related to the Central Business, Lubbock Business Park and North Overton Districts.

Gateway Streets Project Fund – A governmental capital project fund that accounts for the financing and expenditures related to major street improvements.

Water Capital Projects Fund - Provides for capital improvements to the water treatment, storage, and distribution systems. Projects related to the acquisition of water rights, or development of the City's water supply, are also included in this fund.

Wastewater Capital Projects Fund - Provides for expansions, additions, or improvements to the wastewater collection, treatment, and disposal systems. Capital purchases for improvements to the land application site are also included in this fund.

Storm Water Capital Projects Fund - Provides for capital improvements to the storm drainage system. Projects focus on drainage and flood control.

Airport Capital Projects Fund - Provides for capital improvements to airport buildings, facilities and purchases of major capital items with the Lubbock Preston Smith International Airport. In addition to bond and other fund financing, projects are funded through Federal Aviation Administration grants and passenger facility charges.

Cemetery Capital Projects Fund – Provides for capital improvements to the cemetery and mausoleum facilities.

Civic Centers Capital Projects Fund – Provides for capital improvements to the Amphitheater and Civic Center.

Internal Service Capital Projects Fund - Provides for capital improvements to City facilities and major capital equipment, which are part of Internal Service operations. Projects include construction, expansion, and renovation to buildings and facilities and acquisition of major capital items. Improvements to the City's computer network are also included.

# Summary of Major Funds

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The various funds are classified into three categories as follows: Governmental, Proprietary, and Trust and Agency. Each category is composed of its associated fund types.

Governmental funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets – meaning collectible with the current period or to be collected within 60 days after year end and to be used to pay liabilities of the current period. Expenditures are generally recognized when the related fund liability is incurred. Proprietary funds are accounted for using the accrual basis of accounting. Under the accrual basis revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recorded in the accounting period incurred, if measurable.

## Governmental Funds

- General Fund is the general operating fund of the City used to account for all financial resources except those required to be accounted for in another fund.
- General Obligation Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. General obligation bonds pledge the full faith and credit of the City for payment.
- Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

## Proprietary Funds

- Enterprise Funds are governmental accounting funds in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds in Lubbock are established for services including water, wastewater, electricity, storm water as well as others such as transportation and entertainment.
- Internal Service Funds are used to account for the financing of services provided by one department or agency to other departments or agencies of the City, or other governments, on a cost-reimbursement basis. Examples include Fleet and Information Technology.

## Trust and Agency Funds

- Community Development Fund is used to account for assets held by the City of Lubbock as an agent for the receipt and disbursement of Community Development Block Grant funds.
- Each of these fund types may also have the following types of restricted funds:
  - Capital Projects – provide for capital improvements to City facilities and equipment, including construction, expansion, renovation and acquisition of major capital items.
  - Payment to Debt Service – provide for the payment of long-term debt principal, interest and related cost.
  - Facilities and System Improvements – provide for the maintenance, repair, and replacement of City buildings, facilities, and major capital equipment and improvements to the city's infrastructure, including the extensions, upgrades, renovations or replacement of infrastructure systems.

City operations and program expenditures are budgeted at the cost center level, which is consistent with management needs and displayed in the Fund Expenditure Summaries. City of Lubbock accounts are organized by fund in order to accurately monitor and record all financial transactions for specific activities or government functions.

- General Fund includes general government, public safety, streets, solid waste, planning, zoning, health, building inspection, and culture and leisure services. These services are financed by broad-based taxes (property tax and sales tax), charges for services, fines and transfers from other funds.

# Summary of Major Funds

- The North Overton Tax Increment Finance Fund is property tax being collected on the improvements made in the North Overton TIF District.
- The Central Business District Tax Increment Finance Fund is property tax being collected on the improvements made in the Central Business TIF District.
- The Lubbock Business Park Tax Increment Finance Fund is property tax being collected on the improvements made in the Lubbock Business Park TIF District.
- The North Point PID is to maintain the North Point area. The North Overton PID was designated to enhance and maintain landscaping and public improvements. The Quincy Park PID is to construct and maintain the park and common areas. The Vintage Township PID was designated for the construction of public infrastructure and amenities. The Valencia PID is to maintain the landscaping in the common areas. The Bell Farms PID was designated to maintain parks and common areas. The Upland Crossing PID was designated to construct and maintain parks, signage, playgrounds and walkways. All of these PIDs are funded by a small assessment based on the value of each property within the PID.
- Eight Enterprise Funds account for services that are self-supporting and operate much like private businesses – LP&L, Water/Wastewater, Lake Alan Henry, Airport, Storm Water, Transit, Civic Center, and Cemetery funds.
- Capital project funds provide for capital improvements to City facilities and equipment, including construction, expansion, renovation and acquisition of major capital items.
- Economic Development Fund receives a \$0.021707 property tax allocation for economic development. The revenue is made available to Market Lubbock, Inc. for business retention and recruitment programs and also supports economic development functions for the City.
- Lubbock Economic Development Alliance (LEDA) receives 1/8th cent sales tax for economic development. All revenue is made available to LEDA.
- The Gateway Streets Fund is receiving a percentage of franchise fee agreements along with portion of telecommunications line-charges. The funds are dedicated for the development of streets throughout the City.
- Other funds include the Internal Services Funds, which account for the activities of departments that provide services to other departments and governmental agencies on a cost reimbursement basis. The Debt Service Fund, which provides for the payment of long-term debt; the Health Benefits Fund, which accounts for the City's health insurance, the Risk Management Fund which accounts for workers compensation and liability costs; and the Hotel Occupancy Tax Fund, which provides Municipal Hotel Occupancy tax to approved distributions.



# Major and Nonmajor Funds Matrix

	Major Fund	Nonmajor Fund	Enterprise Funds		Special Revenue (Nonmajor) Fund
			Major Fund	Nonmajor Fund	
Abandoned Vehicles					X
Animal Assistance					X
Airport				X	
Bell Farms Public Improvement District					X
Cable Services					X
Cemetery				X	
Central Business District Tax Increment Finance					X
Civic Centers				X	
Community Development					X
Criminal Investigation					X
Debt Service	X				
Department of Justice Asset Sharing					X
Economic Development					X
Fleet Services		X			
Gateway Streets					X
General	X				
Governmental Capital Projects	X				
Health Benefits		X			
Hotel Occupancy Tax					X
Information Technology		X			
Investment Pool		X			
Lake Alan Henry				X	
Lubbock Business Park Tax Increment Finance					X
Lubbock Economic Development Alliance					X
Lubbock Power and Light			X		
Municipal Court					X
North & East Lubbock Neighborhood					X
North Overton Public Improvement District					X
North Overton Tax Increment Finance					X
North Point Public Improvement District					X
Northwest Passage Public Improvement District					X
Print Shop		X			
Quincy Park Public Improvement District					X
Radio Shop		X			
Risk Management		X			
Storm Water			X		
Transit				X	
Truancy Prevention & Diversion					X
Upland Crossing Public Improvement District					X
Valencia Public Improvement District					X
Vintage Township Public Improvement District					X
Willow Bend Public Improvement District					X
Warehouse		X			
Water/Wastewater			X		

**Cost of Public Notices Required by Law to be Published in Newspapers - S.B. No. 622**

Fund	Cost Center Name	Business Unit	FY 2021-22 Actual	FY 2022-23 Budget	FY 2023-24 Proposed
General	Accounting	3311	-	-	100
General	City Secretary	1211	55,523	35,000	35,000
General	Code Enforcement	4211	150	-	-
General	Engineering Development Services	4543	-	200	200
General	Financial Planning & Analysis	2111	5,888	5,000	4,000
General	Public Works Streets	4531	605	-	-
General	Purchasing	3511	131	-	-
General	Traffic Operations	4525	154	-	-
General	Solid Waste Disposal	5815	152	-	-
Civic Center	Civic Center	4813	-	950	950
Electric	LP&L Operating Fund	7415	232	-	-
Electric	Electric Administration	7411	1,934	-	-
Electric	Brandon Station	7413	198	-	-
Electric	Distribution Street Lights	7316	232	-	-
Electric	Field Services	7318	191	-	-
Electric	Regulatory Compliance	7112	205	-	-
Electric	Transmission Overhead Lines	7613	419	-	-
Electric	Transmission Supervision & Engineering	7611	217	-	-
Storm Water	Storm Water Utility	6511	-	-	200
Transit	Citibus	4520	391	500	500
Water/Waste Water	Northwest Water Reclamation Plant	6425	-	200	200
Water/Waste Water	Wastewater Land Application	6415	154	-	-
Water/Waste Water	Wastewater Treatment	6411	147	500	500
Water/Waste Water	Water Conservation and Education	6113	150	-	-
Water/Waste Water	Water Treatment	6345	163	-	-
Internal Service	Fleet Services	3526	624	1,500	3,000
Internal Service	Investment Pool	360	3,460	4,200	5,200
Special Revenue	Bell Farms PID	167	392	700	1,000
Special Revenue	Economic Development	150	3,265	-	-
Special Revenue	North Overton PID	158	-	795	1,000
Special Revenue	North Point PID	159	-	700	1,000
Special Revenue	Quincy Park PID	162	154	700	1,000
Special Revenue	Upland Crossing PID	168	-	700	-
Special Revenue	Valencia PID	166	-	700	1,000
Capital Projects	Various		13,213	-	-
<b>Total</b>			<b>88,536</b>	<b>52,345</b>	<b>54,850</b>

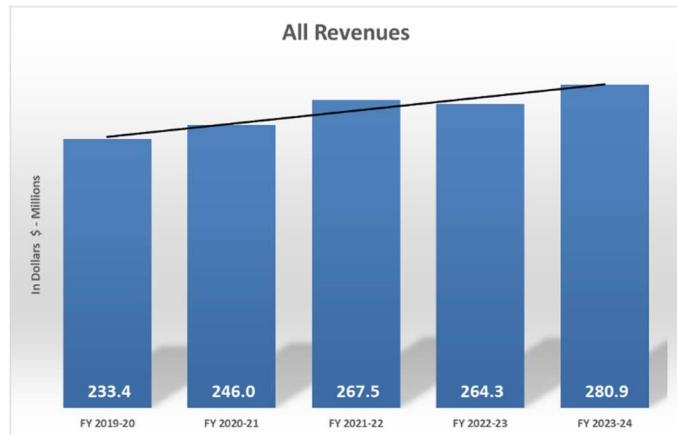
**Cost of Lobbying - S.B. No. 29**

Electric	Administration	7111	66,000	66,000	66,000
General Fund	Non-Departmental	1115	172,500	150,000	150,000
<b>Total</b>			<b>238,500</b>	<b>216,000</b>	<b>216,000</b>

# General Fund Revenue Analysis

The General Fund Revenue Analysis provides an overview of major revenue categories. A funding source summary is also provided which shows a four-year history of each General Fund revenue account.

Fiscal Year (FY) 2023-24 revenues are estimated using historic growth rates, rolling averages, and other statistical methods. In some cases, the revenue is analyzed based on agreements or other external factors having a significant impact in the upcoming year.



For FY 2023-24, the estimated revenues for the General Fund total \$280.9 million, an increase of \$16.6 million, or 6.3 percent, from the FY 2022-23 Operating Budget. There is a projected use of excess reserves of \$6.2 million that is not incorporated in to this analysis. The increase in revenue comes mainly from the increased growth rate in sales tax projection.

An increase in the property tax revenue associated with an increase in the property tax valuation is another key factor to the increase in revenue for FY 2023-24. The property tax rate is projected to increase from \$0.476762, in the prior year, to \$0.480164 with the General Fund portion going from \$0.368445 to \$0.370381.

## **Fee Changes**

The City's fees are reviewed periodically based on factors such as the impact of inflation, adequacy of cost recovery, use of service, and competitiveness of current rates.

Fee changes in the General Fund this year are fees associated with Animal Services, Code Enforcement, Engineering, Fire Rescue, Garden and Arts, Libraries, Parks and Recreation including athletics/aquatics and community recreation, and Planning. There are also adjustments to rates in Solid Waste operations to include changes to disposal tipping fees at the landfill and residential and commercial collections. All changes to General Fund fees are detailed following the General Fund Line Item Funding Source Summary.

Animal Services has changed the rabies specimen fee and Humane Euthanasia fees. Code Enforcement has updated its mowing fees to help cover the costs of providing services. Fire Rescue has introduced six new inspection fees and permits. Libraries has made changes to its copying fee, lost book replacement fee, and is changing its room rental fee to a tiered hourly rate. Parks and Recreation has changed the inflatable permit fee. Athletics and Aquatics have made various changes to many of their athletic program fees while Community Recreation made adjustments to rentals and classes. Planning has removed three fees regarding Alcoholic Beverage Licenses as the Texas Alcoholic Beverage Commission regulations have changed. Solid Waste has increased the disposal and collection rates. The revenue associated with these fee changes total \$308.4 thousand and is not included in the total for General Fund revenue.

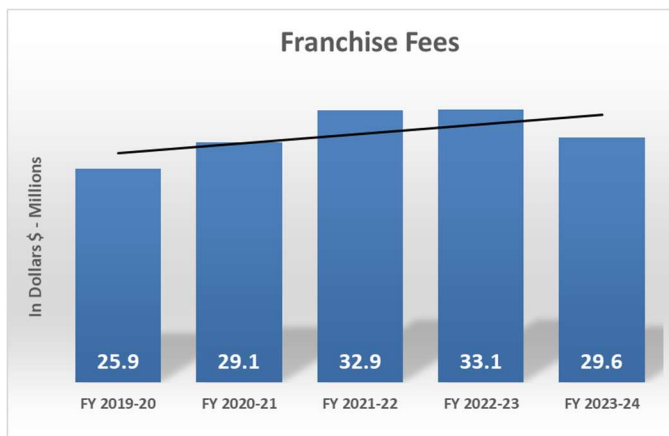
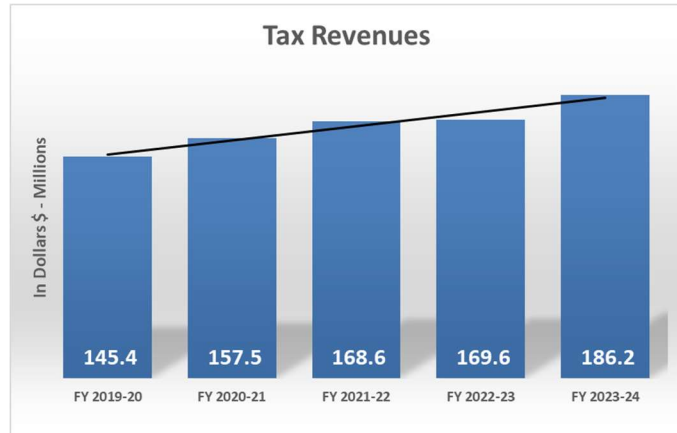
## **Taxes**

Tax revenues make up 66.3 percent of General Fund revenues. Tax revenues are expected to increase 16.6 million, or 9.8 percent, from the FY 2022-23 budget amount.

Sales tax revenues for FY 2023-24 are expected to increase 8.2 percent compared to FY 2022-23 Budget. The projection is based on current trends as well as current and projected local economic factors. In comparison, FY 2022-23 sales tax revenues are projected to come in higher by 3.4 percent compared to the prior year actual.

# General Fund Revenue Analysis

Property tax revenues for maintenance and operations, including delinquent and penalty and interest revenues, are expected to increase \$8.9 million, or 11.6 percent, for FY 2023-24. This budget includes a tax rate increase from \$0.476762 to \$0.480164 per \$100 valuation. The tax rate for operations and maintenance is increasing from \$0.368445 to \$0.370381, or by \$0.1936. The tax rate for debt service is increasing from \$0.108317 to \$0.109783, or by \$0.001466 in FY 2023-24. This is based on \$25.8 billion net taxable value.



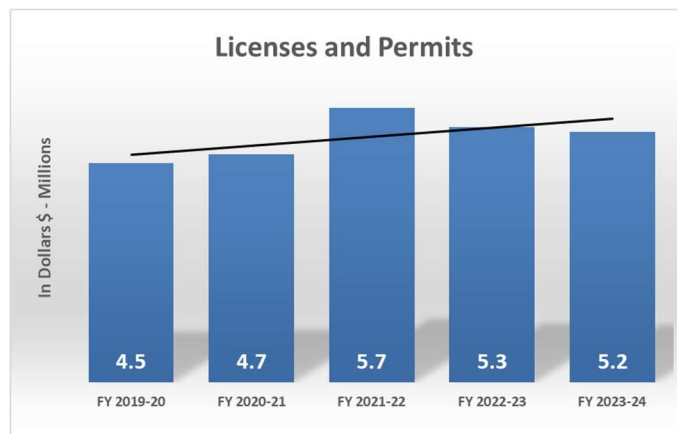
## Franchise Fees

Franchise fees make up 10.6 percent of total General Fund revenues. Franchise fees include City utility, Atmos, Xcel Power, South Plains Electric Cooperative, and Suddenlink Cable franchise fees. Of these, Atmos is the largest contributor and is projected to decrease \$800.0 thousand, or 21.1 percent, which is closer to the FY 2020-21 actuals. There is also a 7.8 percent decrease in lieu of franchise compared to prior year budget. This trend can be seen across all Franchise fee collections. For FY 2023-24, franchise fees are projected to decrease by \$3.4 million, or 10.4 percent.

## Licenses and Permits

Licenses and permits revenue make up 1.9 percent of General Fund revenues. This category is expected to decrease \$95.0 thousand, or 1.8 percent, in FY 2023-24 from the FY 2022-23 budget amount.

All revenues in this category are projected based on historical trends with adjustments to the forecast based on current economic conditions. The average annual growth rate for the last five years, including the FY 2022-23 and FY 2023-24 budget figures, is 4.9 percent.

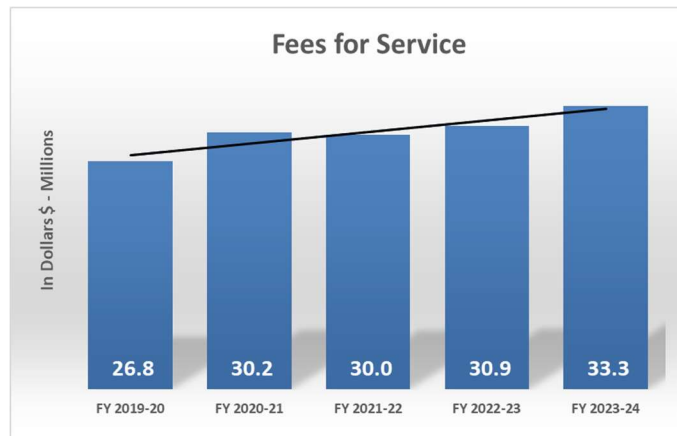


The largest revenues in this category continue to be construction-related permits, specifically building, electrical, plumbing and mechanical. Current and projected future economic trends and historical trends are used to project revenue amounts from this area. FY 2022-23 revenue for construction-related permits are budgeted to come in 9.4 percent below the prior year, which is a decrease of \$420.4 thousand when compared to FY 2021-22 actuals. Likewise, FY 2023-24 revenue projections from this same area have been forecast to decrease \$186.4 thousand, or 4.6 percent, when compared to the FY 2022-23 budget of \$4.0 million.

# General Fund Revenue Analysis

## Fees for Service

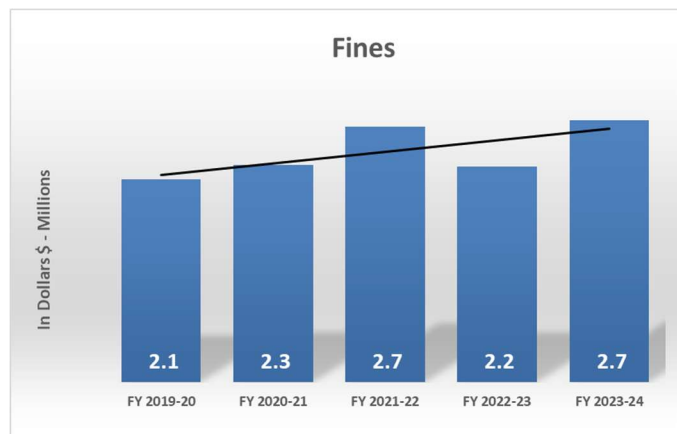
Fees for service represent 11.9 percent of total General Fund revenues. Fees for service offset a portion of the costs of the service being provided. This category is expected to increase by \$2.4 million from the FY 2022-23 budget amount. The largest revenues in this category are associated with Solid Waste. Solid Waste Collections revenue is projected at \$22.0 million while Solid Waste Disposal is projected at \$7.7 million. An increase of 2.0 percent over FY 2022-23 budget is projected for Solid Waste Disposal with an increase of 10.6 percent projected for collections. Solid Waste has increased the per ton tipping fee for regular waste by \$0.25 and for special waste by \$0.48. There is also a proposed \$1.00 change to the tipping fee at Caliche Canyon. Also proposed is a change to the commercial and residential collection fees. This amount is included in the General Fund revenue summary for FY 2023-24.



Other major sources of income from this category include birth and death certificate fees, citation dismissal fees, cost of court fees, and park recreation/museum fees. Forecasts are based on historical trends and expected activity for the future. Other fees, due to no clear trends historically, are forecasted based on current and expected activity using the knowledge of future events/activities of the department that collects the revenue.

## Fines

Fines make up 1.0 percent of General Fund revenues. This category is expected to increase \$487.8 thousand, or 21.8 percent, from the FY 2022-23 budget amount.



Court fines generate the majority of the revenue in this category and are projected to increase in FY 2023-24 by 23.1 percent or \$507.8 thousand when compared to the FY 2022-23 budget amount. These revenues are forecasted based on historical trends and current activity. The remaining revenue is generated from Library fines, this category is expected to decrease by \$20.0 thousand, or 50% due to the Late Return Fines being eliminated in FY 2022-23.

## Interest Earnings

Interest earnings are budgeted at \$2.4 million for FY 2023-24. This is a 71.5 percent increase compared to the FY 2022-23 budget associated with current interest rates. Interest Earnings are monitored in a separate fund and are projected to exceed the costs of administering the Investment Pool, which includes compensation, bank fees, arbitrage compliance services, bond issuance costs, rating agency fees, and bond counsel fees.

## Other General Fund Revenues

Other revenues, including Recoveries of Expenditures and Intergovernmental Revenue, make up 4.8 percent of total General Fund revenues. Overall, Other Revenue will decrease by \$50.6 thousand, with Recoveries of Expenditures and Intergovernmental Revenues decreasing by 3.5 percent and 11.8 percent, respectively, compared to the prior year budget. Other revenues in this category also include oil and gas royalties, which is expected to decrease by \$7 thousand for FY 2023-24.

# General Fund Revenue Analysis

## Transfers

Transfers to the General Fund represent 2.9 percent of total General Fund revenue. Transfers from enterprise funds include payments for indirect and maintenance costs. Transfers are projected to decrease \$156.5 thousand, or 1.9 percent, for FY 2023-24 compared to the FY 2022-23 budgeted amount. There are changes in indirect costs from the LP&L and Water Funds, which are calculated annually using cost allocation software. The LP&L transfer decreased \$588.2 thousand, while the Water Fund transfer increased by \$85.4 thousand. The transfer from the Airport Fund includes the Airport Rescue Fire Fighting Station.



# General Fund Line Item Funding Source Summary

TAXES	Account Number	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
Operation and Maintenance Property Taxes	6002	\$ 69,119,990	71,996,064	72,987,251	76,353,893	85,173,827	11.6
Delinquent Property Taxes	6003	313,059	657,838	419,203	339,804	436,100	28.3
Penalty and Interest - Delinquent Property Taxes	6050	505,768	591,044	607,714	520,000	545,153	4.8
Sales Tax	6101	73,978,320	82,499,994	92,574,829	90,647,776	98,095,297	8.2
Mixed Beverage Tax	6115	1,200,459	1,529,424	1,832,373	1,500,000	1,704,000	13.6
Bingo Tax	6116	270,578	242,158	185,409	260,000	222,000	(14.6)
<b>TOTAL TAXES</b>		<b>145,388,175</b>	<b>157,516,522</b>	<b>168,606,781</b>	<b>169,621,473</b>	<b>186,176,377</b>	<b>9.8</b>
<b>FRANCHISE FEES/RIGHT OF WAY</b>							
Suddenlink Cable Franchise	6102	1,799,911	1,638,182	1,426,264	1,800,000	1,590,952	(11.6)
Xcel Power Franchise	6103	550	224,166	283,729	245,000	285,300	16.4
Atmos Gas Utility Franchise	6105	2,361,736	3,065,997	3,838,085	3,800,000	3,000,000	(21.1)
South Plains Electric Cooperative Franchise	6107	1,413,898	1,862,534	2,510,516	1,938,000	1,736,000	(10.4)
West Texas Gas	6110	15,978	34,627	65,947	20,000	69,600	248.0
In Lieu of Franchise	6052	18,209,202	20,670,980	23,359,193	23,370,825	21,552,787	(7.8)
Telecommunications Right-of-Way	6125	2,055,867	1,619,048	1,447,854	1,890,000	1,400,000	(25.9)
<b>TOTAL FRANCHISE FEES/RIGHT OF WAY</b>		<b>25,857,142</b>	<b>29,115,534</b>	<b>32,931,587</b>	<b>33,063,825</b>	<b>29,634,639</b>	<b>(10.4)</b>
<b>LICENSES AND PERMITS</b>							
Mixed Beverage Permit	6201	83,185	87,005	117,965	75,000	81,600	8.8
Late Night Mixed Beverage Permit	6202	3,975	6,525	6,300	6,000	-	(100.0)
Catering Mixed Beverage Permit	6203	4,000	8,750	2,250	-	-	-
Cartage Mixed Beverage Permit	6204	380	580	120	400	-	(100.0)
Food Establishment Permit	6206	496,349	579,820	598,735	645,480	705,000	9.2
Swimming Pool Permit	6207	83,100	98,338	91,515	100,425	101,075	0.6
Food Truck Permit	6211	2,750	24,695	35,075	31,250	46,500	48.8
Coin Operated Machine Permit	6214	70,300	44,725	31,100	31,000	32,000	3.2
Vehicle for Hire Permit	6216	4,090	3,790	5,650	5,650	5,500	(2.7)
Tow Truck Permit	6217	2,540	3,360	2,920	2,985	3,200	7.2
Bicycle and Scooter Sharing	6219	750	10,750	750	750	750	-
Underground Storage Tank Inspection Permit	6220	2,350	5,500	2,300	3,500	3,500	-
Photographer's Permit	6221	-	-	-	1,000	1,000	-
Building Permit	6222	1,875,747	1,610,470	2,254,561	2,013,168	1,916,000	(4.8)
Electrical Construction Permit	6223	534,139	626,066	720,954	699,069	602,000	(13.9)
Plumbing Construction Permit	6224	599,084	748,465	789,770	759,880	841,000	10.7
Mechanical Construction Permit	6225	478,712	543,264	695,512	568,325	495,000	(12.9)
Peddler Permit	6226	1,450	700	1,800	1,500	2,000	33.3
Outside Promotional Sales Permit	6227	8,465	8,667	12,130	14,000	9,700	(30.7)
Charitable Solicitation Permit	6228	2,145	2,555	2,400	4,000	2,500	(37.5)
Rabies Vaccination Permit	6230	2,770	2,530	2,995	3,200	2,700	(15.6)
Street Alley and Curb Permit	6231	-	-	-	42,500	42,500	-
Land Use License	6232	14,788	15,382	33,525	15,500	11,000	(29.0)
Land Abandonment and Closure License	6233	4,750	8,633	10,700	8,000	8,000	-
Loading Zone Permit	6234	550	320	320	320	320	-
Recreational Street Use Permit	6235	11,820	21,170	27,030	19,500	24,000	23.1
Fire Works Permit	6236	230	115	345	1,500	2,250	50.0
Contractor Registration Permit	6240	82,945	78,750	67,175	71,250	78,200	9.8
Grease Hauling Permit	6243	5,100	5,400	8,554	6,350	7,800	22.8
Body Art/Piercing Permit	6244	11,265	6,758	6,055	4,500	7,800	73.3
Food Protection Certificate	6245	2,900	6,170	660	-	-	-
False Alarm Permit	6246	114,015	129,378	108,625	110,000	110,000	-
Smoking Permit	6248	11,001	12,375	11,400	11,625	17,000	46.2
Ice Cream Vendor Permit	6249	60	60	-	60	60	-
Barricade Permit	6250	1,230	450	1,050	1,650	2,000	21.2
Environmental Health Plan Review	6252	33,000	41,000	47,730	40,000	42,000	5.0
Inflatables Permit	6253	50	300	375	700	350	(50.0)
Group Home Permit	6254	-	-	780	-	750	-
<b>TOTAL LICENSES AND PERMITS</b>		<b>4,549,985</b>	<b>4,742,815</b>	<b>5,699,126</b>	<b>5,300,037</b>	<b>5,205,055</b>	<b>(1.8)</b>
<b>INTERGOVERNMENTAL REVENUE</b>							
Grant - Health	6328	-	3,224	-	-	-	-
State Emergency Grant	6303	-	-	90,299	-	-	-
Grant - TX Forest Service	6334	-	-	123	-	-	-
Grant - PD JLEO	6342	14,925	27,236	18,366	14,925	15,431	3.4
DEA/ATF/FBI Reimbursements	6343	87,180	73,451	36,250	99,623	56,840	(42.9)
Library - County	6339	197,760	197,760	197,760	238,463	205,000	(14.0)
Library - State	6345	2,000	-	-	-	-	-
CD Restricted Grant	6532	-	35	-	-	-	-
Vector Control - County	6340	139,768	147,904	169,293	169,293	175,000	3.4
State Law Enforcement Training Grant	6356	12,585	42,961	15,641	12,585	19,000	51.0
Maintenance Agreement	7592	-	-	3,010	3,010	3,010	-
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>454,218</b>	<b>492,572</b>	<b>530,741</b>	<b>537,899</b>	<b>474,281</b>	<b>(11.8)</b>

# General Fund Line Item Funding Source Summary

FEES FOR SERVICE	Account Number	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
<b>Development Services Fees</b>							
Zoning Change	6401	\$ 62,769	76,406	92,357	60,000	45,000	(25.0)
Planning and Zoning	6402	-	3,765	-	-	-	-
Tax Certificate	6408	28,168	33,371	27,091	23,500	27,000	14.9
Zoning Plat	6412	168,735	257,350	329,289	200,000	250,000	25.0
Zoning Copy	6413	-	-	9,650	11,000	12,300	11.8
<b>General Government Fees</b>							
Returned Check	6410	35	330	190	330	200	(39.4)
Library Copy	6411	13,890	19,769	25,710	25,000	27,000	8.0
Weed Lien	6414	149,646	237,301	276,267	203,000	245,000	20.7
<b>City Secretary Fees</b>							
Public Notarization	6419	84	102	78	125	100	(20.0)
Birth and Death Certificate	6501	395,609	437,389	475,018	400,000	480,000	20.0
<b>Public Health Fees</b>							
Reinspection/Repeat Violation Fee	6210	3,150	150	600	3,000	1,900	(36.7)
Annual Pool School	6429	-	-	3,045	3,120	3,800	21.8
Health Department Duplicate Permit	6432	135	105	180	340	180	(47.1)
Group Housing Safety Inspection	6434	625	1,250	750	625	830	32.8
Health Department Late Payment	6435	9,840	16,730	11,285	13,556	14,375	6.0
Miscellaneous Health	6514	2,327	75	280	72	72	-
Health Department	6517	25,478	11,793	19,279	50,000	50,000	-
<b>Animal Shelter Fees</b>							
Pet Adoption	6241	31,611	32,323	33,592	33,000	34,000	3.0
Animal Shelter	6502	39,597	34,372	30,190	38,000	30,000	(21.1)
Animal Services Quarantine Processing	6533	7,360	8,480	18,092	15,500	15,500	-
<b>Public Safety Fees</b>							
Mowing Administration	6122	83,812	55,450	110,450	80,000	95,900	19.9
Cost of Court	6415	132,204	120,191	191,038	120,000	191,488	59.6
Citation Dismissal	6421	240,854	233,234	273,633	225,000	269,499	19.8
Court Time Payment	6428	39,490	7,471	4,972	4,800	2,811	(41.4)
Code Enforcement Training	6430	450	2,185	130	2,000	2,200	10.0
Foster Home Safety Inspection	6433	5,760	6,720	3,720	6,400	6,425	0.4
Fire Inspection	6436	126,482	154,314	152,047	135,000	150,000	11.1
Open Burning	6437	350	350	700	350	500	42.9
Crossing Guard	6446	22,207	29,462	32,480	28,000	28,000	-
Police Accident Report	6450	56,355	52,784	60,344	55,000	56,500	2.7
Police Record Check	6452	1,470	1,510	700	1,200	1,200	-
Police Fingerprinting	6456	3,100	1,060	3,180	2,800	2,800	-
Fire Classroom	6459	5,500	8,633	10,954	6,000	30,000	400.0
Junk Vehicle Towing	6461	14,789	-	-	15,000	13,000	(13.3)
Demolition Lien	7501	-	55,147	26,958	6,781	20,000	194.9
<b>Public Works Fees</b>							
Parking Sign	6439	850	-	-	-	-	-
Residential Parking	6441	1,420	1,448	1,185	1,500	1,500	-
Paving Cuts	6470	-	(480)	-	-	-	-
Inspections (Street & Drainage)	6473	-	-	-	300,000	300,000	-
Street Light Developers	6475	90	105	-	-	-	-
Street and Alley Use	7505	9,900	8,200	14,600	11,250	16,900	50.2
Engineering Review	7507	399,843	1,197,264	407,805	120,000	215,800	79.8
General Consumer Landfill Surcharge	6630	5,583,189	6,412,086	6,147,989	6,926,644	7,053,084	1.8
Solid Waste Municipal Disposal	6631	559,445	765,130	574,364	623,954	646,800	3.7
Recycled Products	7201	92,134	132,041	104,402	94,926	115,000	21.1
General Consumer Metered	7523	17,776,374	18,731,527	19,280,880	19,656,455	21,750,961	10.7
Municipal Metered	7530	116,309	50,378	78,159	150,235	150,000	(0.2)
<b>Cultural and Recreational Fees</b>							
Kickball Registration	6442	460	430	-	-	-	-
Test Proctoring	6444	666	642	683	1,300	800	(38.5)
Interlibrary Loan	6448	1,248	1,796	2,184	2,500	2,500	-
Swimming Pool Admission	6541	12,275	88,277	69,475	88,000	25,000	(71.6)
Swimming Pool Instruction	6542	450	8,585	65	9,000	10,000	11.1
Swimming Pool Concessions	6543	756	34,605	24,902	37,000	9,000	(75.7)
Swimming Pool Rental	6544	5	13,693	1,735	24,000	7,500	(68.8)
Joyland Lease Agreement	6547	28,750	38,333	36,000	38,333	-	(100.0)
Recreational Room Rental	6548	38,650	63,870	82,585	75,000	76,500	2.0
Indoor Recreational Class	6549	73,848	62,571	66,094	243,800	71,000	(70.9)
Food Truck Permit	6540	300	1,352	500	1,500	1,000	(33.3)
Park Usage Fee	6550	7,097	12,150	15,250	14,500	14,500	-
Park Vendor Commissions	6555	1,800	2,150	2,250	2,200	2,200	-
Parks and Recreation Special Events	6557	7,850	3,804	5,674	13,600	5,000	(63.2)
Volleyball League Registration	6559	1,990	3,145	11,530	10,000	10,000	-
Gym Rental	6560	-	650	1,250	-	1,250	-



# General Fund Line Item Funding Source Summary

	Account	Actual	Actual	Actual	Budget	Budget	% Change from
FEES FOR SERVICE	Number	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Softball League Registration	6561	\$ 19,925	52,444	60,970	79,000	61,000	(22.8)
Field Reservation	6562	57,844	141,000	97,623	102,000	102,000	-
Municipal Athletic Field User	6563	37,638	57,591	63,944	70,000	64,000	(8.6)
Tennis Lesson	6565	13,508	25,146	24,792	26,300	25,000	(4.9)
Tennis Tournament	6566	125	-	75	500	7,500	1,400.0
Tennis Center Concessions and Pro Shop	6567	141	-	-	1,000	8,000	700.0
Tennis Center Ball Machine Rental	6568	2,139	2,683	2,865	2,675	5,000	86.9
Tennis League Registration	6569	3,171	5	5,233	3,700	14,999	305.4
Tennis Center Court	6570	4,980	6,604	10,121	7,400	15,000	102.7
Tennis Center Membership	6571	9,665	11,695	18,637	7,500	25,000	233.3
Outdoor Recreation Concessions	6572	44,106	32,527	54,979	75,000	55,000	(26.7)
Show Wagon Rental	6575	10,000	6,500	10,110	21,000	10,110	(51.9)
Flag Football Registration	6576	300	-	-	3,200	3,200	-
Recreational Equipment Rental	6577	2,250	3,294	4,230	10,170	4,230	(58.4)
Softball Tournament	6579	-	80	88,050	-	-	-
Senior Center Computer Class	6621	100	-	-	-	-	-
Outdoor Recreation Advertising	6625	-	100	-	1,700	-	(100.0)
Watercraft Rentals	6626	250	1,000	500	1,000	500	(50.0)
Museum Fees							
Buddy Holly Center Merchandise Sales	6530	45,698	65,366	85,711	68,000	72,000	5.9
Garden and Arts Center Merchandise Sales	6546	735	30	1,055	100	995	895.0
Buddy Holly Gift Shop Merchandise	6591	39,719	58,014	52,588	54,000	54,000	-
Garden and Arts Center Special Events	6593	4,325	5,378	5,155	4,300	5,000	16.3
Buddy Holly Center Class	6594	168	245	541	800	900	12.5
Buddy Holly Center Rental	6595	2,588	(438)	470	1,800	500	(72.2)
Buddy Holly Center Tour	6596	363	945	2,321	1,000	1,500	50.0
Buddy Holly Center Admission	6597	69,249	110,058	127,213	105,000	115,800	10.3
Buddy Holly Center Consignments	6598	4,350	11,611	12,461	8,000	12,000	50.0
Buddy Holly Center Membership	6599	335	905	1,595	1,680	1,400	(16.7)
Silent Wings Group Tour	7674	26,523	38,698	44,173	38,300	41,900	9.4
Silent Wings Gift Shop Merchandise Sales	7675	22,429	31,751	36,025	28,000	34,000	21.4
Silent Wings Facility Rental	7676	510	670	2,290	1,800	2,000	11.1
Silent Wings Class	7694	380	60	1,118	800	800	-
Silent Wings Research Services	7695	223	250	132	300	200	(33.3)
Silent Wings Membership	7696	6,915	4,535	5,810	4,800	5,000	4.2
<b>TOTAL FEES FOR SERVICES</b>		<b>26,818,228</b>	<b>30,202,072</b>	<b>29,974,597</b>	<b>30,945,021</b>	<b>33,342,409</b>	<b>7.7</b>
<b>FINES</b>							<b>-</b>
Municipal Court Fines	6701	2,071,624	2,222,584	2,622,769	2,198,661	2,706,411	23.1
Library Fines	6702	40,603	33,534	35,061	40,000	20,000	(50.0)
<b>TOTAL FINES</b>		<b>2,112,227</b>	<b>2,256,118</b>	<b>2,657,830</b>	<b>2,238,661</b>	<b>2,726,411</b>	<b>21.8</b>
<b>INTEREST EARNINGS</b>							<b>-</b>
Interest on Investments	6802	1,795,212	421,885	1,528,042	1,388,681	2,408,243	73.4
Interest on Bank Accounts	6803	21,987	38,460	38,213	37,000	37,000	-
Interest on Account Notes	6804	-	-	-	-	-	-
Interest Tax Notes	6854	2,679	1,496	1,675	-	-	-
<b>TOTAL INTEREST EARNINGS</b>		<b>1,819,877</b>	<b>461,841</b>	<b>1,567,931</b>	<b>1,425,681</b>	<b>2,445,243</b>	<b>71.5</b>
<b>RECOVERIES OF EXPENDITURES</b>							<b>-</b>
Health - Medicaid	6510	-	-	-	-	-	-
Tow Truck Cost Recovery	7002	276,000	207,000	425,000	425,000	425,000	-
Recovery of Indirect Cost	7006	-	41,000	-	41,000	-	(100.0)
Recovery of Miscellaneous Expenses	7011	43,687	31,080	35,324	37,000	36,000	(2.7)
Recovery of Discounts	7012	5,907	5,795	6,537	7,000	7,200	2.9
Restitution	7024	16,098	11	14	-	-	-
New Sub City Engineer	7504	2,424	200	155,804	400	400	-
Subrogation	7510	90,724	176,639	1,122,900	125,000	175,000	40.0
Recovery of Outside Work	7517	86,264	101,581	-	84,000	40,000	(52.4)
Signs for New Subdivisions	7581	38,600	37,200	69,000	39,200	35,980	(8.2)
TxDOT Signal Maintenance Agreement	7594	53,848	159,990	106,893	106,660	106,660	-
Recovery of Weed Mowing Cost	7599	23,506	17,342	34,563	23,903	25,000	4.6
Texas Tech Signal Maintenance Agreement	7615	17,490	10,070	10,600	14,840	14,840	-
TxDOT TMC and Fiber Maintenance Agreement	7617	79,792	80,430	80,477	80,430	80,430	-
Airport Rescue Fire Fighting Training Facility	7620	-	94,855	24,600	95,000	95,000	-
<b>TOTAL RECOVERIES OF EXPENDITURES</b>		<b>734,338</b>	<b>963,193</b>	<b>2,071,711</b>	<b>1,079,433</b>	<b>1,041,510</b>	<b>(3.5)</b>

# General Fund Line Item Funding Source Summary

OTHER REVENUE	Account Number	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
Oil and Gas Royalties	6238	\$ 220,902	304,488	575,996	375,000	368,000	(1.9)
In Lieu of Property	6051	10,544,460	11,027,031	11,598,692	11,204,308	10,954,760	(2.2)
Wireless Communications	6472	1,000	-	12,000	1,000	1,000	-
Land and Lease Rent	6902	6,135	9,278	9,173	7,000	9,900	41.4
Building/Agricultural Rent	6917	7,634	27,634	51,842	13,000	10,500	(19.2)
Sale of Abandoned and Closed Streets and Alleys	7102	32,449	43,460	98,498	58,792	65,000	10.6
Sale of Land/Buildings	7107	-	53,327	500,000	400	-	(100.0)
Sale of Miscellaneous Art at Municipal Museums	7111	987	2,397	3,907	1,600	3,600	125.0
Sale of Scrap Metal	7112	8,787	503	-	-	-	-
Vending Machine Commissions	7573	13,414	10,397	13,021	14,029	12,500	(10.9)
Bond Revenue-Sale of Bonds	7801	7,936,000	1,370,538	-	-	-	-
Capital Lease Proceeds	7852	-	-	2,785,552	-	-	-
Miscellaneous Other General Fund Revenue	7681	279,966	414,478	449,383	251,122	450,400	79.4
<b>TOTAL OTHER REVENUE</b>		<b>19,051,733</b>	<b>13,263,530</b>	<b>16,098,063</b>	<b>11,926,251</b>	<b>11,875,660</b>	<b>(0.4)</b>
<b>TRANSFERS</b>							
Transfers from LP&L	7918	1,266,838	1,742,352	1,895,328	2,493,965	1,905,807	(23.6)
Transfers from Water Fund	7924	1,939,778	2,021,046	2,148,492	2,246,542	2,331,960	3.8
Transfers from Wastewater Fund	7931	489,629	503,340	543,132	513,018	604,813	17.9
Transfers from Airport Fund	7941	1,999,528	2,003,289	1,983,660	2,119,166	2,364,893	11.6
Transfers from Risk Fund	7949	169,300	169,300	178,400	174,000	180,000	3.4
Transfers from Storm Water	7973	739,480	588,005	605,412	601,692	604,438	0.5
<b>TOTAL TRANSFERS</b>		<b>6,604,553</b>	<b>7,027,332</b>	<b>7,354,424</b>	<b>8,148,383</b>	<b>7,991,911</b>	<b>(1.9)</b>
<b>TOTAL REVENUE SOURCES</b>		<b>233,390,476</b>	<b>246,041,528</b>	<b>267,492,790</b>	<b>264,286,664</b>	<b>280,913,496</b>	<b>6.3</b>
Use of Excess Reserves		-	-	-	14,545,032	6,095,158	(58.1)
<b>TOTAL FUNDING SOURCES</b>		<b>\$ 233,390,476</b>	<b>246,041,528</b>	<b>267,492,790</b>	<b>278,831,696</b>	<b>287,008,654</b>	<b>2.9</b>

# Summary of General Fund Fee Changes

Department	Account Description	Account Number	Rate Details	Budget 2022-23	Budget 2023-24	\$ Change from Amended	
Animal Services	HLTH-ANIMAL SHELTER RECEIPTS	6502	Humane Euthanasia Processing Fee	20.00	23.00	3.00	
			Outside City Limits - Humane Euthanasia Processing Fee	75.00	80.00	5.00	
	HLTH - QUARANTINE PROCESSING	6533	Rabies Specimen/Shipping Fee - Outside City	200.00	250.00	50.00	
			Rabies Specimen/Shipping Fee-City residents	150.00	200.00	50.00	
Athletics & Aquatics	PR-SWIM POOL RENTAL	6544	Rental Fee for 76-200 people, Maxey & Simmons Pools	300.00	-	(300.00)	
			Rental Fee for 1-75 people, Maxey & Simmons Pools	225.00	-	(225.00)	
	PR-S.B. ENTRY FEE	6561	Team Fee	330.00	150-375	Varies	
	PR-FIELD RESERVATION	6562	Throw Down Bases	20.00	25.00	5.00	
			League Rental - On-premise Gate Collection - per team	15.00	20.00	5.00	
				Tournament Light Charge (per field, per hour) - Berl Huffman & Mackenzie	10.00	15.00	5.00
				Field Rental with Light Usage - 2hrs w/o lights, 1hr w/lights, 2 hrs w/lights	35/45/55	40/55/70	Varies
				Tournament Rental - Mackenzie, Berl Huffman And User Group Complex	100-150	125-175	25.00
				League Rental - Equipment Fee	100.00	110.00	10.00
				Tournament Light Charge - Processing Fee	10.00	15.00	5.00
	PR-TENNIS TOURNAMENTS	6570	Tournament fee for outside leagues (USTA, SPTA, etc.),	-	4-8	Varies	
		NEW	and local high school practices using the facility				
	PR-OUTDOOR CONCESSIONS	6572	Concession Items (Food&Beverage, Novelty Items)	.25-4	.25-6	Varies	
	PR-SHOW WAGON RENTAL	6575	Call Back	50.00	75.00	25.00	
	PR-EQUIPMENT RENTAL	6577	Bleachers	200.00	225.00	25.00	
			Electricity (temp. pole)	150.00	175.00	25.00	
Electricity			50.00	75.00	25.00		
Trash Cans (per can)			10.00	15.00	5.00		
Code Enforcement	FEE-MOWING ADMINISTRATION	6122	Fees charged to recover the cost of weed/rubbish abatement practices.	200.00	250.00	50.00	
			FEE-WEED & RUBBISH LIENS	6414	Fees from the collection on weed liens.	200.00	250.00
	JUNK VEHICLE TOWING	6461	Fees received from contractors for the abatement of junked vehicles.	251.00	306.00	55.00	
			DEPT-WEED MOWING	7599	Rubbish Lot	40.00	50.00
		Weeds in Vacant Lot	40.00	50.00	10.00		
		Weeds in Alley	30.00	40.00	10.00		
Community Recreation	PR-BUILDING RENT	6548	Park Pavilions	100.00	125.00	25.00	
			Hodges, Maxey, Trejo, Simmons, & Rawlings-LAAC - Nights and Weekends	45.00	50.00	5.00	
			Hodges, Maxey, Trejo, Simmons, & Rawlings-LAAC - Daytime	20.00	25.00	5.00	
	PR-INSTRUCTIONS/CLASSES	6549	Community Centers - Special Event fees (includes Senior Ctrs)	\$1 to \$15	\$1 to \$20	Varies	
			Safety City Building Sponsorship Renewal - 2 Years	600.00	1,000.00	400.00	
			Community Centers - Camp Trips Supplies	5.00	-	(5.00)	
			Senior Center Ceramic Fees	20.00	-	(20.00)	
			All Indoor Recreation Camps - Regular Weekly Fee	80.00	-	(80.00)	
			All Indoor Recreation Camps - Scholarship Weekly Fee	20.00	-	(20.00)	
			Indoor Recreation Summer Camps - One-time Scholarship Registration Fee	20.00	-	(20.00)	
			Community Centers - Class fees (includes Senior Ctrs)	\$1 to \$100	\$1 to \$125	Varies	
Safety City Building Sponsorship New - 5 Years	3,000.00	3,500.00	500.00				
Fire Rescue	PERMIT-CONSTRUCTION	6436	Review & inspection fee for the emergency response radio systems required by code for compliant radio communication for emergency responders.	-	.010 per square foot of area covered by system. Minimum charge of \$100.	0.01	
		NEW					

# Summary of General Fund Fee Changes

Department	Account Description	Account Number	Rate Details	Budget 2022-23	Budget 2023-24	\$ Change from Amended
	FEE-DRY STANDPIPE	NEW	Review & inspection fee that is separate from any form of a suppression system fee -but required by code to meet the emergency response reach requirements	-	\$100 per standpipe	100.00
	FEE-REINSPECTTION	NEW	Fee for owners that lost their required occupant load sign, changed floorplans, who create overcrowding resulting in a revoked permit	-	.010 per square foot of area measured. Minimum charge of \$100.	0.01
	FEE-REINSPECTTION	NEW	For failed plans review or inspections of required emergency responder radio systems	-	0.015 per square foot of area covered by system; min of \$100	0.015
	PERMIT-OPERATIONAL	NEW	Fee to cover additional time spent with owners who open a new place of assembly requiring an occupant load sign	-	.005 per square foot of area measured. Minimum charge of \$100.	0.005
	PERMIT-OPERATIONAL	NEW	Review & inspection fee for the industry shift to large CO2 systems that have created an increased risk for asphyxiation driving isolated alarms as required by the fire code.	-	\$100 per system	100.00
Garden&Arts	PR-BUILDING RENT	6548.05765	Historic St. Paul's and Rose Garden Fri-Sun	550.00	600.00	50.00
Libraries	FEE- LIBRARY COPYING FEE	6411	Revenue is collected from coin-operated copiers and microfilm readers at all libraries. Blk/Wht copies	0.10	0.15	0.05
	FEE-LIBRARY COMMUNITY ROOMS RENT	6548.05770	Library Community Room rentals	35.00	20/25/30	N/A
	FINE-LIBRARY FINE	6702	Lost or damaged book replacement/reprocessing fee	13.00	14.00	1.00
Parks & Recreation	LIC - INFLATABLES PERMIT	6253	Inflatable Permits fees	25.00	30.00	5.00
Planning	LIC-ALCOHOLIC BEV LATE HOUR	6202	A permit to sell alcoholic beverages between midnight and 2:00 a.m. within the city limits.	75.00	-	(75.00)
	LIC-ALCOHOLIC BEV CATER	6203	A permit fee to allow catering services to serve alcoholic beverages within the city limits.	250.00	-	(250.00)
	LIC-ALCOHOLIC BEV CARTAGE	6204	A permit fee to allow cartage services to deliver alcoholic beverages within the city limits.	10.00	-	(10.00)
	FEE-ZONING CHANGE FEE	6401	Initial Application Fee for Alcohol Separation Variance Request	-	250.00	250.00
		NEW	Application Fee for Alcohol Separation Variance per Additional Request	-	500.00	500.00
Public Works Engineering	LIC-LAND USE LICENSES	6232	This annual fee is for the use of public rights-of-way by the public for purpose other than streets.	250.00	500.00	250.00
	LIC-LAND APPLICATION FEE	6233	Land abandonment and closure license application fee.	250.00	500.00	250.00
Solid Waste	SLD WST-GEN CONS LNDFIL SURCHG	6630	Tipping Fee (WTRDF)	38.00	38.25	0.25
			Tipping Fee - Caliche Canyon	32.00	33.00	1.00
	SLD WST-MUN DISPOSAL FEE	6631	Tipping Fee (Special Waste)	72.86	73.34	0.48
	SW-GEN CONSUMER METERED	7523	Monthly commercial garbage charge for 8 cubic yard dumpster	173.35	183.25	9.91
			Monthly commercial garbage charge for 6 cubic yard dumpster	132.41	139.97	7.56
			Monthly commercial garbage charge for 4 cubic yard dumpster	91.46	96.69	5.23
			Monthly commercial garbage charge for 3 cubic yard dumpster	69.01	72.95	3.94
			Monthly commercial garbage charge for 2 cubic yard dumpster	46.56	49.22	2.66
			Monthly residential garbage charge (residential)	17.50	18.50	1.00
			Small Commercial	34.51	36.48	1.97

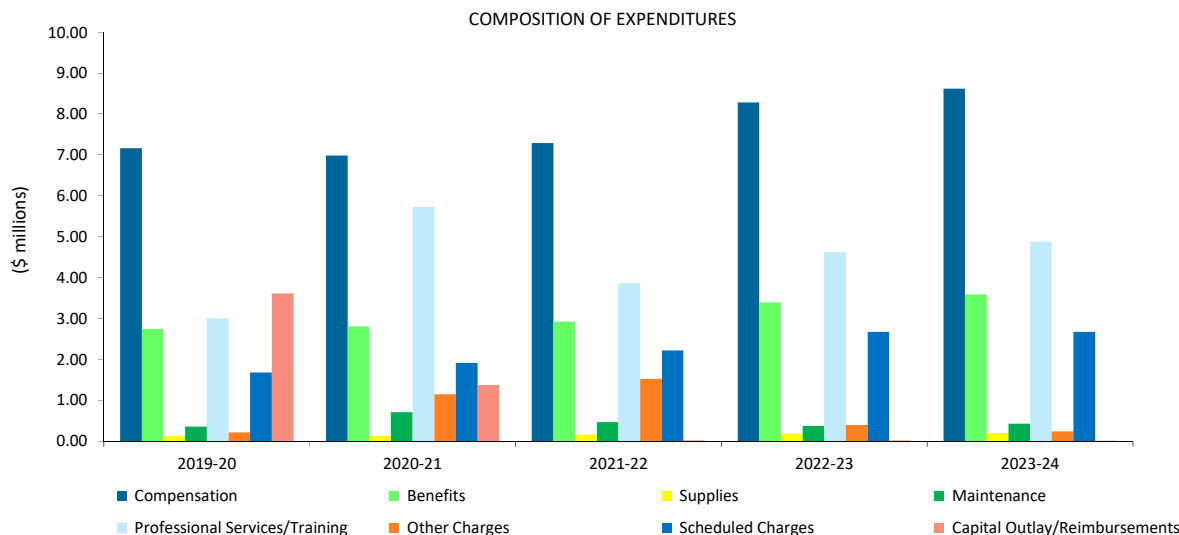
# Appropriation Summary

	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
<b>ADMINISTRATIVE SERVICES</b>						
City Attorney	\$ 2,218,553	2,127,812	2,227,136	2,437,010	2,539,471	4.2
City Council	544,097	587,083	639,457	633,878	599,806	(5.4)
City Manager	1,731,906	1,799,551	1,811,072	1,905,422	1,832,551	(3.8)
City Secretary	1,167,558	1,770,106	1,683,243	2,163,253	1,793,121	(17.1)
Facilities Management	3,490,903	5,097,344	5,444,727	4,945,297	5,196,103	5.1
Finance	2,779,728	2,837,970	3,040,147	3,621,364	3,845,097	6.2
Human Resources	817,571	813,816	943,982	1,064,755	1,241,308	16.6
Internal Audit	311,245	254,365	312,179	432,433	475,557	10.0
Non Departmental	5,073,397	4,754,051	1,676,604	1,934,439	2,246,811	16.1
Communications & Marketing and Call Center	771,974	760,032	700,380	814,749	869,055	6.7
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>18,906,931</b>	<b>20,802,129</b>	<b>18,478,927</b>	<b>19,952,600</b>	<b>20,638,880</b>	<b>3.4</b>
<b>CULTURAL &amp; RECREATION SVCS</b>						
Library	3,514,629	3,706,124	3,877,653	4,165,030	4,361,966	4.7
Cultural Arts	1,021,365	1,040,513	1,199,204	1,377,824	1,423,542	3.3
Parks and Recreation	9,768,497	10,162,801	11,514,549	12,959,053	13,513,214	4.3
<b>TOTAL CULTURAL &amp; RECREATION SVCS</b>	<b>14,304,491</b>	<b>14,909,439</b>	<b>16,591,406</b>	<b>18,501,907</b>	<b>19,298,722</b>	<b>4.3</b>
<b>DEVELOPMENT SERVICES</b>						
Building Safety	2,283,835	2,461,545	2,635,563	2,851,423	3,072,892	7.8
Codes Enforcement	2,281,901	2,527,665	2,489,169	3,022,650	3,150,041	4.2
Environmental Health	828,717	842,154	1,030,940	1,243,739	1,377,503	10.8
Vector Control	387,986	472,437	500,180	556,115	641,254	15.3
Planning	758,605	911,234	1,008,367	1,110,120	1,157,804	4.3
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>6,541,044</b>	<b>7,215,035</b>	<b>7,664,219</b>	<b>8,784,047</b>	<b>9,399,494</b>	<b>7.0</b>
<b>PUBLIC WORKS/SOLID WASTE</b>						
Engineering	654,154	657,216	753,595	1,102,864	977,586	(11.4)
Solid Waste	17,675,673	18,498,285	24,744,211	27,005,644	26,635,089	(1.4)
Streets	3,922,865	4,394,880	4,318,158	5,799,240	5,717,648	(1.4)
Traffic	3,434,644	3,669,757	3,865,765	4,364,741	4,378,202	0.3
<b>TOTAL PUBLIC WORKS/SOLID WASTE</b>	<b>25,687,335</b>	<b>27,220,139</b>	<b>33,681,729</b>	<b>38,272,489</b>	<b>37,708,525</b>	<b>(1.5)</b>
<b>PUBLIC SAFETY</b>						
Animal Services	2,085,469	2,182,730	2,657,234	3,029,395	3,464,668	14.4
Fire	45,776,737	57,379,823	60,936,369	67,110,237	72,572,488	8.1
Municipal Court	1,879,738	1,722,739	1,789,352	2,053,519	2,155,553	5.0
Police	70,765,408	67,415,231	77,694,360	85,471,359	90,178,927	5.5
Public Health	1,448,591	1,683,351	1,588,032	1,674,909	1,742,490	4.0
<b>TOTAL PUBLIC SAFETY</b>	<b>121,955,942</b>	<b>130,383,874</b>	<b>144,665,348</b>	<b>159,339,419</b>	<b>170,114,126</b>	<b>6.8</b>
<b>OTHER</b>						
Transfer to Grants	2,225	1,709	498	-	-	-
Transfer to CIP (Cash)	13,440,888	15,529,618	22,477,015	16,090,791	17,136,190	6.5
Transfer to Citibus	3,258,473	1,629,237	1,629,237	2,400,000	2,458,356	2.4
Transfer to Cemetery	354,223	416,289	325,433	317,374	335,162	5.6
Transfer to Gateway	6,789,277	9,357,689	9,463,952	9,701,870	8,250,525	(15.0)
Transfer to North & East Lubbock Neighborhood & Infrastructure Fund	173,960	274,039	518,396	337,500	331,200	(1.9)
Transfer to CBD TIF	24,851	-	-	-	-	-
Transfer to Civic Centers	-	310,025	-	-	-	-
Transfer to Fleet CIP (Vehicles)	2,459,510	4,551,851	3,689,699	5,048,666	1,248,500	(75.3)
Transfer to Economic Development Fund	62,000	62,000	79,550	85,033	88,973	4.6
Bond Sale Charges	56,832	14,596	-	-	-	-
Transfer to Internal Service Fund	-	26,750	-	-	-	-
<b>TOTAL OTHER</b>	<b>26,622,239</b>	<b>32,173,803</b>	<b>38,183,780</b>	<b>33,981,234</b>	<b>29,848,906</b>	<b>(12.2)</b>
<b>TOTAL</b>	<b>\$ 214,017,982</b>	<b>232,704,420</b>	<b>259,265,409</b>	<b>278,831,696</b>	<b>287,008,654</b>	<b>2.9</b>

# Position History by Department

	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
<b>ADMINISTRATIVE SERVICES</b>						
City Attorney	16	15	15	15	15	-
City Council	3	3	3	3	3	-
City Manager	9	9	9	9	8	(1)
City Secretary	10	10	10	11	11	-
Facilities Management	17	17	16	16	16	-
Finance	31	31	32	33	33	-
Human Resources	9	10	11	11	12	1
Internal Audit	3	3	3	3	3	-
Non Departmental	-	-	-	-	-	-
Communications & Marketing and Call Center	10	11	11	9	9	-
<b>TOTAL ADMINISTRATIVE SERVICES</b>	<b>108</b>	<b>109</b>	<b>110</b>	<b>110</b>	<b>110</b>	<b>-</b>
<b>CULTURAL &amp; RECREATION SVCS</b>						
Library	36	36	35	35	35	-
Cultural Arts	9	9	9	9	9	-
Parks	81	82	83	79	72	(7)
<b>TOTAL CULTURAL &amp; RECREATION SVCS</b>	<b>126</b>	<b>127</b>	<b>127</b>	<b>123</b>	<b>116</b>	<b>(7)</b>
<b>DEVELOPMENT SERVICES</b>						
Building Safety	30	30	31	32	32	-
Codes Enforcement	27	27	29	28	29	1
Environmental Health	11	13	15	16	16	-
Vector Control	5	5	5	5	5	-
Planning	10	11	11	11	11	-
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>83</b>	<b>86</b>	<b>91</b>	<b>92</b>	<b>93</b>	<b>1</b>
<b>PUBLIC WORKS/SOLID WASTE</b>						
Engineering	45	45	45	45	45	-
Solid Waste	96	96	99	99	99	-
Streets	52	52	47	43	43	-
Traffic	34	34	34	34	34	-
<b>TOTAL PUBLIC WORKS/SOLID WASTE</b>	<b>227</b>	<b>227</b>	<b>225</b>	<b>221</b>	<b>221</b>	<b>-</b>
<b>PUBLIC SAFETY</b>						
Animal Services	25	27	27	29	30	1
Fire	438	439	441	446	463	17
Municipal Court	21	21	21	21	21	-
Police	577	578	573	573	579	6
Public Health	35	45	45	51	55	4
<b>TOTAL PUBLIC SAFETY</b>	<b>1,096</b>	<b>1,110</b>	<b>1,107</b>	<b>1,120</b>	<b>1,148</b>	<b>28</b>
<b>TOTAL GENERAL FUND</b>	<b>1,640</b>	<b>1,659</b>	<b>1,660</b>	<b>1,666</b>	<b>1,688</b>	<b>22</b>

# General Fund - Administrative Services



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 7,169,271	6,987,525	7,293,073	8,287,973	8,619,049	4.0
Benefits	2,741,306	2,806,058	2,923,047	3,392,550	3,587,742	5.8
Supplies	121,945	131,539	164,459	181,978	201,064	10.5
Maintenance	360,323	710,938	470,532	375,227	427,430	13.9
Professional Services/Training	3,004,862	5,726,141	3,865,842	4,624,501	4,877,653	5.5
Other Charges	214,567	1,149,586	1,527,103	398,928	239,191	(40.0)
Scheduled Charges	1,679,520	1,917,868	2,216,577	2,672,103	2,676,499	0.2
Capital Outlay/Reimbursements	3,615,137	1,372,476	18,296	19,340	10,252	(47.0)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 18,906,931</b>	<b>20,802,129</b>	<b>18,478,927</b>	<b>19,952,600</b>	<b>20,638,880</b>	<b>3.4</b>

EXPENDITURES BY DEPARTMENT	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
City Attorney	\$ 2,218,553	2,127,812	2,227,136	2,437,010	2,539,471	4.2
City Council	544,097	587,083	639,457	633,878	599,806	(5.4)
City Manager	1,731,906	1,799,551	1,811,072	1,905,422	1,832,551	(3.8)
City Secretary	1,167,558	1,770,106	1,683,243	2,163,253	1,793,121	(17.1)
Facilities Management	3,490,903	5,097,344	5,444,727	4,945,297	5,196,103	5.1
Finance	2,779,728	2,837,970	3,040,147	3,621,364	3,845,097	6.2
Human Resources	817,571	813,816	943,982	1,064,755	1,241,308	16.6
Internal Audit	311,245	254,365	312,179	432,433	475,557	10.0
Non-Departmental	5,073,397	4,754,051	1,676,604	1,934,439	2,246,811	16.1
Communications & Marketing and Call Center	771,974	760,032	700,380	814,749	869,055	6.7
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 18,906,931</b>	<b>20,802,129</b>	<b>18,478,927</b>	<b>19,952,600</b>	<b>20,638,880</b>	<b>3.4</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Actual
City Attorney	16	15	15	15	15	-
City Council	3	3	3	3	3	-
City Manager	9	9	9	9	8	(1)
City Secretary	10	10	10	11	11	-
Facilities Management	17	17	16	16	16	-
Finance	31	31	32	33	33	-
Human Resources	9	10	11	11	12	1
Internal Audit	3	3	3	3	3	-
Non-Departmental	-	-	-	-	-	-
Communications & Marketing and Call Center	10	11	11	9	9	-
<b>TOTAL STAFFING</b>	<b>108</b>	<b>109</b>	<b>110</b>	<b>110</b>	<b>110</b>	<b>-</b>





# City Attorney

## Mission and Purpose

Provide legal services required by the City in its diverse operations. The City Attorney's Office provides the following services:

- Daily office conferencing with client to offer legal analysis, advice, and counsel.
- Legal counsel to a full-service municipality.
- Document preparation and review of a very high volume of legal instruments.
- Legal representation in State and Federal courts.
- Legal representation at board and agency meetings.
- Prosecution in Municipal Court.

## Goals and Objectives

- Provide prompt and accurate professional legal services.
- Prosecute Class "C" misdemeanors in the Lubbock Municipal Court.

## Accomplishments for FY 2022-23

- Drafted an Interlocal Wholesale Water Sales Agreement with the City of Wolfforth.
- Drafted and supported negotiation to structure a Lease Agreement for Joyland Amusement Park.
- Drafted documents to support the donation of City property for the Texas State Veteran's Cemetery.
- Drafted documents and amended ordinance to facilitate the creation of the Lubbock County Health District.
- Drafted a personal property lease agreement with South Plains College to provide a solid waste truck for the Commercial Driver's License training program.
- Provided review of the proposed Unified Development Code.
- Drafted and supported negotiation of the Effluent Water Purchase Agreement with Leprino Foods.
- Drafted documents naming the T.J. Patterson Memorial Plaza.
- The City currently has 25 ongoing court cases and has handled a total of 24 cases closed since last summer.
- Drafted and submitted approximately 630 briefs to the Texas Attorney General requesting an opinion on open record requests.
- Conducted 51 hearings to obtain orders for demolitions on substandard structures.
- Responded to approximately 300 subpoenas in Federal Court, State District Court, and County Courts at Law, filing Motions for Protective Order to Quash when necessary.

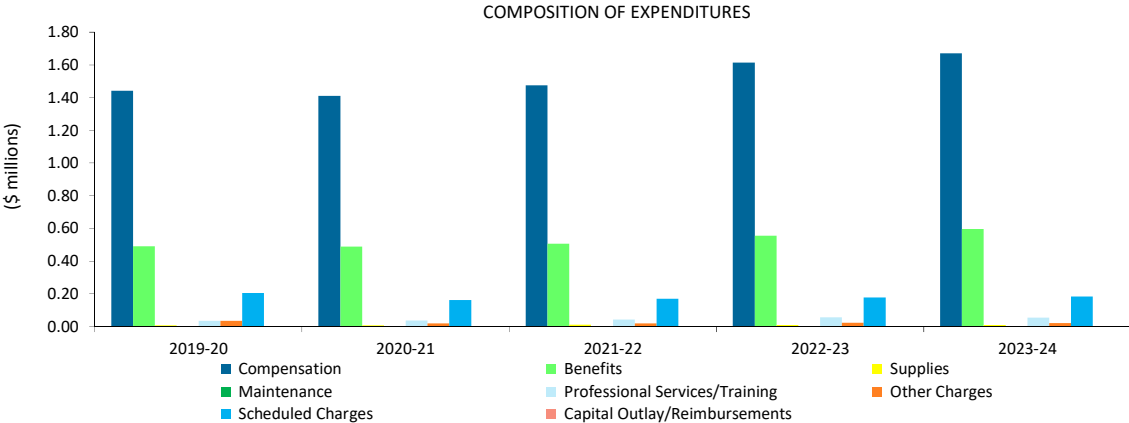
## Objectives for FY 2023-24

- Continue to focus on providing high quality services to the city.
- Provide effective legal representation.

## Expenditures Overview

- Total expenditures increased by \$83.3 thousand, or 3.4 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$78.9 thousand, or 9.3 percent, due to 4.0 percent cost of living and associated benefits adjustment across all departments; increase in overtime and increased health insurance costs.
- Supplies associated with print shop services increased \$1.0 thousand, or 11.3 percent.
- Professional Services/Training decreased \$2.0 thousand or 3.5 percent due to a decrease in outside legal services, offset by an increase in professional dues.
- Other Charges decreased \$1.1 thousand, or 4.7 percent, due to a decrease in library books.
- Scheduled charges increased by \$6.4 thousand, or 3.6 percent, due to information technology-related charges, and postage allocation.

# City Attorney Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 1,443,322	1,410,269	1,476,215	1,614,153	1,671,213	3.5
Benefits	491,871	489,081	506,970	555,919	596,966	7.4
Supplies	7,272	8,573	12,373	9,280	10,326	11.3
Maintenance	-	-	-	-	-	-
Professional Services/Training	35,306	37,326	42,535	56,905	54,905	(3.5)
Other Charges	35,075	19,901	18,871	23,400	22,300	(4.7)
Scheduled Charges	205,706	162,662	170,171	177,353	183,761	3.6
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 2,218,553</b>	<b>2,127,812</b>	<b>2,227,136</b>	<b>2,437,010</b>	<b>2,539,471</b>	<b>4.2</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
City Attorney	16	15	15	15	15	-
<b>TOTAL STAFFING</b>	<b>16</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>-</b>

FULL-TIME POSITIONS	
Attorney I	2
Attorney III	3
City Attorney	1
Deputy City Attorney - Litigation Section	1
Deputy City Attorney - Transactional Procedures	1
First Asst City Attorney	1
Legal Assistant I	1
Legal Assistant II	2
Legal Management Assistant	2
Prosecutor	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>15</b>

# City Council

## **Mission and Purpose**

Provide the citizens of Lubbock with excellent municipal services, offer professional and administrative support for Mayor and City Council Members, ensure transparency and public participation in an open government process, provide fiscally responsible governmental policies and oversight, provide leadership and direction for continued economic growth and sustained development, and advance the quality of life within a diverse and growing municipality.

City Council staff members provide the following services:

- Inform the Mayor and City Council of citizen requests, concerns and inquiries, and help coordinate responses.
- Be available and responsive to requests from the Mayor and City Council.
- Organize and attend special events or projects at the Mayor and City Council's request.
- Provide a variety of written material such as proclamations, recognitions, speeches, letters, quotes, press releases, honorary citizenships, email correspondents and more.
- Assist with Council Meetings by preparing ceremonial items, setting up the dais and helping citizens sign up for comments.
- Assist in facilitating and preparing virtual and in-person meetings, town halls, appointments, public appearances, subcommittee meetings, and a variety of other events for the Mayor and City Council.
- Provide customer service to the members of the City Council, as well as constituents.
- Research topics and organize background information upon request.
- Communicate across departments to schedule meetings, gather information or facilitate action on behalf of the City Council and citizens.
- Maintain calendars for the Mayor and City Council, monitor the need for posted meetings, and ensure information and appropriate backup materials are given.
- Book and organize travel for the Mayor and City Council.
- Provide PowerPoint and other appropriate presentations, remarks, informational handouts and resources for appearances at or outside Citizens Tower.
- Ensure that refreshments are readily available for the Mayor and City Council at Citizens Tower.
- Represent the Mayor, City Council and City organizations in a positive and professional matter.
- Ensure the Mayor and City Council Members are well-informed with regard to current public topics, issues and concerns, and are aware of upcoming events, meetings and scheduled appearances.
- Provide staff support to various City departments as well as perform specific tasks to assist these departments as assigned.

## **Goals and Objectives**

- Represent the Mayor, City Council, and City organization in a positive, professional manner.
- Provide excellent customer service and maintain effective communication between the Mayor, City Council members, constituents, City departments, and all individuals in contact with the Mayor and City Council office.
- Ensure the Mayor and all City Council members are well-informed with regard to current public topics, issues, concerns, and recognitions, and apprised of upcoming events, meetings, and scheduled appearances.
- Ensure City Council calendars and schedules are accurate, up-to-date, and coordinated.
- Provide appropriate information and backup materials for the Mayor's and City Council members' appointments, appearances, and activities.
- Supply Mayor and City Council members with thoroughly researched and organized speeches, and letters when requested or needed.
- Provide staff support to City departments, as well as perform specific tasks to assist these departments as assigned.

# City Council

## Accomplishments for FY 2022-23

- Planned, attended, and provided staff support at numerous public meetings including the following:
  - Special Recognitions Meetings – (September 20, December 13, March 21 and June 20)
  - Street Bond Public Meetings and Presentations
  - Texas Municipal League Region 3 Meetings
  - Texas Municipal League Annual Meeting
  - State of the City Address
  - Pools and Splash Pads Community Meetings
  - LP&L and ERCOT Community Meetings
  - Unified Development Code Public Meetings
  - Oath of Office Ceremony
  - City Council Meetings
  - City Council Priorities Work Session
  - Texas Tech’s College of Agricultural Sciences & Natural Resources Civic Leadership Academy
  - West Texas Mental Health Collaborative
  - City Council Committee Meetings
  - Addiction and Recovery: Source to Solution Symposium Lunch and Dinner
  - Texas Municipal League Conference
  - I-27 Advisory Committee
  - Ports-to-Plains Conference
  - Texas Big City Mayors
  - Water Conservation Month
  - Mayor’s Beans and Cornbread Appearances
  - 4th on Broadway Appearances
  - TTU Centennial Year Appearances
  - Lubbock 101 Staff Participation and Support
  - Chamber of Commerce Events
  - South Plains Association of Governments
- Continued to provide the City Council Office with the highest level of professional staff support during the departure, hiring, and transition of key staff positions:
  - Hired a new Assistant to the City Council.
  - Promoted and trained a new Liaison to the Mayor and City Council.
- Mentored five new City Council Interns.
- Organized the City Council’s Road Bond video and the Mayor’s State of the City video.
- Maintained Mayor’s Social Media Account.
- Assisted the City Council in hiring a new City Secretary.
- Continued to facilitate the transition of new Mayor and three City Councilmembers.
- Provided new technology (computers, iPads, phones, etc.).
- Assisted with human resources’ and payroll documentation.
- Assisted the transition to a new start time for City Council Meetings.
- Successfully organized several travel events for City Council Members.
- Assisted City Council with research, travel, and meetings during 2023 Texas Legislative Session.
- Started and organized Mayor’s Monthly Parking Spot giveaway.
- Coordinated with City Secretary’s Office, and other departments, to ensure all documents and grants get signed by Mayor.
- Wrote press releases related to City Council activities.
- Planned and organized meetings, site tours, and media events related to Veterans Cemetery.

# City Council

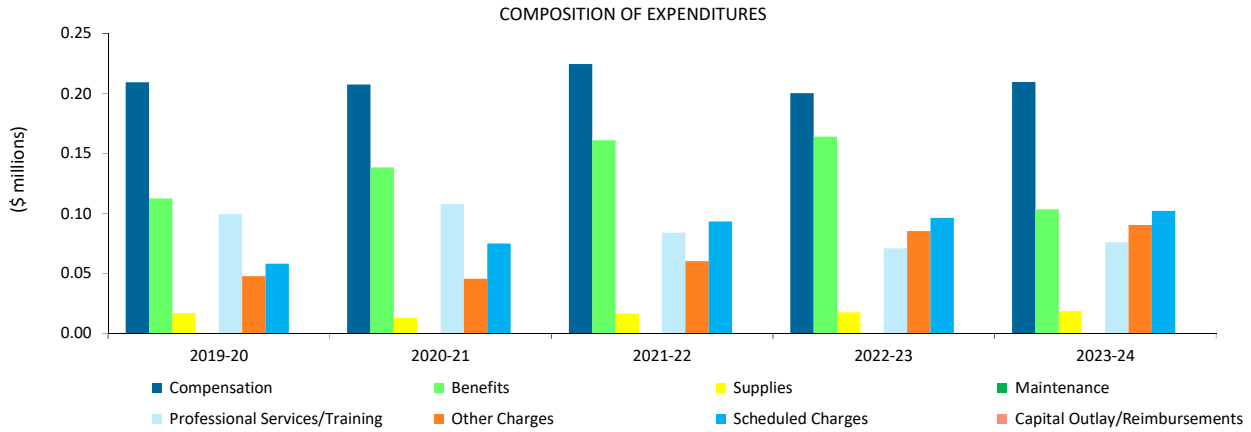
## Objectives for FY 2023-24

- Provide excellent staff support for the Mayor and City Council.
- Ensure effective communication between the Mayor, City Council members, constituents, City departments and all individuals in contact with the Mayor and City Council office.
- Ensure transparency and quality leadership for the Mayor and City Council.
- Provide quality customer service to citizens, the Mayor and City Council members.
- Represent the Mayor, City Council, and City organization in a positive, professional manner.
- Ensure the Mayor and City Council members are well informed with regard to public topics, issues, concerns, recognitions, upcoming events, meetings and scheduled appearances.
- Ensure City Council calendars and schedules are accurate and up-to-date, and all details, briefing, remarks, and background information is compiled for Councilmember for each meeting.
- Provide appropriate information and backup materials for the Mayor's and City Council members' appointments, appearances, and activities.
- Supply Mayor and City Council members with thoroughly researched and organized speeches, remarks, and letters.
- Provide staff support to City departments, as well as perform specific tasks to assist these departments as assigned.
- Continue to better the internship program and ensure interns get the most out of the internship program.

## Expenditures Overview

- Total expenditures decreased 34.1 thousand, or 5.4 percent, when compared to FY 2022-23.
- Compensation and Benefits decreased 51.3 thousand, or 14.1 percent, due to fewer members on the medical plan. Increases were due to 4.0 percent cost of living and associated benefits adjustment across all departments, part-time pay, and health insurance cost.
- Supplies associated with print shop charge increased 1.1 thousand, or 6.0 percent.
- Professional Services/Training increased by 5.1 thousand, or 7.2 percent due to increased cost for meals during boards and commission meetings.
- Other charges increased 5.0 thousand, or 5.9 percent, due to an increase in special projects.
- Scheduled Charges increased 6.0 thousand, or 6.3 percent, due to an increase for information technology-related charges, liability insurance, and telephone.

# City Council Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 209,341	207,546	224,556	200,160	209,503	4.7
Benefits	112,589	138,274	161,022	164,032	103,428	(36.9)
Supplies	16,896	13,033	16,374	17,457	18,503	6.0
Maintenance	-	-	-	-	-	-
Professional Services/Training	99,308	107,751	83,897	70,800	75,925	7.2
Other Charges	47,757	45,517	60,263	85,300	90,300	5.9
Scheduled Charges	58,205	74,962	93,345	96,129	102,147	6.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 544,097</b>	<b>587,083</b>	<b>639,457</b>	<b>633,878</b>	<b>599,806</b>	<b>(5.4)</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
City Council	3	3	3	3	3	-
<b>TOTAL STAFFING</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Document, research, and appropriately communicate internal and external inquiries	3,166	1,070	4,184	4,005	4,015	0.2
Process within 24 hours pending extent of request (Goal 100%)	100.0%	100.0%	100.0%	92.0%	100.00%	8.7
Organize appointments, meeting requests, invitations to public events	1,250	1,506	1,554	1,433	1,445	0.8
Process within 24 hours pending Council availability (Goal 100%)	100.0%	100.0%	100.0%	93.0%	100.00%	7.5
Travel arrangements	60	12	26	21	25	19.0
Process within 24 hours after Council member's confirmation (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Organize Town Hall meetings, public forums, State of the City address, and other public engagements	60	86	48	44	60	36.4
Finalize arrangements within 5 working days prior to the meeting (Goal 100%)	100.0%	100.0%	100.0%	90.0%	100.0%	11.1
Deliveries (agenda books, elected official requests, items for City business)	184	20	31	20	20	-
Same day or within 24 hours if appropriate (Goal 100%)	100.0%	100.0%	100.0%	95.0%	100.0%	5.3
Prepare proclamations, special recognitions, certificates, speeches, talking points, and correspondence	1,200	778	548	493	500	1.4
Process within 5 days prior to the presentation deadline (100%)	100.0%	100.0%	100.0%	87.0%	100.0%	14.9

FULL-TIME POSITIONS	
Assistant to the City Council	1
Assistant to the Mayor	1
Liaison to the Mayor & CC	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>3</b>

# City Manager

## **Mission and Purpose**

Provide professional leadership and day-to-day operation of the City. Implement policies established by the City Council with a specific focus on public safety, basic services, fiscal discipline, and adopted City Council goals. The City Manager provides the following services:

- Implement City Council goals and approved policies.
- Operate the organization in accordance with the adopted budget and advise the City Council on the financial condition, administrative activities, and future needs of the City.
- Ensure that laws and ordinances are enforced.
- Continue to focus on efficient and effective management and operations of City departments with specific emphasis on fiscal management and policies that serve to both provide for the needs of the community and ensure that public funds are managed for both short and long-term benefit of the community.
- Prepare, implement, and manage the Annual Operating Budget and Capital Program.
- Communicate effectively with the community and City employees.
- Act as the link between the City Council and City departments.
- Work with the Mayor and the City Council to accomplish their goals for the continued development of Lubbock.

## **Goals and Objectives**

- Implement City Council policies in an efficient and effective manner.
- Promote a safe and secure work environment for City employees.
- Maintain a healthy financial position, including the maintenance of appropriate reserve levels.
- Develop strong relationships with financial rating agencies to communicate the financial position of the City and maintain or improve the City's bond ratings.
- Provide efficient and effective public safety services.
- Ensure a long-term water supply and improve the wastewater collection and treatment systems to work toward additional reuse of treated effluent.
- Examine strategic opportunities to improve the long-term outlook of the organization.
- Ensure that the City organization is prepared for emergency situations.
- Continue accountability efficiency changes in development services activities; implement best practices in those same areas.
- Provide the Mayor and the City Council with professional and comprehensive support in examining and analyzing issues of importance.
- Compile the City Council Agenda for all City Council meetings.
- Manage Internal Service Departments, including Fleet Services, Information Technology, Print Shop, and Warehouse to continue to provide:
  - Properly maintained City vehicles
  - Upgrades to existing technologies
  - Risk Management and Health Benefits
  - Competitive health benefits programs for City employees and their families
  - A safe and healthy environment through insurance products, programs, and policies
  - A positive and productive environment for employees

## **Accomplishments for FY 2022-23**

- Provided support to incoming Mayor and Councilmembers.
- Provided newly seated Council an introduction to City operations with tour.
- Continued to support Council strategic planning efforts.
- Supported and implemented Council goals.
- Continued to improve and expand performance-based accountability metrics.
- Continued to support senior management's participation in Texas City Management Association (TCMA) and Texas Municipal League (TML) conference events.

# City Manager

- Continued a customer service focused culture that allows the organization, as a whole, to emphasize customer service as services are delivered.
- Provided operational support to Council with the planning of electric choice transition town halls.
- Established a 25 Year Water Agreement with the City of Wolfforth in an effort to support water conservation and use between the two cities.
- Facilitated the establishment of a Texas State Veterans Cemetery Lubbock.

## **Objectives for FY 2023-24**

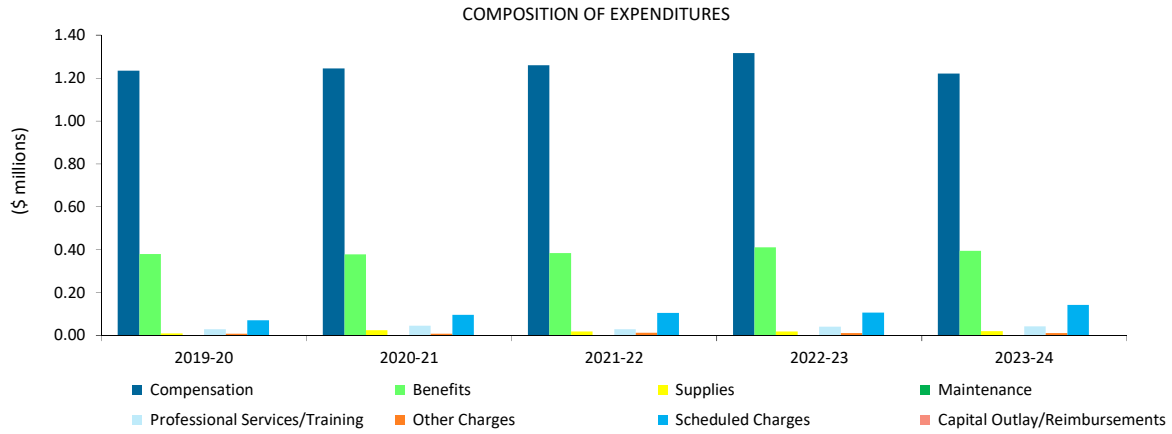
- Continue to support Council goals and adjust as new priorities are identified.
- Support Council strategic planning efforts.
- Evaluate strategic planning opportunities and study when applicable.
- Improve and expand performance-based accountability metrics.
- Provide training and resources to senior management to allow them to increase their leadership capacity and effectiveness.
- Maintain and expand a culture for the organization, as a whole, to emphasize customer service to the community.

## **Expenditures Overview**

- Total Expenditure decreased by \$72.9 thousand, or 3.8 percent, when compared to FY 2022-23.
- Compensation and Benefits decreased by \$113 thousand, or 6.5 percent, due to the elimination of Assistant City Manager position offset by 4.0 percent cost of living and associated benefits adjustment across all departments, and increased health insurance costs.
- Increase of \$1.7 thousand or 9.0 percent increase in office supplies associated with print shop charge.
- Professional Services/Training increased by \$1.5 thousand, or 3.7 percent, due to increase in professional dues and boards and commissions.
- Other Charges increased by \$1.0 thousand or 9.5 percent due to increase in special projects.
- Scheduled Charges increased by \$35.9 thousand, or 33.8 percent due to increase in information technology charges offset by decrease in liability insurance.



# City Manager Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 1,234,946	1,246,162	1,259,996	1,317,346	1,221,822	(7.3)
Benefits	379,201	378,591	384,506	411,772	394,285	(4.2)
Supplies	9,500	24,969	19,116	18,957	20,665	9.0
Maintenance	-	-	-	-	-	-
Professional Services/Training	29,141	46,178	29,452	40,500	42,000	3.7
Other Charges	8,252	8,080	13,200	10,500	11,500	9.5
Scheduled Charges	70,865	95,570	104,802	106,347	142,279	33.8
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 1,731,906</b>	<b>1,799,551</b>	<b>1,811,072</b>	<b>1,905,422</b>	<b>1,832,551</b>	<b>(3.8)</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
City Manager	9	9	9	9	8	(1)
<b>TOTAL STAFFING</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>8</b>	<b>(1)</b>

FULL-TIME POSITIONS	
Administrative Asst	1
Asst. City Mgr - Community Svcs	1
Asst. City Mgr	1
Chief of Staff	1
City Manager	1
Deputy City Manager	1
Management Assistant	2
<b>TOTAL FULL-TIME POSITIONS</b>	<b>8</b>

# City Secretary

## Mission and Purpose

Ensure order and continuity in the municipal legislative process and preserve the integrity of the City's historical records. The City Secretary provides the following services:

- Administer permits.
- Provide City Council support and prepare documents.
- Coordinate board and commission appointments.
- Administer City elections.
- Maintain the records management system.
- Oversee claims, research, legal publications, and appeals.
- Maintain vital statistics for birth and death records.

## Goals and Objectives

- Provide continuity for City government by recording legislative actions, both contemporary and archival, and serve as the historian for the City.
- Improve public access to municipal records.
- Enhance the public's participation in municipal government processes through board or commission service.
- Perform the administrative tasks for City elections.
- Serve as the repository for documents related to Title 15 of the Election Code.
- Secure and preserve municipal election documents and outcomes thereof.
- Provide daily assistance to internal and external customers.
- Maintain the security of municipal birth and death records.
- Process a variety of permit applications including but not limited to right-of-way, Game Room, vehicle for hire, and charitable, in a timely manner.

## Accomplishments for FY 2022-23

- Administered the November 8, 2022 Street Bond Election for the City of Lubbock.
- Published the 2022 Annual Boards/Commissions Report.
- Supported the Appointments Advisory Board and the Permit and License Appeal Board.
- Conducted Board and Commission Staff Liaison Training and Records Management Training via Zoom for City Staff.
- Converted the majority of the organization to fully electronic Code of Ordinances access, and conducted a training session to train staff on the new Code of Ordinances web portal.
- Mailed out letters to 158 congregations, and emailed 65 congregations, to set the 2023 City Council schedule for leading the invocation at the regularly scheduled City Council meetings.
- Implemented a new mobile queuing software for Vital Statistics (QLess).
- Received the 2022 Vital Statistics Five Star Exemplary Award from the Department of State Health Services.
- Acknowledgement of Paternity Certification for six employees.
- Birth Record Certification for two employees.
- Received the Texas Municipal Clerks Association Municipal Clerks Office Achievement of Excellence Award for 2022-2023.
- Issued approximately 316 permits (right-of-way, game room, vehicle for hire, and charitable), 761 coin-operated game decals, 5,994 birth records, 4,464 death records, and 698 burial transit permits.

## Objectives for FY 2023-24

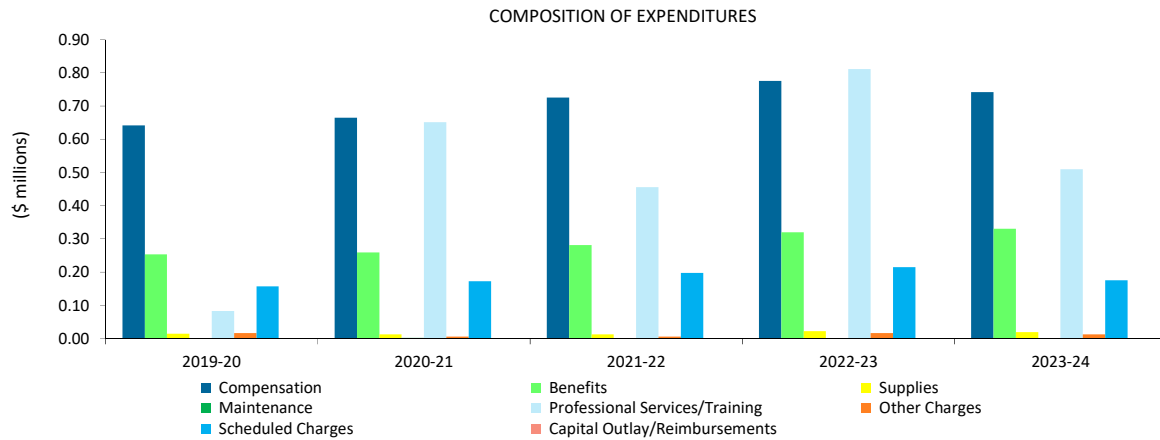
- Administer the May 2024 General Election and runoff, if required; and any Special Election as deemed necessary by City Council.
- Increase the number of department users for the electronic Records Management System, and develop corresponding workflows for each department.
- Publish the 2023 Annual Boards/Commissions Report.
- Conduct Board and Commission Staff Liaison Training and Records Management Training for City Staff.
- Email Policy and Procedures
- Records Disaster Recovery Plan
- Update Records Management Policy

# City Secretary

## **Expenditure Overview**

- Total expenditures decreased by \$370.1 thousand, or 17.1 percent, when compared to FY 2022-23.
- Compensation and benefits decreased \$23.4 thousand, or 2.1 percent associated with staff retirement, offset by increases due to a 4.0 cost of living and associated benefits adjustment across departments, part-time, overtime, education incentive pay, and higher health insurance. Benefits increased \$8.7 thousand or 2.7 percent.
- Supplies decreased by \$2.8 thousand, or 12.5 percent due to purchasing permanent resolution and ordinance books in FY 2022-23.
- Professional Services/Training decreased \$300.8 thousand, or 37.1 percent, due to decreased election expenses.
- Other Charges decreased by \$3.3 thousand, or 20.1 percent, due to decrease in cost for computer equipment.
- Scheduled Charges decreased by \$39.9 thousand, or 18.5 percent, due to decrease in charges related to information technology services and liability insurance, offset by increases to telephone and postage allocation.

# City Secretary Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 641,496	664,651	725,911	775,712	741,910	(4.4)
Benefits	253,772	259,681	281,563	320,097	330,479	3.2
Supplies	14,655	13,083	13,073	22,823	19,977	(12.5)
Maintenance	-	2,397	1,236	1,690	1,850	9.5
Professional Services/Training	83,660	651,516	456,261	811,022	510,197	(37.1)
Other Charges	16,495	6,194	6,743	16,523	13,200	(20.1)
Scheduled Charges	157,479	172,584	198,458	215,386	175,508	(18.5)
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 1,167,558</b>	<b>1,770,106</b>	<b>1,683,243</b>	<b>2,163,253</b>	<b>1,793,121</b>	<b>(17.1)</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
City Secretary	10	10	10	11	11	-
<b>TOTAL STAFFING</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Records Management Liaison Training	2	1	1	1	1	-
Boards & Commissions Staff Liaison Training	2	1	1	1	1	-
Ordinances/Resolutions Processed	666	630	760	700	700	-
Return to department within 2 workdays after receipt of completed documents (Goal 98%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Legal Notices Published	265	272	285	275	275	-
Submit no later than Thursday following Council meeting (Goal 98%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
City Council Minutes	77	70	68	70	70	-
Submit for approval no later than 2 meetings after respective Council (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Recreational Street Use Permits/Noise Permits/Carnival Permits	150	180	238	250	250	-
Issue permit no later than 1 day after final approval; or same day late event (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Charitable Permits	49	43	50	50	50	-
Issue permit no later than 1 week receipt of completed application (Goal 95%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Vehicle for Hire Permits	4	2	3	5	5	-
Issue permit within 1 week of receipt of completed application (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-

# City Secretary Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Non-Consent Tow Truck Permits	5	3	4	6	6	-
Issue permit within 2 weeks of receipt of completed application (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Transfer Ambulance Permits	4	3	5	5	5	-
Issue permit within 30 days of receipt of completed application (Goal 95%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Mobile Billboard Permits	2	2	2	2	2	-
Issue permit within 1 week of completed application (Goal 95%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Game Room - Operating Permits	25	18	11	12	12	-
Issue permit within 1 business day of receipt of all approvals (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Game Room - Decals	1,507	860	693	715	715	-
Issue decals within 1 business day of receipt of approval (s) (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Records Destruction Approval Requests from Departments	309	164	79	100	100	-
Process within 1 week of receipt (Goal 98%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Vital Statistics - Birth Records Filed	5,256	4,964	5,978	5,500	5,500	-
File within 5 days of receipt (Goal 100%)	100.0%	99.0%	99.0%	100.0%	100.0%	-
Vital Statistics - Death Records Filed	4,099	4,848	4,408	4,500	4,500	-
File within 10 days of receipt (Goal 100%)	100.0%	100.0%	99.0%	100.0%	100.0%	-
Vital Statistics - Medical Amendments Filed	618	406	408	400	400	-
File within 10 days of receipt (Goal 100%)	100.0%	100.0%	99.0%	100.0%	100.0%	-
Vital Statistics - Acknowledgement of Paternity Filed	25	30	25	25	25	-
File within 1 day of receipt (Goal 100%)	100.0%	99.0%	99.0%	100.0%	100.0%	-
<b>FULL-TIME POSITIONS</b>						
City Secretary	1					
Deputy City Secretary	1					
Deputy Registrar	3					
Management Assistant	3					
Records Management Administrator	1					
Sr. Deputy Registrar	1					
Vital Statistics Manager	1					
<b>TOTAL FULL-TIME POSITIONS</b>	<b>11</b>					

# Facilities Management

## Mission and Purpose

To ensure the safety, security, maintenance, continuity of business and efficient daily operations of City facilities.

The Facilities Department provides the following services:

- Maintain City facilities through the management of custodial services, minor renovations, heating, ventilation, and air conditioning (HVAC) maintenance, and demolitions.
- Conduct environmental inspections for City facilities.
- Ensure boiler and elevator compliance with State regulations.
- Ensure Capital Improvement Program projects involving City facilities are completed on time and within budget while striving to operate City facilities in a manner that is cost-efficient and ecologically aware.
- Evaluate, maintain, and ensure proper operation of City owned facilities.

## Goals and Objectives

- Manage the Capital Improvement Program projects associated with City facilities.
- Develop and implement a comprehensive preventative maintenance plan for each facility using a building systems assessment analysis.
- Procure and manage a security contract to ensure safety of City staff.
- Procure and manage service contracts to provide efficient and timely responses to requests.
- Evaluate and implement training programs to ensure cross-training of skill sets among staff.
- Evaluate candidates and fill all open staff positions.

## Accomplishments for FY 2022-2023

- Currently and efficiently managing over \$67.85 million in Capital Improvement Program projects.
- Public Safety Improvements Project
  - Police Department Headquarters - Construction completed July 2023.
  - Police Department Property / Forensic Investigation Unit Facility - Design complete and under construction.
- Public Health Facility - Under construction, target completion March 2024.
- 14th Street Plaza Extension & East Green project - Construction completed May 2023.
- Abernathy Gatehouse – Major renovation completed February 2023.
- Fire Administration & Groves Library – Roof replacements completed November 2022.
- In-House projects completed by Facilities Technicians.
  - Garden and Arts - Fire Restoration completed March 2023.
  - Lake Alan Henry Residence – Minor renovation completed February 2023.
  - Lubbock Animal Shelter – Minor renovation completed January 2023.
- Assist several City departments in estimating and/or managing Capital Projects.
- Directly managed approximately 129 Job Order Contract projects and/or single discipline projects including:
  - Abernathy Barn / Pump House – Door replacement.
  - Police Department Stack Lot – Perimeter security fence installation.
  - LP&L Meter Shop – Building envelope waterproofing.
  - Buddy Holly Gallery – Interior repair and paint.
  - Buddy Holly Gift Shop - Interior repair and paint.
  - Buddy Holly Museum - Fence repair and paint.
  - Buddy Holly Allison House – Exterior paint.
  - Burgess Tennis Center – Exterior/interior wall repair.
  - North Water Treatment Plant - Lab Flooring.
  - Trejo Community Center – Dining & Kitchen Renovation.
  - Maxey Community Center – Flooring.
  - Hodges Community Center – Minor Counter Tops.
  - 79th & Slide Radio Tower - Security fence installation.

# Facilities Management

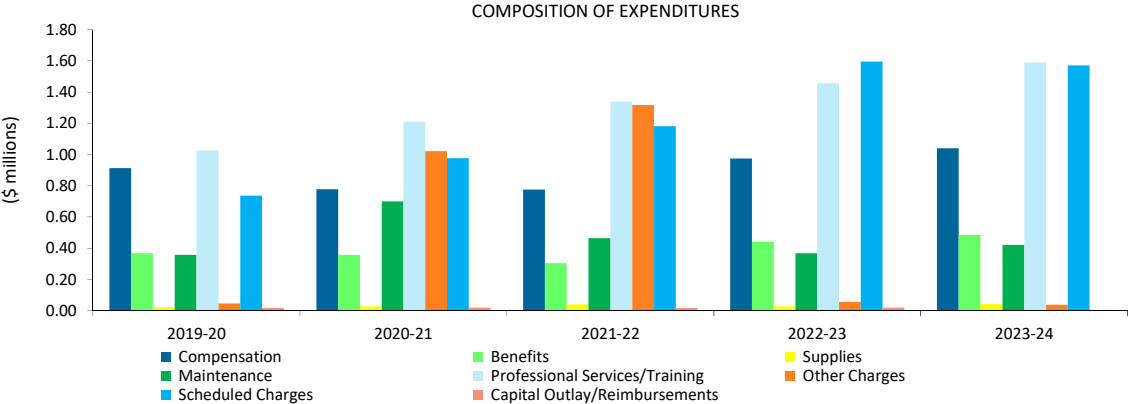
## Objectives for FY 2023-2024

- Public Health Facility – Complete construction and occupy early 2024.
- Police Property / Forensic Facility – Manage construction progress for target completion and occupancy in FY 2024-25.
- Manage the planning process for a new City of Lubbock transfer station.
- Maintain City facilities in a proactive, cost effective and efficient manner.

## Expenditure Overview

- Total expenditures increased by \$250.8 thousand, or 5.1 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$108.1 thousand, or 7.6 percent, due to a 4.0 percent cost of living adjustment across all departments, staff turnover, and increased health insurance cost offset by decrease in stability pay.
- Supplies increased by \$13.4 thousand, or 46.9 percent, due to chemical and safety supplies, small tools, fuel, and print shop charge.
- Maintenance increased by \$52.9 thousand, or 14.4 percent, due to increased cost for elevator and hvac system maintenance.
- Professional Services/Training increased by \$132.9 thousand, or 9.1 percent, due to increase in contracted custodial services and training and travel.
- Other Charges decreased by \$18.9 thousand, or 33.3 percent, due to not budgeting for parking lease.
- Scheduled Charges decreased by \$23.5 thousand, or 1.5 percent, due to a decrease in natural gas and property and liability insurance offset by increase in information technology service charge and electric costs.
- Capital Outlay decreased by \$14.1 thousand, or 72.8 percent due to decrease in tax notes.

# Facilities Management Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 914,313	779,587	776,387	975,662	1,041,824	6.8
Benefits	368,598	358,886	304,361	442,873	484,805	9.5
Supplies	21,340	27,646	39,632	28,460	41,815	46.9
Maintenance	357,853	700,348	465,474	368,355	421,235	14.4
Professional Services/Training	1,025,903	1,211,470	1,339,942	1,457,344	1,590,283	9.1
Other Charges	46,740	1,022,824	1,318,854	56,800	37,900	(33.3)
Scheduled Charges	738,056	977,490	1,181,780	1,596,463	1,572,989	(1.5)
Capital Outlay/Reimbursements	18,099	19,092	18,296	19,340	5,252	(72.8)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 3,490,903</b>	<b>5,097,344</b>	<b>5,444,727</b>	<b>4,945,297</b>	<b>5,196,103</b>	<b>5.1</b>

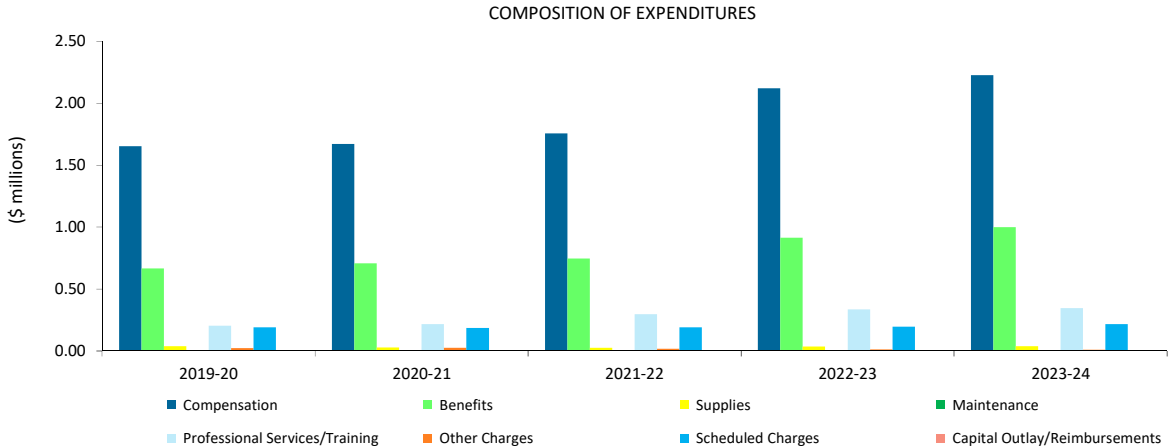
STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
Facilities Management	17	17	16	16	16	-
<b>TOTAL STAFFING</b>	<b>17</b>	<b>17</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
<b>Service Metrics</b>						
Total facilities operated (square foot)	3,493,596	3,504,782	3,569,957	3,596,214	3,622,494	0.7
Custodial complaints	125	39	18	15	10	(33.3)
Environmental Inspections/Activities	130	224	62	50	25	(50.0)
Capital Improvement Projects	65	16	16	12	25	108.3
Job Order Contract Projects	200	15	92	50	50	-
Single Discipline Contract Projects	175	22	74	79	79	-
<b>Performance Metrics</b>						
Completion of normal work requests within twenty-four hours	90.0%	90.0%	93.0%	95.0%	95.0%	-
Emergency call responses within 30 minutes or less	95.0%	95.0%	92.0%	100.0%	100.0%	-

FULL-TIME POSITIONS	
Administrative Asst	1
Asst. Dir Facilities	1
City Architect	1
Facilities Maint Tech	6
Facilities Maint Tech Leader	1
Director of Facilities	1
Facilities Maintenance Supvr	1
Project Manager	2
Senior Project Mgr	2
<b>TOTAL FULL-TIME POSITIONS</b>	<b>16</b>



# Finance Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 1,653,619	1,671,702	1,758,434	2,121,485	2,229,022	5.1
Benefits	665,957	707,448	747,345	915,650	999,631	9.2
Supplies	39,722	27,513	27,221	35,977	38,519	7.1
Maintenance	-	384	-	-	-	-
Professional Services/Training	204,532	218,219	296,346	336,365	347,409	3.3
Other Charges	24,566	27,076	18,584	14,046	11,870	(15.5)
Scheduled Charges	191,332	185,627	192,217	197,841	218,646	10.5
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 2,779,728</b>	<b>2,837,970</b>	<b>3,040,147</b>	<b>3,621,364</b>	<b>3,845,097</b>	<b>6.2</b>

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Accounting	\$ 1,627,063	1,634,491	1,823,717	2,019,974	2,075,244	2.7
Financial Planning & Analysis	592,833	591,212	651,876	863,348	979,562	13.5
Purchasing	559,832	612,267	564,554	738,042	790,291	7.1
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 2,779,728</b>	<b>2,837,970</b>	<b>3,040,147</b>	<b>3,621,364</b>	<b>3,845,097</b>	<b>6.2</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Accounting	16	16	17	17	17	-
Financial Planning & Analysis	7	7	7	8	8	-
Purchasing	8	8	8	8	8	-
<b>TOTAL STAFFING</b>	<b>31</b>	<b>31</b>	<b>32</b>	<b>33</b>	<b>33</b>	<b>-</b>



# Accounting

## Mission and Purpose

Manage the City's finances by recording and measuring financial activities in the Annual Financial Report. Provide accounting services that are high-quality, responsive, timely, cost effective, and that comply with legal and authoritative guidelines, i.e. Generally Accepted Accounting Principles, Governmental Accounting Standards Board (GASB), and the Texas Local Government Code.

## Goals and Objectives

- Assist departments in improving cash receipts controls, provide credit card training, and evaluate City department operations.
- Manage City-wide grants from a financial and managerial aspect.
- Perform administrative tasks for the City payroll, purchasing card, merchant services, bank depository, and accounts payable.

## Accomplishments for FY 2022-23

- Received Governmental Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting and Popular Annual Financial Reporting.
- Conducted four payroll training sessions for payroll clerks.
- Increased the City's purchasing card rebate by 17.04 percent over prior year.
- Submitted annual report on Hotel Occupancy Revenue to the Comptroller of Public Accounts.
- Transitioned Hotel Occupancy Tax documentation to being stored digitally.
- Assisted with interpretation of COVID-19 grant funding requirements and implementation.
- Added ARPA-SLFRF Subrecipient monitoring and coordination.
- Assisted and reported on various COVID-19 grants totaling \$99.5 million.
- Successful completion, with no findings, of Single Audit reviews for COVID-19 funding, which had new compliance requirements.
- Reported and managed 21 newly acquired grants for a total of 121 grant awards.
- Implemented GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements.
- Implemented GASB 96, Subscription Based Information Technology Arrangements.
- Provided assistance to Lubbock Power and Light in their transmission cost of service filing with the Public Utility Commission.

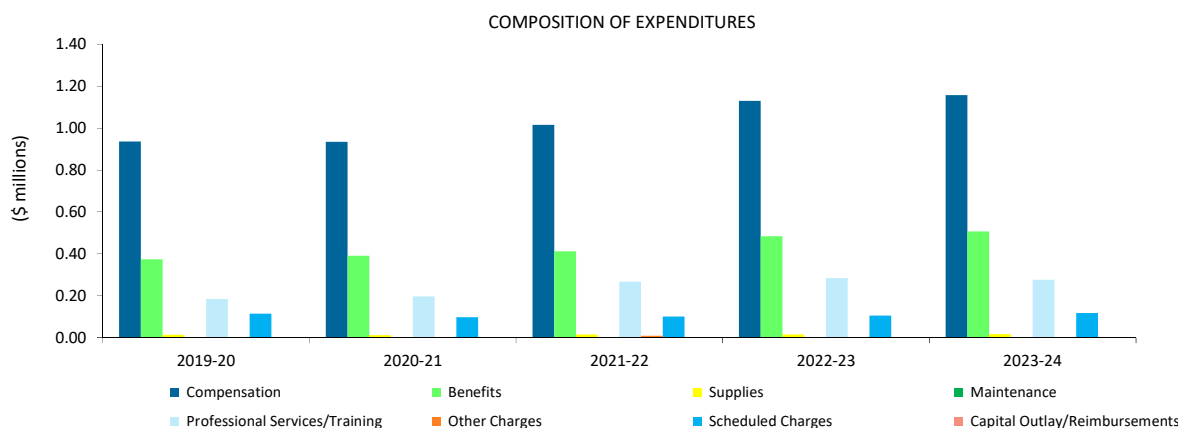
## Objectives for FY 2023-24

- Implement a yearly grant training program and newsletter.
- Implement grant management system.
- Produce travel and training video.
- Implement process for electronic storage for Accounts Payable records.
- Transition Franchise Fee documentation to digital storage.

## Expenditures Overview

- Total expenditures increased by 55.3 thousand, or 2.7 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$51.1 thousand, or 3.2 percent, due to a 4 percent cost of living adjustment across all departments, an increase in retirement and health insurance offset by the decrease in overtime.
- Supplies increased \$840, or 5.4 percent, due to an increase in print shop charge offset by a decrease in education supplies.
- Professional Services/Training decreased by \$7,800, or 2.7 percent, due to decrease in audit fees and credit card charges offset by an increase in training and travel.
- Scheduled Charges increased \$11.2 thousand, or 10.5 percent, due to increase in postage and information technology service charge offset by a decrease in liability insurance.

# Accounting Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 937,404	935,212	1,016,955	1,130,475	1,158,132	2.4
Benefits	374,987	390,578	412,508	483,747	507,146	4.8
Supplies	14,024	12,723	14,967	15,563	16,403	5.4
Maintenance	-	-	-	-	-	-
Professional Services/Training	185,007	197,851	268,269	283,846	276,046	(2.7)
Other Charges	372	396	9,468	270	270	-
Scheduled Charges	115,268	97,731	101,550	106,073	117,247	10.5
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 1,627,063</b>	<b>1,634,491</b>	<b>1,823,717</b>	<b>2,019,974</b>	<b>2,075,244</b>	<b>2.7</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Accounting	16	16	17	17	17	-
<b>TOTAL STAFFING</b>	<b>16</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Performance Metrics</b>						
Month end closed within 10 business days of month	95.0%	92.0%	95.0%	95.0%	100.0%	5.3
Comprehensive Annual Financial Report (CAFR) by 2nd Council Meeting in February	2/21	3/22	3/23	2/24	2/25	-
GFOA Certificate Awarded	Yes	Yes	Applied			-
Issue interim reports before 25th of following month (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Complete bank recons within 30 days of month end (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Procurement card rebates (dollar amounts)	182,940	176,523	206,607	215,000	240,000	11.6
<b>Service Metrics</b>						
Reporting funds (number)	47	47	47	49	49	-
Vendor ACH payments (number)	3,201	2,859	4,803	5,000	5,300	6.0
Procurement Card Transactions (number)	30,250	31,803	38,160	40,000	45,000	12.5
1099's issued (number)	279	572	655	700	725	3.6

FULL-TIME POSITIONS	
Accounting Manager	2
Bookkeeper	3
Capital Program Finance Mgr	1
Chief Financial Officer	1
Credit Compliance Specialist	1
Director of Accounting	1
Payroll Technician	2
Senior Accountant	4
Sr Bookkeeper	2
<b>TOTAL FULL-TIME POSITIONS</b>	<b>17</b>

# Financial Planning & Analysis

## Mission and Purpose

Our mission is to provide management and the City Council with the tools and resources needed to be well informed leaders and effective decision makers. This also includes providing resources and assistance to citizens and City departments. FP&A provides timely, accurate, and unfiltered information and analysis regarding budgeting, forecasting, and financial policy issues.

## Values and Guiding Principals

1. Integrity and Honesty
2. Producing Results For The Community
3. Collaborative and Transparent
4. Fiscal Conservatism and Compliance
5. Reliability and Consistency
6. Diversity and Inclusion

## Goals and Objectives

- Provide timely monthly financial reports to Management and City Council.
- Prepare a fiscally responsible balanced budget annually to ensure the efficient use of resources across the organization.
- Monitor and amend yearly budgets as necessary.
- Manage and monitor municipal utility financial models in order to provide the lowest cost service to citizens.
- Manage and monitor General Fund financial model.
- Provide assistance to Public Improvement District Boards by providing financial information and assisting in the preparation of the annual service plan.
- Provide long-term planning and financial modeling for Tax Increment Reinvestment Zone Boards to ensure the most efficient use of funds.
- Provide long-term financial plans and analytics to Management and City Council.
- Provide assistance to all City departments related to budget and other financial issues.
- Strive to help employees achieve their best. Emphasizing the development and growth of employees.
- Strive to better communicate financial information to stakeholders including citizens.

## Accomplishments for FY 2022-23

- Received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the FY 2022-23 Budget document.
- Completed the annual budget and capital program and presented to the City Council for adoption, meeting all statutory deadlines and requirements.
- Transitioned capital program management from Capital Database to OpenGov platform.
- Updated and revised all financial models to provide accurate revenue and expense projections in order to adopt appropriate rates on all municipal utilities.
- Provided financial forecasting to management and the City Council to assist in decision-making.
- Completed fee reviews for three departments.
- Prepared Management reports for the City Council and Management.
- Updated and maintained economic and demographic information for internal use and for the City's website.
- Submitted the annual report on the Tax Increment Financing Districts to the Comptroller of Public Accounts and other taxing jurisdictions by the statutory deadline.
- Provided financial modeling to assist Tax Increment Reinvestment Zone Boards in preparing the budget and capital plan and all financial planning and reporting.
- Managed the financial affairs of the PID including providing quarterly financial reports.
- Provided budget and capital training for departments and city staff involved in budget development.

# Financial Planning & Analysis

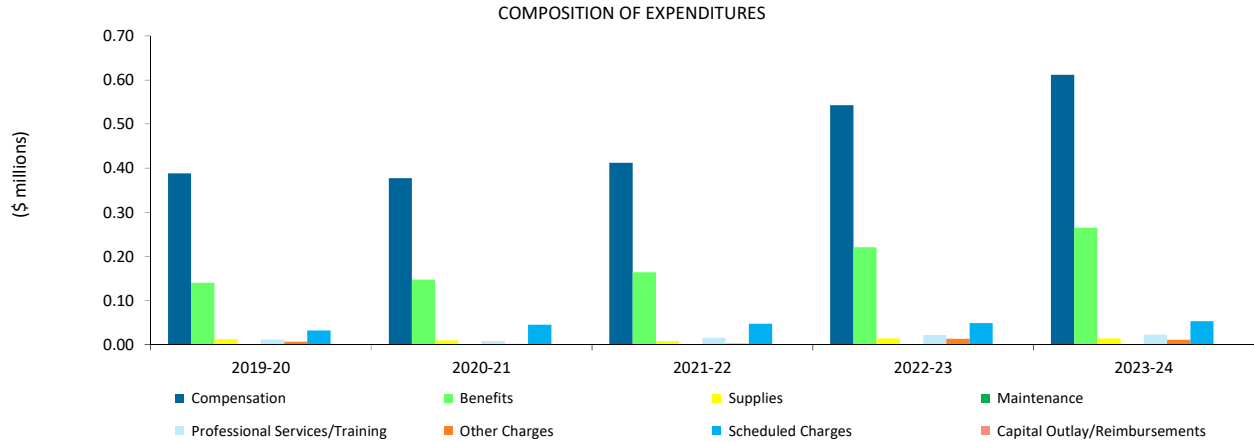
## Objectives for FY 2023-24

- Obtain the GFOA Distinguished Budget Presentation Award for the FY 2023-24 Budget document.
- Continue the implementation of all modules of OpenGov across the city, the creation of reporting and dashboards and assist in monitoring and completion of annual budgets.
- Provide timely monthly financial reports to Management and the City Council.
- Create a budget-in-brief as a summary of the annual budget to provide to citizens and Management.
- Monitor the budget to provide timely information to the City Manager and Management on any necessary changes required due to changes in revenue or expenses.
- Provide financial management support to the Public Improvement District and Tax Increment Reinvestment Zone Boards.
- Continue fee revenue analysis and evaluation for all departments.
- Utilize all resources, including OpenGov, to communicate timely and accurate information to the public.
- Provide additional training to Departments for monitoring operating expenditures and capital projects.
- Develop and provide capital project management training.

## Expenditures Overview

- Total expenditures increased by \$116.2 thousand, or 13.5 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$112.9 thousand, or 14.8 percent, due to a 4 percent cost of living adjustment across all departments and increases in retirement and health insurance costs. Increase also due to the Capital Program Manager position that was previously charged to multiple departments.
- Professional Services/Training increased by \$1,171, or 5.3 percent, due to increase in training and travel.
- Other Charges decreased by \$2,076, or 15.3 percent, due to decrease in new computer equipment.
- Scheduled Charges increased \$4,670, or 9.5 percent, due to increase in information technology service charge.

# Financial Planning & Analysis Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 388,432	377,905	412,758	543,277	611,873	12.6
Benefits	140,133	147,747	164,289	220,903	265,210	20.1
Supplies	12,846	9,909	8,726	14,457	14,003	(3.1)
Maintenance	-	-	-	-	-	-
Professional Services/Training	12,323	8,400	15,721	22,069	23,240	5.3
Other Charges	6,898	1,519	2,543	13,576	11,500	(15.3)
Scheduled Charges	32,200	45,732	47,839	49,066	53,736	9.5
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 592,833</b>	<b>591,212</b>	<b>651,876</b>	<b>863,348</b>	<b>979,562</b>	<b>13.5</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Financial Planning & Analysis	7	7	7	8	8	-
<b>TOTAL STAFFING</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Budget Amendments submitted to City Council for Approval	33	44	39	40	40	-
Fee Review Project - Departments that fees have been reviewed	2	0	1	3	3	-
Capital projects closed annually	100	32	47	85	85	-
Capital projects reconciled	30	49	42	30	30	-
No. of Capital Projects Financially Managed	211	227	194	290	290	-
PID Financial Reports prepared	16	20	23	22	22	-
TIF Financial Reports prepared	7	13	13	15	15	-
<b>Performance Metrics</b>						
GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes	Yes	-
Complete monthly reports within 15 working days after month closes (Goal 95%)	90.0%	93.0%	95.0%	95.0%	95.0%	-
Complete annual budget by deadline (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Close capital projects within 30 days of receiving signed closure memo from department (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Budget amendments entered into E1 within a week of receiving executed ordinance from City Secretary's Office (Goal 100%)	90.0%	75.0%	100.0%	100.0%	100.0%	-

FULL-TIME POSITIONS	
Asst Dir Finan Plan/Analysis	1
Budget Coordinator	1
Dir Financial Plan/Analysis	1
Financial Analyst I	3
Financial Analyst III	1
Financial Analyst IV	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>8</b>

# Purchasing

## Mission and Purpose

The Purchasing Department exercises fiscal stewardship through effective and efficient procurement of goods and services in a fair, transparent, and timely manner. The Purchasing Department provides the following services:

- Issue all required Invitations to Bid, Request for Proposals, Request for Qualifications, and pre-bid services to procure necessary goods and services.
- Serve as single point of contact for vendors, supplies, and bidders seeking to conduct business with the City.
- Monitor procedures to ensure compliance with local, state, and federal laws and regulations, internal controls, and professional procurement principals.
- Research and provide guidance to ensure that goods and services provide the best value to the City and the residents of Lubbock.

## Goals and Objectives

- Solicit competitive bids and proposals for construction projects and good and services.
- Review and determine contract modification impacts.
- Promote participation in the competitive bid process from Disadvantaged Business Enterprises, Minority- and Women-owned Business Enterprises, and local businesses.
- Train and mentor City personnel in procurement policies and procedures.
- Maintain internal controls through the contract management program.
- Coordinate procurement activities with the City departments, vendors, and outside agencies.

## Accomplishments for FY 2022-23

- Processed 580 request for goods and services through EnerGov.
- Conducted Purchasing 101 training, Direct Payment Request, Purchasing Policy and EnerGov refresher training for city employees and departments, utilizing teleconference and in-person meetings.
- Expanded the portal for accepting approximately 960 requests by departments to change vendor information, add new vendors, provide tax exemption certificates and requests for W-9s.
- Updated the Purchasing training manual to include new guidelines and resources for using departments. Provided this manual online to using departments by updating internal websites to more easily facilitate the purchasing process.
- Provided City employees with access to an online portal with government pricing for travel utilizing Southwest Airlines and Enterprise Car Rental government contracts.
- Conducted auctions for surplus equipment and Fleet vehicles, bringing \$210,980 back to the City.
- Participated in Texas Association of School Boards Purchasing Cooperative rebate program which generated \$13,629 for the organization.
- Used purchasing cooperatives to acquire rebates for the City in the following amounts: OMNIA Partners rebate totaled \$8,543; PACE (OfficeWise of Lubbock, TX) rebate was \$2,741; and rebates from Home Depot and Grainger totaled \$5,301.
- Used the solicitation platform to manage new contracts and to accept electronic submissions for over 100 solicitations, which reached over 2,000 vendors, and manage contracts.
- Monitored 350+ term contracts and issued 10 contracts under \$50,000.
- Processed 9,100 direct payment requests from City departments, including utility fees, contract progress payments, reimbursements and USDT Emergency Rent Assistance program payment requests.

## Objectives for FY 2023-24

- Continue evaluating purchasing processes for efficiency and improvements.
- As the cost of goods and services fluctuates, maintain services and products under contract to create a more fiscally disciplined spending environment for the City.
- Increase opportunities to use Interlocal Agreements to reduce administrative costs and costs of goods and services.



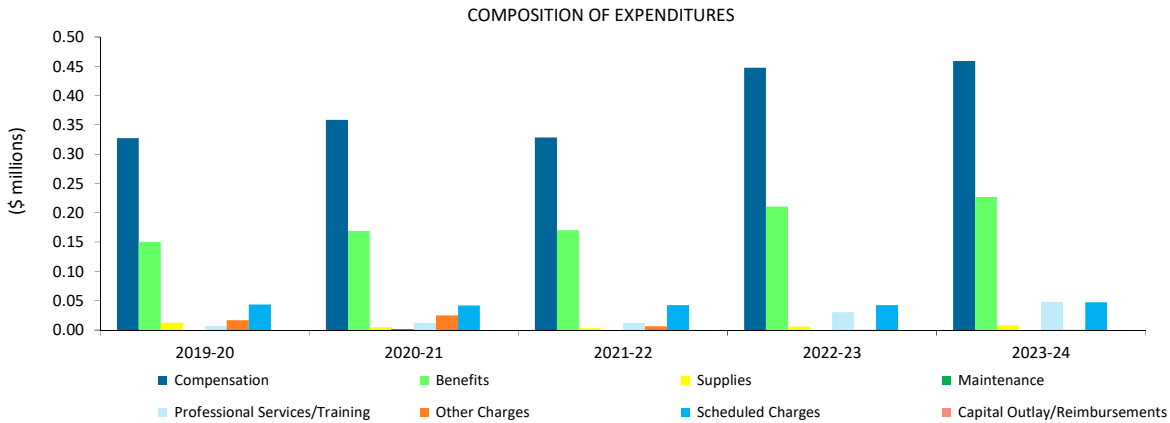
# Purchasing

- Provide guidance for employees to ensure the City remains in compliance with local, state, and federal guidelines by monitoring and communicating information with regard to changes therein.
- Conduct a standardized Procurement Training 101 and EnerGov refresher for City employees quarterly and upon request.
- Increase opportunities for Minority and Small Business Enterprise to participate in the solicitation process.
- Increase outreach to potential contractors to provide increased competition and promote best value for the lowest cost to the City for services and products. This includes conducting meetings with groups of vendors with regard to contracting with the City.
- Increase public visibility of contracting opportunities with the City to local vendors by participating in vendor fairs with other local entities and local businesses.

## **Expenditures Overview**

- Total expenditures increased by \$52.3 thousand, or 7.1 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$27.6 thousand, or 4.2 percent, due to a 4 percent cost of living adjustment across all departments and increase in retirement and health insurance.
- Supplies increased \$2,156, or 36.2 percent, due to an increase in Print Shop charges and the cost of copy paper supplies.
- Professional Services/Training increased by \$17.7 thousand, or 58.0 percent, due to increase in Bonfire bid management system costs as well as an increase in training and travel due to two new employees being eligible for certification.
- Scheduled Charges increased \$4,961, or 11.6 percent, due to increase in charges for information technology service charge.

# Purchasing Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 327,782	358,586	328,722	447,733	459,017	2.5
Benefits	150,838	169,122	170,548	211,000	227,275	7.7
Supplies	12,852	4,882	3,528	5,957	8,113	36.2
Maintenance	-	384	-	-	-	-
Professional Services/Training	7,202	11,968	12,356	30,450	48,123	58.0
Other Charges	17,295	25,161	6,573	200	100	(50.0)
Scheduled Charges	43,863	42,164	42,828	42,702	47,663	11.6
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 559,832</b>	<b>612,267</b>	<b>564,554</b>	<b>738,042</b>	<b>790,291</b>	<b>7.1</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Purchasing	8	8	8	8	8	-
<b>TOTAL STAFFING</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Purchase Orders Processed	13,887	13,910	13,848	14,090	14,200	0.8
Bids Submitted for City Council Approval	162	189	245	295	315	6.8
Purchase Orders Issued by Purchasing Department (Millions)	58.4	53.6	160.2	164.0	175.0	6.7
Purchase Orders Issued by Using Departments (Millions)	8.5	8.2	7.4	9.3	10.0	7.5
Public Works Contracts Awarded (Millions)	44.6	102.0	73.0	110.0	125.0	13.6
\$ to Lubbock Vendors (Millions)	21.4	29.2	61.9	70.0	80.0	14.3
\$ to DBE Firms (Millions)	3.9	12.1	11.4	12.0	13.0	8.3
<b>Performance Metrics</b>						
Percent of employees with professional certifications (Goal 60%)	73.0%	60.0%	59.0%	71.0%	100.0%	40.8
Average no. bids received per solicitation (Goal of 3)	3.3	3.0	3.5	4.0	5.0	25.0
Competitive sealed bids \$50,000 or > have target-date of 30 to 45 workdays (Goal 95%)	95.0%	100.0%	100.0%	100.0%	100.0%	-
Request for proposals or qualifications \$50,000 or > have a target-date of 30 to 45 workdays (Goal 95%)	95.0%	100.0%	100.0%	100.0%	100.0%	-

## FULL-TIME POSITIONS

Administrative Asst	1
Asst. Dir Purchasing & Contract Mgmt	1
Buyer I	2
Buyer II	2
Buyer IV	1
Dir Purchasing & Contract Mgmt	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>8</b>

# Human Resources

## Mission and Purpose

The Human Resources Department works in partnership with managers and their teams, individual employees, and other groups to provide programs and services that create a work environment of employee empowerment and involvement throughout the organization and community. Our organizational values of customer service, continuous improvement, teamwork, and achieving results are woven into every aspect of human resource management. The Human Resources Department meets its mission statement by:

- Providing qualified, well-trained, and motivated human resource professionals.
- Promoting and recruiting highly qualified people while recognizing and encouraging the value of diversity in the workplace.
- Providing a competitive salary and benefits package to City employees and developing the full potential of our workforce.
- Providing a work atmosphere that is safe, healthy, and conscious of long-term family and community goals.
- Establishing, administering, and effectively communicating sound policies, rules, and practices that treat employees with dignity and equality while maintaining compliance with employment and labor laws and City directives.
- Providing advice and practices that are compliant with the Civil Service Code for sworn Police Officers and Firefighters.
- Providing the administration of unemployment benefits.
- Providing timely and professional investigation of complaints of harassment and disparate treatment in the workplace.
- Providing timely and professional administration of the Family Medical Leave Act (FMLA), Americans with Disability Act as Amended, and Sick Leave Sharing.
- Providing employee relations assistance.
- Providing a fair and unbiased grievance process.

## Goals and Objectives

- Recruit and retain a skilled and diverse workforce.
- Enhance employee performance through training and development (Learning and Growth).
- Grow a positive employee climate.
- Increase efficiency of personnel/benefits file maintenance.
- Provide exceptional customer service to internal and external customers regarding all employment matters.

## Accomplishments for FY 2022-23

- Created and rolled out citywide, online Harassment training.
- Moved sign-up for civil service promotional exams to online.
- Recruited and tested record number of firefighter applicants (800+).
- Improved percentage of minority applicants for civil service positions to fifty-eight percent.

## Objectives for FY 2023-24

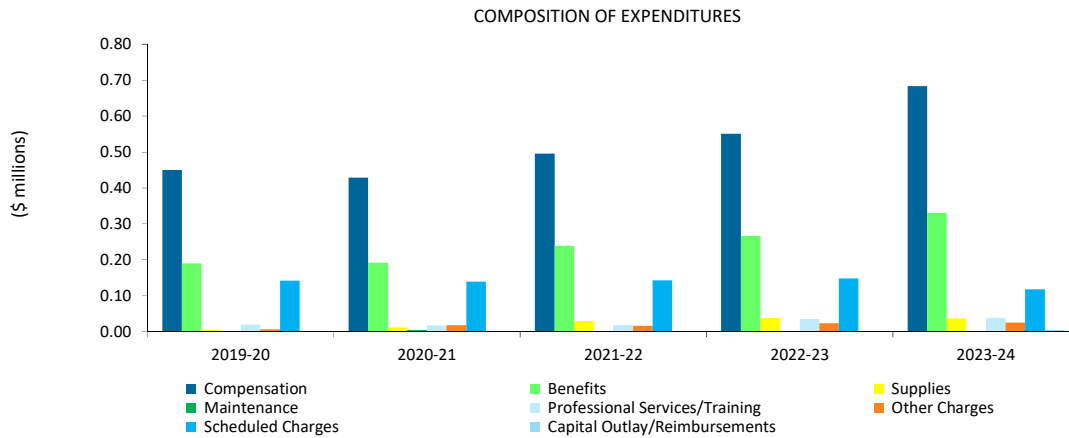
- Improve Human Resources customer service and support to all employees within the City of Lubbock.
- Create and rollout voluntary Ethics training for all employees.
- Propose the City's first Alternative Work Schedule.
- Develop and implement City's first Supervisor training.
- Develop and implement "How to be a First-Time Manager/Supervisor" online reference guide.
- Develop and disseminate Professional Resume/Cover Letter/Interviewing Resources online training for employees.
- Improve process for Onboarding and Off-boarding employees.
- Improve talent acquisition across the City by being more proactive in approach to recruitment.
- Complete the digitization of files for improved efficiencies and effectiveness.

# Human Resources

## **Expenditures Overview**

- Total expenditures increased by \$176.6 thousand, or 16.6 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$196.9 thousand, or 24.1 percent, due to an addition of Assistant Human Resources Director, 4.0 percent compensation and associated benefits adjustment across all departments, and increased health insurance costs.
- Supplies decreased by \$830, or 2.2 percent, due to increase in office supplies offset by decrease in education supplies.
- Professional Services/Training increased by \$3.2 thousand, or 8.9 percent, due to increased cost in professional dues, training, and travel.
- Other Charges increased by \$1.8 thousand, or 7.3 percent, due to increase in mileage reimbursement, offset by decrease in computer equipment, and employee engagement events.
- Scheduled Charges decreased \$29.5 thousand or 19.9 percent due to decrease in liability insurance and information technology services, offset by an increase to postage.

# Human Resources Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 450,753	429,543	495,632	551,177	684,276	24.1
Benefits	190,737	192,330	239,173	267,416	331,248	23.9
Supplies	5,594	12,079	30,643	38,033	37,203	(2.2)
Maintenance	-	3,934	-	-	-	-
Professional Services/Training	20,469	17,493	18,588	35,560	38,742	8.9
Other Charges	7,318	18,548	16,514	24,259	26,021	7.3
Scheduled Charges	142,701	139,889	143,431	148,310	118,818	(19.9)
Capital Outlay/Reimbursements	-	-	-	-	5,000	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 817,571</b>	<b>813,816</b>	<b>943,982</b>	<b>1,064,755</b>	<b>1,241,308</b>	<b>16.6</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Human Resources	9	10	11	11	12	1
<b>TOTAL STAFFING</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>1</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Number of Positions Opened	564	744	780	750	690	(8.0)
Number of Requisitions Received	364	503	555	550	478	(13.1)
Number of Requisitions Opened	364	484	549	600	475	(20.8)
Number of applications received	14,241	15,719	13,396	14,500	14,698	1.4
Number of new employees hired	352	446	509	500	505	1.0
<b>Minority Applications Received</b>						
Non-Civil Service	55.1%	56.0%	57.0%	55.0%	56.0%	1.8
Civil Service	52.5%	54.0%	55.0%	50.0%	55.0%	10.0
Classification Recommendations	12	20	34	25	25	-
Job Description Prepared/Revised	18	71	19	50	35	(30.0)
Number of Employee Grievances Resolved in Step I, II, or III	9	4	9	9	7	(22.2)
<b>Performance Metrics</b>						
Average number of work days to classify filled positions (7 days)	8	4	4	4	-	(100.0)
Average number of work days to classify vacant positions (5 days)	9.0	1.0	6.0	6.0	-	(100.0)
Market Surveys for position comparison	12	12	16	16	25	56.3
Turnover Rate	1.2%	1.5%	1.7%	1.5%	0.8%	(46.7)
Retention Rate	98.8%	98.5%	98.3%	98.0%	99.2%	1.2
Average # of days to Post a Job - from Department Requisition	4.3	4.8	4.5	4.5	4.6	2.2
from Vacancy	87.7	70.7	72.6	70	66.3	(5.3)

FULL-TIME POSITIONS			
Administrative Asst	1	Human Resources Manager	1
Director of Human Resources	1	Management Assistant	1
Assistant HR Director	1	Organizational Development Trainer	2
Employee Relations Coordinator	1	Senior Human Resources Generalist	1
Human Resources Generalist	3	<b>TOTAL FULL-TIME POSITIONS</b>	<b>12</b>

# Internal Audit

## Mission and Purpose

The mission of internal audit is to enhance and protect the organizational value by providing risk-based and objective assurance, and consulting activity designed to add value and improve the City's operations. Internal Audit supports the City in achieving its objectives by bringing a systematic, disciplined approach to evaluate and improve risk awareness and management, internal controls effectiveness, fraud prevention and detection, regulation, compliance and governance processes. Internal Audit conducts engagements and other assurance-natured services to assure the following:

- Risks are appropriately identified and managed.
- Financial, managerial, and operating information is accurate, reliable, and timely.
- Employees' actions comply with policies, standards, procedures, and applicable laws and regulations.
- Assets are adequately managed and protected.
- Programs, plans, and objectives are identified and achieved.
- Quality and continuous improvement is fostered in the City's operating processes through internal controls.
- Ethics and values within the City are promoted.
- Legislative and regulatory issues are recognized and addressed.
- Management of Contracts is effective and complied with according to the terms and conditions.
- Effective information technology and security controls are maintained.

## Goals and Objectives

- Adhere to the Institute of Internal Auditors' International Professional Practices Framework (IPPF) as well as Generally Accepted Government Auditing Standards (GAGAS).
- Add value by providing independent and objective assurance and consulting services.
- Align with the City's strategies, objectives, and risks.
- Promote organizational improvement by offering ways to enhance governance, risk management, and control processes to improve City operations.
- Evaluate compliance with City policies and procedures, Code of Ordinances, applicable laws and regulations, and contracts.
- Evaluate the timeliness, reliability, and integrity of financial information.
- Support the City's management team in achieving short and long-term objectives.
- Conduct procedures to evaluate whether City assets are identified, recorded, insured, and properly managed.
- Recommend relevant and sustainable solutions emphasizing innovation and overall process improvement.

## Accomplishments for FY 2022-23

- Prepared and submitted a risk-based Annual Audit Plan, inclusive of a budget, for review and approval by City Manager and the Audit and Investment Committee.
- Continued to develop the portfolio of special projects to assist departments and management with process and procedure efficiencies.
- Achieved full conformance from External Peer Review by Association of Local Government Auditors (ALGA).
- Protected the City from unnecessary liability.
- Improved City services where possible.
- Continued staff professional development via education and training.
- Gathered performance metrics and further defined level-of-service standards and best practices.
- Introduction of Agile Audit processes to methodology.

## Objectives for FY 2023-24

- Prepare and submit a risk-based Annual Audit Plan, inclusive of a budget, for review and approval by City Manager and the Audit and Investment Committee.
- Revise, as necessary, the Internal Audit Charter and Policies.
- Continue to develop the portfolio of special projects to assist departments and management with process and procedure efficiencies.
- Protect the City from unnecessary liability and improve service where possible.

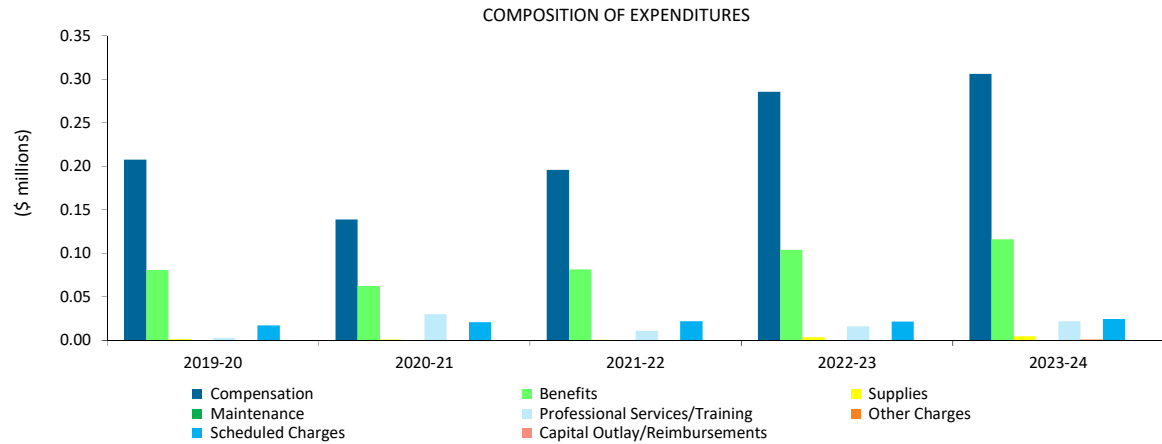
# Internal Audit

- Continue staff professional development via education and training.
- Review and revise, as necessary, the City's Fraud Administrative Policy and Procedures.
- Review and revise the risk-based Audit Universe for Annual Audit Planning.

## **Expenditures Overview**

- Total expenditures increased by \$43.1 thousand, or 10 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$32.5 thousand, or 8.3 percent, due to an increase of 4.0 percent cost of living adjustment with associated benefits across all departments; and increased health insurance costs.
- Supplies increased by \$1.0 thousand, or 26.4 percent associated with print shop charges.
- Professional Services/Training increased by \$6.1 thousand, or 37.4 percent, due to an increase in professional dues and training and travel.
- Other Charges increased \$500 or 83.3 percent due to increase in mileage reimbursement for training activities.

# Internal Audit Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 207,718	138,962	195,972	285,870	306,129	7.1
Benefits	80,911	62,479	81,664	104,009	116,228	11.7
Supplies	1,520	1,356	1,022	3,957	5,003	26.4
Maintenance	-	-	-	-	-	-
Professional Services/Training	3,227	30,286	11,304	16,195	22,255	37.4
Other Charges	352	98	136	600	1,100	83.3
Scheduled Charges	17,516	21,184	22,080	21,802	24,842	13.9
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 311,245</b>	<b>254,365</b>	<b>312,179</b>	<b>432,433</b>	<b>475,557</b>	<b>10.0</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Internal Audit	3	3	3	3	3	-
<b>TOTAL STAFFING</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Number of Audit Reports	12	8	9	10	11	10.0
Annual Audit Plan Completed (Goal 70%)	71.0%	71.4%	78.0%	100.0%	100.0%	-
Number of Special Projects	8	7	9	10	10	-
Special Projects Completed	88%	71%	89%	70%	100.0%	42.9
Number of Process Improvement Projects	3	3	-	10	10	-
Process Improvement Projects Completed	-	66	-	30	100	233.3
<b>Performance Metrics</b>						
Audits completed within set time (Goal 70%)*	71.0%	73.0%	80.0%	90.0%	100.0%	11.1
Audit Reports include Recommendations that Improve the Audit Program's Efficiency and Effectiveness (Goal 95%)	86.0%	90.0%	90.0%	100.0%	100.0%	-
Audit Reports Represent an Independent, Reliable, and Objective Assessment of Department Programs (Goal 95%)	100.0%	100.0%	90.0%	90.0%	100.0%	11.1
Audit Recommendations are Reasonable and Help to Improve Operations (Goal 90%)	92.0%	90.0%	90.0%	95.0%	100.0%	5.3
Staff Kept Departments Informed on the Status of Audits (Goal 100%)	100.0%	95.0%	95.0%	95.0%	100.0%	5.3
Staff Provided Updates and Timely Information throughout Process (Goal 95%)	100.0%	95.0%	95.0%	95.0%	100.0%	5.3
Report was Clear and Concise, Easy-to-Read and Follow (Goal 90%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Report was Objective and Fair (Goal 100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Staff Professionalism Goal (100%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Internal Audit Request Input and Participation (Goal 90%)	100.0%	95.0%	95.0%	95.0%	100.0%	5.3

\*For FY 2019-20, numbers reported for this metric are an estimation.

## FULL-TIME POSITIONS

Director of Internal Audit	1
Process Improvement Analyst	1
Sr. Auditor	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>3</b>



# Non-Departmental

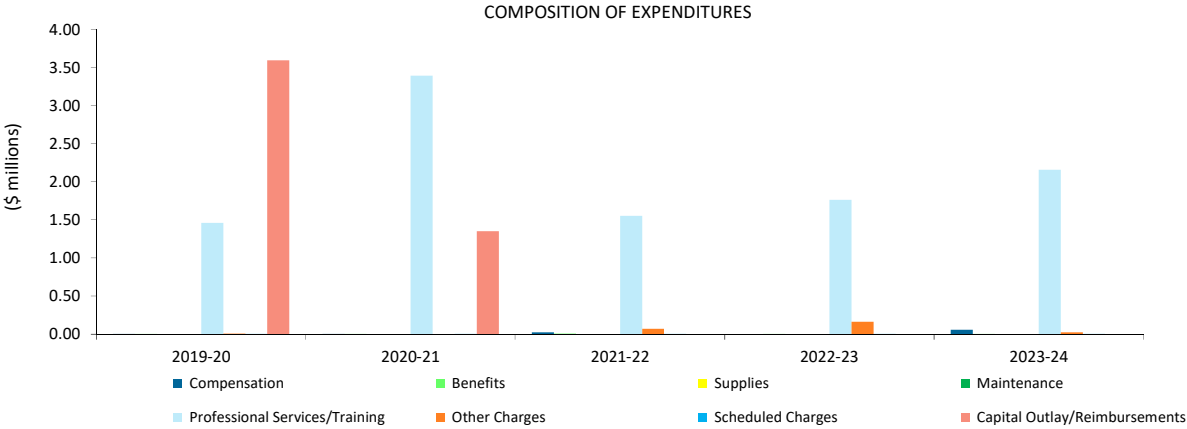
## Mission and Purpose

This cost center tracks expenditures associated with activities that impact areas throughout the City.

Expenditures in Non-Departmental are those that are not directly related to any one cost center. The expenditures included are:

- Lubbock Central Appraisal District (LCAD) property tax collection fees - \$1.8 million. This funds the City of Lubbock portion of the Lubbock Central Appraisal District's annual operating budget.
- Professional Dues: \$180 thousand. This funds the City of Lubbock membership dues for specific entities.
  - Ports to Plains membership dues are \$132 thousand.
  - Texas Municipal League (TML) dues are \$18 thousand.
  - South Plains Association of Governments (SPAG) dues are \$30 thousand.
- Patient Centered Outcomes Research Institute (PCORI) Fee - \$17.4 thousand. This is an annual fee that must be paid by all health plans. The PCORI fee is required in the Health Care Reform law and will be paid out of the General Fund because it cannot be paid out of plan assets.
- Miscellaneous Fees: Worker's Compensation and Liability Insurance - \$1.9 thousand. This is the workers compensation and liability insurance cost for Ports to Plains employees who remain on the City of Lubbock payroll.
- Professional Services - \$189 thousand.
  - Lobbyist - \$150 thousand. This funds the City of Lubbock contract with a lobbyist to assist in legislative matters.
  - Zac Tax - \$20 thousand. This funds the City of Lubbock contract to provide detailed sales tax data for the city.
  - LODGINGRev - \$19 thousand. This funds the City of Lubbock contract to assist in Short Term Rental Compliance.
- Funding for Special Projects in the amount of \$25 thousand has been included in Non-Departmental for FY 2023-24.

# Non-Departmental Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 1,132	3,216	28,905	-	60,453	-
Benefits	766	1,710	11,271	500	500	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Professional Services/Training	1,463,845	3,394,849	1,557,823	1,764,810	2,159,437	22.4
Other Charges	10,000	1	72,703	167,500	25,000	(85.1)
Scheduled Charges	616	892	5,902	1,629	1,421	(12.8)
Capital Outlay/Reimbursements	3,597,037	1,353,383	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 5,073,397</b>	<b>4,754,051</b>	<b>1,676,604</b>	<b>1,934,439</b>	<b>2,246,811</b>	<b>16.1</b>

# Communication & Marketing and 311 Call Center

## Mission and Purpose

Provide current and accurate information about City of Lubbock projects, programs, services, and events both internally and externally using multiple communication channels.

Communications & Marketing /311 provide the following services:

- Serve as the 'voice' of the organization for internal and external communications including television, web, print, social media mediums
- Write and edit news releases for external distribution
- Respond to Emergency Management activations and serve as media contact in non-crisis and crisis situations
- Provide content management on the City website
- Post information to and monitor the City's main social media accounts
- Enforce City's social media policy and brand guidelines
- Assist departments in the creation and management of social media accounts
- Coordinate and send event and advisory notifications through the LBKAlert Emergency notification system
- Work with all departments within the organization as a sort of communication triage to keep things running smoothly and citizens informed.
- Provide media services, training, graphic design, campaign strategy and creation for City departments
- Create print and digital graphics for City departments
- Provide audio/visual support for City departments
- Create print and digital graphics for external partners and campaigns
- Provide audio/visual support for external partners and campaigns
- Operate City Government Access Channel providing 24-hour coverage, online streaming, and video-on-demand of City of Lubbock meetings and events
- Record and broadcast City Council meetings, public meetings, and City news conferences
- Produce videos to spotlight City programs, services, events and staff
- Produce training videos for continued education internally
- Serve as the 'organizational search engine' for departments to ask for direction or advice regarding City services and departments
- Coordinate and format employee broadcast emails for internal distribution
- Serve as proprietor of the organization's Zoom account, and manager of City's Zoom activities
- Communications & Marketing and 311 both serve as trustees of the MyLBK app. We keep it current with options for citizens to report issues to the correct City departments.
- Provide centralized contact center through 311 that answers citizen questions, enters citizen service requests for department response, or connects them to proper departments
- Provide and manage online service request system that allows citizens to submit requests or notify the City of issues 24 hours a day. This system also integrates with the MyLBK app.

## Goals and Objectives

- Be the citizens' go-to source for the latest City information, during both emergency situations and day-to-day operations, using all forms of communications (website, social media, government access channel, LBKAlert), both external and internal to the fullest potential.
- Provide excellent customer service to everyone both inside and outside the organization.
- Provide timely and relevant information to citizens calling 311 to report an issue/concern, or to ask a question
- Provide several options for citizens to report an issue or seek information: MyLBK app, 311, telephone, social media, etc.
- Provide 311 online services that are easy to use and provide answers to frequently asked questions.
- Effectively convey the City's message to citizens.
- Assist other departments, and the City as a whole, in gaining exposure and recognition for services, programs, accomplishments and staff.

# Communication & Marketing and 311 Call Center

## Accomplishments for FY 2022-23

- Continued to gain followers and grow audience engagement on all social media platforms as strategies continue to evolve due to changing algorithms, consumer trends and other factors.
- Increased collaboration with departments regarding marketing efforts and campaigns.
- Increased production and recording of additional City meetings.
- Approved and implemented City-wide Crisis Communications Plan
- Initiate quarterly 'City Communicators' meeting to streamline messaging.
- Spearheaded media and public relations efforts for Mayor's Marathon.
- Produced Mayor's State of the City address: presentation, videos, and day of production.
- Created and launched full-scale marketing campaigns with several high profile community partners.
- Won one Texas Association of Municipal Information Officers (TAMIO) Award and six Texas Association of Telecommunications Officers and Advisors (TATO) Awards.
- Started process of rebuilding audio/visual infrastructure to better serve our broadcast needs
- Designed new channel logo and rebranded with new name – MyLBK Connect.
- Took steps to ensure the department continued its growth as a full-scale Communications & Marketing Department.

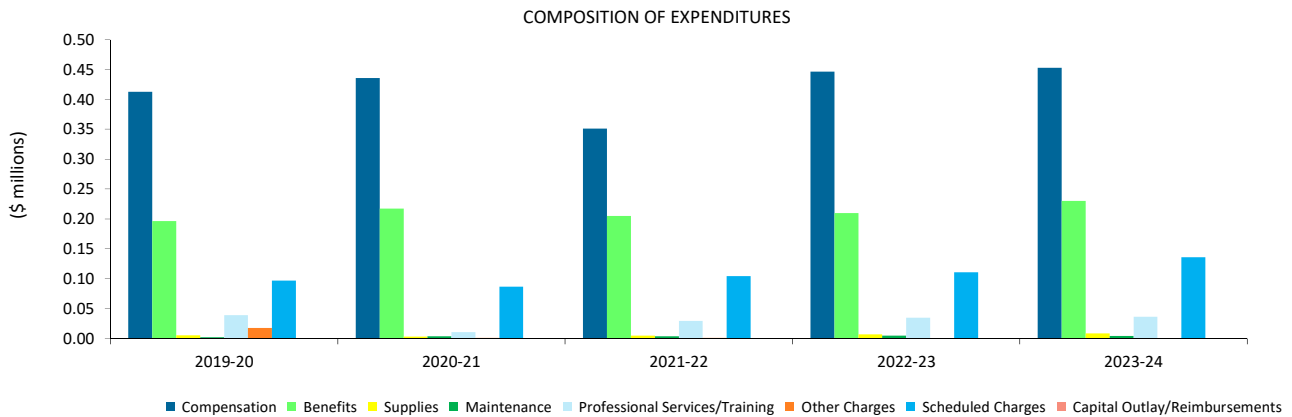
## Objectives for FY 2023-24

- Restructure department organization to be more efficient, effective and to align more with cities of our size. Properly compensate staff with competitive salaries.
- Continue to build trust internally and do more projects for other departments.
- Continue education and networking opportunities through staff conference attendance.
- Collaborate with City partners to gather more content to put on the City channel.
- Procure live streaming equipment.
- Create more diverse programming options for MyLBK Connect channel.
- Offer more internal Communications & Marketing-type trainings for staff.
- Launch quarterly internal newsletter
- Continue to grow audience engagement on all social media platforms.
- Increase programming for City channel including talk show format, podcast, weekly shows, PSAs, feature stories, etc.
- Begin process of procuring a production truck that we can send/stream video live from anywhere in the City.
- Begin process of exchanging our departmental van with another, newer SUV.
- Engage with citizens in a more relaxed way in an effort to continue building public trust.

## Expenditures Overview

- Total expenditures increased by \$54.3 thousand, or 6.7 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$26.4 thousand, or 4 percent, due to a 4 percent cost of living adjustment across all departments, an increase in retirement and health insurance cost.
- Supplies increased \$2,019, or 28.7 percent, due to increase for print shop charge.
- Professional Services/Training increased by \$1,500, or 4.3 percent, due to an increase in training and travel.
- Scheduled Charges increased \$25.3 thousand, or 22.8 percent, due to an increase in telephone and information technology service charge.

# Communications & Marketing and Call Center Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	412,629	435,886	351,064	446,408	452,897	1.5
Benefits	196,903	217,577	205,172	210,282	230,172	9.5
Supplies	5,446	3,286	5,006	7,034	9,053	28.7
Maintenance	2,469	3,874	3,821	5,182	4,345	(16.2)
Professional Services/Training	39,470	11,054	29,695	35,000	36,500	4.3
Other Charges	18,012	1,348	1,234	-	-	-
Scheduled Charges	97,045	87,007	104,390	110,843	136,088	22.8
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 771,974</b>	<b>760,032</b>	<b>700,380</b>	<b>814,749</b>	<b>869,055</b>	<b>6.7</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Public Information	5	6	6	6	6	-
311 Call Center	5	5	5	3	3	-
<b>TOTAL STAFFING</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>9</b>	<b>9</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
311 Calls Answered by Call Takers	70,000	63,400	47,380	41,500	45,000	8.4
311 On-Line Service Requests	2,962	5,777	5,689	4,500	5,000	11.1
Entered by Citizens	-	-	-	-	-	-
News Releases sent out	536	798	392	375	400	6.7
Employee Broadcasts sent out	177	157	188	250	250	-
Main City Facebook Likes (Total)	26,280	29,468	30,550	32,000	33,000	3.1
Main City Twitter Followers (Total)	12,657	13,711	14,402	14,500	15,000	3.4
Graphic Design Projects	310	200	172	150	175	16.7
Video Projects (Stories, PSA)	99	163	179	160	200	25.0
Meeting Broadcasts	46	42	29	50	45	(10.0)
MyLBK app downloads	-	3,882	2,166	2,200	2,500	13.6

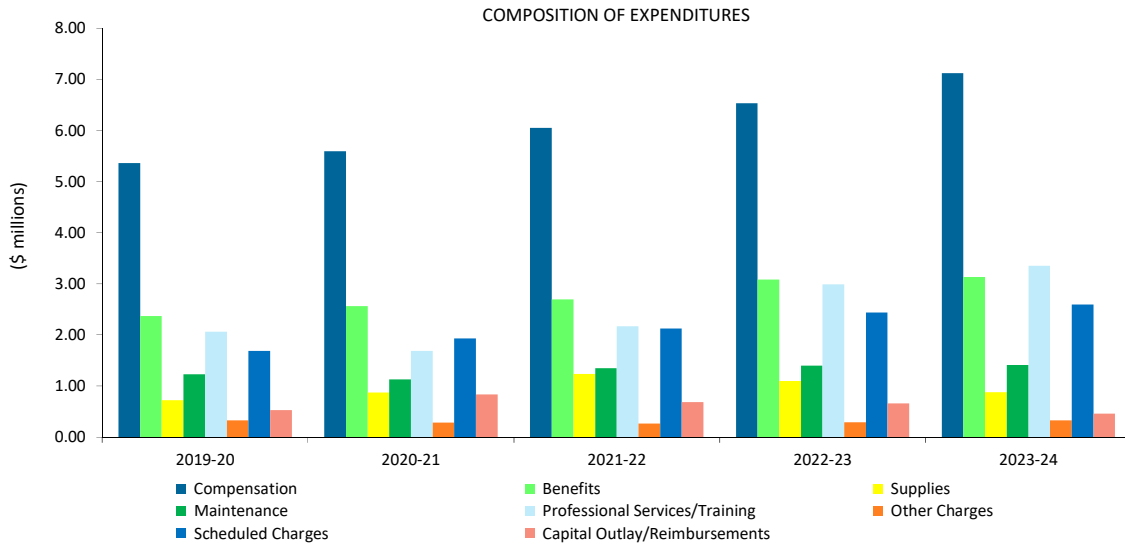
FULL-TIME POSITIONS	
Call Taker I	2
Call Taker II	1
Digital Content Creator	1
Graphic Designer	1
Lead Communications & Marketing Specialist	1
Production Manager	1
Public Info & Marketing Mgr	1
Video Producer	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>9</b>

# Communications & Marketing and Call Center Expenditures

<b>Public Information</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 263,679	276,351	278,966	312,302	323,331	3.5
Benefits	109,862	130,025	136,274	151,728	164,341	8.3
Supplies	3,948	1,880	3,711	4,627	5,550	19.9
Maintenance	2,469	3,874	3,821	5,182	4,345	(16.2)
Professional Services/Training	39,073	10,414	29,695	35,000	36,500	4.3
Other Charges	13,875	1,295	1,234	-	-	-
Scheduled Charges	35,850	43,747	60,216	67,407	88,285	31.0
<b>TOTAL PUBLIC INFORMATION</b>	<b>\$ 468,756</b>	<b>467,586</b>	<b>513,915</b>	<b>576,246</b>	<b>622,352</b>	<b>8.0</b>

<b>311 Call Center</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 148,951	159,534	72,098	134,106	129,566	(3.4)
Benefits	87,041	87,552	68,898	58,554	65,831	12.4
Supplies	1,497	1,406	1,295	2,407	3,503	45.5
Professional Services/Training	397	641	-	-	-	-
Other Charges	4,137	53	-	-	-	-
Scheduled Charges	61,195	43,260	44,174	43,436	47,803	10.1
<b>TOTAL 311 CALL CENTER</b>	<b>\$ 303,218</b>	<b>292,446</b>	<b>186,464</b>	<b>238,503</b>	<b>246,703</b>	<b>3.4</b>

# General Fund - Cultural and Recreation Services



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 5,363,857	5,595,261	6,054,637	6,534,782	7,121,455	9.0
Benefits	2,369,975	2,564,955	2,695,178	3,082,199	3,135,995	1.7
Supplies	724,262	873,662	1,239,570	1,098,772	880,046	(19.9)
Maintenance	1,231,677	1,130,399	1,347,848	1,403,082	1,414,010	0.8
Professional Services/Training	2,062,613	1,691,660	2,167,876	2,991,239	3,354,654	12.1
Other Charges	332,560	284,198	270,285	291,269	331,505	13.8
Scheduled Charges	1,687,139	1,932,719	2,129,433	2,439,602	2,596,980	6.5
Capital Outlay/Reimbursements	532,408	836,585	686,579	660,962	464,077	(29.8)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 14,304,491</b>	<b>14,909,439</b>	<b>16,591,406</b>	<b>18,501,907</b>	<b>19,298,722</b>	<b>4.3</b>

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Libraries	\$ 3,514,629	3,706,124	3,877,653	4,165,030	4,361,966	4.7
Cultural Arts	1,021,365	1,040,513	1,199,204	1,377,824	1,423,542	3.3
Parks and Recreation	9,768,497	10,162,801	11,514,549	12,959,053	13,513,214	4.3
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 14,304,491</b>	<b>14,909,439</b>	<b>16,591,406</b>	<b>18,501,907</b>	<b>19,298,722</b>	<b>4.3</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Libraries	36	36	35	35	35	-
Cultural Arts	9	9	9	9	9	-
Parks and Recreation	81	82	83	79	72	(7)
<b>TOTAL STAFFING</b>	<b>126</b>	<b>127</b>	<b>127</b>	<b>123</b>	<b>116</b>	<b>(7)</b>





# Libraries

## Mission and Purpose

To serve the community by providing convenient and open access to information, recreation, cultural, and lifelong learning resources. We want to serve as a staple in our community by providing free, open access to knowledge and resources in spaces where everyone is welcome.

We provide a varied, extensive number of free programs and activities for all ages, technology access that is free to the public, resources and partnerships that provide learning opportunities, and promote a love of reading through educational endeavors.

## Goals and Objectives

- Provide quality customer service to patrons at all library locations.
- Conduct a variety of innovative programs for all ages in response to community needs.
- Increase library presence on selected social media sites to encourage awareness of library services, resources, and events.
- Expand outreach services to better meet the needs of our community.
- Support staff professional development.

## Accomplishments for FY 2022-23

- Hosted a successful African American History Month program that partnered with over a dozen community businesses, schools, and organizations to celebrate the life of T.J. Patterson. Over two hundred people attended.
- Started a new cycle of computer classes for community members to earn a Digital Navigator Certificate to advance their technology skills and career goals. This class cycle began on March 2nd at Mahon Library and includes 8 instructional sessions that introduce topics on Google Drive, Email, internet research, and more. These classes were made possible by a national grant that provided us the laptops to teach these classes at any branch or outreach location.
- Hub City Book Club: The library has partnered with the Parks & Recreation Department to provide a book club designed to meet the interests of older populations in our community. This partnership has helped provide awareness for the public library and the services we offer, and the Parks and Recreation Department has helped us be able to bring this outreach book club to an audience of community users who are not library users. Engagement in this book club has been high.
- Fertility Support Book Club: In partnership with the Lubbock Area Infertility Support Network, this program is designed to be both a book club as well as a peer-led support group that takes place monthly at Mahon Library on a Saturday morning when working women are available to attend. We recently had a group member win a national fertility grant that they learned about from the library program. This grant was valued over \$25,000 and was life-changing for their family. This program is supported by doctors at the Texas Tech Center for Fertility & Reproductive Surgery, who provide flyers and information about the library program to their new patients.
- Story Time with the Water Department: We have partnered with the Water Utilities Department to provide monthly story times that center around water conservation.
- Parenting Cottage and Tiny Tots Storytimes: The library has partnered with The Parenting Cottage and Literacy Lubbock to provide storytimes that give away a free book to all children who attend.
- Lubbock Book Festival: The Lubbock Book Festival took place at Mahon Library on Saturday, October 15 and Sunday, October 16. Over the course of two days, the library had over 50 local authors and 1,400 visitors. This festival was made possible through partnership with Literacy Lubbock and the Caprock Writer's Alliance.
- Partnered with WorkForce Solutions to disseminate information about employment opportunities, resume building, and counseling services.
- How to Pay for College - FAFSA & Scholarship Workshop: In December 2022, we partnered with Texas Tech's Department for Financial Aid & Scholarships to provide a workshop on applying for financial aid and scholarships to attend college.
- Hosted a variety of programs and events that brought in thousands of patrons of all ages such as Genealogy for Beginners, themed scavenger hunts, a Robotics Demo (in partnership with Talkington School for Young Women), and Intro to Arabic classes (in partnership with the Texas Tech Department of Classical and Modern Languages and Literatures).

# Libraries

- Scheduled field trips from the Lubbock, Frenship, Idalou, New Deal, Snyder, and Ropes Independent School Districts. Also partnered with multiple Homeschool Co-ops to provide field trips for their students to learn about the library.
- Registered 1787 new library cards in the first half of the fiscal year.

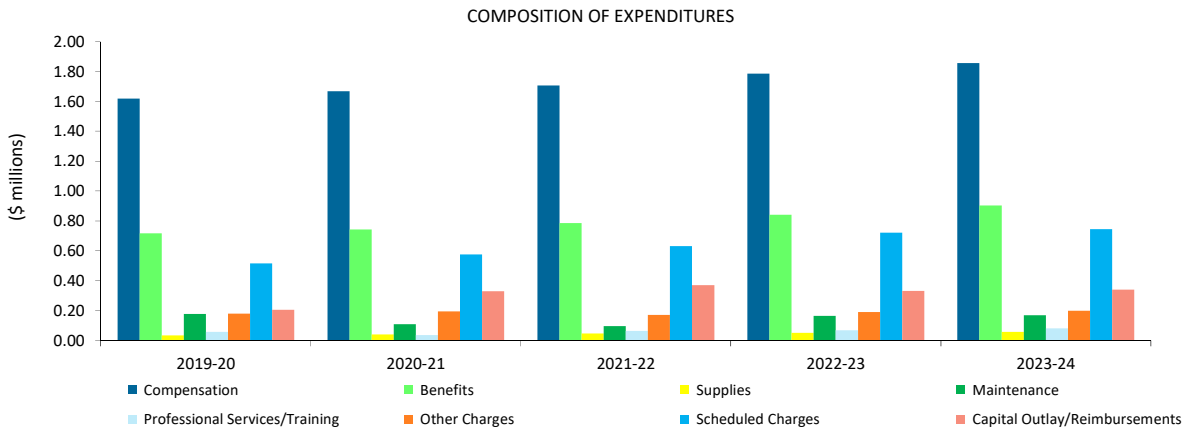
## Objectives for FY 2023-24

- Increase outreach endeavors to underserved populations, including senior citizens and individuals with special needs.
- Maximize staff potential in order to provide optimal services to the public by providing professional development and continuing education opportunities.
- Develop and implement Early Childhood Literacy elements into existing programs, such as storytimes and the Summer Reading Program.
- Form new partnerships with city departments and community resources, such as schools and businesses, to increase service offerings.
- Increase the aesthetic aspects of the libraries through maintenance of high traffic areas to preserve and promote building use. Update select public use furniture for sustainability purposes.
- Create and disseminate a broad scale survey to gather information and responses from the citizens of Lubbock in the areas of patron satisfaction, effectiveness of library services, and community needs. Will be the start of an annual survey going forward.

## Expenditures Overview

- Total expenditures increased by \$196.9 thousand, or 4.7 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$131.6 thousand, or 5 percent, due to a 4 percent cost of living adjustment across all departments and an increase to health premiums.
- Supplies increased by \$8,460 or 16.4 percent, due to increased costs for necessary items needed to get books ready for circulation when newly ordered or replaced.
- Maintenance increased \$4,473 or 2.7 percent, due to an increase in fleet maintenance costs and patron furniture/equipment maintenance.
- Professional services/ Training increased \$11.2 thousand, or 15.9 percent, due to changes in the current security contract for Mahon Library.
- Other charges increased \$10.1 thousand, or 5.3 percent, due to an increase in lease amount for Godeke Library.
- Scheduled charges increased \$22.2 thousand, or 3.1 percent, due to increased costs for information technology services and electric utilities.
- Capital Outlay/Reimbursements increased \$9,002 or 2.7 percent, due to the increasing costs to replenish all standard items in circulation at the libraries – printed books, ebooks and audio books.

# Libraries Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 1,619,564	1,668,458	1,707,071	1,786,426	1,856,090	3.9
Benefits	718,186	743,717	787,168	841,990	903,878	7.4
Supplies	35,119	42,222	47,528	51,603	60,063	16.4
Maintenance	177,975	110,082	96,784	166,700	171,173	2.7
Professional Services/Training	58,871	38,380	65,011	70,569	81,790	15.9
Other Charges	180,878	195,522	171,673	191,312	201,363	5.3
Scheduled Charges	517,644	576,157	631,808	723,255	745,432	3.1
Capital Outlay/Reimbursements	206,393	331,587	370,609	333,175	342,177	2.7
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 3,514,629</b>	<b>3,706,124</b>	<b>3,877,653</b>	<b>4,165,030</b>	<b>4,361,966</b>	<b>4.7</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
Mahon Library	21	22	21	20	20	-
Godeke Library	5	5	5	5	5	-
Patterson Library	5	4	4	5	5	-
Groves Library	5	5	5	5	5	-
<b>TOTAL STAFFING</b>	<b>36</b>	<b>36</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
<b>Materials circulated</b>						
Mahon	193,164	209,339	223,821	238,821	254,821	6.7
Godeke	209,582	210,155	205,734	210,234	245,234	16.6
Patterson	22,206	23,087	21,960	22,300	22,640	1.5
Groves	105,595	107,603	111,486	116,986	124,286	6.2
Digital Materials	192,784	192,096	233,223	248,223	270,723	9.1
<b>Materials circulated Total</b>	<b>723,331</b>	<b>742,280</b>	<b>796,224</b>	<b>836,564</b>	<b>917,704</b>	<b>9.7</b>

<b>Library Attendance</b>						
Mahon	98,476	90,187	106,312	125,312	138,312	10.4
Godeke	97,518	77,918	86,498	96,498	107,998	11.9
Patterson	31,002	22,179	32,182	42,182	53,182	26.1
Groves	51,061	33,189	54,202	75,000	83,298	11.1
<b>Library Attendance Total</b>	<b>278,057</b>	<b>223,473</b>	<b>279,194</b>	<b>338,992</b>	<b>382,790</b>	<b>12.9</b>

<b>Program Attendance</b>						
Mahon	5,109	4,855	8,890	14,000	17,310	23.6
Godeke	4,012	5,060	9,396	14,500	17,810	22.8
Patterson	1,400	2,929	5,335	8,241	10,847	31.6
Groves	1,940	2,094	5,757	8,620	11,283	30.9
<b>Program Attendance Total</b>	<b>12,461</b>	<b>14,938</b>	<b>29,378</b>	<b>45,361</b>	<b>57,250</b>	<b>26.2</b>

# Libraries Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Information User Assistance</b>						
Mahon	87,051	92,088	105,643	114,274	120,905	5.8
Godeke	90,886	65,196	80,085	87,529	91,251	4.3
Patterson	13,807	22,895	34,712	37,441	38,805	3.6
Groves	49,718	56,298	49,572	56,000	59,214	5.7
<b>Information User Assistance Total</b>	<b>241,462</b>	<b>236,477</b>	<b>270,012</b>	<b>295,244</b>	<b>310,175</b>	<b>5.1</b>
<b>Computer Lab Usage</b>						
Mahon	12,853	12,567	16,288	20,000	21,856	9.3
Godeke	5,797	6,298	7,220	8,142	8,601	5.6
Patterson	4,071	5,063	6,936	8,809	9,745	10.6
Groves	6,421	5,522	6,558	7,594	8,112	6.8
<b>Computer Lab Usage Total</b>	<b>29,142</b>	<b>29,450</b>	<b>37,002</b>	<b>44,545</b>	<b>48,314</b>	<b>8.5</b>
<b>FULL-TIME POSITIONS</b>						
Administrative Asst		3				
Customer Service Representative		8				
Librarian I		7				
Librarian II		5				
Library Assistant		9				
Library Director		1				
Materials Handler		1				
Sr Library Asst		1				
<b>TOTAL FULL-TIME POSITIONS</b>		<b>35</b>				

# Libraries Expenditures

<b>Mahon Library</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 985,390	1,104,230	1,089,715	1,154,965	1,067,090	(7.6)
Benefits	425,811	460,711	488,835	518,348	523,688	1.0
Supplies	26,124	31,540	35,151	38,868	42,104	8.3
Maintenance	177,865	109,331	95,794	165,200	169,673	2.7
Professional Services/Training	57,529	37,933	63,936	69,479	80,700	16.2
Other Charges	3,567	5,025	6,533	7,000	7,000	-
Scheduled Charges	284,823	287,169	329,391	402,616	388,332	(3.5)
Capital Outlay/Reimbursements	70,773	204,545	179,932	122,000	125,000	2.5
<b>TOTAL MAHON LIBRARY</b>	<b>\$ 2,031,883</b>	<b>2,240,484</b>	<b>2,289,288</b>	<b>2,478,476</b>	<b>2,403,587</b>	<b>(3.0)</b>

## Godeke Library

EXPENDITURES BY CATEGORY						
Compensation	\$ 240,330	205,621	234,975	224,481	294,988	31.4
Benefits	104,757	99,018	106,829	113,916	128,094	12.4
Supplies	3,125	3,323	4,989	4,407	6,253	41.9
Maintenance	63	399	990	500	500	-
Professional Services/Training	-	222	71	400	400	-
Other Charges	174,741	189,287	163,850	182,912	192,888	5.5
Scheduled Charges	69,132	59,551	69,553	72,171	90,256	25.1
Capital Outlay/Reimbursements	6,063	45,515	66,584	70,000	72,000	2.9
<b>TOTAL GODEKE LIBRARY</b>	<b>\$ 598,211</b>	<b>602,935</b>	<b>647,841</b>	<b>668,787</b>	<b>785,379</b>	<b>17.4</b>

## Patterson Library

EXPENDITURES BY CATEGORY						
Compensation	\$ 173,590	156,181	193,780	210,333	242,286	15.2
Benefits	85,849	85,605	97,082	106,443	126,050	18.4
Supplies	3,111	4,111	3,516	4,164	6,203	49.0
Maintenance	48	178	-	500	500	-
Professional Services/Training	408	93	525	340	340	-
Other Charges	1,465	304	460	600	675	12.5
Scheduled Charges	98,326	148,976	149,641	158,078	171,873	8.7
Capital Outlay/Reimbursements	92,520	51,429	54,574	70,744	72,746	2.8
<b>TOTAL PATTERSON LIBRARY</b>	<b>\$ 455,317</b>	<b>446,877</b>	<b>499,577</b>	<b>551,202</b>	<b>620,673</b>	<b>12.6</b>

## Groves Library

EXPENDITURES BY CATEGORY						
Compensation	\$ 220,254	202,426	188,600	196,647	251,726	28.0
Benefits	101,769	98,382	94,422	103,283	126,046	22.0
Supplies	2,758	3,248	3,872	4,164	5,503	-
Maintenance	-	174	-	500	500	-
Professional Services/Training	934	132	480	350	350	-
Other Charges	1,103	905	829	800	800	-
Scheduled Charges	65,364	80,461	83,224	90,390	94,971	5.1
Capital Outlay/Reimbursements	37,036	30,099	69,520	70,431	72,431	2.8
<b>TOTAL GROVES LIBRARY</b>	<b>\$ 429,219</b>	<b>415,827</b>	<b>440,947</b>	<b>466,565</b>	<b>552,327</b>	<b>18.4</b>

# Cultural Arts

## Mission and Purpose

The City of Lubbock operates three Cultural Arts facilities for the benefit of our residents and visitors. The first, the Buddy Holly Center, is a historical site with dual missions—preserving, collecting and promoting the legacy of Buddy Holly and the music of Lubbock and West Texas. Programs are designed to encourage public interest and cultivate an atmosphere where art and music are celebrated.

The second, the Silent Wings Museum preserves and promotes the history of the World War II military glider program by creating an ideal environment for displaying, collecting, documenting, and interpreting artifacts and information for public education and enjoyment. Programs are designed to encourage public interest and cultivate an atmosphere where community, history and veterans are celebrated.

Lastly, the Garden and Arts Center provides a venue and resources to offer exhibition and meeting spaces, as well as a broad range of affordable artistic and educational programs for all age groups. Programs include: art classes, music recitals, monthly exhibitions, garden classes and shows, summer camps, as well as meeting space for many cultural groups and non-profit organizations.

The Cultural Arts Departments provide the following services:

- Collect artifacts, photographs, and archival documents from the World War II Military Glider Pilot program, Buddy Holly, and West Texas Music
- Provide dynamic and educational exhibitions on the World War II Glider Pilot Program, aviation history, Buddy Holly, West Texas Music, and the Fine Arts
- Provide both free and low-cost educational and outreach programs to the community
- Offer books, DVDs, clothing, art pieces, musical instruments, and reproduction souvenirs in the gift shops
- Provide collection loan requests, research and reference services to the public, researchers and other institutions
- Provide meeting and rental space for cultural groups and the general public at Buddy Holly Center, Silent Wings Museum, The Garden & Arts Center, The Buddy & Maria Elena Holly Plaza and historic St. Paul's Chapel
- Offer to the community and visitors safe, dynamic environments with education and entertainment opportunities.

## Goals and Objectives

- Host world-class exhibitions, educational programs, and special events for the West Texas region and visitors from around the world
- Become a national, historical, and cultural attraction.
- Promote local museums and cultural attractions to visitors and citizens.
- Maintain, diversify, and enhance the quality of local cultural, recreational, and educational opportunities.
- Continue to have a patriotic social connection to the City's history.
- Utilize population growth and travel trends to obtain new visitors and volunteers.

## Accomplishments for FY 2022-23

- The Silent Wings Museum hosted the 50th WWII Glider Pilot Reunion with guests from across the country and Europe on October 6-8, 2022. The event included presentations and discussions, behind-the-scenes tours, and a sailplane static display provided by the 94th Flying Training Squadron of the United States Air Force Academy from Colorado Springs. Special guest, Col. Bertil Van Geel, Dutch Air Defense Attaché, presented the Order of William Orange Lanyard from the Kingdom of the Netherlands to two living Glider Pilots in attendance whose heroic participation in Operation Market Garden in September 1944 helped liberate the Netherlands from German occupation.
- With generous support from the Helen Jones Foundation, the museum hosted its annual Veterans Day event on November 11, 2022. After the Presentation of the Colors by the Estacado High School NJROTC, a Special Recognition was read by Councilmember Steve Massengale, followed by patriotic hymns sung by the All Saints Episcopal School choir. Educational activities were offered in the afternoon. The event was capped off by a dance and reception in the Hangar Gallery.

# Cultural Arts

- The Education staff developed and implemented a regular schedule of monthly Saturday programs alternating between art and science activities.
- The Silent Wings Museum concluded the run of its latest exhibition entitled A Legacy Remembered which marked the 20th anniversary of the Silent Wings Museum move from Terrell, Texas, to Lubbock in 2002, and the 80th anniversary of the establishment of the South Plains Army Airfield in 1942.
- The Museum hosted the annual West Texas Salute to Veterans event in late April which connects veterans and other military personnel with vital resources available on the South Plains.
- The Museum continued to work towards implementing the recommendations of the American Alliance of Museums Collections Assessment and the Conservation Assessment. To that end, the windows in the round tower room were replaced and resealed to prevent further water intrusion into the facility.
- With a generous grant from the CH Foundation, the Museum offered free admission to its annual two-day D-Day Commemoration on June 3 and 4 welcoming visitors to enjoy its many exhibits, view historic aircraft on the tarmac, participate in guided tours directed by the Curator, visit with Living History groups and view the memorabilia they displayed, and enjoy making patriotic crafts.
- The Museum served as the site for the West Texas Endurance Club's Willie McCool Half-Marathon late in September.
- The Museum hosted multiple tours, rentals, educational programs, city manager breakfasts, and its ever-popular Aviation Camp.
- The Buddy Holly Center continued to maintain its vigorous schedule of contemporary visual art exhibitions in the Fine Arts Gallery and its participation in the First Friday Art Trail.
- The Center successfully fulfilled its grant from the National Endowment for the Humanities (NEH) through Humanities Texas.
- The Center partnered with the International Cultural Center and LHUCA to host the City-wide Procesión event on the evening of November 4, 2022.
- With the generous support of the CH Foundation, the Center was able to bring in A Cast of Blues, a Mid-America Arts Alliance traveling exhibit focusing on blues music and musicians of the Mississippi delta region, a genre of music appreciated by many including Buddy Holly.
- The Center commemorated the Day the Music Died on February 3, 2023, marking the anniversary of the plane crash that took the lives of Buddy Holly, J.P. "The Big Bopper" Richardson, Ritchie Valens, and pilot Roger Peterson. Guests spent the afternoon talking to Buddy's niece, Sherry Holley, and nephews, Randy Holley and Eddy Weir.
- After a three year hiatus, the Center restarted its Monday evening guitar lessons with two full classes.
- The Education staff developed and implemented a regular schedule of monthly Saturday programs alternating between art and music activities.
- The Center welcomed music lovers to its free annual Summer Showcase Concert Series. Dynamic performers treated guests to live music every Thursday evening from May 18 through August 17, 2023. During the concerts guests were invited to visit the Center's galleries, partake of food truck offerings and join their children in making crafts in the Education Space adjacent to the Meadows Courtyard.
- The Buddy Holly Center hosted its annual Buddy Holly Birthday Bash on September 7, 2023. Guests were treated to a guided tour of the Buddy Holly Gallery, a special documentary showing, tours of the Allison House, craft activities, birthday treats and a live performance in the courtyard by the Rock Masons fronted by Buddy's nephew Eddy Weir.
- The Center hosted a growing number of tours, courtyard rentals, educational programs and classes, and its annual summer Art and Music Camp.
- After suffering a devastating fire on September 19, 2022, the staff of the Municipal Garden and Arts Center temporarily relocated to the Buddy Holly Center while remediation efforts took place. They returned to the Center a few weeks later to resume their schedule of exhibitions and programs albeit with reduced available classroom and meeting room space.
- The Center hosted the 33rd annual National Arts Program exhibition with 87 artists displaying 127 artworks in various media. An awards ceremony was held on the evening of November 4 at which Mayor Pro Tem Shelia Patterson Harris presented awards to recipients.

# Cultural Arts

- The Center staff continued to improve upon its engaging and informative monthly e-newsletter to keep the public apprised of upcoming events, activities, classes, and exhibitions held at the Center.
- With most of the fire damage repaired, the Center rapidly expanded the booking of recitals, classes, rentals and events, including hosting city manager breakfasts.
- The Center continued to foster partnerships with schools and other arts organizations to expand exhibition and programming opportunities for the community to enjoy.
- Unique classes in clay, ceramics, woodturning, painting and photographic processes were offered throughout the summer for both children and adults.
- The Center successfully hosted its annual Fall Festival in September 2023, inviting guests to enjoy the many offerings of artisans, musicians, dancers, magicians and food vendors from across the South Plains region.

## Objectives for FY 2023-24

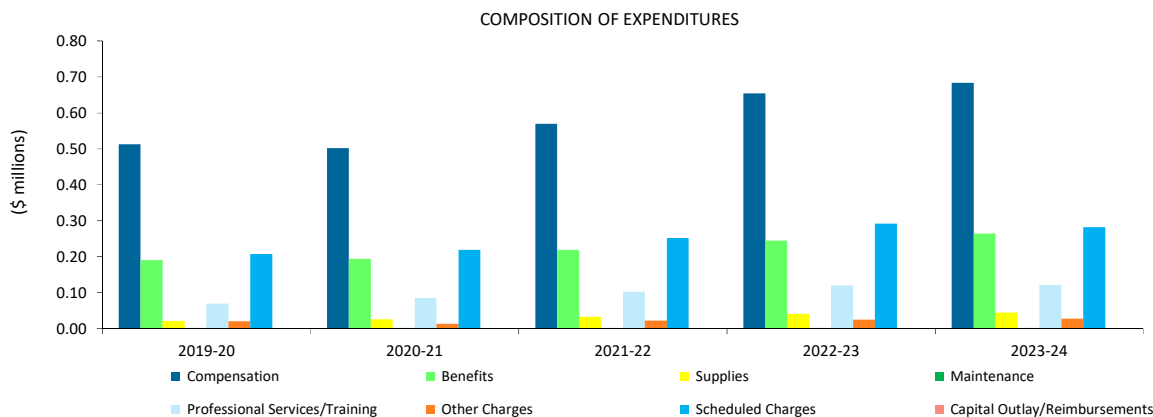
- The three Cultural Arts facilities will continue to work toward an increased level of community engagement by providing quality exhibitions, programs, and services.
- Continue to provide equal access to all members of the community to the facilities' collection, information, services, and programs.
- Expand interest in the Cultural Arts offerings through increased activity on all our social media channels.
- Increase fundraising efforts by pursuing grant opportunities, expanded community partnerships and growth in memberships.
- Broaden and promote educational and volunteer opportunities at all Cultural Arts facilities.
- Augment interactive technologies in areas related to visitor services, exhibitions, and educational programming.
- Continue to expand advertising outreach regarding the availability of the Cultural Art facilities, including the Buddy and Maria Elena Holly Plaza and the historic St. Paul's Chapel, with the goal of increasing rentals and community use of the spaces.
- Revamp visitor survey tools on multiple platforms to gather and analyze data to determine the level at which services and programming are meeting the needs and interests of those we serve and make improvements where necessary.
- Each facility will look to make improvements to buildings and grounds utilizing existing budget mechanisms and personnel when possible.

## Expenditures Overview

- Total expenditures increased by \$45.7 thousand, or 3.3 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$48.5 thousand, or 5.4 percent, due to a 4 percent cost of living adjustment across all departments, an increase in part time hours, and increased health insurance premiums.
- Supplies increased \$4 thousand, or 9.8 percent, due to increases in office supply costs.
- Other charges increased \$2,500 or 10 percent due to an increase in costs for items directly related to annual special projects and events held at multiple museum locations.
- Scheduled charges decreased \$10.1 thousand, or 3.4 percent, due to a reduction in costs for property and liability insurance and gas utilities offset by an increased charge for information technology services and electric costs.



# Cultural Arts Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 512,004	502,140	569,419	654,131	682,983	4.4
Benefits	190,202	193,807	218,627	244,788	264,446	8.0
Supplies	21,452	25,313	32,528	40,537	44,518	9.8
Maintenance	1,225	1,487	1,660	1,965	1,848	(6.0)
Professional Services/Training	69,193	85,539	102,601	119,817	120,717	0.8
Other Charges	20,450	13,513	22,262	25,010	27,510	10.0
Scheduled Charges	206,839	218,715	252,107	291,576	281,520	(3.4)
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 1,021,365</b>	<b>1,040,513</b>	<b>1,199,204</b>	<b>1,377,824</b>	<b>1,423,542</b>	<b>3.3</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Buddy Holly Center	5	5	5	5	5	-
Silent Wings Museum	3	3	3	3	3	-
Garden & Arts Center	1	1	1	1	1	-
<b>TOTAL STAFFING</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Museum Attendance	30,114	31,481	38,826	40,000	42,000	5.0
Garden & Art Center Attendance	11,002	10,902	13,250	14,800	15,000	1.4
Number of Exhibitions	89	97	102	96	96	-
Cultural Arts Gift Shop Merchandise Sales	112,480	162,607	184,261	163,000	172,500	5.8
Revenue from Museum Admissions	95,317	146,583	170,176	144,600	159,200	10.1
Revenue from Cultural Arts Classes	6,712	13,757	17,790	16,000	16,700	4.4
<b>Performance Metrics</b>						
Percent of Positive Feedback Overall						
Visitor Experience (Goal 100%)	97.0%	97.0%	97.0%	97.0%	97.0%	-
Percent of Positive Feedback regarding Educational Programs (Goal 100%)	0.0%	97.0%	95.0%	97.0%	97.0%	-
Percent of Positive Feedback pertaining to Exhibitions (Goal 100%)	97.0%	97.0%	96.0%	97.0%	97.0%	-

FULL-TIME POSITIONS	
Education and Volunteer Coord	1
Gift Shop and Sales Manager	1
Marketing & Events Coordinator	1
Municipal Museums Curator	1
Museums Director	1
Garden & Arts Center Supvr	1
Management Assistant	1
Municipal Museums Curator	1
Museum Assistant Manager	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>9</b>

# Cultural Arts Expenditures

## Buddy Holly Center

	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 270,750	252,305	285,421	335,298	349,018	4.1
Benefits	88,944	91,724	101,702	114,039	123,470	8.3
Supplies	5,837	8,590	13,779	17,626	18,679	6.0
Maintenance	50	-	-	-	-	-
Professional Services/Training	41,050	55,249	65,063	60,745	65,245	7.4
Other Charges	5,982	6,826	7,795	8,560	8,560	-
Scheduled Charges	95,409	99,310	107,752	114,842	110,528	(3.8)
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL BUDDY HOLLY CENTER</b>	<b>\$ 508,022</b>	<b>514,004</b>	<b>581,512</b>	<b>651,110</b>	<b>675,500</b>	<b>3.7</b>

## Silent Wings Museum

EXPENDITURES BY CATEGORY						
Compensation	\$ 172,191	185,956	208,020	228,276	238,507	4.5
Benefits	77,032	81,410	90,792	100,953	109,228	8.2
Supplies	6,012	10,571	10,095	11,994	12,876	7.4
Maintenance	1,175	1,487	1,660	1,965	1,848	(6.0)
Professional Services/Training	20,595	18,718	24,083	24,722	25,122	1.6
Other Charges	11,346	5,349	12,237	13,650	14,150	3.7
Scheduled Charges	82,204	94,176	116,116	146,679	136,613	(6.9)
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL SILENT WINGS MUSEUM</b>	<b>\$ 370,555</b>	<b>397,667</b>	<b>463,004</b>	<b>528,239</b>	<b>538,344</b>	<b>1.9</b>

## Garden & Arts Center

EXPENDITURES BY CATEGORY						
Compensation	\$ 69,063	63,878	75,977	90,557	95,458	5.4
Benefits	24,227	20,673	26,133	29,796	31,748	6.6
Supplies	9,603	6,152	8,654	10,917	12,963	18.7
Maintenance	-	-	-	-	-	-
Professional Services/Training	7,549	11,572	13,455	34,350	30,350	(11.6)
Other Charges	3,122	1,338	2,230	2,800	4,800	71.4
Scheduled Charges	29,225	25,228	28,239	30,055	34,379	14.4
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL GARDEN &amp; ARTS CENTER</b>	<b>\$ 142,788</b>	<b>128,842</b>	<b>154,688</b>	<b>198,475</b>	<b>209,698</b>	<b>5.7</b>

# Parks and Recreation

## Mission and Purpose

Provide a quality system of parks, open spaces, facilities, and cultural and leisure programs to meet citizen's expectations. The Parks and Recreation Department consists of four sections: Park Maintenance, Park Development, Community Recreation, and Athletics and Aquatics. Parks and Recreation also manages the City of Lubbock Cemetery and the Sam Wahl Recreation Area at Lake Alan Henry.

- Community Recreation offers year-round leisure and educational classes, activities, mini youth camps, after school programs and special events for all ages through its Community and Senior Centers.
- Park Maintenance provides maintenance of Parks, City Facilities, right-of-ways and medians.
- Park Development delivers design services, park planning, construction management and contract administration.
- Athletics and Aquatics provides athletic facilities and programming for youth and adult sports leagues, as well as educational, safety and aquatic programs.

## Goals and Objectives

- Provide planning, design, project management and construction oversight for all Capital Improvement Projects within the Park system.
- Gather citizen input concerning leisure service facilities and activities.
- Develop full-service recreational facilities, establish a comprehensive recreation program and provide a wide array of recreational, cultural, and educational activities.
- Maintain and improve City parklands, sports facilities, and other assigned lands.

## Accomplishments for FY 2022-23

- The 14th Annual Pumpkin Trail, held in October 2022, brought in a total attendance of 15,367 people for the four-day event held at the Lubbock Memorial Arboretum. The public donated 1,332 jack-o-lanterns. We anticipate the event to continue to grow, especially with the added programming projected for the coming year.
- The 66th Annual Santa Land lasted 12 nights. Almost 33,000 participants visited the in-person Santa Land. Eleven community groups performed on stage during Santa land operating hours. Concession revenues totaled just over \$35,000.
- Recreation staff continued to offer curbside pick-up and congregate service for the Senior Meal Program. Staff projects about 30 thousand meals will be provided for the year.
- Recreation continued to expand the use of an online registration system to include after-school programs, reservations, swim lessons as well as class and league registrations. This provides an important service to individuals and families so they can register from the convenience of their home or on their mobile devices.
- Community and adult activity centers continued to program large community gatherings including: Trunk or Treat (Trejo, Mae Simmons, & Copper Rawlings) with over 4 thousand participants spread between the 3 events; senior dances (Lubbock Adult, Trejo & Copper Rawlings) with about 500 between the three; Pancho Claus (Trejo) with about 1,000 participants; Santa Paws (Hodges) and Breakfast with Santa (Maxey) with about 250 participants between the two, Father/Daughter and Mother/Son dances (Hodges) with 250 participants, and future upcoming events include large Easter egg hunts, additional senior dances, painting workshops, health fairs, and more.
- Parks and Recreation's social media continued to grow. The Lubbock Parks and Recreation Facebook page has 17 thousand followers, Instagram has 2.4 thousand followers and Twitter has nearly 2.9 thousand followers.
- Safety City enhanced class instruction by restructuring the curriculum to ensure updated information.
- Softball team registrations increased by 20% from the previous fiscal year.
- Volleyball league registrations increased by 15% from the previous fiscal year.
- Developed a cost-recovery analysis and form for all recreation programming.
- Developed a field allocation formula to more equitably distribute athletic field space to user groups.
- Restructured the Athletic Facility License Agreement (AFLA) and renewed contracts with all user groups.
- Developed a partnership with Texas Tech Sports Management Department for internship opportunities.

# Parks and Recreation

- Coordinated with Texas Tech Sports Management Department to establish volunteer and community programming opportunities for the Events Management class.
- City of Lubbock Parks, Recreation and Open Spaces Master Plan was complete, approved and adopted by Council.
- Replaced five playgrounds in five parks: Cooke, Crow, Davis, Higginbotham and Mahon.
- Replaced dock facilities at Llano Estacado and Mackenzie Park Lakes in the Jim Bertram Canyon Lake System.
- Renovated seven restrooms at seven parks: Buddy Holly Rec Area, Clapp (Trinity Ball Field), Hodges, Mae Simmons, Mackenzie South, McAlister and McCullough.
- Restroom replacements at five parks: Aztlan, Clapp, Higginbotham, Mackenzie North and Maxey.
- Renovated Mae Simmons Cross Country Trail.
- Installed new lighting at Field 16 at Tom Martin Youth Sports Complex.
- Renovated Pioneer Park.
- Developed new CIP proposals, including surveying the sites, developing detailed estimates, designs, and renderings for the following projects:
  - Pickleball Facility
  - Walking Trails
  - Splash pads
  - Mae Simmons parking lot and new restroom at Dunbar Historical Lake
  - Canyon Lakes cattail removal and maintenance plan
- Coordinated with Texas Parks and Wildlife Inland Fisheries department to stock local playa lakes and the Canyon Lakes system.
- Updated and maintained a database of all park equipment on installation date and condition, to include benches, shelters, tables, and grills.
- All new Park Development staff received training on current software packages, such as AutoCAD, Cartegraph, and Sketchup within two months of hire date.
- Worked with the GIS Department to update existing data sets with data received from the Parks, Recreation and Open Spaces Master Plan for inclusion into the Cartegraph information system to include updated park amenities and equipment.
- Used satellite locating systems to map and identify positioning of various displays and exhibits for Santa Land.
- Analyzed entire City of Lubbock using proven criteria to determine best locations for new parks.
- Analyzed entire park system to determine how similar parks are throughout Lubbock and determine the need for more unique amenities.
- Started using new project management software to track CIP progress and better communicate project statuses to each department.
- Continued retrofitting park lighting to LED lighting throughout the park system.
- Refined department restructuring and implemented policies to maximize fluidity.
- Developed and opened new parks positions through reclassification, implemented a new Central Shop program to streamline organization and increase efficiency.
- Organized and implemented new equipment placement and a check in/out procedure for Park Operations.
- Began ballfield improvements at Berl Huffman and Tom Martin sports complexes with new material and maintenance procedures.
- Redesigned irrigation system at Berl Huffman, Tom Martin, and Martin Luther King sports complexes.
- Developed a new inspection program for contractors (mowing and trash clean-up) and District Crews.
- Continued dead tree removal project at the City of Lubbock Cemetery for safety and beautification.
- Continued to oversee and manage a litter contract to keep parks free of litter.
- Oversaw an on-course restroom renovation and cart barn demolition at Meadowbrook Golf Course.
- Completed more renovations at Hub City Little League ballfield press box located at Maxey Park.
- Replaced lift station pumps at Clapp restrooms and Maxey Park ballfield.
- Installed pump and stainless cage at Lake 6 waterfall.
- Removed fountains for repair at Elmore and Huneke Parks.
- Replaced all four scoreboards at Lubbock Cooper Little League (located at Tom Martin Sports Complex) with new boards that were purchased by the league.

# Parks and Recreation

- Installed LED lighting system, installed water line to restrooms and installed drip line to entrance trees for McAlister Park Dog Park.
- Revamped the park rental application process to make it more user-friendly and streamlined for renters.
- Planted 150 new trees throughout city park system.

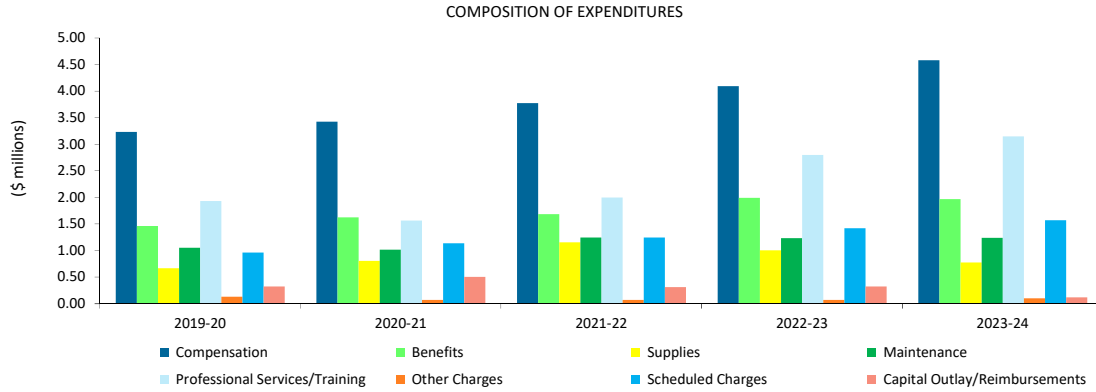
## Objectives for FY 2023-24

- Continue to implement Parks, Recreation and Open Spaces Master Plan.
- Find best practices to help create a higher retention rate for Parks and Recreation staff.
- Begin collecting information for NRPA's Commission for Accreditation of Park and Recreation Agencies (CAPRA) accreditation.
- Continue to create awareness across Lubbock to inform citizens what their local community centers have to offer.
- Continue to create engaging content for the Parks and Recreation social media accounts.
- Gain an additional 2,000, or more, followers across all social media platforms including Facebook, Instagram and Twitter.
- Double the number of corn hole teams.
- Increase total number of softball teams by 10 or more.
- Review all community and adult activity center policies and procedures to create a cohesive procedure and policy manual across the department.
- Implement new program proposal for center supervisors to allow for quality and consistent programming throughout all six centers.
- Create a program evaluation form to align with quality assurance goals of the department.
- Program National Parks and Recreation Month with large community events for the month of July.
- Resurface, paint and mark four tennis courts at Burgess Rushing Tennis Center.
- Identify service categories for recreational programs to assist with cost recovery.
- Expand current sports leagues offered for both youth and adult.
- Continue to improve the sports tournament policy and AFLA.

## Expenditures Overview

- Total expenditures increased by \$554.2 thousand, or 4.3 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$460.4 thousand, or 7.6 percent, due to a 4 percent cost of living adjustment across all departments, increased health insurance costs, and increases in part time and overtime hours offset by a reduction of seven fulltime positions.
- Supplies decreased \$231.2 thousand, or 23 percent, due to a reduction in fuel costs and decreases in equipment and concession supply needs.
- Maintenance increased \$6,572, or less than one percent, due to higher fleet maintenance charges and street lighting costs.
- Professional Services/Training increased \$351.3 thousand, or 12.5 percent, due to additional contractual services in park maintenance contracts.
- Other charges increased \$27.7 thousand, or 36.9 percent, due to increases in rental prices in leased equipment to maintain the city's parks.
- Scheduled charges increased \$145.3 thousand, or 10.2 percent, due to increased costs for information technology services and electric utilities offset by a reduction in liability and property insurance.
- Capital Outlay/Reimbursements decreased \$205.9 thousand, or 62.8 percent, due to reduction in annual debt service payment and roll off of prior year one time purchase of equipment.

# Parks and Recreation Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 3,232,289	3,424,664	3,778,148	4,094,225	4,582,382	11.9
Benefits	1,461,587	1,627,431	1,689,382	1,995,421	1,967,671	(1.4)
Supplies	667,691	806,127	1,159,515	1,006,632	775,465	(23.0)
Maintenance	1,052,477	1,018,830	1,249,404	1,234,417	1,240,989	0.5
Professional Services/Training	1,934,548	1,567,741	2,000,264	2,800,853	3,152,147	12.5
Other Charges	131,233	75,163	76,349	74,947	102,632	36.9
Scheduled Charges	962,657	1,137,847	1,245,517	1,424,771	1,570,028	10.2
Capital Outlay/Reimbursements	326,016	504,997	315,969	327,787	121,900	(62.8)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 9,768,497</b>	<b>10,162,801</b>	<b>11,514,549</b>	<b>12,959,053</b>	<b>13,513,214</b>	<b>4.3</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Park Maintenance	65	66	66	63	56	(7)
Park Development	3	4	4	4	4	-
Indoor Recreation	9	9	10	10	10	-
Outdoor Recreation	4	3	3	2	2	-
<b>TOTAL STAFFING</b>	<b>81</b>	<b>82</b>	<b>83</b>	<b>79</b>	<b>72</b>	<b>(7)</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Park Maintenance</b>						
Trees planted (excluding memorial trees)	119	145	13	150	75	(50.0)
Turf acres treated with pesticides by contractor	1,978	1,978	4,064	4,000	4,000	-
Fertilized acreage applied by contractor	2,253	2,253	1,127	2,250	2,250	-
Each playground inspected twice annually	56	56	224	220	220	-
Irrigation RPZ's inspected and repaired within 30 days of written notice	166	188	168	157	157	-
Work Order completion within 30 days of written notice	100.0%	97.0%	65.0%	95.0%	99.0%	4.2
Parks receiving tree maintenance and removal annually	180	50	25	55	75	36.4
<b>Park Development</b>						
Number of Capital Improvement Projects put out to bid with two weeks of funding approval by City Council*	80.0%	0	5	3	4	33.3
Number of Capital Improvement Projects completed within days allotted in Notice to Proceed*	100.0%	7	5	6	7	16.7
Plans created for in-house construction projects completed within two weeks of request	90.0%	92.0%	6	8	8	-
Designs and estimates created for projects requested by City Council or City Management completed within 30 days*	98.0%	3.0%	4	9	7	(22.2)
Map or archive requests processed and delivered within one day	0.0%	400.0%	45	12	20	66.7
<b>Indoor Recreation</b>						
Community Center attendance	79,510	18,265	45,261	45,700	45,500	(0.4)
Senior Center attendance	161,782	17,658	56,074	56,500	56,300	(0.4)
Senior Meal Program - Total Meals Provided	12,751	29,389	31,347	31,500	32,000	(3.8)
Special event participation	25,570	5,103	23,036	26,000	25,000	(3.8)
Party house/Shelter rentals	88	230	251	255	250	(2.0)

# Parks and Recreation Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Outdoor Recreation</b>						
Swimming pool participation	5,598	54,518	37,758	21,000	22,000	4.8
Swimming pool rentals	-	144	116	37	37	-
Softball team registrations	114	157	192	204	210	2.9
Basketball team registrations	-	-	-	-	-	-
Volleyball team registrations	9	26	61	70	75	7.1
Flag football team registrations	-	-	-	15	15	-
Kick Ball team registrations	6	-	-	-	-	-
Corn hole team registrations	-	-	38	50	45	(10.0)
Safety City participation	5,399	2,062	2,823	3,200	3,000	(6.3)
Special Events participation	58,564	47,175	39,501	32,412	35,000	8.0
Show Wagon rentals	-	7	20	6	12	100.0
Equipment rentals	-	483	44	18	15	(16.7)
Tennis center reservations	-	6,299	7,571	7,700	7,500	(2.6)
Tennis center tournament participation	646	409	1,684	1,900	1,800	(5.3)

\* Percentages have been used in the past, but switching to quantities to better represent productivity.

<b>FULL-TIME POSITIONS</b>			
Administrative Asst	2	Park Environment Maintenance Foreman	1
Asst Athletic FS Foreman	1	Park Inspector	3
Asst Director of Parks and Rec	1	Park Irrigation Foreman	1
Asst Irrigation Foreman	1	Park Maintenance Foreman	1
Asst Park Construction Foreman	1	Park Maintenance Supervisor	2
Asst Park Environment Maintenance Foreman	1	Park Master Electrician	2
Asst Park Maintenance Foreman	1	Park Operations Manager	2
Asst Recreation Coordinator	1	Park Operations Superintendent	1
Asst Turf Maintenance Foreman	1	Park Planner	3
Athletic Field Services Foreman	1	Parks and Recreation Director	1
Bldg Maintenance Technician II	1	Parks Yard Keeper	1
Equipment Operator I	1	Pesticide Applicator	2
Heavy Equipment Operator II	3	Public Information Specialist	1
Irrigation Apprentice	4	Recreation Center Supervisor	4
Irrigation Technician	1	Recreation Coord	2
Management Assistant	1	Recreation Services Superintendent	1
Park Construction & Maintenance Worker	8	Senior Citizen Center Supervisor	2
Park Construction Foreman	1	Sr Grounds Maint Worker	9
Park Development Manager	1	Turf Maintenance Foreman	1
		<b>TOTAL FULL-TIME POSITIONS</b>	<b>72</b>

# Parks and Recreation Expenditures

<b>Park Maintenance</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 2,278,152	2,292,479	2,536,167	2,781,721	3,210,788	15.4
Benefits	1,122,346	1,237,204	1,255,651	1,535,598	1,501,789	(2.2)
Supplies	541,899	618,488	892,548	657,738	485,404	(26.2)
Maintenance	1,034,625	997,449	1,216,699	1,204,679	1,185,033	(1.6)
Professional Services/Training	1,724,802	1,342,893	1,762,076	2,446,248	2,782,504	13.7
Other Charges	56,315	27,230	42,110	17,520	50,488	188.2
Scheduled Charges	417,382	617,508	755,221	576,925	972,914	68.6
Capital Outlay/Reimbursements	317,727	494,458	309,563	325,121	121,900	(62.5)
<b>TOTAL PARK MAINTENANCE</b>	<b>\$ 7,493,248</b>	<b>7,627,709</b>	<b>8,770,034</b>	<b>9,545,550</b>	<b>10,310,820</b>	<b>8.0</b>

## Park Development

EXPENDITURES BY CATEGORY						
Compensation	\$ 62,210	120,794	183,572	261,296	250,836	(4.0)
Benefits	23,659	58,315	87,136	111,706	115,156	3.1
Supplies	4,374	7,074	7,685	11,720	9,153	(21.9)
Maintenance	4,908	4,473	1,170	2,317	2,198	(5.1)
Professional Services/Training	15,422	4,993	9,376	27,737	49,473	78.4
Other Charges	8,412	5,663	2,503	12,017	7,064	(41.2)
Scheduled Charges	45,808	39,029	67,049	87,113	106,316	22.0
Capital Outlay/Reimbursements	5,170	6,596	2,565	2,666	-	(100.0)
<b>TOTAL PARK DEVELOPMENT</b>	<b>\$ 169,963</b>	<b>246,937</b>	<b>361,056</b>	<b>516,572</b>	<b>540,196</b>	<b>4.6</b>

## Indoor Recreation

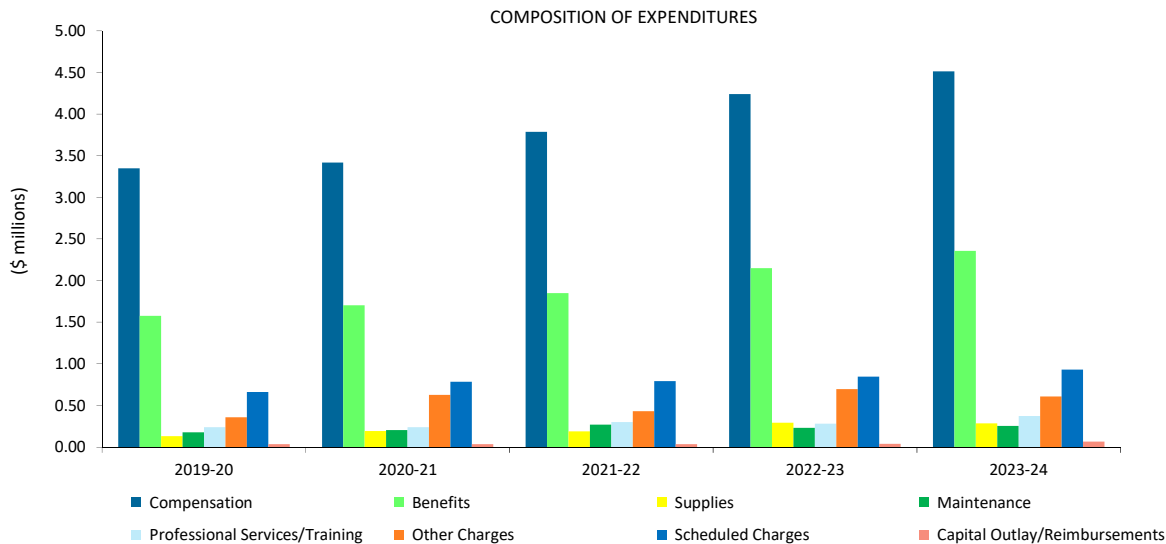
EXPENDITURES BY CATEGORY						
Compensation	\$ 616,643	635,121	650,089	732,860	817,341	11.5
Benefits	214,304	227,843	249,596	266,114	286,632	7.7
Supplies	50,914	65,020	102,144	157,483	124,963	(1.9)
Maintenance	7,857	8,909	8,429	16,136	16,688	(1.9)
Professional Services/Training	131,979	126,788	107,052	156,204	153,289	(1.9)
Other Charges	5,440	3,413	2,651	5,330	3,500	(34.3)
Scheduled Charges	198,628	291,153	286,775	448,920	337,574	(24.8)
Capital Outlay/Reimbursements	3,119	3,943	3,841	-	-	-
<b>TOTAL INDOOR RECREATION</b>	<b>\$ 1,228,885</b>	<b>1,362,192</b>	<b>1,410,576</b>	<b>1,783,047</b>	<b>1,739,987</b>	<b>(2.4)</b>

## Outdoor Recreation

EXPENDITURES BY CATEGORY						
Compensation	\$ 275,283	376,270	408,321	318,348	303,417	(4.7)
Benefits	101,278	104,068	96,999	82,003	64,094	(21.8)
Supplies	70,504	115,545	157,138	179,691	155,945	(13.2)
Maintenance	5,086	8,000	23,106	11,285	37,070	228.5
Professional Services/Training	62,344	93,067	121,760	170,664	166,881	(2.2)
Other Charges	61,066	38,857	29,086	40,080	41,580	3.7
Scheduled Charges	300,839	190,157	136,472	311,813	153,224	(50.9)
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL OUTDOOR RECREATION</b>	<b>\$ 876,401</b>	<b>925,963</b>	<b>972,882</b>	<b>1,113,884</b>	<b>922,211</b>	<b>(17.2)</b>



# General Fund - Development Services



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 3,352,165	3,420,437	3,789,353	4,242,540	4,516,465	6.5
Benefits	1,577,636	1,703,494	1,852,053	2,149,371	2,357,480	9.7
Supplies	132,607	194,001	188,992	292,463	288,177	(1.5)
Maintenance	177,061	204,143	271,858	232,888	257,445	10.5
Professional Services/Training	240,807	242,082	300,515	283,048	373,860	32.1
Other Charges	360,632	628,991	433,180	697,364	607,799	(12.8)
Scheduled Charges	662,469	785,829	793,522	846,514	931,219	10.0
Capital Outlay/Reimbursements	37,668	36,058	34,746	39,859	67,049	68.2
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 6,541,044</b>	<b>7,215,035</b>	<b>7,664,219</b>	<b>8,784,047</b>	<b>9,399,494</b>	<b>7.0</b>

EXPENDITURES BY DEPARTMENT	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Building Safety	\$ 2,283,835	2,461,545	2,635,563	2,851,423	3,072,892	7.8
Codes Enforcement	2,281,901	2,527,665	2,489,169	3,022,650	3,150,041	4.2
Environmental Health	828,717	842,154	1,030,940	1,243,739	1,377,503	10.8
Vector Control	387,986	472,437	500,180	556,115	641,254	15.3
Planning	758,605	911,234	1,008,367	1,110,120	1,157,804	4.3
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 6,541,044</b>	<b>7,215,035</b>	<b>7,664,219</b>	<b>8,784,047</b>	<b>9,399,494</b>	<b>7.0</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
Building Safety	30	30	31	32	32	-
Codes Enforcement	27	27	29	28	29	1
Environmental Health	11	13	15	16	16	-
Vector Control	5	5	5	5	5	-
Planning	10	11	11	11	11	-
<b>TOTAL STAFFING</b>	<b>83</b>	<b>86</b>	<b>91</b>	<b>92</b>	<b>93</b>	<b>1</b>



# Building Safety

## Mission and Purpose

Protect life, health and property through effective and efficient administration of adopted construction codes and ordinances. The Department of Building Safety provides the following services:

- Intake of applications for structural, plumbing, mechanical, electrical, roofing, and other associated permits
- Plan review of residential and commercial construction plans and specifications
- Issue and track permits
- Inspect permitted installations for code compliance
- Issue Certificates of Occupancy

## Goals and Objectives

- Facilitate the adoption of modern codes and standards for fire and life safety in the built environment
- Enforce adopted codes and ordinances in an efficient, fair and equitable manner
- Maintain partnerships with the public, building community, City departments and other organizations to obtain code compliance
- Educate the public with regard to the Department's mission and purpose
- Foster relationships with other Building Inspection Departments
- Provide quality plan review and permit issuance services
- Maintain a high level of efficient, professional and friendly customer service

## Accomplishments for FY 2022-23

- Maintained department performance measures in light of increased permit and inspection activity
- 5 staff members received ICC Certifications
- 1 staff member received State Plumbing Inspector License bringing department total to 8
- Improved residential plan review of <14 days from 84% to 97%
- Received 70% of residential plan submittals online
- Received 90% of commercial plan submittals online

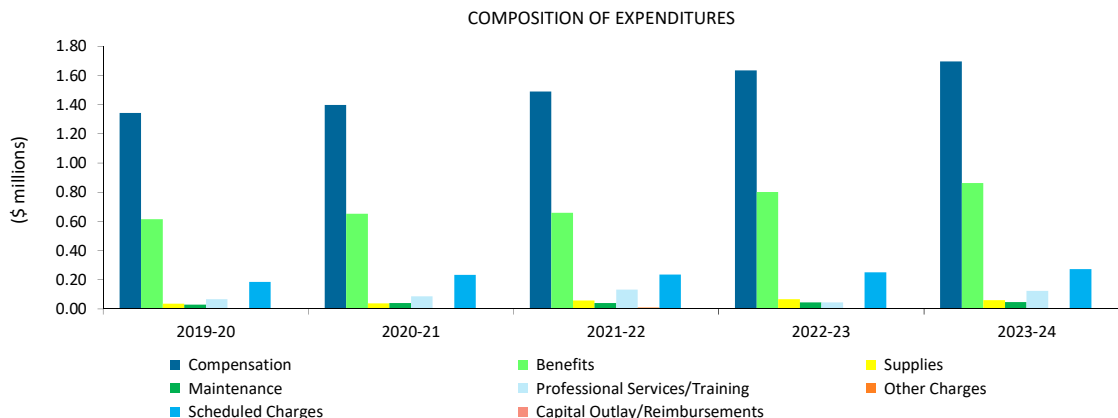
## Objectives for FY 2023-24

- Adopt the 2021 International Code Series
- Continue to develop staff training opportunities
- Obtain 24 new staff certifications
- Increase rate of online residential plan submission to 92%
- Continue to work towards 100% digital archival and retention records
- Maintain or exceed a 90% rate of residential plan reviews within 14 calendar days
- Maintain or exceed a 95% rate of commercial initial plan reviews within 14 calendar days
- Maintain or exceed a 99% rate of inspections completed within 24 hours of contractor request

## Expenditures Overview

- Total expenditures increased by \$221.5 thousand, or 7.8 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$121.4 thousand, or 5.0 percent, due to a 4 percent cost of living adjustment across all departments, increase in retirement and health insurance cost as well as education incentive pay.
- Supplies decreased by 5.6 thousand, or 8.4 percent, due to a decrease in fuel cost offset slightly by increases to office and education supplies as well as uniform costs.
- Professional Services/Training increased by \$79.8 thousand, or 175.2 percent, due to increase to credit card charges and professional dues.
- Scheduled Charges increased by \$23.5 thousand, or 9.4 percent, due to increase in information technology service charge and postage offset by decrease in liability insurance.
- Capital Outlay/Reimbursements increased by \$2.4 thousand due to an increase in tax notes.

# Building Safety Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 1,342,999	1,398,360	1,489,846	1,635,107	1,696,397	3.7
Benefits	614,540	652,764	659,415	802,934	863,026	7.5
Supplies	36,651	40,017	59,075	67,241	61,614	(8.4)
Maintenance	29,682	41,248	41,100	46,515	47,134	1.3
Professional Services/Training	66,667	86,509	132,510	45,526	125,287	175.2
Other Charges	1,648	1,767	11,128	3,470	2,913	(16.1)
Scheduled Charges	185,336	234,387	236,282	250,630	274,165	9.4
Capital Outlay/Reimbursements	6,311	6,494	6,207	-	2,356	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 2,283,835</b>	<b>2,461,545</b>	<b>2,635,563</b>	<b>2,851,423</b>	<b>3,072,892</b>	<b>7.8</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Building Safety	30	30	31	32	32	-
<b>TOTAL STAFFING</b>	<b>30</b>	<b>30</b>	<b>31</b>	<b>32</b>	<b>32</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Construction Activity</b>						
Construction dollar volume (Millions)	791	905	1,612	749	749	-
New residential permits	1,920	2,574	2,556	1,260	1,260	-
New non-residential permits	823	880	934	750	750	-
Addition/alteration permits	5,931	3,186	1,937	1,500	1,500	-
Other permits	12,542	14,223	15,886	13,464	13,464	-
<b>Plan Review Activity</b>						
Construction plans reviewed	3,340	4,272	4,372	3,072	3,072	-
Plan examiner daily workload	1.8	2.3	1.1	1.5	1.5	-
Percent reviewed within 14 days (Residential) Goal 90%	86.0%	84.0%	97.0%	100.0%	100.0%	-
Percent reviewed within 30 days (Commercial) Goal 95%	96.0%	100.0%	94.0%	90.0%	90.0%	-
<b>Inspection Activity</b>						
Structural inspections	19,022	21,779	22,572	16,000	16,000	-
Daily workload	17	18	18	13	13	-
Electrical inspections	12,747	14,105	18,149	12,000	12,000	-
Daily workload	15	16	18	15	15	-
Plumbing/mechanical inspections	25,220	27,424	32,819	24,000	24,000	-
Daily workload	18	22	26	20	20	-
Average inspector daily workload	18	18	21	17	17	-
Percent responded within targeted response time - Goal 99%	100.0%	100.0%	100.0%	100.0%	100.0%	-

<b>FULL-TIME POSITIONS</b>			
Asst Building Official	1	Management Assistant	1
City Building Official	1	Plan Examiner	6
Combination Inspector	1	Senior Plan Examiner	2
Customer Service Rep	3	Senior Trades Inspector	4
Development Technician	2	Trades Inspector	9
Division Dir of Development Services	1	<b>TOTAL FULL-TIME POSITIONS</b>	<b>32</b>
Lead Customer Service Rep	1		

# Codes Enforcement

## Mission and Purpose

To promote the health and safety of the community through education, inspection, and enforcement of ordinances relating to Zoning, Junked Vehicles, Public Nuisance, Weeds and Rubbish abatement, and Property Maintenance/Structural Standards Court cases. Educate the public and businesses on municipal ordinance violations through on-site training and public speaking events related to public health and safety issues.

## Goals and Objectives

- Educate and inform staff to ensure quality of service provided to the public and businesses.
- Support the growth of community service organizations and neighborhood associations that can be relied on as a resource for Code Administration.
- Enforce municipal ordinances that address physical signs of urban blight, social disorder, and environmental health.
- Conduct proactive neighborhood integrity programs, including Neighborhood Deployments, Focused Area Inspector Response (FAIR) exercises, and Specific Violation training monthly to engage the community and neighborhoods with the Code Administration Department.
- In partnership with Solid Waste, Police Department, Lubbock Fire Rescue, and other City of Lubbock departments, works with property owners and neighborhoods to address blight and nuisance conditions that affect the health and safety of our citizens.

## Accomplishments for FY 2022-23

- Code Administration conducted 36 proactive neighborhood integrity programs, to include 12 Neighborhood Deployments, 12 Specific Violation Exercises, and 12 Focused Area Inspection Response (FAIR) Deployments, which resulted in numerous violations being abated and having a positive impact on neighborhoods.
- Code Administration conducted a regional Continuing Education Unit (CEU) training for Registered Code Administration Officers in person and by ZOOM meeting with more than 40 attendees.
- Code Administration participated as support personnel in numerous interdepartmental training activities and supported the Emergency Operations Center (EOC).
- Maintained data for the web-based code enforcement activity mapping, updated on a monthly basis.
- Maintained the Code Administration statistical data/performance measure dashboard, incorporated into the city-wide performance metric out-facing system.
- Creation of the Substandard Structure Grant Program, a program that allows property owners with a substandard structure to voluntarily allow the City of Lubbock to demolish the structure at no cost to them (\$7500 maximum).
- Partnering with Perdue, Brandon, Fielder, Collins, and Mott, LLP in the process of issuing tax warrants and recovering past due and abatement lien monies owed to the City of Lubbock.

## Objectives for FY 2023-24

- Streamline junked vehicle and substandard structure business practices to be more efficient.
- Increase the number of substandard structures gaining compliance by utilizing the Substandard Structure Grant Program.
- Increase opportunities for training and leadership experience for Code inspectors and administrative staff.
- Actively work to increase the performance and improve the software used to create and track code cases.
- Code Administration will conduct monthly Neighborhood Deployments, FAIR exercises, and Specific Violation training to engage the community in department activities.
- Code Administration will research and explore other municipalities efforts to increase NEIGHBORHOOD SERVICES activities, such as neighborhood clean ups, repairs to dwellings, and other activities that build strength in the neighborhoods. This will possibly include partnering with Keep Lubbock Beautiful and the Planning Department in these efforts.
- Code Administration will continue to support Neighborhood Associations by being a liaison for all City of Lubbock services.

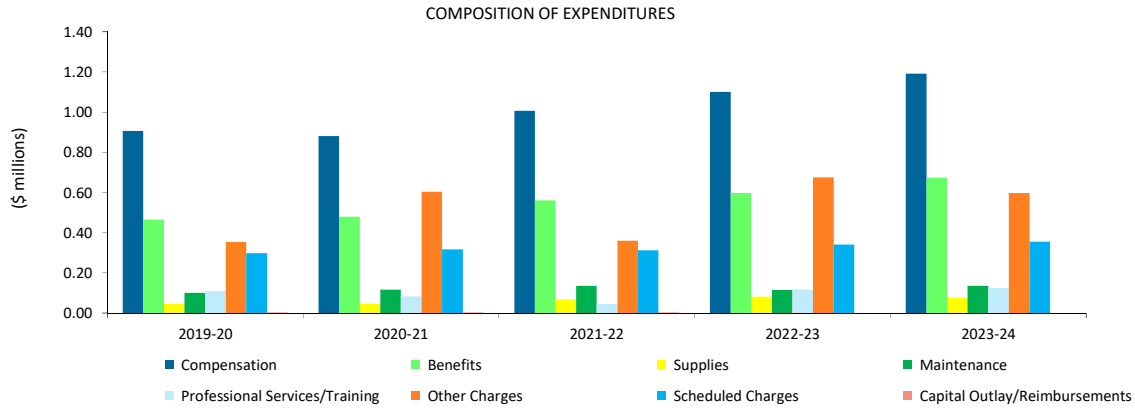
# Codes Enforcement

- Code Administration will explore opportunities with the Planning Department and the Neighborhood Planner position to encourage participation from Neighborhood Associations and neighborhood groups to be more involved in the development and maintenance of our residential neighborhoods.
- Code Administration will expand a positive virtual presence through the department web page, through the Communications and Marketing department social media, and any other means that can be identified to make the citizens of Lubbock more aware of the activities and resources available.

## **Expenditures Overview**

- Total expenditures increased by \$127.4 thousand, or 4.2 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$167.7 thousand, or 9.9 percent, due to 4 percent cost of living adjustment across all departments and the addition of a Assistant Director position as well as the increase in health insurance cost offset by a decrease in part-time pay.
- Supplies decreased \$6.0 thousand, or 7.3 percent, due to a decrease in fuel cost offset by an increase in office supplies.
- Maintenance increased \$20.0 thousand, or 17.5 percent, due to increased vehicle maintenance charge.
- Professional Services/Training increased by \$8.7 thousand, or 7.5 percent, due to increased professional services and training and travel associated with the additional Assistant Director position.
- Other Charges decreased by \$77.5 thousand, or 11.5 percent, due to a decrease in demolitions offset by an increase in computer and communications equipment.
- Scheduled Charges increased \$14.5 thousand, or 4.2 percent, due to increase in charges for postage as well as telephone and information technology service charge offset by decrease to liability insurance.

# Codes Enforcement Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 906,249	880,717	1,005,362	1,099,372	1,191,238	8.4
Benefits	465,391	479,603	560,562	596,664	672,478	12.7
Supplies	45,689	45,481	68,723	81,083	75,126	(7.3)
Maintenance	100,145	116,651	134,913	114,365	134,369	17.5
Professional Services/Training	110,293	82,381	44,995	115,538	124,188	7.5
Other Charges	353,234	602,469	359,200	675,000	597,545	(11.5)
Scheduled Charges	298,143	316,879	312,021	340,628	355,097	4.2
Capital Outlay/Reimbursements	2,757	3,483	3,393	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 2,281,901</b>	<b>2,527,665</b>	<b>2,489,169</b>	<b>3,022,650</b>	<b>3,150,041</b>	<b>4.2</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
Code Enforcement	27	27	29	28	29	1
<b>TOTAL STAFFING</b>	<b>27</b>	<b>27</b>	<b>29</b>	<b>28</b>	<b>29</b>	<b>1</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Educational Programs (LINC)	32	15	14	75	50	(33.3)
Citizen Contact	10,643	10,876	11,695	11,000	11,000	-
Graffiti cases initiated	830	828	959	1,000	1,000	-
Housing cases initiated	662	891	1,182	1,200	1,200	-
Junk Vehicle cases initiated	1,568	1,832	1,913	1,700	2,000	17.6
Junk Vehicle Days to voluntary compliance	11	11	11	11	11	-
Junk Vehicle Days to Administrative/ Judicial Action	11	12	11	11	11	-
Weed cases initiated	15,043	20,546	18,113	16,000	20,000	25.0
Weed Days to voluntary compliance	10	10	10	8	8	-
Weed Days to Administrative/Judicial Action	10	10	10	8	8	-
Zoning cases initiated	7,143	8,293	8,791	9,000	9,000	-
Zoning Days to voluntary compliance	7	7	6	11	10	(9.1)
Zoning Days to Administrative/Judicial Action	9	8	10	11	10	(9.1)
Average Days from Complaint to Inspection	2	2	2	2	2	-

FULL-TIME POSITIONS	
Code Admin Field Supervisor	2
Codes Admin Assistant Director	1
Code Inspector I	4
Code Inspector II	16
Dir of Code Enforcement	1
Graffiti Removal Specialist	1
Management Assistant	1
Office Assistant	3
<b>TOTAL FULL-TIME POSITIONS</b>	<b>29</b>

# Environmental Health

## Mission and Purpose

To promote the health and safety of the community through education, inspection, and enforcement of ordinances, rules, and laws relating to food establishments, mobile food units, temporary food events, recreational water facilities, and body art establishments, foster care homes, and other public health concerns. Educate the public and businesses through on-site training and classes related to food safety, recreational water facilities, and public health issues.

## Goals and Objectives

- Ensure compliance with city ordinances, state rules, and federal laws for establishments permitted by environmental health through inspection and education.
- Address and investigate general environmental nuisances.
- Conduct detailed plan reviews with owners and contractors of new, remodeled, or converted food establishments, recreational water facilities, body art establishments, and other permitted establishments, to ensure compliance with city ordinances and rules prior to construction or remodel of establishments. Provide training for food establishments on food safety issues and compliance with Texas Food Establishment Rules and Food and Drug Administration food code.

## Accomplishments FY 2022-23

- Created reporting capabilities in HedgeHog software to aid staff on standardizing and conformity of inspections and compliance activities.
- Environmental Health Manager Position was reclassified to Director.
- Vector Control program joined Environmental Health.
- Environmental Health received two second year grants from National Environmental Health Association and Food and Drug Administration to achieve objectives of the Voluntary Standards Program for food safety.
- Hosted in-person annual pool school with approximately 100 in attendance.
- Completed self-assessment of all nine FDA voluntary standards.
- One inspector completed and graduated International Food Protection Training Institute (IFPTI) fellowship in food safety program, giving City of Lubbock Environmental Health Department the only local jurisdiction in the United States with three IFPTI Fellows on staff.
- Five inspectors obtained or renewed Certified Pool Operators certification.
- Five inspectors obtained Certified Pool Inspector Credentials.
- One inspectors obtained Registered Environmental Health Specialist/Registered Sanitarian (REHS/RS) credentials from the National Environmental Health Association. This is a globally recognized credential.
- Five Environmental Health staff attended in-person Texas Environmental Health Association annual education conference for training, education, and required continuing education units.
- Staff participated in virtual education conferences for food safety continuing education units.
- Five staff members participated in Association of Food and Drug officials' food safety and inspection virtual boot camp.
- Two staff members attended Mid Continental Association of Food and Drug officials' annual conference.
- Three staff members attended in-person Association of Food and Drug Officials meeting.
- Three staff members attended in-person National Environmental Health Associations annual education conference.
- Staff member participated in Conference for Food Protection committees.
- Two staff members attended Conference for Food Protection biennium conference.
- Department provided on demand food safety education programs for food establishments and participated in local health fairs.

## Objectives FY 2023-24

- Increase the number of inspections performed at food establishments, recreational water facilities, and body art facilities to meet inspections goals based on program assessments.
- Increase staff knowledge, skills, and abilities on general environmental health and food safety issues.



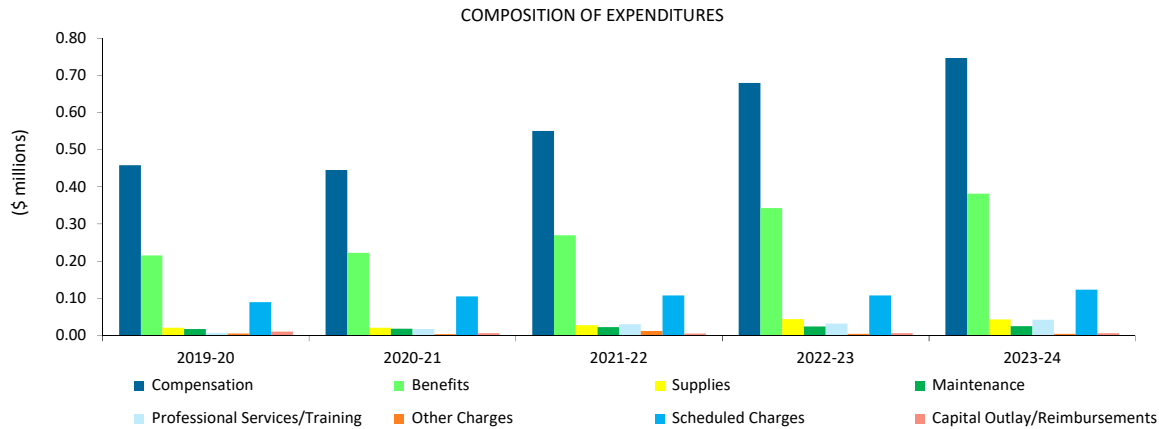
# Environmental Health

- Complete and have audited FDA voluntary standards; Standard 1: Regulatory Foundation and Standard 7: Industry and Community Relations. Achieve partial compliance of Standard 2: Trained Regulatory Staff, Standard 3: Inspection Program Based on HACCP Principles, Standard 4: Uniform Inspection Program, and Standard 9: Program Assessment.
- Continued progress building a foodborne illness risk factor study of our permitted food establishments.
- Continue development of reporting and inspection capabilities of HedgeHog software to aid and track progress on completion of all retail food voluntary standards.
- Use data obtained from violations discovered during routine inspections to develop training and education for our permitted facilities.
- Four Environmental Health staff will attend Association of Food and Drug Officials annual conference for training and required continuing education units.
- Three Environmental Health staff will attend National environmental Health Association annual conference to receive training and obtain required continuing education units.
- Five Environmental Health staff will attend Texas Environmental Health Association annual conference for required continuing education units.
- Staff will attend Chapter Texas Environmental Health Association events for required continuing education units.
- Continue with in-person pool school.
- Continue participation with Conference on Food Protection in-person and virtual events.
- Continue to provide on demand food safety education in permitted facilities and at public request.
- Continued participation in local health fairs attended by students, businesses, and public.
- Staff participation with Food and Drug Administration and Centers for Disease Control training events when available.

## **Expenditures Overview**

- Total expenditures increased by \$133.8 thousand, or 10.8 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$106.5 thousand, or 10.4 percent, due to a 4 percent cost of living adjustment increase across all departments, a TMRS rate increase and an increase in health insurance.
- Supplies decreased \$1,136, or 2.5 percent, due to a decrease in fuel costs offset by an increase in print shop charge.
- Maintenance increased by \$945, or 3.9 percent, due to increase in fleet maintenance charge.
- Professional Services/Training increased by \$11.1 thousand, or 34.5 percent, due to increased professional dues, credit card charges, and training and travel.
- Scheduled Charges increased \$15.9 thousand, or 14.7 percent, due to increase in charges for both telephone and information technology service charge as well as an increase in liability insurance.

# Environmental Health Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 458,542	445,625	551,299	680,268	747,406	9.9
Benefits	216,252	222,683	270,395	343,126	382,529	11.5
Supplies	21,638	21,169	28,187	44,940	43,804	(2.5)
Maintenance	17,868	18,776	22,852	24,306	25,251	3.9
Professional Services/Training	7,767	17,760	30,472	32,115	43,205	34.5
Other Charges	5,610	4,411	13,069	4,521	4,891	8.2
Scheduled Charges	90,508	105,399	108,559	108,110	124,051	14.7
Capital Outlay/Reimbursements	10,532	6,330	6,107	6,353	6,366	0.2
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 828,717</b>	<b>842,154</b>	<b>1,030,940</b>	<b>1,243,739</b>	<b>1,377,503</b>	<b>10.8</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Environmental Health	11	13	15	16	16	-
<b>TOTAL STAFFING</b>	<b>11</b>	<b>13</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Food inspections	2,254	2,329	2,008	2,400	2,800	16.7
Temporary Food Inspections	419	519	654	650	650	
Recreational Water Inspections	345	437	423	475	525	10.5
Body Art Inspections	45	49	41	48	60	25.0
Smoking Inspections	80	102	72	93	93	-
Food Establishment Complaints	570	296	227	275	310	12.7
Environmental Health Complaints	180	282	261	280	300	7.1
Covid Complaints	-	-	266	20	-	(100.0)

FULL-TIME POSITIONS	
Administrative Asst	2
Dir of Environmental Health	1
Environ. Health Sanitarian I	6
Environ. Health Sanitarian II	5
Environ. Health Sanitarian III	1
Management Assistant	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>16</b>

# Vector Control

## Mission and Purpose

Promote and protect public health and quality of life for the citizens of our City and County through surveillance, site evaluations, species collection and identification, and treatment of breeding and resting sites of mosquitos. Provide public outreach and education when requested.

## Goals and Objectives

- Develop, train, and implement processes where vector control staff utilize site specific vector control lake/drain basins, and other breeding site identification numbers.
- Add new locations ID's when new sites are identified.
- Develop and improve the capabilities of the vector control program to efficiently monitor the number of sites that are being inspected by field personnel by utilization of GIS based software capable of monitoring site locations and logging treatments and observations.
- Perform service request in a timely manner.

## Accomplishments FY 2022-23

- Collaborated with City of Lubbock's GIS department to establish lake/drain basin layered information to further enable program to leverage GIS based map processes to have specific site Identification numbers as either vector control Sites or inlet/outlet designations.
- Review of two existing districts within the City of Lubbock, districts 30 & 37, resulting in the identification of approximately 115 vector treatment sites, and 90 inlet/outlet sites. Original storm water (flood control map layered data) for these two districts had a total of 39 lake sites. Sites were setup to combine storm water retention areas based upon inter-connected culverts and assigned site ID numbers.
- Continued review process of one third of the City of Lubbock's landmass and provided data to GIS group to enable data cleanup and establish vector lake/drain basins ID's.
- Continue work with GIS group to establish a survey process to establish a data collection process for field staff to uniformly evaluate a sites physical and location attributes as it relates to factors associated with suitability for mosquito breeding.
- Utilize site attribute data to begin a process for establishing a risk/based rating system for these locations.
- Continued collaboration with Texas Tech vector-borne Zoonosis laboratory by submittal of adult mosquito specimens collected from sites across City of Lubbock and Lubbock County for arbovirus surveillance. Specimens collected and processed by vector control department enabled the detection of West Nile Virus occurrence in the mosquito population and treatment of those sites.
- Joint collaboration study with Texas Tech University was initiated. Purpose of study will focus on the effectiveness of Mosquito Larvacide and Adulticide treatments.
- Staff attendance at Texas mosquito Control Association annual conference.
- Staff attendance at American Mosquito Control Association annual conference.

## Objectives FY 2023-24

- Acquisition of integrated computer software system designed specifically for vector control organizations with the capability to utilize the (ERSI- GIS) site location data to streamline and enhance the ability to collect information from internal and external sources. Real time Tracking and logging of treatment activates, including product and amount used with atmospheric conditions. System will provide accountability and enhance service request response.
- Add credential pay for vector technicians to aid in employee retention.
- Add new position that would be responsible for setting, collecting traps, and arbovirus screening. These task are performed by technicians at present, addition of new position would allow technicians more time to treat sites and respond to citizen's service request.
- Continue work with GIS to enhance, identify and number sites for treatment.
- Continue collaboration with Texas Tech Vector-borne zoonosis Laboratory regarding arbovirus screening.
- Add equipment to enhance treatment capabilities of rapidly expanding residential growth within city and county.
- Add equipment necessary to treat areas inaccessible by current equipment.

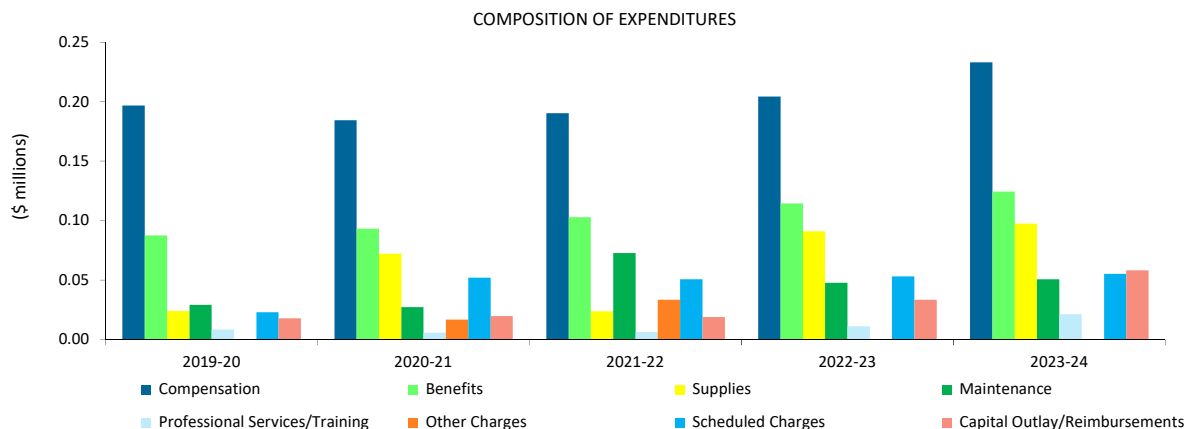
# Vector Control

- Continue work with GIS group establishing a survey process for field staff to uniformly evaluate a sites physical and location attributes as it relates to factors associated with suitability for mosquito breeding.
- Add additional traps to enhance surveillance activates and promote public relations.
- Send 3 staff members to the Texas Mosquito Control Association annual and regional conferences.
- Send 2 staff members to the American Mosquito Control Association annual conference.

## **Expenditures Overview**

- Total expenditures increased by \$85.1 thousand, or 15.3 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$38.7 thousand, or 12.1 percent, due to a 4 percent cost of living adjustment across all departments as well as an increase in part-time pay and health insurance cost.
- Supplies increased \$6.3 thousand, or 6.9 percent, increase due to charges for print shop services and pesticide supplies offset by a decrease in fuel.
- Maintenance increased by \$2.9 thousand, or 6.3 percent, due to an increase in fleet maintenance charge.
- Professional Services/Training increased by \$10.3 thousand, or 91.5 percent, due to increase in training and travel and professional dues.
- Scheduled Charges increased \$2.1 thousand, or 4.0 percent, due to increase in information technology services and telephone charges.
- Capital Outlay/Reimbursements increased by \$24.8 thousand, or 74.1 percent due to replacement of ULV sprayer offset by a decrease in tax notes.

# Vector Control Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 197,052	184,526	190,509	204,438	233,334	14.1
Benefits	87,671	93,449	103,073	114,717	124,479	8.5
Supplies	24,271	72,257	23,760	91,242	97,530	6.9
Maintenance	29,366	27,468	72,994	47,702	50,691	6.3
Professional Services/Training	8,437	5,914	6,361	11,219	21,480	91.5
Other Charges	-	17,000	33,568	-	-	-
Scheduled Charges	23,122	52,072	50,878	53,291	55,413	4.0
Capital Outlay/Reimbursements	18,067	19,752	19,038	33,506	58,327	74.1
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 387,986</b>	<b>472,437</b>	<b>500,180</b>	<b>556,115</b>	<b>641,254</b>	<b>15.3</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
Vector Control	5	5	5	5	5	-
<b>TOTAL STAFFING</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Acres treated with Larvicide	465	400	794	600	*	-
Percent of valid vector control complaint calls responded to within 2 business days	95.5%	92.0%	93.8%	96.0%	100.0%	4.2

\*Changing metrics from acres treated to actual sites treated. This change will define actuals goals of Vector service responsibilities.

## FULL-TIME POSITIONS

Vector Control Coordinator	1
Vector Control Worker	4
<b>TOTAL FULL-TIME POSITIONS</b>	<b>5</b>

# Planning

## **Mission and Purpose**

To guide the growth and development of the City in a well-planned and sustainable manner, thereby enhancing the quality of life for residents while encouraging future economic development. Ensure a quality aesthetic and physical environment through proper planning for land use, zoning, land subdivision, urban design, and historic preservation.

The Planning Department provides many services, including:

- Provide elevated levels of customer service to our citizens, developers, elected and appointed officials, and other City staff.
- Administer the Comprehensive Plan and Zoning Codes to ensure the health, safety, and welfare of citizens and property by regulating the use of land within the corporate limits of the City of Lubbock.
- Coordinate the City's zoning, development, and annexation processes, protecting existing and future assets to ensure City standards are upheld.
- Promote and preserving the use of public spaces and cultural heritage locations.
- Work with urban design and historic preservation related activities, including downtown revitalization.
- Ensure new development is harmonious with and will not be permanently injurious to existing land uses, manages platting of property in the City limits and within the City's extraterritorial jurisdiction.
- Coordinate the City permitting process for short-term rentals, alcoholic beverage permits and group homes.
- Review commercial, residential, and sign plans for compliance with the zoning code.
- Conduct public outreach to educate the public on the zoning code, especially while updating the code into a Unified Development Code.
- Develop and manage the City's first Neighborhood Planning Program.

## **Goals and Objectives**

- Meet the needs of citizens, developers, and contractors concerning planning issues.
- Update and maintain the Comprehensive Plan, including land use, historic preservation, and growth management components.
- Provide quality and timely service to customers regarding zoning, platting, and annexation.
- Cross-train department staff and educate between departments to improve the development process.
- Represent the interests of all citizens within the community.
- Provide training opportunities to the Planning and Zoning Commission, Zoning Board of Adjustment, and Urban Design and Historic Preservation Commission.
- Implement and achieve the goals stated in the Comprehensive Plan, PlanLubbock 2040.

## **Accomplishments for FY 2022-23**

- Continued implementation of the Comprehensive Plan, PlanLubbock 2040.
- Adopted the Unified Development Code (UDC), after incorporating all development-related requirements and managing the consultant team selected for the project.
- Conducted extensive education and training for staff and the development community on the UDC, between the adoption date and effective date of the document.
- Continued implementation of the Neighborhood Planning Program by contracting with RAYO Planning and starting the creation of the first two Neighborhood Plans in the Jackson-Mahon and Dunbar-Manhattan Heights neighborhoods.
- Held the first two application cycles for the SPIN program and started implementation of the approved projects.
- Processed zoning and development related applications.
- Facilitated pre-development meetings both in person and virtually.
- Continued the transition to an entirely paperless application submittal process through the online Citizen Self-Service (CSS) portal.
- The Planning and Zoning Manager and Neighborhood Planner obtained their AICP certifications. Including the Director, this gave the department 2 certified Planners.
- Staff members attended the State and National American Planning Association (APA) conferences to earn Certification Maintenance (CM) credits and obtain training.

# Planning

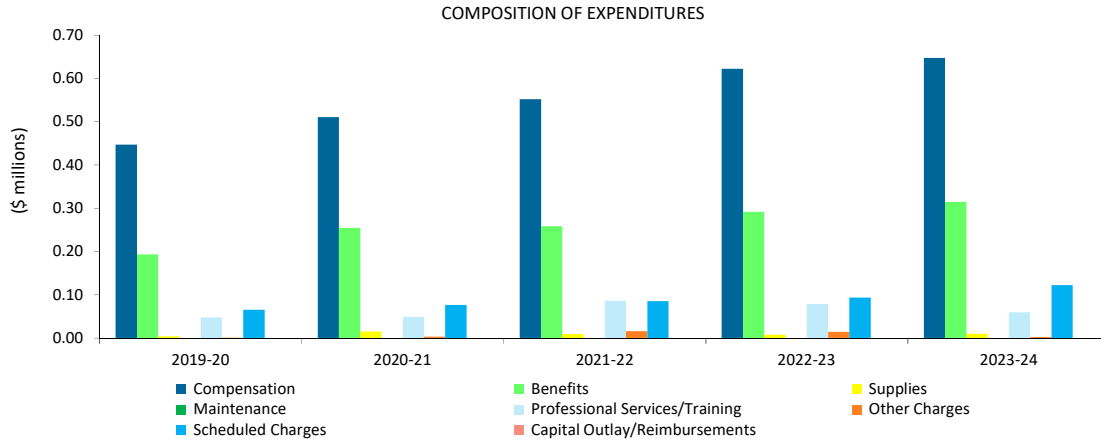
## **Objectives for FY 2023-24**

- Complete the 5-Year review and update of the Comprehensive Plan, PlanLubbock 2040.
- Create an RFQ and begin work on CIP 8664, to complete a Comprehensive Zoning Map Analysis.
- Begin implementation of the project recommendations from the Neighborhood Plans for the Jackson-Mahon (District 1) and Dunbar-Manhattan Heights (District 2) neighborhoods.
- Start development of the next two Neighborhood Plans for the Parkway-Cherry Point (District 2) and Arnett Benson (District 1) neighborhoods.
- Expand the Long-Range Planning program.
- Continue administering the City's Special Projects In Neighborhood (SPIN) Program.
- Work with the Parks and Rec Department to implement the Neighborhood Block Party Program.
- Continue implementation and education of staff, citizens, developers, contractors, and business owners on the Unified Development Code.
- Streamline the platting process with the implementation of the Unified Development Code.
- Reduce the number of requests taken to the Planning and Zoning Commission and Zoning Board of Adjustment with the implementation of the Unified Development Code.
- Cross-train department staff and provide interdepartmental education opportunities to improve the development process.
- Complete the transition to an entirely paperless application submittal process through the online Citizen Self-Service (CSS) portal.
- Work with the GIS Department to have all of the zoning ordinances and Zoning Board of Adjustment (ZBA) cases linked to the respective parcels on the online Zoning Map.

## **Expenditures Overview**

- Total expenditures increased by \$47.7 thousand, or 4.3 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by a 47.8 thousand, or 5.2 percent, due to a 4 percent cost of living adjustment across all departments, an increase in stability pay as well as in health insurance.
- Supplies increased \$2,146, or 27.0 percent, due to an increase in office and education supplies.
- Professional Services/Training decreased by \$19.0 thousand, or 24.1 percent, due to decrease in advertising and promotion associated with fewer PZC, ZBA and annexation notices.
- Other Charges decreased by \$11.9 thousand, or 83.0 percent, due to a decrease in computer equipment.
- Scheduled Charges increased \$28.6 thousand, or 30.5 percent, due to increase in charges for both postage and information technology service charge offset by a decrease in liability insurance.

# Planning Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 447,322	511,209	552,336	623,355	648,090	4.0
Benefits	193,782	254,995	258,607	291,930	314,968	7.9
Supplies	4,358	15,078	9,248	7,957	10,103	27.0
Maintenance	-	-	-	-	-	-
Professional Services/Training	47,643	49,518	86,177	78,650	59,700	(24.1)
Other Charges	139	3,343	16,216	14,373	2,450	(83.0)
Scheduled Charges	65,361	77,091	85,782	93,855	122,493	30.5
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 758,605</b>	<b>911,234</b>	<b>1,008,367</b>	<b>1,110,120</b>	<b>1,157,804</b>	<b>4.3</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Planning	10	11	11	11	11	-
<b>TOTAL STAFFING</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Special Exceptions	49	48	43	30	2	(93.3)
Variances	89	87	66	60	48	(20.0)
Zone Cases	72	88	98	72	55	(23.6)
Specific Use Cases	18	16	19	10	8	(20.0)
Urban Design & Historic Preservation						
Commission (UDHPC) Cases	18	16	17	16	12	(25.0)
Admin Approvals-Design Guidelines	98	59	49	35	28	(20.0)
Game Room Permits Reviewed	34	2	12	10	8	(20.0)
TABC Applications - New	76	59	81	88	97	10.2
TABC Applications - Renewals	165	214	209	236	260	10.2
Sign Permits Reviewed	363	309	369	364	380	4.4
Preliminary Plats	38	51	84	70	77	10.0
Final Plats	143	208	172	150	165	10.0
Food Truck Permits	9	-	-	-	-	-
Commercial Permit Reviews	672	488	576	630	693	10.0
Residential Permit Reviews	541	862	1,311	1,086	1,140	5.0
Zoning Verification Letters	141	169	195	215	230	7.0
Open Records Requests	122	88	188	150	160	6.7

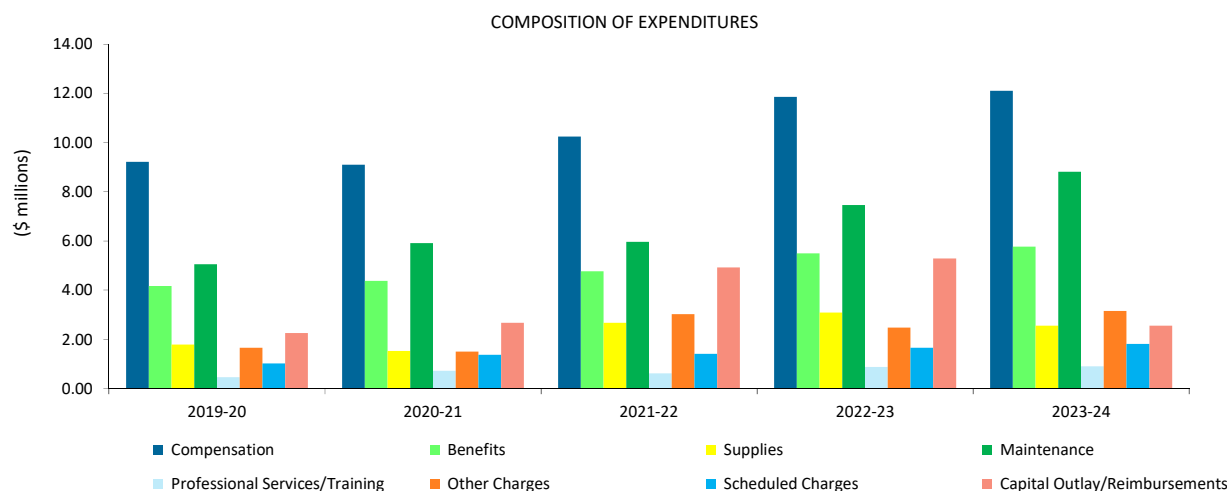


# Planning Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
<b>Implementation of Plan Lubbock 2040</b>						
Progress on the Implementation Steps, identified by letter:						
A. Creation of a Unified Development Code	50.0%	75.0%	90.0%	100.0%	N/A	-
C. Incorporate revised thoroughfare paving cross sections into subdivision regs	50.0%	75.0%	90.0%	100.0%	N/A	-
D. Develop an Impact Fee program	100.0%	100.0%	100.0%	100.0%	N/A	-
J. Continue to enhance downtown	25.0%	35.0%	50.0%	75.0%	75.0%	-
K. Adoption of Neighborhood planning program	0.0%	5.0%	75.0%	100.0%	N/A	-
L. Create design standards and gateway designations for key areas	0.0%	0.0%	50.0%	50.0%	50.0%	-
<b>Interdepartmental Efficiency</b>						
Residential permits reviewed in 5 business days or less	91.0%	96.0%	98.0%	100.0%	100.0%	-
Commercial permits reviewed in 10 business days or less	98.0%	99.0%	100.0%	99.0%	100.0%	1.0
<b>FULL-TIME POSITIONS</b>						
Development Technician	1					
Director of Planning	1					
Management Assistant	2					
Neighborhood Planner	1					
Planner	5					
Planning and Zoning Manager	1					
<b>TOTAL FULL-TIME POSITIONS</b>	<b>11</b>					



# General Fund - Public Works



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 9,227,444	9,108,461	10,245,099	11,869,298	12,112,653	2.1
Benefits	4,174,594	4,377,991	4,778,431	5,507,367	5,769,998	4.8
Supplies	1,792,306	1,533,434	2,684,107	3,094,146	2,559,155	(17.3)
Maintenance	5,065,010	5,913,898	5,976,890	7,464,925	8,816,388	18.1
Professional Services/Training	469,902	733,182	620,773	884,316	904,690	2.3
Other Charges	1,658,885	1,507,251	3,034,331	2,486,824	3,161,725	27.1
Scheduled Charges	1,031,313	1,371,500	1,414,838	1,669,564	1,819,712	9.0
Capital Outlay/Reimbursements	2,267,880	2,674,421	4,927,260	5,296,049	2,564,204	(51.6)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 25,687,335</b>	<b>27,220,139</b>	<b>33,681,729</b>	<b>38,272,489</b>	<b>37,708,525</b>	<b>(1.5)</b>

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Engineering	\$ 654,154	657,216	753,595	1,102,864	977,586	(11.4)
Solid Waste	17,675,673	18,498,285	24,744,211	27,005,644	26,635,089	(1.4)
Streets	3,922,865	4,394,880	4,318,158	5,799,240	5,717,648	(1.4)
Traffic	3,434,644	3,669,757	3,865,765	4,364,741	4,378,202	0.3
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 25,687,335</b>	<b>27,220,139</b>	<b>33,681,729</b>	<b>38,272,489</b>	<b>37,708,525</b>	<b>(1.5)</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Engineering	45	45	45	45	45	-
Solid Waste	96	96	99	99	99	-
Streets	52	52	47	43	43	-
Traffic	34	34	34	34	34	-
<b>TOTAL STAFFING</b>	<b>227</b>	<b>227</b>	<b>225</b>	<b>221</b>	<b>221</b>	<b>-</b>



# Engineering

## **Mission and Purpose**

The Engineering Department is dedicated to the responsible stewardship of development and infrastructure growth in Lubbock. The core values of outstanding service, effective teamwork, continuous improvement, and community involvement guide the mission.

Protecting the health, safety, and welfare of the public is critical to fulfilling the mission. This is done by designing and constructing major and minor infrastructure projects that provide the highest quality infrastructure for today and the future while remaining good stewards of the city's resources. It is also done by performing timely review and coordination of development construction plans, plats, and drainage analyses while maintaining quality in order to ensure exceptional infrastructure throughout the City of Lubbock.

The Capital Projects and Design Department is dedicated to internal design, construction, and construction management of City capital projects. It effectively manages and plans capital projects for water, wastewater, storm water, and roadway, while evaluating alternative funding sources to reduce the tax burden on the citizens of Lubbock. This is done by leveraging available Federal funds by supporting City roadway projects through the Metropolitan Planning Organization (MPO) and water, wastewater, and storm water projects through the Texas Water Development Board.

The Development Engineering Services Department works with the development community to establish and confirm adherence to City Standard designs that provide maintainable, efficient infrastructure. This also includes providing floodplain management activities that protect the overall city, coordinating water meter and sewer tap requests, and providing analysis of water and sewer infrastructure to support new development. The Department also works closely with the Planning Department in the implementation of Energov to streamline plan and plat review, review of plats and zoning cases and the Building Safety Department with review of Building Permits.

The Engineering Inspection Services Department is committed to protecting the health, safety, and welfare of the general public while ensuring the longevity of new infrastructure within the City of Lubbock. Construction oversight and inspection services provided by staff will ensure that all construction activities will conform to all City of Lubbock ordinances, Standards and Specifications, as well as State and Federal laws. This is accomplished by adopting a preemptive strategy to limit the conflicts between citizens and contractors while holding the contractor to the highest level of accountability for the finished product.

## **Goals and Objectives**

### *Capital Projects and Design*

- Design and manage construction of in-house infrastructure improvement projects supporting City activities.
- Effectively manage and plan capital projects for water, wastewater, storm water, and roadway.
- Coordinate with Development Engineering Services to ensure sufficient infrastructure for ongoing and anticipated development patterns.
- Leverage Federal funds by supporting City roadway projects through the MPO.
- Provide Right-of-Way services to external and internal customers.
- Evaluate alternative funding sources to reduce the tax burden on the citizens of Lubbock.

### *Development Engineering Services*

- The Development Engineering Services group will review and return comments within five working days for 75 percent of plan submittals and within 10 working days for 95 percent of complete engineering plan submittals.
- Resubmitted plans with minor administrative corrections will be reviewed and returned within two working days.
- Drainage analysis reports will be reviewed and responded to within fifteen working days for 85 percent of submittals.
- Provide technical assistance to citizens, developers, contractors, and consulting engineers concerning engineering infrastructure development.

# Engineering

- Continue the implementation of Energov into all aspects of Engineering plan review, impact fee assessments, water meter/tap fees and plat review processes.
- Provide quality and timely service to community related flood zone development, flood insurance and floodplain mapping. This includes identifying needs for further analysis, working with consultants to develop the analysis and coordinating the efforts with FEMA as necessary.
- Maintain records and process water and sewer adjacent main payments.
- Maintain and provide analysis for the water distribution and sewer collection systems.
- Provide support for the public and the development community to obtain water and sewer services.

## *Engineering Inspection Services*

- Continue training all Inspections Services team members to better serve the citizens of Lubbock.
- Continue improving Cartograph integration in the development inspection and acceptance process.
- Provide ongoing training for all Engineering Inspection Department team members.
- Streamline communication between contractors and engineers to more quickly resolve issues during construction. Conduct all interactions with contractors and citizens with professionalism and integrity.
- Maintain the highest standard for all construction projects within the City of Lubbock Right-of-Way.
- Foster a departmental culture of forward thinking and leadership.
- Maintain a fully staffed department by fostering individual value for each team member.

## **Accomplishments for FY 2022-2023**

### *Capital Projects and Design*

- Completed the construction of two - 2 million gallon elevated storage tanks at 3rd Street and University Avenue and 87th Street and Avenue P.
- Continued Right of Way acquisitions for the Upland Avenue corridor between 98th and 114th Street.
- Continued improvements to water and wastewater treatment plants and water and wastewater infrastructure.
- Finished construction of North Water Treatment Plant Phase III Improvements consisting of replacement of flocculators and filter backwash handling improvements.
- Finished construction of Low Head C Pump Station and Supply Line and brought Lake Alan Henry water to Pump Station No. 16.
- Completed design and construction for the Low Pressure Lining Project.
- Completed construction and in-house design of multiple water, sewer, and roadway projects.
- Finished construction of the South Lubbock Sanitary Sewer System Extension Phase IV project.
- Continued improvements of various headwalls and erosion projects around parks systems for Storm Water.
- Completed the design and started construction of C.O. Phase 2 of the Unimproved Roadways Project.
- Completed design and began construction of C.O. Phase 3 of the Unimproved Roadways Project.
- Continue the design of C.O. Phase 4 of the Unimproved Roadways project.
- Constructed ADA ramps and associated sidewalks improving accessibility around the City of Lubbock.
- Finished construction of Annexation Water Improvements along Alcove Avenue from 50th street to Marsha Sharp Freeway, and completed the design and construction of the Spanish Bit neighborhood annexation.
- Completed construction of the Southeast Water Reclamation Plant Improvements Phase 3.
- Completed construction of an 8.0 million gallon ground storage tank at the North Water Treatment Plant.
- Completed the design and began construction of the downtown sanitary sewer main improvements.
- Continued design for Playa Lake 054 lateral that will utilize the Northwest Lubbock Drainage Improvement infrastructure in adding relief to the playa.
- Continued work on the Flood Infrastructure Floodway Study.
- Acquired the necessary easements and began construction of the 66th Street Playa Lake drainage improvements.
- Began construction of Erskine Avenue from North Frankford Avenue to Milwaukee Avenue.
- Completed construction of 114th Street from Slide to Quaker Avenue.
- Began construction of Upland Avenue from 66th Street to 82nd Street.
- Began and completed the design of 98th Street from Upland Avenue to Alcove Avenue and began construction.
- Began the design of Upland Avenue from 4th Street to 19th Street.

# Engineering

- Began the construction of back of curb improvements along 34th Street from Slide Road to Quaker Avenue and from Avenue Q to I-27.
- Began the design of Upland Ave from 34th Street to 50th Street.
- Began the design of 34th Street from Upland Avenue to Milwaukee Avenue.
- Began the design of Milwaukee Avenue from 4th Street to the North City Limits.
- Began the design of 146th Street from Quaker Avenue to Indiana Avenue.
- Began the design of 82nd Street from I-27 to MLK Boulevard.
- Began the design of MLK Boulevard from 74th Street to 82nd Street.
- Complete the design and began construction of Iola Ave from 120th Street to 130th Street.
- Began the design of water line improvements ahead of future arterials (Bond Roadways).
- Began the design of a new pump station and pipeline in conjunction with the West Lubbock water system expansion project.
- Began construction of Pump Station No.4 pump and valve improvements.
- Completed repair and upgrades to the Bailey County electrical system.
- Began construction in the replacement of the secondary clarifiers associated with Plant No. 4 at the Southeast Water Reclamation Plant.
- Began the design of the Northwest Loop 289 Interceptor rehabilitation project.

## *Development Engineering Services*

- Rolled out a method to allow homeowners and developers to secure water taps and sewer taps through their own contractor.
- Implemented Impact Fee assessments and working with the development community to understand the program and calculate the fee.
- Continued to improve the plat review process by utilizing teams of a Senior Engineer and Staff Engineer to review the plats before the public hearings.
- Worked extensively with other Departments (Planning, Building Safety, etc.) to develop a Unified Development Code (UDC).

## *Engineering Inspection Services*

- Continued cross-training of inspection staff to be familiar with water, wastewater, stormwater, and roadway projects.
- Integrated Cartograph as an inspection tool to better track and inform concerned parties of the status of development projects.
- Took pride, ownership, and responsibility in individual inspection projects.
- Coordinated more with Damage Prevention Council (DPC) of Texas.
- Introduced a \$25.00 permit fee that generated the City of Lubbock \$45,000 to \$50,000 per year to help offset the ROW Coordinator salary.
- Required excavation safety training for any contractor excavating within the ROW.
- Provided ongoing training for all Engineering Inspection Department team members.
- Worked with other departments to obtain permits for all work in ROW.
- Rewrote and City Council adopted the new ROW Construction Code of Ordinance Chapter 37.
- Completed a fee review study for Development Inspection and Testing fees regarding streets/drainage, and water/sewer.
- Reviewed and rewrote entire Engineering Inspection Services team job description along with salary survey.
- Restructured the Development Inspectors from three inspectors only inspecting utilities and three inspecting streets/drainage to one inspector inspecting a complete project

## Development Inspectors inspected:

- 50 Miles of Water Lines
- 219 Fire Hydrants
- 37 Miles of Sewer lines

# Engineering

- 605 Manholes
- 27.5 Miles of Streets
- 51 Miles of Curb and Gutter
- Performed 490 concrete cylinder break tests
- 81 Soil proctor tests
- 63 Hotmix samples
- Water and sewer inspection fees collected \$366,587
- Streets inspection fees collected \$403,475
- Capital Improvement Inspectors inspected over \$27 million worth of road construction and over \$50 million in utility projects including
  - 5.47 miles of road, 3.9 miles of them part of the unpaved roads project
  - 69 ADA ramps
  - South Lubbock Sewer Line Extension
  - Canyon Lakes
  - Loop 88 sewer relocation
  - Water Lines ahead of unpaved roads
  - 19th street utility rehab
  - Water lines to serve Spanish Bit
  - North University Sewer line
  - Alcove Annexation water line
  - Pressure Zone Delineation
  - Right-of-Way Department
  - Issued 1738 Permits
  - Conducted 1,942 inspections
  - Competed 15,555 Locates
  - Wrote 46 Citations for Chapter 37 Violations
  - Survey Department performed a little over 150 Projects and 1,400 locates
  - Created and hired a Development Construction Coordinator
  - Construction Services Manager elected to the State Board of Directors for the Damage Prevention Council and was invited to serve on the Board of Directors for the Texas 811 Company.
  - In conjunction with the DPC hosted a contractors meeting to introduce Chapter 37 at the Lubbock Civic Center with over 100 attendees opening remarks by Eric Rejino and presentations by Texas Railroad Commission, OSHA, Texas DPC, and City of Lubbock Engineering Inspection Services.
  - Implemented a construction bond for ROW contractors to recover cost to The City of Lubbock for ROW damages.
  - Implemented a reimbursement process to reimburse the City of Lubbock for assets and salary expenditures due to a contractor negligently damaging a utility.
  - Required contractors to include a construction safety program certificate of the permit request.
  - Purchased a 3rd nuclear density gauge that increased inspection efficiency.

## **Objectives for FY 2023-2024**

### *Capital Projects and Design*

- Finish construction of the Canyon Lakes Interceptor Rehabilitation Phase 3 project.
- Begin Construction of Playa Lake 054 lateral that will utilize the Northwest Lubbock Drainage Improvement infrastructure in adding relief to the playa.
- Finish construction of C.O. Phase 2 of the Unimproved Roadways project.
- Finish design and begin construction of C.O. Phase 3 of the Unimproved Roadways project.
- Continue the design of C.O. Phase 4 of the Unimproved Roadways project.
- Complete construction of Erskine Avenue from North Frankford Avenue to Milwaukee Avenue.
- Complete construction of 114th Street from Quaker Avenue to Indiana Avenue.
- Continue improvements to water and wastewater treatment plants and water and wastewater infrastructure.
- Continue optimization of system-wide treatment and pumping systems.



# Engineering

- Complete construction of Downtown Sewer Improvements Project.
- Complete Right of Way acquisitions for the Upland Avenue corridor between 98th and 114th Street.
- Continue construction of Upland Avenue from 66th Street to 82nd Street.
- Construct ADA ramps and sidewalks around the City of Lubbock improving accessibility.
- Complete the design of Upland Avenue from 98th street to 114th Street.
- Finish construction of the 66th Street Playa Lake drainage improvements.
- Continue construction of 98th Street from Upland Avenue to Alcove Avenue.
- Complete back of curb construction improvements along 34th Street from Slide Road to Quaker Avenue and from Avenue Q to I-27.
- Begin the construction of Upland Ave from 34th Street to 50th Street.
- Begin the construction of 34th Street from Upland Avenue to Milwaukee Avenue.
- Begin the construction of Milwaukee Avenue from 4th Street to the North City Limits.
- Begin the construction of 146th Street from Quaker Avenue to Indiana Avenue.
- Begin the design of Upland Ave from 19th Street to 34th Street.
- Begin the design of 114th Street from Frankford Avenue to Slide Rd.
- Begin the design of Upland Avenue from 50th street to 66th Street.
- Complete the construction of Iola Avenue from 120nd Street to 130th Street.
- Demolish Lowhead B Pumping Station.
- Begin design of Pump Station #11 replacement.
- Begin design of Pump Station No. 8 HVAC Improvements.
- Complete the design and begin construction of the pump station and pipeline associated with the West Lubbock water system expansion project.
- Complete design for demolition of Pump Stations #3 and #6.
- Begin the design of the primary clarifiers for Plant No.4 at the Southeast Water Reclamation Plant.
- Begin the design of headworks improvements at the Southeast Water Reclamation Plant.
- Begin the design of an equalization basin at the Southeast Water Reclamation Plant.
- Complete the construction of the secondary clarifiers associated with Plant No. 4 at the Southeast Water Reclamation Plant.

## *Development Engineering Services*

- Continue to revise and refine the Impact Fee process including expanding the service areas as annexations occur.
- Fully implement the new water and sewer tap process, including registering contractors, moving payments into Energov, providing some limited inspections and establishing a procedure to ensure acceptable installations.
- Help implement the approved Unified Development Code.
- Continue identifying and analyzing drainage basins that are within the city limits and have a potential for or may impact development in the near future.
- Focus on staff development by encouraging membership in professional organizations facilitating 'lunch and learns' as appropriate.

## *Engineering Inspection Services*

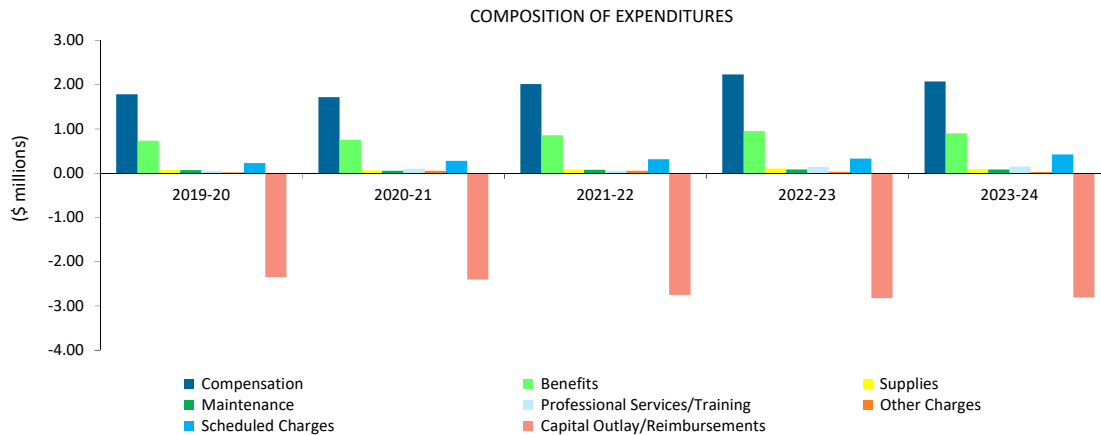
- Increase size and participation for the next City of Lubbock and DPC Conference.
- Evaluate the needs for a 4th Nuclear Density Gauge.
- Work with Facility Maintenance Department to see if there is an office space large enough to house the entire Inspection Services Department.
- Review, update, and rewrite the City of Lubbock Code of Ordinance pertaining to development construction.
- Improve customer service by utilizing Cartograph to auto generate inspection reports to contractors, consulting engineers, and developers.
- Continue training Engineering Inspection Team to improve infrastructure quality extending life of the infrastructure reducing the need for maintenance cost.

# Engineering

## **Expenditures Overview**

- Total expenditures decreased by \$125.3 thousand, or 11.4 percent, when compared to FY 2022-23.
- Compensation and Benefits decreased by \$212.4 thousand, or 6.6 percent, decrease is due to charging more payroll to capital projects offset by the 4 percent cost of living adjustment across all departments and health insurance cost.
- Supplies decreased \$19.0 thousand, or 16.6 percent, due to a decrease in fuel offset slightly by increases to office and education supplies.
- Professional Services/Training increased by \$4.6 thousand, or 3.1 percent, due to increased training and travel and credit card charges offset by a decrease in professional services.
- Other Charges decreased by \$6.9 thousand, or 18.0 percent, due to decrease in computer equipment costs.
- Scheduled Charges increased \$95.6 thousand, or 28.7 percent, due to increase in charges for both telephone and information technology services offset by liability and property insurance.
- Capital Outlay/Reimbursements decreased by \$12.2 thousand, or 0.4 percent due to lower expected reimbursements and decreased tax notes.

# Engineering Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 1,786,684	1,726,061	2,023,139	2,238,889	2,078,129	(7.2)
Benefits	743,613	751,868	866,487	956,244	904,640	(5.4)
Supplies	71,993	68,222	92,475	114,527	95,478	(16.6)
Maintenance	73,346	60,098	82,959	87,837	88,455	0.7
Professional Services/Training	59,054	105,147	61,981	150,495	155,084	3.0
Other Charges	25,385	59,494	57,746	38,253	31,362	(18.0)
Scheduled Charges	234,566	286,702	319,561	333,010	428,642	28.7
Capital Outlay/Reimbursements	(2,340,487)	(2,400,377)	(2,750,754)	(2,816,391)	(2,804,204)	(0.4)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 654,154</b>	<b>657,216</b>	<b>753,595</b>	<b>1,102,864</b>	<b>977,586</b>	<b>(11.4)</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Engineering Inspection Services	16	16	17	18	18	-
Engineering Development Services	13	12	12	11	11	-
Engineering CIP & Design	16	17	16	16	16	-
<b>TOTAL STAFFING</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
<b>Capital Project and Design</b>						
External CIP Design Phase	15	19	27	36	32	(11.1)
External CIP Construction Phase	15	12	15	17	22	29.4
Internal CIP Design Phase	13	13	20	34	24	(29.4)
Internal CIP Construction Phase	12	10	9	16	26	62.5
<b>Development Engineering Services</b>						
Subdivision Plats reviewed	209	264	255	230	240	4.3
Plans reviewed	395	483	415	420	430	2.4
Pre-Development Consultations	54	69	61	55	50	(9.1)
Drainage Analysis	192	233	237	250	225	(10.0)
Floodplain Item Reviews	3,077	3,953	3,895	3,700	3,650	(1.4)
<b>Engineering Inspection Services</b>						
Material tests performed	2,441	2,051	1,971	1,560	1,600	2.6
Tests finding faulty materials	23	15	60	125	100	(20.0)
Construction inspections	21,190	20,540	18,306	22,580	22,000	(2.6)
Inspections finding faulty construction	555	2,254	550	1,500	500	(66.7)
Utility cut permits issued	1,448	1,570	1,700	825	1,000	21.2
Utility cut inspections	3,561	2,456	2,010	1,220	1,800	47.5
Commercial Driveway inspection	101	75	150	150	125	(16.7)
Commercial Driveway inspection in less than 4 hours	99	72	140	135	120	(11.1)
Locates Made	20,093	16,541	15,555	1,870	20,000	969.5
Locates Causing infrastructure damage	2	1	2	-	-	-
Locates made on time	20,000	16,538	15,555	1,870	20,000	969.5

# Engineering Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
<b>Performance Metrics</b>						
<b>Capital Project and Design</b>						
Construction budget will not exceed 110% of original budget (Goal 95%)	93.80%	96.0%	89.0%	91.0%	95.0%	4.4
Total budget will not be exceeded (Goal 95%)	93%	96.0%	94.0%	90.0%	95.0%	5.6
In House Design Schedule is met (Goal 95%)	84.62%	95.0%	93.0%	92.0%	95.0%	3.3
Construction schedule is met (Goal 95%)	97%	92.0%	93.0%	95.0%	97.0%	2.1
<b>Development Engineering Services</b>						
Percentage of construction plans reviewed within 5 days of assignment - Goal of 75%	78.0%	82.0%	47.0%	65.0%	75.0%	15.4
Percentage of construction plans reviewed within 10 days of assignment (Goal 95%)	89.0%	99.0%	84.0%	95.0%	95.0%	-
Percentage of drainage plan review comments issued within 15 business days of assignment (Goal 95%)	88.0%	92.0%	72.0%	80.0%	85.0%	6.2

<b>FULL-TIME POSITIONS</b>			
Administrative Asst	2	Sr Surveyor	1
Assistant City Engineer	2	Water Util Locater/Inspector	4
Civil Engineer III	1	Civil Engineer II	1
Civil Engineering Assoc I	3	Civil Engineering Assoc I	2
Development Technician	1	Civil Engineering Assoc II	2
Pro Rata Specialist	1	Engineering CAD Technician	2
Sr Civil Engineer I	3	Engr CAD Designer	1
Construction Services Manager	1	Engr CAD Manager	1
Development Constr Coord	1	GIS Data Analyst	1
Div Director of Eng/City Eng	1	Right of Way Agent	2
ROW Management Coord	1	Sr Civil Engineer I	1
Sr Construction Inspector	2	Sr Civil Engineer II	1
Sr Engineering Inspector	7	TOTAL FULL-TIME POSITIONS	45

# Engineering Expenditures

<b>Engineering Inspection Services</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 562,509	559,165	675,912	724,186	561,707	(22.4)
Benefits	245,369	248,577	303,353	336,635	253,644	(24.7)
Supplies	60,328	53,777	73,370	92,942	67,322	(27.6)
Maintenance	64,804	53,231	76,169	82,172	83,107	1.1
Professional Services/Training	8,816	8,251	15,111	14,390	18,741	30.2
Other Charges	22,566	28,283	27,548	25,753	23,362	(9.3)
Scheduled Charges	99,478	133,230	145,537	144,629	172,104	19.0
Capital Outlay/Reimbursements	(862,159)	(872,777)	(1,062,128)	(1,112,991)	(762,870)	(31.5)
<b>TOTAL ENGINEERING INSPECTION SERVICES</b>	<b>\$ 201,712</b>	<b>211,738</b>	<b>254,872</b>	<b>307,716</b>	<b>417,117</b>	<b>35.6</b>

## Engineering Development Services

EXPENDITURES BY CATEGORY						
Compensation	\$ 634,957	614,730	747,576	825,562	817,562	(1.0)
Benefits	247,387	258,372	288,870	325,948	342,452	5.1
Supplies	4,802	6,728	8,650	9,798	12,573	28.3
Maintenance	1,370	1,487	1,660	1,965	1,848	(6.0)
Professional Services/Training	28,959	35,451	12,304	49,640	57,155	15.1
Other Charges	-	11,923	11,313	7,500	3,000	(60.0)
Scheduled Charges	67,964	75,536	92,701	99,154	136,870	38.0
Capital Outlay/Reimbursements	(738,955)	(741,602)	(866,000)	(952,313)	(1,021,471)	7.3
<b>TOTAL ENGINEERING DEVELOPMENT SERVICES</b>	<b>\$ 246,485</b>	<b>262,624</b>	<b>297,075</b>	<b>367,255</b>	<b>349,989</b>	<b>(4.7)</b>

## Engineering CIP & Design

EXPENDITURES BY CATEGORY						
Compensation	\$ 589,219	552,167	599,650	689,141	698,860	1.4
Benefits	250,856	244,919	274,264	293,661	308,544	5.1
Supplies	6,863	7,718	10,455	11,787	15,583	32.2
Maintenance	7,172	5,380	5,130	3,700	3,500	(5.4)
Professional Services/Training	21,279	61,445	34,567	86,465	79,188	(8.4)
Other Charges	2,819	19,288	18,885	5,000	5,000	-
Scheduled Charges	67,123	77,935	81,323	89,227	119,668	34.1
Capital Outlay/Reimbursements	(739,374)	(785,998)	(822,626)	(751,088)	(1,019,863)	35.8
<b>TOTAL ENGINEERING CIP &amp; DESIGN</b>	<b>\$ 205,957</b>	<b>182,854</b>	<b>201,647</b>	<b>427,893</b>	<b>210,480</b>	<b>(50.8)</b>

# Solid Waste

## Mission and Purpose

The Solid Waste Department provides solid waste services to the citizens of the City of Lubbock through the collection, disposal, and recycling of discarded materials in a manner that is safe, efficient, environmentally conscious, and cost effective.

The City provides garbage collection and disposal services to 80,461 residential customers and 3,201 commercial customers. The City operates two landfills. One of the City's landfill sites is designated as the Caliche Canyon Landfill and includes a citizen's transfer station. The second site is the West Texas Regional Disposal Facility (WTRDF) located in Abernathy, Texas, which opened in 1999, and is one of the largest permitted areas for a landfill in the State of Texas. With 1,260 acres, the expected useful life of this landfill is greater than 100 years.

The Solid Waste Department provides the following services:

- Residential and limited commercial solid waste collection.
- Operate two landfills for Lubbock and surrounding communities to provide for citizen health and safety and disposal of 335,000 tons of municipal solid waste.
- Roll-off services for municipal accounts, cleanups, and special events.
- Provide support for neighborhood clean-ups, Keep Lubbock Beautiful (KLB) projects, and Codes Administration deployments.
- Bulky crews collect illegally dumped items from alleys.
- Operate four permanent recycling drop-off centers in compliance with Texas Commission on Environmental Quality (TCEQ) regulations, and operate seven satellite recycling sites.
- Provide household hazardous waste drop-off program.
- Operate four Citizen Collection Stations in compliance with TCEQ regulations where citizens can drop off waste items too large for dumpsters or that are illegal to dispose of in the dumpster.
- Provide funding for inmate work crews to clean and maintain routes to the landfill, landfill properties, City parks, and public areas.
- Operate the Kings Park methane gas recovery system to provide for citizen health and safety and in compliance with TCEQ regulations.

## Accomplishments for FY 2022-23

- Promoted and increased participation for "10 on Tuesday" litter abatement pledge program through the Arts Festival and National Night Out.
- KLB consulted on mural project with Neighborhood Planning to expand the number of beautification projects.
- Hosted a Household Hazardous Waste (HHW) collection drive and collected 19,557 pounds of HHW.
- Expanded Household Hazardous Waste appointments.
- Continued expansion of the roll-out cart collection in neighborhoods without designated alleyways.
- Continued partnerships with Code Enforcement, Parks and Recreation, neighborhood associations, church and civic groups, and local entities by conducting 10 neighborhood and City cleanups.
- Achieved a compaction rate of over 1300 pounds per cubic yard.
- Completed scale house renovation at WTRDF.
- Secured land for the transfer station and continued permit and design efforts to construct facility.
- Completed upgrades to gas collection and flare system at Caliche Canyon Landfill.
- Rebalanced and realigned waste collection routes.
- Conducted Move Out program to include Move In for TTU students.
- Initiated CDL training program for new hires and successfully hired approximately 20 employees.

## Objectives for FY 2023-24

- Continue promotion and increase participation for "10 on Tuesday" litter abatement pledge program.
- Continue recycling and waste minimization outreach campaign partnership efforts with the City's Communications and Marketing staff.

# Solid Waste

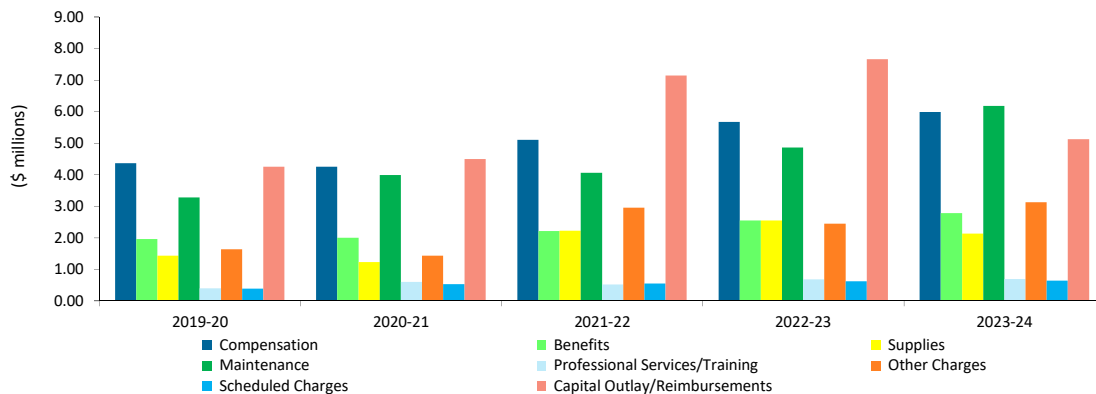
- Evaluate and restructure KLB programs to better fit the needs of the community.
- Expand youth driven opportunities for community beautification.
- Work with other non-profits to develop youth environmental education programs.
- Host an Electronics Recycling Collection Drive.
- Grow Citizen Convenience Station Reuse Barn Program.
- Maintain route service for the illegal dumping and large item Bulky Crew collection program.
- Continue partnerships with Code Enforcement, Parks and Recreation, neighborhood associations, church and civic groups, and local entities to conduct neighborhood and City cleanups.
- Continue to achieve a higher compaction rate, the goal is 1,400 lbs.
- Complete design and begin construction for new cell at WTRDF.
- Complete renovations to Caliche Canyon Shop.
- Continue project to permit and design transfer station and construct facility.
- Continue efforts to rebalance and realign waste collection routes.
- Maintain Move Out program to include Move In for TTU students.
- Maintain CDL training program for new hires.
- Reorganize Solid Waste Department to better address current operation and to prepare for expanded service for collection and diversion and succession planning.

## **Expenditure Overview**

- Total expenditures decreased by \$370.6 thousand, or 1.4 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$558.2 thousand, or 6.8 percent, due to a 4 percent cost of living adjustment across all departments and increases in overtime pay and health insurance.
- Supplies decreased \$417.0 thousand, or 16.4 percent, due to decrease in fuel costs.
- Maintenance costs increased \$1.3 million, or 27.1 percent, due to increases in fleet maintenance costs and other equipment maintenance.
- Professional Services/Training increased \$10.1 thousand, or 1.5 percent, due to increase in professional services and training and travel.
- Other Charges increased \$682.8 thousand, or 28.0 percent due to increase in other equipment.
- Scheduled charges increased by \$11.6 thousand, or 1.9 percent, due to increased costs for information technology services offset by decreased electric costs.
- Capital Outlay/Reimbursements decreased by \$2.5 million, or 33.1 percent, due to a lower vehicle debt payment.

# Solid Waste Overview

COMPOSITION OF EXPENDITURES



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 4,360,938	4,244,620	5,102,781	5,667,487	5,987,246	5.6
Benefits	1,957,700	1,995,963	2,212,159	2,540,792	2,779,227	9.4
Supplies	1,428,019	1,223,891	2,219,921	2,543,667	2,126,636	(16.4)
Maintenance	3,272,360	3,989,021	4,052,570	4,859,834	6,178,728	27.1
Professional Services/Training	388,759	598,310	518,920	680,838	690,966	1.5
Other Charges	1,626,851	1,426,233	2,944,821	2,438,378	3,121,152	28.0
Scheduled Charges	387,622	527,476	548,781	620,482	632,146	1.9
Capital Outlay/Reimbursements	4,253,424	4,492,772	7,144,259	7,654,166	5,118,988	(33.1)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 17,675,673</b>	<b>18,498,285</b>	<b>24,744,211</b>	<b>27,005,644</b>	<b>26,635,089</b>	<b>(1.4)</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Residential Collection	67	67	69	67	67	-
Solid Waste Disposal	23	23	24	24	24	-
Recycling Collection	6	6	6	8	8	-
<b>TOTAL STAFFING</b>	<b>96</b>	<b>96</b>	<b>99</b>	<b>99</b>	<b>99</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Residential - Containers in Use	27,953	28,286	28,806	28,882	28,882	-
Service containers twice per week	85.0%	90.0%	90.0%	90.0%	90.0%	-
Spot check 320 alleys per week - collection standards	90.0%	90.0%	90.0%	90.0%	90.0%	-
Support 24 neighborhood cleanups	97.0%	233.3%	83.3%	100.0%	100.0%	-
Ensure employees wear safety equipment	100.0%	90.0%	90.0%	90.0%	90.0%	-
Residential-Solid Waste Collected (per ton)	145,000	142,430	132,321	140,000	135,000	(3.6)
Recycling-Tons collected at Drop-off Center	1,288	854	1,067	1,000	1,000	-
Recycling - Tons of Brush/Bulky Items	216	656	1,605	1,250	1,250	-
Disposal - Yearly compaction rate for: Caliche Canyon Landfill (lb/cy)	886	836	978	850	850	-
West Texas Region Disposal Facility (lbs/cy)	1,274	1,292	1,312	1,250	1,250	-
Disposal - Collection fee error rate	<1%	<1%	<1%	<1%	<1%	-
Disposal - Ensure employees wear required safety equipment	100.0%	100.0%	100.0%	100.0%	100.0%	-
Disposal - Total tons disposed	323,957	333,711	334,424	335,000	335,000	-
Disposal - Tons disposed per day of operation	1,133	1,098	1,110	1,100	1,100	-

FULL-TIME POSITIONS	
Administrative Asst	2
Constr & Maint Wrkr	1
Customer Service Rep	1
Director of Solid Waste	1
Heavy Equipment Operator	2
Heavy Equipment Operator II	49
HEO II - Apprentice	4
Solid Waste Cust Serv Supvr	1
Solid Waste Foreman	5
SW Coord - Collections	1
Customer Service Rep	4
Environ Compliance Spec II	1
Equipment Operator I	2
Equipment Technician	1
Heavy Equipment Operator II	2
Heavy Equipment Operator III	8
Lead Administrative Asst	1
Senior Foreman	1
Solid Waste Environ Compliance Co	1
Solid Waste Foreman	1
Sr Equipment Technician	1
SW Coord - Disposal	1
Heavy Equipment Operator II	6
Solid Waste Educator Spvr.	1
Solid Waste Foreman	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>99</b>



# Solid Waste Expenditures

<b>Residential Collection</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 2,889,764	2,836,954	3,457,455	3,708,522	3,944,719	6.4
Benefits	1,411,154	1,433,741	1,529,940	1,747,305	1,908,362	9.2
Supplies	926,974	775,753	1,394,964	1,560,601	1,252,041	(19.8)
Maintenance	2,080,933	2,631,723	2,574,260	3,438,582	4,153,240	20.8
Professional Services/Training	19,151	22,607	24,418	26,227	26,222	(0.0)
Other Charges	1,351,413	1,238,546	2,139,532	2,353,742	3,001,227	27.5
Scheduled Charges	215,716	253,812	290,948	343,356	337,720	(1.6)
Capital Outlay/Reimbursements	860,130	766,757	1,878,626	1,017,067	634,313	(37.6)
<b>TOTAL RESIDENTIAL COLLECTION</b>	<b>\$ 9,755,236</b>	<b>9,959,892</b>	<b>13,290,143</b>	<b>14,195,402</b>	<b>15,257,844</b>	<b>7.5</b>

## Inmate Clean-Up

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	-	-	-
Benefits	-	-	-	-	-	-
Supplies	10,667	18,422	22,117	26,053	20,281	(22.2)
Maintenance	43,675	29,370	33,281	30,524	37,773	23.7
Professional Services/Training	110,818	370,235	196,955	292,080	303,680	4.0
Other Charges	-	65	-	-	-	-
Scheduled Charges	2,870	4,545	4,377	3,524	3,749	6.4
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL INMATE CLEAN-UP</b>	<b>\$ 168,030</b>	<b>422,637</b>	<b>256,730</b>	<b>352,181</b>	<b>365,483</b>	<b>3.8</b>

## Solid Waste Disposal

EXPENDITURES BY CATEGORY						
Compensation	\$ 1,136,500	1,092,715	1,255,052	1,463,268	1,534,116	4.8
Benefits	422,505	444,586	545,634	602,078	656,368	9.0
Supplies	455,209	382,308	733,914	869,909	793,592	(0.5)
Maintenance	1,057,604	1,246,621	1,372,360	1,293,715	1,872,951	(0.5)
Professional Services/Training	232,619	182,939	247,239	321,066	319,602	(0.5)
Other Charges	260,888	166,348	779,873	52,889	88,156	66.7
Scheduled Charges	153,628	244,097	223,807	243,377	256,538	5.4
Capital Outlay/Reimbursements	3,358,943	3,684,468	5,228,270	6,603,341	4,450,849	(32.6)
<b>TOTAL SOLID WASTE DISPOSAL</b>	<b>\$ 7,077,895</b>	<b>7,444,082</b>	<b>10,386,149</b>	<b>11,449,643</b>	<b>9,972,172</b>	<b>(12.9)</b>

## Recycling Collection

EXPENDITURES BY CATEGORY						
Compensation	\$ 334,673	314,952	390,274	495,697	508,411	2.6
Benefits	124,041	117,635	136,585	191,409	214,497	12.1
Supplies	35,169	47,408	68,926	87,104	60,722	(30.3)
Maintenance	90,148	81,307	72,669	97,013	114,764	18.3
Professional Services/Training	26,172	22,530	50,308	41,465	41,462	(0.0)
Other Charges	14,550	21,274	25,416	31,747	31,769	0.1
Scheduled Charges	15,407	25,022	29,649	30,225	34,139	12.9
Capital Outlay/Reimbursements	34,351	41,547	37,363	33,758	33,827	0.2
<b>TOTAL RECYCLING COLLECTION</b>	<b>\$ 674,511</b>	<b>671,674</b>	<b>811,190</b>	<b>1,008,418</b>	<b>1,039,591</b>	<b>3.1</b>

# Streets

## Mission and Purpose

The mission of the City of Lubbock Street Department is to provide the Citizens of Lubbock with a well-maintained and developed public right-of-way to enhance mobility and provide for the safe movement of the public while providing support for the storm water drainage system.

The City of Lubbock Street Department provides the following services:

- Timely response to citizen requests.
- Prompt repair of potholes.
- Perform various maintenance tasks on paved and unpaved streets.
- Perform street repair and patching for utility cuts.
- Maintain and repair asphalt paved and unpaved streets, alleys, concrete streets, and valley gutters.
- Clean and clear debris from streets.
- Respond to emergencies involving snow, ice, and/or flooding.
- Provide barricades for special events and emergencies.
- Set up work zone and monitor work zone safety for Public Works operations necessary for a safe work environment for personnel and an orderly movement of all users of City right-of-ways.
- Clean, repair, and perform maintenance of storm sewer inlets and drain pipes.
- Public Works Dispatch provides effective, courteous, and professional communication between City staff and citizens via phone calls, radio, and citizen portals.

## Goals and Objectives

- Grade unpaved streets and alleys on a regular basis and as needed for a clean and operational Right-of-Way.
- Respond to pothole repair requests within four days with a goal to correct any unsafe situation in a reasonable time.
- Treat and plow thoroughfare roads during ice and snow events to maintain traffic flow.
- Maintain and repair concrete alleys and valley gutters.
- Provide preventative maintenance techniques each year on eight percent of streets that are in good condition in order to prevent further deterioration.
- Maintain an average Pavement Condition Index (PCI) for all paved streets within the City of Lubbock above 70 percent.
- Provide assistance in utility cut repairs, base failure repairs, and construction projects for all City Departments.
- Ensure paved streets are acceptably clean to prevent accelerated deterioration and promote efficient management of storm water.
- Ensure storm sewer inlets and lines are cleaned and maintained for proper system function.
- Utilize Dispatch staff as needed to maintain an effective communication between City staff and citizens.

## Accomplishments for FY 2022-23

- Completed proactive maintenance of 5.5 percent of the City streets through concrete and asphalt repairs, in-house remove and relay, asphalt rejuvenation products and total rebuilding.
- Pavement Management Operations applied updated Pavement Condition Index (PCI) on City street to measure the performance of street infrastructure and levels of preventative maintenance needed to maintain asset longevity.
- Utilized materials crusher and scalping screen to recycle approximately 16,152 cubic yards of asphalt and concrete for the stabilization of alleys and unpaved streets.
- Patched approximately 90,372 square feet of potholes and 9,210 square yards of base failures and utility cut repairs.
- Graded approximately 223 miles of unpaved streets and 727 miles of alley through routine maintenance and citizen requests.
- Stabilized approximately 2 miles of unpaved alleys.
- Street Cleaning collected 12,538 cubic yards of debris from 7,664 lane miles of City streets.
- Checked and Cleaned 548 drain inlets and removed 135 tons of debris.

# Streets

- Assisted with special events, such as Lubbock 101 and Lubbock Marathon.
- Continued with the integration of Cartegraph asset management/work order system into each department.
- Public Works Dispatch processed 65,641 Citizens Requests: phone calls, emails, radio calls and work orders.

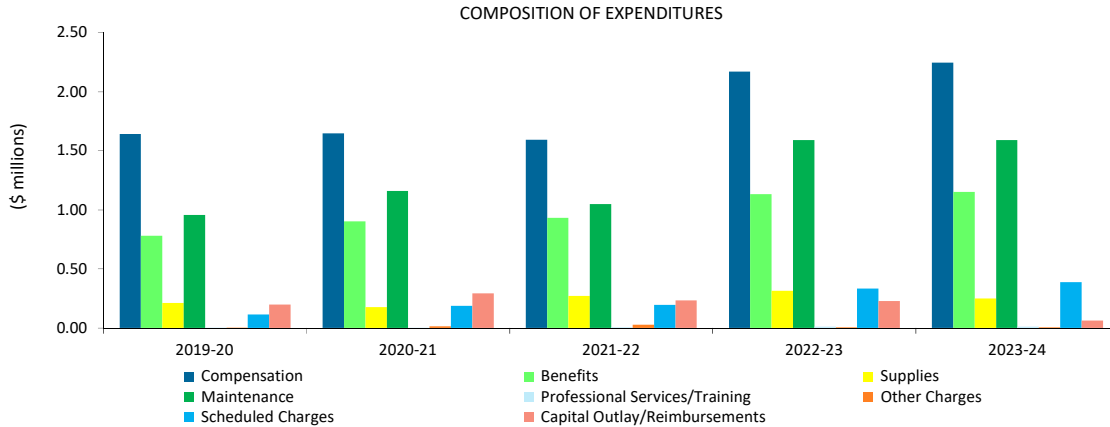
## **Objectives for FY 2023-24**

- Continue proactive street maintenance through Capital Improvement Projects (CIP) on City streets.
- Use updated Pavement Condition Index (PCI), in conjunction with Cartegraph, to provide streets needing preventative maintenance.
- Continue updating city-wide Pavement Condition Index (PCI) to provide optimal pavement preservation.
- Research surface treatments that will extend street life.
- Improve customer response time.
- Use materials crusher and scalping screen to recycle concrete and asphalt salvage from CIP and street maintenance projects.
- Stabilize and rebuild unpaved alleys with recycled base, concrete and asphalt millings.
- Public Works Dispatch will provide exceptional customer service in fast-paced Public Works communications.

## **Expenditures Overview**

- Total expenditures decreased by \$81.6 thousand, or 1.4 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$96.0 thousand, or 2.9 percent, due to a 4 percent cost of living adjustment across all departments and an increase to retirement offset by a decrease in overtime and education incentive pay.
- Supplies decreased by \$66.2 thousand, or 20.9 percent, due to lower expected costs for fuel, chemicals, and other supplies.
- Other Charges decreased by \$982, or 12.8 percent, due to a decrease in phone allowance. Decrease caused by change in number of staff opting to take phone allowance.
- Scheduled Charges increase by \$53.7 thousand, or 16.1 percent, due to increase in allocation for both telephone and information technology services offset by a decrease in electric and liability insurance.
- Capital Outlay/Reimbursements decreased by \$164.1 thousand, or 71.7 percent due to lower tax notes and reimbursements from other departments.

# Streets Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 1,643,670	1,648,392	1,594,399	2,172,207	2,247,614	3.5
Benefits	781,771	903,573	933,152	1,134,008	1,154,583	1.8
Supplies	213,945	178,876	271,932	316,775	250,612	(20.9)
Maintenance	958,465	1,160,885	1,050,545	1,592,592	1,591,510	(0.1)
Professional Services/Training	5,308	2,811	8,410	12,650	13,633	7.8
Other Charges	4,222	16,944	29,402	7,672	6,690	(12.8)
Scheduled Charges	116,609	188,065	196,521	334,401	388,149	16.1
Capital Outlay/Reimbursements	198,875	295,335	233,798	228,935	64,857	(71.7)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 3,922,865</b>	<b>4,394,880</b>	<b>4,318,158</b>	<b>5,799,240</b>	<b>5,717,648</b>	<b>(1.4)</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Public Works - Streets	32	32	28	24	24	-
Public Works Dispatch	6	6	6	6	6	-
Alley Maintenance	14	14	13	13	13	-
<b>TOTAL STAFFING</b>	<b>52</b>	<b>52</b>	<b>47</b>	<b>43</b>	<b>43</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Base failures/utility cut repairs (SY)	17,671	17,246	12,251	11,330	14,625	29.1
Total lane miles of paved streets within City limits	3,336	3,336	3,428	3,428	3,428	-
<b>Contracts (PMO)</b>						
Concrete Patching Contracts (SY)	8,600	9,777	15,417	10,000	10,000	-
Asphalt Rejuvenator (Residential) (SY)	864,429	865,044	869,934	895,000	900,000	0.6
Micro-Surfacing (SY)	687,372	510,002	325,000	576,000	580,000	0.7
Residentials	687,372	510,002	325,000	440,000	460,000	4.5
Major Thoroughfares	-	-	-	136,000	120,000	(11.8)
Street Reconstruction (Major Thoroughfares) (SY)	57,545	58,662	88,266	37,900	60,593	59.9
<b>Concrete replacement (PMO)</b>						
Intersections (SY)	2,993	4,436	4,520	5,500	5,500	-
Valley gutters (SY)	4,174	3,568	2,600	2,800	3,000	7.1
Number of ADA curb ramps constructed	72	82	75	105	100	(4.8)
In-house remove and relay program (SY)	30,922	89,616	40	7,700	15,500	101.3
Potholes reported internally and externally repaired within 4 business days	74.0%	56.0%	62.8%	79.9%	80.0%	0.1
Grade unpaved alleys at a minimum of twice annually (miles)	811	736	928	727	800	10.0

# Streets Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Maintain an average Pavement Condition Rating	76.0%	76.0%	57.0%	55.0%	57.0%	3.6
Alley Maintenance						
Miles bladed of unpaved streets and alleys	1,096	995	1,209	950	1,063	11.8
Total miles of rebuilt alleys	10	7	8	2	6	200.0
Production of reclaimed concrete for alley maintenance (CuYd)	1,540	3,710	6,405	2,333	3,497	49.9
Production of reclaimed asphalt/caliche millings for alley maintenance (CuYd)	20,195	16,590	19,517	13,824	17,532	26.8
Call Volume for Public Works Dispatch						
Phone calls coming in	34,151	33,047	22,806	26,676	29,170	9.3
Phone calls going out	19,039	16,780	10,569	11,304	14,423	27.6
Email: received or responded	24,960	26,140	13,280	20,992	21,343	1.7
Radio calls coming in or out	14,076	11,430	9,836	15,096	12,610	(16.5)
Work Orders	34,687	22,022	9,150	11,200	19,265	72.0

## FULL-TIME POSITIONS

Administrative Asst	2
Constr & Maint Foreman	2
Constr & Maint Leader	7
Constr & Maint Wrkr (Locked)	1
Director of Public Utilities	1
Heavy Equipment Operator I	6
Heavy Equipment Operator II	7
Heavy Equipment Operator III	6
Sr Constr & Maint Foreman	1
Sr Construction Inspector	1
Sr Engineering Inspector	2
Public Works Dispatch Supvr.	1
Public Works Dispatcher I	3
Public Works Dispatcher II	1
Utility Dispatch Supervisor	1
Street Maint Supvr	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>43</b>

# Streets Expenditures

<b>Public Works - Streets</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 981,029	1,011,571	872,678	1,282,706	1,309,573	2.1
Benefits	438,179	545,525	541,510	679,268	662,816	(2.4)
Supplies	107,646	93,650	121,400	156,543	107,961	(31.0)
Maintenance	631,180	816,544	618,178	1,140,757	1,028,073	(9.9)
Professional Services/Training	4,432	1,866	7,520	9,310	9,877	6.1
Other Charges	2,053	3,119	25,623	4,016	4,090	1.8
Scheduled Charges	95,951	138,536	142,112	211,410	243,336	15.1
Capital Outlay/Reimbursements	363,963	449,009	387,502	429,939	292,355	(32.0)
<b>TOTAL PUBLIC WORKS - STREETS</b>	<b>\$ 2,624,433</b>	<b>3,059,820</b>	<b>2,716,523</b>	<b>3,913,949</b>	<b>3,658,081</b>	<b>(6.5)</b>

## Public Works Dispatch

EXPENDITURES BY CATEGORY						
Compensation	\$ 204,392	188,018	194,423	257,932	282,741	9.6
Benefits	111,833	109,038	116,001	135,714	146,239	7.8
Supplies	6,630	6,117	4,971	8,807	7,857	-
Maintenance	-	192	-	-	-	-
Professional Services/Training	89	212	324	1,025	1,025	-
Other Charges	1,089	1,035	723	1,801	720	(60.0)
Scheduled Charges	6,111	5,850	6,901	15,938	19,303	21.1
Capital Outlay/Reimbursements	(165,088)	(153,675)	(153,704)	(201,004)	(227,498)	13.2
<b>TOTAL PUBLIC WORKS DISPATCH</b>	<b>\$ 165,055</b>	<b>156,787</b>	<b>169,639</b>	<b>220,213</b>	<b>230,387</b>	<b>4.6</b>

## Alley Maintenance

EXPENDITURES BY CATEGORY						
Compensation	\$ 458,249	448,803	527,298	631,569	655,300	3.8
Benefits	231,760	249,010	275,640	319,026	345,528	8.3
Supplies	99,669	79,109	145,560	151,425	134,794	(11.0)
Maintenance	327,285	344,148	432,367	451,835	563,437	24.7
Professional Services/Training	787	733	567	2,315	2,731	18.0
Other Charges	1,080	12,790	3,056	1,855	1,880	1.3
Scheduled Charges	14,546	43,679	47,508	107,053	125,510	17.2
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL ALLEY MAINTENANCE</b>	<b>\$ 1,133,377</b>	<b>1,178,273</b>	<b>1,431,996</b>	<b>1,665,078</b>	<b>1,829,180</b>	<b>9.9</b>

# Traffic

## Mission and Purpose

Provide safe and efficient traffic movement through design, operation, and construction of traffic control systems, traffic control signals, signs, and pavement markings in accordance with state and federal standards.

## Goals and Objectives

- Perform traffic counts at one-third of signalized intersections annually (70 of 210 signals)
- Refresh pavement markings on all arterials and collectors annually (approximately 1,100 linear miles)
- Complete studies triggered by citizen requests and provide results to requester within four weeks
- Construct traffic signals within five months of Citizen Traffic Commission (CTC) approval
- Restore out of service IT Fiber optic cable within 12 hours of service loss
- Review one-third of city-wide signal timing plans annually
- Implement and maintain new signal timing plans in construction zones

## Accomplishments for FY 2022-23

- Operated the joint Traffic Management Center (TMC) from 7:00 AM to 6:30 PM, Monday through Friday
- Responded to over 200 TMC incidents
- Responded to citizen and 3-1-1 Call Center requests within 24 hours. Responded to emergency call-outs immediately
- Continued temporary timing changes at intersections during incidents such as crashes and police road closures and downloaded minor offset and split adjustments at intersections throughout the city to maintain timing plan efficiency
- Monitored and retimed signals as necessary in construction zones
- Issued over 80 barricade permits
- Produced, repaired, and replaced or installed approximately 3,000 signs throughout the city
- Repainted over 200 crosswalks, stop bars and symbol pavement markings including turn arrows, straight arrows and combination arrows
- Installed and activated over 30 battery backup systems at signalized intersections throughout the City
- Designed and rebuilt 2 signal mast arm assemblies at Slide Road for the 114th Street road widening project
- Designed and installed a new school zone system on Lola Avenue for Heritage Middle School
- Designed and installed a new curb ramp and signal arms for northbound and southbound traffic on Indiana at 66th St. to accommodate a flashing yellow arrow retrofit including updated timing plans
- Designed and installed two new traffic signals approved by Citizen's Traffic Commission at 11th Place and Milwaukee Avenue and 82nd Street and Quincy Avenue
- Designed and installed two pedestrian hybrid beacon assemblies on Martin Luther King Boulevard for Ervin Elementary and Estacado High School
- Designed and installed a new pedestrian hybrid beacon assembly and ADA ramps on North Slide Road for North Slide Public Improvement District at Marshall St.
- Finished the Broadway Street and Buddy Holly Avenue Signal Upgrade, Main Street signal removals and sidewalk repairs, installed a solar flasher system at 7th St. & Texas Ave. for Do Not Enter signage and removed the existing center stripe, parking stalls and installed two-way left turn lanes as part of the Downtown One-Way to Two-Way Conversion project on Texas Avenue and Buddy Holly Avenue.
- Designed and installed 10 miles of fiber optic cable throughout the City that connected eight traffic signals and two City facilities utilized by other departments to the City's fiber optic network. Locations include 66th St. from Frankford to Milwaukee, Lola from 66th to 82nd, 73rd from Lola to Frankford, the Water Treatment Plant at 73rd & Milwaukee to the Sunset Tower, and 19th Street & Lola Avenue to Sunset Tower
- Designed treatment plans and installed speed cushions as part of the Neighborhood Traffic Management Program on Utica Avenue from Whisperwood Blvd to Amherst St., on Whisperwood Blvd from NW Loop 289 to 4th St., on 135th St. from Indiana Ave. to Quaker Ave., the alley between 85th St. and 86th, East 30th St from Ute to Beech, and 54th St from Memphis to Indiana
- Performed speed studies, modified the speed limit ordinance and changed signage for the following roadways - 4th St., 29th Dr, 29th St, 34th St, E. 40th St, 50th St., 66th St, 74th St, 82nd St, 98th St, 114th St, N. Ash Ave., Ave

# Traffic

L, Ave P, Buddy Holly Ave, Broadway St., Elm Ave., E. Kent St., E. Ursuline St., Erskine St., Frankford Ave., Main St., Texas Ave. and the Airport Terminal Access Rd.

## Objectives for FY 2023-24

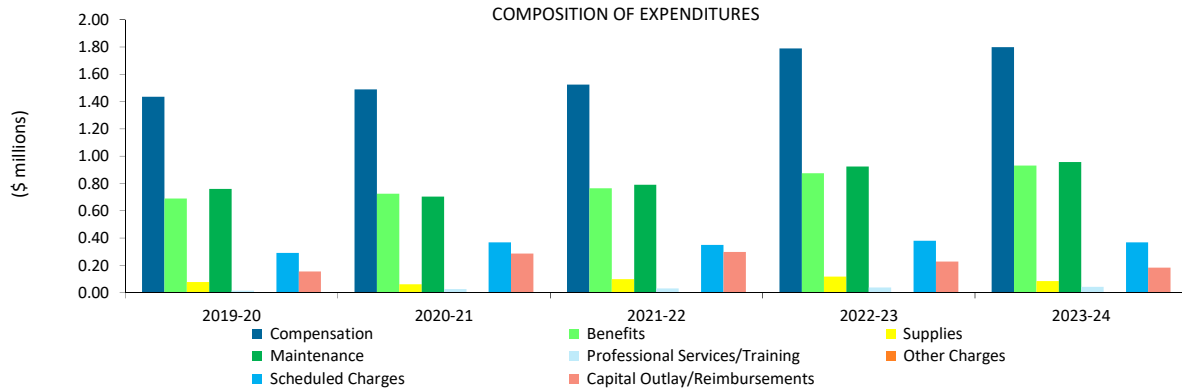
- Install traffic calming devices, speed cushion projects, and implement policies developed as part of the Neighborhood Traffic Management Program
- Install new and maintain existing pavement markings along thoroughfares and collectors, including markings associated with signalized intersections, school zones and pedestrian hybrid beacons
- Produce and install regulatory, warning, guide, and school signs for new developments, as well as preventive maintenance and damage due to vehicle crashes
- Install new traffic signals that have been vetted and approved by CTC
- Install closed circuit television (CCTV) cameras at signalized intersections throughout the city to manage traffic emergency and work zone incidents
- Continue installation of battery backup systems at intersections throughout the city to mitigate dark signal head events during power outages
- Continue communications system upgrade by installing fiber optic cable throughout the city to add City facilities to the City network
- Install next generation vehicle detection systems and begin high resolution volume data collection

## Expenditures Overview

- Total expenditures increased by \$13.5 thousand, or 0.3 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$64.2 thousand, or 2.4 percent, due to a 4 percent cost of living adjustment across all departments and increased TMRS rate and health insurance offset by decreases associated with staff retirement and a decrease in part time, overtime pay and workers compensation.
- Supplies decreased by \$32.7 thousand, or 27.5 percent, due to a decrease in diesel and unleaded fuel.
- Maintenance increased by \$33.3 thousand, or 3.6 percent, due to an increase in vehicle and street lighting maintenance.
- Professional Services/Training increased \$4,674, or 11.6 percent, due to increased training cost and professional dues.
- Scheduled Charges decreased by 10.9 thousand, or 2.9 percent, due to decrease in information technology service charge and lower liability insurance cost.
- Capital Outlay/Reimbursements decreased \$44.8 thousand, or 19.5 percent, due to lower tax note payment.



# Traffic Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 1,436,152	1,489,388	1,524,780	1,790,715	1,799,664	0.5
Benefits	691,510	726,587	766,633	876,323	931,548	6.3
Supplies	78,349	62,445	99,779	119,177	86,429	(27.5)
Maintenance	760,838	703,894	790,816	924,662	957,695	3.6
Professional Services/Training	16,781	26,913	31,461	40,333	45,007	11.6
Other Charges	2,428	4,580	2,363	2,521	2,521	-
Scheduled Charges	292,517	369,258	349,976	381,671	370,775	(2.9)
Capital Outlay/Reimbursements	156,068	286,691	299,957	229,339	184,563	(19.5)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 3,434,644</b>	<b>3,669,757</b>	<b>3,865,765</b>	<b>4,364,741</b>	<b>4,378,202</b>	<b>0.3</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Traffic Engineering & Design	8	8	8	8	8	-
Traffic Operations	26	26	26	26	26	-
<b>TOTAL STAFFING</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>34</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Traffic counts performed	103	152	333	120	120	-
Signal timing adjustments	645	583	483	600	600	-
Citizen requests processed	253	444	727	600	600	-
Traffic Management Center (TMC)						
incident responses	341	281	141	150	150	-
Signs produced and installed	4,446	3,360	3,829	3,500	3,500	-
Crosswalks/Stop Bars/Legends installed	251	210	213	200	200	-
Signals Constructed/Removed/Major						
Upgrades	72	56	-	50	50	-
Emergency calls (signals)	1,178	1,910	1,600	1,800	1,800	-
Signs relamped (bulbs and LED)	115	89	85	130	100	(23.1)
Fiber Splices	1,421	2,656	1,736	2,000	2,000	-
New School Zones Processed/Reviewed/						
Installed	-	-	2	3	-	(100.0)
Signal Counts						
Perform Traffic Counts at 1/3 of signalized						
intersections annually-Total Intersections	21	7	19	12	20	66.7
Perform Traffic Counts per citizen requests						
to study for signal installation	48	10	88	80	80	-
Install miles of fiber optic communications						
cable	5	10	10	10	10	-
Preventative Maintenance						
Inspect 100% Signalized Intersections						
(Texas Department of Transportation						
and City of Lubbock) annually (signals)	46.0%	50.0%	63.0%	50.0%	50.0%	-

# Traffic Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Refresh pavement markings on 50% of arterials & collectors annually (1,000 linear miles)	899	783	863	800	800	-
Refresh pavement markings for school campuses-1/2 refreshed annually (campus)	67	65	64	66	66	-
Citizen Requests						
Reply to initial request (24 hours)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Studies completed and responded to requestor (4 weeks)	92.0%	97.0%	91.0%	92.0%	95.0%	3.3
Citizen Traffic Commission (CTC) approved signals installed (5 months)	100.0%	100.0%	100.0%	0.0%	100.0%	-
CTC approved High-Intensity Activated crosswalk beacon (HAWKS) installed (3 months)	-	-	-	100.0%	-	N/A
Fiber Optic Repairs to cable maintained by City of Lubbock Traffic						
Restore out of service IT Fiber Optic (12 hours)	-	100.0%	100.0%	100.0%	100.0%	-
Restore out of service Traffic Fiber Optic (24 hours)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Signal Timing Adjustments						
Review city-wide 1 of 3 signal timing plan annually	228	228	228	230	233	1.3
<b>FULL-TIME POSITIONS</b>						
Administrative Asst	1					
City Traffic Engineer	1					
Civil Engineer II	1					
Director of Traffic	1					
Equipment Operator II	2					
Fiber Optic Technician	3					
GIS/CAD Technician	1					
Traffic Data Technician	1					
Traffic Maint Foreman	2					
Traffic Maint Supvr	1					
Traffic Maint Wrkr	5					
Traffic Mgmt Ctr Engineer/Mgr	1					
Traffic Operations Mgr	1					
Traffic Signal Inspect Coord	1					
Traffic Signal Maint Wrkr	3					
Traffic Signal Supvr (Const.)	1					
Traffic Signal Supvr (Maint.)	1					
Traffic Signal Tech	6					
Traffic Technical Svcs Coord	1					
<b>TOTAL FULL-TIME POSITIONS</b>	<b>34</b>					

# Traffic Expenditures

## Traffic Engineering & Design

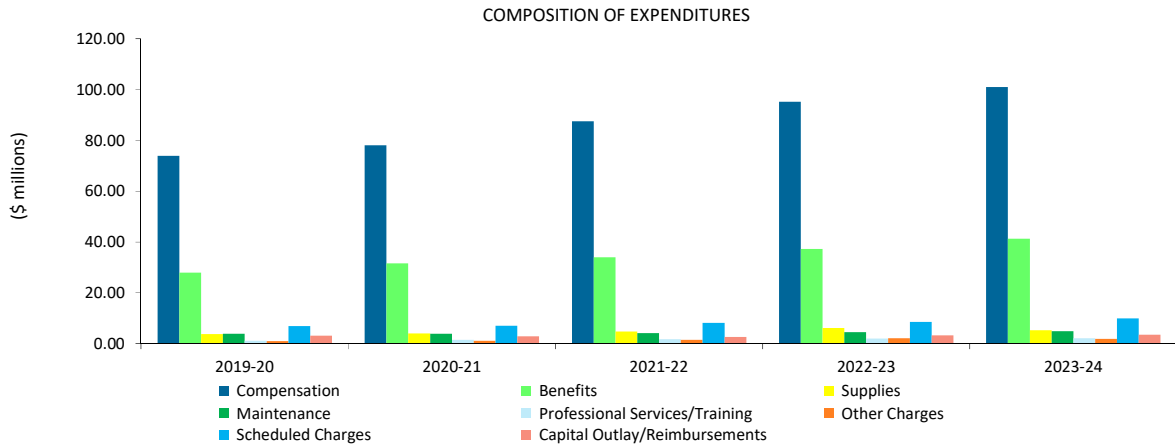
	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 559,740	557,060	626,656	648,912	646,277	(0.4)
Benefits	214,688	216,693	239,428	255,439	269,526	5.5
Supplies	7,316	6,141	10,284	9,740	8,844	(9.2)
Maintenance	6,748	9,619	11,986	15,566	17,144	10.1
Professional Services/Training	2,801	5,890	6,309	6,999	7,899	12.9
Other Charges	1,450	3,869	1,446	1,441	1,441	-
Scheduled Charges	102,188	118,124	119,721	132,843	115,128	(13.3)
Capital Outlay/Reimbursements	-	85,254	82,398	92,698	91,845	(0.9)
<b>TOTAL TRAFFIC ENGINEERING &amp; DESIGN</b>	<b>\$ 894,931</b>	<b>1,002,650</b>	<b>1,098,228</b>	<b>1,163,638</b>	<b>1,158,104</b>	<b>(0.5)</b>

## Traffic Operations

EXPENDITURES BY CATEGORY						
Compensation	\$ 876,412	932,328	898,124	1,141,803	1,153,387	1.0
Benefits	476,822	509,894	527,205	620,884	662,022	6.6
Supplies	71,033	56,304	89,495	109,437	77,585	(29.1)
Maintenance	754,091	694,276	778,830	909,096	940,551	3.5
Professional Services/Training	13,981	21,023	25,152	33,334	37,108	11.3
Other Charges	977	711	917	1,080	1,080	-
Scheduled Charges	190,329	251,133	230,255	248,828	255,647	2.7
Capital Outlay/Reimbursements	156,068	201,437	217,559	136,641	92,718	(32.1)
<b>TOTAL TRAFFIC OPERATIONS</b>	<b>\$ 2,539,713</b>	<b>2,667,107</b>	<b>2,767,537</b>	<b>3,201,103</b>	<b>3,220,098</b>	<b>0.6</b>



# General Fund - Public Safety & Health



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 73,902,204	78,040,618	87,571,709	95,174,085	100,965,010	6.1
Benefits	27,992,841	31,637,940	34,010,974	37,340,282	41,266,720	10.5
Supplies	3,850,464	4,104,891	4,769,113	6,209,228	5,333,040	(14.1)
Maintenance	3,881,344	3,947,512	4,213,190	4,570,820	4,983,579	9.0
Professional Services/Training	1,197,753	1,520,109	1,771,066	1,993,946	2,138,921	7.3
Other Charges	987,584	1,121,406	1,509,857	2,175,336	1,914,635	(12.0)
Scheduled Charges	6,959,921	7,091,733	8,216,971	8,618,605	9,973,469	15.7
Capital Outlay/Reimbursements	3,183,832	2,919,665	2,602,468	3,257,117	3,538,752	8.6
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 121,955,942</b>	<b>130,383,874</b>	<b>144,665,348</b>	<b>159,339,419</b>	<b>170,114,126</b>	<b>6.8</b>

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Animal Services	\$ 2,085,469	2,182,730	2,657,234	3,029,395	3,464,668	14.4
Fire Rescue	45,776,737	57,379,823	60,936,369	67,110,237	72,572,488	8.1
Municipal Court	1,879,738	1,722,739	1,789,352	2,053,519	2,155,553	5.0
Police	70,765,408	67,415,231	77,694,360	85,471,359	90,178,927	5.5
Public Health	1,448,591	1,683,351	1,588,032	1,674,909	1,742,490	4.0
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 121,955,942</b>	<b>130,383,874</b>	<b>144,665,348</b>	<b>159,339,419</b>	<b>170,114,126</b>	<b>6.8</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Animal Services	25	27	27	29	30	1
Fire Rescue	438	439	441	446	463	17
Municipal Court	21	21	21	21	21	-
Police	577	578	573	573	579	6
Public Health	35	45	45	51	55	4
<b>TOTAL STAFFING</b>	<b>1,096</b>	<b>1,110</b>	<b>1,107</b>	<b>1,120</b>	<b>1,148</b>	<b>28</b>



# Animal Services

## Mission and Purpose

Safeguard the health, safety, and welfare of Lubbock citizens while implementing humane animal treatment in accordance with City, State, and Federal animal regulations through the monitoring, control, and protection of animals in the City. The Animal Services Department provides the following services:

- An adoption program for displaced, unclaimed, and unwanted animals.
- Disease prevention by providing vaccinations upon intake for all pets.
- Partner with local and out of state transport/rescue groups and fosters.
- Reunite lost animals with their owners.
- Promote responsible pet ownership by implementing educational opportunities.
- Investigate and resolve reports of animal cruelty or mistreatment.

## Goals and Objectives

- Reduce the number of unwanted pets through internal and external spay/neuters
- Provide animal education through public promotions and community events
- Enforce laws and rules that protect the health and safety of the public and their pets
- Provide professional, competent, and ethical Animal Control Officers through quality training and leadership

## Accomplishments for FY 2022-23

- Increased adoptions & transport of animals out of state
- All adopted cats and dogs are spayed/neutered before they leave the facility
- Field Operations increased issuance of citations to repeat offenders
- Expanded the transport program by four new rescue additions and by reestablishing previous connections
- Maintained enrichment programs for dogs to get out and play everyday
- Increased doggy day out/sleep over program
- Conducted media interviews/dog features in-person
- Increased off-site adoption, microchip and voucher events
- Preserved the appointment-based system to conserve resources and get animals home before entering the shelter
- Enhanced social media outlets to educate the community and spread knowledge about LAS mission
- Field Operations increased patrols and sweeps of problem areas
- Increased community outreach by offering fence repair and materials
- Maintained partnership with Texas Tech Animal Sciences research programs and classes

## Objectives for FY 2023-24

- Continue to increase the transport program to decrease the number of strays in Lubbock.
- Increase donations for needy families or homeless persons that have pets
- Increase fence repair program for citizens that have issues with keeping their animals contained
- Improve our adoption and foster program to reduce long stay animals and better serve the animals in the facility.
- Community outreach/education to improve public health and reduce intakes
- Increase in microchips, vaccines and spay/neuter for community pets
- Provide public safety with expanded patrols and sweeps of problem areas and repeat offenders
- Build on partnerships with Texas Tech Animal Sciences research programs and classes.

## Expenditure Overview

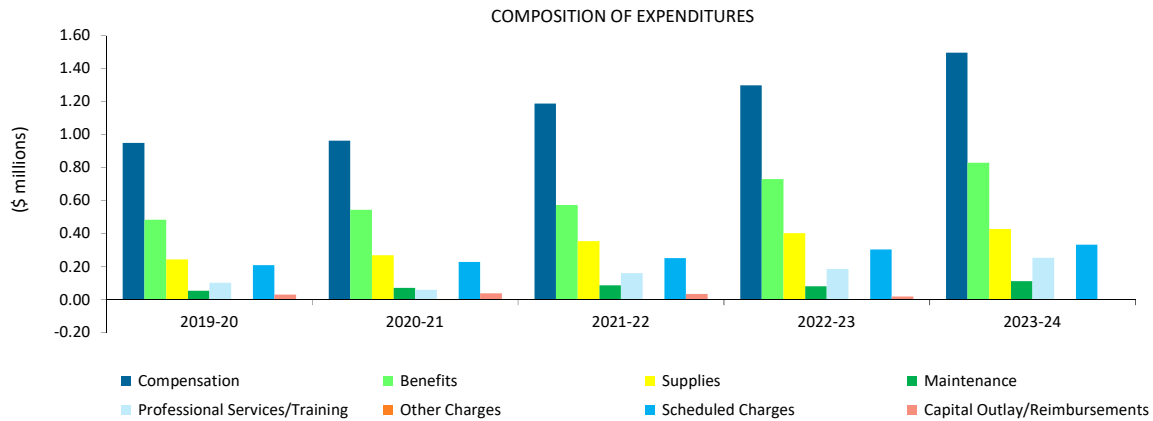
- Total expenditures increased by \$435.3 thousand, or 14.4 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$299.1 thousand, or 14.7 percent, due to a 4 percent cost of living adjustment across all departments, increases in overtime pay and health premiums, and the addition of one animal control officer position.
- Supplies increased \$25.2 thousand, or 6.2 percent, due to increases in fuel costs and the cost of supplies.

# Animal Services

- Maintenance costs increased \$31.4 thousand, or 38.6 percent, due to increases in fleet maintenance costs and building maintenance for ventilation cleaning.
- Professional Services/ Training increased \$66.5 thousand, or 35.5 percent, due to increased pricing for professional services provided to the shelter and newly hired employees requiring necessary travel and training for their position.
- Other charges increased \$2,856, due to communication equipment required for the new animal control officer position.
- Scheduled charges increased by \$29.6 thousand, or 9.7 percent, due to increased costs for information technology services, property insurance, telecommunications and electric utilities.
- Capital Outlay/Reimbursements decreased by \$19.4 thousand, or 91.5 percent, due to a lower vehicle debt payment.



# Animal Services Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 951,178	964,276	1,188,192	1,299,011	1,497,724	15.3
Benefits	486,053	545,109	574,911	730,747	831,107	13.7
Supplies	245,135	270,845	354,793	405,012	430,204	6.2
Maintenance	55,824	72,721	88,641	81,446	112,884	38.6
Professional Services/Training	104,064	60,266	162,453	187,570	254,100	35.5
Other Charges	264	(220)	827	-	2,856	-
Scheduled Charges	210,537	230,091	252,510	304,435	334,002	9.7
Capital Outlay/Reimbursements	32,415	39,641	34,908	21,174	1,791	(91.5)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 2,085,469</b>	<b>2,182,730</b>	<b>2,657,234</b>	<b>3,029,395</b>	<b>3,464,668</b>	<b>14.4</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Animal Services	25	27	27	29	30	1
<b>TOTAL STAFFING</b>	<b>25</b>	<b>27</b>	<b>27</b>	<b>29</b>	<b>30</b>	<b>1</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Total Animals Processed	10,054	9,860	9,724	10,800	10,000	(7.4)
Total Live Intake	7,570	7,619	7,443	7,400	7,200	(2.7)
Canines Adopted	2,539	2,318	2,694	2,600	2,750	5.8
Felines Adopted	1,093	1,066	1,506	1,200	1,300	8.3
Transports Out	447	631	457	650	800	23.1
Return to Nature	-	354	195	160	175	9.4
Animal Bites	894	887	1,024	900	900	-
Aggressive Dog Calls	1,545	1,438	1,690	1,950	1,975	1.3
Owner Surrendered	1,051	641	559	615	600	(2.4)
Total Service Calls	14,108	14,166	15,121	15,900	16,000	0.6
<b>Performance Metrics</b>						
Total Animal Live Release	6,758	5,211	6,008	6,000	6,100	1.7
Reclaimed / Returned to Owner	1,187	842	629	667	800	19.9
Spay/Neuter Surgeries	-	2,387	2,506	2,700	2,750	1.9
Total Animal Live Release (Goal 90%)	97.3%	98.6%	96.6%	94.4%	95.0%	0.6

FULL-TIME POSITIONS	
Administrative Asst	1
Animal Services Manager	1
Animal Services Officer	17
Animal Services Supervisor	2
Customer Service Rep	3
Director of Animal Services	1
Kennel Attendant	2
Lead Animal Services Officer	2
Lead Customer Service Rep	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>30</b>

# Fire Rescue

## Mission and Services

Protect life and property by providing unparalleled emergency response and life safety services. The Fire Department provides the following services:

- Deliver prompt and qualified emergency fire, rescue and medical response services.
- Conduct fire and life safety inspections, inspect fire extinguishers and fire alarm systems, perform fire and arson investigations and maintain records and data.
- Maintain fire apparatus and equipment to NFPA and response standards to maximize availability and reduce lifecycle cost.
- Provide fire prevention training for Fire Department personnel, City departments, organizations, and businesses.
- Provide public safety education and programs, business fire safety surveys, and fire hydrant maintenance.
- Provide 911 call taking and dispatch services for fire personnel and equipment to fire, rescue, and first responder medical calls.
- Coordinate the citywide response to large-scale emergencies and disasters to include planning, preparedness, response and recovery.
- Maintain operational functionality of the EOC.
- Develop, maintain, and submit City/County Emergency Management Plan and Hazard Mitigation Plan for City Council and State of Texas approval.

## Overview

The Lubbock Fire Department is dedicated to providing unparalleled emergency response and life safety services for the City. The Fire Department currently serves the citizens of Lubbock with 410 sworn personnel positions, and 36 non-civil service personnel positions. As the city has continued to grow geographically and in population, the Fire Department has striven to accommodate that growth in order to maintain, and enhance the quality of services historically provided. Several purchases have been initiated with ARPA funds to include a multi-story fire training building, cardiac monitors, and a Dive Boat. Improvements continue to be made to citywide fire stations through approved budgeted maintenance monies. Apparatus and equipment purchases to improve firefighter safety and fire department operations continue to be made with approved budgeted funding.

## Goals and Objectives

- Protect the lives and property of citizens through hazard abatement, inspection, education, and fire investigations.
- Maintain fire department vehicles, tools, and equipment to ensure safe and effective firefighting operations.
- Develop, present, and oversee innovative training programs.
- Provide firefighters and citizens with public safety communications by answering incoming emergency and non-emergency calls for service and timely dispatching of appropriate personnel.
- Provide emergency response for fire, rescue and medical incidents.
- Provide fiduciary budget oversight in Fire Department operations and in the capital program that include new fire station construction, and major repairs at fire facilities.
- Maintain an emergency management program that addresses mitigation, preparedness, response and recovery.
- Coordinate with all levels of management to prepare our jurisdiction for response to large scale emergencies and disasters.

## Accomplishments for FY 2022-2023

- Increased staffing in the Medical and Training Divisions by 4 sworn personnel.
- Increased staffing in the FMO by 1 Plans Examiner.
- Began construction on a multi-story fire training building.
- Initiated mental health services for employees.
- Outdoor Warning System maintained and tested on weekly basis.
- Activated the EOC for multiple weather events.
- FMO food truck alley partnership.
- Adopted State of Texas and FEMA approved hazard mitigation plan.

# Fire Rescue

- Responded to 29,219 calls for service in calendar year 2022.
- Continued roof replacements and renovations at fire stations.
- OEM and the City of Lubbock remain StormReady certified by the National Weather Service.
- Continued wellness and cancer screenings with our annual firefighter physicals.
- FMO partnership with TTU Forensic Lab.
- Completed the adoption of the Homeland Security Exercise and Evaluation Program.

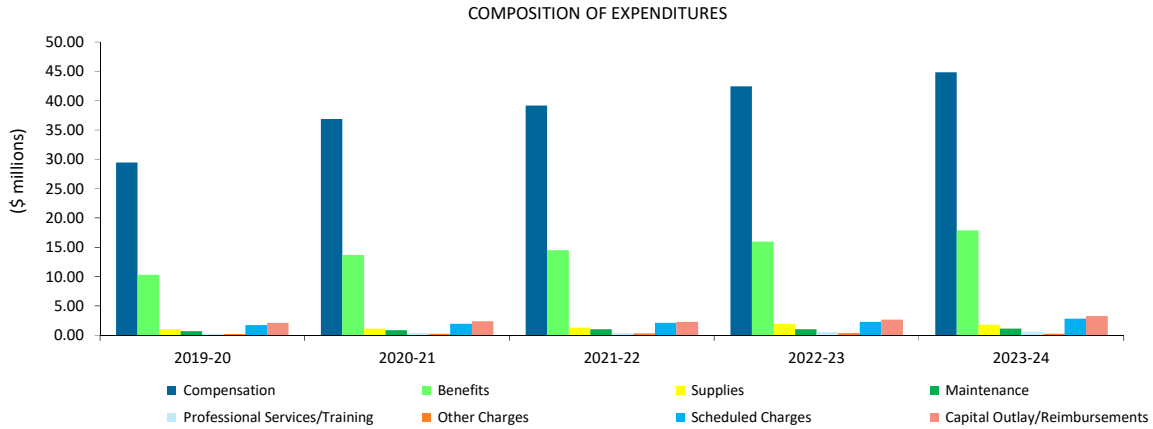
## Objectives for FY 2023-24

- Fire Station 20 Construction
- Fire Training Burn Building Construction.
- Continue ongoing repair/renovation of existing Fire facilities.
- Maintain ISO Class 1 rating.
- In conjunction with City departments and agency partners, develop and implement strategies for the development and implementation of pre-plans for multi-discipline response to severe weather and tornado.
- Continue Firefighter Mental Health Program.
- Continue Firefighter Cancer Prevention Program.
- Develop plan for restructuring FMO.
- Place in service new cardiac monitors.
- Reach building plans review time standard of 90% within 15 days.

## Expenditures Overview

- Total expenditures increased by \$5.5 million, or 8.1 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$4.3 million, or 7.4 percent, due to various changes within the department to include:
  - A four percent compensation adjustment for all civil and non-civil service positions
  - Addition of eighteen Probationary Fire Fighters (15 for new fire station and 3 for call-back)
  - One Equipment Operator was added with two Fire Plans Examiners eliminated
  - Increased health insurance and retirement costs
  - Increase in workers compensation
  - Offset by decrease in overtime pay
- Supplies decreased \$164.6 thousand, or 8.4 percent, primarily due to a decrease in fuel costs offset by increases in office, education and other clothing supplies as well as small tools.
- Maintenance costs increased \$118.5 thousand, or 11.7 percent, due to increases in vehicle and building maintenance costs.
- Professional Services/Training increased \$99.9 thousand, or 20.1 percent, due to increases in training and travel and internal training associated with the addition of the new 20-week recruit academy program.
- Other Charges decreased \$69.5 thousand, or 20.1 percent, due to furniture and other equipment being purchased in the previous year.
- Scheduled charges increased \$530.2 thousand, or 23.1 percent, due to increased costs for information technology services, telecommunications and electric utilities offset by decreases in property and liability insurance as well as natural gas.
- Capital Outlay/Reimbursements increased \$649.8 thousand, or 24.7 percent, due to an increased tax note payment and a transfer to fleet services for vehicle debt.

# Fire Rescue Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 29,425,921	36,856,879	39,123,002	42,425,640	44,804,564	5.6
Benefits	10,304,969	13,647,203	14,475,909	15,959,668	17,878,614	12.0
Supplies	1,029,333	1,119,897	1,266,638	1,949,464	1,784,846	(8.4)
Maintenance	712,838	852,100	991,353	1,013,670	1,132,176	11.7
Professional Services/Training	238,912	332,971	381,790	497,942	597,883	20.1
Other Charges	195,254	235,309	296,050	346,803	277,267	(20.1)
Scheduled Charges	1,739,640	1,960,956	2,108,808	2,290,974	2,821,192	23.1
Capital Outlay/Reimbursements	2,129,871	2,374,508	2,292,820	2,626,076	3,275,946	24.7
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 45,776,737</b>	<b>57,379,823</b>	<b>60,936,369</b>	<b>67,110,237</b>	<b>72,572,488</b>	<b>8.1</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
Administration	7	8	10	10	10	-
Prevention	15	15	15	16	15	(1)
Equipment Maintenance	6	6	6	6	6	-
Training	5	5	5	7	7	-
Suppression	389	388	387	389	407	18
Communications Center	13	13	13	13	13	-
Emergency Management	3	4	5	5	5	-
<b>TOTAL STAFFING</b>	<b>438</b>	<b>439</b>	<b>441</b>	<b>446</b>	<b>463</b>	<b>17</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
<b>Administration</b>						
Structure fire loss at risk (Millions)	840	590	972	650	650	-
Miscellaneous dollar fire loss (Millions)	1	1	2	3	2	(33.3)
Total dollar fire loss (Millions)	17	18	21	24	24	-
Structure fire loss (Millions)	16	17	19	20	20	-
Structure dollar loss saved (Millions)	825	574	952	630	580	(7.9)
Department goals achieved (%)	95.0%	95.0%	95.0%	95.0%	95.0%	-
<b>Prevention</b>						
Public fire safety education attendees	432	4,000	9,616	9,800	10,000	2.0
Public fire safety education presentations	86	300	900	950	1,000	5.3
Fire/arson investigations conducted	266	234	259	260	265	1.9
Set fires cleared by filing or counseling (%)	43.0%	30.0%	42.0%	35.0%	35.0%	-
Inspection activities performed	6,111	3,840	3,191	3,300	3,500	6.1
Fire Safety House attendees	432	0	5,732	5,000	5,000	-
Fire alarm and fire sprinkler plans reviewed	292	289	370	390	390	-
Review 90% of all alarm and sprinkler plans within 15 days of submittal	66	73	45	82	90	9.8

# Fire Rescue Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Deliver Fire and Life Safety Presentation annually to 90% kindergarten, 1st and 2nd grade students in the city	5.0%	60.0%	74.0%	76.0%	79.0%	3.9
Equipment Maintenance						
Vehicle preventive maintenance operations completed	153	163	218	250	280	12.0
Small engineer powered equipment preventive maintenance	81	82	112	130	145	11.5
Front line fire apparatus passing National Fire Protection Association (NFPA) tests (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
Training						
Personnel Certification						
Maintaining Advanced Command	169	182	181	188	188	-
Receiving new Advanced Command	10	13	21	11	11	-
Maintaining Texas Commission on Fire Protection (TCFP) Fire Officer 1 (FOI)	74	109	92	92	124	34.8
Receiving new TCFP FOI	35	35	35	35	34	(2.9)
Maintaining TCFP Fire Officer 2 (FOII)	42	54	37	35	31	(11.4)
Receiving new TCFP FOII	12	12	15	10	10	-
Maintaining TCFP Driver	331	341	329	343	332	(3.2)
Receiving new TCFP Driver	10	22	24	25	14	(44.0)
Maintaining TCFP Hazmat Technician	134	146	143	140	136	(2.9)
Receiving new TCFP Hazmat Technician	12	10	10	10	10	-
Maintaining Emergency Rescue Dive Institute (ERDI) Dive Specialty team	30	30	30	30	30	-
Receiving ERDI Dive Specialty team	4	4	4	4	4	-
Maintaining Lubbock Fire Rescue (LFR) Technical Rescue	37	37	37	37	38	2.7
Receiving new LFR Technical Rescue	4	4	7	8	7	(12.5)
Maintaining TCFP Aircraft Rescue Firefighting (ARFF)	55	55	100	97	94	(3.1)
Receiving new TCFP ARFF	4	4	5	4	5	25.0
Maintaining Emergency Medical Technician Paramedic (EMT-P)	79	99	100	101	106	5.0
Completing LFR EMT-P instruction	20	20	17	13	17	30.8
Maintaining Advanced Emergency Medical Technician (AEMT)	59	59	60	57	58	1.8
Maintaining Emergency Medical Technician Basic (EMT-B)	264	264	263	237	251	5.9
Quarterly Skills Evaluations Conducted	480	575	600	650	660	1.5
Educational/Training Videos Produced	6	8	18	20	19	(5.0)
Total Hours Continuing Ed (CE) Delivered	140,000	145,000	148,000	150,000	152,000	1.3
Suppression						
Target hazard pre-fire plans conducted	220	235	238	240	240	-
Incidents Dispatched	21,790	29,614	29,501	29,154	29,500	1.2
Structure fires	230	240	274	300	300	-
Emergency Medical responses	11,521	11,500	18,212	18,100	18,500	2.2
Rescue responses	161	160	171	165	170	3.0
Carbon monoxide tests conducted	176	200	196	190	200	5.3
Responses for alarms and public assistance	6,799	6,900	6,934	6,950	7,000	0.7
Structure fires confined to room of origin (%)	90.0%	90.0%	91.0%	91.0%	91.0%	-
Average response time-call to arrival	5	5	5	5	5	-
Fire safety surveys conducted	8,800	8,800	8,800	8,800	8,800	-
Hydrants flow tested	7,100	7,200	7,300	7,400	7,400	-
Communications						
Total emergency calls processed through 911, 7 digit emergency and ring down lines	63,243	55,187	43,283	58,000	58,000	-
Total administrative calls processed through administration lines	15,175	31,825	34,526	36,000	36,000	-

# Fire Rescue Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Average Emergency call ring time (seconds)	4	4	4	4	4	-
Telecommunication certification (%)	100.0%	100.0%	100.0%	100.0%	100.0%	-
<b>Emergency Management</b>						
Maintain a state approved and City Council adopted Emergency Management Plan	23	23	23	27	28	3.7
Conduct NIMS training classes for city staff to ensure compliance with NIMS recommendations	-	-	7	8	8	-
Meet and/or exceed staff development activities required by the Emergency Management Performance Grant, State of Texas, and federal training mandates	20	30	46	35	30	(14.3)
Conduct at least 30 hours programming designed to enhance public awareness and emergency management planning	30	30	30	40	30	(25.0)
Conduct at least 6 required emergency management exercises and develop after action reviews and improvement plans for each	12	14	15	20	15	(25.0)
<b>FULL-TIME POSITIONS</b>						
Administrative Asst	5					
Deputy Fire Chief - Support Svcs	1					
End User Support Tech	1					
Facilities Maint Tech	1					
Fire Chief	1					
Fire Dept Bldg Maint Leader	1					
Management Assistant	2					
Public Information Officer	1					
Storekeeper	1					
Fire Equip Operator (Prevent.)	5					
Fire Lieutenant (Prevention)	6					
Fire Marshal	1					
Equipment Technician	2					
Lead Equipment Mechanic	1					
Sr Equipment Technician	3					
Deputy Fire Chief - Operations	1					
Fire Battalion Chief	12					
Fire Captain	29					
Fire Division Chief	3					
Fire Equipment Operator	78					
Fire Fighter	215					
Fire Lieutenant	59					
Prob. Firefighter (Non-CS)	18					
Public Safety Dispatcher I	3					
Public Safety Dispatcher II	9					
Outdoor Warning Logistics Tech	1					
Director of Emergency Management	1					
Deputy Emergency Management Dir	1					
Emergency Management Planner	1					
<b>TOTAL FULL-TIME POSITIONS</b>	<b>463</b>					

# Fire Rescue Expenditures

<b>Administration</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 502,401	546,042	613,473	710,211	748,354	5.4
Benefits	180,776	214,367	247,577	293,765	320,892	9.2
Supplies	22,477	28,739	22,517	33,757	37,153	10.1
Maintenance	37,133	74,269	249,064	239,250	339,250	41.8
Professional Services/Training	3,936	6,574	16,885	16,525	17,525	6.1
Other Charges	15,022	16,662	16,659	21,000	21,500	2.4
Scheduled Charges	431,387	471,704	464,898	523,000	906,055	73.2
Capital Outlay/Reimbursements	-	-	-	373,945	318,263	(14.9)
<b>TOTAL ADMINISTRATION</b>	<b>\$ 1,193,132</b>	<b>1,358,357</b>	<b>1,631,073</b>	<b>2,211,453</b>	<b>2,708,992</b>	<b>22.5</b>

## Prevention

EXPENDITURES BY CATEGORY						
Compensation	\$ 1,485,095	1,377,590	1,427,016	1,649,699	1,672,133	1.4
Benefits	465,063	478,411	505,769	578,313	602,843	4.2
Supplies	17,324	26,608	36,363	34,929	36,230	3.7
Maintenance	2,896	4,421	8,244	7,200	5,700	(20.8)
Professional Services/Training	15,122	9,963	21,018	16,021	21,345	33.2
Other Charges	29,058	27,770	27,003	29,488	29,200	(1.0)
Scheduled Charges	164,797	169,173	176,364	176,694	211,698	19.8
Capital Outlay/Reimbursements	15,980	-	-	-	-	-
<b>TOTAL PREVENTION</b>	<b>\$ 2,195,336</b>	<b>2,093,936</b>	<b>2,201,778</b>	<b>2,492,344</b>	<b>2,579,149</b>	<b>3.5</b>

## Equipment Maintenance

EXPENDITURES BY CATEGORY						
Compensation	\$ 264,248	281,604	306,847	314,752	342,412	8.8
Benefits	126,416	131,158	141,839	149,662	163,376	9.2
Supplies	277,576	322,193	486,981	707,723	436,587	(38.3)
Maintenance	576,584	672,544	624,141	644,914	661,850	2.6
Professional Services/Training	7,929	2,149	12,612	24,000	27,475	14.5
Other Charges	2,330	5,350	9,286	5,500	8,000	45.5
Scheduled Charges	126,550	92,312	90,961	89,581	98,042	9.4
Capital Outlay/Reimbursements	1,962,705	2,174,963	2,132,990	1,950,119	2,664,522	36.6
<b>TOTAL EQUIPMENT MAINTENANCE</b>	<b>\$ 3,344,338</b>	<b>3,682,274</b>	<b>3,805,657</b>	<b>3,886,251</b>	<b>4,402,264</b>	<b>13.3</b>

## Training

EXPENDITURES BY CATEGORY						
Compensation	\$ 468,981	509,000	634,435	734,381	827,997	12.7
Benefits	164,444	181,451	223,070	266,670	305,469	14.5
Supplies	33,934	30,768	27,069	29,241	71,860	90.7
Maintenance	4,970	6,472	12,227	10,100	12,000	90.7
Professional Services/Training	32,477	42,920	48,832	64,850	123,642	90.7
Other Charges	86,499	78,754	88,516	125,487	128,597	2.5
Scheduled Charges	79,936	65,977	68,104	68,927	91,338	32.5
Capital Outlay/Reimbursements	-	-	8,421	-	-	-
<b>TOTAL TRAINING</b>	<b>\$ 871,240</b>	<b>915,341</b>	<b>1,110,673</b>	<b>1,299,656</b>	<b>1,560,903</b>	<b>20.1</b>

## Suppression

EXPENDITURES BY CATEGORY						
Compensation	\$ 25,853,086	33,333,416	35,161,403	37,926,052	40,048,328	5.6
Benefits	8,997,292	12,273,853	12,925,207	14,187,979	15,957,361	12.5
Supplies	667,395	676,705	671,006	1,121,415	1,180,580	5.3
Maintenance	62,828	65,518	67,654	80,754	81,948	1.5
Professional Services/Training	91,309	131,694	152,112	227,460	265,650	16.8
Other Charges	57,220	101,057	134,011	124,607	65,610	(47.3)
Scheduled Charges	685,539	908,312	1,027,581	1,126,730	1,179,192	4.7
Capital Outlay/Reimbursements	151,186	199,545	151,408	302,012	293,161	(2.9)
<b>TOTAL SUPPRESSION</b>	<b>\$ 36,565,856</b>	<b>47,690,102</b>	<b>50,290,382</b>	<b>55,097,009</b>	<b>59,071,830</b>	<b>7.2</b>

# Fire Rescue Expenditures

<b>Communications Center</b>						
	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 657,647	599,216	650,456	761,675	816,324	7.2
Benefits	282,645	279,831	300,024	339,386	370,887	9.3
Supplies	2,469	4,944	4,141	5,666	7,203	27.1
Maintenance	-	255	329	-	-	-
Professional Services/Training	10,575	9,595	13,616	17,150	18,650	8.7
Other Charges	-	45	-	-	-	-
Scheduled Charges	60,541	58,329	64,958	65,951	77,369	17.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL COMMUNICATIONS CENTER</b>	<b>\$ 1,013,878</b>	<b>952,215</b>	<b>1,033,524</b>	<b>1,189,828</b>	<b>1,290,433</b>	<b>8.5</b>

<b>Emergency Management</b>						
EXPENDITURES BY CATEGORY						
Compensation	\$ 194,462	210,011	329,373	328,870	349,016	6.1
Benefits	88,331	88,132	132,424	143,893	157,786	9.7
Supplies	8,159	29,939	18,561	16,733	15,233	(9.0)
Maintenance	28,426	28,620	29,694	31,452	31,428	(0.1)
Professional Services/Training	77,564	130,076	116,714	131,936	123,596	(6.3)
Other Charges	5,125	5,671	20,574	40,721	24,360	(40.2)
Scheduled Charges	190,889	195,149	215,943	240,091	257,498	7.3
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>\$ 592,956</b>	<b>687,597</b>	<b>863,284</b>	<b>933,696</b>	<b>958,917</b>	<b>2.7</b>



# Fire Rescue - Job Grade Summary

SWORN JOB GRADE SUMMARY	GRADE	Actual	Actual	Budget	Budget	Change from
		FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Amended
Fire Chief	145	1	1	1	1	-
Fire Marshal	137	1	1	1	1	-
Deputy Chief	FCS7	2	2	2	2	-
Division Chief	FCS6	3	3	3	3	-
Battalion Chief	FCS5	11	11	11	11	-
Communication Supervisor (Battalion Chief)	FCS5	-	-	1	1	-
Deputy Fire Marshal CRRO* (Battalion Chief)	FCS5	-	1	1	-	(1)
Fire Captain	FCS4	29	29	29	29	-
Communication Supervisor (Fire Captain)	FCS4	1	1	-	-	-
Assistant Fire Marshal* (Fire Captain)	FCS4	-	-	-	-	-
Deputy Fire Marshal* (Fire Captain)	FCS4	2	-	-	-	-
Assistant Fire Marshal* (Fire Lieutenant)	FCS3	1	2	2	2	-
Deputy Fire Marshal* (Fire Lieutenant)	FCS3	3	2	3	4	1
NFIRS/Data Manager* (Fire Lieutenant)	FCS3	-	-	-	-	-
Fire Inspector/Investigator* (Fire Lieutenant)	FCS3	-	1	1	-	(1)
Fire Lieutenant	FCS3	59	59	59	59	-
Assistant Fire Marshal (Fire Equip. Operator)	FCS2	1	-	-	-	-
Fire Equipment Operator	FCS2	75	75	77	77	-
Fire Inspector* (Fire Equipment Operator)	FCS2	1	1	-	-	-
Fire Inspector/Investigator* (Fire Equip. Oper.)	FCS2	2	4	4	5	1
NFIRS/Data Manager* (Fire Equip. Operator)	FCS2	1	-	-	-	-
Fire Plans Examiner* (Fire Equipment Operator)	FCS2	-	-	-	1	1
Firefighter**	FCS1	213	213	215	215	-
Probationary Fire Fighter (NCS)**	FNCS1	-	-	-	18	18
<b>TOTAL SWORN JOB GRADE SUMMARY</b>		<b>406</b>	<b>406</b>	<b>410</b>	<b>429</b>	<b>19</b>

\* Civil Service rank within the Fire Prevention Division serves to designate a pay grade and is considered separate and apart from the personnel schedule as listed above. In the event that a vacancy occurs in the Fire Prevention Division, with the exception of the Administrative Assistant, Fire Plans Examiner, and the Fire Marshal, an entry level position of Fire Inspector is opened up to anyone within the department that holds a Civil Service rank of Equipment Operator. A minimum commitment for a Fire Prevention Division position is four years. The Fire Marshal and Fire Chief approve all transfers into and out of the Fire Prevention Division. If prior to the end of the fiscal year, an individual in the Fire Prevention Division in the rank of Lieutenant or Equipment Operator advances to the top of a promotional list, then in such event and only in such event, there is created an additional position in the next higher Civil Service rank. In the event such position is created and filled, then and only then, there shall be one position abolished at the Civil Service rank immediately below the newly created position. A person holding the #1 position on the promotional eligibility list for the classification immediately below the position abolished shall be promoted to the position abolished for a time period not to exceed one pay period after which the person shall be demoted to the position immediately below the position abolished and shall be placed on a reinstatement list, all in accordance with Chapter 143 of the Local Government Code. If a person makes a Civil Service promotion under this track and elects to transfer out of the Fire Prevention Division, that individual would be required to serve a minimum of two years in the newly created Civil Service rank, before the transfer would be considered. The total number of Civil Service positions in the Fire Prevention Division shall be maintained at eleven.

\*\*Since the Probationary Fire fighter position (FNCS1) exists for one year from the date of hire, the total combined number of Probationary Fire Fighters (FNCS1) and Fire Fighters (FCS1) shall not exceed 230.

NON-SWORN JOB GRADE SUMMARY	GRADE	Actual	Actual	Budget	Budget	Change from
		FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Amended
Director of Emergency Management	134	1	1	1	1	-
Deputy Director of Emergency Management	132	1	1	1	1	-
Fire Protection Engineer	124	1	1	1	-	(1)
Communication Supervisor	922	-	-	-	-	-
Public Safety Dispatcher II	121	7	9	9	10	1
Emergency Management Specialist	122	-	-	1	1	-
Senior Equipment Technician	118	-	-	2	3	1
Equipment Technician	117	5	5	3	2	(1)
End User Support Technician	117	1	1	1	1	-
Administrative Assistant	112	5	5	5	5	-
Public Safety Dispatcher I	119	5	3	3	2	(1)
Emergency Management Planner	122	-	1	-	-	-
Storekeeper	111	1	1	1	1	-
Laborer	108	1	1	1	-	(1)
Lead Equipment Technician	123	-	-	1	1	-
Equipment Maintenance Foreman	123	1	1	-	-	-
Fire Facilities Building Maintenance Leader	120	-	-	1	1	-
Fire Facilities Maintenance Technician	118	-	-	-	1	1
Public Information Officer	123	-	1	1	1	-
Fire Plans Examiner	120	-	-	1	-	(1)
Fire Facilities Project Manager	118	1	1	-	-	-
Outdoor Warning Logistics Technician	116	1	1	1	1	-
<b>TOTAL NON-SWORN JOB GRADE SUMMARY</b>		<b>33</b>	<b>35</b>	<b>36</b>	<b>34</b>	<b>(2)</b>
<b>TOTAL JOB GRADE SUMMARY</b>		<b>439</b>	<b>441</b>	<b>446</b>	<b>463</b>	<b>17</b>

# Municipal Court

## Mission and Purpose

To administer justice in a fair, impartial and efficient way that helps promote confidence in the public that we proudly serve. The Municipal Court provides the following services:

- Process and resolve citations with citizens who choose to plead and pay, or by providing trials for citizens who choose to contest citations.
- Provide "show cause" hearings for adult and juvenile offenders.
- Provide alcohol docket for minors charged with alcohol offenses.
- Provide Department of Public Safety license revocation hearings and property disposition hearings.
- Provide structural standard hearings.
- Provide and resolve cases involving dangerous and cruelly treated animals.
- Provide hardship hearings to determine indigence and defendants' abilities to pay fine and court costs.
- Provide hearings before issuance of warrants to give citizens payment options to pay fine and court costs.

## Goals and Objectives

- Provide efficient services to citizens.
- Ensure citizens who contest citations receive fair trials and hearings.
- Provide effective response to juvenile offenders.
- Improve court facilities and technology.
- Enhance court management software systems.

## Accomplishments for FY 2022-23

- Transitioned into the new Municipal Court facility.
- Purchased and installed an x-ray conveyor as an added security measure.
- Resolved a high volume of cases involving the following:
  - Jury & Non-Jury trials
  - Pre-Warrant Dockets
  - Structural Standards Case
  - Property Hearings
  - Dangerous and Cruelly Treated Animal Cases
  - Alcohol Cases involving Minors
  - Juvenile Cases
  - Teen Court
- Implementation of video system for Plea Negotiation Conference.
- Installed Q-less system to eliminate lines and better manage customer flow.
- Executed a daily phone notification program notifying defendants of past due citations.
- Participated in the campaign to resolve outstanding warrants.

## Objectives for FY 2023-24

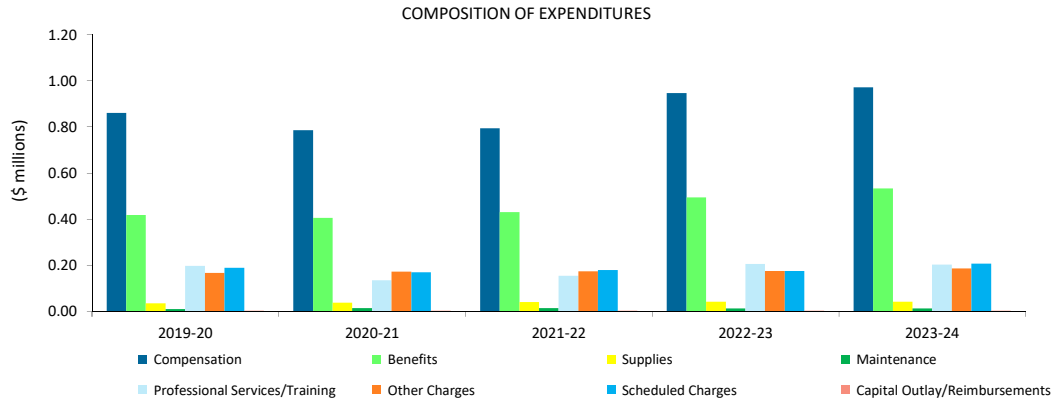
- Sponsor a nationally renowned speaker, in conjunction with Lubbock County and the Lubbock Independent School District, to address juvenile topics and preventative measures.
- Continue to expand Veteran's Court.
- Transition to a paper light environment
- Install kiosk machines in lobby once the capability for this feature becomes available on the Incode software.
- Implement an automatic answering system to better facilitate the forwarding of telephone calls.

# Municipal Court

## **Expenditures Overview**

- Total expenditures increased by \$102.0 thousand, or 5.0 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$63.4 thousand, or 4.4 percent, due to a 4 percent cost of living adjustment along with increases in terminal pay, retirement and health insurance.
- Professional Services/Training decreased by \$3,248, or 1.6 percent, due to decrease in professional services due to aligning with actuals offset by increased training and travel for court software conference in 2024.
- Other Charges increased by \$10.6 thousand, or 6.1 percent, due to an increase in the STAR program, an intermediary disciplinary program for schools and court to assist at risk youth in LBK
- Scheduled Charges increased 31.6 thousand, or 18.1 percent, due to increase in charges for postage, telephone and information technology services offset by a decrease in liability insurance.

# Municipal Court Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 860,685	785,629	793,353	945,898	971,051	2.7
Benefits	418,357	405,268	430,310	494,562	532,838	7.7
Supplies	35,263	37,613	41,174	41,873	41,447	(1.0)
Maintenance	9,669	14,016	14,065	12,283	12,313	0.2
Professional Services/Training	196,981	134,625	153,793	206,130	202,882	(1.6)
Other Charges	166,802	173,069	174,107	175,000	185,600	6.1
Scheduled Charges	189,331	169,892	180,016	175,138	206,782	18.1
Capital Outlay/Reimbursements	2,650	2,626	2,534	2,635	2,640	0.2
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 1,879,738</b>	<b>1,722,739</b>	<b>1,789,352</b>	<b>2,053,519</b>	<b>2,155,553</b>	<b>5.0</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Municipal Court	21	21	21	21	21	-
<b>TOTAL STAFFING</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Cases filed	44,826	49,772	64,189	63,363	69,999	10.5
Warrants issued	12,442	10,824	13,423	12,229	13,451	10.0
Trials requested	1,691	180	454	468	514	9.8
Trials held	19	14	256	289	317	9.7
Teen court trials	10	-	10	11	12	9.1
Juvenile Hearings	418	471	703	568	624	9.9
Other Court Proceedings (Alcohol Arraignments, Show Cause Hearings, etc.)	2,333	1,605	2,163	2,595	2,720	4.8
<b>Performance Metrics</b>						
Total cases cleared (%)	60.0%	61.0%	70.4%	75.0%	80.0%	6.7
Warrants cleared (%)	86.0%	98.0%	90.0%	90.0%	90.0%	-
Tickets entered within 3 days	91.0%	89.0%	80.0%	70.0%	85.0%	21.4

FULL-TIME POSITIONS	
City Marshal	4
Court Collection Specialist	1
Customer Service Rep	10
Executive Assistant	1
Lead Customer Service Rep	1
Legal Assistant II	1
Legal Assistant I	1
Mun Court Administrator	1
Mun Court Presiding Judge	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>21</b>

# Police

## **Mission and Purpose**

Promote safety and security for the Lubbock community by protecting life and property, using best practices to reduce crime and the fear of crime throughout our neighborhoods and business districts, and enhance public safety and service through effective private and public sector partnerships.

Actively engage in the President's Task Force on 21st Century Policing, focusing on community policing initiatives through:

- Ongoing partnerships with the community and public entities.
- Implementing proactive policing best practices.
- Emphasizing the value of community involvement and relationship building to affect the reduction of crime.

Use best practices and modern policing strategies by:

- Pursuing and using web-based and electronic technologies.
- Providing and using timely and accurate information and intelligence.
- Integrating geographic policing models and response systems.

Promote legitimacy and procedural justice by:

- Proactively and ethically engaging with the public and our members.
- Promoting transparency, openness, and honesty.
- Emphasizing accountability and responsibility at all ranks and assignments.

Provide a positive work environment by:

- Recruiting, hiring, and retaining the best workforce possible.
- Developing leadership at all levels of the organization.
- Building a diverse police force representative of the communities we serve.

## **Accomplishments for FY 2022-23**

- Increased Patrol self-initiated activity to help address crime and traffic accidents.
- Conducted multiple traffic operations throughout the year to help reduce traffic accidents.
- Participated in special operations to address violent crimes and property crimes.
- Utilized directed patrol units to focus on property crimes resulting in the apprehension of several vehicle burglars.
- Deployed radar trailers to address speeding and help reduce traffic accidents.
- Expanded our drone program to provide better coverage across the Patrol shifts, and for use in special operations.
- Revamped the Academy process to incorporate three Academy classes per year, in an effort to fill and keep full all sworn vacancies.
- Continued cleanouts involving current Police Headquarters and Property and Evidence in preparation for new facilities.
- Final blocking, planning, and quote review for the new Property and Evidence Warehouse and Crime Lab.
- Transferred Community Engagement into the Administration Bureau, with renewed missions, staffing, and purposes.
- Selection of CentralSquare as the continued CAD and RMS provider, and the beginning of the CIP project to upgrade the system to their Enterprise suite.
- Transferred a Lieutenant position into the Administration Bureau, tasked with IT-related logistics, and to be the project lead for the CIP CentralSquare Enterprise project.
- Completed the hiring of six Forensic Specialists and the Forensics Lab manager positions created FY 2021-22.
- The combined Metro Unit (LPD/LSO) continued to produce quality homicide investigations in Lubbock County, maintaining a clearance rate of 95 percent.
- In an effort to reduce Violent Crime, the Persons Callout criteria was restructured to enhance the overall quality of these investigations and timeliness of case presentment to the District Attorney's office.

# Police

- Special Operations Division conducted numerous narcotics and vice investigations along with crime suppression and anti-gang operations resulting in many arrests and the recovery of narcotics and stolen items.
- LPD hired several civilian Special Investigators who assists various units through focused intelligence gathering and dissemination, and investigation / presentment of minor misdemeanor cases.
- The Special Operations Division was able to order a new Bear Cat armored vehicle for SWAT.

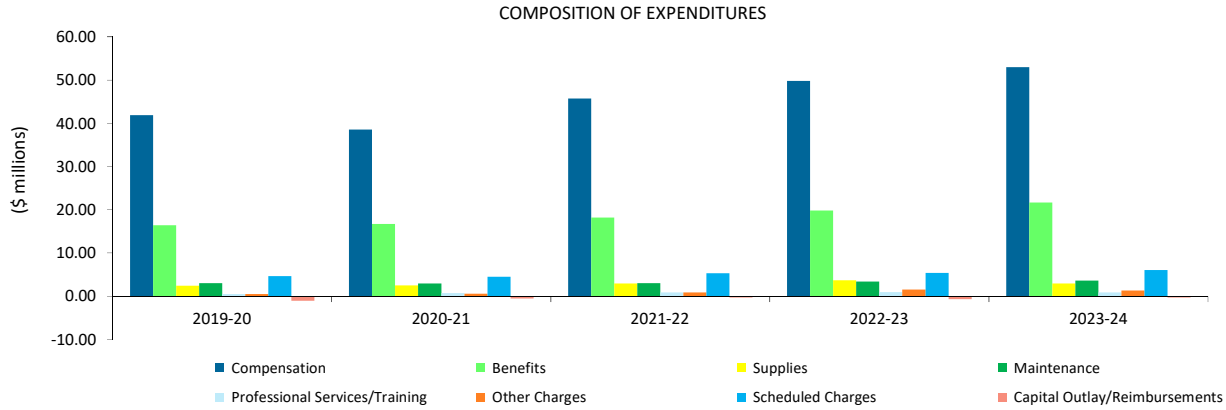
## Goals and Objectives for FY 2023-24

- Expand the Nighttime Traffic Squad to help enforce traffic laws during the evening hours and provide more security in the Depot District.
- Bring in additional training for line officers and sergeants to develop their knowledge and skills.
- Provide professional development for command staff officers.
- Conduct inter-bureau special operations to combat violent crime and property crime throughout the City.
- Hold three Academy classes per year, with the end goal of filling and keeping full all vacancies.
- Complete the move into Police Headquarters.
- Work with Facilities to begin Property and Evidence Warehouse construction.
- Recommend a new body worn camera and in car camera system that incorporates cloud storage as well as many other needed upgrades and features that benefit public safety, officer safety, best practices, and community transparency.
- Create and hire full-time Civilian Investigator positions to be placed at Division Stations to help with the Property and Financial Crimes caseload.
- Implement standardized onboarding strategies for the initial development, ongoing development, situational training, and retention of new investigators assigned to Special Operations.
- Continue the Hybrid Gang Violence Reduction Plan, the strategic initiative started in 2022 to focus on gang related violent crime in Lubbock.

## Expenditures Overview

- Total expenditures increased by \$4.7 million or 5.5 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$5 million, or 7.2 percent, due to various changes within the department to include:
  - A 4 percent cost of living adjustment across all departments
  - Salary realignment of 43 Public Safety Dispatch positions and 6 Communications Shift Supervisors
  - The addition of 6 Patrol Officer positions and one Information Technology System Administrator position
  - Increases in health insurance premiums
- Supplies decreased \$721.7 thousand, or 19.4 percent, due to decreased fuel costs and a reduction in supply needs.
- Maintenance increased \$262.6 thousand, or 7.6 percent, due to an increases in communication equipment and fleet maintenance costs.
- Professional Services/ Training decreased \$21.9 thousand, or 2.2 percent, due to a reduction in scheduled travel and training in the new fiscal year.
- Other charges decreased \$164.2 thousand, or 10.5 percent, due to a reduction in the number of anticipatory wrecked vehicles for the next fiscal year.
- Scheduled charges increased \$669.1 thousand, or 12.2 percent, due to increases in costs of information technology services, electric utility charges, telecommunication services, and postage.
- Capital Outlay/Reimbursements decreased \$348.9 thousand, or 57.5 percent, due to a decreased vehicle debt payment.

# Police Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 41,912,891	38,583,103	45,772,367	49,826,047	53,006,553	6.4
Benefits	16,472,651	16,742,222	18,225,097	19,844,543	21,696,657	9.3
Supplies	2,487,904	2,565,557	3,043,567	3,719,691	2,997,982	(19.4)
Maintenance	3,084,899	2,976,770	3,085,104	3,432,894	3,695,475	7.6
Professional Services/Training	547,950	822,988	949,680	990,305	968,362	(2.2)
Other Charges	558,154	650,124	952,161	1,567,661	1,403,476	(10.5)
Scheduled Charges	4,682,062	4,571,577	5,394,177	5,482,986	6,152,047	12.2
Capital Outlay/Reimbursements	1,018,896	502,889	272,207	607,232	258,375	(57.5)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 70,765,408</b>	<b>67,415,231</b>	<b>77,694,360</b>	<b>85,471,359</b>	<b>90,178,927</b>	<b>5.5</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Administration	27	30	35	40	40	-
Training	16	14	14	14	14	-
Records	21	21	21	21	21	-
Communications Center	49	51	51	51	51	-
Special Operations	44	34	35	36	36	-
Person/ Property Crimes	81	83	84	89	89	-
Patrol	339	345	333	81	80	(1)
North Patrol Division	-	-	-	77	78	1
South Patrol Division	-	-	-	85	85	-
East Patrol Division	-	-	-	79	85	6
<b>TOTAL STAFFING</b>	<b>577</b>	<b>578</b>	<b>573</b>	<b>573</b>	<b>579</b>	<b>6</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Emergency Calls (Priority 1)*</b>						
Average Dispatch Time	2.45	1.45	1.36	1.41	1.32	(6.4)
Average Response Time	7.34	6.07	6.02	6.05	6.00	(0.8)
Total Average Response Time North	n/a	6.12	6.03	6.08	5.99	(1.5)
Total Average Response Time South	n/a	6.18	6.38	6.28	6.28	-
Total Average Response Time East	n/a	5.88	5.57	5.73	5.42	(5.4)
<b>Emergency Calls (Priority 2)*</b>						
Average Dispatch Time	3.02	2.10	2.13	2.12	2.15	1.4
Average Response Time	8.24	7.08	7.00	7.04	6.96	(1.1)
Total Average Response Time North	n/a	6.98	7.08	7.03	7.13	1.4
Total Average Response Time South	n/a	7.23	7.55	7.39	7.71	4.3
Total Average Response Time East	n/a	6.57	6.37	6.47	6.27	(3.1)
*Response times reported in minutes						
<b>Communications</b>						
Police calls	253,936	226,949	258,711	240,000	255,000	6.3
9-1-1 calls	163,317	166,960	179,114	175,000	180,000	2.9
7 digit lines, ring down lines, & other calls	392,024	537,191	550,389	420,000	565,000	34.5
<b>Records</b>						
Part 1 Crime Rate per 100k Population						
(Violent Crime)	3,264	3,247	3,210	3,115	3,115	-
Percent Change	3.85%	0.52%	-1.14%	-3.00%	0.00%	

# Police Overview

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Part 1 Crime Rate per 100k Population						
(Property Crime)	4,317	3,930	4,010	4,005	4,005	-
Percent Change	-5.10%	-8.96%	2.04%	-0.12%	0.00%	
Traffic Accident Rate per 1,000 Population	30.68	34.90	34.49	30.00	30.00	-
Percent Change	-11.74%	13.75%	-1.17%	-13.02%	0.00%	
Patrol Bureau						
Traffic citations	20,321	19,385	38,262	38,000	40,000	5.3
Traffic stops	30,449	33,175	51,534	38,386	42,355	10.3
Motors citations	9,952	12,751	16,107	12,937	14,429	11.5
Motors stops	11,050	16,626	20,744	16,140	18,685	15.8
K9 calls for service	5,650	7,087	8,551	7,096	7,819	10.2
Mounted Patrol deployments/programs	43	67	69	75	75	-
Warning Citations	3,600	17,638	29,243	44,086	48,495	10.0
Parking citations	9,408	11,953	11,531	10,964	11,742	7.1
Officer initiated calls	67,335	79,317	60,672	69,108	69,995	1.3
Citizen Contacts (non-traffic stops)	22,687	20,418	22,549	21,885	21,484	(1.8)
Stolen vehicles recovered	1,406	1,210	1,310	1,309	1,260	(3.7)
DWI arrests	331	522	475	443	499	12.6
Homeless Outreach Team (H.O.T.)						
Contact with homeless person	960	945	624	996	1,045	4.9
Number of homeless housed by H.O.T	24	10	9	12	13	8.3
Homeless provided assistance by H.O.T	242	175	323	1,164	1,222	5.0
Contacts with businesses by H.O.T	319	365	231	108	113	4.6
Investigations Bureau						
Person/Family Crimes Cases Processed	7,563	7,666	7,643	7,600	7,600	-
Person/Family Crimes Cases Cleared	2,103	2,287	2,504	2,500	2,300	-8.0
Property Crimes Cases Processed	16,602	15,612	15,990	16,000	15,000	-6.3
Property Crimes Cases Cleared	2,831	2,685	2,765	2,800	2,500	(10.7)
Narcotics Investigations Processed	1,573	1,685	1,469	1,500	1,400	-6.67
Administration Bureau						
Abandoned vehicles stickered	1,901	1,743	2,417	2,020	2,100	4.0
Abandoned vehicles towed	682	693	716	697	700	0.4
Vehicles Auctioned	1,880	1,989	1,917	1,928	2,000	3.7
Items received in property room	20,397	18,913	19,066	19,458	20,000	2.8

\*Population was pulled from the US Census bureau <https://www.census.gov/quickfacts/lubbockcitytexas>.

Due to no estimate for 2020 at this time, 2019 number used for 2020

FULL-TIME POSITIONS			
Administrative Asst	4	Public Safety Dispatcher II	15
Assistant Police Chief	3	Public Service Officer	13
Crime Analyst	4	Property Room Attendant	7
Communication Center Manager	1	Property Room Supervisor	1
Communications Shift Supervisor	6	Parking Control Officer	6
Fleet Service Agent	2	Police Cadet (Non-CS)	2
Fleet Supervisor - Civilian	1	Police Deputy Chief/Captain	7
Forensic Laboratory Manager	1	Police Detective/Corporal	68
Forensic Specialist I	6	Police Entry Level	43
Forensic Specialist II	1	Police Lieutenant	19
Juvenile Services Coordinator	1	Police Sergeant	68
Lead Administrative Assistant	6	Records System Manager	1
Laborer	1	Records System Operator	15
Management Assistant	2	Records System Shift Supervisor	3
Police Chief	1	Sex Offender Registration Coordinator	1
Public Information Officer	2	Patrol Officer	240
Public Safety Dispatcher I	28	TOTAL FULL-TIME POSITIONS	579



# Police Expenditures

<b>Administration</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 2,679,402	2,812,716	2,681,158	2,866,937	3,549,067	23.8
Benefits	1,000,337	1,082,250	1,127,835	1,164,995	1,476,389	26.7
Supplies	123,162	133,667	147,246	172,445	153,552	(11.0)
Maintenance	79,414	120,962	111,107	121,662	127,996	5.2
Professional Services/Training	256,147	289,189	328,194	352,722	290,898	(17.5)
Other Charges	12,551	43,444	55,652	54,330	40,360	(25.7)
Scheduled Charges	314,024	399,906	422,112	495,658	851,463	71.8
Capital Outlay/Reimbursements	532,326	7,824	8,878	333,497	9,573	(97.1)
<b>TOTAL ADMINISTRATION</b>	<b>\$ 4,997,363</b>	<b>4,889,959</b>	<b>4,882,181</b>	<b>5,562,246</b>	<b>6,499,298</b>	<b>16.8</b>

<b>Training</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 1,344,555	1,132,897	1,385,384	1,346,962	1,436,337	6.6
Benefits	526,679	472,118	541,081	532,510	582,042	9.3
Supplies	450,594	485,081	383,241	564,062	621,247	10.1
Maintenance	39,896	51,698	54,931	64,690	60,843	(5.9)
Professional Services/Training	177,426	254,789	219,692	189,573	229,896	21.3
Other Charges	312	483	773	36,500	34,535	(5.4)
Scheduled Charges	271,231	294,906	333,455	347,337	368,745	6.2
Capital Outlay/Reimbursements	39,975	5,207	5,023	5,225	5,236	0.2
<b>TOTAL TRAINING</b>	<b>\$ 2,850,667</b>	<b>2,697,178</b>	<b>2,923,581</b>	<b>3,086,859</b>	<b>3,338,881</b>	<b>8.2</b>

<b>Records</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 739,351	733,394	791,470	880,166	934,706	6.2
Benefits	385,577	395,719	430,549	479,237	518,353	8.2
Supplies	8,443	9,156	5,410	10,984	7,503	(31.7)
Maintenance	-	-	-	-	-	-
Professional Services/Training	7,099	3,249	8,340	10,710	12,472	16.5
Other Charges	5,116	9,068	4,004	11,837	11,000	(7.1)
Scheduled Charges	113,516	125,571	126,078	141,354	137,154	(3.0)
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL RECORDS</b>	<b>\$ 1,259,102</b>	<b>1,276,157</b>	<b>1,365,851</b>	<b>1,534,288</b>	<b>1,621,188</b>	<b>5.7</b>

<b>Communications Center</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 2,114,106	2,183,429	2,675,399	2,895,847	3,267,213	12.8
Benefits	939,624	1,047,132	1,157,849	1,336,060	1,481,741	10.9
Supplies	11,949	11,953	12,585	12,632	13,678	8.3
Maintenance	13,406	18,860	12,341	12,433	12,822	3.1
Professional Services/Training	12,567	17,794	20,544	19,263	20,260	5.2
Other Charges	1,486	3,905	4,897	3,720	3,361	(9.7)
Scheduled Charges	213,077	172,458	221,713	238,143	257,197	8.0
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL COMMUNICATIONS CENTER</b>	<b>\$ 3,306,216</b>	<b>3,455,530</b>	<b>4,105,328</b>	<b>4,518,098</b>	<b>5,056,272</b>	<b>11.9</b>

<b>Special Operations</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 4,111,338	3,293,272	3,557,234	3,705,110	3,938,948	6.3
Benefits	1,469,803	1,223,010	1,253,863	1,338,252	1,480,878	10.7
Supplies	295,032	306,577	378,136	393,378	293,522	(25.4)
Maintenance	129,891	121,682	114,751	145,992	155,867	6.8
Professional Services/Training	16,913	60,351	56,782	55,792	54,800	(1.8)
Other Charges	307,930	306,627	353,735	386,747	415,087	7.3
Scheduled Charges	316,911	522,199	528,005	603,746	652,177	8.0
Capital Outlay/Reimbursements	8,871	17,756	5,144	5,351	5,363	0.2
<b>TOTAL SPECIAL OPERATIONS</b>	<b>\$ 6,656,689</b>	<b>5,851,475</b>	<b>6,247,649</b>	<b>6,634,368</b>	<b>6,996,642</b>	<b>5.5</b>

# Police Expenditures

<b>Person/ Property Crimes</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Compensation	\$ 6,316,184	6,345,922	7,018,156	7,657,230	8,378,190	9.4
Benefits	2,360,561	2,401,520	2,748,065	2,936,797	3,335,055	13.6
Supplies	201,658	199,181	297,341	311,823	266,199	(14.6)
Maintenance	393,085	367,692	388,731	403,734	433,319	7.3
Professional Services/Training	26,471	76,991	118,259	112,125	113,547	1.3
Other Charges	61,154	105,030	122,741	155,443	158,156	1.7
Scheduled Charges	634,630	715,833	761,338	839,030	755,846	(9.9)
Capital Outlay/Reimbursements	103,030	81,991	70,534	73,365	56,554	(22.9)
<b>TOTAL PERSON/ PROPERTY CRIMES</b>	<b>\$ 10,096,774</b>	<b>10,294,161</b>	<b>11,525,165</b>	<b>12,489,547</b>	<b>13,496,866</b>	<b>8.1</b>

## Patrol

EXPENDITURES BY CATEGORY						
Compensation	\$ 24,607,953	22,081,472	27,663,567	8,307,670	7,964,363	(4.1)
Benefits	9,790,070	10,120,473	10,965,855	3,703,977	3,579,131	(3.4)
Supplies	1,397,065	1,419,942	1,819,608	2,147,423	1,594,768	(25.7)
Maintenance	2,429,208	2,295,876	2,403,242	2,684,383	2,897,353	7.9
Professional Services/Training	51,327	120,627	197,870	131,668	128,591	(2.3)
Other Charges	169,606	181,567	410,359	909,364	729,457	(19.8)
Scheduled Charges	2,818,674	2,340,703	3,001,477	2,779,448	1,957,446	(29.6)
Capital Outlay/Reimbursements	334,695	390,110	182,627	189,794	181,649	(4.3)
<b>TOTAL PATROL</b>	<b>\$ 41,598,597</b>	<b>38,950,771</b>	<b>46,644,605</b>	<b>20,853,727</b>	<b>19,032,758</b>	<b>(8.7)</b>

## North Patrol Division

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	7,325,009	7,531,934	2.8
Benefits	-	-	-	2,755,901	2,938,075	6.6
Supplies	-	-	-	35,648	16,000	(55.1)
Maintenance	-	-	-	-	2,425	-
Professional Services/Training	-	-	-	39,416	39,250	(0.4)
Other Charges	-	-	-	3,000	4,080	36.0
Scheduled Charges	-	-	-	22,922	352,412	1,437.4
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL NORTH PATROL DIVISION</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>10,181,896</b>	<b>10,884,176</b>	<b>6.9</b>

## South Patrol Division

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	7,424,196	8,239,288	11.0
Benefits	-	-	-	2,779,884	3,211,293	15.5
Supplies	-	-	-	35,648	16,000	(55.1)
Maintenance	-	-	-	-	2,425	-
Professional Services/Training	-	-	-	39,566	39,400	(0.4)
Other Charges	-	-	-	3,360	3,360	-
Scheduled Charges	-	-	-	7,674	397,141	5,075.1
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL SOUTH PATROL DIVISION</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>10,290,328</b>	<b>11,908,907</b>	<b>15.7</b>

## East Patrol Division

EXPENDITURES BY CATEGORY						
Compensation	\$ -	-	-	7,416,920	7,766,507	4.7
Benefits	-	-	-	2,816,930	3,093,700	9.8
Supplies	-	-	-	35,648	15,513	(56.5)
Maintenance	-	-	-	-	2,425	-
Professional Services/Training	-	-	-	39,470	39,248	(0.6)
Other Charges	-	-	-	3,360	4,080	21.4
Scheduled Charges	-	-	-	7,674	422,466	5,405.2
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EAST PATROL DIVISION</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>10,320,002</b>	<b>11,343,939</b>	<b>9.9</b>

# Police - Job Grade Summary

		Actual	Actual	Budget	Budget	Change
CLASSIFIED/SWORN JOB GRADE SUMMARY	GRADE	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Police Chief	143	1	1	1	1	-
Assistant Police Chief	PCS6	3	3	3	3	-
Deputy Police Chief/Police Captain	PCS5	7	7	7	7	-
Police Lieutenant	PCS4	19	19	19	19	-
Police Sergeant	PCS3	66	68	68	68	-
Police Detective/Corporal	PCS2	79	69	69	68	(1)
Patrol Officer	PCS1	277	265	278	285	7
Police Entry Level II	PNCE2	-	-	-	-	-
Police Entry Level 1-B	PNCE1B	13	13	-	-	-
<b>TOTAL CLASSIFIED SWORN JOB GRADE SUMMARY</b>		<b>465</b>	<b>445</b>	<b>445</b>	<b>451</b>	<b>6</b>

		Actual	Actual	Budget	Budget	Change
NON-CLASSIFIED NON-SWORN JOB GRADE SUMMARY	GRADE	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Budget
Administrative Assistant	112	8	7	7	4	(3)
Communications Center Manager	126	1	1	1	1	-
Communications Shift Supervisor	123	6	6	6	6	-
Crime Analyst	119	2	4	4	4	-
Fleet Services Unit Supervisor	119	-	1	1	1	-
Fleet Services Unit Attendant	116	-	2	2	2	-
Forensic Laboratory Manager	127	-	1	1	1	-
Forensic Specialist I	123	2	7	7	6	(1)
Forensic Specialist II	124	-	-	-	1	1
Juvenile Services Coordinator	121	1	1	1	1	-
Laborer	108	1	1	1	1	-
Lead Administrative Assistant	115	2	3	3	6	3
Management Assistant	122	2	2	2	2	-
Parking Control Officer	108	6	6	6	6	-
Property and Evidence Unit Supervisor	121	-	1	1	1	-
Property Room Attendant	113	4	4	7	7	-
Public Information Officer	123	1	5	2	2	-
Public Information Specialist	119	1	-	-	-	-
Public Safety Dispatcher I	114	28	28	28	28	-
Public Safety Dispatcher II	116	15	15	15	15	-
Public Service Officer	110	13	13	13	13	-
Records System Manager	126	1	1	1	1	-
Records System Operator	115	15	15	15	15	-
Records System Shift Supervisor	118	3	3	3	3	-
Sex Offender Registration Coordinator	117	1	1	1	1	-
<b>TOTAL NON-CLASSIFIED NON-SWORN JOB GRADE SUMMARY</b>		<b>113</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>-</b>

<b>TOTAL JOB GRADE SUMMARY</b>		<b>578</b>	<b>573</b>	<b>573</b>	<b>579</b>	<b>6</b>
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# Public Health

## Mission and Purpose

Protect and improve the health, safety, and welfare of the Lubbock community. Public Health is partially subsidized through funding from the Texas Department of State Health Services (DSHS), the Texas Health and Human Services Commission (HHSC), and Lubbock County. The Public Health Department does the following:

- Plans and responds to all public health emergencies: pandemics, outbreaks, and natural or man-made disasters.
- Investigates reportable diseases and illness outbreaks within the community and performs follow-up and contact tracing as necessary.
- Promotes vaccine awareness and works to increase immunization coverage rates for both children and adults.
- Tests, treats, and provides risk reduction counseling for sexually transmitted infections.
- Promotes health in the community through educational programs, coalition building, and outreach events.
- Provides case management services for social needs and those struggling with substance misuse.

## Goals and Objectives

- To prevent epidemics and minimize the spread of communicable diseases in the community.
- To investigate and respond to community health problems and health hazards.
- To develop policies and plans that support individual and community health efforts.
- To serve as a primary source of community health information in Lubbock.
- To promote a healthier community through education, collaboration, and engagement.

## Accomplishments for FY 2022-23

- Ceased COVID-19 emergency operations and incorporated COVID-19 monitoring and vaccinations into routine public health work.
- Expanded clinical services and public health capacity utilizing the public health workforce and infrastructure grants.
- Upgraded LBK Community linkage and referral system by moving to a new platform and supporting integration into provider electronic medical record systems.
- Public Health Emergency Preparedness staff participated in multiple emergency response trainings including active shooter and airport exercise.
- Public health staff responded to MPOX and Ebola public health emergencies by monitoring exposures and providing MPOX vaccines and treatments.
- Increased communication with the medical community by holding regular provider calls, establishing an Association of Professionals in Infection Control and Epidemiology (APIC) chapter for the South plains, creating provider pages on the Lubbock Public Health website, and speaking with physician groups.
- The Behavioral Health Prevention Team increased prevention trainings, data collection, tobacco retailer compliance checks, and collaboration across prevention partners in the 41 counties in the Panhandle and South Plains, as well as supported the increased membership and momentum of the HEARD (Helping Every Adolescent Reach Dreams) coalition in Lubbock.
- Advocated for expanded funding and increased the number of individuals served by the Substance Use Service Assistance Network (SUSAN).

## Objectives for FY 2023-24

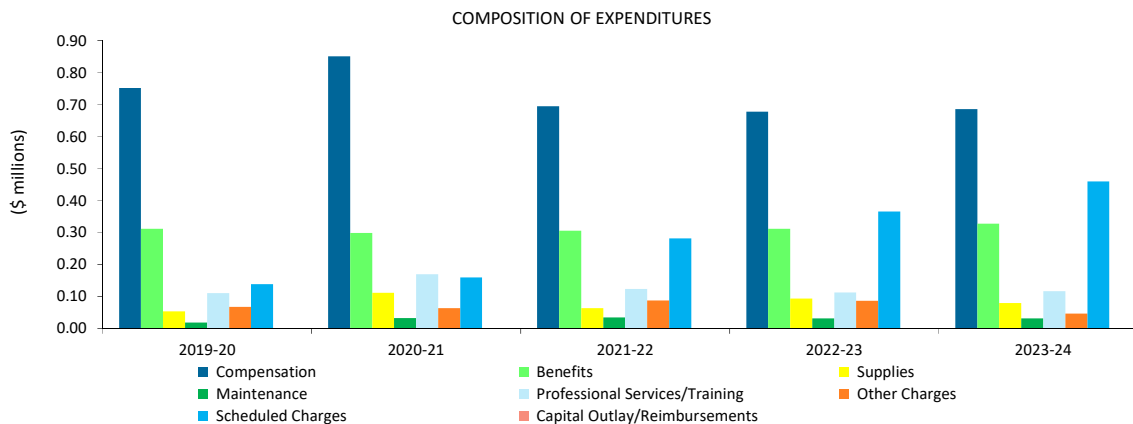
- Will move into the new public health facility in the spring of 2024.
- Begin the process of becoming a fully accredited public health department.
- Increase the number of Texas Vaccine for Children and Adult Safety Net providers within the county. Work with providers to return childhood vaccination rates to pre-pandemic levels
- Complete a review of revenue streams available to the health department to ensure that all available revenue sources are being utilized.
- Complete a comprehensive public health needs assessment and strategic plan to set the direction and priorities of the department over the next decade.
- Expand educational and clinical opportunities for nursing, medical, pharmacy, and public health students.
- Continue to build capacity for clinical, behavioral health, case management, and linkage to care by obtaining grants and improving partnerships with the medical community.

# Public Health

## Expenditures Overview

- Total expenditures increased by \$67.6 thousand, or 4.0 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$24.4 thousand, or 2.5 percent, due to the 4 percent cost of living adjustment across all departments and increases in retirement and health insurance.
- Supplies decreased \$14.6 thousand, or 15.7 percent, due to decreases in education, chemical and medical supplies. This is offset by an increase in uniforms and office supplies associated with print shop charge.
- Professional Services/Training increased by \$3,695, or 3.3 percent, due to increase in professional dues for Health Department Accreditation and increased training and travel due to the Kresge Foundation no longer assisting in financial support for travel and conference attendance. This is offset by a decrease in professional services due to grant funding.
- Other Charges decreased by \$40.4 thousand, or 47.1 percent, due to decreased rent expenses. Public Health is moving into a new facility in the middle of the fiscal year.
- Scheduled Charges increased \$94.4 thousand, or 25.9 percent, due to increase in charges for electric, natural gas and information technology services. This is due to moving into a new facility.

# Public Health Overview



EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change Budget
Compensation	\$ 751,530	850,730	694,794	677,489	685,118	1.1
Benefits	310,812	298,137	304,747	310,762	327,504	5.4
Supplies	52,830	110,980	62,942	93,188	78,561	(15.7)
Maintenance	18,114	31,904	34,028	30,527	30,731	0.7
Professional Services/Training	109,846	169,259	123,350	111,999	115,694	3.3
Other Charges	67,109	63,124	86,711	85,872	45,436	(47.1)
Scheduled Charges	138,350	159,217	281,460	365,072	459,446	25.9
Capital Outlay/Reimbursements	-	-	-	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 1,448,591</b>	<b>1,683,351</b>	<b>1,588,032</b>	<b>1,674,909</b>	<b>1,742,490</b>	<b>4.0</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change Budget
Health Prevention/Surveillance	35	45	45	51	55	4
<b>TOTAL STAFFING</b>	<b>35</b>	<b>45</b>	<b>45</b>	<b>51</b>	<b>55</b>	<b>4</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
<b>Service Metrics</b>						
Annual immunizations given	4,328	131,471	24,388	8,202	7,600	(7.3)
Annual immunizations patients seen	2,964	130,001	14,896	5,600	5,215	(6.9)
Teens attending STD clinic annually	33	24	74	68	80	17.6
Annual STD visits (all ages)	1,763	957	2,811	5,376	3,110	(42.2)
Lab specimens received annually	2,891	3,847	4,376	4,912	4,250	(13.5)
Notifiable conditions investigated annually	4,179	3,019	3,825	4,565	3,945	(13.6)
<b>Performance Metrics</b>						
% of patients completing HPV vaccination	U/A	U/A	U/A	U/A	85.0%	-
% of Individuals testing positive for an STD with documented treatment within 2 weeks of diagnosis	99.6%	96.0%	93.4%	95.0%	95.0%	-
% of reportable conditions with a completed investigation within 30 days of initial report to health department	50.0%	72.0%	95.3%	98.0%	98.0%	-
# of grant reports submitted by due date	N/A*	NA*	100.0%	100.0%	100.0%	-

\*Grant reports suspended due to COVID-19

FULL-TIME POSITIONS			
Administrative Asst	2	Licensed Vocational Nurse	2
Asst. Dir. Of Public Health	1	Management Assistant	1
Behavioral Health Manager	1	Medical Technologist	1
Case Manager	5	Nurse Manager	1
Dir of Public Hlth - Hlth Admin	1	Nurse Practitioner	1
Disease Intervention Spec	2	Prevention Resource Ctr Supvr	1
Disease Supervisor	1	Pub Health Program Liaison	7
EPDML & Preparedness Mgr	1	Public Health Data Analyst	1
Epidemiologist	2	Public Health Nurse	2
Financial Analyst III	1	Public Health Nurse Lead	1
Financial/Project Manager	1	Public Health Program Coord	3
Health Lab Serv Lead	1	Public Information Specialist	1
Health Outreach Specialist	1	Senior LVN	2
Health Promotion Manager	1	Substance Use Service Coord	1
Health Promotion Worker	8	Tobacco Preventionist	1
		<b>TOTAL FULL-TIME POSITIONS</b>	<b>55</b>

# General Fund Capital Program

General Fund capital is broken down into four categories: Administrative Services, Cultural and Recreational Services, Public Safety and Health Services, and Public Works. A full description follows this overview.

## Administrative Services

Administrative Services has sixteen active capital projects with the appropriation of \$24.0 million. An additional \$320.0 thousand is included in FY 2023-24 for the following project:

- Facility Maintenance Fund, \$320.0 thousand

However, that amount is offset by the following projects due to American Rescue Plan Act (ARPA) funds being reallocated:

- Small Business Grant - ARPA, -\$2.0 million
- Non-Profit Grants – ARPA, -\$996.6 thousand
- Broadband – ARPA, -\$2.0 million
- Homelessness – ARPA, -\$500.0 thousand

The funding sources for the FY 2023-24 appropriations are:

- Cash funding of \$320.0 thousand
- The reallocation of ARPA funds removing \$5.5 million from administrative services

## Cultural and Recreational Services

Cultural and Recreational Services has seventeen active capital projects with an appropriation to date of \$19.9 million. An additional \$514.6 thousand is included in FY 2023-24 for the following projects:

- Golf Course Improvements, \$85.7 thousand
- Parks Playground Phase II, \$428.8 thousand

Three new projects are being added for FY 2023-24 with anticipated costs totaling \$288.0 thousand.

- Lake Alan Henry Maintenance Building, \$150.0 thousand
- Lake Alan Henry Dump Station, \$38.0 thousand
- Amenity Replacement Program, \$100.0 thousand

The funding sources for the FY 2023-24 appropriations are:

- Cash funding of \$373.7 thousand
- American Rescue Plan Act funding of \$428.8 thousand

## Public Safety and Health Services

Public Safety and Health Services has eight active capital projects with the appropriation of \$83.1 million. An additional \$650.0 thousand is included in FY 2023-24 for the following project:

- Public Safety Improvements, \$650.0 thousand

One new project is being added for FY 2023-24 with anticipated costs totaling \$2.6 million:

- Purchase, Installation and Training of Specialized Camera System, \$2.6 million

The funding sources for the FY 2023-24 appropriations are:

- Cash funding of \$3.2 million

## Public Works

Public Works has thirty active capital projects with the appropriation of \$122.9 million. An additional \$83.8 million is included in FY 2023-24 for the following existing projects:

- American Disability Act Ramp and Sidewalk Project, \$250.0 thousand
- Street Maintenance 2023, \$13.0 million
- 34th Street: Upland to Milwaukee - 22B, \$13.8 million

# General Fund Capital Program

- Upland Ave: 34th to 50th Street - 22B, \$13.5 million
- Milwaukee Ave: North City Limits to 4th Street - 22B, \$13.0 million
- 146th St: Quaker to Indiana - 22B, \$8.8 million
- Backup Power at Signalized Intersections, \$100.0 thousand
- Fiber Optic Expansion Continuation, \$75.0 thousand
- Traffic Signal FY 21-22 through FY 25-26, \$225.0 thousand
- Transfer Station, \$14.0 Million
- WTRDF Cell Construction, \$7.0 million

Four new projects are added for FY 2023-24 with anticipated costs totaling \$8.8 million.

- Impact Fee Report Update, \$200.0 thousand
- Upland Ave from 19th Street to 34th Street - 22B, \$3.2 million
- 114th Street from Frankford Avenue to Slide Road - 22B, \$2.2 million
- Upland Avenue from 50th Street to 66th Street - 22B, 3.2 million

The funding sources for the FY 2023-24 appropriations are:

- Cash funding of \$13.9 million
- Bond funding of \$78.7 million



# General Fund Capital

# Appropriation Summary

Project Name	Appropriated to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
<b>Administrative Services</b>								
(8634) City Council Initiatives	\$ 125,000	-	-	-	-	-	-	125,000
(8664) 21-22 Comprehensive Zoning Map Analysis	75,000	-	-	-	-	-	-	75,000
(8665) Document Management System	215,000	-	-	-	-	-	-	215,000
(8668) Diversion Center Contribution	3,500,000	-	-	-	-	-	-	3,500,000
(8669) Job Training - ARPA	3,500,000	-	-	-	-	-	-	3,500,000
(8670) Small Business Grant - ARPA	2,500,000	(1,975,319)	-	-	-	-	-	524,681
(8671) Non-Profit Grants - ARPA	1,000,000	(996,592)	-	-	-	-	-	3,408
(8674) City Facilities to Retail Electric	200,000	-	-	-	-	-	-	200,000
(8675) Employee Education Assistance - ARPA	500,000	-	-	-	-	-	-	500,000
(92238) Facility Maintenance Fund	1,608,500	320,000	49,500	49,500	49,500	49,500	49,500	2,176,000
(92359) Facility Roof Replacements	2,151,700	-	100,000	100,000	100,000	100,000	100,000	2,651,700
(92706) Neighborhood Plan Development	500,000	-	-	-	-	-	-	500,000
(92714) Warehouse Replacement	152,300	-	-	-	-	-	-	152,300
(92757) Housing Project - ARPA	2,500,000	-	-	-	-	-	-	2,500,000
(92758) Broadband - ARPA	2,000,000	(2,000,000)	-	-	-	-	-	-
(92762) Homelessness - ARPA	3,500,000	(500,000)	-	-	-	-	-	3,000,000
<b>Subtotal Administrative Services</b>	<b>\$ 24,027,500</b>	<b>(5,151,911)</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>19,623,089</b>
<b>Cultural and Recreational Services</b>								
(8550) Golf Course Improvements	\$ 943,949	85,748	100,000	108,000	116,640	125,971	136,049	1,616,357
(8662) McAlister Park Planning/Suppor	42,000	-	-	-	-	-	-	42,000
(92362) Buddy Holly Center Renovations Phase II	609,380	-	-	-	-	-	-	609,380
(92565) Garden And Arts Center Exterior Renovations	295,000	-	-	-	-	-	-	295,000
(92567) Dock And Bridge Replacement	820,454	-	-	-	-	-	-	820,454
(92624) Pickleball Facility A&E	367,655	-	-	-	-	-	-	367,655
(92718) Parks Playground Phase Ii	746,389	428,848	926,312	1,000,417	1,080,450	1,166,886	1,260,237	6,609,539
(92761) Walking Trails - ARPA	1,200,000	-	-	-	-	-	-	1,200,000
(92763) Playground - ARPA	1,100,000	-	-	-	-	-	-	1,100,000
(92764) Cattail Removal - ARPA	1,900,000	-	-	-	-	-	-	1,900,000
(92765) Pickleball Facility - ARPA	1,500,000	-	-	-	-	-	-	1,500,000
(92766) Mae Simmons Parking Lots/Lake 6 RRM - ARPA	500,000	-	-	-	-	-	-	500,000
(92767) TMYSC Junior Field Lights - ARPA	300,000	-	-	-	-	-	-	300,000
(92768) Restrooms Replacement/Renovations - ARPA	900,000	-	-	-	-	-	-	900,000
(92777) Mae Simmons / Cross Country Trail	210,000	-	-	-	-	-	-	210,000
(92779) Aquatic Facilities - ARPA	7,322,314	-	-	-	-	-	-	7,322,314
(92830) LAH Maintenance Building	-	150,000	-	-	-	-	-	150,000
(92831) LAH Dump Station	-	38,000	-	-	-	-	-	38,000
(92832) Amenity Replacement Program	-	100,000	273,024	294,866	318,455	343,932	371,446	1,701,723
(92854) Park Development	1,160,742	-	-	-	-	-	-	1,160,742
(2014072) Groves Branch Library Renovations	-	-	100,000	-	-	-	-	100,000
(2021133) Lake 6 Fountain Inlet	-	-	129,600	-	-	-	-	129,600
(2021147) East Elementary SPARK	-	-	1,350,000	-	-	-	-	1,350,000
(2022172) Park Pavilion Repair & Replacement	-	-	244,800	-	-	-	-	244,800
(2022283) Parks Facilities Maintenance	-	-	546,480	590,199	637,415	688,408	743,480	3,205,982
(2023007) Outdoor Fitness Equipment	-	-	35,000	-	-	-	-	35,000
<b>Subtotal Cultural and Recreational Services</b>	<b>\$ 19,917,883</b>	<b>802,596</b>	<b>3,705,216</b>	<b>1,993,482</b>	<b>2,152,960</b>	<b>2,325,197</b>	<b>2,511,212</b>	<b>33,408,546</b>
<b>Public Safety and Health Services</b>								
(92367) Municipal Square Renovations	\$ 566,511	-	-	-	-	-	-	566,511
(92551) Public Safety Improvements	56,034,333	650,000	-	-	-	-	-	56,684,333
(92648) Zetron Fire Paging Replacement	800,000	-	-	-	-	-	-	800,000
(92705) Outdoor Warning Siren System	1,010,436	-	40,000	40,000	40,000	40,000	40,000	1,210,436
(92707) Public Health Facility	10,111,342	-	-	-	-	-	-	10,111,342
(92711) Fire Station 20	10,645,000	-	-	-	-	-	-	10,645,000
(92759) Public Safety Improvements - ARPA	3,850,000	-	-	-	-	-	-	3,850,000
(92793) LAS Security Fence	90,000	-	-	-	-	-	-	90,000
(92833) Purchase, Installation and Training of Specialized Camera System	-	2,586,190	2,586,190	2,586,190	2,586,190	2,586,190	2,586,190	15,517,140
(2023101) Animal Services Food Prep Room Renovations	-	-	-	-	-	-	-	-
(2023102) LAS Play Yard Renovations	-	-	168,452	-	-	-	-	168,452
(2023103) Metal Building/Storage Shed	-	-	71,000	-	-	-	-	71,000
<b>Subtotal Public Safety and Health Services</b>	<b>\$ 83,107,622</b>	<b>3,236,190</b>	<b>2,865,642</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>99,714,214</b>

# General Fund Capital

# Appropriation Summary

Project Name	Appropriated to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
<i>Streets</i>								
(8647) Outer Route (Loop 88) Segments 1 & 2	\$ 609,700	-	-	-	-	-	-	609,700
(8685) Impact Fee Report Update	-	200,000	-	-	-	-	-	200,000
(92570) American Disability Act Ramp and Sidewalk	1,075,000	250,000	300,000	350,000	350,000	350,000	375,000	3,050,000
(92649) Upland Avenue from 82nd Street to 98th Street	1,750,000	-	12,000,000	-	-	-	-	13,750,000
(92669) 114th Street - Slide Road to Quaker Avenue	10,300,000	-	-	-	-	-	-	10,300,000
(92712) TRANSP IMP/UNIMPROVED ROADS 21	9,059,162	-	-	-	-	-	-	9,059,162
(92713) Erskine Street	11,300,000	-	-	-	-	-	-	11,300,000
(92737) 114th St - Quaker Avenue to Indiana Avenue	3,193,721	-	-	-	-	-	-	3,193,721
(92739) Iola Avenue from 122nd to FM 1585	1,275,000	-	-	-	-	-	-	1,275,000
(92794) Street Maintenance 2023	12,019,691	13,000,000	-	-	-	-	-	25,019,691
(92811) 98th Street: Alcove to Upland - 22B	12,000,000	-	-	-	-	-	-	12,000,000
(92812) Upland Ave: 4th St to 19th St - 22B	3,200,000	-	9,500,000	-	-	-	-	12,700,000
(92813) 34th Street: Upland to Milwaukee - 22B	2,700,000	13,800,000	-	-	-	-	-	16,500,000
(92814) 34th Street: Ave Q to I27 and Quaker to Slide - 22B	7,500,000	-	-	-	-	-	-	7,500,000
(92815) Upland Ave: 34th to 50th Street - 22B	4,000,000	13,500,000	-	-	-	-	-	17,500,000
(92816) Upland Ave from 19th Street to 34th Street - 22B	-	3,200,000	9,000,000	-	-	-	-	12,200,000
(92817) Dunbar/Manhattan Heights - 22B	6,500,000	-	-	-	-	-	-	6,500,000
(92818) 66th Street from Alcove Avenue to Upland Avenue - 22B	-	-	4,200,000	-	8,800,000	-	-	13,000,000
(92819) Milwaukee Ave: North City Limits to 4th Street - 22B	3,500,000	13,000,000	-	-	-	-	-	16,500,000
(92820) 114th Street from Frankford Avenue to Slide Road - 22B	-	2,200,000	13,800,000	-	-	-	-	16,000,000
(92821) 146th St: Quaker to Indiana - 22B	3,200,000	8,800,000	-	-	-	-	-	12,000,000
(92822) 114th Street from Indiana Avenue to University Avenue - 22B	-	-	2,500,000	-	13,500,000	-	-	16,000,000
(92823) Residential Unpaved Roadways: East of I-27 - 22B	-	-	4,000,000	1,000,000	-	-	-	5,000,000
(92824) Upland Avenue from 50th Street to 66th Street - 22B	-	3,200,000	-	13,800,000	-	-	-	17,000,000
(92825) 82nd Street and MLK Blvd - 22B	5,700,000	-	-	14,100,000	-	-	-	19,800,000
(92828) Quaker Avenue - 146th Street to Woodrow Road	1,274,850	-	-	-	-	-	-	1,274,850
(2021145) Unimproved Roadway Improvements	-	-	-	-	400,000	400,000	400,000	1,200,000
(2022187) Street Maintenance 2025	-	-	16,000,000	17,000,000	-	-	-	33,000,000
(2022209) 34th Street - Alcove Avenue to Upland Avenue	-	-	-	-	1,100,000	9,750,000	-	10,850,000
(2022211) 146th Street - Slide Road to Avenue P	-	-	-	-	-	2,000,000	26,000,000	28,000,000
(2022252) Street Department Storage Facilities	-	-	600,000	-	-	-	-	600,000
(2023062) Indiana Avenue from 135th to 146th	-	-	6,000,000	-	-	-	-	6,000,000
(2023063) Downtown Arts District Street Rehab	-	-	901,000	-	-	-	-	901,000
(2023100) Street Maintenance Facilities Renovations	-	-	425,000	-	-	-	-	425,000
(2023107) Master Thoroughfare Plan Update	-	-	500,000	-	-	-	-	500,000
<i>Streets Subtotal</i>	<i>\$ 100,157,124</i>	<i>71,150,000</i>	<i>79,726,000</i>	<i>46,250,000</i>	<i>24,150,000</i>	<i>12,500,000</i>	<i>26,775,000</i>	<i>360,708,124</i>
<i>Traffic</i>								
(8659) Downtown One Way to Two Way Street Conversion	\$ 800,000	-	-	-	-	-	-	800,000
(92569) Backup Power at Signalized Intersections	400,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
(92738) Pedestrian and Cyclist Enhancements	235,000	-	-	-	-	-	-	235,000
(92741) Fiber Optic Expansion Continuation	207,871	75,000	75,000	75,000	100,000	100,000	125,000	757,871
(92742) Traffic Signal FY 21-22 through FY 25-26	770,235	225,000	450,000	450,000	450,000	450,000	450,000	3,245,235
(92795) Next Generation Traffic Signal Detection	100,000	-	250,000	300,000	300,000	-	-	950,000
(2017063) Traffic Operations Facility Renovations	-	-	2,040,900	-	-	-	-	2,040,900
(2023080) Signal Cabinet ID Badge Access Systems	-	-	350,000	350,000	350,000	-	-	1,050,000
(2023081) Traffic Operations Covered Parking	-	-	100,000	-	-	-	-	100,000
(2023082) Neighborhood Traffic Management Program	-	-	85,000	90,000	90,000	95,000	95,000	455,000
<i>Traffic Subtotal</i>	<i>\$ 2,513,106</i>	<i>400,000</i>	<i>3,450,900</i>	<i>1,365,000</i>	<i>1,390,000</i>	<i>745,000</i>	<i>770,000</i>	<i>10,634,006</i>
<i>Solid Waste</i>								
(92557) Landfill 69 Gas Collection System Replacement	\$ 524,730	-	-	-	-	-	-	524,730
(92558) Landfill 69 Groundwater Remediation	695,000	-	-	-	-	-	-	695,000
(92698) Transfer Station	18,700,000	14,000,000	-	-	-	-	-	32,700,000
(92796) Shop Renovation	30,000	-	270,000	-	-	-	-	300,000
(92797) WTRDF Cell Construction	290,900	7,000,000	-	-	-	-	-	7,290,900
(2015063) Closure of Cell VI at 69 Landfill	-	-	1,000,000	-	-	-	-	1,000,000
<i>Solid Waste Subtotal</i>	<i>\$ 20,240,630</i>	<i>21,000,000</i>	<i>1,270,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>42,510,630</i>
<b>Subtotal Public Works</b>	<b>\$ 122,910,860</b>	<b>92,550,000</b>	<b>84,446,900</b>	<b>47,615,000</b>	<b>25,540,000</b>	<b>13,245,000</b>	<b>27,545,000</b>	<b>413,852,760</b>
<b>General Fund Total</b>	<b>\$ 249,963,865</b>	<b>91,436,875</b>	<b>91,167,258</b>	<b>52,384,172</b>	<b>30,468,650</b>	<b>18,345,887</b>	<b>32,831,902</b>	<b>566,598,609</b>

# General Fund Capital

# Funding Summary

Project Name	Funding to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
General Fund Cash	\$ 37,887,622	17,136,190	30,167,258	23,484,172	7,068,650	6,595,887	6,831,902	129,171,681
General Fund Prior Year Cash	-	120,000	-	-	-	-	-	120,000
General Fund CO Bonds	114,075,874	21,000,000	18,000,000	-	1,100,000	11,750,000	26,000,000	191,925,874
ARPA Funding	41,783,656	(5,043,063)	-	-	-	-	-	36,740,593
General Capital Project Fund	-	85,748	-	-	-	-	-	85,748
Lake Alan Henry Cash	-	188,000	-	-	-	-	-	188,000
Hotel Occupancy Tax Fund Cash	564,380	-	-	-	-	-	-	564,380
Market Lubbock, Inc. Cash	100,000	-	-	-	-	-	-	100,000
County ARPA	3,500,000	-	-	-	-	-	-	3,500,000
General Fund Prior Year Bonds	97,333	-	-	-	-	-	-	97,333
IT Fund Cash	55,000	-	-	-	-	-	-	55,000
General Obligation Bonds	48,900,000	57,700,000	43,000,000	28,900,000	22,300,000	-	-	200,800,000
General Fund Tax Notes	3,000,000	-	-	-	-	-	-	3,000,000
Gateway Fund Cash	-	250,000	-	-	-	-	-	250,000
<b>General Fund Total</b>	<b>\$ 249,963,865</b>	<b>91,436,875</b>	<b>91,167,258</b>	<b>52,384,172</b>	<b>30,468,650</b>	<b>18,345,887</b>	<b>32,831,902</b>	<b>566,598,609</b>



## Appropriation Summary - Admin Services

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(8634) City Council Initiatives	\$ 125,000	-	-	-	-	-	-	125,000
(8664) 21-22 Comprehensive Zoning Map Analysis	75,000	-	-	-	-	-	-	75,000
(8665) Document Management System	215,000	-	-	-	-	-	-	215,000
(8668) Diversion Center Contribution - ARPA	3,500,000	-	-	-	-	-	-	3,500,000
(8669) Job Training - ARPA	3,500,000	-	-	-	-	-	-	3,500,000
(8670) Small Business Grant - ARPA	2,500,000	(1,975,319)	-	-	-	-	-	524,681
(8671) Non-Profit Grants - ARPA	1,000,000	(996,592)	-	-	-	-	-	3,408
(8674) City Facilities to Retail Electric	200,000	-	-	-	-	-	-	200,000
(8675) Employee Education Assistance - ARPA	500,000	-	-	-	-	-	-	500,000
(92238) Facility Maintenance Fund	1,608,500	320,000	49,500	49,500	49,500	49,500	49,500	2,176,000
(92359) Facility Roof Replacements	2,151,700	-	100,000	100,000	100,000	100,000	100,000	2,651,700
(92706) Neighborhood Plan Development	500,000	-	-	-	-	-	-	500,000
(92714) Warehouse Replacement	152,300	-	-	-	-	-	-	152,300
(92757) Housing Project - ARPA	2,500,000	-	-	-	-	-	-	2,500,000
(92758) Broadband - ARPA	2,000,000	(2,000,000)	-	-	-	-	-	-
(92762) Homelessness - ARPA	3,500,000	(500,000)	-	-	-	-	-	3,000,000
<b>Total</b>	<b>\$ 24,027,500</b>	<b>(5,151,911)</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>19,623,089</b>

## Funding Summary - Admin Services

Project Name	Funding to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
General Fund Cash	\$ 4,847,500	200,000	149,500	149,500	149,500	149,500	149,500	5,795,000
General Fund Prior Year Cash	-	120,000	-	-	-	-	-	120,000
General Fund CO Bonds	180,000	-	-	-	-	-	-	180,000
ARPA Funding	19,000,000	(5,471,911)	-	-	-	-	-	13,528,089
<b>Total</b>	<b>\$ 24,027,500</b>	<b>(5,151,911)</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>149,500</b>	<b>19,623,089</b>



# CIP 8634 City Council Initiatives

Administrative

Project Manager: Jarrett Atkinson - City Manager

## Project Scope

Initiatives eligible for this funding may include focused or community-level studies, initiatives that address an identified issue or need in the community and related matters.

## Project Justification

This appropriation provides funding for unique initiatives identified by the City Council that are outside current or previously approved projects. Identified initiatives must support the overall improvement of the community and be in support of an issue or need of general community interest. Expenditures are subject to Council approval or consensus as appropriate.

## Project Highlights

### Council Priorities Addressed:

## Project Dates

## Project History

\$75,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018. \$50,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$125,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 8664 FY 2021-22 Comprehensive Zoning Map Analysis

Master Plans/Studies

Project Manager: Kristen Sager - Planning

## Project Scope

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The purpose of the Comprehensive Zoning Map and Land Use Analysis is to compare existing land uses, current zoning designations, and the Future Land Use Map to help guide future land use decisions. Step One: Data collection and analysis. Obtain land use codes for all parcels within the city limits and conduct surveys using existing aerial photography and field survey methodology. Compare current land uses with existing zoning and Future Land Use Map. Step Two: Create a report showing discrepancies between current land uses, existing zoning, and the Future Land Use Map. Step Three: Seek guidance from the Planning and Zoning Commission and City Council on actions to take with report findings. Develop a prioritized action plan to be included in the report. Step Four: Discuss, present to, and obtain adoption from the Planning and Zoning Commission and City Council. Prepare and publish the Comprehensive Zoning Map and Land Use Analysis Report for placement on the City's website. Use the report to assist in rezoning analysis and decisions.

## Project Justification

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In December 2018, the City Council adopted an updated Comprehensive Plan, known as Plan Lubbock 2040. Included in Plan Lubbock 2040 is the Future Land Use Map and Future Land Use Plan, which utilized existing conditions, fiscal impact modeling, and community visioning to provide guidance on Lubbock's future land development. Since then, it has been determined that the current zoning of certain properties, when compared to existing development, are inconsistent with the Future Land Use Map and Future Land Use Plan. Allowing these to continue in their current manner could allow for development patterns that would be inconsistent with the Future Land Use Map and goals of the Future Land Use Plan and the Comprehensive Plan for the City of Lubbock. This project supports and furthers the City Council goals of: Community Improvement, Growth and Development, and Economic Development and Redevelopment.

## Project Highlights

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### Council Priorities Addressed:

## Project Dates

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Project Start Date: April 1, 2022  
Project Completion Date: October 12, 2022

## Project History

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The Comprehensive Plan update was undertaken in 2016-2018. This item is a byproduct of the adopted Future Land Use Map and Future Land Use Plan.

\$75,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Location

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City-wide

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 8665 Document Management System

Administrative

**Project Manager: Courtney Paz - City Secretary**

## Project Scope

To comply with state laws and regulations; to facilitate access and retention of vital records; and to provide a backup for the city's vital records in case of disaster. Local Government Records Act, Chapter 201, requires the efficient management of local government records; the preservation of local government records of permanent value; convenient access to local records; and uniform records and procedures for the maintenance, preservation, and disposition of local government records for public purposes. Local government records created or received in the transaction of official business or the creation or maintenance of which were paid for by public funds are declared to be public property, are subject to the provisions of Chapter 201 Local Government Code and to Subchapter J, Chapter 441 Government Code. The process for obtaining a birth or death record requires a staff member to visit the records vault, which contains over 100 years of vital records stored in binders, and spend time searching for that specific record. The current process for processing a birth application for a long form or when a record is not available in TxEVER or for all death certificates is: 1) Review and accept an application 2) Verify identity/relationship of request 3) Look up a file number using the an Access database 4) Pull certificates from binders in the records vault 5) Copy certificates on certified paper (if an amendment has been filed, documents must be shrunk and manipulated to fit the security paper) 6) Write issuance information on back of the original certificate 7) Issue certificate to the citizen, collect payment 8) Refile original certificate. An improved process would be to store the records in the Laserfiche repository, which the City of Lubbock currently uses to house documents in a variety of departments. The retrieval process of obtaining a birth or death record would be a much simpler process. Rather than checking a variety of logs and databases that have been maintained and continued by the department, Vital Statistics would be able to go to one uniform location, Laserfiche, to look up the document being requested. Also, this would easily allow the department to track the number of times a record has been issued (records can only be issued 10 times in a lifetime for security purposes). Likewise, there are a variety of reports and logs that are required by the state, and housing birth and death records in Laserfiche would simplify these processes and streamline the reporting process. The Vital Statistics department currently maintains approximately 400,000 records, and those numbers are growing daily with continued births and deaths occurring in Lubbock County. We are seeking to outsource the scanning and indexing of the birth and death records into Laserfiche. Once this process is complete, the department will index all new records into Laserfiche and make Laserfiche a part of their everyday processes. The Vital Statistics conversion to Laserfiche would support the ongoing City of Lubbock project for departments to utilize the database. Currently, we have the following City departments using Laserfiche for various reasons: Accounting, Airport, Budget, Building Safety, City Attorney, City Manager, City Prosecutor, City Secretary, Community Development Finance, Civic Center, Codes, Engineering, Fire Administration, Fire Marshall, Health Department, Human Resources, Municipal Court, Police Records, Planning, Purchasing, Public Information Office, Risk Management, Traffic, Vital Statistics, and Water Utilities. These are positive results since upgrading to the Laserfiche Rio platform in 2018. Currently, the City of Lubbock

holds 93 licenses, and 70 additional licenses would need to be purchased to serve all of the users currently using Laserfiche. At present, we have departments sharing licenses, but this is not good practice as it is a requirement of Laserfiche for each user to have their own license. The Human Resources department currently has 15 people utilizing Laserfiche on 1 license. Purchasing the much needed additional licenses would allow the City of Lubbock to be in compliance with Laserfiche and vastly improve the audit trail behind every record. This is especially important since we now have a policy that allows for the destruction of permanent documents as long as they are digitized and housed in the Laserfiche repository.

**Project Justification**

Once the records have been scanned, the Vital Statistics department will be extensively trained and the process of saving all new certificates in Laserfiche will be implemented. The process for issuing birth and death records will greatly improve, therefore improving the customer service in the department. The process of scanning and indexing approximately 400,000 records would take years to finish due to the volume of customers the Vital Statistics Department assists on a daily basis. By employing an outside party to scan these records, it would take approximately 2-3 weeks to complete. If funded, Vital Statistics could be utilizing this new process by the end of 2021. Furthermore, once the licensing has been acquired, the Office of the City Secretary and I.T. Department will begin working to ensure all individuals utilizing Laserfiche are all using their own license. Currently, whenever a new department is interested in Laserfiche, they are informed that they will need to purchase licenses in order to be able to utilize the repository.

**Project Dates**

Project Start Date: October 1, 2021  
 Project End Date: September 30, 2022

**Project Location**

Internal Project

**Project Appropriations**

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$215,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$215,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Highlights**

**Council Priorities Addressed:**

The City acquired a document management system (Laserfiche) in 2015 and has continued to expand and add additional departments. The 2018 upgrade to Laserfiche has given us the ability to add more departments and provide more documents on public portals (example – Resolutions and Ordinances are now available to the public through the City of Lubbock website). Since more departments are utilizing Laserfiche, storage requirements have decreased, records are more accessible, and the City of Lubbock has been able to become more transparent with its citizens. Devising Vital Statistics as a fully operational department on Laserfiche would stream line the process for obtaining a birth or death record and dramatically increase the customer experience in the Vital Statistics department. Serving over 1,000 customers per month, the Vital Statistics Department becoming fully operational on Laserfiche would modernize the process for obtaining a birth or death record and dramatically improve the customer experience.

**Project History**

\$215,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$215,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$215,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 8668 Diversion Center Contribution - ARPA

New Facility

Project Manager: Bill Howerton - City Manager

## Project Scope

Fund StarCare for the construction of a 10,000 square-foot site to be adjoined with the existing service location known as Sunrise Canyon. Behavioral health crisis services will be delivered to assist people who are experiencing mental health distress so that they receive appropriate specialty healthcare, thereby avoiding emergency rooms, jails, and inpatient hospitals.

## Project Justification

## Project Highlights

Council Priorities Addressed:

## Project Dates

## Project History

\$3,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 6, Budget Ord. 2022-00011, February 8, 2022.

## Project Location

1950 Aspen Ave, Lubbock, TX 79408

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 8669 Job Training - ARPA

Administrative

Project Manager: Erik Rejino - City Manager

## Project Scope

To establish and help the development of job training programs through the use of American Rescue Plan Act funds. These job programs are meant to encourage more individuals to enter various fields or further their advancement in a field that has been assisted by this project.

## Project Justification

## Project Highlights

Council Priorities Addressed:

## Project Dates

## Project History

\$3,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 14, Budget Ord. 2022-00025, February 22, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 8670 Small Business Grant - ARPA

Administrative

Project Manager: Bill Howerton - City Manager

## Project Scope

To fund a grant program to assist small businesses in the City of Lubbock that were harmed by the effects of COVID-19 through the use of American Rescue Plan Act funding.

## Project Justification

De-obligating the remaining ARPA funding in this project and closing the project.

## Project Highlights

Council Priorities Addressed:

## Project Dates

## Project History

\$2,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 17, Budget Ord. 2022-00035, April 12, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$2,500,000	-\$1,975,319	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,500,000	-\$1,975,319	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$2,500,000	-\$1,975,319	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,500,000	-\$1,975,319	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 8671 Non-Profit Grants - ARPA

Administrative

Project Manager: Bill Howerton - City Manager

## Project Scope

Fund a grant program for Non-Profit Organizations in the City of Lubbock that were harmed by the effects of COVID-19 through the use of American Rescue Plan Act funding.

## Project Justification

De-obligating the remaining ARPA funding in this project and closing the project.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$1,000,000 was appropriated in the FY 2021-22, Budget Amendment No. 17, Budget Ord. 2022-00035, April 12, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$1,000,000	-\$996,592	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,000,000	-\$996,592	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$1,000,000	-\$996,592	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,000,000	-\$996,592	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 8674 City Facilities to Retail Electric

Administrative

Project Manager: Blu Kostelich - City Manager

## Project Scope

To fund consultation in moving City of Lubbock facilities to retail electric providers from the current Lubbock Power and Light electric model.

## Project Justification

City Council approved LP&L's move to retail electric which has necessitated the City of Lubbock to move City facilities to retail electric. In doing so, the City will seek assistance in determining the best course of action and expense of switching these facilities to retail market providers.

## Project Highlights

Council Priorities Addressed:

## Project Dates

## Project History

\$200,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Internal Project

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0





# CIP 8675 Employee Education Assistance Program - ARPA

Administrative

Project Manager: Erik Rejino - City Manager

## Project Scope

To fund an Employee Education Assistance Program for City of Lubbock employees who wish to advance their knowledge and skills in a manner that would benefit both the employee and organization as a whole.

## Project Justification

In an effort to benefit the employees and citizens of Lubbock, the City of Lubbock is funding an Employee Education Assistance Program with American Rescue Plan Act funds. This program will seek to reimburse tuition of employees that are seeking to better themselves through advancing their base of knowledge and skills. The City of Lubbock believes that bettering the knowledge and skill level of its employees will benefit the community as a whole and provide for more effective/efficient service to its citizens.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$500,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Internal Project

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0

# Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92238 Facility Maintenance Fund

Upgrade/Major Maintenance

Project Manager: Darren Densford - Facilities Management

## Project Scope

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Major renovation and repair of City facilities. City facilities will be addressed/evaluated on an as needed basis. The project includes all City facilities. FY 2022-23 Citizens Tower east and south entry door replacement. All work will be completed 09/2023. FY 2023-24 Possible Police Academy chiller replacement. Silent Wings exterior repairs. Building audits to determine viable projects.

### Project Justification

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Many City facilities require repair and renovation due to age and deterioration. The project will fund improvements to facilities on a priority basis as needs arise.

### Project Highlights

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**Council Priorities Addressed:** Public safety and better accessibility to city facilities.

FY 2015-16 funding was utilized for Buddy Holly Center and Fleet Complex Roof repairs, wood floor replacement at Buddy Holly Center, floor replacement and renovation of the mechanical room at Hodges Community Center, and repairs to Eddie Dixon Studio. \$500,000 was appropriated in the FY 2010-11 Budget, Ord. No. 2010-00070, October 1, 2010.

FY 2016-17 funding was utilized for Design work on St. Paul's exterior doors. Replace exterior doors and exterior/interior painting of St. Paul's. FY 2017-18 Eddie Dixon Facility abated and new HVAC systems installed. SWM minor interior renovations and electrical work completed. FY 2018-19 Continuation of Safety City Ramp/Skirting project, Silent Wings Museum (SWM) flooring.

FY 2019-20: Completed the remediation, renovation, and re-roof of the kickball field and Field 7 press boxes. Safety City ramp and skirting and back deck repairs.

FY 2020-21: Stubbs press box/concession remediation. Groves Library water damage repaired and renovating back employee area.

FY 2021-22: Silent Wings Museum Window Replacement Scope development.

FY 2022-23: Silent Wings Window Replacement. Repairs in kitchen areas at Trejo Senior and Hodges Community Centers. Replace carpet at Maxey Community Center.

## Project Dates

If bidding process is required for projects over \$50,000 use following schedule:

Start Date: 2012 Bid Date

Design: N/A Award Date for Bid

Design: N/A Project Start Date

Design: N/A Project End Date

Design: N/A Bid Date

Construction: 05/02/2022 Award Date for Bid

Construction: 10/01/2023 Project Start Date

Construction: 09/30/2024 Project End Date

Construction: Ongoing project

## Project History

FY 2013-14 funding was utilized for City Hall basement repairs, Silent Wings Museum waterproofing, Burgess Tennis Center reroof, and Mahon Library Fire Alarm system.

FY 2014-15 funding was for the renovations of Silent Wings Museum which includes the fire alarm system, new sprinkler heads, overall renovations of the museum including new paint, carpet, etc.

\$250,000 was appropriated in the FY 2013-14 Budget, Ord. No. 2013-00087, October 1, 2013. \$200,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014. \$216,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015. \$250,000 was appropriated in the FY 2017-18 Budget, Ord. No. 2017-00111, October 1, 2017. \$93,500 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. \$99,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$86,500	\$35,000	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$1,522,000	\$285,000	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500
<b>TOTAL</b>	<b>\$1,608,500</b>	<b>\$320,000</b>	<b>\$49,500</b>	<b>\$49,500</b>	<b>\$49,500</b>	<b>\$49,500</b>	<b>\$49,500</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$1,428,500	\$200,000	\$49,500	\$49,500	\$49,500	\$49,500	\$49,500
<b>General Fund Prior Year Cash</b>	\$0	\$120,000	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,608,500</b>	<b>\$320,000</b>	<b>\$49,500</b>	<b>\$49,500</b>	<b>\$49,500</b>	<b>\$49,500</b>	<b>\$49,500</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92359 Facility Roof Replacements

Infrastructure Improvements

Project Manager: Darren Densford - Facilities Management

## Project Scope

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This project incorporates major roof repairs and roof replacements for most City of Lubbock facility roofs.

FY 2023-24 Hodges Community Center, Fleet Main Shop and Central Warehouse

FY 2024-25 Future Roofs

FY 2025-26 Future Roofs

FY 2026-27 Future Roofs

FY 2027-28 Future Roofs

## Project Justification

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Roof replacements can/will be rescheduled to address roofs that have deteriorated since their evaluation or other facilities can be included depending on individual circumstances. Many City facilities have roofs that are nearing the end of their expected life. A typical roofing system should last 15-20 years. The wear and tear on these roof systems have compromised the facility's ability to remain watertight from the roof areas. Staff have evaluated many City roofs and have determined the above facilities will need to have roof replacements within the next 6 years.

## Project Highlights

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### Council Priorities Addressed:

Public Safety to ensure facilities are water tight and maintain good indoor air quality (IAQ).

The roofing systems scheduled for replacement have ages ranging from 15 to 30+ years. Routine/standard maintenance of these systems are no longer efficient.

FY 2015-16 Roofs at the Silent Wings Museum started. Fire Station #9 & #4 were completed.

FY 2016-17 Fire Station #12 & #14, and the Eddie Dixon Building roofs replaced and Silent Wings Museum roof replacement completed.

FY 2017-18 Fire Stations #8 and #13

FY 2018-19 Garden & Arts Center and Fire Station #7

FY 2019-20 Fire Stations #5 and #15

FY 2020-21 No capital spent due to COVID-19 spending restrictions

FY 2021-22 Groves Library and Fire Administration Complex

FY 2022-23 Complete Groves Library and Fire Administration Complex

## Project Dates

Start Date: Ongoing project  
Bid Date - Design: N/A  
Award Date for Bid - Design: N/A  
Project Start Date - Design: 10/1/2022  
Project End Date - Design: 11/1/2022  
Bid Date - Construction: 11/15/2022  
Award Date for Bid - Construction: 12/21/2022  
Project Start Date - Construction: 10/1/2023  
Project End Date - Construction: 9/30/2024

## Project History

\$172,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014.  
\$475,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015.  
\$440,000 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-00135, October 1, 2016.  
\$165,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.  
\$106,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.  
\$535,300 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.  
\$258,400 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$156,200	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$1,995,500	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>TOTAL</b>	<b>\$2,151,700</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$2,151,700	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
<b>TOTAL</b>	<b>\$2,151,700</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92706 Neighborhood Plan Development and Implementation

Administrative

**Project Manager: Kristen Sager - Planning**

## Project Scope

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This funding is to support the first year development of the new Neighborhood Planning Program as identified and recommended in PlanLubbock2040. The Neighborhood Planning Program will include robust public visioning, stakeholder input, and partnership building; demographic analysis; land use and zoning analysis, including coordination with city-wide housing study; area market study and economic development recommendations to support existing businesses, attract new businesses, and adapt to changing retail trends; review of funding and incentive strategies for desired development; identification of catalyst project development opportunities; transportation and circulation analysis, including safety, congestion, access, and smart mobility tools; corridor aesthetics enhancement recommendations; creation of a detailed implementation strategy to guide recommended actions; and recommended changes to the Future Land Use Map. Potential uses of this funding include: research and analysis funding, professional services, plan development expenses, brownfield location and database development, environmental site location and database development, development incentives, capital expense for approved identified needs resulting from completed plan(s). Intended to serve as a multi-year CIP to support Neighborhood Planning Process. See PlanLubbock 2040 (pages 178-183).

## Project Justification

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PlanLubbock2040, adopted in December of 2018, identifies neighborhood planning in its implementation plan as a priority that should begin within one to two years of the adoption of the comprehensive plan. The first neighborhood plans undertaken should focus on East and North Lubbock neighborhoods. This also supports and furthers the City Council goals of: Communication, Community Improvement, Growth & Development, and Economic Development & Redevelopment. The guidelines created by the first neighborhood plan will continue to be influential as staff continues their ongoing neighborhood and small area planning efforts.

## Project Dates

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## Project Highlights

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### Council Priorities Addressed:

## Project History

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\$250,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020. \$250,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

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City-wide

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0





# CIP 92714 Warehouse Replacement

Upgrade/Major Maintenance

Project Manager: Darren Densford - Facilities Management

## Project Scope

This project will provide a replacement structure for the current City Warehouse. The work will include the design and construction of a 9,500 square foot metal building on high density concrete. FY 2021-22 Begin design of new warehouse facility. FY 2022-23 Bid and begin construction of warehouse facility. FY 2022-23 Placement of new warehouse selected and awaiting approval. Pending approval the following schedule will be in place.

## Project Justification

This replacement is requested due to the costly repairs that need to be made to the current facility that will need to be made to bring it into compliance with current building codes.

## Project Dates

Start Date: 2022 Bid Date  
Design: 06/01/2022 Award Date for Bid  
Design: 07/12/2022 Project Start Date  
Design: 07/26/2022 Project End Date  
Design: 01/26/2023 Bid Date

## Project Highlights

**Council Priorities Addressed:**

## Project History

The City Warehouse Facility has a construction of single-wythe concrete masonry units (CMU) walls, with fixed exterior door openings on the facility. The building has a built-up and modified bitumen roof systems to protect the interior of the facility from the harsh West Texas elements.

\$152,300 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Location

Internal Project

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$152,300	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$152,300	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$152,300	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$152,300	\$0	\$0	\$0	\$0	\$0	\$0

# Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92757 Housing Project - ARPA

Administrative

Project Manager: Bill Howerton - City Manager

## Project Scope

Fund affordable housing programs within the City of Lubbock through the use of American Rescue Plan Act funds.

## Project Justification

## Project Highlights

Council Priorities Addressed:

## Project Dates

## Project History

\$2,500,000 was appropriated in the FY 2021-22, Budget Amendment no. 6, Budget Ord. 2022-00011, February 8, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92758 Broadband - ARPA

Administrative

Project Manager: Erik Refino - City Manager

## Project Scope

To fund the expansion of broadband connectivity throughout the City of Lubbock by using American Rescue Plan Act funds.

## Project Justification

De-obligating the remaining ARPA funding in this project and closing the project.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$2,000,000 was appropriated in the FY 2021-22, Budget Amendment No. 14, Budget Ord. 2022-00025, February 22, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$2,000,000	-\$2,000,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,000,000	-\$2,000,000	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$2,000,000	-\$2,000,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,000,000	-\$2,000,000	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92762 Homelessness - ARPA

Administrative

Project Manager: Erik Refino - City Manager

## Project Scope

Address homeless issues within the City of Lubbock through various programs and/or facility construction.

## Project Justification

## Project Highlights

Council Priorities Addressed:

## Project Dates

## Project History

\$3,500,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$3,500,000	-\$500,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,500,000</b>	<b>-\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>ARPA Funding</b>	\$3,500,000	-\$500,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,500,000</b>	<b>-\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Appropriation Summary - Cultural and Recreational Services

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(8550) Golf Course Improvements	\$ 943,949	85,748	100,000	108,000	116,640	125,971	136,049	1,616,357
(8662) McAlister Park Planning/Support Funds	42,000	-	-	-	-	-	-	42,000
(92362) Buddy Holly Center Renovations Phase II	609,380	-	-	-	-	-	-	609,380
(92565) Garden And Arts Center Exterior Renovations	295,000	-	-	-	-	-	-	295,000
(92567) Dock And Bridge Replacement	820,454	-	-	-	-	-	-	820,454
(92624) Pickeball Facility A&E	367,655	-	-	-	-	-	-	367,655
(92718) Parks Playground Phase II	746,389	428,848	926,312	1,000,417	1,080,450	1,166,886	1,260,237	6,609,539
(92761) Walking Trails - ARPA	1,200,000	-	-	-	-	-	-	1,200,000
(92763) Playground - ARPA	1,100,000	-	-	-	-	-	-	1,100,000
(92764) Cattail Removal - ARPA	1,900,000	-	-	-	-	-	-	1,900,000
(92765) Pickleball Facility - ARPA	1,500,000	-	-	-	-	-	-	1,500,000
(92766) Mae Simmons Parking Lots/Lake 6 Restrooms - ARPA	500,000	-	-	-	-	-	-	500,000
(92767) TMYSC Junior Field Lights - ARPA	300,000	-	-	-	-	-	-	300,000
(92768) Restrooms Replacement/Renovations - ARPA	900,000	-	-	-	-	-	-	900,000
(92777) Mae Simmons Cross Country Trail	210,000	-	-	-	-	-	-	210,000
(92779) Aquatic Facilities - ARPA	7,322,314	-	-	-	-	-	-	7,322,314
(92830) LAH Maintenance Building	-	150,000	-	-	-	-	-	150,000
(92831) LAH Dump Station	-	38,000	-	-	-	-	-	38,000
(92832) Amenity Replacement Program	-	100,000	273,024	294,866	318,455	343,932	371,446	1,701,723
(92854) Park Development	1,160,742	-	-	-	-	-	-	1,160,742
(2014072) Groves Branch Library Renovations	-	-	100,000	-	-	-	-	100,000
(2021133) Lake 6 Fountain Inlet	-	-	129,600	-	-	-	-	129,600
(2021147) East Elementary SPARK	-	-	1,350,000	-	-	-	-	1,350,000
(2022172) Park Pavilion Repair & Replacement	-	-	244,800	-	-	-	-	244,800

## Appropriation Summary - Cultural and Recreational Services

Project Name	Appropriation to Date	FY 2023-24	Unappropriated Planning Years					Total
			FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(2022283) Parks Facilities Maintenance	-	-	546,480	590,199	637,415	688,408	743,480	3,205,982
(2023007) Outdoor Fitness Equipment	-	-	35,000	-	-	-	-	35,000
<b>Total</b>	<b>\$ 19,917,883</b>	<b>802,596</b>	<b>3,705,216</b>	<b>1,993,482</b>	<b>2,152,960</b>	<b>2,325,197</b>	<b>2,511,212</b>	<b>33,408,546</b>

## Funding Summary - Culture and Rec

Project Name	Funding to Date	FY 2023-24	Unappropriated Planning Years					Total
			FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
General Capital Project Fund	\$ -	85,748	-	-	-	-	-	85,748
Lake Alan Henry Cash	-	188,000	-	-	-	-	-	188,000
General Fund Cash	4,704,550	100,000	3,705,216	1,993,482	2,152,960	2,325,197	2,511,212	17,492,617
General Fund CO Bonds	226,639	-	-	-	-	-	-	226,639
Hotel Occupancy Tax Fund Cash	564,380	-	-	-	-	-	-	564,380
Market Lubbock, Inc. Cash	100,000	-	-	-	-	-	-	100,000
ARPA Funding	14,322,314	428,848	-	-	-	-	-	14,751,162
<b>Total</b>	<b>\$ 19,917,883</b>	<b>802,596</b>	<b>3,705,216</b>	<b>1,993,482</b>	<b>2,152,960</b>	<b>2,325,197</b>	<b>2,511,212</b>	<b>33,408,546</b>





# CIP 8550 Golf Course Improvements

Upgrade/Major Maintenance

**Project Manager: Ben Perry - Parks and Recreation**

## Project Scope

---

Permanent improvements to Meadowbrook Golf Course including various bridge and abutment repair, cart path and irrigation restoration, restroom renovations, clubhouse updates and other necessary improvements. These funds may also be used to secure future management of the facility to potentially include management fees, golf cart / equipment lease payments, etc.

## Project Justification

---

Meadowbrook Golf Course and the various facilities require repair and improvements due to age and deterioration. This project will fund improvements, on a priority basis, as identified in the scope of work.

## Project Highlights

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### **Council Priorities Addressed:**

This project addresses Council Priorities, Public Safety and Community Improvement as it will provide funds to build and repair facilities that are safe for employees and patrons, as well as allow for updates to current facilities such as the interior of the clubhouse and golf course itself improving the overall experience for the community.

## Project Dates

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This is an ongoing project that is funded monthly with 5% of Meadowbrook Golf Course's golfing (green fees, golf cart fees, and driving range fees) revenue per an existing contract with Arcis Golf.

Start Date: FY 2008-09

Project End Date: Dec 31, 2024 (end of current contract)

## Project History

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\$185,951 was appropriated in FY 2008-09, Budget Amendment No. 15, Ord. No. 2009-00067, August 13, 2009.

\$53,400 was appropriated in the FY 2009-10 Budget, Ord. No. 2009-00073, October 1, 2009. FY 2009-10 budget addition reduced to \$44,824 based on actual revenue.

\$53,400 was appropriated in the FY 2010-11 Budget, Ord. No. 2010-00070, October 1, 2010. FY 2010-11 budget addition reduced to \$51,091 based on actual revenue.

\$53,400 was appropriated in the FY 2011-12 Budget, Ord. No. 2011-00080, October 1, 2011. FY 2011-12 budget addition increased to \$72,190 based on actual revenue.

\$53,400 was appropriated in the FY 2012-13 Budget, Ord. No. 2012-00100, October 1, 2012. FY 2012-13 budget addition decreased to 50,993 based on actual revenue.

\$53,400 was appropriated in the FY 2013-14 Budget, Ord. No. 2013-00087, October 1, 2013. FY 2013-14 budget addition decreased to 53,242 based on actual revenue.

\$53,400 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014. FY 2014-15 budget addition increased to \$54,523 based on actual revenue.

\$53,400 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015. FY 2015-16 budget addition decreased to \$51,667 based on actual revenue.

\$53,400 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-00135, October 1, 2016. FY 2016-17 budget addition decreased to \$51,127 based on actual revenue.

\$53,400 was appropriated in the FY 2017-18 Budget, Ord. No. 2017-00111, October 1, 2017. FY 2017-18 budget addition increased to \$54,441 based on actual revenue.

\$53,400 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018. FY 2018-19 budget addition decreased to \$52,798 based on actual revenue.

\$53,400 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

\$53,400 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020. FY 2019-20 budget addition increased to \$60,901.92 based on actual revenue.

\$53,400 was appropriated in FY 2021-2022, Ord. No. 2021-00126, October 1, 2021.

\$53,400 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Meadowbrook Golf Course

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$943,949	\$85,748	\$100,000	\$108,000	\$116,640	\$125,971	\$136,049
<b>TOTAL</b>	<b>\$943,949</b>	<b>\$85,748</b>	<b>\$100,000</b>	<b>\$108,000</b>	<b>\$116,640</b>	<b>\$125,971</b>	<b>\$136,049</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Capital Project Fund</b>	\$0	\$85,748	\$0	\$0	\$0	\$0	\$0
<b>General Fund Cash</b>	\$943,949	\$0	\$100,000	\$108,000	\$116,640	\$125,971	\$136,049
<b>TOTAL</b>	<b>\$943,949</b>	<b>\$85,748</b>	<b>\$100,000</b>	<b>\$108,000</b>	<b>\$116,640</b>	<b>\$125,971</b>	<b>\$136,049</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 8662 McAlister Park Planning and Support Funds

Infrastructure Improvements

Project Manager: Kalee Robinson - Park Development

## Project Scope

This project will consist of a review of existing conditions at the site and a review of project goals and objectives with City Staff. There will be meeting(s) with City leadership and key stakeholders to document and understand various interests pertaining to user requirements and preferences to prepare an overall design for the Park Development Plan, development of the project budget, and development of best-use scenarios associated with the playa lake and other components of the park.

## Project Justification

McAlister Park is a 272-acre green space located in a major gateway to the City. Currently, less than 25% of the parkland has been developed. The construction of a jogging trail through this undeveloped land has helped spur interest in this remaining area but new amenities will do much more to help make this regional park a true destination for visitors and Lubbock’s citizens. When building a regional park with quality recreational components, a conceptual master plan is paramount to the design and placement of desired recreational opportunities.

## Project Highlights

### Council Priorities Addressed:

This project addresses Council Priority, Community Improvement as it will provide the foundation needed to make McAlister Park the destination regional park that it is destined to be while improving quality of life for the community through new recreational opportunities.

## Project Dates

Start Date: 01/20/2021  
Bid Date: TBD  
Bid Award Date: TBD  
Project Start Date: TBD  
Projected Project End Date: Jan 1, 2024

## Project History

\$100,000 was appropriated in FY 2020-21, Budget Amendment No. 9, Ord. No. 2021-00017, February 23, 2021.  
Decreased appropriation by \$58,000 in FY 2021-22, BCR# 2022-20, June 20, 2022.

## Project Location

McAlister Park

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$42,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$42,000	\$0	\$0	\$0	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Market Lubbock, Inc. Cash</b>	\$42,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$42,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92362 Buddy Holly Center Renovations Phase II

Infrastructure Improvements

Project Manager: Darren Densford - Facilities Management

## Project Scope

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Depot structure will be monitored and refinished with heavy duty grade paint/seal as required to withstand the harsh outdoor elements. Waterproofing of the east wall of the Gallery is included. The project will be phased over several years and incorporate other areas as needed at the Facility.

### Project Justification

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The City obtained the Depot building and former restaurant around 1999. The facility was renovated to house the Buddy Holly Center around 2000.

The Buddy Holly Center (BHC) was last renovated around 2000 when the City converted the former Depot building into the Center. One exception was to the Fine Arts Gallery (west portion of the center) which was renovated in 2011. Most of the 2000 era materials have outlived their useful life cycle and require replacement and updating.

### Project Highlights

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#### Council Priorities Addressed:

FY 2015-16 the exterior doors were scheduled to be replaced. Complications in the manufacturing of these doors resulted in the contract being cancelled.

FY 2016-17 Funding was used to refinished exterior doors on the Exhibit Hall wing, new carpet in offices on north side, replaced deck, waterproofed north windows, Allison House to be painted.

FY 2017-18 Allison House exterior painting completed. Both toilets in Center were completely renovated.

FY 2018-19 Develop the scope for plans and specifications for waterproofing the east wall of the Gallery. Level the Courtyard pavers.

FY 2019-20 Levelled the courtyard pavers, removed and installed sealant around precast stone for exterior waterproofing.

FY 2020-21 No capital spent due to COVID-19 spending restrictions. Developed the scope for the repair and painting of the fine arts gallery walls. Evaluated the exterior wood doors for repair and refinishing.

## Project Dates

FY 20-21: Repair and renovate interior walls of fine arts gallery. If funding allows we will repair and refinish exterior wood doors.

FY 2022-23: Repair and repaint fence. Repair rotted wood and repaint Allison house and repair steps. Add steps to access storage area east side. Repair thresholds. Repair roof.

Project end date for all needed repairs:

09/16/2023

Close Project: 09/30/2023

Ongoing Project will close 2023.

## Project History

\$380,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-00122, October 1, 2014. Reduced appropriation by \$41,620 in FY 2014-15 Budget Amendment No. 13, Ord. No. 2015-00051, June 11, 2015.

\$100,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-00094, October 1, 2015.

\$126,000 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-00135, October 1, 2016.

\$45,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Location

The Buddy Holly Center

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$36,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$573,380	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$609,380</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Hotel Occupancy Tax Fund Cash</b>	\$564,380	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$609,380</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-23 YTD Actual	2022-23 Budget	2023 - 24 Actual	2023 - 24 Budget
<b>Professional Services/Training</b>	\$54,450	\$0	\$73,187	\$24,139	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$54,450</b>	<b>\$0</b>	<b>\$73,187</b>	<b>\$24,139</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92565 Garden and Arts Center Exterior Renovations

Infrastructure Improvements

**Project Manager: Darren Densford - Facilities Management**

## Project Scope

Work will include either the replacement or covering of the existing exposed wooden structure with metal. Plaster will be repaired and the brick will be repainted/sealed. Electrical work will also be included.

## Project Justification

The GAC was constructed in the early 1960's. Most of these components are original and need to be repaired/replaced to extend the facilities life span. The exterior of the facility is in need of extensive repairs. If not addressed, deterioration will continue to damage the main structure.

## Project Dates

FY 2019-20  
Start Date: 2019  
Bid Date - Design: 04/2019  
Award Date for Bid - Design: 05/22/2019  
Project Start Date - Design: 06/2019  
Project End Date - Design: 02/2020  
Bid Date - Construction: 05/03/2021  
Award Date for Bid - Construction: Projected 07/27/2021  
Project Start Date - Construction: Projected 08/16/2021  
Project End Date - Construction: Projected 03/21/2022

FY 2020-21: Bid out completed Plans and Specifications from FY 2019-20. Plans and Specifications need to be reviewed and updated for any adopted code changes since original design. Begin renovation and expect completion in FY 2021-22. Bids exceeded available funds.

FY 2022-2023: Will request additional funds of \$300,000 to complete project.  
Not Funded

## Project Highlights

### Council Priorities Addressed:

## Project History

FY 2018-19 architectural firm hired and renovation scope, plans and specifications being developed.

FY 2019-20 Plans and specifications complete.

\$185,850 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.  
\$94,150 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.  
\$15,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.



## Project Location

The Garden and Arts Center

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$37,150	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$257,850	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$295,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$155,911	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$139,089	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$295,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

	2019 - 20 Actual	2020 - 21 Actual	2021-22 Actual	2022-23 YTD Actual	2022-23 Budget	2023 - 24 Actual	2023 - 24 Budget
<b>Professional Services/Training</b>	\$7,800	\$505	\$1,630	\$66,652	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$7,800</b>	<b>\$505</b>	<b>\$1,630</b>	<b>\$66,652</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92567 Dock and Bridge Replacement

Replacement Infrastructure

Project Manager: Kalee Robinson - Park Development

## Project Scope

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This project involves the replacement or repair of old, deteriorated bridges and docks throughout the park system. It also includes the construction of new docks and bridges on certain lakes and paths.

## Project Justification

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Fishing docks provide a designated area for a unique outdoor recreational activity that is popular with park users. Pedestrian bridges provide convenient accessible crossing over large bodies of water and drainage inlets. Based on the 2018 park inventory, one of the seven existing docks and nine of the 24 existing pedestrian bridges in the parks system are in poor or unacceptable condition. In addition, numerous lakes have no docks thus making it difficult for citizens to fish or launch kayaks.

## Project Highlights

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### **Council Priorities Addressed:**

This addresses Council Priorities, Public Safety and Community Improvement. By replacing old, worn docks and bridges, staff is ensuring the safety of citizens using these amenities within the park system, while also providing the community with new, improved, and up-to-date equipment.

## Project Dates

For FY 2021-22, replace wooden dock/fishing platform/Kayak launch on Conquistador Lake, adjacent to the waterfall.

Start Date:10/04/2021

Bid Date-Construction:10/04/2021

Award Date for Bid-Construction:12/04/2021

Project Start Date-Construction:12/20/2021

Project End Date-Construction:02/28/2022

## Project History

In 2014, the dock at Lake Alan Henry was repaired. In 2015, a pedestrian bridge over a drainage inlet was replaced at Higinbotham Park. In 2016, the wooden pedestrian bridge at Mae Simmons Park was replaced with a prefabricated aluminum bridge. In 2017, a dock and two pedestrian bridges were repaired at the Buddy Holly Recreation Area. All pedestrian bridges received new bollards in 2016 to increase safety. In 2019, two docks were replaced and one added throughout the Canyon Lakes. During 2020, 2 pedestrian bridges were added to the walking track, over drainage swales, at Higinbotham Park.

\$113,000 was appropriated in the FY 2018-29 Budget, Ord. No. 2018-00109, October 1, 2018. \$87,550 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019. \$100,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020. \$149,675 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. Decreased appropriation by \$6,389 in the FY 2021-22 Budget, BCR# 2022-15, May 13, 2022. \$376,618 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

City-Wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$114,845	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$705,609	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$820,454</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$732,904	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$87,550	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$820,454</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92624 Pickleball Facility A&E

Infrastructure Improvements

Project Manager: Kalee Robinson - Park Development

## Project Scope

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The City of Lubbock is requesting qualifications for architectural and engineering services for design and construction documents for a Pickleball facility located at McAlister Park. The professional service proposal shall include design, cost estimate, construction plans and construction management for the facility. All existing conditions including aerial imagery, contour lines and outlines of current amenities will be made available in CAD and/or GIS formats.

## Project Justification

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Pickleball has become increasingly popular (some say the fastest growing sport in the world). And now pickleball courts and facilities are being installed in parks throughout the country. As a result, the Parks and Recreation Department has received numerous requests to have courts installed for public use.

## Project Highlights

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### Council Priorities Addressed:

This project addresses Council Priorities, Public Health and Community Improvement as it will lay out a plan to provide Lubbock's pickleball community, and those interested in picking up the sport, an additional place to play. As it stands, BRTC is the only City-owned facility offering pickleball on improvised courts.

Currently, the City of Lubbock has no dedicated pickleball courts in the park system and the parks department has received numerous requests to have these courts installed.

FY19-20 Estimate from Architect for complete drawings. Engineering plans completed by COL Staff after project had been funded by Council. Project placed on hold due to COVID-19 crisis. Project purpose changed in FY 2022-23 from Burgess Rushing Tennis Center, to McAlister Park Pickleball Facility A&E.

## Project Dates

Start Date: Oct 1, 2019  
Bid Date: Jun 22, 2022  
Bid Award Date: Dec 13, 2022  
Project Start Date: Jan 18, 2023  
Projected Project End Date: Dec 12, 2024

## Project History

Previous design work did not consider viable estimates for earthwork. COL Engineering commenced design for earthwork in March of 2020, but due to numerous iterations of court placement, a final design was not completed until February of 2021, which provided construction documents for earthwork and an opinion of cost of \$130,733. Landscape and structural design work was not completed by former staff, which provided faulty project estimates. Landscape and structural design work is needed to develop construction documents for bidding and construction, at an estimated cost of \$47395. Total construction cost is estimated at 473953, which would require additional funding of \$259088, and is reflected in the Project Cost tab.

\$262,260 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019. \$58,000 was appropriated in FY 2021-22, BCR# 2022-20, June 20, 2022.

\$47,395 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

McAlister Park

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$47,395	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$320,260	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$367,655</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$309,655	\$0	\$0	\$0	\$0	\$0	\$0
<b>Market Lubbock, Inc. Cash</b>	\$58,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$367,655</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92718 Park Playgrounds Phase II

Upgrade/Major Maintenance

Project Manager: Kalee Robinson - Park Development

## Project Scope

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Replace old, deteriorating playground equipment with new, modern metal, multi-activity, inclusive playgrounds for users of all ages and skill levels. Replacement includes installation of 5' perimeter sidewalks, resilient safety surfacing, irrigation modifications and Americans with Disabilities Act (ADA) parking as needed. Playground replacements are based on a playground evaluation/grading system which was implemented in 2022.

## Project Justification

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Park playgrounds have an average life span of 20 years. Priorities for replacement in the playground inventory are based on age and condition.

Replacement parts are difficult, or sometimes impossible, to find. In many cases, parking and accessible routes to these playgrounds need to be updated to the current ADA standards as well.

## Project Highlights

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### Council Priorities Addressed:

This project addresses Council Priorities: Public Safety, Public Health and Community Improvement as it will provide funds to replace old, worn-down and potentially unsafe playground equipment. Playgrounds are sometimes considered the nucleus of a park therefore it is important the City is consistently offering new, updated equipment. A new playground will improve any park overall, but will also provide the surrounding communities (particularly children) the opportunity to play/recreate on the newest, most up-to-date, and most importantly, safest, equipment available.

## Project Dates

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Start Date: Oct 1, 2021

Bid Date: No bid required. BuyBoard will be utilized.

Bid Award Date: No bid required. BuyBoard will be utilized.

Project Start Date: Oct 2, 2023

Projected Project End Date: Oct 2, 2024

## Project History

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Most of the playgrounds in Lubbock parks are over 20 years old, and have deteriorated (due to wear and tear and exposure to outdoor elements) to a point where replacement is the only feasible option.

\$740,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. FY 2022-23, \$851,000 will be requested which reflects the current appropriation with 15% increase due to inflation costs.

Appropriated \$6,389 in FY 2021-22 Budget, BCR# 2022-15, May 13, 2022.

## Project Location

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City-Wide

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$746,389	\$428,848	\$926,312	\$1,000,417	\$1,080,450	\$1,166,886	\$1,260,237
<b>TOTAL</b>	<b>\$746,389</b>	<b>\$428,848</b>	<b>\$926,312</b>	<b>\$1,000,417</b>	<b>\$1,080,450</b>	<b>\$1,166,886</b>	<b>\$1,260,237</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$746,389	\$0	\$926,312	\$1,000,417	\$1,080,450	\$1,166,886	\$1,260,237
<b>ARPA Funding</b>	\$0	\$428,848	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$746,389</b>	<b>\$428,848</b>	<b>\$926,312</b>	<b>\$1,000,417</b>	<b>\$1,080,450</b>	<b>\$1,166,886</b>	<b>\$1,260,237</b>

### Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92761 ARPA Parks - Walking Trails

## Infrastructure Improvements

Project Manager: Kalee Robinson - Park Development

### Project Scope

This project will fund the install of 12 new walking trails. Locations include Aztlan Park, Butler Park, Elmore Park, Hinojosa Park, Kastman Park, Maedgen Park, Mahon Park, Ratliff Park, Remington Park, Preston Smith Park, Stevens Park, and Washington Park.

### Project Justification

These funds will be used to install 12 new walking trails throughout the park system (2 trails per Council District).

### Project Highlights

#### Council Priorities Addressed:

This project will address Council Priorities, Public Health and Community Improvement by providing Lubbock citizens with the 12 new trails to walk, jog, run, etc. on within the City's park system as well as improve the park and the surrounding communities by adding a feature it does not already have.

### Project Dates

Start Date: May 10, 2022  
Bid Date: Jun 19, 2023  
Bid Award Date: Jul, 25 2023  
Project Start Date: Jul 25, 2023  
Projected Project End Date: Mar 4, 2024

### Project History

\$1,200,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

### Project Location

City-wide

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0



# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Consumable Supplies	\$25,000	\$27,000	\$29,160	\$31,493	\$34,013	\$36,734	\$183,400
TOTAL	\$25,000	\$27,000	\$29,160	\$31,493	\$34,013	\$36,734	\$183,400



# CIP 92763 ARPA Parks - Playgrounds

Upgrade/Major Maintenance

**Project Manager: Kalee Robinson - Park Development**

## Project Scope

Design and install new playground area including surfacing and equipment. The contractor will install a new bonded rubber safety surface which complies with ASTM F1292 and ADA accessibility requirements delineated on ASTM F1951. The concrete curb will remain in place and does not require any modifications done by the contractor. Alterations to the concrete barrier deemed necessary during the installation process must be discussed with the client and approved before initiation. Contractor will evaluate drainage conditions and make modifications as needed to prevent future drainage issues. Playground equipment can be a combination of balance beams, climbing and upper body equipment, log rolls, merry-go-rounds, seesaws, slides, spring rockers, or composite structures containing more than one type of play styles. A single-axis belt swing set structure must be part of the design; an optional full bucket swing set may be added. The playground must contain elements appropriate for ages 2 to 4-years old and 5 to 12-years old, with adequate separation between equipment for different age groups to allow safe play and visibility of both sections.

Contractor must present two playground designs for the client. Both designs will be used in an advertising campaign on the Lubbock Parks and Recreation Department social media channels where a public vote will take place to select the design that will be installed.

## Project Justification

Complete replacement, to include surfacing and equipment, of five (5) playgrounds located in the City of Lubbock. The playgrounds are located in Cooke Park, Crow Park, Davis Park, Higinbotham Park, and Mahon Park.

## Project Highlights

### Council Priorities Addressed:

This project addresses Council Priorities: Public Safety, Public Health and Community Improvement as it will provide funds to replace some of the City's worst-graded playgrounds. A new playground will improve any park overall, but will also provide the surrounding communities (particularly children) the opportunity to play/recreate on the newest, most up-to-date, and most importantly, safest, equipment available.

## Project Dates

Start Date: May 10, 2022  
Bid Date: No bid required. Utilizing BuyBoard.  
Bid Award Date: No bid required. Utilizing BuyBoard.  
Project Start Date: Oct 17, 2022  
Projected Project End Date: Nov 24, 2023

## Project History

\$1,100,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

## Project Location

City-Wide

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>ARPA Funding</b>	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92764 ARPA Parks - Cattail Removal/Dredging

Upgrade/Major Maintenance

Project Manager: Kalee Robinson - Park Development

## Project Scope

Complete removal of the 1,355,780 sq. ft. of cattail growth from the Canyon Lake System. Contractor will utilize any method of removal (physical, chemical, or a combination of different strategies) considered necessary to perform the outlined job without harming the current landscape and fauna of the Canyon Lake System. Contractor must discuss with the client any reasonably foreseeable consequences for actions taken in the removal process. The growth areas are specified on the table below and the following aerial views of the Canyon Lake System.

## Project Justification

Cattail growth has taken over a significant portion of the Canyon Lake System and has become a detriment to the experience of users of the city lakes and parks. Spreading for 1.3 million square feet of park land, cattail species extend across 12 public areas – Aztlan Corridor, Aztlan Park, Buddy Holly Recreation Area, Carrillo Family Recreation Area, Comancheria Lake, Dunbar Historical Lake, Fiesta Plaza, Llano Estacado, Mackenzie Park (North), Mackenzie Park (South), Mae Simmons Park, and Vaquero Lake. The American Rescue Plan Act provided funds allocated by the city for removal of the cattail zones.

## Project Highlights

### Council Priorities Addressed:

This project will address Council Priorities, Public Health and Community Improvement as it will allow for full use of the Canyon Lake System allowing Lubbock citizens and visitors to kayak, fish, stand-up paddle board, etc. This will improve the surrounding parks in general as the cattails have clearly taken over.

## Project Dates

Start Date: May 10, 2022  
Bid Date: TBD  
Bid Award Date: TBD  
Project Start Date: TBD  
Projected Project End Date: TBD

## Project History

\$1,900,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

## Project Location

City-Wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>ARPA Funding</b>	\$1,900,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,900,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92765 ARPA Parks - Pickleball Facility

New Facility

Project Manager: Kalee Robinson - Park Development

## Project Scope

This project contains funds to construct a pickleball facility at McAlister Park.

### Project Justification

McAlister Park, located in the rapidly growing Southwest portion of the Lubbock community, is one of Lubbock’s largest parks. With approximately 272 acres of parkland, the park is anticipated to become a central recreation hub for the city. The park recently completed a master plan that has identified a pickleball facility as a priority.

The sport of pickleball is arguably the fastest growing sport in the United States. Over the last two years, Lubbock has seen substantial growth within the Lubbock Plays Pickleball Community with limited facilities available.

In April of 2022, City Council approved funds for a new Pickleball facility at McAlister Park.

### Project Dates

Start Date: May 10, 2022  
Bid Date: May 30, 2023  
Bid Award Date: Jul 25, 2023  
Project Start Date: Aug 3, 2023  
Projected Project End Date: May 31, 2024

### Project Highlights

#### Council Priorities Addressed:

This project addresses Council Priorities, Public Health and Community Improvement as provide Lubbock’s pickleball community, and those interested in picking up the sport, an additional place to play. As it stands, BRTC is the only City-owned facility offering pickleball on improvised courts.

### Project History

\$1,100,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

\$400,000 was appropriated in the FY 2021-22 budget, BCR# 2022-20, June 20, 2022.

## Project Location

McAlister Park

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$400,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>ARPA Funding</b>	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>Facilities Maintenance and Custodial</b>	\$4,000	\$4,320	\$4,666	\$30,000	\$5,442	\$5,878	\$54,306
<b>Consumable Supplies</b>	\$3,500	\$0	\$0	\$0	\$0	\$0	\$3,500
<b>TOTAL</b>	<b>\$7,500</b>	<b>\$4,320</b>	<b>\$4,666</b>	<b>\$30,000</b>	<b>\$5,442</b>	<b>\$5,878</b>	<b>\$57,806</b>



# CIP 92766 ARPA Parks - Simmons Parking Lot/Lake 6 Restrooms

New Facility

Project Manager: Kalee Robinson - Park Development

## Project Scope

Scope of work will be dependent upon the following: 1) Location of restroom using City Engineering staff input. 2) Square footage of proposed parking lot.

## Project Justification

A new parking lot adjacent to Mae Simmons Swimming Pool at the NW intersection of MLK JR Blvd and E 24th street will provide additional parking for activities taking place within Mae Simmons Park. In addition to the parking lot a new restroom is proposed at Dunbar Lake 6 NE of MLK JR Blvd to provide additional restroom accommodations for all visitors to the Canyon Lake system.

## Project Highlights

### Council Priorities Addressed:

This project will address Council Priorities, Public Safety and Community Improvement as it will provide citizens and visitors additional parking, cutting down on the amount of street parking in Mae Simmons Park and provide an additional restroom for park-goers and those who are recreating or visiting Lake 6 and the surrounding area in particular.

## Project Dates

Start Date: May 10, 2022  
Bid Date: TBD  
Bid Award Date: TBD  
Project Start Date: Oct 17, 2022  
Projected Project End Date: Mar 11, 2024

## Project History

\$500,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

## Project Location

NW intersection of MLK JR Blvd and E 24th street, & Dunbar Lake 6 NE of MLK JR Blvd

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0



# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Facilities Maintenance and Custodial	\$1,500	\$1,620	\$4,650	\$1,890	\$2,041	\$5,854	\$17,555
TOTAL	\$1,500	\$1,620	\$4,650	\$1,890	\$2,041	\$5,854	\$17,555



# CIP 92767 ARPA Parks - TMYSC Junior Field Lights

Upgrade/Major Maintenance

Project Manager: Kalee Robinson - Park Development

## Project Scope

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The contract includes:

- Site preparation
- Installation of lights and light poles
- Installation of wiring
- Installation of automated lighting system
- Shipping and handling

The resolution for consideration will approve Purchase Order 90500058 in the sum of \$276,859.00 for the Automated Lighting System for Field 16 at TMYSC from MUSCO Sports Lighting, LLC, through the BuyBoard purchasing program. BuyBoard is a local Government Purchasing Cooperative created to increase the purchasing power of government entities and to simplify their purchasing by using a customized online purchasing system. Its purpose is to obtain the benefits and efficiencies that can accrue to members.

## Project Justification

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Located at Tom Martin Youth Sports Complex. Lights were installed at 15 of the 16 fields upon completion of the complex. This field is the only field currently without lighting. Adding lights will help increase tournament participation for older-aged divisions, ultimately increasing revenue generated for weekend tournaments and game nights.

## Project Dates

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Start Date: May 10, 2022.  
No bid required, utilized BuyBoard.  
Project Start: Jun 28, 2022.  
Project End: Nov 24, 2022.

## Project Location

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Tom Martin Youth Sports Complex

## Project Highlights

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### Council Priorities Addressed:

This addresses Council Priorities: Community Improvement and Public Safety as this will allow ball games to be played later in the day as well as provide lighting so that players and spectators can see.

## Project History

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\$300,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>ARPA Funding</b>	\$300,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92768 ARPA Parks - Restroom Replacement/Renovations

New Facility

Project Manager: Kalee Robinson - Park Development

## Project Scope

Restrooms to be replaced include: Aztlan Park, Higinbotham Park, Clapp Park, Mackenzie Park (North), Maxey Park.

Restrooms to be renovated include: Mackenzie Park (West), Clapp Park (Trinity Ball Field), Mae Simmons Park, McAlister Park, McCullough Park, Buddy Holly Rec Area, Hodges Park.

## Project Justification

These funds will be used to renovate or replace 12 stand-alone restrooms throughout the City's park system. Staff has systematically identified restrooms that qualify for replacement/renovation.

## Project Highlights

### Council Priorities Addressed:

This project will address City Priority, Community Improvement as it will provide 12 new or updated restrooms in 12 City parks. Having nice restroom facilities at a park provides peace of mind for park-goers. Furthermore, restroom conditions often times set the tone for the entire park, no differently than they do at other establishments throughout the City.

## Project Dates

Start Date: May 10, 2022  
Bid Date: Oct 14, 2022  
Bid Award Date: Jan 10, 2023  
Project Start Date: Feb 10, 2023  
Projected Project End Date: Jul 10, 2023

## Project History

\$900,000 was appropriated in the FY 2021-22, Budget Amendment No. 24, Ord. No. 2022-00071, May 10, 2022.

## Project Location

City-Wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$900,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$900,000	\$0	\$0	\$0	\$0	\$0	\$0

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>ARPA Funding</b>	\$900,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92777 Mae Simmons Cross Country Trail

Replacement Infrastructure

Project Manager: Kalee Robinson - Park Development

## Project Scope

Construct a 1/2 mile 12-foot wide decomposed granite trail with Geocell Grid on the north side of the park.

## Project Justification

Mae Simmons is a host venue to multiple premiere cross country meets in the state. The park is also used daily for exercise by the community. Walkers are currently using the caliche road as a walkway. This project would create a 1/2 mile trail that will benefit both the cross country meets and the citizens for daily use.

## Project Highlights

### Council Priorities Addressed:

This addresses Council Priorities, Public Safety and Public Health. The new trail will provide walkers, joggers, and park-goers with a safer trail system throughout Mae Simmons Park, as well as improve the safety for the student-athletes who compete at these meets.

## Project Dates

Start Date: Oct 1, 2022  
Bid Date: Feb 9, 2023  
Bid Award Date: Mar 21, 2023  
Project State Date: Apr 10, 2023  
Project End Date: Jun 1, 2023

## Project History

\$210,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Mae Simmons Park

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$210,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$210,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$210,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$210,000	\$0	\$0	\$0	\$0	\$0	\$0

# Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92779 ARPA - Aquatic Facilities

Replacement Infrastructure

Project Manager: Kalee Robinson - Park Development

## Project Scope

Complete demolition and filling of three City of Lubbock Swimming Pool areas, as well as the design and construction of a splash pad facility at the same locations. The swimming pools are located in Mae Simmons Park, Maxey Park, and Rodgers Park (Montelongo Swimming Pool).

## Project Justification

Due to the increasing cost of maintenance and repairs associated with Mae Simmons, Maxey, and Montelongo pools, the City of Lubbock plans to replace these pools with Splash Pads. Instead of simply closing these three pools the City would like to replace these resources with an alternative option that would still seek to serve the citizens of Lubbock in a similar manner. The only remaining pool would be located at Clapp Park.

## Project Highlights

### Council Priorities Addressed:

This project addresses Council Priorities: Public Safety, Community Improvement and Redevelopment as it will provide the community with new aquatic facilities that will consist of a safe infrastructure and the most up-to-date aquatic equipment.

## Project Dates

Start Date: May 10, 2022  
Bid Date: No bid required. Utilizing BuyBoard.  
Award Date: No bid required. Utilizing BuyBoard.  
Project Start Date: Oct 14, 2022  
Project End Date: Mar 11, 2024

## Project History

\$5,144,259 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.  
\$2,178,055 was appropriated in the FY 2022-23 Budget, Ord. No. 2023-00088, August 8, 2023.

## Project Location

City-Wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$670,991	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$6,651,323	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$7,322,314	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$7,322,314	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$7,322,314	\$0	\$0	\$0	\$0	\$0	\$0



# Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Consumable Supplies	\$30,000	\$32,400	\$34,992	\$37,792	\$40,815	\$44,080	\$220,079
Facilities Maintenance and Custodial	\$15,000	\$16,200	\$17,496	\$18,896	\$20,408	\$22,041	\$110,041
Personnel Cost	\$7,017	\$7,579	\$8,185	\$8,840	\$9,547	\$10,311	\$51,479
<b>TOTAL</b>	<b>\$52,017</b>	<b>\$56,179</b>	<b>\$60,673</b>	<b>\$65,528</b>	<b>\$70,770</b>	<b>\$76,432</b>	<b>\$381,599</b>



# CIP 92830 - LAH Maintenance Building

## Infrastructure Improvements

Project Manager: Ben Perry - Lake Alan Henry

### Project Scope

To build a 40'x60'x16' insulated metal building with a 20'x60' lean-to on a concrete slab to store equipment used to maintain the lake and the Sam Wahl Recreation Area. Includes lighting and electrical as well as gutters and downspouts.

### Project Justification

To store a boat and trailer, zero turn, UTV and trailer along with small tools and parts to maintain campsites, boat dock, crappie house, trails, etc. With it being located on the recreation area it will minimize driving back and forth to the dam shop, which is 7 miles away. There are two City of Lubbock work trucks that could be parked in this building and available for FTE's to use without the need of driving to the dam shop. This building would help in facilitating the day-to-day duties while protecting and securing City investments.

### Project Highlights

#### Council Priorities Addressed:

This project addresses Council Priorities: Fiscal Discipline and Growth and Development as this would protect City's equipment from the outdoor elements ultimately prolonging the lifespan. This would also allow staff to cut down on the drive time / mileage it currently takes to retrieve certain pieces of equipment.

### Project Dates

Start Date: Oct 1, 2023  
Bid Date: Nov 1, 2023  
Bid Award Date: TBD  
Project Start Date: TBD  
Project End Date: TBD

### Project History

### Project Location

Lake Alan Henry, Garza County

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Lake Alan Henry Cash	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Facilities Maintenance and Custodial	\$2,500	\$2,700	\$2,916	\$3,150	\$3,402	\$3,675	\$18,343
<b>TOTAL</b>	<b>\$2,500</b>	<b>\$2,700</b>	<b>\$2,916</b>	<b>\$3,150</b>	<b>\$3,402</b>	<b>\$3,675</b>	<b>\$18,343</b>



# CIP 92831 - LAH Dump Station

## Infrastructure Improvements

Project Manager: Ben Perry - Lake Alan Henry

### Project Scope

To install state-approved on-site sewage facility system. The project will include professional design, permits, labor, materials and inspection. The system will consist of three (3) RV dumps, two (2) 1,500 gallon dual compartment septic tanks, and 3,600 square foot of drain field.

### Project Justification

The Sam Wahl Recreation Area staff often gets asked about a dump station. As it stands, there is no dump station at Lake Alan Henry and campers have to go off-site to dump their campers.

### Project Highlights

#### Council Priorities Addressed:

This project addresses Council Priorities: Fiscal Discipline and Growth and Development as this would provide an added service for campers and lake-goers as well as generate additional revenue.

### Project Dates

Start Date: Oct 1, 2023  
Bid Date: Nov 1, 2023  
Bid Award Date: TBD  
Project Start Date: TBD  
Project End Date: TBD

### Project History

### Project Location

Lake Alan Henry, Garza County

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$38,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$38,000	\$0	\$0	\$0	\$0	\$0

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Lake Alan Henry Cash	\$0	\$38,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$38,000	\$0	\$0	\$0	\$0	\$0

# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Facilities Maintenance and Custodial	\$1,000	\$1,080	\$1,067	\$1,260	\$1,361	\$1,469	\$7,237
TOTAL	\$1,000	\$1,080	\$1,067	\$1,260	\$1,361	\$1,469	\$7,237



# CIP 92832 Amenity Replacement Program

Upgrade/Major Maintenance

Project Manager: Kalee Robinson - Parks and Recreation

## Project Scope

This project will allow for the replacement of existing park amenities to include benches, picnic tables, grills, drinking fountains, shelters, dog stations and trash cans. Staff will be utilizing Cartegraph as an asset management database to determine yearly replacement based on condition evaluations.

## Project Justification

Many City parks need updated amenities to provide a better overall experience for park-goers.

## Project Highlights

### Council Priorities Addressed:

This project addresses Council Priorities: Public Safety, Community Improvement and Redevelopment as it will provide the funds needed to replace park amenities to ensure each park is safe, updated and ultimately up to standards. With new and improved amenities, parks will become more inviting to visitors and the surrounding communities.

## Project Dates

Start Date: Oct 1, 2023  
Bid Date: TBD  
Bid Award Date: TBD  
Project Start Date: TBD  
Projected Project End Date: TBD

## Project History

## Project Location

City-wide at various parks

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$273,024	\$294,866	\$318,455	\$343,932	\$371,446
Acquisition	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$100,000	\$273,024	\$294,866	\$318,455	\$343,932	\$371,446

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$100,000	\$273,024	\$294,866	\$318,455	\$343,932	\$371,446
TOTAL	\$0	\$100,000	\$273,024	\$294,866	\$318,455	\$343,932	\$371,446

# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92854 Park Development

## Infrastructure Improvements

Project Manager: Ben Perry - Parks and Recreation

### Project Scope

- The design and construction of new park trails

### Project Justification

The City of Lubbock lacks an adequate trail system. The addition of trails for citizens and visitors to use for walking, jogging, running, biking, etc. will be essential while providing more connectivity throughout the park system.

### Project Highlights

#### Council Priorities Addressed:

- Public Safety
- Public Health
- Community Improvement
- Growth and Development

### Project Dates

### Project History

### Project Location

City-wide

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$1,160,742	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,160,742</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$1,160,742	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,160,742</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 2014072 Groves Branch Library Renovations

Infrastructure Improvements

Project Manager: Darren Densford - Facilities Management

## Project Scope

The project provides for the renovation of the Groves Branch Library. The renovation includes new floor covering, painting, new HVAC systems and minor electrical. Furniture, fixtures, and landscaping are also included.

## Project Justification

The Groves Branch Library was constructed around 1995. There have been no major renovations to this facility since it's construction. Due to the heavy use of the facility, most systems and equipment will have a shorter than normal life cycle. Most systems and equipment of this facility have reached the end of their life cycles.

## Project Highlights

Council Priorities Addressed:

## Project Dates

Start Date: 10/01/2023  
Bid Date - Design: 10/01/2023  
Award Date for Bid - Design: 10/15/2023  
Project Start Date - Design: 11/01/2023  
Project End Date - Design: 11/15/2023  
Bid Date - Construction: 12/01/2023

## Project History

This facility was constructed around 1995 to provide library functions for the citizens of northwest Lubbock.

## Project Location

Groves Branch Library

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0

# Operating Budget Impacts

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Not Provided

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2021133 Lake 6 Fountain Inlet

Replacement Infrastructure

Project Manager: Colby VanGundy - Park Maintenance

## Project Scope

- To replace the broken inlet pipe at Lake 6.

## Project Justification

The inlet pipe for the fountain at Lake 6 was broken many years ago while clearing the lake of cattails. The damage caused a vacuum in the pipe that allows for debris to enter the fountain pump, which causes the pump to fail.

## Project Highlights

### Council Priorities Addressed:

This project addresses Council Priority: Fiscal Discipline and Community Improvement.

## Project Dates

Start Date: Oct 1, 2023  
 Bid Date: TBD  
 Bid Award Date: TBD  
 Project Start Date: TBD  
 Projected Project End Date: TBD

## Project History

Dates are subject to change based upon Cattail/Dredging project.

## Project Location

Lake 6

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$129,600	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$129,600	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$129,600	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$129,600	\$0	\$0	\$0	\$0

# Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2021147 East Elementary SPARK

New Facility

Project Manager: Colby VanGundy - Park Development

## Project Scope

The project will consist of the addition of the following amenities: Walking track, playground, backstops and goals for practice, covered pavilion, solar lighting, trashcans, benches, and signage.

## Project Justification

Recommendations for new park land in the South and Southwest portions of Lubbock from the Parks Master Plan include the development of SPARK's (School Parks). Staff met with Lubbock Cooper ISD and the school was very open and receptive to this program. Lubbock PARD will build the park facility at East Elementary and Lubbock Cooper ISD will take care of all maintenance of the park.

## Project Highlights

### Council Priorities Addressed:

This project addresses Council Priorities: Public Health, Community Improvement and Growth and Development as it will provide the community with a new park that can be utilized by the students of East Elementary as well as the surrounding communities.

## Project Dates

Start Date: Oct 1, 2023  
Bid Date: Mar 4, 2024  
Bid Award Date: Apr 16, 2024  
Project Start Date: Apr 30, 2024  
Projected Project End Date: Feb 30, 2025

## Project History

## Project Location

City-Wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$1,350,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$1,350,000	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$1,350,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$1,350,000	\$0	\$0	\$0	\$0

# Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2022172 Park Pavilion Repair & Replacement

Replacement Infrastructure

Project Manager: Colby VanGundy - Park Development

## Project Scope

This project includes the demolition of an existing building at Washington Park and replacing it with a pavilion with BBQ pits, trash cans and electricity. It will also include the demolition and replacement of an existing pavilion at Hodges Park and the addition of one new pavilion.

## Project Justification

The current facilities at Washington Park are outdated and have deteriorated beyond repair. The building is not used by the Parks and Recreation Department and has become a place for illegal activity.

One of the pavilions at Hodges Park is due for replacement and there is an area currently not being utilized that would be a great location for a new pavilion.

## Project Dates

Start Date: Oct 1, 2023  
Bid Date: Feb 12, 2024  
Bid Award Date: Mar 11, 2024  
Project Start Date: Mar 25, 2024  
Projected Project End Date: Sep 27, 2024

## Project Highlights

### Council Priorities Addressed:

This project addresses Council Priorities: Public Safety, Community Improvement and Redevelopment as it will replace a current, vacant and unused structure and replace it with an amenity that can be used by the entire community ultimately making Washington Park more functional and inviting.

## Project History

## Project Location

Washington Park

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$244,800	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$244,800	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$244,800	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$244,800	\$0	\$0	\$0	\$0

# Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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# CIP 2022283 Parks Facilities Maintenance

Infrastructure Improvements

Project Manager: Colby VanGundy - Park Maintenance

## Project Scope

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This project will provide funding for scheduled maintenance and repairs to playground surfacing, tennis courts, basketball courts and concrete volleyball courts. This project may fund maintenance and repairs to other park facilities, such as restrooms and concession stands, on a priority basis as needs arise.

## Project Justification

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Several park facilities require repair and renovation due to age and deterioration.

The parks and recreation department has 145 sport courts located throughout the city. These courts include tennis courts, basketball courts, and volleyball courts. This program will address the repainting/resurfacing of all courts on a scheduled timeframe. All courts will be resurfaced on a five-year cycle.

Major repairs to park facilities such as restrooms, concession stands and press boxes are needed. As it stands, these facilities do not fall under the City's Facilities Department, therefore funds are needed to contract this work to keep the buildings safe and up-to-date.

This project may fund improvements to other park facilities on a priority basis as needs arise.

## Project Dates

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Start Date: Oct 1, 2023  
Bid Date: Nov 1, 2023  
Bid Award Date: TBD  
Project Start Date: TBD  
Project End Date: TBD

## Project Location

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City-Wide

## Project Highlights

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### Council Priorities Addressed:

This project addresses Council Priorities: Public Safety and Community Improvement as it will allow for the proper repairs to ensure the community is playing on safe surfacing when it comes to sport courts and playgrounds, and citizens and visitors are able attend sporting events at ballfields with nice, functional facilities.

## Project History

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### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$0	\$0	\$546,480	\$590,199	\$637,415	\$688,408	\$743,480
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$546,480</b>	<b>\$590,199</b>	<b>\$637,415</b>	<b>\$688,408</b>	<b>\$743,480</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$546,480	\$590,199	\$637,415	\$688,408	\$743,480
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$546,480</b>	<b>\$590,199</b>	<b>\$637,415</b>	<b>\$688,408</b>	<b>\$743,480</b>

### Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2023007 Outdoor Fitness Equipment

Infrastructure Improvements

Project Manager: Kalee Robinson - Parks & Recreation

## Project Scope

Installation of five (5) pieces of outdoor fitness equipment. This equipment will be installed by City staff in Rodgers Park.

## Project Justification

To provide Rodgers Park with outdoor fitness equipment.

## Project Highlights

### Council Priorities Addressed:

This addresses Council Priorities: Public Health and Community Improvement as it will provide the surrounding community with unlimited access to fitness equipment.

## Project Dates

## Project History

## Project Location

Rodgers Park

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$35,000	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Facilities Maintenance and Custodial	\$2,000	\$2,160	\$2,333	\$2,520	\$2,722	\$2,940	\$14,675
TOTAL	\$2,000	\$2,160	\$2,333	\$2,520	\$2,722	\$2,940	\$14,675



## Appropriation Summary - Public Safety

Project Name	Appropriation to Date	FY 2023-24	Unappropriated Planning Years					Total
			FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(92367) Municipal Square Renovations	\$ 566,511	-	-	-	-	-	-	566,511
(92551) Public Safety Improvements	56,034,333	650,000	-	-	-	-	-	56,684,333
(92648) Zetron Fire Paging Replacement	800,000	-	-	-	-	-	-	800,000
(92705) Outdoor Warning Siren System	1,010,436	-	40,000	40,000	40,000	40,000	40,000	1,210,436
(92707) Public Health Facility	10,111,342	-	-	-	-	-	-	10,111,342
(92711) Fire Station 20	10,645,000	-	-	-	-	-	-	10,645,000
(92759) Public Safety Improvements - ARPA	3,850,000	-	-	-	-	-	-	3,850,000
(92793) LAS Security Fence	90,000	-	-	-	-	-	-	90,000
(92833) Purchase, Installation and Training of Specialized Camera System	-	2,586,190	2,586,190	2,586,190	2,586,190	2,586,190	2,586,190	15,517,140
(2023102) LAS Play Yard Renovations	-	-	168,452	-	-	-	-	168,452
(2023103) Metal Building/Storage Shed	-	-	71,000	-	-	-	-	71,000
<b>Total</b>	<b>\$ 83,107,622</b>	<b>3,236,190</b>	<b>2,865,642</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>99,714,214</b>

## Funding Summary - Public Safety

Project Name	Funding to Date	FY 2023-24	Unappropriated Planning Years					Total
			FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
County ARPA	\$ 3,500,000	-	-	-	-	-	-	3,500,000
General Fund Cash	3,752,352	3,236,190	2,865,642	2,626,190	2,626,190	2,626,190	2,626,190	20,358,944
General Fund CO Bonds	64,241,595	-	-	-	-	-	-	64,241,595
General Fund Prior Year Bonds	97,333	-	-	-	-	-	-	97,333
IT Fund Cash	55,000	-	-	-	-	-	-	55,000
ARPA Funding	8,461,342	-	-	-	-	-	-	8,461,342
Tax Notes	3,000,000	-	-	-	-	-	-	3,000,000
<b>Total</b>	<b>\$ 83,107,622</b>	<b>3,236,190</b>	<b>2,865,642</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>2,626,190</b>	<b>99,714,214</b>



# CIP 92367 Municipal Square Renovations

Infrastructure Improvements

**Project Manager: Darren Densford - Facilities Management**

## Project Scope

The project will fund emergency repairs to the Municipal Square as needed to maintain the facility in usable condition until a new facility can be constructed to house the police department. This funding will cover all aspects of maintenance and repairs.

### Project Justification

The current location is inadequate and outdated for the Police Department operations in both size and efficiency. In addition, there are many code, environmental and TAS issues associated with the facility. Also, many of the facilities systems, such as HVAC, plumbing, electrical and elevators are at or nearing the end of their expectant life cycles.

The Police Department is in the process of constructing a new facility for their operations. They must remain in their current location until the new location is completed. Some renovations are needed in order to improve the safety and efficiency of the Department's operations.

Municipal Square has been renovated several times since the mid 1990's. Only one area of the facility was renovated at a time to accommodate minimal disruption to Police activities. It is estimated that roughly 1/2 of the facility has not been renovated as of November 2013. Most areas are outdated, have potential code, environmental and TAS issues. Current lay-outs are inefficient, congested and not very employee/customer friendly.

### Project Highlights

#### **Council Priorities Addressed:**

Public Safety - Secure and maintain the facility as a functional, comfortable and viable work environment for COL police department.

FY 2015-16: The restrooms on the 1st and 2nd floors were repaired. Also, several areas were converted into office space.

FY 2016-17: Completed Restroom Repairs, server room back up HVAC system installed, Prosecutor's area renovated, sewer line over server room repaired/relocated, installed new HVAC unit at old SWAT facility.

FY 2017-18: HVAC controls were replaced in several units as with age, these components fail and are difficult to replace.

FY 2018-19: Security replacement completed.

FY 2019-20: HVAC repairs.

FY 2020-21: Required maintenance as transition was completed to the new Citizen's Tower.

FY2021 - 22

Possible HVAC maintenance requests to assist us until the new PD HQ is completed.

FY 2022-23

Elevator repair needed. Repair Quote \$16,625.66. No additional funds needed

## Project Dates

FY2023 - 24  
HVAC maintenance requests to assist us until the new PD HQ is completed.

Ongoing project

## Project History

\$300,000 was appropriated in the FY 2014-15 Budget, Ord. No. 2014-O0122, October 1, 2014.  
\$388,000 was appropriated in the FY 2015-16 Budget, Ord. No. 2015-O0094, October 1, 2015.  
\$210,000 was appropriated in the FY 2016-17 Budget, Ord. No. 2016-O0135, October 1, 2016.  
Reduced appropriation by \$331,489 in the FY 2017-18 Budget, Ord. No. 2017-O0111, October 1, 2017.

## Project Location

Internal Project

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$436,511	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$566,511</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$566,511	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$566,511</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92551 Public Safety Improvements Project

New Facility

Project Manager: Darren Densford - Facilities Management

## Project Scope

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The project includes the acquisition of land and construction of a new Police Headquarters facility, Property/Forensic facility, East Substation facility, North Substation facility, South Substation facility, and a new Municipal Court facility. The project also includes furnishings, design and engineering, and anything else required to complete these facilities.

## Project Justification

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The current Police location is inadequate and outdated for the Police Department operations in both size and efficiency. In addition, there are many code, environmental and Texas Accessibility Standards (TAS) issues associated with the facility. The current building has outlived its useful life and does not fit the new community policing model of the Lubbock Police Department.

## Project Highlights

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### **Council Priorities Addressed:**

Public Safety - Provide secure, functional & efficient facilities for COL police department operations.

FY2020-21: Continued construction on PDES, PDNS, PDSS, MC and MPG.

FY2021-22: Completed construction on PDES, PDNS and PDSS. Continued construction of MC and MPG. Finalized designs, scheduled groundbreaking and began construction on PDHQ. Procured consultants and began design of EWCL.

FY2022-23: Completed design documents on PD Property/Forensic Facility, bid, awarded and commenced construction.



## Project Dates

FY2023-24: Complete construction on the PD Property/Forensic Facility, procure furniture, fixtures and equipment and relocate personnel and property.

### PD Patrol Division Stations

Start Date: 10/01/2017

Bid Date - Design: 02/23/2018

Award Date for Bid - Design: 06/28/2018

Project Start Date - Design: 06/28/2018

Project End Date - Design: 09/16/2019

Bid Date - Construction: 10/29/2019

Award Date for Bid - Construction: 11/19/2019

Project Start Date - Construction: 12/03/2019

Project End Date - Construction: 09/27/2021

### Municipal Courts

Start Date: 10/01/2017

Bid Date - Design: 08/16/2018

Award Date for Bid - Design: 04/09/2019

Project Start Date - Design: 04/09/2019

Project End Date - Design: 11/11/2020

Bid Date - Construction: 01/07/2021

Award Date for Bid - Construction: 01/12/2021

Project Start Date - Construction: 02/01/2021

Project End Date - Construction: 04/18/2022

### PD Headquarters

Start Date: 10/01/2017

Bid Date - Design: 07/19/2018

Award Date for Bid - Design: 01/10/2019

Project Start Date - Design: 01/10/2019

Project End Date - Design: 02/10/2021

Bid Date - Construction: 04/01/2021

Award Date for Bid - Construction: 05/25/2021

Project Start Date - Construction: 06/17/2021

Project End Date - Construction: TBD

### PD Property/Forensic Facility

Start Date: 10/01/2017

Bid Date - Design: 12/21/2021

Award Date for Bid - Design: 12/23/2021

Project Start Date - Design: 02/08/2022

Project End Date - Design: 11/11/2022

Bid Date - Construction: 03/07/2023

Award Date for Bid - Construction: 04/25/2023

Project Start Date - Construction: 06/12/2023

Project End Date - Construction: TBD

## Project History

FY 2019-20: Building & site designs for PD East Substation (PDES) at 19th & MLK Blvd.; PD North Substation (PDNS) at Erskine St. & N. Genoa Ave.; PD South Substation (PDSS) at 140th St. & Indiana Ave.; Municipal Courts (MC) at 1214 14th St.; and Municipal Parking Garage (MPG) at 15th St. & Ave. L completed. Procured Construction Manager at Risk (CMAR) contract for the Municipal Courts Facility. Continue and complete building & site designs for PD Headquarters (PDHQ) at 1502 Ave. K and Evidence Warehouse/Crime Lab (EWCL) at 401 N. Ash Ave. Prepare RFP's to procure separate Construction Manager at Risk (CMAR) contracts for PDHQ and EWCL. Groundbreaking and construction commenced on PDES, PDNS, PDSS, MPG and MC.FY

FY 2018-19: Archaeology survey for East Substation and Crime Lab/Warehouse completed. Procured A/E contracts for PD Substations, PD Headquarters (PDHQ) and Municipal Courts (MC). Procured Construction Manager at Risk (CMAR) for PD Substations. Engineering studies/surveys for PDHQ and Evidence Warehouse/Crime Lab (EWCL) completed. Various engineering contracts for Evidence Warehouse/Crime Lab completed. Purchased property at 1319 Ave. L, for renovation into new Municipal Courts facility. Completed a property swap for PD Headquarters site initially located at 901 Ave. K with new property location at 1502 Ave. K. Received property donations for PD South Substation at 140th St. and Indiana Ave. and PD North Substation at Erskine St. & N. Genoa Ave. Completed a Municipal Parking Study for all City departments and entities moving to downtown Citizens Center.

2017-18: Consultants chosen for PD Substations and Evidence Warehouse/Crime Lab.

\$10.0 million was appropriated in FY 2017-18 Budget Amendment No. 9, Ord. No. 2018-00031, March 8, 2018.

\$50.0 million was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

Reduced appropriation by \$4,118,000 in FY 2019-20, Budget Amendment No. 31, Ord. No. 2020-00105, August 25, 2020.

\$55,000 was appropriated in FY 2021-22, Budget Amendment No. 37, Ord. No. 2020-00127, September 13, 2022.

\$97,333 was appropriated in the FY 2022-23 Budget, BCR# 2023-15, April 18, 2023.

## Project Location

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Internal Project

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$21,595,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Bid</b>	\$7,176,967	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$7,053,242	\$0	\$0	\$0	\$0	\$0	\$0
<b>Acquisition</b>	\$7,140,652	\$0	\$0	\$0	\$0	\$0	\$0
<b>Installation</b>	\$7,504,472	\$650,000	\$0	\$0	\$0	\$0	\$0
<b>Municipal Courts</b>	\$5,564,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$56,034,333</b>	<b>\$650,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$650,000	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$55,882,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund Prior Year Bonds</b>	\$97,333	\$0	\$0	\$0	\$0	\$0	\$0
<b>IT Fund Cash</b>	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$56,034,333</b>	<b>\$650,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92648 Zetron Fire Paging Replacement

Replacement Infrastructure

Project Manager: James Brown - Radio Shop

## Project Scope

The Zetron fire paging system has been in place 18 to 20 years. It is used for Fire emergency call outs at the Fire Stations. The system puts out ramp up tones and announcements for Fires, Medical Emergencies and other information for fire runs. The system consists of two main consoles and 19 fire stations. In order to be International Organization for Standardization (ISO) compliant this type of system is required.

## Project Justification

The system is 18-20 years old and is at the end of its lifespan. The vendor will not repair the existing equipment so we have to purchase new equipment every time it is needed. Both consoles at fire dispatch are in need of replacement. The new systems have more options for the dispatch center to control.

## Project Dates

- Start Date:
- Bid Date - Design:
- Award Date for Bid - Design:
- Project Start Date - Design:
- Project End Date - Design:
- Bid Date - Construction:
- Award Date for Bid - Construction:
- Project Start Date - Construction:
- Project End Date - Construction:

## Project Highlights

**Council Priorities Addressed:**

## Project History

\$800,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

## Project Location

Internal Project

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$85,405	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$714,595	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92705 Outdoor Warning Siren System

Infrastructure Improvements

**Project Manager: Joe Moudy - Emergency Management**

## Project Scope

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Purchase, install, test and maintain a citywide outdoor warning siren system to be maintained and used by Public Safety Officials for tornado warnings regarding tornadic activity that constitutes an imminent threat to people in Lubbock, TX. Continue expansion of the outdoor warning siren system to provide coverage as the city continues to grow and develop.

## Project Justification

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Tornado sirens can immediately command attention. Tornado sirens are included as part of a multi-layered approach consistent with guidance outlined by Federal Emergency Management guidelines, National Fire Protection Association, lessons learned, and the recommendations of the 2013 Lubbock Emergency Warning Task Force. The City should have the ability to activate all or parts of the siren network. Every aspect of the system (activation, controllers and sirens) should be engineered with back-up power in the event that primary power is lost. The system should be compliant with the Federal Emergency Management Agency's Integrated Public Alert and Warning System technology.

## Project Highlights

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**Council Priorities Addressed: Public Safety, Communication, Community Improvement, Growth and Development**

## Project Dates

FY 2024-25: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2025-26: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2026-27: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2027-28: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

FY 2028-29: Acquisition of additional siren to ensure coverage of recent annexations and prepare for future growth of city.

## Project History

\$980,436 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

Initial outdoor warning system of 45 sirens was completed on February 21, 2022. First full system test conducted on April 08, 2022.

\$30,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Internal Projects

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Acquisition</b>	\$1,010,436	\$0	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
<b>Installation</b>	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>TOTAL</b>	<b>\$1,010,436</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$1,010,436	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
<b>TOTAL</b>	<b>\$1,010,436</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92707 Public Health Facility

New Facility

**Project Manager: Darren Densford - Facilities Management**

## Project Scope

Renovation of approximately 26,257 square feet of an existing structure in Lubbock, Texas. The proposed work shall be designed with adequate space to accommodate 40 - 45 Public Health Facility staff and 15 - 20 Environmental Health Services staff. The personnel spaces will consist of enclosed offices and open office areas for systems furniture. Other spaces required include: laboratory, patient exam rooms, vaccine storage and pharmacy. Common areas include: vestibule, reception, break room, conference room, copy/work room, restrooms, storage and building systems support space. FY 2023-24 Complete construction, punch list items, and warranty items from 1 year of substantial completion.

## Project Justification

Project will provide city owned facilities for operations of Public Health Department and Environmental Health.

## Project Dates

Start Date: 12/21/2021 Bid Date  
Design: 04/06/2021 Award Date for Bid  
Design: 05/11/2021 Project Start Date  
Design: 06/02/2021 Project End Date  
Design: 03/11/2022 Bid Date  
Construction: 04/06/2022 Award Date for Bid  
Construction: 04/26/2022 Project Start Date  
Construction: 05/15/2022 Project End Date  
Construction: 12/17/2023 Substantial Completion  
Construction: 02/15/2024 Final Completion

## Project Highlights

**Council Priorities Addressed:**  
Public Health - Provide newly renovated space for Public Health Department to complete their stated mission for the community.

## Project History

FY 2020-21 Purchased building at 2015 50th Street. Procurement of architectural & engineering design services commenced.  
FY 2021-22 Completed design, procured construction contract services and commenced construction/renovation of facility.  
FY 2022-2023 Continue Construction, design, specify & procure furniture, fixtures and equipment.

\$2,000,000 was appropriated in FY 2020-21, Budget Amendment No. 6, Ord. No. 2020-00164, December 21, 2021. \$8,111,342 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Location

Internal Project

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$10,111,342	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$10,111,342</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>County ARPA</b>	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund Cash</b>	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>ARPA Funding</b>	\$4,611,342	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$10,111,342</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 92711 Fire Station 20

New Facility

Project Manager: Robert Keinast - Fire Administration

## Project Scope

Construction of a multi-company fire station that will serve south Lubbock area residents. The fire station will be located east of the LPD substation at 141st and Indiana. The fire station was approved through Certificate of Obligation Bonds in 2021.

## Project Justification

Growth and development require the construction of a fire station in the area to allow the current service level of fire protection services throughout Lubbock.

## Project Dates

## Project Highlights

Council Priorities Addressed:

## Project History

\$7,645,000 was appropriated in FY 2020-21, Budget Amendment No. 35, Ord. No. 2020-00077, July 13, 2021.

## Project Location

Internal Project

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$10,645,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$10,645,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund CO Bonds	\$10,645,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$10,645,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92759 Public Safety Improvements - ARPA

New Facility

**Project Manager: Rob Keinast - Fire Administration**

## Project Scope

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There is an increasing need for education and live-fire training in conditions that we encounter with increasing frequency. The current facility can only accommodate very small hay fires. The new facility will encompass LPG piping to replicate conditions in multi-story structures, and adjustable floor plans. With the proposed structure, each training scenario can be modified to replicate specific conditions firefighters face. There is an endless amount of possibilities. HazMat and Heavy Rescue can also conduct real-world training scenarios. The buildings of Lubbock:

- 71,500+ Single Family Residences over 1,000 sqft - of those 71,500+ homes 828 are 6,000 to over 15,000 sqft

- 3,700+ Duplexes over 1,000 sqft and go all the way up to 9,000 sqft

- 406 Commercial structures in Lubbock over 3+ stories

- Multiple residential structures in Lubbock over 2+ stories

Fire training must not only continue throughout a firefighter's career, but it must also include up-to-date innovations and/or techniques as they are introduced into the fire service. LFR training division should then explain in detail how these new developments improve on old techniques or methods. We as a Training Division cannot ignore the lack of training available using the current facilities. LFR must be able to provide suitable training to prepare firefighters for present-day fire conditions in a structure. All members who engage in emergency operations shall be trained commensurate with their duties and responsibilities. The Fire Department should provide sufficient resources and adequate opportunities to complete such training.

## Project Justification

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This project aligns with the City Council's priority to address Public Safety. The citizens stand to secure improved services and operational efficiency through enhanced training practices afforded to personnel.

Current facility does not meet current educational and psychomotor training needs:

Current training prop is 900 sq. ft. We are only able to train our members to a very basic level of firefighting. The original roof was a wooden deck with composite shingles that had louvers cut for vertical ventilation training. Over many years of burns the roof had deteriorated to the point that it was unsafe. The roof was replaced with a standing seam metal roof that is not designed for vertical ventilation training.

We have no way to simulate fires on elevated floors. We are unable to practice any type of ventilation training that represents modern sealed homes because of the design and lack of the ability to seal up our current burn house.

Due to development in Lubbock, buildings require more advanced skills and training. We need a burn prop with changeable floor to simulate fire incidents that we respond to at an increasing rate.

New-internal design can be changed for multiple floor plans that offer multiple scenarios. New-internal design will allow LFR to mimic apartment and hotel fires that we cannot simulate now. Will allow the current specialty teams on LFR to utilize the structure for hands on training in their specialty disciplines

## Project Dates

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The project can be outlined as a multi-year project as follows:

FY 2021-22 - Secure Funding  
FY 2022-23 - Secure Funding  
FY 2023-24 - Engineering and Design  
FY 2024-25 - Bid and construction  
FY 2025-26 - Complete construction

## Project Highlights

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**Council Priorities Addressed:** Public Safety

## Project History

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\$3,850,000 was appropriated in the FY 2021-22, Budget Amendment No. 14, Budget Ord. 2022-00025, February 22, 2022.

## Project Location

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Internal Project

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$3,850,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,850,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$3,850,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,850,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92793 Lubbock Animal Shelter Security Fence

Infrastructure Improvements

Project Manager: Steven Greene - Animal Control - Shelter

## Project Scope

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Large Security Perimeter Fence - LAS proposes building a 6' tall 9 gauge core knuckle/knuckle black vinyl commercial chain-link fence with privacy straps and three strands of barbwire topping it, around the perimeter of LAS property. 25' wide x 6'+1' single canti-lever roll gate installed with 2 3/8" x schedule 40 heavy welded frame with heavy duty nylon rollers with safety covers. 2 gate posts 6 5/8" x schedule 40 x 11' set 4' deep with concrete. 6 terminal and gate posts 2 7/8" x schedule 40 x 10" set 3" deep in concrete. Line posts 2 3/8" x schedule 40 x 9' set 3' deep with concrete -8' centers. Top rail 1 5/8 x schedule 40. Bottom tension wire installed 9 gauge smooth. 1 HP electric gate operator with 2 receiving transmitters, one safety beam and concrete pad for the operator. 1 250 code entry device mounted to a gooseneck pedestal. Electricity supply to gate operator.

## Project Justification

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LAS is proposing a security perimeter fence that would be in line with two of council's priorities, public safety and public health. LAS is located in a somewhat isolated area of town and current fencing does not offer adequate security for staff, fleet or personal vehicles or prohibit the abandonment of animals on the property. A large perimeter fence would create a more secure environment for staff and citizen visitors by limiting entry points would help contain animals that escape from citizens or staff members and would decrease animals abandoned after hours. LAS has had cases of animals escaping and running onto Loop 289 and creating traffic hazards, as well as sick or diseased animals being abandoned after hours.

The proposed fence would be aesthetically pleasing to the eye, as it would meld well with existing fencing. The fence would also decrease trash and tumble weeds from building up on our landscaping, which would help keep our grounds pristine. The decrease in trash and weeds would help the grounds crew tend to existing landscaping quicker and more efficiently. There would be very little environmental impact and absolutely no disruption to services provided by LAS. The inconvenience to citizens would be minimal.

Any delay in this project would result in a higher price tag due to inflation and price of materials trending upward. Delay will also leave LAS fleet vehicles sitting targets to possible vandalism or theft of gasoline. As LAS continues to promote community resource/engagement, a segment of citizens will continue to abandon animals that are ill, injured or unwanted on LAS property after hours. It will benefit LAS and taxpayers to begin this project sooner rather than later.

## Project Dates

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Start date- October 3, 2022  
Bid date-October 17, 2022  
Bid award date-November7, 2022  
Project start date-November 21, 2022  
Project end date-December 9, 2022

## Project Location

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Internal Project

## Project Highlights

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### Council Priorities Addressed:

## Project History

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\$90,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

**Project Appropriations**

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$90,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$90,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92833 - Purchase, Installation and Training of Specialized Camera System

Upgrade/Replacement Maintenance

**Project Manager: Capt. Matt Doherty - Police Administration**

## Project Scope

The Lubbock Police Department seeks to enter into a five year contract with Axon. In summary, the Axon Officer Safety Plan provides long-term services from Axon, a company well known as the industry leader and gold standard in video evidence, police video products, and less-lethal equipment.

--New and continually upgraded state-of-the-art equipment, with on-site installation and training, for Body Worn and In Car Cameras, interview / interrogation room camera systems, as well as Tasers.

--Unlimited cloud storage for all videos and Taser with no data or video losses. This will also allow Axon to shoulder the Information Technology work load, support, and logistics needed to maintain such systems and alleviate that staffing burden from Information Technology, especially as they continue to struggle with staffing, vacancies, and personnel performance.

--This will also free up storage requirements and space in on-site storage for Information Technology, as well as the City dollars spent on such storage.

--Cradlepoint wireless modules in all Patrol vehicles. Installing Axon's Cradlepoints will also benefit the CentralSquare Enterprise capital improvement project as both systems can use the wireless module for maximum connectivity. This would also save cost in that the City would not have to purchase Cradlepoints, and allow both systems to consolidate services to one provider for wireless connectivity and GPS processing.

--Axon's range of software solutions, including video submission to the District Attorney's Office without uploads, License Plate Reader integration, live streaming of videos for in-progress police calls, automated CentralSquare-interfaced auto-tagging of videos, video redaction capabilities for Open Records fulfillment.

--Axon is already CJIS compliant, and Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access, or disclosure. Axon will maintain a comprehensive information security program to protect Axon Cloud Services and Agency Content including logical, physical access, vulnerability, risk, and configuration management, incident monitoring and response, encryption of uploaded digital evidence, security education, and data protection.



## Project Justification

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The Department is currently utilizing Panasonic products for its Body Worn and In-Car Cameras, as well as Information Technology-provided servers for on-site storage of videos, both evidentiary and non-evidentiary. The Panasonic contract has long-since expired, and the City and Department is now functioning out-of-pocket as needed for repairs, additions, and maintenance for all products, including additional on-site storage when servers max.

In addition, the current Axon contract that governs Tasers-only is set to expire in May of 2023. This leaves the Department with the options of renewing that contract, pursuing a more encompassing contract, or allowing it to expire and functioning out-of-pocket as needed for repairs, additions, and maintenance of Tasers.

Since 2018, the Department has experienced numerous and significant difficulties with the Panasonic solutions from product, infrastructure, and storage standpoints:

- In December 2022, the Department was notified by the District Attorney's Office that numerous case-presented videos were missing. A subsequent investigation revealed that on-site storage space had been maxed (a long-standing and recurring issue), and retention settings had been changed by an Information Technology employee which caused thousands of Body Worn and In Car Camera videos to be deleted without Department knowledge.
- Information Technology began a process, which is on-going, to attempt to recover these videos. Soon after this evidentiary breach, we communicated this to both the District Attorney's Office and the Lubbock Criminal Defense Lawyers Association. In addition, local media outlets have discovered this and are monitoring the situation. To date, for numerous Department cases, the ability to prosecute is now uncertain due to this evidentiary breach.
- In February 2023, the Department discovered that videos were still being deleted in violation of retention requirements. During a recent meeting with Administrative Support Division staff, a solution to prevent further video deletions has not been found by Information Technology or Panasonic. In addition, on-site storage again maxed, meaning the Department was unable to upload or process video storage. As such, there is little internal confidence that the deleted videos

## Project Highlights

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**The Axon Officer Safety Plan addresses the City Council's priority of Public Safety, and promotes transparency and legitimacy of law enforcement in our community.**

The Department is already experiencing damaged legitimacy from defense attorneys as well as the community from the evidentiary breach of deleted videos. Also, several cases awaiting prosecution at the District Attorney's Office have been negatively impacted, the media is investigating and monitoring the situation, and our officers continue to experience on-going logistical problems in performing daily duties regarding Body Worn and In-Car Cameras.

If a long-term solution is not implemented immediately, our problems will continue to worsen. Significant costs to both the Department and City in terms of additional liability, credibility and legitimacy, public confidence and trust, video evidence, case presentment, officer accountability, and related expenses are inevitable.

In summary, the primary mission of City government is public safety. I believe it has become mission-critical for the Department to immediately upgrade its video and evidentiary storage capabilities to the Axon platform to effectively provide the charter-driven public safety services that rely on these capabilities.

issue is being resolved long-term, and in fact may be exacerbating and continuing. Lastly, merely purchasing additional storage time and again is no longer viewed internally as a viable solution and does not prevent further evidentiary breaches or deletions.

- These problems are bolstered by years of difficulties with the Panasonic products, existing infrastructure for video processing, and significant on-site storage limitations.
- Panasonic has upgraded their Body Worn Cameras, which do not integrate with the Department’s existing hardware and infrastructure. This means the current Body Worn Cameras are now obsolete and no longer serviceable, and the Department has been forced to purchase newer Body Worn Cameras, upload points, and infrastructure just to maintain functionality.

### Project Dates

October 1, 2023 - September 30, 2028

### Project History

### Project Location

Internal Project

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$2,586,190	\$2,586,190	\$2,586,190	\$2,586,190	\$2,586,190	\$2,586,190
<b>TOTAL</b>	<b>\$0</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$2,586,190	\$2,586,190	\$2,586,190	\$2,586,190	\$2,586,190	\$2,586,190
<b>TOTAL</b>	<b>\$0</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>	<b>\$2,586,190</b>

### Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2023102 LAS Play Yards Renovations

Upgrade/ Major Maintenance

Project Manager: Steven Greene - Animal Services

## Project Scope

This project would renovate the play yards at LAS. New fencing and artificial turf would replace the deteriorated fence and turf. A covering would be added for shade. The design phase would be 90 days and construction would be 120 days.

## Project Justification

The current fencing and artificial turf is worn and deteriorated after 13 years of use. The areas are an eyesore, a safety hazard and aren't a secure area for dogs. The play yards have never had any coverings for shade, and get very hot in the summer.

## Project Highlights

**Council Priorities Addressed:** Public Safety and Redevelopment

## Project Dates

Start Date: 10/01/2023

End Date: 09/30/2024

## Project History

## Project Location

3323 S. E. Loop 289 Animal Services Facility

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$168,452	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$168,452	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$168,452	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$168,452	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2023103 LAS Metal Building/Storage Shed

Infrastructure Improvements

Project Manager: Steven Greene - Animal Services

## Project Scope

This project would build a 20'x20' storage building to house a front-end loader and animal feed storage. The building would have a concrete foundation and electricity.

## Project Justification

This project would keep the front-end loader out of the weather, reducing the stress from the environment. It would also help control rodent contamination to feed supplies.

## Project Highlights

**Council Priorities Addressed:** Council priorities of Fiscal Discipline as it would lesson the wear and tear of the front-end loader and provide a secure area for food storage.

## Project Dates

Start Date: 10/01/2023

End Date: 09/30/2024

## Project History

## Project Location

3323 S.E. Loop 289 Animal Services Facility

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$71,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$71,000	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$71,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$71,000	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## Appropriation Summary - Public Works

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
<b>Streets Total</b>	<b>\$ 100,157,124</b>	<b>71,150,000</b>	<b>79,726,000</b>	<b>46,250,000</b>	<b>24,150,000</b>	<b>12,500,000</b>	<b>26,775,000</b>	<b>360,708,124</b>
(8647) Outer Route (Loop 88) Segments 1 & 2	609,700	-	-	-	-	-	-	609,700
(8685) Impact Fee Report Update	-	200,000	-	-	-	-	-	200,000
(92570) American Disability Act Ramp and Sidewalk	1,075,000	250,000	300,000	350,000	350,000	350,000	375,000	3,050,000
(92649) Upland Avenue from 82nd Street to 98th Street	1,750,000	-	12,000,000	-	-	-	-	13,750,000
(92669) 114th Street - Slide Road to Quaker Avenue	10,300,000	-	-	-	-	-	-	10,300,000
(92712) Transportation Improvement/Unpaved Roads 21	9,059,162	-	-	-	-	-	-	9,059,162
(92713) Erskine Street	11,300,000	-	-	-	-	-	-	11,300,000
(92737) 114th St - Quaker Avenue to Indiana Avenue	3,193,721	-	-	-	-	-	-	3,193,721
(92739) Iola Avenue from 122nd to FM 1585	1,275,000	-	-	-	-	-	-	1,275,000
(92794) Street Maintenance 2023	12,019,691	13,000,000	-	-	-	-	-	25,019,691
(92811) 98th Street: Alcove to Upland - 22B	12,000,000	-	-	-	-	-	-	12,000,000
(92812) Upland Ave: 4th St to 19th St - 22B	3,200,000	-	9,500,000	-	-	-	-	12,700,000
(92813) 34th Street: Upland to Milwaukee - 22B	2,700,000	13,800,000	-	-	-	-	-	16,500,000
(92814) 34th Street: Ave Q to I27 and Quaker to Slide - 22B	7,500,000	-	-	-	-	-	-	7,500,000
(92815) Upland Ave: 34th to 50th Street - 22B	4,000,000	13,500,000	-	-	-	-	-	17,500,000
(92816) Upland Ave from 19th Street to 34th Street - 22B	-	3,200,000	9,000,000	-	-	-	-	12,200,000
(92817) Dunbar/Manhattan Heights - 22B	6,500,000	-	-	-	-	-	-	6,500,000
(92818) 66th Street from Alcove Avenue to Upland Avenue - 22B	-	-	4,200,000	-	8,800,000	-	-	13,000,000
(92819) Milwaukee Ave: North City Limits to 4th Street - 22B	3,500,000	13,000,000	-	-	-	-	-	16,500,000
(92820) 114th Street from Frankford Avenue to Slide Road - 22B	-	2,200,000	13,800,000	-	-	-	-	16,000,000
(92821) 146th St: Quaker to Indiana - 22B	3,200,000	8,800,000	-	-	-	-	-	12,000,000
(92822) 114th Street from Indiana Avenue to University Avenue- 22B	-	-	2,500,000	-	13,500,000	-	-	16,000,000
(92823) Residential Unpaved Roadways: East of I-27 - 22B	-	-	4,000,000	1,000,000	-	-	-	5,000,000
(92824) Upland Avenue from 50th Street to 66th Street - 22B	-	3,200,000	-	13,800,000	-	-	-	17,000,000

## Appropriation Summary - Public Works

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(92825) 82nd Street and MLK Blvd - 22B	5,700,000	-	-	14,100,000	-	-	-	19,800,000
(92828) Quaker Avenue - 146th Street to Woodrow Road	1,274,850	-	-	-	-	-	-	1,274,850
(2021145) Unimproved Roadway Improvements	-	-	-	-	400,000	400,000	400,000	1,200,000
(2022187) Street Maintenance 2025	-	-	16,000,000	17,000,000	-	-	-	33,000,000
(2022209) 34th Street - Alcove Avenue to Upland Avenue	-	-	-	-	1,100,000	9,750,000	-	10,850,000
(2022211) 146th Street - Slide Road to Avenue P	-	-	-	-	-	2,000,000	26,000,000	28,000,000
(2022252) Street Department Storage Facilities	-	-	600,000	-	-	-	-	600,000
(2023062) Indiana Avenue from 135th to 146th	-	-	6,000,000	-	-	-	-	6,000,000
(2023063) Downtown Arts District Street Rehab	-	-	901,000	-	-	-	-	901,000
(2023100) Street Maintenance Facilities Renovations	-	-	425,000	-	-	-	-	425,000
(2023107) Master Thoroughfare Plan Update	-	-	500,000	-	-	-	-	500,000
<b>Traffic Total</b>	<b>\$ 2,513,106</b>	<b>400,000</b>	<b>3,450,900</b>	<b>1,365,000</b>	<b>1,390,000</b>	<b>745,000</b>	<b>770,000</b>	<b>10,634,006</b>
(8659) Downtown One Way to Two Way Street Conversion	800,000	-	-	-	-	-	-	800,000
(92569) Backup Power at Signalized Intersections	400,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
(92738) Pedestrian and Cyclist Enhancements	235,000	-	-	-	-	-	-	235,000
(92741) Fiber Optic Expansion Continuation	207,871	75,000	75,000	75,000	100,000	100,000	125,000	757,871
(92742) Traffic Signal FY 21-22 through FY 25-26	770,235	225,000	450,000	450,000	450,000	450,000	450,000	3,245,235
(92795) Next Generation Traffic Signal Detection	100,000	-	250,000	300,000	300,000	-	-	950,000
(2017063) Traffic Operations Facility Renovations	-	-	2,040,900	-	-	-	-	2,040,900
(2023080) Signal Cabinet ID Badge Access Systems	-	-	350,000	350,000	350,000	-	-	1,050,000
(2023081) Traffic Operations Covered Parking	-	-	100,000	-	-	-	-	100,000
(2023082) Neighborhood Traffic Management Program	-	-	85,000	90,000	90,000	95,000	95,000	455,000
<b>Solid Waste Total</b>	<b>\$ 20,240,630</b>	<b>21,000,000</b>	<b>1,270,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>42,510,630</b>
(92557) Landfill 69 Gas Collection System Replacement	524,730	-	-	-	-	-	-	524,730
(92558) Landfill 69 Groundwater Remediation	695,000	-	-	-	-	-	-	695,000

## Appropriation Summary - Public Works

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(92698) Transfer Station	18,700,000	14,000,000	-	-	-	-	-	32,700,000
(92796) Shop Renovation	30,000	-	270,000	-	-	-	-	300,000
(92797) WTRDF Cell Construction	290,900	7,000,000	-	-	-	-	-	7,290,900
(2015063) Closure of Cell VI at 69 Landfill	-	-	1,000,000	-	-	-	-	1,000,000
<b>Total</b>	<b>\$ 122,910,860</b>	<b>92,550,000</b>	<b>84,446,900</b>	<b>47,615,000</b>	<b>25,540,000</b>	<b>13,245,000</b>	<b>27,545,000</b>	<b>413,852,760</b>

## Funding Summary - Public Works

Project Name	Funding to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
General Obligation Bonds	\$ 48,900,000	57,700,000	43,000,000	28,900,000	22,300,000	-	-	200,800,000
General Fund Cash	24,583,220	13,600,000	23,446,900	18,715,000	2,140,000	1,495,000	1,545,000	85,525,120
General Fund CO Bonds	49,427,640	21,000,000	18,000,000	-	1,100,000	11,750,000	26,000,000	127,277,640
Gateway Fund Cash	-	250,000	-	-	-	-	-	250,000
<b>Total</b>	<b>\$ 122,910,860</b>	<b>92,550,000</b>	<b>84,446,900</b>	<b>47,615,000</b>	<b>25,540,000</b>	<b>13,245,000</b>	<b>27,545,000</b>	<b>413,852,760</b>







# CIP 8647 Outer Route (Loop 88) Segments 1 & 2

New Roadways

Project Manager: Josh Kristinek - Engineering

## Project Scope

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Texas Department of Transportation (TxDOT) is completing the Outer Route Study and is expected to begin Right-Of-Way Acquisition in 2020 for Segments 1 & 2. The Local Government participation in the ROW and Utility Relocation is statutorily 10% of the acquisition and construction costs. TxDOT has estimated the City of Lubbock's portion to be \$609,700 for Segments 1 and 2.

## Project Justification

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The Texas Department of Transportation (TxDOT) Lubbock Outer Route Study is competing the second phase known as the Lubbock Outer Route Feasibility Study. The Study was initiated to determine the feasibility of an outer route around south and west Lubbock from US 84 northwest of Lubbock to US 82 southeast of Lubbock. In response to the expansion of development and projected future growth in western and southern Lubbock County, TxDOT initiated a transportation planning study. Phase one of the study has proven the need for additional infrastructure to support the growth. Phase two of the study will provide the most effective route for the proposed highway. Environmental clearance for Segments 1 and 2 is expected to be granted in January 2020 and ROW acquisition and utility relocation will begin after environmental clearance is granted.

## Project Dates

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## Project Highlights

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**Council Priorities Addressed: Community Improvements, Growth and Development**

## Project History

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The City of Lubbock has appropriated \$7,250,000 in the FY 2017-2018 Budget, Ordinance No. 2017-00111, October 1, 2017 for the Right-Of-Way and Utility Adjustments for Segment 3 in Capital Improvement Project number 8621. \$309,700 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019. \$300,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

## Project Location

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Loop 88

**Project Appropriations**

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$609,700	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$609,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$609,700	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$609,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 8685 Impact Fee Report Update

Master Plans/Studies

**Project Manager: Mike Keenum - Engineering**

## Project Scope

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Local Government Code, Chapter 395, mandates that the land use assumptions and capital improvements plans associated with impact fees must be reviewed and updated at least every five years. This project involves hiring an engineering consultant to review the current land use assumptions and capital improvements plans in the impact fee report. They will need to analyze, evaluate, and make recommendations for any necessary changes that need to be implemented. As part of this review, they will need to confirm that the land use assumptions correlate with the new Unified Development Code and Zoning Map. They will also assist with public hearings, publications, and other processes to get any recommended changes implemented.

## Project Justification

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Texas Local Government Code requires periodic updates of the land use assumptions and capital improvements plans. Lubbock City Council approved and adopted Land Use Assumptions and Capital Improvements Plans (Capacity Plans) on June 23, 2020. In accordance with Local Government Code 395.052, the initial five-year period for review begins on the day the capital improvement plan is adopted.

## Project Highlights

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**Council Priorities Addressed:**  
**Community Improvement**  
**Growth and Development**  
**Redevelopment**

## Project Dates

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## Project History

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Roadway arterial infrastructure has largely been funded by ad valorem taxes since 2006. The City has been unable to support the demand of new roadway arterial infrastructure based on recent and projected development trends and has implemented impact fees as an alternate funding source to partner with development. Impact fees became effective on June 1, 2021 for roadways and on June 1, 2022 for water and sewer. Water and sewer main line infrastructure has largely been funded by water and sewer utility fees, and has functioned sufficiently well to present day. Water and sewer impact fees are not currently being collected as per City Council policy.

Collection of Roadway Impact fees began on June 1, 2021, and have been collected based on development within each of eight service areas. Any expended funds shall only be used within the respective service area where the fees were collected.

## Project Location

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City-wide

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$200,000	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92570 American Disability Act Ramp and Sidewalk Project

New Facility

Project Manager: Josh Kristinek - Engineering

## Project Scope

This project will allow the City of Lubbock to update roadway facilities as needed which are not currently Americans with Disabilities Act (ADA) accessible. This funding will allow for approximately 20 to 25 ADA ramps annually and sidewalk modifications as needed to comply with the act. Annual service contract for ADA Ramp Installations - Construction: On going as funds allow.

## Project Justification

The American with Disabilities Act requires public entities to have an accessibility program.

## Project Dates

## Project Highlights

**Council Priorities Addressed: Community Improvement, Public Safety**

## Project History

\$250,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018. \$125,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019. \$150,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020. \$250,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. Hired MH Civil contractor through RFP process to better respond to ADA ramp requests. Have completed several projects. \$300,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$115,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$960,000	\$250,000	\$300,000	\$350,000	\$350,000	\$350,000	\$375,000
<b>TOTAL</b>	<b>\$1,075,000</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$375,000</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$1,075,000	\$0	\$300,000	\$350,000	\$350,000	\$350,000	\$375,000
<b>Gateway Fund Cash</b>	\$0	\$250,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,075,000</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$375,000</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92649 Upland Ave - 82nd to 98th Street

New Roadways

Project Manager: Josh Kristinek - Engineering

## Project Scope

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This roadway is designated in the 2018 Master Thoroughfare Plan to become a (5-lane) modified principal arterial. This roadway is currently two lane strip paved. Development and growth in this area has resulted in this roadway exceeding the current capacity of the two lane structure.

## Project Justification

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The City of Lubbock continues to strive to meet the transportation needs of the Citizens of Lubbock. The City must continue to anticipate the infrastructure needs for a growing population in order to provide a safe and efficient transportation system. Due to continued development in the area of Upland Avenue, this roadway has become congested and the road structure is requiring constant maintenance in order to safely serve the traveling public. The recent construction of the Marsha Sharp Freeway and Upland Avenue intersection by the Texas Department of Transportation has only increased the need for these proposed improvements.

This project will have MPO participation for construction.

## Project Dates

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Bid Date - Design: 6/4/2018  
Award Date for Bid - Design: 7/4/2018  
Project Start Date - Design: 8/23/2018  
Project End Date - Design: 4/24/2023  
Bid Date - Construction: TBD  
Award Date for Bid - Construction: TBD  
Project Start Date - Construction: TBD  
Project End Date - Construction: TBD

## Project Location

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Upland Ave - 82nd to 98th St

## Project Highlights

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**Council Priorities Addressed: Growth and Development, Public Safety, Community Improvement**

## Project History

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This roadway received the minimal County strip paving many years ago and is currently experiencing more traffic than what the roadway was designed to carry.

\$750,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.  
\$1,000,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$750,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$1,000,000	\$0	\$12,000,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,750,000</b>	<b>\$0</b>	<b>\$12,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$750,000	\$0	\$12,000,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,750,000</b>	<b>\$0</b>	<b>\$12,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 92669 114th Street - Slide Road to Quaker Avenue

New Roadways

Project Manager: Josh Kristinek - Engineering

## Project Scope

This roadway is designated on the 2018 Master Thoroughfare Plan to become a (5-lane) minor arterial. Improvements will also be made to the pedestrian elements as well as the street lighting and the drainage.

## Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road bed itself is requiring constant maintenance in order to serve the traveling public.

## Project Highlights

**Council Priorities Addressed: Growth and Development, Public Safety, Community Improvement**

## Project Dates

Bid Date - Design: 12/2019  
Award Date for Bid - Design: 01/2020  
Project Start Date - Design:03/2020  
Project End Date - Design:09/2021  
Bid Date - Construction:10/2021  
Award Date for Bid - Construction:03/2022  
Project Start Date - Construction: 06/2022  
Project End Date - Construction: 07/2024

## Project History

\$1,000,000 was appropriated in FY 2019-20, Budget Amendment No. 16, Ord. No. 2020-00040, March 24, 2020.  
\$7,500,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

## Project Location

114th St - Slide Rd to Quaker Ave

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$9,300,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$10,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$600,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund Cash</b>	\$1,800,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$7,900,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$10,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92712 Transportation Improvements/ Unpaved Roads

Upgrade/Major Maintenance

Project Manager: Josh Kristinek - Engineering

## Project Scope

This project will fund the paving and improvement of existing local residential and collector gravel roads in existing subdivisions where the roads were never improved by the developer. This project will fund the design and construction of various inadequate transportation elements within these areas of the City including unimproved roadway surfaces, unsafe roadway widths, drainage improvements, street lighting, and ADA compliance.

## Project Justification

Areas of the City of Lubbock have existing local residential roadways that are gravel and not improved with a paved surface. These roadways were part of developments where the roads were never improved by the developer. These roadways do not meet the City's Standard Specifications and this project will help improve mobility and safety in these residential areas.

## Project Highlights

**Council Priorities Addressed: Growth and Development, Public Safety, Community Improvement**

## Project Dates

## Project History

\$9,000,000 was appropriated in FY 2020-21, Budget Amendment No. 35, Ord. No. 2020-00077, July 13, 2021.  
\$59,162 was appropriated in the FY 2022-23, BCR# 2023-9, January 3, 2023.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$9,059,162	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$9,059,162</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$59,162	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$9,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$9,059,162</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92713 Erskine Street

## New Roadways

**Project Manager: Josh Kristinek - Engineering**

### Project Scope

This roadway is designated in the 2018 Thoroughfare Master Plan to become a modified principal arterial. Erskine Street will be built as a concrete 5 lane multi modal roadway with the Milwaukee and Erskine Intersection to be built to interim 3 lane conditions. Improvements will also be made to the pedestrian elements as well as the street lights and drainage.

### Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effective transportation system. Erskine needs to be widened to accommodate an increase in traffic due to continued growth in Northwest Lubbock.

### Project Highlights

**Council Priorities Addressed: Growth and Development, Public Safety, Community Improvement**

### Project Dates

Bid Date for Construction: 12/2022  
Award Date for Construction : 03/2023  
Begin Construction: 05/2023  
Construction Complete: 11/2024

### Project History

\$11,300,000 was appropriated in FY 2020-21, Budget Amendment No. 35, Ord. No. 2020-00077, July 13, 2021.

### Project Location

Erskine St

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$11,300,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$11,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund CO Bonds</b>	\$11,300,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$11,300,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92737 114th Street - Quaker Avenue to Indiana Avenue

New Roadways

Project Manager: Josh Kristinek - Engineering

## Project Scope

This roadway is designated on the 2018 Master Thoroughfare Plan to become a minor arterial. Improvements will also be made to the pedestrian elements as well as the street lighting and the drainage.

## Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effective transportation system. Due to continued development in the area this roadway has become congested and the road bed itself is requiring constant maintenance in order to serve the traveling public. The MPO has approved this project to be included in its updated 10-year plan. Construction funding participation is scheduled to begin in TXDOT FY 2022.

## Project Highlights

**Council Priorities Addressed: Growth and Development, Public Safety, Community Improvement**

## Project Dates

Design - Start Date: 04/2020  
Design - Bid Date: 05/2020  
Design - Award Date: 05/2020  
Design - Project Start Date: 05/2020  
Design - Project End Date: 05/26/2023  
Construction - Bid Date: 07/2022  
Construction - Award Date for Bid: 12/2022  
Construction - Project Start Date: 03/2023  
Construction - Project End Date: 08/2024

## Project History

\$3,000,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. \$193,721 was appropriated in FY 2021-22, BCR 2022-21, July 12, 2022.

## Project Location

114th St - Quaker to Indiana Ave

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$3,193,721	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,193,721	\$0	\$0	\$0	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$193,721	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,193,721</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92739 Iola Avenue From 122nd Street to FM 1585

New Roadways

Project Manager: Josh Kristinek - Engineering

## Project Scope

This project will pave full width of a collector with curb and gutter along Iola Avenue from 122nd Street to FM 1585.

## Project Justification

The City of Lubbock has a parks facility on the eastern half of Iola Avenue and south of 122nd street. Both roadways are collectors which should have been paved half width when the parks facility was built by development standards. A preliminary agreement has been reached with the developer adjacent to this area for the City to pave the full width of Iola Avenue and the Developer would pave the full width of 122nd Street when developed. This is also in anticipation of a future Lubbock Cooper school to be constructed in this area.

## Project Highlights

**Council Priorities Addressed: Growth and Development, Community Improvement**

## Project Dates

Start Date In House Design: 10/2021  
Project End Date: 7/2022  
Bid Date - Construction: 06/2023  
Award Date for Construction Bid: 07/2023  
Project Start Date - Construction: 08/2023  
Project End Date - Construction: 03/2024

## Project History

\$75,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.  
\$1,200,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Iola Ave - 122nd St to FM 1585

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$1,200,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$1,275,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,275,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92794 Street Maintenance 2023

Upgrade/Major Maintenance

Project Manager: Mike Gilliland - Paved Streets

## Project Scope

Various tools are used as preventative maintenance measures for our public roads, among them are Micro-surfacing, asphalt rejuvenation, asphalt milling, asphalt milling and overlay, full or partial depth pavement repair, total reconstruction, patching, crack sealing, concrete joint sealing, and brick street repair.

## Project Justification

The project is a preventive maintenance program to help preserve and maintain our street infrastructure. The maintenance program is an essential tool to help extend the useful life of the pavement. Used early in a pavement's life, preventative maintenance corrects small problems before they become big problems, saves money, and improves safety and ride smoothness. At some point, all roads require total rehabilitation as they near the end of their useful life. Total rehabilitation is completed when funding is available.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$12,000,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.  
\$19,691 was appropriated in the FY 2022-23 Budget, BCR# 2023-16, March 23, 2023.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$12,019,691	\$13,000,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,019,691</b>	<b>\$13,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$12,019,691	\$13,000,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,019,691</b>	<b>\$13,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92811 98th Street Alcove Avenue to Upland Avenue - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

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98th Street from Alcove Avenue to Upland Avenue is currently unpaved and is designated in the 2018 Thoroughfare Master Plan to become a seven-lane principal arterial roadway. Continued growth in southwest Lubbock has increased traffic demands along the west 98th street corridor from Alcove Avenue to Upland Avenue, a roadway that is currently unpaved with portions in a flood zone. Safety concerns necessitate the construction of an all-weather paved roadway, raised above the flood plain; the new roadway will be constructed to a three lane multimodal roadway with drainage structures in the seven lane ultimate configuration. The design will include the ultimate design of seven-lane arterial, intersection improvements, drainage solutions, utility adjustment and right of way acquisition services with the City of Lubbock constructing three lanes.

## Project Justification

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On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

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**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

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Design Start Date: 12/2022  
Design Completion: 12/2023  
Bid for Constuction:12/2023  
Award Construction: 02/2024  
Project Completion: 08/2025

## Project History

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## Project Location

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98th St - Alcove to Upland Ave

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$12,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$12,000,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$12,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92812 Upland Avenue from 4th Street to 19th Street - 22B

New Roadway Infrastructure

**Project Manager: Josh Kristinek - Engineering**

## Project Scope

Upland Avenue from 4th Street to 19th Street is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane modified principal arterial roadway. Continued growth in northwest Lubbock has increased traffic demands along the north Upland Avenue street corridor from 4th Street to 19th Street. The roadway contract will design and build three-lanes at the ultimate configuration of the fully designed five lane thoroughfare.

### Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

### Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

### Project Dates

Design Start Date: 02/2023  
Design Completion: 08/2025  
Bid for Constuction:10/2025  
Award Construction: 12/2025  
Project Completion: 06/2027

### Project History

## Project Location

Upland Ave - 4th Street to 19th Street

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$3,200,000	\$0	\$9,500,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,200,000</b>	<b>\$0</b>	<b>\$9,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$3,200,000	\$0	\$9,500,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,200,000</b>	<b>\$0</b>	<b>\$9,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92813 34th Street from Upland Avenue to Milwaukee Avenue - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

34th Street from Upland Avenue to Milwaukee Avenue is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane Principal Arterial (Modified). Continued growth in west Lubbock has increased traffic demands along the 34th street corridor from Upland Avenue to Milwaukee Avenue. The services will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

### Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

### Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

### Project Dates

Design Start Date: 02/2023  
Design Completion: 11/2024  
Bid for Constuction:11/2024  
Award Construction: 01/2025  
Project Completion: 06/2026

### Project History

## Project Location

34th St - Upland Avenue to Milwaukee Avenue

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$2,700,000	\$13,800,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,700,000	\$13,800,000	\$0	\$0	\$0	\$0	\$0



**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$2,700,000	\$13,800,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,700,000</b>	<b>\$13,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92814 34th Street Back of Curb Improvements from Ave Q to I-27 and from Slide Road to Quaker Avenue - 22B

Back of Curb Improvements

Project Manager: Josh Kristinek - Engineering

## Project Scope

34th Street Back of Curb Improvements from Avenue Q to I-27 and Slide Road to Quaker Avenue will revitalize the back of curb improvements after the pavement section was rebuilt the summer of 2022 by Public Works. These needed improvements include curb and gutter, drainage, streetlights, sidewalk improvements, and utility adjustment along the corridor.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Design Start Date: 12/2022  
Design Completion: 04/2023  
Bid for Constuction:05/2023  
Award Construction: 07/2023  
Project Completion: 07/2024

## Project History

## Project Location

34th Street - Avenue Q to I27 and Slide to Quaker Avenue

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$7,500,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$7,500,000	\$0	\$0	\$0	\$0	\$0	\$0

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$7,500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$7,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92815 Upland Ave from 34th Street to 50th Street - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

Upland Avenue from 34th Street to 50th Street is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane Principal Arterial (Modified). Continued growth in west Lubbock has increased traffic demands along the Upland Avenue corridor from 34th Street to 50th Street. This thoroughfare will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Design Start Date: 01/2023  
Design Completion: 01/2024  
Bid for Constuction:01/2024  
Award Construction: 03/2024  
Project Completion: 09/2025

## Project History

## Project Location

Upland Ave - 34th to 50th St

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$4,000,000	\$13,500,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$4,000,000</b>	<b>\$13,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$4,000,000	\$13,500,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$4,000,000</b>	<b>\$13,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92816 Upland Ave from 19th Street to 34th Street - 22B

New Roadway Infrastructure

**Project Manager: Josh Kristinek - Engineering**

## Project Scope

Upland Avenue from 19th Street to 34th Street is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane Principal Arterial (Modified). Continued growth in west Lubbock has increased traffic demands along the Upland Avenue corridor from 19th Street to 34th Street. This thoroughfare will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

### Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

### Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

### Project Dates

Design Start Date: 10/2024  
Design Completion: 09/2025  
Bid for Constuction:09/2025  
Award Construction: 11/2025  
Project Completion: 04/2027

### Project History

### Project Location

Upland Ave - 19th to 34th St

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$3,200,000	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$0	\$9,000,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$3,200,000</b>	<b>\$9,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$0	\$3,200,000	\$9,000,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$3,200,000</b>	<b>\$9,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92817 Dunbar/Manhattan Heights Residential Rebuild - 22B

New Roadway Infrastructure

Project Manager: Mike Gilliland - Paved Streets

## Project Scope

This project will completely rehabilitate the streets in the Dunbar Manhattan Heights area. In addition curb and gutter will be repaired, valley gutters added for drainage and ADA compliance will be brought in compliance.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and necessary and related storm drainage facilities.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Date

## Project History

## Project Location

Dunbar/Manhattan Heights

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$6,500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$6,500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 92818 66th Street from Alcove Avenue to Upland Avenue - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

66th Street from Alcove Avenue to Upland Avenue is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane Principal Arterial (Modified). Continued growth in west Lubbock has increased traffic demands along the 66th Street corridor from Alcove Avenue to Upland Avenue. This thoroughfare will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Design Start Date: 10/2024  
Design Completion: 09/2026  
Bid for Constuction:09/2026  
Award Construction: 11/2026  
Project Completion: 04/2028

## Project History

## Project Location

66th St - Alcove to Upland Ave

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$0	\$4,200,000	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$0	\$0	\$0	\$8,800,000	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,200,000</b>	<b>\$0</b>	<b>\$8,800,000</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$0	\$0	\$4,200,000	\$0	\$8,800,000	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,200,000</b>	<b>\$0</b>	<b>\$8,800,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92819 Milwaukee Avenue: North City Limits to 4th Street - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

Milwaukee Ave from 4th Street to the North City Limits is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane Principal Arterial (Modified). Continued growth in west Lubbock has increased traffic demands along Milwaukee Avenue from 4th Street to the North City Limits. This thoroughfare will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Design Start Date: 02/2023  
Design Completion: 02/2024  
Bid for Constuction:02/2024  
Award Construction: 04/2024  
Project Completion: 10/2025

## Project History

## Project Location

Milwaukee Ave - North City Limits to 4th Street

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$3,500,000	\$13,000,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,500,000</b>	<b>\$13,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$3,500,000	\$13,000,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,500,000</b>	<b>\$13,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92820 114th Street from Frankford Avenue to Slide Road - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

This roadway is designated on the 2018 Master Thoroughfare Plan to become a (5-lane) minor arterial. Improvements will also be made to the pedestrian elements as well as the street lighting and the drainage.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Growth and Development**  
**Public Safety**  
**Community Improvement**

## Project Dates

Design Start Date: 10/2023  
Design Completion: 09/2024  
Bid for Constuction:09/2024  
Award Construction: 11/2024  
Project Completion: 05/2026

## Project History

## Project Location

114th St - Frankford Ave to Slide Rd

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$2,200,000	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$0	\$13,800,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$2,200,000</b>	<b>\$13,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$0	\$2,200,000	\$13,800,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$2,200,000</b>	<b>\$13,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92821 146th Street from Quaker Avenue to Indiana Avenue - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

146th Street from Quaker Avenue to Indiana Avenue is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane modified principal arterial roadway. Continued growth in south Lubbock has increased traffic demands along the west 146th street corridor from Quaker Avenue to Indiana Avenue. This thoroughfare will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Design Start Date: 01/2023  
Design Completion: 09/2023  
Bid for Constuction:09/2023  
Award Construction: 11/2023  
Project Completion: 05/2025

## Project History

## Project Location

146th St - Quaker to Indiana Ave

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$3,200,000	\$8,800,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,200,000</b>	<b>\$8,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$3,200,000	\$8,800,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,200,000</b>	<b>\$8,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 92822 114th Street from Indiana Avenue to University Avenue - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

114th Street from Indiana Avenue to University Avenue is designated on the 2018 Master Thoroughfare Plan to become a (5-lane) minor arterial. Continued growth in south Lubbock has increased traffic demands along the west 114th street corridor from Indiana Avenue to University Ave. This thoroughfare will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services

### Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

### Project Highlights

**Council Priorities Addressed:**  
**Growth and Development**  
**Public Safety**  
**Community Improvement**

### Project Dates

Design Start Date: 10/2025  
Design Completion: 09/2026  
Bid for Constuction:09/2026  
Award Construction: 11/2026  
Project Completion: 05/2028

### Project History

### Project Location

114th St - Indiana to University Ave

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$0	\$2,500,000	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$0	\$0	\$0	\$13,500,000	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$13,500,000</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$0	\$0	\$2,500,000	\$0	\$13,500,000	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$13,500,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92823 Residential Unpaved Roadways: East of I-27 - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

This project will fund the paving and improvement of existing local residential and collector gravel roads in existing subdivisions where the roads were never improved by the developer. This project will fund the design and construction of various inadequate transportation elements within these areas of the City including unimproved roadway surfaces, unsafe roadway widths, drainage improvements, street lighting, and ADA compliance.

### Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

### Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

### Project Dates

Design Performed In-House  
Bid for Constuction: 09/2024  
Award Construction: 11/2024  
Project Completion: 05/2026

### Project History

## Project Location

Residential Unpaved Roads East of I-27

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$0	\$0	\$4,000,000	\$1,000,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$0	\$0	\$4,000,000	\$1,000,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92824 Upland Ave from 50th Street to 66th Street - 22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

Upland Avenue from 50th Street to 66th Street is currently a two-lane paved road and is designated in the 2018 Thoroughfare Master Plan to become a five-lane Principal Arterial (Modified). Continued growth in west Lubbock has increased traffic demands along the Upland Avenue corridor from 50th Street to 66th Street. This thoroughfare will include the ultimate design of a five-lane undivided thoroughfare with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Design Start Date: 10/2023  
Design Completion: 09/2025  
Bid for Constuction:09/2025  
Award Construction: 11/2025  
Project Completion: 05/2027

## Project History

## Project Location

Upland Ave - 50th to 66th St

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$3,200,000	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$0	\$0	\$13,800,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$3,200,000</b>	<b>\$0</b>	<b>\$13,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$0	\$3,200,000	\$0	\$13,800,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$3,200,000</b>	<b>\$0</b>	<b>\$13,800,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92825 82nd Street and MLK Blvd-22B

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

82nd Street from I-27 to MLK Blvd and MLK BLVD from 74th Street to 82nd Street are currently a two-lane paved road and are designated in the 2018 Thoroughfare Master Plan to become a seven-lane Principal Arterial and a five-lane Principal Arterial (Modified). Continued growth in east Lubbock has increased traffic demands along the 82nd Street and MLK BLVD corridors. This thoroughfare will include the ultimate design of a seven-lane and five-lane undivided thoroughfares with curb and gutter, drainage, streetlights, sidewalk improvements, utility adjustment and right of way acquisition services.

## Project Justification

On November 8, 2022, Lubbock voters approved issuance of a \$200 million street improvements bond package for the purpose of providing permanent public improvements. The funding will acquire, construct and reconstruct street improvements, including but not limited to sidewalks, utility line relocations and traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights-of-way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Design Start Date: 01/2024  
Design Completion: 09/2025  
Bid for Constuction:09/2025  
Award Construction: 11/2025  
Project Completion: 04/2029

## Project History

## Project Location

82nd St and Martin Luther King Boulevard

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$5,700,000	\$0	\$0	\$14,100,000	\$0	\$0	\$0
TOTAL	\$5,700,000	\$0	\$0	\$14,100,000	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Obligation Bonds</b>	\$5,700,000	\$0	\$0	\$14,100,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$5,700,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 92828 Quaker Ave from 146th Street to Woodrow Road

New Roadway Infrastructure

Project Manager: Josh Kristinek - Engineering

## Project Scope

Quaker Avenue from 146th Street to Woodrow Rd. is currently unpaved and is designated in the 2018 Thoroughfare Master Plan to become a five-lane modified principle arterial roadway. Continued growth in south Lubbock has increased traffic demands along the south Quaker Avenue corridor from 146th Street to Woodrow Road, a roadway that's currently unpaved. Safety concerns necessitate the construction of an all-weather paved roadway. The new roadway will be constructed to a two-lane multimodal roadway with drainage structures in the five-lane ultimate configuration.

## Project Justification

This project will provide construction of street improvements, including but not limited to sidewalks, utility line relocations, traffic signalization, necessary and related storm drainage facilities, and the acquisition of land and rights of way for the full width dedication.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

## Project History

## Project Location

Quaker Ave - 146th to Woodrow Road

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$1,274,850	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,274,850	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$1,274,850	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,274,850	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2021145 Unimproved Roadway Improvements

Infrastructure Improvements

Project Manager: Josh Kristinek - Engineering

## Project Scope

This project will fund the paving and improvement of existing local residential and collector gravel roads in existing subdivisions where the roads were never improved by the developer. This project will fund the design and construction of various inadequate transportation elements within these areas of the City including unimproved roadway surfaces, unsafe roadway widths, drainage improvements, street lighting, and ADA compliance.

## Project Justification

Areas of the City of Lubbock have existing local residential roadways that are gravel and not improved with a paved surface. These roadways were part of developments where the roads were never improved by the developer. These roadways do not meet the City's Standard Specification and this project will help improve mobility and safety in these residential areas.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Start Date - In House Design: 10/2026  
Project End Date - Design: 08/2026  
Bid Date - Construction: 08/2026  
Award Date for Bid - Construction: 11/2026  
Project Start Date - Construction: 12/2027  
Project End Date - Construction: 08/2028

## Project History

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$0	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>

# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2022187 Street Maintenance 2025

Upgrade/Major Maintenance

Project Manager: Mike Gilliland - Paved Streets

## Project Scope

Various tools are used as preventative maintenance measures for our public roads, among them are Micro-surfacing, asphalt rejuvenation, asphalt milling, asphalt milling and overlay, full or partial depth pavement repair, total reconstruction, patching, crack sealing, concrete joint sealing, and brick street repair.

## Project Justification

The project is a preventive maintenance program to help preserve and maintain our street infrastructure. The maintenance program is an essential tool to help extend the useful life of the pavement. Used early in a pavement's life, preventative maintenance corrects small problems before they become big problems, saves money, and improves safety and ride smoothness. At some point, all roads require total rehabilitation as they near the end of their useful life. Total rehabilitation is completed when funding is available.

## Project Highlights

### Council Priorities Addressed:

This project addresses Community Improvement as several miles of street systems are improved in several areas of town. There are some areas that these maintenance projects may spur infield redevelopment. These maintenance projects will also prevent several street from deteriorating to the point that very costly rebuilds are required.

## Project Dates

Bid Projects November 2024 thru May 2025  
Construction of projects March of 2025 thru December 2025

## Project History

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$16,000,000	\$17,000,000	\$0	\$0	\$0
TOTAL	\$0	\$0	\$16,000,000	\$17,000,000	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$16,000,000	\$17,000,000	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,000,000</b>	<b>\$17,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>Maintenance Saving Estimated</b>	\$0	\$0	\$0	\$100,000	\$150,000	\$180,000	\$430,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$150,000</b>	<b>\$180,000</b>	<b>\$430,000</b>



# CIP 2022209 34th Street – Alcove Avenue to Upland Avenue

Infrastructure Improvements

Project Manager: Josh Kristinek - Engineering

## Project Scope

This Roadway is designated on the 2018 Thoroughfare Master Plan to become a modified principal arterial (5-lane) thoroughfare. Improvements will also be made to the pedestrian elements as well as the street lighting, and drainage.

## Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road be itself is requiting constant maintenance in order to service the traveling public.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Bid Date – Design: 10/2026  
Award Date for Bid – Design: 01/2027  
Project Start Date – Design: 01/2027  
Project End Date – Design: 10/2027  
Award Date for Bid – Construction: 01/2028  
Project Start Date – Construction: 03/2028  
Project End Date – Construction: 10/2030

## Project History

## Project Location

34th St - Alcove to Upland Ave

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$0	\$0	\$0	\$1,100,000	\$0	\$0
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$9,750,000	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,100,000</b>	<b>\$9,750,000</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund CO Bonds</b>	\$0	\$0	\$0	\$0	\$1,100,000	\$9,750,000	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,100,000</b>	<b>\$9,750,000</b>	<b>\$0</b>

# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2022211 146th Street – Slide Road to Avenue P

Infrastructure Improvements

Project Manager: Josh Kristinek - Engineering

## Project Scope

This Roadway is designated on the 2018 Thoroughfare Master Plan to become a modified principal arterial (5-lane) thoroughfare of which we would build 3 lanes in there ultimate configuration. Improvements will also be made to the pedestrian elements as well as the street lighting, and drainage.

## Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effect transportation system. Due to continued development in the area this roadway has become congested and the road be itself is requiting constant maintenance in order to service the traveling public.

## Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Bid Date – Design: 10/2027  
Award Date for Bid – Design: 01/2027  
Project Start Date – Design: 01/2027  
Project End Date – Design: 10/2027  
Award Date for Bid – Construction: 01/2028  
Project Start Date – Construction: 03/2028  
Project End Date – Construction: 03/2031

## Project History

## Project Location

146th St - Slide Rd to Ave P

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$0
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$26,000,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$26,000,000</b>



**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund CO Bonds</b>	\$0	\$0	\$0	\$0	\$0	\$2,000,000	\$26,000,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$26,000,000</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2022252 Street Department Storage Facilities

Replacement Facility

Project Manager: Mike Gilliland - Paved Streets

## Project Scope

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This project will be a Public Works funded project managed by the City of Lubbock Facilities Management team. The project would include the demo and removal of the existing quonset hut and concrete slab used for salt and sand storage and the construction of new storage facilities. The second quonset hut would get new overhead roll up doors to replace the existing inoperable doors and help prevent theft from the building. The successful contractor will provide professionally produced design plans and specifications for this project.

## Project Justification

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The Street Maintenance materials yard includes two galvanized steel Quonset hut type facilities, one of those is used to store the salt and sand salt mix used for de-icing during winter storms. The second building is used for storage of various materials, barricades, traffic cones, and materials used for asphalt surface repairs. This area is also used as a space to perform repairs and maintenance on the various Street Department Maintenance vehicles. These building are very old, were already on the site when the City bought the property in the mid 1990's. The support structure as well as the metal skin of the salt and sand storage building is badly deteriorated from the salt environment, this building is becoming structurally unsound. The second building is in need of repairs including new roll up doors and weatherproofing..

## Project Dates

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Bid Date: March 2024 - April 2024  
Award Date: May 2024 - June 2024  
Project Start Date: August 2024  
Project End Date: February 2025

## Project Location

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Street Dept Storage Facility

## Project Highlights

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### Council Priorities Addressed:

This project will improve internal safety as the storage facility is becoming a safety issue for staff working in the building, There would be a negative impact on core services should the facility fail and there was no access to or salt and sand at a critical time.

## Project History

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### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0
<b>Bid</b>	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$0	\$555,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$600,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2023062 Indiana Avenue from 135th Street to 146th Street

Infrastructure Improvement

Project Manager: Josh Kristinek - Engineering

## Project Scope

This roadway is designated on the 2018 Thoroughfare Master Plan to become a principal arterial (7-Lane) thoroughfare. This project will build the final four lanes to complete the ultimate thoroughfare. Improvements will also be made to the pedestrian elements as well as the street lighting and drainage.

## Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effective transportation system.

Indiana Avenue needs to be widened to accommodate an increase in traffic due to continued growth in South Lubbock.

## Project Highlights

**Council Priorities Addressed:**  
**Community Improvement**  
**Growth and Development**

## Project Dates

Bid Date for Construction: 10/2024  
Award Date for Construction: 12/2024  
Begin Construction :02/2025  
Construction Complete: 06/2026

## Project History

## Project Location

Indiana Ave - 135th St to 146th St

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$0	\$0	\$6,000,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund CO Bonds</b>	\$0	\$0	\$6,000,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2023063 Downtown Art District Street Rehabilitation

Upgrades / Major Maintenance

Project Manager: Mike Gilliland - Paved Streets

## Project Scope

Rehabilitation of existing paved and unpaved streets. This work will require removal of existing pavement and failed base material to be replaced with new asphalt surface. Included with this project will be new handicap ramps to meet current ADA requirements.

## Project Justification

Redevelopment in this area has put an increased demand on these old and failing streets. The increase in vehicular and pedestrian traffic requires surface improvement of the streets to create a safe and compliant surface for the pedestrian traffic

## Project Highlights

### Council Priorities Addressed:

This project addresses a few of the City Council priorities, namely: Public Safety, the existing conditions can be unsafe for pedestrians, Community Improvement, this project will upgrade and expand the experience for visitors to the event and Redevelopment, this project will allow the Art District to continue to redevelop.

## Project Dates

Project bid May thru June 2024  
Construction July thru September 2024

## Project History

## Project Location

Downtown Art District

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Bid</b>	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$0	\$900,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$901,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$901,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$901,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Operating Budget Impacts

---

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 2023100 Street Maintenance Facilities Renovations

Replacement Facility

Project Manager: Mike Gilliland - Paved Streets

## Project Scope

Upgrade and expand the existing office space, training room and bathrooms for the facility housing the Paved Streets, Unpaved Streets and Alleys, Street Cleaning and Storm Water Maintenance cost centers.

## Project Justification

The current facilities were built probably in the 1960's. Since that time more staff and more departments have moved into the facility, space is now very cramped, the lighting and ventilation is poor the restroom is small and at times inoperable. This project will renovate the existing space and expand that space into an abutting shop bay and will include new LED lighting, plumbing and ventilation making the facility much cleaner and efficient for the departments housed there.

## Project Highlights

### Council Priorities Addressed:

This project is a part of the overall growth and development of the City. After decades without facility maintenance or improvements our facilities will need renovations to remain viable.

## Project Dates

Bid Date: April 2024 - May 2024  
Award Date: June 2024 - July 2024  
Project Start Date: September 2024  
Project End Date: March 2025

## Project History

## Project Location

Street Maintenance Facility

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
Bid	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$425,000	\$0	\$0	\$0	\$0



**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$425,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$425,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2023107 - Master Thoroughfare Plan Update

Roadway Study

Project Manager: Josh Kristinek - Engineering

## Project Scope

Under this project, City staff will update and refine the 2018 Thoroughfare Master Plan. The project includes reviewing and evaluating the existing plan and perform modeling based on current and long range land use development to determine if there is a need to change planned thoroughfare and collector widths; reviewing the existing standard details for thoroughfares and collector level streets to determine if changes are needed to items such as Right-of Way widths, lane widths, left and right turn needs, traffic calming devices and needs for raised medians as well as pedestrian and bicycle elements. Additionally, this project will review the typical procedures for locating and designating collector level streets and identify locations of continuity conflicts, offsets in section lines and playa lakes, and indicate the location of the alignment needed to provide the corridor continuity. As a part of this plan a new Thoroughfare Plan map will be created for for City Council adoption.

## Project Justification

The City of Lubbock continues to strive to meet the transportation needs of its citizens. We must continue to anticipate the infrastructure needs for a growing populous in order to provide a safe and effective transportation system. This thoroughfare update will ensure we are planning properly for future needs.

## Project Highlights

- Council Priorities Addressed:**
- Public Safety**
- Fiscal Discipline**
- Community Improvement**
- Growth and Development**

## Project Dates

Bid Date for Design: 12/2023  
Award Date for Design: 02/2024  
Master Plan Update Complete: 02/2026

## Project History

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 8659 Downtown One Way to Two Way Street Conversion

Upgrade/Major Maintenance

Project Manager: David Bragg - Traffic Engineering

## Project Scope

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This project will convert Buddy Holly Avenue, Texas Avenue, Avenue K, Avenue L, and Avenue M in the downtown area from one way to two way streets. In order to accomplish the conversion of all one way streets in Downtown Lubbock, the following tasks will need to be completed: eliminate existing markings, remove one way and do not enter signage, install new lane markings upgrade 7 traffic signals on Broadway Street and Main Street, modify the shape of some existing medians, as well as coordinate the upgrade of four traffic signals on 19th Street with the Texas Department of Transportation. In order to accomplish these goals small closures will be necessary throughout the entirety of the project but access will still be maintained to all adjacent buildings. This project will take around six months to complete due to the traffic signal work.

## Project Justification

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As growth continues throughout all parts of Downtown Lubbock, the Traffic Operations Department has determined that the conversion of existing one way streets within the limits of Downtown Lubbock is necessary for a variety of reasons. Currently Avenue K and Avenue L are one way in Downtown from 8th Street to 19th Street, and Avenue M is one way from 10th Street to Broadway Street. Buddy Holly Avenue and Texas Avenue are one way from Marsha Sharp Freeway to Broadway.

Converting each of these streets to two way traffic will help Downtown Lubbock be less confusing and intimidating to drivers that don't frequent the area, thereby making it more inviting for all visitors. Often driver confusion translates into unsafe behavior as drivers go the wrong direction on the existing one way streets. This creates hazardous situations for both vehicular and pedestrian traffic.

## Project Highlights

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**Council Priorities Addressed:** Public Safety, Redevelopment, and Growth and Development

FY 2020-21 funding was utilized to convert Avenue K, L, and M to two way streets downtown. This work included signal upgrades at Broadway & Avenue K, Broadway & Avenue L, Broadway & Avenue M, and 19th Street & Avenue K; modifications to the street illumination near 8th Street and Avenue L; barriers installed diverting SB Avenue L traffic to the two way portion of Avenue K near 8th Street; removal of striping along Avenue K, Avenue L, and Avenue M; and installing two way striping along each of those street segments.

FY 2021-22 funding was utilized for the following tasks along Buddy Holly Avenue and Texas Avenue from Mac Davis Lane to 19th Street: remove striping, markings, and one way signage, modify four traffic signals, install new striping, marking, and signage for two way usage.

## Project Dates

Start Date: 10/1/2020  
Bid Date - Design: N/A  
Award Date for Bid - Design: N/A  
Project Start Date - Design: N/A  
Project End Date - Design: N/A  
Bid Date - Construction: N/A  
Award Date for Bid - Construction: N/A  
Project Start Date - Construction: N/A  
Project End Date - Construction: 9/30/2023

## Project History

FY 2022-23 Public Works will mill up the old portion of Avenue L that is no longer used, located near the library, and pour curb and gutter where there is currently water filled construction barriers. Once this is complete, Public Works will work in conjunction with the Parks and Recreation Department to backfill the former street with dirt and lay sod.

\$400,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.  
\$400,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Location

Downtown Lubbock

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92569 Backup Power at Signalized Intersections

Infrastructure Improvements

Project Manager: David Bragg - Traffic Engineering

## Project Scope

The Traffic Engineering Department will install 165 Uninterruptible Power Systems (UPS) at key traffic signals city-wide. These devices will improve the safety and efficiency of traffic signals during power events. The City's traffic signal system is presently unprotected against power loss at intersections. Currently, when a power event occurs due to weather or other unforeseen events, signal indications go dark at intersections. Although Texas Transportation Code states that drivers must proceed through the intersection "as if the intersection had a stop sign", drivers are often confused by intersections without power, leading to hazardous situations. The issue is compounded at arterial to arterial intersections with multiple lanes in every direction of travel. Typically vehicles in each lane for one approach arrive at the signal at slightly different times which makes it difficult for drivers to know who has the right of way. During long power outages, police officers direct traffic at these intersections which helps reduce driver confusion, but creates an unsafe condition for the officers since they must be in the middle of traffic to effectively do their job.

## Project Justification

Uninterruptible Power Systems (UPS) rated for traffic signals supply battery power to signals which gives them an additional eight to twelve hours of normal operation during a power outage. This is more than enough time to get power restored to signals during most power loss events throughout the City, eliminating safety issues related to power loss at intersections where these are installed. Not only is safety improved at intersections with a UPS but it also frees up police officers from directing traffic, allowing them to perform their normal job duties during power events. UPS systems cost approximately \$6,000 per location. The Traffic Engineering Department requests funding for installation of 165 UPS systems for a total cost of \$1,000,000.

## Project Highlights

**Council Priorities Addressed:** Public Safety and Growth and Development

FY 2018-19 22 battery backup systems were installed at traffic signals City-wide.

FY 2020-21 25 battery backup systems were installed at traffic signals City-wide.

FY 2021-22 33 battery backup systems have been ordered. These have been on back order from the manufacturer but should begin arriving in March or 2022. Installation of these 33 systems will begin as soon as they are received.

FY 2022-23 A total of 80 battery backup systems have been installed to date. An additional 15 battery backup systems will be installed before the end of FY 2022-23.

## Project Dates

Start Date: 10/1/2018  
Bid Date - Design: N/A  
Award Date for Bid - Design: N/A  
Project Start Date - Design: N/A  
Project End Date - Design: N/A  
Bid Date - Construction: N/A  
Award Date for Bid - Construction: N/A  
Project Start Date - Construction: 1/1/2019  
Project End Date - Construction: 9/30/2029

## Project History

\$100,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.  
\$100,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.  
\$100,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.  
\$100,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$399,975	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
General Fund CO Bonds	\$25	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$400,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Consumable Supplies	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000
TOTAL	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$120,000



# CIP 92738 Pedestrian and Cyclist Enhancements

Infrastructure Improvements

Project Manager: David Bragg - Traffic Engineering

## Project Scope

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This is the Traffic Operations portion of a joint project between the Traffic Operations and Parks & Recreation Departments to improve pedestrian and bicycle access and connectivity along the Canyon Lake trail system and other established bicycle routes throughout the City as outlined in the Pedestrian and Bicycle Master Plan developed in 2018 and Parks and Open Space Master Plan developed in 2011. The project will fund the construction of signalized Pedestrian Hybrid Beacon (PHB) crossings at each location where the Canyon Lake trail system crosses an arterial including N. University Ave., Erskine St., Broadway, E. 19th St., and MLK Jr. Blvd. Other roadway and railway crossings will be improved with curb ramps, pavement markings, actuated beacons, and warning signs. This project also funds the installation of PHBs, pavement markings, and wayfinding signage along two bicycle boulevards (13th St. and 26th St.) as outlined in the Pedestrian and Bicycle Master Plan to correct existing bicycle infrastructure.

## Project Justification

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Developing safe routes for pedestrians and cyclists throughout the Jim Bertram Canyon Lakes System has gained popularity with citizens across Lubbock. In addition to these enhancements, the goal of this project is to improve cycling and pedestrian facilities along 13th Street, Avenue U, and 26th Street that will tie current points of fitness and activity to other centers of activity (i.e. West Lubbock to Texas Tech and the Canyon Lakes System, North Overton to the Canyon Lakes System, and Maxey Park to Tech Terrace and the Heart of Lubbock neighborhoods). This project will take advantage of Transportation Alternative funding through the Lubbock Metropolitan Planning Organization. The project will be funded 80% (TxDOT) and 20% (City).

## Project Highlights

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**Council Priorities Addressed:** Public Safety, Community Improvement, and Growth and Development



## Project Dates

Start Date: 10/1/2021  
Bid Date - Design: N/A (In House Design)  
Award Date for Bid - Design: N/A (In House Design)  
Project Start Date - Design: 10/1/2021  
Project End Date - Design: 100% Plans 4/15/2023  
Bid Date - Construction: 5/1/2023  
Award Date for Bid - Construction: N/A  
Project Start Date - Construction: 8/1/2023 TxDOT Project  
Project End Date - Construction: 9/30/2024 TxDOT Project

## Project History

FY 2022-23 funding has been utilized to pay TxDOT for the City's portion of the project (\$222,369)  
\$160,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.  
\$75,000 was appropriated in the FY 2021-22 Budget, BCR# 2022-18, June 7, 2022.

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$235,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$235,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$235,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$235,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92741 Fiber Optic Expansion Continuation

Upgrade/Major Maintenance

Project Manager: David Bragg - Traffic Engineering

## Project Scope

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This project is to continue expanding the City's fiber optic communications. Although the Traffic Operations has installed fiber optic cable to numerous City facilities and traffic signals around town, the need still exists to expand this infrastructure to facilities not yet reached. Fiber optic communication not only increases speeds for these facilities but also improves reliability.

## Project Justification

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Today's City workforce requires stable, high speed network connectivity in order to accomplish daily tasks, monitor equipment, as well as talk on the phone. As fiber optic lines are installed, it not only increases the productivity and possibilities of the City's workforce, but also helps emergency crews at remote sites, and improves experience of citizens utilizing community computers at libraries and community centers city-wide.

## Project Dates

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Start Date: 10/1/2021  
Bid Date - Design: N/A  
Award Date for Bid - Design: N/A  
Project Start Date - Design: N/A  
Project End Date - Design: N/A  
Bid Date - Construction: N/A  
Award Date for Bid - Construction: N/A  
Project Start Date - Construction: 10/1/2021  
Project End Date - Construction: 9/30/2029

## Project Highlights

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**Council Priorities Addressed:** Public Safety, Community Improvement, and Growth and Development

## Project History

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FY 2021-22 Funding was utilized to purchase and install two new network routers, install fiber optic cable to five traffic signals, and eight City facilities utilized by other departments. FY 2022-23 Funding was utilized to install 10 miles of fiber optic cable to four traffic signals and five City facilities utilized by other departments.

\$50,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. \$82,871 was appropriated in the FY 2021-22, BCR# 2022-11, March 8, 2022. \$75,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

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City-wide

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$207,871	\$75,000	\$75,000	\$75,000	\$100,000	\$100,000	\$125,000
<b>TOTAL</b>	<b>\$207,871</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$125,000</b>

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$125,000	\$75,000	\$75,000	\$75,000	\$100,000	\$100,000	\$125,000
<b>General Fund CO Bonds</b>	\$82,871	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$207,871</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$125,000</b>

## Operating Budget Impacts

---

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92742 Traffic Signal FY 2021-22 through FY 2025-26

Infrastructure Improvements

Project Manager: David Bragg - Traffic Engineering

## Project Scope

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Install signals at unsignalized intersections and school zones as warranted, upgrade new controllers, and perform necessary repairs. Major repairs such as replacing crushed conduit and wiring, rebuilding failing signal arm assemblies, and exchanging cabinets and signal arm assemblies that have been damaged is not included in the Department's maintenance budget or in the Traffic Signal Upgrade project.

## Project Justification

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The project provides funding for new signals and school zones designed and constructed in-house. The project will also be utilized to upgrade existing traffic signals requiring major repairs. Public safety is a major factor considered when installing and maintaining traffic signals and school zones.

## Project Dates

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Start Date: 10/1/2021  
Bid Date - Design: N/A  
Award Date for Bid - Design: N/A  
Project Start Date - Design: N/A  
Project End Date - Design: N/A  
Bid Date - Construction: N/A  
Award Date for Bid - Construction: N/A  
Project Start Date - Construction: 10/1/2021  
Project End Date - Construction: 9/30/2029

## Project Highlights

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**Council Priorities Addressed:** Public Safety, Redevelopment, Community Improvement, and Growth and Development

## Project History

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FY 2021-22 Funding was utilized to upgrade signal at 114th Street & Frankford Avenue to G-Y-R operation  
FY 2022-23 Funding was utilized to refurbish the signal at 66th Street and Indiana Avenue, build a new signal at 11th Place and Milwaukee Avenue, and construct pedestrian hybrid beacons on Martin Luther King Blvd at Emory Street and E. 28th Street.

\$350,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. Increased appropriation by \$20,235 in FY 2021-22, BCR# 2022-13, March 28, 2022.

\$400,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

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City-wide

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$770,235	\$225,000	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000
<b>TOTAL</b>	<b>\$770,235</b>	<b>\$225,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$770,235	\$225,000	\$450,000	\$450,000	\$450,000	\$450,000	\$450,000
<b>TOTAL</b>	<b>\$770,235</b>	<b>\$225,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>	<b>\$450,000</b>

## Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92795 Next Generation Traffic Signal Detection

Replacement Infrastructure

Project Manager: David Bragg - Traffic Engineering

## Project Scope

Next-generation vehicle detection systems will be installed at major intersections city-wide. These systems will improve the safety and efficiency of each intersection in real-time as well as provide historical data including traffic volumes and signal performance metrics.

### Project Justification

Existing vehicle detection systems in use across the City are as old as 20 years old and vary greatly in quality. Collecting traffic volume data is currently a labor-intensive operation requiring temporary lane closures to gather a snapshot of data over a few days. Next-generation vehicle detection systems can accurately collect traffic volume data continuously delivered to the Traffic Management Center over the existing traffic signal network. This data is also available to the traffic controller in real-time allowing cycle-by-cycle adjustments to green time and variable left-turn phasing based on oncoming traffic volumes.

City labor will be used to install new detection systems until all major intersections are covered. Existing working systems will be redeployed at minor intersections.

### Project Dates

### Project Highlights

**Council Priorities Addressed:** Public Safety, Community Improvement, and Growth and Development

### Project History

FY 2022-23 Funding was utilized to install six enhanced detection systems.

\$100,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

### Project Location

City-wide

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$100,000	\$0	\$250,000	\$300,000	\$300,000	\$0	\$0
TOTAL	\$100,000	\$0	\$250,000	\$300,000	\$300,000	\$0	\$0

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$100,000	\$0	\$250,000	\$300,000	\$300,000	\$0	\$0
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2017063 Traffic Operations Facility Renovations

Upgrade/Major Maintenance

**Project Manager: David Bragg - Traffic Engineering**

## Project Scope

In 1996, an addition was added to connect the two buildings to turn it into one facility. This facility houses the Traffic Operations personnel of Signals, Fiber Optics, Signs and Markings, as well as computer and sign printer equipment. Only a part of the materials are housed at this site because of the lack of adequate storage. The other marking materials, as well as the striper vehicles, are housed in the east-side of the Warehouse on Municipal Hill Drive. Area to be renovated is approximately 6,803 sq. ft. Estimated renovation budget at \$300 sq. ft. results in a total of \$2,040,900. Scope includes both interior and exterior renovations. Interior - asbestos abatement, flooring, painting, bathrooms, HVAC to the 1996 expansion that connected the original two buildings. Exterior - new roof, HVAC, doors & windows, wet sealing the facility.

## Project Justification

Portions of this complex are over 50 years old. There has been very little maintenance/renovations done to the facility. The roof, walls, windows, and doors leak. Major repairs are needed to prevent future damage to the facility.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

Start Date: TBD  
Bid Date - Design: TBD  
Award Date for Bid - Design: TBD  
Project Start Date - Design: TBD  
Project End Date - Design: TBD  
Bid Date - Construction: TBD  
Award Date for Bid - Construction: TBD  
Project Start Date - Construction: TBD  
Project End Date - Construction: TBD

## Project History

## Project Location

Traffic Operations Facility

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$0	\$0	\$2,040,900	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,040,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$0	\$2,040,900	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,040,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2023080 Signal Cabinet ID Badge Access Systems

Upgrades/Major Maintenance

**Project Manager: David Bragg - Traffic Engineering**

## Project Scope

This proposal is to replace each traffic signal cabinet lock with a card reader system that can be accessed with a City of Lubbock employee badge instead of a generic physical key.

## Project Justification

Mechanical locks used at all traffic signal cabinets could potentially be picked, bypassed or damaged, allowing unauthorized access to the components inside. This could lead to serious public safety hazards at the intersection or any location connected to the City’s network.

A card reader system will provide a much more secure system for controlling access to traffic signal cabinets. With badges, only authorized personnel can gain access, ensuring the components inside are kept safe and secure. Badges are much easier to manage and also increase accountability. With mechanical locks it is virtually impossible to track who has accessed the cabinet, but with badges, access can be tracked and logged.

## Project Highlights

**Council Priorities Addressed: Public Safety**

## Project Dates

TBD: Start Date  
TBD: Bid Date  
TBD: Award Date  
TBD: Project Start Date  
TBD: Project End Date

## Project History

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$350,000	\$350,000	\$350,000	\$0	\$0
TOTAL	\$0	\$0	\$350,000	\$350,000	\$350,000	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$350,000	\$350,000	\$350,000	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2023081 Traffic Operations Covered Parking

New Facility

Project Manager: David Bragg - Traffic Engineering

## Project Scope

This proposal is to construct two metal awnings in front of the Traffic Operations building to protect equipment from damage due to weather and heat. The awnings will require excavation work for the footings, concrete work, steel for both the frame and roof, plus restriping of the Traffic Operations parking lot.

## Project Justification

These awnings will increase the average lifecycle of the Traffic Operations bucket trucks and other vehicles that would otherwise be exposed to harsh weather and other elements.

These awnings will also protect the equipment on these trucks such as hydraulic lines, controls and boom cabling, saving time and money in costly repairs and other maintenance expenses.

## Project Dates

- TBD: Start Date
- TBD: Bid Date
- TBD: Award Date
- TBD: Project Start Date
- TBD: Project End Date

## Project Highlights

**Council Priorities Addressed: Fiscal Discipline**

## Project History

## Project Location

Traffic Operations Facility

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0

**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 2023082 Neighborhood Traffic Management Program

Infrastructure Improvements

Project Manager: David Bragg - Traffic Engineering

## Project Scope

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Install three sets of speed cushions on residential streets and one set of speed bumps in an alley each year for neighborhood streets that meet all the requirements of the Neighborhood Traffic Management Program.

## Project Justification

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In recent years the Neighborhood Traffic Management Program has increased in popularity around the City. During the first six years of the program, Traffic Management installed five sets of speed cushions on residential streets and two sets of speed bumps in alleys. Over the last two years, the Department has installed an additional five sets of speed cushions on residential streets and one set of speed bumps in an alley. This program has proved to be beneficial to many neighborhood streets around the City. This project will allow Traffic Management to install three new sets of speed cushions and a set of speed bumps each year. The funding is for speed cushion installations on three typical streets (half mile portion of a residential street) and one typical speed bump installation.

## Project Highlights

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**Council Priorities Addressed:** Public Safety and Community Improvement

## Project Dates

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Start Date: 10/1/2023  
Bid Date - Design: N/A  
Award Date for Bid - Design: N/A  
Project Start Date - Design: N/A  
Project End Date - Design: N/A  
Bid Date - Construction: N/A  
Award Date for Bid - Construction: N/A  
Project Start Date - Construction: N/A  
Project End Date - Construction: 9/30/2029

## Project History

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## Project Location

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City-wide

## Project Appropriations

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$0	\$0	\$85,000	\$90,000	\$90,000	\$95,000	\$95,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$95,000</b>	<b>\$95,000</b>

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$85,000	\$90,000	\$90,000	\$95,000	\$95,000
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$85,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$95,000</b>	<b>\$95,000</b>

## Operating Budget Impacts

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92557 Landfill 69 Gas Collection System Replacement

Upgrade/Major Maintenance

Project Manager: Brenda Haney - Solid Waste Disposal

## Project Scope

The methane gas lines that collect gas from the eastern portion of the landfill will be excavated and either replaced or regraded to ensure maximum methane gas flow to the flare. The gas collection system is currently being evaluated to define the exact locations of gas lines that need to be repaired or replaced. Additionally, work will be conducted on the existing gas flare to ensure that it is properly operating. Current efforts are in progress to repair and balance the existing gas well field. Work to evaluate the viability of a new flare system will begin in FY2021.

## Project Justification

The methane gas collection system was required to be installed at the Caliche Canyon Landfill 14 years ago. Over time buried waste subsides and shifts under the landfill cap. The methane gas collection lines are made of HDPE plastic pipe and have settled inhibiting the methane gas to properly flow to the flare. The proper removal and flaring of methane gas is also essential in reducing groundwater contamination at the site.

## Project Dates

## Project Highlights

**Council Priorities Addressed: Community Improvement**

## Project History

FY 2015-16 funding was utilized to begin the assessment of the current gas lines and flow. \$344,730 was appropriated on 4/25/18 per Management. Funding comes from original Capital Project number 92422. \$180,000 was appropriated in the FY 2022-23 budget, BCR# 2023-1, November 1, 2022.

## Project Location

Caliche Canyon - Landfill 69

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$524,730	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$524,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**Project Funding**

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$180,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$344,730	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$524,730</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92558 Landfill 69 Groundwater Remediation

Infrastructure Improvements

Project Manager: Brenda Haney - Solid Waste Disposal

## Project Scope

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The TCEQ has approved a soil vapor extraction pilot study for one year. The gas collection system was modified to perform the pilot study. The pilot study failed to produce the desired results, we will move into the next phase of the project. The consultant has suggested an alternative treatment option of air sparging that will be analyzed for effectiveness through a pilot project. Materials have been purchased and partially installed for the pilot project. The rest of the installation is in progress. The pilot project will be implemented and evaluated for effectiveness. The engineers will review the data and prepare the required reports for the TCEQ. If the pilot is successful and approved by the TCEQ, the project will be implemented on a full scale. This work is on-going and in a pilot phase. If the pilot is successful and full scale operation is approved installation will follow. Pilot is expected to last an additional 12 months.

## Project Justification

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The Texas Commission on Environmental Quality (TCEQ) has approved the groundwater and gas remediation actions in place at the facility with the stipulation that if groundwater does not continue to meet State requirements other actions will need to be taken to meet compliance. Meeting compliance requires a different method of treating the groundwater, such as pump and treat, which involves the installation of air stripper wells at this facility, or additional gas wells. The number of required wells for the project depends on groundwater analysis at that time.

## Project Dates

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## Project Highlights

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**Council Priorities Addressed: Community Improvement**

## Project History

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\$500,000 was appropriated on 4/25/18 per Management. Funding comes from original Capital Project number 92440.  
\$375,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. Decreased appropriation by \$180,000 in the FY 2022-23 budget, BCR# 2023-1, November 1, 2022.

## Project Location

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Caliche Canyon - Landfill 69

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$195,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Acquisition</b>	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$695,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$695,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$695,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92698 Transfer Station

New Facility

Project Manager: Brenda Haney - Solid Waste Disposal

## Project Scope

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The Solid Waste Department has completed the initial evaluation of the value and cost savings of a transfer station. This study identified the general area to site a transfer station that would provide the greatest increase in route efficiency and therefore provide the greatest return on investment. This project provides for the remaining phases of the transfer station/public works service center project including siting, permitting, design and construction. There is also a great need to move other public works operations closer to service areas. Currently almost all Public Works Operations departments in the City organization report to the Northeast side of town and disperse to various locations all over the community with large trucks and construction equipment. This project would provide a substantial saving in fuel, vehicle, and equipment maintenance budgets and it would be a more efficient use of time and a better customer response for our field operations. Departments that would benefit from a satellite Public Works Operation Center are Paved Streets, Alley Maintenance, Street Sweepers, Water and Sewer Pipeline Maintenance, Wastewater Collection and Metering, and Customer service. There will probably be substantial interest from LP&L field operations also.

The next phase of the project is to perform a detailed analysis of potential sites for the new facility and then evaluate each of them. This will conclude with a recommended site for purchase. Following purchase of the land, the engineers will perform an initial design and permitting work to secure the transfer station permit from the TCEQ. Once the permit is received, construction plans and specifications will be prepared and the construction will commence. It is expected to take about 3-5 years to complete the entire process depending on permitting time and any difficulties acquiring land.

### Project Justification

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Currently, solid waste collection vehicles leave the collection route and travel to the West Texas Regional Disposal Facility in Abernathy to dispose of the waste. Each trip to the landfill can take up to 1 1/2 hours and each collection vehicle is making between 2 and 4 trips per day to the landfill. The analysis of the economic feasibility of a transfer station has been completed and it is evident that there are potential savings and operational efficiencies gained.

### Project Highlights

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**Council Priorities Addressed: Fiscal Discipline, Community Improvement, Growth and Development**

## Project Dates

Timeline for design and construction is contingent on TCEQ review period and if the permit is contested. Time shown is based on average review time and no contest of the permit.

RFQ Issued: April 2021

Award Engineering: June 2021

Evaluate/Select/Acquire Site: Feb 2022

Prepare TCEQ Permit: October 2021

Submit Permit to TCEQ: April 2022

TCEQ Review & Approval: April 2023

Public Hearing: February 2023

Facility Design: September 2022

Project Bid: September 2023

Project Award: December 2023

Construction: January 2024

Operational: March 2025

## Project History

CIP 8636 was combined with CIP 92698 in the FY 2021-22 Budget.

\$50,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

\$180,000 was appropriated in the FY 2020-21 Budget, Ord. No. 2020-00123, October 1, 2020.

\$1,275,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

\$17,195,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Southwest Lubbock

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$1,400,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$17,250,000	\$14,000,000	\$0	\$0	\$0	\$0	\$0
<b>Acquisition</b>	\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$18,700,000</b>	<b>\$14,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$1,649,986	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$17,050,014	\$14,000,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$18,700,000</b>	<b>\$14,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92796 Shop Renovation

Upgrade/Maintenance

Project Manager: Brenda Haney - Solid Waste Disposal

## Project Scope

This project will remove and replace the existing metal siding and roofing.

## Project Justification

The current shop at Caliche Canyon Landfill, Texas Commission on Environmental Quality 9TCEQ) MSW Permit 69, was originally constructed in the late 1960's. The shop is a metal building with a concrete floor. The building is not weather tight nor vector proof. There is no room to secure tools and supplies and the building is not wired to provide adequate lighting in the shop.

## Project Dates

## Project Highlights

### Council Priorities Addressed:

## Project History

FY 2015-16 funding was utilized to perform asbestos abatement.  
FY 2019-20 project was bid but never awarded. \$30,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Caliche Canyon - Landfill 69

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Construction</b>	\$30,000	\$0	\$270,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$30,000	\$0	\$270,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$270,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Operating Budget Impacts

---

Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92797 WTRDF Cell Construction

## Infrastructure Improvements

**Project Manager: Brenda Haney - Solid Waste Disposal**

### Project Scope

Design, construct, oversee construction and TCEQ submittals.

### Project Justification

The existing constructed capacity for below grade volume at the West Texas Regional Disposal Facility has less than 2 years remaining capacity.

### Project Highlights

**Council Priorities Addressed: Growth and Development, Community Improvement**

### Project Dates

### Project History

The last cell for disposal capacity was constructed in 2018. This cell will provide additional waste disposal capacity to serve the City and other customers for several more years. \$290,900 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

### Project Location

West Texas Regional Disposal Facility

### Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>Design</b>	\$290,900	\$0	\$0	\$0	\$0	\$0	\$0
<b>Construction</b>	\$0	\$7,000,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$290,900</b>	<b>\$7,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$290,900	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Fund CO Bonds</b>	\$0	\$7,000,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$290,900</b>	<b>\$7,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 2015063 Closure of Cell VI at Landfill 69

Replacement Infrastructure

Project Manager: Brenda Haney - Solid Waste Disposal

## Project Scope

The final cap will be constructed and vegetation seeded in order to close Cell VI at Caliche Canyon Landfill as per regulatory requirements. This project is delayed due to reduced tonnage because of reduced operating hours during COVID.

## Project Justification

The Caliche Canyon Landfill has only one open cell that accepts construction and demolition waste. The cell will be at capacity and unable to accept any additional waste. The Texas Commission on Environmental Quality requires a final cap and establishment of vegetation for cell closure.

## Project Highlights

**Council Priorities Addressed: Community Improvements, Fiscal Discipline**

## Project Dates

Start Date: TBD  
Bid Date - Design: TBD  
Award Date for Bid - Design: TBD  
Project Start Date - Design: TBD  
Project End Date - Design: TBD  
Bid Date - Construction: TBD  
Award Date for Bid - Construction: TBD  
Project Start Date - Construction: TBD  
Project End Date - Construction: TBD

## Project History

## Project Location

Caliche Canyon - Landfill 69

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0

**Project Funding**

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
<b>General Fund Cash</b>	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Operating Budget Impacts**

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
<b>No Impact Anticipated</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Debt Service Fund

## Summary of Debt

The City issues debt as authorized by State Statute and City Charter in one of the following ways: General Obligation Bonds or Certificates of Obligation.

- General Obligation Bonds are payable from the proceeds of the interest and sinking fund portion of the property tax rate, levied within the limitations of the law. The full faith and credit of the City guarantee the payment of General Obligation Bonds. General Obligation Bonds are authorized by a vote of the citizens.
- Certificates of Obligation are guaranteed from the proceeds of the interest and sinking fund portion of the property tax rate, levied within the limitations of the law, and most are payable from, and secured by, the surplus revenues of the City’s Enterprise Funds, Internal Service Funds, or Special Revenue Funds.

## Debt Limitations

There is no direct debt limitation in the City Charter or under state law. The City operates under a home rule charter that limits the maximum tax rate for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the State of Texas Attorney General will permit allocation of \$1.50 of the \$2.50 maximum rate for general obligation debt service. As of October 1, 2023, the tax rate for debt service is \$0.109783 per \$100 assessed valuation, or \$231.93 annually on an average home valued at \$211,258

## Debt Structure

City of Lubbock debt is generally structured on a level payment basis. The level payment structure allows the total debt service to be allocated in equal annual installments throughout the life of the debt. This method allows the City to keep tax rates and user fees level and stable.

## Bond Ratings

Standard & Poor’s (S&P) and Fitch Ratings’ bond ratings range from AAA to D. Bonds rated in the top four categories (AAA, AA, A, and BBB) generally are regarded as eligible for bank investment. S&P and Fitch apply modifiers in each generic rating classification. The “plus sign” (+) modifier indicates that the issuer ranks in the higher end of its generic rating category, no modifier indicates a mid-range ranking, and the “minus sign” (-) modifier indicates that the issuer ranks in the lower end of its generic category.

- The bond ratings of AA+ for the City and AA- for LP&L signify a very strong capacity to meet their financial commitments.

Moody’s has nine basic rating categories for long-term obligations. They range from Aaa (highest quality) to C (lowest quality). Moody’s applies numerical modifiers 1, 2, and 3 in each generic rating classification from Aa to Caa. The modifier 1 indicates that the issuer ranks in the higher end of its generic rating category, the modifier 2 indicates a mid-range ranking, and the modifier 3 indicates that the issuer ranks in the lower end of its generic category.

The City has maintained excellent ratings for many years. The City’s bond ratings from two of the rating agencies, Standard and Poor’s and Fitch Ratings, were updated as of February 3, 2023 and February 6, 2023 and are as follows:

	<u>City</u>
Standard & Poor’s	AA+
Fitch Ratings	AA+

The prior ratings from Standard and Poor’s and Fitch Ratings on June 17, 2021 for the City are as follows:

	<u>City</u>
Standard & Poor’s	AA+
Fitch Ratings	AA+

In order to improve financial transparency, the City continues doing separate ratings on the Water and Wastewater System. The City’s bond ratings from two of the rating agencies, Standard and Poor’s and Fitch Ratings for Water and Wastewater System, were updated as of February 3, 2023 and February 6, 2023, and are as follows:

# Debt Service Fund

	<u>City</u>
Standard & Poor's	AA
Fitch Ratings	AA

The bond ratings from Moody's (July 2023) and Fitch (July 2023) for LP&L are as follows:

	<u>LP&amp;L</u>
Moody's	A1
Fitch Ratings	A+

In 2019, LP&L began to utilize a short-term lending facility to address all capital financing needs over the next three years. In doing so, LP&L was required to receive a short-term rating for the use of a direct purchase revolving note program. The bond rating received from Fitch on May 1, 2019 for LP&L are as follows:

	<u>LP&amp;L</u>
Fitch Ratings	F1

The assignment of the 'F1' short-term rating reflects LP&L's Issuer Default Rating of 'A+' and the nature of the revolving note program, which is expected to be refinanced through the issuance of long-term revenue bonds in 2021.

During FY 2022-23, Standard & Poor's and Fitch Ratings affirmed the City's financial bond ratings. Rating reports state that the City's ratings reflect the following:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA) and a local stabilizing institutional influence;
- Very strong financial management, with strong financial policies and practices under our Financial Management Assessment (FMA) methodology;
- Strong budgetary performance, with the maintenance of very strong reserves and liquidity, supported by stable or growing sales and property tax revenue.
- Very strong budgetary flexibility, with available fund balance in fiscal 2021 at 38 percent of operating expenditures;
- Very strong liquidity, with total government available cash at 108 percent of total governmental-fund expenditures and 6.3x governmental debt service, and access to external liquidity we consider exceptional;
- Weak debt-and-contingent-liability profile, with debt service carrying charges at 16.4 percent of expenditures and net direct debt that is 146 percent of total governmental-fund revenue, but rapid amortization, with 67 percent of debt scheduled to be retired within 10 years; and
- Strong institutional framework score.

# Debt Service Fund

## City of Lubbock Ratings – Certificates of Obligation & General Obligation

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
4/11/2006		AA- Positive	
4/17/2006	A1 Positive		
4/21/2006			AA- Positive
12/27/2006	A1 Positive	AA- Positive	
12/29/2006			AA- Positive
5/31/2007	Aa3 Stable		
6/5/2007			AA Stable
6/8/2007		AA Stable	
8/15/2007	Aa3 Stable		
8/16/2007		AA Stable	
4/22/2008	Aa3 Stable		AA Stable
4/23/2008		AA+ Stable	
3/9/2009	Aa3 Stable		AA Stable
3/10/2009		AA+ Stable	
1/7/2010		AA+ Stable	
1/8/2010			AA Stable
1/11/2010	Aa3 Stable		
4/23/2010	Aa2 Stable		
5/3/2010			AA+ Stable
3/4/2011			AA+ Stable
3/7/2011	Aa2 Stable		
3/15/2011		AA+ Stable	
3/9/2012	Aa2 NOO (no outlook)		
3/12/2012		AA+ Stable	
3/15/2012			AA+ Stable
4/16/2013	Aa2 Stable		
4/22/2013		AA+ Stable	
4/10/2014		AA+ Stable	
4/13/2014	Aa2 Stable		
4/15/2014			AA+ Stable
3/19/2015			AA+ Stable
3/20/2015		AA+ Stable	
3/23/2015	Aa2 Stable		
3/21/2016			AA+ Stable
3/23/2016	Aa2 Stable		
3/31/2016		AA+ Stable	
9/28/2016			AA+ Stable
9/29/2016		AA+ Stable	
3/20/2017		AA+ Stable	
3/23/2017			AA+ Stable
3/20/2018			AA+ Stable
3/21/2018		AA+ Stable	
3/19/2019			AA+ Stable
3/22/2019		AA+ Stable	
10/1/2019			AA+ Stable
10/4/2019		AA+ Stable	
5/1/2020		AA+ Stable	
5/4/2020			AA+ Stable
11/10/2020		AA+ Stable	
11/10/2020			AA+ Stable
6/17/2021		AA+ Stable	
6/17/2021			AA+ Stable

# Debt Service Fund

2/3/2023		AA+ Stable	AA+ Stable
2/6/2023		AA+ Stable	

## City of Lubbock Ratings – Water & Sewer

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
3/18/2019			AA- Stable
3/22/2019		AA- Stable	
10/1/2019			AA- Stable
10/4/2019		AA- Stable	
5/1/2020		AA- Stable	
5/4/2020			AA- Positive
11/9/2020			AA- Positive
11/10/2020		AA- Stable	
3/30/2021		AA- Stable	
10/22/2021			AA Stable
4/4/2022			AA Stable
2/3/2023			AA Positive
2/6/2023		AA Stable	

## Lubbock Power & Light Ratings

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
10/3/2006			BBB+ Stable
1/2/2007		BBB Positive	
3/31/2009			A- Stable
4/8/2009		A- Stable	
4/23/2010	A1 Stable		
10/5/2010		A- Positive	
10/6/2010	A1 Stable		
10/11/2010			A- Positive
10/25/2010		AA- Stable	
2/15/2011			A+ Stable
4/16/2013			A+ Stable
4/17/2013		AA- Stable	
4/30/2013	A1 Negative		
4/11/2014	A1 Stable		
4/14/2014		AA- Stable	A+ Stable
3/20/2015		AA- Stable	A+ Stable
3/23/2015	A1 Stable		
3/23/2016	A1 Stable	AA- Stable	A+ Stable
7/20/2017	A1 Stable	AA- Stable	A+ Stable
07/03/18 & 07/11/18	A1 Stable	AA- Negative Outlook	A+ Stable
4/21/2020			A+ Stable
4/13/2021			A+ Stable
7/27/2022	A1 Stable		
7/26/2023			A+ Stable

## Lubbock Power & Light Ratings – Short Term

Date	Moody's Rating Outlook	S&P Rating Outlook	Fitch Rating Outlook
5/1/2019			F1 Stable

# Debt Service Fund

## Debt Service/Capital Projects

The Debt Service Fund is used to account for general long-term debt principal and interest for debt issues and other long-term debts for which a tax has been dedicated. The City budgets for debt service in twelve funds: General Debt Service, Water/Wastewater, Storm Water, North Overton Tax Increment Financing Reinvestment Zone (North Overton TIF), LP&L, Airport, Cemetery, Civic Centers, Hotel Occupancy Tax, Gateway, Internal Service Funds, and the Central Business District TIF (CBD TIF). Debt requirements in these funds for FY 2023-24 are as follows:

- General obligation debt service, which includes general obligation bonds and certificates of obligation, is budgeted in the General Debt Service Fund. The bond election held in May 2004, approved \$30 million in new debt issuance. There is currently \$3.7 million in authorized, but unissued bonds from that election. The next bond election, held in November 2009, approved \$50.585 million in new debt issuance to finance improvements in streets and public safety, all of which have been issued. The most recent bond election, held in November 2022, approved \$200 million in general obligation bonds to provide funding for major street public improvements.
- Following are the amounts of debt service that are budgeted in various City funds:

Water/Wastewater	\$59,285,070
General Debt Service	30,229,947 (includes Solid Waste debt)
Lubbock Power & Light	36,800,935
Storm Water	10,408,483
Gateway	8,711,448
North Overton TIF	3,078,347
Airport	3,705,597
Internal Services	1,851,073
Central Business District TIF	946,291
Civic Centers	448,056
Hotel Occupancy Tax	89,375
Cemetery	46,750

The above amounts do not include the utilization of interest earnings on bond funds.

## Debt Capacity

The City, in FY 2023-24, will use approximately \$1.4 million interest earnings from cash in the Debt Service fund, investment earnings on bond funds, and transfers from Lubbock Power and Light, Storm Water, and Water/Wastewater Fund for their portion of Citizen Tower debt.

Following is a table illustrating projected tax rates for FY 2023-24 through FY 2028-29 based on the 5-year proposed capital plan. The proposed plan could change each year as priorities and needs are re-assessed, and economic conditions are taken into account.

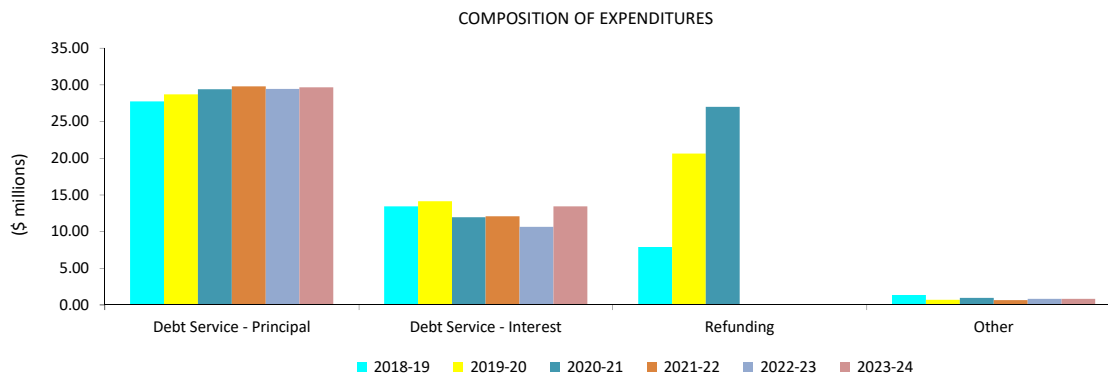
DEBT CAPACITY									
Fiscal Year Ending	Assessed Valuations	Debt Tax Rate	Tax Proceeds	Application of over 65 Tax Ceiling	Application of Debt Service Fund Balance and Interest *	Current Debt Service Requirement	Debt Service Capacity Available	Estimated Debt Service Capacity Available	Debt Issuance Capacity
2024	21,754,942,799	0.10978	23,763,813	2,800,576	1,382,107	27,946,495	-	-	-
2025	22,733,915,225	0.10978	24,833,184	1,918,698	2,766,675	26,019,235	3,499,322	3,499,322	43,921,349
2026	23,756,941,410	0.10978	25,950,678	2,005,039	2,703,021	24,337,283	6,321,454	2,822,132	35,421,675
2027	24,826,003,774	0.10500	25,936,967	2,095,266	2,334,405	22,299,444	8,067,195	1,745,740	21,911,464
2028	25,943,173,943	0.10500	27,104,131	2,189,553	770,516	21,511,845	8,552,355	485,161	6,089,438
2029	27,110,616,771	0.10000	26,975,064	2,288,083	4,290,551	20,155,806	13,397,892	4,845,536	60,818,204

### Assumptions:

- 4.5% increase in property values
- 20 year debt amortization
- 5.00% interest rate for all bond issues
- 99.5% collection rate

\* Includes debt service on Citizens Tower paid by Lubbock Power and Light and the Water/Wastewater Fund

# Debt Service Fund



FUNDING SOURCES	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Ad valorem tax collections	\$ 22,597,019	21,748,962	23,023,537	23,710,060	26,545,152	12.0
Delinquent Taxes	265,349	377,269	326,288	300,850	300,000	(0.3)
Unallocated GO Bond Interest - Tax Backed	-	87,505	-	-	-	-
Interest Earnings on Debt Service Cash	327,885	75,051	73,146	280,875	180,000	(35.9)
Transfer from Solid Waste	2,196,914	2,102,013	2,025,175	1,995,600	3,363,113	68.5
Transfer from Overton TIF	3,171,626	3,132,547	3,107,871	3,085,287	3,078,437	(0.2)
Transfer from CBD TIF	975,323	961,675	941,828	942,235	946,291	0.4
Transfer from Hotel Tax Fund	88,000	89,875	91,500	88,000	89,375	1.6
Transfer from Gateway	8,400,761	8,847,226	8,783,613	8,765,392	8,711,448	(0.6)
Transfer from LP&L - Citizens Tower	1,139,270	1,140,119	1,141,406	1,139,661	1,140,242	0.1
Transfer from Water - Citizens Tower	146,458	146,567	146,736	146,508	146,583	0.1
Transfer from Storm Water - Citizens Tower	-	-	-	-	102,608	-
Transfer from Stormwater (Street Maintenance)	3,174,598	2,116,722	1,052,376	-	-	-
Refunding	20,795,000	27,275,000	-	-	-	-
Miscellaneous Recoveries	1,185,839	-	-	-	-	-
<b>Total Revenue Sources</b>	<b>\$ 64,464,042</b>	<b>68,100,531</b>	<b>40,713,477</b>	<b>40,454,468</b>	<b>44,603,249</b>	<b>10.3</b>
Use of Excess Reserves	85,378	1,545,003	2,213,351	830,984	-	(100.0)
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 64,549,421</b>	<b>69,645,535</b>	<b>42,926,828</b>	<b>41,285,452</b>	<b>44,603,249</b>	<b>8.0</b>

EXPENDITURES						
Debt Service - Principal - SIB Loan	\$ 325,000	450,715	463,051	475,725	488,745	2.7
Debt Service - Principal	28,682,962	29,354,261	29,764,283	29,420,000	29,645,000	0.8
Debt Service - Interest - SIB Loan	163,351	180,891	168,555	155,881	142,860	(8.4)
Debt Service - Interest	14,127,556	11,933,174	12,075,792	10,601,665	13,410,468	26.5
Fiscal Agent Fees	6,722	11,187	12,289	14,000	14,000	-
Refunding	20,600,990	26,983,904	-	-	-	-
Bond Sale Charges	194,010	291,096	1,177	180,000	180,000	-
Transfer to Civic Centers	448,831	440,306	441,681	438,181	448,056	2.3
<b>TOTAL EXPENDITURES</b>	<b>\$ 64,549,421</b>	<b>69,645,535</b>	<b>42,926,828</b>	<b>41,285,452</b>	<b>44,329,129</b>	<b>7.4</b>

FUND BALANCE						
Beginning Fund Balance	\$ 7,926,438	7,841,060	6,296,056	3,871,499	3,040,515	(21.5)
Change in Fund Balance	(85,378)	(1,545,003)	(2,213,351)	(830,984)	274,120	(133.0)
<b>ENDING FUND BALANCE</b>	<b>\$ 7,841,060</b>	<b>6,296,056</b>	<b>4,082,705</b>	<b>3,040,515</b>	<b>3,314,635</b>	<b>9.0</b>



# Debt Service Fund

## RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA

Fiscal Year Ending	Population <sup>(1)</sup>	Net Assessed Value (Thousands)	Gross Bonded Debt <sup>(2)</sup>	Debt Payable from Other Fund Revenue	Net Bonded Debt	Ratio of Net Bonded Debt to Assessed Value
2012	236,441	12,629,609	988,950,000	830,645,586	158,304,414	1.25%
2013	240,039	13,100,207	983,415,000	818,006,143	165,408,857	1.26%
2014	244,927	13,535,673	981,465,000	813,798,638	167,666,362	1.24%
2015	248,665	14,101,576	1,012,315,000	830,791,914	181,523,086	1.29%
2016	243,736	15,947,988	1,133,066,439	791,380,495	341,685,944	2.14%
2017	252,506	16,841,610	1,047,295,000	780,360,578	266,934,422	1.58%
2018	253,783	17,793,732	1,001,476,000	712,152,900	289,323,100	1.63%
2019	255,067	18,655,937	980,145,000	670,082,735	310,062,265	1.66%
2020	257,615	19,476,298	834,675,000	540,851,235	293,823,765	1.51%
2021	261,675	20,871,692	733,104,285	432,306,746	300,797,539	1.44%
2022	265,050	23,609,040	660,951,234	387,441,234	273,510,000	1.16%
2023	266,276	24,985,557	638,018,002	334,929,244	303,088,758	1.21%

## DEBT SERVICE FOR WHICH TAX IS LEVIED

Series	Purpose of Issue	FY 2023-24 Debt Service
2014	Certificates of Obligation	\$ 4,220,750
2014	Refunding Bonds	6,246,875
2015	Certificates of Obligation	8,321,250
2015	Refunding Bonds	13,644,500
2015	Refunding Bonds, Taxable	3,146,293
2016	Certificates of Obligation	8,429,450
2016	Refunding Bonds	2,924,025
2016A	Refunding Bonds	2,325,594
2017	Certificates of Obligation	1,750,000
2017A	Certificates of Obligation	2,132,625
2018A	Certificates of Obligation	2,071,950
2018B	Certificates of Obligation, Taxable	1,050,336
2018	Refunding Bonds	10,474,375
2019	Certificates of Obligation	4,993,950
2019	Refunding Bonds	1,371,713
2019A	Refunding Bonds, Taxable	4,722,944
2020	Certificates of Obligation	522,275
2020	General Obligation	5,600,164
2021	Certificates of Obligation	779,375
2021A	Certificates of Obligation	1,702,950
2023	Certificates of Obligation	1,492,978
2023	General Obligation	3,539,822
2018	SIB Loan	631,605
2017	Tax Note	1,036,796
2018	Tax Note	255,252
2019	Tax Note	331,114
2020	Tax Note	996,834
2021	Tax Note	282,635
TOTAL TAX SUPPORTED BONDS <sup>(4)</sup>		\$ 94,998,429

<sup>(1)</sup> Source: Census.gov

<sup>(2)</sup> Includes all long-term general obligation debt principal.

<sup>(3)</sup> Projected.

# Debt Service Fund

## OUTSTANDING DEBT SERVICE PAYMENT - PRINCIPAL & INTEREST

Fiscal Year Ending	General Obligation		Tax Notes		Revenue and		Total Principal	Total Interest
	Bonds				Contract Revenue Bonds			
	Principal	Interest	Principal	Interest	Principal	Interest		
2024	66,898,745	25,197,053	2,842,789	59,841	37,721,849	26,415,391	107,463,383	51,672,285
2025	68,922,122	21,159,065	1,510,745	27,332	35,621,457	24,684,492	106,054,324	45,870,889
2026	64,395,864	18,249,714	908,959	12,149	38,547,415	23,259,636	103,852,238	41,521,499
2027	58,579,983	15,606,530	640,000	3,552	39,122,094	21,718,562	98,342,077	37,328,644
2028	55,484,489	13,185,692			39,618,226	20,129,042	95,102,715	33,314,734
2029	47,729,391	11,048,289			35,560,816	18,545,864	83,290,207	29,594,153
2030	45,759,701	9,200,527			36,750,754	17,138,326	82,510,455	26,338,853
2031	36,330,431	7,670,036			32,987,121	15,781,323	69,317,552	23,451,359
2032	30,601,590	6,476,021			26,580,000	14,619,652	57,181,590	21,095,673
2033	28,418,193	5,386,452			25,040,000	13,586,153	53,458,193	18,972,605
2034	27,895,000	4,309,080			24,010,000	12,572,441	51,905,000	16,881,522
2035	26,610,000	3,282,390			21,705,000	11,653,796	48,315,000	14,936,186
2036	20,430,000	2,432,949			21,670,000	10,756,561	42,100,000	13,189,510
2037	15,000,000	1,791,692			22,210,000	9,890,997	37,210,000	11,682,689
2038	12,315,000	1,267,259			22,965,000	9,125,937	35,280,000	10,393,196
2039	9,850,000	831,900			21,475,000	8,199,594	31,325,000	9,031,494
2040	5,215,000	546,625			20,920,000	7,331,496	26,135,000	7,878,121
2041	4,875,000	361,325			18,500,000	6,608,398	23,375,000	6,969,723
2042	3,335,000	205,500			16,600,000	5,815,475	19,935,000	6,020,975
2043	3,470,000	69,400			12,920,000	5,078,450	16,390,000	5,147,850
2044		-			13,465,000	4,537,225	13,465,000	4,537,225
2045		-			14,030,000	3,972,075	14,030,000	3,972,075
2046		-			14,620,000	3,383,875	14,620,000	3,383,875
2047		-			15,140,000	2,770,400	15,140,000	2,770,400
2048		-			14,825,000	2,134,250	14,825,000	2,134,250
2049		-			12,085,000	1,509,200	12,085,000	1,509,200
2050		-			12,570,000	1,025,800	12,570,000	1,025,800
2051		-			13,075,000	523,000	13,075,000	523,000
	\$ 632,115,509	148,277,497	5,902,493	102,874	660,334,731	302,767,409	1,298,352,733	451,147,781

## Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2013	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) animal shelter expansion; (ii) improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (iii) park and recreation system improvements; (iv) radio system upgrades; (v) improvements, relocations and extensions to the City's wastewater system; (vi) improvements, relocations and extensions to the City's storm water facilities and infrastructure (collectively, with items described in clauses (i) and v), the "Project") and (vii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2013	General Obligation	- Proceeds from the sale of Tax-Exempt Bonds will be used for the following purposes, to-wit: (i) firefighting facilities and equipment, including the acquisition of land and interests in land in connection therewith, (ii) street improvements, including drainage, curbs, gutters, landscaping, sidewalks, curb ramps, utility line relocation and traffic signalization and acquisition of land and right-of-way therefor, (iii) refund certain of the Refunded Obligations (as defined herein) for the purpose of achieving debt service savings and (iv) pay the costs associated with the issuance of the Tax Exempt Bonds.
2013	LP&L Revenue Bonds	- The Bonds are being issued for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) refunding a portion of the System's outstanding revenue bonds for the purpose of achieving debt service savings and (iii) paying the costs associated with the issuance of the Bonds.
2014	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for (i) improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (ii) relocation and upgrading of public utility infrastructure in the Central Business District; (iii) park and recreation system improvements; (iv) upgrading of public safety radio communication systems; (v) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including runway improvements; (vi) construction, improvement and equipment of fire department facilities; (vii) animal shelter expansion; (viii) renovation, improvement and expansion of Solid Waste Department facilities; (ix) improvements, renovations, replacements, relocations and extensions to the City's Wastewater System, including Southeast Water Reclamation Plant and office/warehouse replacement facility; (x) improvements, renovations, replacements, relocations and extensions to the City's Waterworks System (collectively, with items (i)-(ix), the "Project"); and (xi) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2014	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding the Refunded Obligations for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds.
2014	LP&L Revenue Bonds	- The Bonds are being issued for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System and (ii) paying the costs associated with the issuance of the Bonds.
2014	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Refunding Bonds, Series 2006 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2015	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) construction, improvement, renovation and equipment of a new City Hall and acquisition of land, buildings and other facilities related thereto; (ii) improvements and renovations to the existing City Hall; (iii) construction, improvement, renovation and equipment of police department facilities and acquisition of land, buildings and other facilities related thereto; (iv) construction, improvement, renovation and equipment of public works facilities at Municipal Hill; (v) improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (vi) design, relocation and upgrading of public utility infrastructure in the Central Business District; (vii) park and recreation system improvements; (viii) renovations and improvements to public libraries; (ix) radio system upgrades; (x) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including runway improvements; (xi) construction, improvement and equipment of fire department facilities; (xii) construction, improvement and equipment of a new emergency operations center; (xiii) animal shelter expansion; (xiv) communication system expansion, including installation of fiber communication equipment; (xv) improvements, renovations, replacements, relocations and extensions to the City's wastewater System, including Northwest Water Reclamation Plant and South Lubbock Sanitary Sewer Expansion; (xvi) improvements, renovations, replacements, relocations and extensions to the City's Waterworks System (collectively, with items (i)-(xv), the "Project"); and (xvii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2015	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2015	Refunding Bonds, Taxable	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2015	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System and (ii) paying the costs associated with the issuance of the Bonds.

## Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2016	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) construction, renovations, improvements, upgrades, equipment and acquisition of land, buildings and other facilities related to (a) a new City Hall and (b) a new police facility; (ii) construction, renovations, improvements, upgrades, and equipment of facilities at Municipal Hill; (iii) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including terminal building remodeling and runway improvements; (iv) design, relocation and upgrading of public utility infrastructure and construction of gateways and green spaces in the Central Business District; (v) upgrading of public safety radio communication systems; (vi) construction of public improvements and infrastructure renovations in the North Overton TIF; (vii) construction, improvement and equipment of a new emergency operations center; (viii) renovations, improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith; (ix) renovation, improvement and expansion of Solid Waste Department facilities; (x) improvements, renovations, replacements, relocations and extensions to the City's Wastewater System, including the Northwest Water Reclamation Plant; (xi) improvements, renovations, replacements, relocations and extensions to the City's Waterworks System (collectively, with items (i)-(x), the "Project"); and (xii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2016	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2016A	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2016	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the system and (ii) paying the costs associated with the issuance of the Bonds.
2017	Tax Note	- The Note is being issued pursuant to the Ordinance to finance (i) contractual obligations incurred or to be incurred for the purchase of materials, supplies, equipment and machinery for the City's Animal Services, Building Inspection, Citibus, Environmental Health, Facilities Management, Fire, Fleet, Information Technology, Library, Municipal Court, Park Maintenance, Police, Public Works Streets, Radio Shop, Solid Waste Management, Storm Water Management, Street Drainage Engineering, Traffic Operations, Vector Control, and Wastewater departments (the "Project"), and (ii) the cost of issuing the Note.
2017	Certificates of Obligation - TWDB	- The Certificates are being issued pursuant to the Ordinance to finance (i) construction, improvements, renovations, relocations and extensions to the City's storm water facilities and infrastructure, including the Northwest Lubbock Drainage Improvements Project (the "Project"), and (ii) the costs of issuing the Certificates, including payment of professional services and attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2017A	Certificates of Obligation	- Proceeds from the sale of Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes, to wit: (i) design, relocation, upgrading and replacement of public utility infrastructure and construction of gateways and green spaces in the Central Business District; (ii) renovations, improvements and extensions of City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land, rights-of-way and equipment in connection therewith; (iii) improvements, renovations, replacements, relocations and extensions of the City's Wastewater System; (iv) improvements, renovations, replacements, relocations and extensions of the City's Waterworks System (collectively, with items (i)-(iii), the "Project"); and (v) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2017	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) funding capitalized interest, (iii) funding the reserve fund requirement for the Bonds, and (iv) paying the costs of issuing the Bonds.
2017	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Refunding Bonds, Series 2009 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2018	SIB Loan	- The City intends to use the financial assistance to pay the costs associated with right-of-way acquisition and utility relocation necessary for a state highway improvement project on a portion of existing FM 1585 designated as State Loop 88 through Minute Order 115000 on July 27, 2017 (project).
2018	Tax Note	- The City is issuing the Note pursuant to the Ordinance to provide funds, which will be used to (i) purchase new materials, supplies, equipment and machinery, (ii) pay off existing capital leases for materials, supplies equipment and machinery (the "Existing Leases") and (iii) pay costs of issuance related to the Note (collectively, the "Project").
2018A	Certificates of Obligation	- Proceeds from the sale of the 2018A Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes: (i) acquisition, construction, renovation, improvement and equipment of land buildings and other facilities related to a Public Safety Improvements Project, consisting of police facilities and municipal court facilities, including parking, infrastructure and other costs related thereto, (ii) purchase computing assets for the municipally owned Secondary Data Center; (iii) renovations, improvements and extensions to City streets, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith (collectively, the "2018A Project"), and (iv) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the 2018A Project and the issuance of the 2018A Certificates.
2018B	Certificates of Obligation, Taxable	- Proceeds from the sale of the 2018B Certificates will be used for the purpose of paying contractual obligations to be incurred for the following purposes: (i) construction, renovations and improvements to the Lubbock Preston Smith International Airport facilities, including construction of a consolidated rental car parking facility (the "2018B Project"); and (ii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the 2018B Project and the issuance of the 2018B Certificates.

## Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2018	Refunding Bonds	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2018	LP&L Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging, and/or equipping property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) funding capitalized interest, (iii) funding the reserve fund requirement for the Bonds, if needed, and (iv) paying the costs of issuing the Bonds
2019	Tax Note	- The City is issuing the Note to (a) finance the purchase of new materials, supplies, equipment, and machinery (the "New Money Project"); (b) pay off existing capital leases for materials, supplies, equipment, and machinery (the "Existing Leases"); and (c) pay the costs incurred in connection with the execution and delivery of the Note.
2019	Certificates of Obligation	- The City is issuing the Certificates to (a) finance (i) acquisition, construction, renovation, improvement and equipment of land, buildings and other facilities related to a Public Safety Improvements Project, consisting of police facilities and municipal court facilities, including parking, infrastructure and other costs related thereto; (ii) city fuel system upgrades, (iii) acquisition, construction, renovation, improvement and equipment of land, buildings and other facilities related to a city-owned car wash for city-owned vehicles, (iv) renovations and improvements to the Lubbock Preston Smith International Airport facilities, including terminal building remodeling (collectively, with (i) through (iii), the "New Money Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Certificates.
2019	Refunding Bonds	- The City is issuing the Bonds to (a) refund its Tax and Water and Wastewater System Surplus Revenue Certificates of Obligation, Series 2009 (the "2009 Certificates"), General Obligation Refunding and Improvement Bonds, Series 2009 (the "2009 Bonds" and together with the 2009 Certificates, the "2009 Obligations"), Tax and Water and Wastewater System Surplus Revenue Certificates of Obligation, Series 2010A (the "2010A Certificates"), and General Obligations Bonds, Series 2010A (the "2010A Bonds" and collectively with the 2009 Obligations and Series 2010A Certificates, the "Refunded Obligations"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2019A	Refunding Bonds, Taxable	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2019	TWDB Revenue Bonds	- The City is issuing the Bonds to (a) finance the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "Project"); (b) fund capitalized interest on the Bonds, and (c) pay the costs incurred in connection with the execution and delivery of the Bonds.
2019	Water Wastewater Revenue Bonds	- The City is issuing the Bonds to (a) finance costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "New Money Project"); (b) refund its Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2008A (the "2008A Certificates") and Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2009 (the "2009 Certificates" and together with the 2008A Certificates, the "Refunded Certificates"); and (c) pay the costs incurred in connection with the execution and delivery of the Bonds.
2019B	Water Wastewater Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of: (i) refunding certain outstanding obligations of the City and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2020	Tax Note	- The City is issuing the Note to (a) finance the purchase of materials, supplies, equipment and machinery (the "New Money Project"); (b) refund the City's Existing Leases (the "Existing Leases"), which financed purchase of materials, supplies, equipment and machinery (the "Existing Lease Projects," and together with the New Money Project, the "Project"); and (c) pay the costs incurred in connection with the execution and delivery of the Note.
2020	Certificates of Obligation	- The City is issuing the Certificates to (a) finance the costs of construction, renovation, improvement and extension of City streets and related infrastructure, vehicles and equipment, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, drainage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith (the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Certificates.
2020	General Obligation	- Proceeds from the sale of the Bonds will be used for (i) refunding certain outstanding obligations of the City (the "Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Bonds and refunding the Refunded Obligations.
2020	Water Wastewater Revenue Bonds	- The City is issuing the Bonds to (a) finance paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings structures, facilities and related infrastructure for the System (the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2020B	Water Wastewater Revenue Refunding Bonds	- The City is issuing the Bonds to (a) refund the City's Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2010 (the "Refunded 2010 Certificates") and Tax and Waterworks System Surplus Revenue Certificates of Obligation, Series 2010C (the "Refunded 2010C Certificates", and together with the Refunded 2010 Certificates, the "Refunded Certificates"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2020C	Water Wastewater Revenue Refunding Bonds	- Proceeds from the sale of the Series 2020C Bonds will be used for the purposes of (i) refunding certain outstanding obligations of the City (the "Series 2020C Refunded Obligations") for the purpose of achieving debt service savings and (ii) paying the costs associated with the issuance of the Series 2020C Bonds.
2020	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Bonds, Series 2011 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2021	Tax Note	- The City is issuing the Note to (a) finance the purchase of materials, supplies, equipment and machinery (the "New Money Project"); (b) refund the City's Existing Leases (the "Existing Leases"), which financed purchase of materials, supplies, equipment and machinery (the "Existing Lease Projects," and together with the New Money Project, the "Project"); and (c) pay the costs incurred in connection with the execution and delivery of the Note.

## Debt Obligation Purpose

Series/ Year	Type of Issuance	Purpose of Financing
2021A	Certificates of Obligation	- The City is issuing the Obligations to (a) finance (1) construction, renovation, improvement and extension of City streets and related infrastructure, vehicles and equipment, including sidewalks, street lighting, traffic signals/controllers and traffic signal communication systems, signage, drainage, landscaping, utility improvements, extensions, relocations and acquisition of land and rights-of-way in connection therewith, and (2) construction, improvement, renovation and equipment of fire department facilities and acquisition of land, buildings and other facilities related thereto (together with (1), the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Obligations.
2021	Water Wastewater Revenue Bonds	- The City is issuing the Bonds to (a) pay the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "Project"), (b) fund capitalized interest for the Bonds, (c) fund the reserve fund requirement for the Bonds; and (d) pay the costs incurred in connection with the execution and delivery of the Bonds.
2021A	Water Wastewater Revenue Bonds - TWDB	- The City is issuing the Bonds to (a) finance acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Bonds.
2021	LP&L Revenue Bonds	- The City is issuing the Bonds to (a) finance the acquisition, purchasing, construction, improvement, renovation, enlarging and/or equipping of property, buildings, structures, facilities, and/or related infrastructure for Lubbock Power and Light (the "New Money Project"); (b) refund the City's Electric Light and Power System Revenue Revolving Note Program (the "Refunded Notes"); and (c) pay the costs incurred in connection with the execution and delivery of the Bonds.
2021	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Refunding Bonds, Series 2012 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2022	Tax Note	- The City is issuing the Note to (a) finance contractual obligations incurred or to be incurred for the purchase of the Property, including materials, supplies, equipment and machinery for solid waste purposes and public safety dispatch purposes (the "Project"); and (b) pay the costs incurred in connection with the execution and delivery of the Note.
2022	Water Wastewater Revenue Bonds	- Proceeds from the sale of the Bonds will be used for the purposes of (i) paying the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System and (ii) paying the costs associated with the issuance of the Bonds.
2022	LP&L Revenue Bonds	- The Bonds are being issued for the purposes of (i) funding acquisition, purchasing, construction, improvement, renovation, enlarging and/or equipping of property, buildings, structures, facilities, and/or related infrastructure for the System, (ii) funding the reserve fund requirement for the Bonds, if necessary, and (iii) paying the costs of issuing the Bonds.
2023	Water Wastewater Revenue Bonds	- The City is issuing the Bonds to (a) pay the costs of acquiring, purchasing, constructing, improving, renovating, enlarging and equipping property, buildings, structures, facilities and related infrastructure for the System (the "Project"), (b) fund capitalized interest for the Bonds, (c) fund the reserve fund requirement for the Bonds; and (d) pay the costs incurred in connection with the execution and delivery of the Bonds.
2023	Certificates of Obligation	- Proceeds from the sale of the Certificates will be used for (i) improvements to the City's Solid Waste Disposal System (the "Project"), and (ii) payment of professional services of attorneys, financial advisors, engineers and other professionals in connection with the Project and the issuance of the Certificates.
2023	General Obligation	- Proceeds from the sale of the Bonds will be used for (i) the acquisition, construction and reconstruction of City street improvements, including but not limited to sidewalks, utility line relocation and traffic signalization, necessary and related storm drainage facilities and the acquisition of land and rights-of-way therefore and (ii) payment of cost of issuance of the Bonds.
2023	CRMWA Refunding Revenue Bonds	- Proceeds from the sale of the Bonds will be used to (i) refund a portion of the Authority's outstanding Subordinate Lien Contract Revenue Refunding Bonds, Series 2014 (Conjunctive Use Groundwater Supply Project) (the "Refunded Bonds"), as further identified on Schedule I hereto, for debt service savings, and (ii) pay costs of issuance of the Bonds.
2023	Tax Note	- Proceeds from the sale of the Note will be used to pay (i) contractual obligations incurred or to be incurred for the purchase of materials, supplies, equipment and machinery for solid waste purposes and fire rescue purposes; and (ii) paying costs of issuance related to the Note

# Internal Service Funds Overview

Internal Services Funds are not self-funding and must allocate the costs associated with operating the fund to other City departments. Internal services charges are the costs allocated to the other funds and costs centers for the services provided by the Internal Services Funds.

The FY 2023-24 Operating Budget and Capital Program includes the following departments in the Internal Services Fund Section:

- Fleet Services
- Health Benefits
- Information Technology
- Investment Pool
- Print Shop and Warehouse
- Risk Management

The total internal services charges across all funds are \$45.3 million. The charges are itemized as seen below:

Charge	Total
Information Technology	\$ 14,397,917
Fleet Maintenance	8,493,600
Property Insurance	7,531,688
Workers Compensation	2,705,113
Radio Shop	2,813,351
Liability Insurance	3,719,402
Fleet Administration	3,281,283
Telephone	1,637,701
Central Warehouse	472,127
Mail Handling	232,348
Total	<u>\$ 45,284,530</u>

# Funding Source Summary by Fund

	Actual	Actual	Actual	Budget	Budget	% Change
INTERNAL SERVICE FUNDS	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Fleet	8,041,120	8,184,176	9,848,015	9,621,426	13,471,328	40.0
Health Benefits	33,275,911	37,536,871	37,352,260	39,661,026	42,337,476	6.7
Information Technology	10,467,898	10,198,523	10,305,206	11,679,888	13,676,629	17.1
Telecommunications	2,017,722	1,510,291	1,542,383	1,550,790	1,639,949	5.7
GIS & Data Services	889,577	873,944	900,809	860,024	902,936	5.0
Radio Shop	2,609,609	2,492,159	2,755,803	3,453,473	3,107,444	(10.0)
Investment Pool	193,775	210,900	207,618	268,990	287,156	6.8
Print Shop/Warehouse	615,029	607,308	635,887	672,250	758,506	12.8
Risk Management	7,896,325	9,371,437	13,295,478	17,722,804	14,483,442	(18.3)
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>66,006,964</b>	<b>70,985,607</b>	<b>76,843,458</b>	<b>85,490,672</b>	<b>90,664,866</b>	<b>6.1</b>

# Appropriation Summary by Fund

	Actual	Actual	Actual	Budget	Budget	% Change
INTERNAL SERVICE FUNDS	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Fleet	8,041,120	8,110,031	9,848,015	9,621,426	13,344,547	38.7
Health Benefits	33,275,911	37,536,871	35,529,420	39,661,026	42,179,337	6.3
Information Technology	9,930,842	9,177,751	9,768,084	11,679,888	13,453,514	15.2
Telecommunications	2,017,722	1,241,116	1,542,383	1,550,790	1,639,949	5.7
GIS & Data Services	791,423	647,924	700,220	860,024	902,936	5.0
Radio Shop	2,202,644	2,243,334	2,362,507	3,453,473	3,107,444	(10.0)
Investment Pool	182,256	207,554	207,618	268,990	287,156	6.8
Print Shop/Warehouse	591,454	607,308	622,416	672,249	724,823	7.8
Risk Management	7,896,325	7,714,864	13,295,478	17,722,804	14,483,442	(18.3)
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>64,929,696</b>	<b>67,486,752</b>	<b>73,876,141</b>	<b>85,490,671</b>	<b>90,123,148</b>	<b>5.4</b>

# Position History by Fund

	Actual	Actual	Actual	Budget	Budget	Change
INTERNAL SERVICE FUNDS	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Fleet	24	24	24	24	24	-
Health Benefits	4	4	4	4	4	-
Information Technology	29	31	32	34	35	1
Telecommunications	3	3	3	3	3	-
GIS & Data Services	11	10	10	10	10	-
Radio Shop	8	8	8	9	9	-
Investment Pool	-	-	-	-	-	-
Print Shop/Warehouse	6	6	6	6	6	-
Risk Management	6	6	6	6	7	1
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>91</b>	<b>92</b>	<b>93</b>	<b>96</b>	<b>98</b>	<b>2</b>



# Fleet Services

## Mission and Purpose

To provide vehicles, equipment, transportation, repairs, maintenance, and logistical support for all of the City of Lubbock's departments in a timely and cost effective manner, while maintaining a safe work environment.

## Goals and Objectives

- Fleet Operations acts as the primary repair and preventative maintenance facility for the City's heavy duty vehicles and equipment. The department also provides tire service and minor repairs for light duty vehicles.
- Fleet strives to sustain an operational readiness rate of 90 percent.
- Fleet administers a vehicle replacement program that evaluates vehicles and equipment to determine their replacement eligibility. Assets that can be used by other departments are utilized. High mileage vehicles can be reassigned for low mileage use. Assets that have exceeded their useful lives are disposed of in auction. New vehicles and equipment are purchased to optimize maximum efficiency.
- Fleet maintains the City's fuel program that includes bulk fuel purchases for all City fuel sites, as well as the use of fleet fuel cards for the purchase of fuel from retail vendors.

## Accomplishments for FY 2022-23

- Fleet Operations completed 85 percent of the approved buying schedule by March 2023.
- Fleet purchased 929.7 thousand gallons of unleaded fuel for a total cost of \$2.6 million, and 702.8 thousand gallons of diesel fuel for a total cost of \$4.9 million.
- Fleet's parts inventory has a total valuation of \$310,000 and it has continued to grow at a rate of 30% over the last two years.
- Fleet has started working with the City's Engineering department to implement a new fleet asset management software Cartegraph.
- Fleet will hold three auctions this fiscal year to dispose of vehicles and equipment that are past their useful lives.
- Fleet purchased fifty-three vehicles for the LPD and Water Departments in advance of the start of FY 2022-23.

## Objectives for FY 2023-24

- The Fleet Operations acquisition team will purchase all replacement vehicles and equipment for FY 2023-24 by January 1, 2024.
- Fleet will complete a City-wide, physical inventory of all of its vehicles and equipment.
- Fleet will begin planning a new fuel site for the City's fuel program to service the majority of the Solid Waste Department's vehicles.
- Fleet staff members will visit other fleet departments in West Texas to observe their facilities and operations. Information will be gathered into a report that can be used when the City of Lubbock is ready to build a new Fleet facility.
- The Fleet parts department will cultivate new sources for parts and supplies in an attempt to counteract lingering parts shortages and inflation caused by the pandemic.

## Vehicle Replacement Program Overview

Annually, Fleet Services conducts a review of vehicle replacement requests from City departments. Fleet Services analyzes existing vehicles using life-to-date repair costs, costs for currently needed repairs, as well as condition, mileage, and other guidelines to determine the vehicles that will be replaced. For FY 2023-24 the cost for all replacement and new vehicles total \$8.4 million. Of that amount, \$3.6 million is cash funded and \$4.9 million is funded with tax notes.

Total vehicle purchases in the General Fund are approximately \$6.1 million:

○ Alley Maintenance	\$675,000
○ Facilities Management	51,000
○ Codes Administration	305,000
○ Engineering	102,000

# Fleet Services

○ Parks	70,500
○ Police	540,000
○ Recycling Collection	250,000
○ Residential Collection	2,125,000
○ Solid Waste Disposal	1,800,000
○ Traffic Operations	180,000

The total amount of recommended replacement vehicles in the City's Enterprise, Special Revenue, and Internal Service Funds totals approximately \$2.4 million.

○ Airport	\$55,000
○ Civic Center	70,000
○ Fleet	70,000
○ Radio Shop	50,000
○ Storm Water	305,000
○ Water/Wastewater	1,844,000

## Revenue Overview

Fleet Services is an Internal Services Fund that allocates operational costs to other City departments. The Fleet internal services charge is based on the number of vehicles in each cost center divided by the total number of City vehicles. The total operational costs for FY 2023-24 are allocated to the cost center based on this calculated percentage.

- Budgeted revenues increased \$3.8 million, or 40.0 percent for FY 2023-24. This is primarily due to an increase in maintenance cost contributions from City Departments. There is also a new \$1.7 million transfer in from the General Fund for debt payments from Fire Equipment Maintenance, Solid Waste Collection and Unpaved Alley Maintenance.

## Expenditures Overview

- Total expenditures increased by \$3.7 million, or 38.7 percent, when compared to FY 2022-23.
- Compensation and Benefits increased by \$262.7 thousand, or 15.2 percent, due to an increase the four percent cost of living adjustment, part time and overtime pay, as well as medical insurance.
- Supplies decreased \$7.3 thousand, or 7.4 percent, due to a decrease in fuel offset slightly by increases to office supplies associated with print shop charge and small tools.
- Maintenance increased by \$2.4 million, or 36.7 percent, due to an increase in vehicle maintenance costs.
- Professional Services/Training increased by \$10.8 thousand, or 79.7 percent, due to increased training and travel and advertising for RFPs and ITBs.
- Scheduled Charges decreased \$4.1 thousand, or 1.8 percent, due to increases in IT services and electric costs offset by decreases in liability insurance and natural gas costs.
- Capital Outlay/Reimbursements increased \$21.8 thousand, or 53.5 percent due to budgeting for a filter cleaning system. This is offset by a onetime purchase made in the prior fiscal year.

## Capital Program

Fleet Services has fourteen active capital projects with an appropriation to date of \$29.9 million. No additional funding or appropriations have been included for the active projects in FY 2023-24

Seven new projects are being added for FY 2023-24 with anticipated costs totaling \$8.4 million.

- Radio Shop Vehicle Replacement FY 23-24, \$50.0 thousand

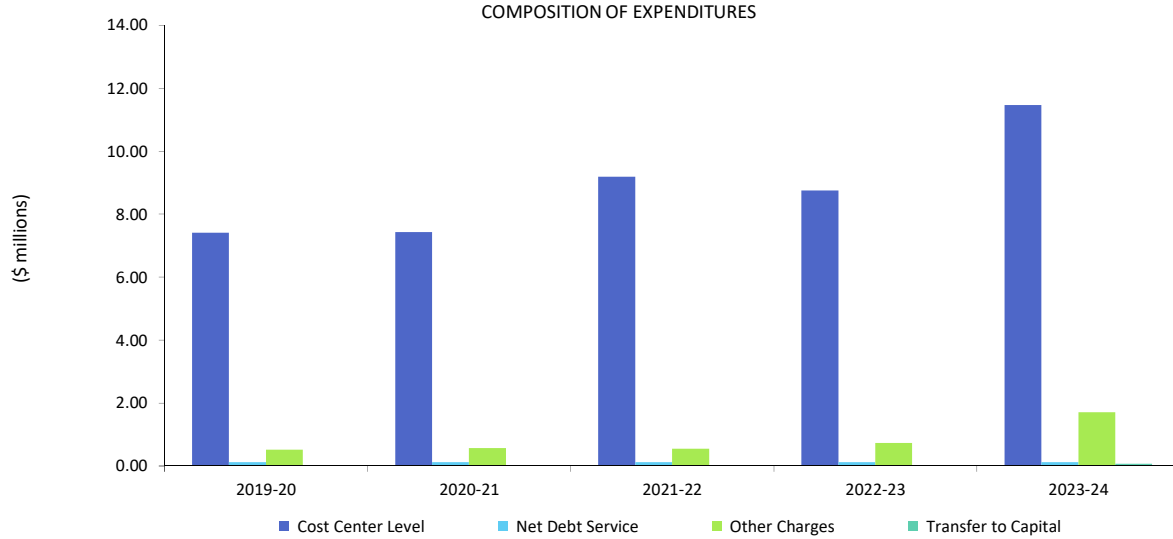
# Fleet Services

- Water/Wastewater Vehicle Replacement FY 23-24, \$1.8 million
- Storm Water Vehicle Replacement FY 23-24, \$305.0 thousand
- General Fund Vehicle Replacement FY 24 Tax Note, \$4.9 million
- Fleet Vehicle Replacement FY 23-24, \$70.0 thousand
- Civic Centers Vehicle Replacement FY 23-24, \$70.0 thousand
- General Fund Vehicle Replacement FY 23-24, \$1.2 million

The funding sources for the FY 2023-24 appropriations are:

- Cash funding of \$3.6 million
- Tax Note funding of \$4.8 million

# Internal Service Fund - Fleet Services



	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
<b>STAFFING</b>						
Fleet Maintenance	24	24	24	24	24	-
<b>TOTAL STAFFING</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>-</b>

	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>METRICS/PERFORMANCE MEASURES</b>						
<b>Service Metrics</b>						
City of Lubbock Vehicles in Fleet Inventory (not including Citibus & LP&L)	1,885	1,939	2,013	2,029	2,043	0.7
Fleet Inventory Replaced	50	61	104	66	113	71.2
Percent of Inventory Replaced	3.0%	3.0%	5.0%	3.3%	5.5%	66.7
New Vehicles purchased	20	-	-	79	20	(74.7)
Total Vehicles & Equipment purchased	70	61	104	145	133	(8.3)
Total percentage of fleet inventory purchased	4.0%	3.2%	5.2%	7.1%	6.5%	(8.5)
Number of Contracts Maintained	56	57	59	65	70	7.7
City Vehicle Auctions held	2	2	2	3	3	-
City Auction Goal	3	2	2	3	3	-
Revenue from City Auctions	151,575	691,327	297,085	450,000	375,000	(16.7)
Preventative Maintenance (PM) Service Goal	500	500	500	500	550	10.0
Number of PM's performed (Class 4-9)	490	454	445	450	500	11.1
<b>Performance Metrics</b>						
PM's completed within 24 hours	60.0%	70.0%	75.0%	80.0%	90.0%	12.5
Work orders completed within 24 hours	70.0%	75.0%	78.0%	80.0%	85.0%	6.2
PM vs. corrective maintenance	10.0%	15.0%	20.0%	25.0%	30.0%	20.0
Technician productivity	75.0%	75.0%	77.0%	75.0%	80.0%	6.7
Fleet availability	90.0%	94.0%	92.0%	95.0%	95.0%	-
Rework rate	1.0%	1.0%	1.0%	1.0%	1.0%	-
Quality inspections of work performed	85.0%	85.0%	85.0%	85.0%	85.0%	-

## FULL-TIME POSITIONS

Asst Dir Fleet Operations	1
Auction and Warranty Coordinator	1
Bookkeeper	1
Contract Compliance Specialist	1
Director of Fleet	1
Equipment Technician	7
Fleet Maintenance Supervisor	1
Fuel and Parts Inventory Coord	1
Lead Administrative Asst	1
Lead Equipment Technician	1
Management Analyst	5
Parts Assistant	1
Service Advisor	1
Support and Acquisition Coordinator	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>24</b>

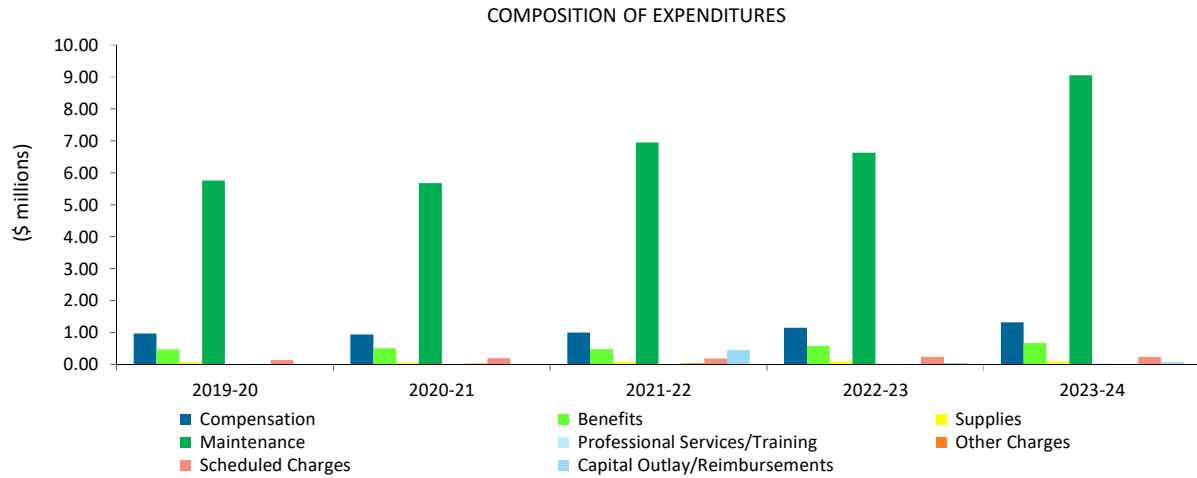
# Fleet Services - Fund Overview

FUNDING SOURCES	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Interest Earnings	\$ 47,965	458	27,110	17,224	30,000	74.2
Other	61	1,470	5,074	-	-	-
Junk Sales	6,634	4,767	16,423	-	-	-
Fleet Vehicle Sales	139,403	439,239	265,913	-	-	-
Maintenance Charges	4,496,307	5,213,980	5,872,888	6,131,321	8,493,600	38.5
Administrative Charges	1,873,874	2,524,261	2,985,665	3,472,881	3,281,283	(5.5)
Sales - Diesel Bobtail Loads	608,452	590,412	1,058,025	-	-	-
Sales - Diesel Transport Loads	1,527,986	1,273,857	2,368,477	3,656,365	2,712,600	(25.8)
Sales - Unleaded Bobtail Loads	136,103	135,265	204,112	-	-	-
Sales - Unleaded Transport Loads	1,933,189	1,677,658	2,647,069	3,358,389	2,288,800	(31.8)
Cost of Goods Sold - Diesel Bobtail Loads	(608,452)	(590,412)	(1,058,025)	-	-	-
Cost of Goods Sold - Diesel Transport Loads	(1,527,986)	(1,273,857)	(2,368,477)	(3,656,365)	(2,712,600)	(25.8)
Cost of Goods Sold - Unleaded Bobtail Loads	(136,103)	(135,265)	(204,112)	-	-	-
Cost of Goods Sold - Unleaded Transport Loads	(1,933,189)	(1,677,658)	(2,647,069)	(3,358,389)	(2,288,800)	(31.8)
Transfer from Gen Fund - Fire Equip Maint	-	-	-	-	781,946	-
Transfer from Gen Fund - Solid Waste Collection	-	-	-	-	194,463	-
Transfer from Gen Fund - Unpaved Alley Maint	-	-	-	-	690,036	-
Total Revenue Sources	6,564,243	8,184,176	9,173,073	9,621,426	13,471,328	40.0
Use of Excess Reserves	1,476,877	-	674,942	-	-	-
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 8,041,120</b>	<b>8,184,176</b>	<b>9,848,015</b>	<b>9,621,426</b>	<b>13,471,328</b>	<b>40.0</b>

DEPARTMENT LEVEL EXPENSES	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 966,827	940,842	992,782	1,149,176	1,320,852	14.9
Benefits	461,701	504,568	477,308	576,109	667,092	15.8
Supplies	71,659	64,807	80,310	98,385	91,087	(7.4)
Maintenance	5,753,815	5,680,771	6,950,398	6,628,414	9,059,569	36.7
Professional Services/Training	8,662	8,907	10,727	13,500	24,256	79.7
Other Charges	4,206	27,193	36,869	1,800	1,800	-
Scheduled Charges	136,716	195,787	183,984	233,896	229,780	(1.8)
Capital Outlay/Reimbursements	-	-	447,890	40,686	62,449	53.5
<b>TOTAL DEPARTMENT LEVEL EXPENSES</b>	<b>\$ 7,403,587</b>	<b>7,422,877</b>	<b>9,180,267</b>	<b>8,741,966</b>	<b>11,456,885</b>	<b>31.1</b>

FUND LEVEL EXPENSES	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Net Debt Service	118,380	123,416	118,309	118,488	114,948	(3.0)
Transfer to Vehicle Replacement Fund	14,953	19,200	22,607	22,607	27,239	20.5
Vehicle/Equipment Debt	501,166	530,640	517,538	708,365	1,675,475	136.5
Transfer to Fleet Capital Project Fund	-	-	-	30,000	70,000	133.3
Miscellaneous	3,035	13,898	9,294	-	-	-
<b>TOTAL FUND LEVEL EXPENSES</b>	<b>\$ 637,534</b>	<b>687,154</b>	<b>667,748</b>	<b>879,460</b>	<b>1,887,662</b>	<b>114.6</b>
<b>TOTAL EXPENSES</b>	<b>\$ 8,041,120</b>	<b>8,110,031</b>	<b>9,848,015</b>	<b>9,621,426</b>	<b>13,344,547</b>	<b>38.7</b>

# Fleet Services - Department Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 966,827	940,842	992,782	1,149,176	1,320,852	14.9
Benefits	461,701	504,568	477,308	576,109	667,092	15.8
Supplies	71,659	64,807	80,310	98,385	91,087	(7.4)
Maintenance	5,753,815	5,680,771	6,950,398	6,628,414	9,059,569	36.7
Professional Services/Training	8,662	8,907	10,727	13,500	24,256	79.7
Other Charges	4,206	27,193	36,869	1,800	1,800	-
Scheduled Charges	136,716	195,787	183,984	233,896	229,780	(1.8)
Capital Outlay/Reimbursements	-	-	447,890	40,686	62,449	53.5
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 7,403,587</b>	<b>7,422,877</b>	<b>9,180,267</b>	<b>8,741,966</b>	<b>11,456,885</b>	<b>31.1</b>

## Appropriation Summary - Fleet

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(92572) Municipal Hill Car Wash 18-19	\$ 250,000	-	-	-	-	-	-	250,000
(92720) General Fund Vehicle Replacement FY 21-22	3,267,374	-	-	-	-	-	-	3,267,374
(92722) General Fund Vehicle Replacement FY 21-22 ARPA	6,361,189	-	-	-	-	-	-	6,361,189
(92724) Water/Wastewater Vehicle Replacement FY 21-22	792,125	-	-	-	-	-	-	792,125
(92725) Storm Water Vehicle Replacement FY 21-22	124,173	-	-	-	-	-	-	124,173
(92769) Advance Purchase Vehicles 22-23	3,400,000	-	-	-	-	-	-	3,400,000
(92781) Water/Wastewater Vehicle Replacement FY 22-23	927,542	-	-	-	-	-	-	927,542
(92782) Storm Water Vehicle Replacement FY 22-23	734,891	-	-	-	-	-	-	734,891
(92783) General Fund Vehicle Replacement FY23 Tax Note	4,871,332	-	-	-	-	-	-	4,871,332
(92784) Fleet Vehicle Replacement FY 22-23	38,000	-	-	-	-	-	-	38,000
(92785) Cemetery Vehicle Replacement FY 22-23	40,000	-	-	-	-	-	-	40,000
(92786) Civic Centers Vehicle Replacement FY 22-23	35,000	-	-	-	-	-	-	35,000
(92787) General Fund Vehicle Replacement FY 22-23	5,979,089	-	-	-	-	-	-	5,979,089
(92827) Pre- Purchase Vehicles FY 23-24	3,030,000	-	-	-	-	-	-	3,030,000
(92847) Radio Shop Vehicle Replacement FY 23-24	-	50,000	-	-	-	-	-	50,000
(92848) Water/Wastewater Vehicle Replacement FY 23-24	-	1,844,000	-	-	-	-	-	1,844,000
(92849) Storm Water Vehicle Replacement FY 23-24	-	305,000	-	-	-	-	-	305,000
(92850) General Fund Vehicle Replacement FY 24 Tax Note	-	4,850,000	-	-	-	-	-	4,850,000
(92851) Fleet Vehicle Replacement FY 23-24	-	70,000	-	-	-	-	-	70,000
(92852) Civic Centers Vehicle Replacement FY 23-24	-	70,000	-	-	-	-	-	70,000
(92853) General Fund Vehicle Replacement FY 23-24	-	1,248,500	-	-	-	-	-	1,248,500
<b>Total</b>	<b>\$ 29,850,715</b>	<b>8,437,500</b>	-	-	-	-	-	<b>38,288,215</b>

## Funding Summary - Fleet

Project Name	Funding to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
General Fund Cash	\$ 14,678,664	1,248,500	-	-	-	-	-	15,927,164
General Fund CO Bonds	250,000	-	-	-	-	-	-	250,000
General Fund Tax Notes	5,028,852	4,850,000	-	-	-	-	-	9,878,852
Civic Center Fund Cash	-	70,000	-	-	-	-	-	70,000
Civic Center Fund Prior Year Cash	35,000	-	-	-	-	-	-	35,000
Cemetery Fund Prior Year Cash	40,000	-	-	-	-	-	-	40,000
Fleet Fund Cash	-	70,000	-	-	-	-	-	70,000
Fleet Fund Prior Year Cash	102,467	-	-	-	-	-	-	102,467
Storm Water Fund Cash	907,784	305,000	-	-	-	-	-	1,212,784
Wastewater Fund Cash	140,000	-	-	-	-	-	-	140,000
Water/Wastewater Fund Cash	2,288,053	1,844,000	-	-	-	-	-	4,132,053
Water Fund Cash	70,000	-	-	-	-	-	-	70,000
ARPA Funding	6,309,895	-	-	-	-	-	-	6,309,895
Radio Shop Cash	-	50,000	-	-	-	-	-	50,000
<b>Total</b>	<b>\$ 29,850,715</b>	<b>8,437,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,288,215</b>





# CIP 92572 Municipal Hill Car Wash FY 18-19

New Facility

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

Construction of an automated car wash for light duty vehicles at the Municipal Hill fuel site, including site preparation, concrete slab, plumbing, electrical, sewage, facility, and a functional soft touch car wash capable of washing one vehicle every 60 seconds. Fleet staff will monitor and maintain the car wash with current staff.

## Project Justification

The City of Lubbock has a current contract with a local vendor for light duty car washing services. An average of \$200 thousand is spent on this service annually. By constructing and maintaining a car wash at the Municipal Hill fuel site, the City will see a Return on investment (ROI) in 2-3 years and the facilities life span is estimated at 10 years.

## Project Dates

## Project Highlights

Council Priorities Addressed:

## Project History

The City of Lubbock has used contracts for car wash services for many years. By constructing a car wash at the Municipal Hill fuel site, we will be able to maintain the site and reduce the annual cost by 80-90 percent. \$250,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.

## Project Location

Municipal Hill Fuel Site

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund CO Bonds	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0

# Operating Budget Impact

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92720 General Fund Vehicle Replacement FY 21-22

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

This project is for the annual vehicle replacement for the General Fund Departments. The list of vehicles to be replaced were included in the FY 2021-22 Adopted Budget.

## Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles need to be replaced.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$2,902,978 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. Moved 69,415 from 92676, BCR 2022-6, 1/4/22. \$294,981 was appropriated in the FY 2021-22 Budget, BCR# 2022-23, July 21, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$3,267,374	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,267,374	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$3,109,854	\$0	\$0	\$0	\$0	\$0	\$0
General Fund Tax Notes	\$157,520	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,267,374	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92722 General Fund Vehicle Replacement FY 21-22 - ARPA

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Fleet Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the General Fund, Police and Fire Departments. This project is funded with ARPA funds. A complete list of the vehicles replaced is included in the FY 2021-22 Budget. Replacement of vehicles and equipment that are at the end of their useful life.

## Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

## Project Dates

## Project Highlights

**Council Priorities Addressed:**

## Project History

\$5,928,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021. \$381,895 was appropriated in the FY 2021-22, Budget Amendment No. 16, Ord. 2022-00028, March 22, 2022. \$51,294 was appropriated in the FY 2022-23 Budget, BCR# 2023-5, December 15, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$6,361,189	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,361,189</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Fleet Fund Prior Year Cash	\$51,294	\$0	\$0	\$0	\$0	\$0	\$0
ARPA Funding	\$6,309,895	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$6,361,189</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Operating Budget Impact

---

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92724 Water/Wastewater Vehicle Replacement FY 21-22

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Fleet Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the Water/Wastewater Fund. Replacement of vehicles and equipment that are at the end of their useful life. A complete list of the vehicles to be replaced are included in the FY 2021-22 Adopted Budget.

### Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

### Project Highlights

**Council Priorities Addressed:**

### Project Dates

### Project History

\$739,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.  
\$53,125 was appropriated in the FY 2021-22 Budget, BCR# 2022-23, July 21, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$792,125	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$792,125	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Water/Wastewater Fund Cash	\$792,125	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$792,125	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92725 Storm Water Vehicle Replacement FY 21-22

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Fleet Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the Storm Water Fund. Replacement of vehicles and equipment that are at the end of their useful life. A complete list of the vehicles to be replaced is included in the FY 2021-22 Adopted Budget.

### Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

### Project Highlights

**Council Priorities Addressed:**

### Project Dates

### Project History

\$111,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.  
\$13,173 was appropriated in the FY 2021-22 Budget, BCR# 2022-23, July 21, 2022.

## Project Location

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$124,173	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$124,173	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Fleet Fund Prior Year Cash	\$13,173	\$0	\$0	\$0	\$0	\$0	\$0
Storm Water Fund Cash	\$111,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$124,173	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92769 FY 2022-23 Advance Purchase Vehicles

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Fleet Maintenance**

## Project Scope

This project is for the advanced purchase of vehicles in FY 2022-23 for the General Fund, Water & Wastewater Fund, and the Storm Water Fund. A complete list of the vehicles can be found at the end of this section.

## Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles need to be replaced.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$3,400,000 was appropriated in the FY 2021-22, Budget Amendment No. 28, Budget Ord. 2022-00082, June 14, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$3,400,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$2,769,721	\$0	\$0	\$0	\$0	\$0	\$0
Storm Water Fund Cash	\$61,893	\$0	\$0	\$0	\$0	\$0	\$0
Water/Wastewater Fund Cash	\$568,386	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$3,400,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





# CIP 92781 Water/Wastewater Vehicle Replacement FY 2022-23

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Vehicle Maintenance

## Project Scope

This project is for the annual vehicle replacement for the Water/Wastewater Fund. A complete list of the vehicles to be replaced is included in the FY 2022-23 Adopted Budget.

## Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$706,640 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.  
\$220,902 was appropriated in the FY 2022-23 Budget, BCR# 2023-4, November 4, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$927,542	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$927,542	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Water/Wastewater Fund Cash	\$927,542	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$927,542	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92782 Storm Water Vehicle Replacement FY 2022-23

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Vehicle Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the Storm Water Fund. A complete list of the vehicles to be replaced is included in the FY 2022-23 Adopted Budget.

### Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

### Project Dates

### Project Highlights

**Council Priorities Addressed:**

### Project History

\$650,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.  
\$84,891 was appropriated in the FY 2022-23 Budget, BCR 2023-2, November 1, 2022.

## Project Location

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$734,891	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$734,891</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Storm Water Fund Cash	\$734,891	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$734,891</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92783 General Fund Vehicle Replacement FY 2023 Tax Note

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Vehicle Maintenance

## Project Scope

This project is for the annual vehicle replacement for the General Fund. 5615 Fire Equipment Maintenance (3) E-1 Pumper (Replacing 82009183, 82009192, and 82009193) - \$2,700,000 5815 Solid Waste Disposal (1) Landfill Compactor Aljon 600 (Replacing 92016007) - \$1,101,084 (1) Track Dozer (Replacing 92013016) - \$974,000 Replacement of vehicles and equipment that are at the end of their useful life.

## Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

## Project Dates

## Project Highlights

**Council Priorities Addressed:**

## Project History

\$4,775,084 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022. \$96,248 was appropriated in the FY 2022-23 Budget, BCR# 2023-4, November 4, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$4,871,332	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,871,332	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Tax Notes	\$4,871,332	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,871,332	\$0	\$0	\$0	\$0	\$0	\$0

# Operating Budget Impact

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92784 Fleet Vehicle Replacement FY 2022-23

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Vehicle Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the Fleet Fund. A complete list of the vehicles to be replaced is included in the FY 2022-23 Adopted Budget.

### Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

### Project Dates

### Project Highlights

**Council Priorities Addressed:**

### Project History

\$38,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$38,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$38,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Fleet Fund Prior Year Cash	\$38,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$38,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92785 Cemetery Vehicle Replacement FY 2022-23

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Vehicle Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the Cemetery Fund. A complete list of the vehicles to be replaced is included in the FY 2022-23 Adopted Budget.

### Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles need to be replaced.

### Project Dates

### Project Highlights

**Council Priorities Addressed:**

### Project History

\$40,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Cemetery

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Cemetery Fund Prior Year Cash	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92786 Civic Centers Vehicle Replacement FY 2022-23

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Vehicle Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the Civic Centers Fund. A complete list of the vehicles to be replaced is included in the FY 2022-23 Adopted Budget.

### Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles needs to be replaced.

### Project Dates

### Project Highlights

**Council Priorities Addressed:**

### Project History

\$35,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022.

## Project Location

Civic Center

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Civic Center Fund Prior Year Cash	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$35,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92787 General Fund Vehicle Replacement FY 2022-23

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Vehicle Maintenance

## Project Scope

This project is for the annual vehicle replacement for the General Fund. Included in this project are the cash funded vehicles for General Fund. Replacement of vehicles and equipment that are at the end of their useful life. A complete list of the vehicles being replaced was included in the FY 2022-23 Adopted Budget.

## Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles need to be replaced.

## Project Highlights

**Council Priorities Addressed:**

## Project Dates

## Project History

\$5,603,666 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022. \$375,423 was appropriated in the FY 2022-23 Budget, BCR# 2023-4, November 4, 2022.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$5,979,089	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$5,979,089	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$5,979,089	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$5,979,089	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0





# CIP 92827 Pre-Purchase Vehicles FY 2023-24

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Vehicle Maintenance

## Project Scope

This project is for the advance purchase of FY 2023-24 vehicles for General Fund, and Water & Wastewater Fund. For a list of the vehicles, refer to the list located at the end of this section.

## Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles need to be replaced.

## Project Highlights

### Council Priorities Addressed:

Public Safety - New vehicles will keep public and staff safe on the city streets  
Fiscal Discipline - Maintenance costs will decrease with purchase of new vehicles

## Project Dates

Start Date: 7/23 - Work on specs  
Bid Date: 8/23  
Award Date for Bid: 9/23  
Receive and issue vehicles: 9/23-03/24

## Project History

\$3,030,000 was appropriated with Budget Amendment #18 on June 13, 2023, Ordinance No. 2023-00056.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$3,030,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,030,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$2,820,000	\$0	\$0	\$0	\$0	\$0	\$0
Wastewater Fund Cash	\$140,000	\$0	\$0	\$0	\$0	\$0	\$0
Water Fund Cash	\$70,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,030,000	\$0	\$0	\$0	\$0	\$0	\$0

# Operating Budget Impact

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Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92847 - Radio Shop Vehicle Replacement FY 2023-24

Replacement Equipment/ Fleet

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

This project is for the annual vehicle replacement for the Radio Shop Fund. For a list of the vehicles, refer to the replacement list located at the end of this section.

### Project Justification

The replacement of these vehicles allows for continuation of city operations.

### Project Highlights

#### Council Priorities Addressed:

- Public Safety - New vehicles will keep public and staff safe on the city streets
- Fiscal Discipline - Maintenance costs will decrease with purchase of new vehicles

### Project Dates

Start Date: 10/23 - Work on specs  
 Bid Date: 11/23  
 Award Date for Bid: 12/23  
 Receive and issue vehicles: 12/23-09/24

### Project History

A new project is created every year for the purchase of new vehicles as replacements are needed

## Project Location

City-wide

## Project Appropriations

Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$0	\$50,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Radio Shop Cash	\$0	\$50,000	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92848 - Water/Wastewater Vehicle Replacement FY 2023-24

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

This project is for the annual vehicle replacement for the Water/Wastewater Fund. For a list of the vehicles, refer to the replacement list located at the end of this section.

### Project Justification

The replacement of these vehicles allows for continuation of city operations.

### Project Highlights

#### Council Priorities Addressed:

- Public Safety - New vehicles will keep public and staff safe on the city streets
- Fiscal Discipline - Maintenance costs will decrease with purchase of new vehicles

### Project Dates

Start Date: 10/23 - Work on specs  
 Bid Date: 11/23  
 Award Date for Bid: 12/23  
 Receive and issue vehicles: 12/23-09/24

### Project History

A new project is created every year for the purchase of new vehicles as replacements are needed

## Project Location

City-wide

## Project Appropriations

Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$0	\$1,844,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$1,844,000	\$0	\$0	\$0	\$0

## Project Funding

Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Water/Wastewater Fund Cash	\$0	\$1,844,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$1,844,000	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92849 - Storm Water Vehicle Replacement FY 2023-24

Equipment Replacement/Fleet

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

This project is for the annual vehicle replacement for the Storm Water Fund. For a list of the vehicles, refer to the replacement list located at the end of this section.

### Project Justification

The replacement of these vehicles allows for continuation of city operations.

### Project Highlights

**Council Priorities Addressed:**

- Public Safety - New vehicles will keep public and staff safe on the city streets
- Fiscal Discipline - Maintenance costs will decrease with purchase of new vehicles

### Project Dates

Start Date: 10/23 - Work on specs  
 Bid Date: 11/23  
 Award Date for Bid: 12/23  
 Receive and issue vehicles: 12/23-09/24

### Project History

A new project is created every year for the purchase of new vehicles as replacements are needed

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$0	\$305,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$305,000	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Storm Water Fund Cash	\$0	\$305,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$305,000	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92850 - General Fund Vehicle Replacement FY 2023-24 Tax Note

Equipment Replacement/Fleet

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

This project is for the annual vehicle replacement for the General Fund. These are the larger and more expensive vehicles and will be funded with tax notes. For a list of the vehicles, refer to the replacement list located at the end of this section.

## Project Justification

The replacement of these vehicles allows for continuation of city operations.

## Project Highlights

### Council Priorities Addressed:

- Public Safety - New vehicles will keep public and staff safe on the city streets
- Fiscal Discipline - Maintenance costs will decrease with purchase of new vehicles

## Project Dates

Start Date: 10/23 - Work on specs  
 Bid Date: 11/23  
 Award Date for Bid: 12/23  
 Receive and issue vehicles: 12/23-09/24

## Project History

A new project is created every year for the purchase of new vehicles as replacements are needed

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$0	\$4,850,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$4,850,000	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Fleet Fund Tax Notes	\$0	\$4,850,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$4,850,000	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92851 - Fleet Vehicle Replacement FY 2023-24

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

This project is for the annual vehicle replacement for the Fleet Fund. For a list of the vehicles, refer to the replacement list located at the end of this section.

### Project Justification

The replacement of these vehicles allows for continuation of city operations.

### Project Highlights

#### Council Priorities Addressed:

- Public Safety - New vehicles will keep public and staff safe on the city streets
- Fiscal Discipline - Maintenance costs will decrease with purchase of new vehicles

### Project Dates

Start Date: 10/23 - Work on specs  
 Bid Date: 11/23  
 Award Date for Bid: 12/23  
 Receive and issue vehicles: 12/23-09/24

### Project History

A new project is created every year for the purchase of new vehicles as replacements are needed

## Project Location

City-wide

## Project Appropriations

Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$0	\$70,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$70,000	\$0	\$0	\$0	\$0

## Project Funding

Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Fleet Fund Cash	\$0	\$70,000	\$0	\$0	\$0	\$0
TOTAL	\$0	\$70,000	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92852 - Civic Centers Vehicle Replacement FY 2023-24

Replacement Equipment/Fleet

Project Manager: Dominic Esperat - Fleet Maintenance

## Project Scope

This project is for the annual vehicle replacement for the Civic Centers Fund. For a list of the vehicles, refer to the replacement list located at the end of this section.

### Project Justification

The replacement of these vehicles allows for continuation of city operations.

### Project Highlights

**Council Priorities Addressed:**

- Public Safety - New vehicles will keep public and staff safe on the city streets
- Fiscal Discipline - Maintenance costs will decrease with purchase of new vehicles

### Project Dates

Start Date: 10/23 - Work on specs  
 Bid Date: 11/23  
 Award Date for Bid: 12/23  
 Receive and issue vehicles: 12/23-09/24

### Project History

A new project is created every year for the purchase of new vehicles as replacements are needed

## Project Location

City-wide

## Project Appropriations

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Civic Center Fund Cash	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$70,000	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impacts

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0





# CIP 92853 General Fund Vehicle Replacement FY 2023-24

Replacement Equipment/Fleet

**Project Manager: Dominic Esperat - Vehicle Maintenance**

## Project Scope

This project is for the annual vehicle replacement for the General Fund. For a list of the vehicles, refer to the replacement list located at the end of this section.

### Project Justification

Vehicles included for replacement in this year are at end of life and maintenance costs have increased to the point that the vehicles need to be replaced.

### Project Highlights

**Council Priorities Addressed:**  
**Public Safety**  
**Fiscal Discipline**

### Project Dates

Start Date: 10/2023  
Bid Date: 11/2023  
Award Date: 12/23  
Receive and Issue Vehicles: 12/2023 - 09/2024

### Project History

A new project is created every year for the purchase of new vehicles as replacements are needed.

## Project Location

City-wide

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$0	\$1,248,500	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$1,248,500	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Cash	\$0	\$1,248,500	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$1,248,500	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## FY 2023-24 Vehicle Replacement List

Fund	Department	Cost Center	V#	Proposed Replacement	Cash 23-24	Tax Notes 23-24
General	Facilities Management	1611	12003070	1/2 Ton Ext Cab Pickup, V6 4X2	\$ 51,000	
General	Codes Administration	4211	12005118	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
General	Codes Administration	4211	12008013	Mid-size SUV	50,000	
General	Codes Administration	4211	12010031	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
General	Codes Administration	4211	12010037	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
General	Codes Administration	4211	12010029	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
General	Codes Administration	4211	12010023	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
General	Traffic Operations	4525	52012008	Aerial Bucket Truck	180,000	
General	Engineering Inspections Services	4541	12014063	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
General	Engineering Inspections Services	4541	12014064	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
General	Parks and Recreation	5221		John Deer ProGator 2030A (Diesel)	33,000	
General	Parks and Recreation	5221		John Deer HD200 SelectSpray for ProGators 2030	19,500	
General	Parks and Recreation	5221		TurfCO WideSpin 1550 Top Dresser	18,000	
General	Police Patrol	5735		MID SIZE SUV/SEDAN	90,000	
General	Police Patrol	5735		MID SIZE SUV/SEDAN	90,000	
General	Police Patrol	5735		MID SIZE SUV/SEDAN	90,000	
General	Police Patrol	5735		MID SIZE SUV/SEDAN	90,000	
General	Police Patrol	5735		MID SIZE SUV/SEDAN	90,000	
General	Police Patrol	5735		MID SIZE SUV/SEDAN	90,000	
General	Residential Collection	5811	82014002	Commercial Side Loader		425,000
General	Residential Collection	5811	82014003	Commercial Side Loader		425,000
General	Residential Collection	5811	82014019	Commercial Side Loader		425,000
General	Residential Collection	5811	82014023	Commercial Side Loader		425,000
General	Residential Collection	5811	82014024	Commercial Side Loader		425,000
General	Alley Maintenance	5812	92002153	Grader		350,000
General	Alley Maintenance	5812	92008169	Front Wheel Loader		325,000
General	Solid Waste Disposal	5815	92012022	Wheel Tractor-Scraper		1,800,000
General	Recycling Collection	5819	82009219	Roll Off Truck		250,000
	<b>TOTAL GENERAL FUND</b>				<b>\$ 1,248,500</b>	<b>4,850,000</b>
Internal Service	Radio Shop	2242	12006092	MID SIZE SUV	\$ 50,000	
Internal Service	Fleet Services	3526	12006221	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
	<b>TOTAL INTERNAL SERVICE FUNDS</b>				<b>\$ 120,000</b>	<b>-</b>
Airport	Aviation Maintenance	4615	12009196	1/2 Ton Ext Cab Pickup, V6 4X4	\$ 55,000	
Civic Center	Civic Center	4813	22003156	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
Water/WW	Water Conservation and Education	6113	12009195	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
Water/WW	Water Meter and Customer Service	6311	22013015	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
Water/WW	Water Meter and Customer Service	6311	22009014	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
Water/WW	Water Distribution and Maintenance	6331	02011126	Trash Pump	85,000	
Water/WW	Water Distribution and Maintenance	6331	02016028	Backhoe Trailer	25,000	
Water/WW	Water Distribution and Maintenance	6331	12013093	1/2 Ton Ext Cab Pickup, V6 4X2	51,000	
Water/WW	Water Distribution and Maintenance	6331	22009015	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
Water/WW	Water Distribution and Maintenance	6331	22009019	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
Water/WW	Water Distribution and Maintenance	6331	22013004	3/4 Ton Crew Cab Pickup 4X2 V6	66,000	
Water/WW	Water Distribution and Maintenance	6331	22013007	3/4 Ton Crew Cab Pickup 4X2 V6	66,000	
Water/WW	Water Distribution and Maintenance	6331	92003066	Front Loader	325,000	
Water/WW	Water Distribution and Maintenance	6331	02019021	Belshe Backhoe Trailer	25,000	
Water/WW	Water Distribution and Maintenance	6331	92011109	Backhoe	185,000	
Water/WW	Water Pumping and Control	6343	22013036	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	

## FY 2023-24 Vehicle Replacement List

Fund	Department	Cost Center	V#	Proposed Replacement	Cash 23-24	Tax Notes 23-24
Water/WW	Water Production	6347	92008202	Backhoe	185,000	
Water/WW	Water Reservoir	6349	02012018	ROTARY MOWER	30,000	
Water/WW	Wastewater Treatment	6411	12006125	1/2 Ton Ext Cab Pickup, V6 4X4	55,000	
Water/WW	Wastewater Treatment	6411	12009300	1/2 Ton Ext Cab Pickup, V6 4X4	55,000	
Water/WW	Wastewater Collection	6413	32013002	1 Ton Ext Cab Pickup 4X4 V8	85,000	
Water/WW	Wastewater Collection	6413	22003157	1/2 Ton Van	65,000	
Water/WW	Water Industrial Monitoring	6417	22006135	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
Water/WW	Water Industrial Monitoring	6417	22006237	3/4 Ton Crew Cab Pickup 4X4 V6	70,000	
Storm Water	Storm Water Management	6511	12013096	1/2 Ton Ext Cab Pickup, V6 4X4	55,000	
Storm Water	Street Cleaning	6512	82013008	Dump Truck	250,000	
<b>TOTAL ENTERPRISE FUNDS</b>					<b>\$ 2,274,000</b>	<b>-</b>
<b>TOTAL ALL FUNDS</b>					<b>\$ 3,642,500</b>	<b>4,850,000</b>

## FY 2022-23 Vehicle Pre-Purchase List

Fund	Department	Cost Center	V#	Proposed Replacement	Cash 22-23
General	Police Special Operations	5719	12009315	Mid-size SUV	\$ 41,262
General	Police Investigations	5731	12006130	1/2 Ton, Regular Cab, 4x2 Pickup	38,167
General	Police Investigations	5731	12012067	Mid-size SUV	41,262
General	Police Patrol	5735	12008055	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12009005	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12009135	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12009058	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12009072	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12009079	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12009302	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011043	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011045	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011046	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011047	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011054	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011055	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011056	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011058	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011060	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011061	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011063	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011066	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011069	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011071	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011072	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011077	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011078	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011082	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011084	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011090	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011094	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011099	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011101	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12011138	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012011	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012010	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012012	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012013	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012018	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012027	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012031	Patrol SUV or Police Responder Pickup	67,924
General	Police Patrol	5735	12012049	Patrol SUV or Police Responder Pickup	67,924
	<b>TOTAL GENERAL FUNDS</b>				<b>\$ 2,769,721</b>
Water	Water Meter and Customer Service	6311	22009015	3/4 Ton, Regular Cab, 4x4	\$ 56,735
Water	Water Meter and Customer Service	6311	22013011	3/4 Ton, Regular Cab, 4x4	56,735
Water	Water Meter and Customer Service	6311	22013024	3/4 Ton, Regular Cab, 4x4, with Utility Body	67,051
Water	Water Distribution & Maintenance	6331	22013005	1/2 Ton, Extended Cab 4x2	33,010
Water	Water Pumping & Control	6343	22011112	3/4 Ton, Extended Cab, 4x4, Cab & Chassis, add Service Body	67,051
Water	Water Pumping & Control	6343	22013037	3/4 Ton, Extended Cab, 4x4, Cab & Chassis, add Service Body	67,051
Water	Water Reservoir	6349	12011144	Mid-Size SUV	41,262
Water	Water Reservoir	6349	22011117	3/4 Ton, 4x4, Extended Cab, service body	67,051
Wastewater	Wastewater Treatment	6411	22008119	1/2 Ton Pickup, 4x4	45,388
Wastewater	Industrial Monitoring	6417	22006136	3/4 Ton, Regular Cab, 4x4, with a Crane	67,051
Storm Water	Storm Sewer Maint.	6513	32009016	1 Ton Truck with Dump Body	61,893
	<b>TOTAL ENTERPRISE FUNDS</b>				<b>\$ 630,279</b>
	<b>TOTAL ALL FUNDS</b>				<b>\$ 3,400,000</b>

# Health Benefits

## Mission and Purpose

The City's mission is to provide comprehensive, cost-effective benefits to promote the health, well-being, and safety to all eligible employees, retirees and their dependents; to gain a competitive edge to attract and retain quality employees.

## Overview

The benefits currently offered require employees to assume responsibility for the choices they make and to be informed on how to use their benefits effectively. As part of this philosophy, the City is committed, as resources permit, to making available a comprehensive benefits package that includes plans for:

- Health care (health, dental, vision),
- Disability Income,
- Death benefits,
- Education and training,
- Paid time away from work,
- Mandatory retirement plans and supplemental 457(b) deferred compensation plans, and
- Flexible spending accounts.

Rising health care cost continue to be a concern for both the City and its employees. The City continues to research new coverage options to help control the cost of providing health care and to ensure the offerings are simple, efficient, and cost effective; satisfying the overall goals of the organization and meeting the needs of all eligible participants.

## Accomplishments for FY 2022-23

- Moved to an online Benefits Enrollment System for Annual Enrollment.
- Participated in the implementation process for the Kronos timekeeping system and conducted training for stakeholders in the new system.
- Distributed a 457(b) Deferred Compensation Plan to lower fund fees to participants and reduce the plans offered from five plans to three plans.
- Distribute a RFP for medical plan, stop-loss coverage, vision plan, pharmacy benefits management, flexible spending account administration, COBRA administration, and Health Reimbursement Account administration.

## Objectives for FY 2023-24

- Review health plan and make formal recommendations to improve health plan and help control the rising cost of health care.
- Rollout of New Hire Online Benefits Enrollment.
- Creation of Exit Interview report to departments.
- Distribute a RFP and select vendor for Offsite Medical Services to contract doctor office visits to employees for low or no cost.
- Creation of a Communications Plan to help employees find the best location for services and best care.
- Completion of digitization of terminated employee files.
- Successfully fill the Human Resources Benefits Manager role.
- Invest in employee health by implementing a Wellness program targeted at improving the health of city employees and mitigating future costs
- Implement an annual employee Benefits Fair.

## Revenue Overview

The Health Benefits Fund is an Internal Service Fund that operates and administers the City's health benefits program. Internal Service Funds are not self-funding and allocate the costs associated with benefit plans costs to other departments and funds, employees, and retirees.

# Health Benefits

Each City cost center is charged a medical premium allocation for every filled, full-time position. For FY 2022-23, the rate is increasing from \$1,006.83 to \$1,107.55 per employee per month. Employees and retirees enrolled in the plans contribute to the fund. Employees and retirees will see a two percent increase to medical plan rates. The dental allocation charged to departments will remain at \$25.05 per employee per month. Employee and retiree dental rates will not increase.

All Voluntary Benefits are 100 percent funded by employee contributions. These benefits include supplemental life, dependent life, accidental death and dismemberment, long term disability, vision, flexible spending and dependent care accounts, and deferred compensation.

- Budgeted revenues increased \$3.1 million, or 7.9 percent for FY 2023-24.
- Revenues to cover medical claims increased \$3.1 million, or 8.5 percent over FY 2022-23.
  - The City's contribution for medical premiums increased \$2.8 million, or 10.0 percent, based on current enrollment and increase to rate.
  - Medical Premiums paid by employees increased \$143.5 thousand, or 2.5 percent based on current enrollment and increase to rate.
  - Medical Premiums for retirees increased \$86.5 thousand, or 4.0 percent based on current enrollment and increase to rate.
- Dental Benefits revenue remains the same at \$1.4 million based on enrollment.
- Voluntary Benefits revenues increased \$42.1 thousand, or 2.6 percent over FY 2022-23. The cost of these benefits increase or decrease each year depending on rates and volume. All voluntary benefits are funded 100 percent by employee contributions. Revenue projections are based on current enrollment in plan.
- There is no use of excess reserves for FY 2023-24.

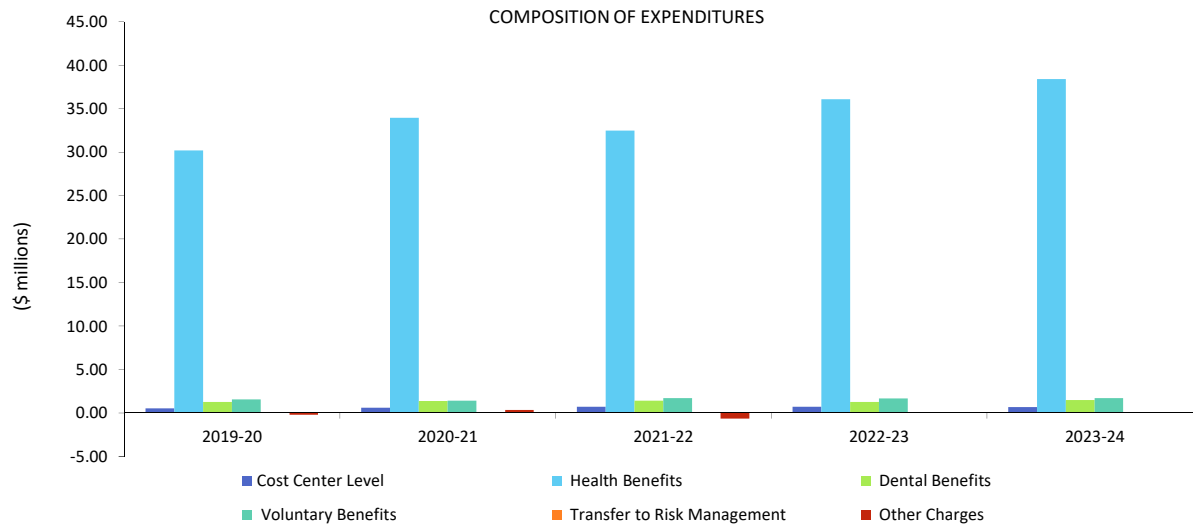
## Expense Overview

- Expenses increased \$2.5 million, or 6.3 percent, when compared to FY 2022-23.
- Expenses for Health Administration decreased \$39.7 thousand, or 5.7 percent for FY 2023-24, primarily due to decreases in information technology services and postage.
- Health Benefits increased \$2.3 million, or 6.4 percent, primarily due to claims increasing.
- Dental Benefits increased \$204.4 thousand, or 16.3 percent based on estimated claims for FY 2023-24.
- Voluntary Benefits increased \$42.1 thousand, or 2.6 percent for FY 2023-24. The cost of these benefits increase or decrease each year depending on rates and volume. All voluntary benefits are funded 100 percent by employee contributions. Expenses are based on current enrollment in plan.
- Schedule A shows the history of employee and retiree premiums, with and without dependents for both medical and dental coverage.

**City of Lubbock, TX**  
**Finance Department**  
**Schedule A**  
**Employee Benefits Contribution Rates**

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<b>Active Employees - Health</b>				
Employee Only	21.50	21.50	22.36	22.81
Employee and Spouse	355.87	355.87	370.10	377.50
Employee and Children	278.91	278.91	290.07	295.87
Employee and Family	487.16	487.16	506.65	516.78
<b>Retirees - Health</b>				
Pre-65 Only	408.73	408.73	425.08	433.58
Pre-65 and Spouse	777.05	777.05	808.13	824.30
Pre-65 and Children	685.76	685.76	713.19	727.46
Pre-65 and Family	932.97	932.97	970.29	989.70
Pre-65 Medicare	210.97	210.97	219.41	223.80
Pre-65 Retiree & Spouse Medicare	433.43	433.43	450.77	459.78
Pre-65 Retiree with Medicare + Child	619.69	619.69	644.48	657.37
Pre-65 Retiree with Medicare & Family	896.73	896.73	932.60	951.25
<b>Active Employees - Dental</b>				
Employee Only	11.25	11.25	11.25	11.25
Employee and Spouse	27.07	27.07	27.07	27.07
Employee and Children	23.88	23.88	23.88	23.88
Employee and Family	39.03	39.03	39.03	39.03
<b>Retirees - Dental</b>				
Pre-65 Only	23.31	23.31	23.31	23.31
Pre-65 and Spouse	39.13	39.13	39.13	39.13
Pre-65 and Children	35.94	35.94	35.94	35.94
Pre-65 and Family	51.15	51.15	51.15	51.15

# Internal Service Fund - Health Benefits



	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
STAFFING						
Self-Insurance Health Admin	4	4	4	4	4	-
TOTAL STAFFING	4	4	4	4	4	-

	Actual	Actual	Actual	Projected	Target	% Change
METRICS/PERFORMANCE MEASURES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Service Metrics						
Health and welfare awareness programs	12	12	12	12	12	-
Retirements	92	67	93	75	84	12.0
Exit interviews	110	93	115	100	108	8.0
Annual enrollment meetings one-on-one	850	266	373	400	387	(3.3)
Employee walk-in consultations	1,200	690	1,048	1,000	1,074	7.4
Phone consultations	1,000	1,870	1,786	1,800	1,793	(0.4)
Performance Metrics						
Retirements processed before the end of the month (Goal 100%)	100.0%	100.0%	97.0%	100.0%	95.0%	(5.0)
Exit interviews complete before employee leaves City (Goal 100%)*	95.0%	95.0%	96.0%	95.0%	95.0%	-
Annual Enrollment expected participation of 95% with the goal of reaching at least 100% of employees	95.0%	95.0%	95.0%	95.0%	95.0%	-
Problems/questions resolved within 3 days (Goal 100%)	95.0%	95.0%	95.0%	95.0%	95.0%	-

\*Tracking for Exit interview percentage was being calculated differently.

FULL-TIME POSITIONS	
Benefits and Wellness Manager	1
Benefits Specialist	3
TOTAL FULL-TIME POSITIONS	4



# Health Benefits - Fund Overview

<b>Self Insurance - Health Admin.</b>	Actual	Actual	Actual	Budget	Budget	% Change
DEPARTMENT LEVEL EXPENSES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 292,442	249,691	280,911	296,754	281,183	(5.2)
Benefits	109,157	106,868	118,367	129,653	133,092	2.7
Supplies	3,596	2,869	12,409	7,617	8,663	13.7
Professional Services/Training	93,525	104,990	168,607	164,311	164,764	0.3
Other Charges	1,556	-	46	100	100	-
Premiums / Scheduled Charges	19,617	98,819	94,556	97,923	68,835	(29.7)
<b>TOTAL EXPENSES</b>	<b>\$ 519,893</b>	<b>563,237</b>	<b>674,895</b>	<b>696,358</b>	<b>656,637</b>	<b>(5.7)</b>

## Health Benefits

FUNDING SOURCES						
Interest Earnings	\$ 242,318	34,409	90,637	75,000	100,000	33.3
Medicare Part D	12,483	19,554	29,810	20,000	30,000	50.0
Medical Premiums - Employees	5,642,494	5,686,782	5,898,532	5,824,830	5,968,303	2.5
Medical Premiums - City	20,859,553	23,149,841	26,159,140	28,091,539	30,900,701	10.0
Medical Premiums - Retirees	2,033,337	2,196,883	2,138,308	2,140,291	2,226,764	4.0
Basic Life - City Contribution	12,920	12,731	13,315	13,000	13,000	-
Retiree/COBRA Payments	30,242	6,726	4,239	7,000	4,500	(35.7)
Miscellaneous	964	(9,632)	627	-	-	-
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 28,834,309</b>	<b>31,097,295</b>	<b>34,334,608</b>	<b>36,171,660</b>	<b>39,243,268</b>	<b>8.5</b>

## EXPENSES

Employee Assistance Program	\$ 50,938	59,530	52,626	67,709	62,000	(8.4)
Supplies	-	-	494	-	-	-
Administration - TPA	127,776	(47,303)	(227,301)	(269,133)	(140,000)	(48.0)
Reinsurance	383,173	211,204	457,277	469,397	450,000	(4.1)
Basic Life	32,904	11,760	13,315	13,000	14,000	7.7
Medical Claims	28,701,994	32,874,323	31,350,493	35,000,000	37,196,500	6.3
Health Clinic	892,855	810,615	812,765	800,000	810,000	1.3
Reinsurance Tax	-	-	-	-	-	-
Miscellaneous Expense	-	253	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ 30,189,640</b>	<b>33,920,383</b>	<b>32,459,670</b>	<b>36,080,973</b>	<b>38,392,500</b>	<b>6.4</b>

## Dental Benefits

FUNDING SOURCES						
Dental Premium - Employee	\$ 607,986	602,328	607,469	698,895	698,895	-
Dental Premium - City	651,606	634,343	654,488	597,992	597,992	-
Retiree Dental - (includes COBRA)	129,828	117,162	126,150	123,321	123,321	-
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 1,389,420</b>	<b>1,353,834</b>	<b>1,388,107</b>	<b>1,420,208</b>	<b>1,420,208</b>	<b>-</b>

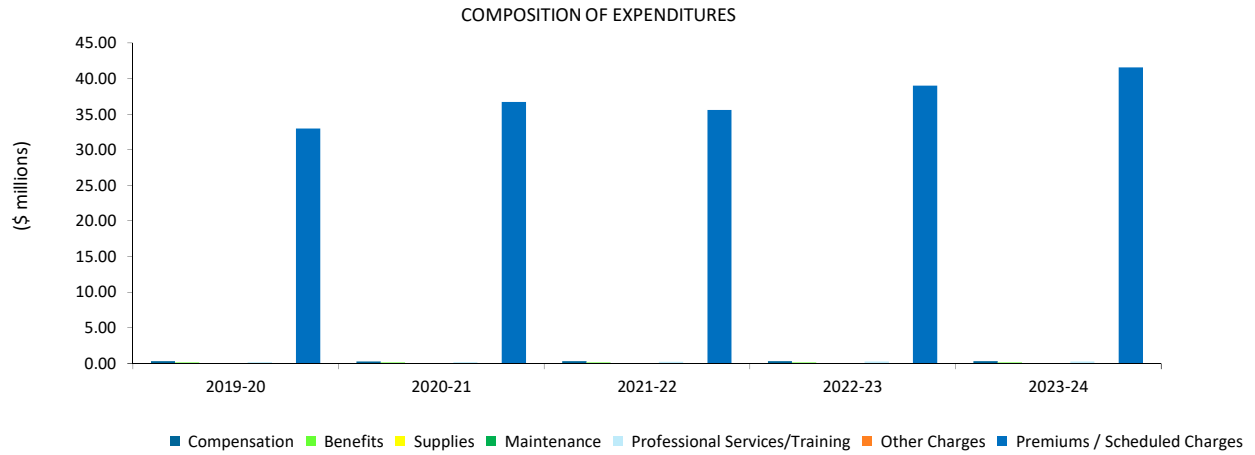
## EXPENSES

Administration - TPA	\$ 95,994	94,672	86,710	95,424	89,000	(6.7)
Claims	1,147,156	1,246,203	1,307,555	1,156,406	1,367,200	18.2
<b>TOTAL EXPENSES</b>	<b>\$ 1,243,150</b>	<b>1,340,875</b>	<b>1,394,265</b>	<b>1,251,830</b>	<b>1,456,200</b>	<b>16.3</b>

# Health Benefits - Fund Overview

<b>Voluntary Benefits</b>	Actual	Actual	Actual	Forecast	Budget	% Change
<b>FUNDING SOURCES</b>	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Accident Insurance	\$ 26,877	(2)	-	-	-	-
Cancer Insurance	23,022	20,161	18,816	18,290	19,000	3.9
Critical Illness Insurance	-	-	-	-	-	-
Dependent/Child Life Insurance	89,120	86,423	87,698	84,609	92,000	8.7
Long Term Disability 180 Day	-	-	-	41,255	45,000	9.1
Long Term Disability 90 Day	266,676	268,303	301,520	247,025	266,000	7.7
Optional Life Insurance	576,187	553,860	625,157	594,335	647,000	8.9
Personal Accident	81,212	80,827	88,082	146,973	92,000	(37.4)
Philadelphia Life	3,209	2,867	2,288	2,232	3,000	34.4
Pre-paid Legal Insurance	28,385	24,178	20,452	20,406	21,000	2.9
Retiree Life	271,765	252,699	287,194	285,496	289,000	1.2
Vision Insurance	187,831	192,473	198,339	191,244	200,000	4.6
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 1,554,283</b>	<b>1,481,789</b>	<b>1,629,546</b>	<b>1,631,865</b>	<b>1,674,000</b>	<b>2.6</b>
<b>EXPENSES</b>						
Accident Insurance	\$ 28,324	-	-	-	-	-
Cancer Insurance	23,022	27,683	18,816	18,290	19,000	3.9
Critical Illness Insurance	-	-	-	-	-	-
Dependent/Child Life Insurance	89,048	79,797	90,957	84,609	92,000	8.7
Long Term Disability 180 Day	38,351	34,659	44,953	41,255	45,000	9.1
Long Term Disability 90 Day	228,787	213,046	265,853	247,025	266,000	7.7
Optional Life Insurance	578,805	512,488	648,167	594,335	647,000	8.9
Personal Accident	81,315	74,662	91,141	146,973	92,000	(37.4)
Philadelphia Life	3,184	2,651	2,389	2,232	3,000	34.4
Pre-paid Legal Insurance	28,377	24,178	20,452	20,406	21,000	2.9
Retiree Life	249,251	228,724	285,698	285,496	289,000	1.2
Vision Insurance	187,826	184,939	198,350	191,244	200,000	4.6
Miscellaneous	-	16,490	482	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ 1,536,290</b>	<b>1,399,317</b>	<b>1,667,257</b>	<b>1,631,865</b>	<b>1,674,000</b>	<b>2.6</b>
<b>TOTAL COST CENTER EXPENSES</b>	<b>\$ 33,488,974</b>	<b>37,223,811</b>	<b>36,196,087</b>	<b>39,661,026</b>	<b>42,179,337</b>	<b>6.3</b>
<b>FUND LEVEL EXPENSES</b>						
Administration - TPA	1,707	-	627	-	-	-
Miscellaneous	331	219	89	-	-	-
Health Actuary Adjustment	110,991	352,142	(177,985)	-	-	-
Reimbursement-Claims Liability	(326,091)	(39,301)	(489,399)	-	-	-
<b>TOTAL FUND LEVEL EXPENSES</b>	<b>\$ (213,062)</b>	<b>313,060</b>	<b>(666,667)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Total Revenue Sources	31,778,013	33,932,918	37,352,260	39,223,733	42,337,476	7.9
Use of Excess Reserves	1,497,899	3,603,953	-	437,293	-	(100.0)
<b>TOTAL FUNDINGS SOURCES</b>	<b>\$ 33,275,911</b>	<b>37,536,871</b>	<b>37,352,260</b>	<b>39,661,026</b>	<b>42,337,476</b>	<b>6.7</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$ 33,275,911</b>	<b>37,536,871</b>	<b>35,529,420</b>	<b>39,661,026</b>	<b>42,179,337</b>	<b>6.3</b>

# Health Benefits - Department Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 292,442	249,691	280,911	296,754	281,183	(5.2)
Benefits	109,157	106,868	118,367	129,653	133,092	2.7
Supplies	3,596	2,869	12,902	7,617	8,663	13.7
Professional Services/Training	144,462	164,521	221,233	232,020	226,764	(2.3)
Other Charges	1,556	-	46	100	100	-
Premiums / Scheduled Charges	32,937,760	36,699,862	35,562,628	38,994,882	41,529,535	6.5
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 33,488,973</b>	<b>37,223,811</b>	<b>36,196,087</b>	<b>39,661,026</b>	<b>42,179,337</b>	<b>6.3</b>

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Self-Insurance Health Admin	\$ 519,893	563,237	674,895	696,358	656,637	(5.7)
Self Insurance-Voluntary Products	1,536,290	1,399,317	1,667,257	1,631,865	1,674,000	2.6
Self Insurance-Health Benefits	30,189,640	33,920,383	32,459,670	36,080,973	38,392,500	6.4
Self Insurance-Dental Benefits	1,243,150	1,340,875	1,394,265	1,251,830	1,456,200	16.3
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 33,488,973</b>	<b>37,223,811</b>	<b>36,196,087</b>	<b>39,661,026</b>	<b>42,179,337</b>	<b>6.3</b>

# Health Benefits - Department Expenditures

<b>Self-Insurance Health Admin</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 292,442	249,691	280,911	296,754	281,183	(5.2)
Benefits	109,157	106,868	118,367	129,653	133,092	2.7
Supplies	3,596	2,869	12,409	7,617	8,663	13.7
Professional Services/Training	93,525	104,990	168,607	164,311	164,764	0.3
Other Charges	1,556	-	46	100	100	-
Premiums / Scheduled Charges	19,617	98,819	94,556	97,923	68,835	(29.7)
<b>TOTAL SELF-INSURANCE HEALTH ADMIN</b>	<b>\$ 519,893</b>	<b>563,237</b>	<b>674,895</b>	<b>696,358</b>	<b>656,637</b>	<b>(5.7)</b>

## Self Insurance-Voluntary Products

EXPENDITURES BY CATEGORY						
Premiums / Scheduled Charges	\$ 1,536,290	1,399,317	1,667,257	1,631,865	1,674,000	2.6
<b>TOTAL SELF INSURANCE-VOLUNTARY PRODUCTS</b>	<b>\$ 1,536,290</b>	<b>1,399,317</b>	<b>1,667,257</b>	<b>1,631,865</b>	<b>1,674,000</b>	<b>2.6</b>

## Self Insurance-Health Benefits

EXPENDITURES BY CATEGORY						
Supplies	\$ -	-	494	-	-	-
Professional Services/Training	50,938	59,530	52,626	67,709	62,000	(8.4)
Other Charges	-	-	-	-	-	-
Premiums / Scheduled Charges	30,138,703	33,860,852	32,406,550	36,013,264	38,330,500	6.4
<b>TOTAL SELF INSURANCE-HEALTH BENEFITS</b>	<b>\$ 30,189,640</b>	<b>33,920,383</b>	<b>32,459,670</b>	<b>36,080,973</b>	<b>38,392,500</b>	<b>6.4</b>

## Self Insurance-Dental Benefits

EXPENDITURES BY CATEGORY						
Premiums / Scheduled Charges	\$ 1,243,150	1,340,875	1,394,265	1,251,830	1,456,200	16.3
<b>TOTAL SELF INSURANCE-DENTAL BENEFITS</b>	<b>\$ 1,243,150</b>	<b>1,340,875</b>	<b>1,394,265</b>	<b>1,251,830</b>	<b>1,456,200</b>	<b>16.3</b>

# Information Technology

## Mission and Purpose

To be the technology leader in the local government community, while exceeding the service expectations of our customers (citizens, businesses, visitors, and employees) through the innovative and cost effective application of technology.

## Goals and Objectives

- Provide exceptional customer service to our citizens and customers.
- Develop and maintain a secure and reliable digital infrastructure upon which to efficiently conduct city business operations today and in the future.
- Build partnerships with city departments and key stakeholders to improve business processes by thoroughly understanding business needs by planning, implementing, and managing the best information technology solutions available.

## Accomplishments for FY 2022-23

- Deployed 430 end user devices including desktops, laptops and tablets as replacements.
- Provided support for cloud application implementations for Accounting, Civic Center, Environmental Health, Emergency Management, Human Resources, Library, Lubbock Fire Rescue, Municipal Court, and Vital Statistics departments.
- Provided support for on premise application implementations for Lubbock Power & Light and Police.
- Began Public Safety Enterprise CAD/RMS project implementation for Police and Lubbock Fire Rescue departments.
- Completed City wide cyber security awareness and training in compliance with HB 3834.
- Continued to provide monthly cyber security tips and updates to our user community in an effort to elevate awareness of cyber security threats.
- Established multiple working groups to address cyber security challenges.
- Designed and implemented new voice and data networks for the new Police Headquarters.
- Began Migrating the Primary Data Center from Municipal Square to Citizens Tower.
- Replaced core network hardware including network routers and server computers.
- Successfully implemented multifactor authentication.
- Continued the implementation of change management methodologies to increase systems reliability.
- Continued support for on premise applications with software and operating system updates.
- Continued support for city employees with computer and technology issues through the Service Desk.

## Objectives for FY 2023-24

- Implement year two of the five-year strategic plan that establishes the technological vision and strategy for the City.
- Support safe and informed usage of City systems, including the Internet, through ongoing cyber security training for staff.
- Provide ongoing updates and improvements to Storage Area Networks (SAN).
- Provide fast, safe, reliable and redundant Internet service to the City of Lubbock to support its increasing Cloud presence.
- Complete the implementation of Microsoft Office 365 cloud-based services.
- Continue to provide both fiber and wireless links to City facilities to reduce the reliance on unreliable cable modems.
- Continue the replacement of infrastructure, desktops, storage and servers.
- Continue to provide timely quotes, purchases, and deployments of software and hardware.

## Revenue Overview

The Information Technology Fund is an Internal Service Fund that operates and oversees the following City operations: Telecommunications, Radio Shop, and GIS & Data Services. Internal Service Funds are not self-funding and must allocate the costs associated with operations to other City funds.

# Information Technology

The Information Technology Fund charges every City cost center that operates a computer an Information Technology services scheduled charge. Each departments charge is determined by totaling the specific software and personnel charges related to the department, specific charges for wireless data cards, copier charges, an allocation of the vehicle/equipment debt payment, and a base charge which distributes the Information Technology and GIS budgets along with the projected deficit in policy level net assets. The copier charge, vehicle/equipment debt payment, and base charge are allocated based on the number of computers each cost center has.

- The Information Technology scheduled charge increased \$2.1 million, or 17.9 percent, due to higher computer equipment purchases and software maintenance costs.

## **Expenditures Overview**

- Total expenditures increased by \$1.8 million, or 15.2 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$210.1 thousand, or 6.2 percent, due to a 4 percent cost of living adjustment and an increase in health premiums.
- Supplies decreased \$3,318 or 29.4 percent, due to a decrease in fuel costs and a reduction in office supply needs.
- Maintenance increased \$794.1 thousand, or 13.9 percent, due to increased equipment expenses, vehicle maintenance and software costs.
- Other Charges decreased \$12.3 thousand, or 1.6 percent, due to a one-time equipment purchase not needed for new fiscal year.
- Scheduled Charges decreased \$3,021, or 9.1 percent, due to decreased electric utility charges and liability insurance costs.
- Capital Outlay/Reimbursements increased \$157.5 thousand, or 21 percent, due to replacement of aging desktop and laptops in line with the master plan.

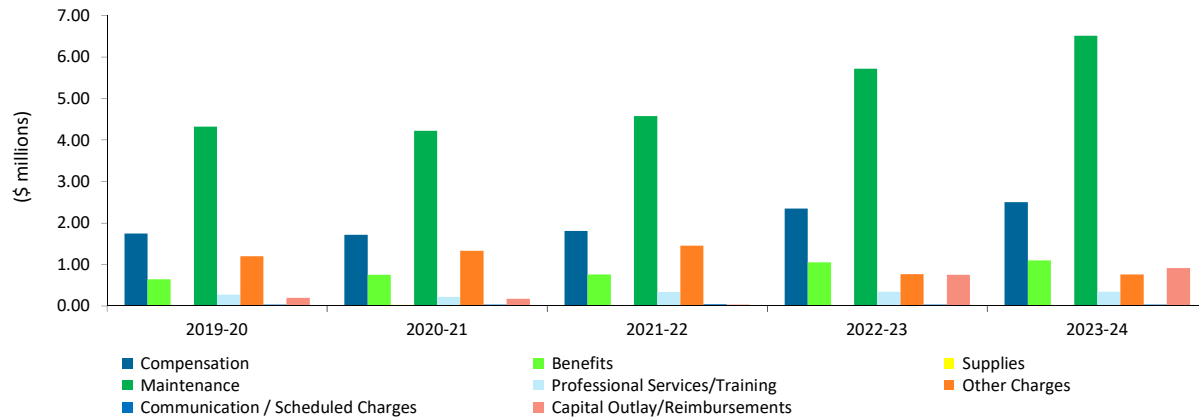
## **Capital Program**

Information Technology has three active capital projects with appropriation of \$8.8 million. No additional appropriation and funding have been submitted for existing projects for FY 2023-24.

A full description of the projects follows this overview.

# Information Technology - Department Overview

COMPOSITION OF EXPENDITURES



	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Interest Earnings	\$ 95,855	22,168	98,322	-	177,000	-
Sale of Equipment	-	664	-	-	-	-
General Data Processing Scheduled Charge	10,372,043	10,175,691	10,206,884	11,446,329	13,499,629	17.9
Other Revenue	-	-	-	-	-	-
Total Revenue Sources	10,467,898	10,198,523	10,305,206	11,446,329	13,676,629	19.5
Use of Excess Reserves	-	-	-	233,559	-	(100.0)
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 10,467,898</b>	<b>10,198,523</b>	<b>10,305,206</b>	<b>11,679,888</b>	<b>13,676,629</b>	<b>17.1</b>

	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 1,741,007	1,715,291	1,805,854	2,343,421	2,502,093	6.8
Benefits	642,364	751,657	756,272	1,047,407	1,098,787	4.9
Supplies	14,976	26,552	10,594	11,301	7,983	(29.4)
Maintenance	4,316,583	4,215,489	4,574,415	5,717,129	6,511,274	13.9
Professional Services/Training	270,765	219,137	331,936	339,125	338,910	(0.1)
Other Charges	1,196,278	1,322,980	1,450,689	764,750	752,500	(1.6)
Communication / Scheduled Charges	31,895	28,023	39,171	33,137	30,116	(9.1)
Capital Outlay/Reimbursements	191,800	168,445	32,646	750,000	907,500	21.0
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 8,405,668</b>	<b>8,447,575</b>	<b>9,001,576</b>	<b>11,006,270</b>	<b>12,149,163</b>	<b>10.4</b>

FUND LEVEL EXPENSES						
	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Net Debt Service	\$ 605,825	605,075	603,325	605,225	601,250	(0.7)
Other Charges/Bond Issuance Cost	191	191	33,948	-	-	-
Transfer to Information Technology CIP	450,000	31,750	-	-	-	-
Transfer to Public Safety CIP	-	-	55,000	-	-	-
Transfer to Fleet Maintenance CIP	-	-	30,000	-	-	-
Vehicle/Equipment Debt	469,157	93,159	44,235	68,393	703,101	928.0
<b>TOTAL FUND LEVEL EXPENSES</b>	<b>\$ 1,525,173</b>	<b>730,176</b>	<b>766,508</b>	<b>673,618</b>	<b>1,304,351</b>	<b>93.6</b>
<b>TOTAL EXPENSES</b>	<b>\$ 9,930,842</b>	<b>9,177,751</b>	<b>9,768,084</b>	<b>11,679,888</b>	<b>13,453,514</b>	<b>15.2</b>

	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Information Technology	29	31	32	34	35	1
<b>TOTAL STAFFING</b>	<b>29</b>	<b>31</b>	<b>32</b>	<b>34</b>	<b>35</b>	<b>1</b>

# Information Technology - Department Overview

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Service Desk tickets opened	8,294	7,568	10,480	11,200	10,000	(10.7)
Service Desk tickets closed	8,067	7,123	9,594	10,300	10,000	(2.9)
Average time to answer Service Desk calls	37 sec	21 sec	15 sec	12 sec	12 sec	
Average handle time per Service Desk call	4 min 10 sec	4 min 40 sec	4 min 53 sec	5 min 29 sec	4 min 0 sec	
Service Desk calls for service abandoned per day	1.67	2.13	1.62	0.72	1.00	38.9
<b>Performance Metrics</b>						
Calls for Service resolved at first contact	20.0%	21.0%	34.0%	35.0%	50.0%	42.9
High Priority Tickets resolved/ met SLA (1 day)	63.0%	57.1%	70.0%	75.0%	90.0%	20.0
Normal Priority Tickets resolved and met SLA (3 days)	80.4%	67.1%	83.0%	85.0%	90.0%	5.9
<b>FULL-TIME POSITIONS</b>						
Applications Analyst	3		IT Budget Coordinator			1
Chief Information Officer	1		IT Manager			3
End User Support Specialist	4		LAN Support Specialist			1
End User Support Tech	5		Network Engineer			1
Enterprise Systems Manager	1		Senior Information Security Analyst			1
Info Security/Compliance Anyst	2		Senior Programmer Analyst			2
Info Technology Division Mgr	2		System Administrator			6
IT Automation Specialist	1		Systems Analyst			1
			<b>TOTAL FULL-TIME POSITIONS</b>			<b>35</b>



## Appropriation Summary - Information Technology

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(8646) Public Safety CAD Study	\$ 4,100,000	-	-	-	-	-	-	4,100,000
(92578) Enterprise Resource Planning System	2,500,000	-	-	-	-	-	-	2,500,000
(92754) Cyber Security Infrastructure	2,240,500	-	-	-	-	-	-	2,240,500
<b>Total</b>	<b>\$ 8,840,500</b>	-	-	-	-	-	-	<b>8,840,500</b>

## Funding Summary - Information Technology

Project Name	Funding to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
General Fund Tax Notes	\$ 4,000,000	-	-	-	-	-	-	4,000,000
IT Fund Cash	1,046,980	-	-	-	-	-	-	1,046,980
IT Fund Tax Notes	1,250,000	-	-	-	-	-	-	1,250,000
Health Fund Cash	303,020	-	-	-	-	-	-	303,020
ARPA Funding	2,240,500	-	-	-	-	-	-	2,240,500
<b>Total</b>	<b>\$ 8,840,500</b>	-	-	-	-	-	-	<b>8,840,500</b>





# CIP 8646 Public Safety CAD, Mobile, and RMS Software

Master Plans/Studies

Project Manager: James Brown - Information Technology

## Project Scope

This IT Department will conduct a study in order to determine the best software that will be the most compatible for the Police and Fire Departments.

### Project Justification

The current CAD, mobile, and RMS software being utilized by the Police Department is outdated and will no longer be supported in the near future.

### Project Highlights

**Council Priorities Addressed:**

### Project Dates

### Project History

\$100,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.  
\$4,000,000 was appropriated in the FY 2021-22 Budget, Ord. No. 2021-00126, October 1, 2021.

## Project Location

Internal Project

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Design	\$4,100,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,100,000	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
General Fund Tax Notes	\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0
IT Fund Cash	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$4,100,000	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0



# CIP 92578 Enterprise Resource Planning System

New Facility

Project Manager: James Brown - Information Technology

## Project Scope

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In the FY 2015-16 budget, City Council approved \$390.5 thousand for employee self-service software. During the research and demo phase, it became apparent that a cohesive Enterprise Resource Planning (ERP) system would be more beneficial to the entire organization. The proposed ERP System is recommended to include Human Capital Management, Timekeeping, Leave Management, Payroll, Finance, Purchasing.

## Project Justification

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Currently the City maintains an ERP system that is outdated and does not meet the needs of our growing City organization. Each using department maintains necessary data in varying methodologies outside the system. Maintaining data in this fashion creates the need for redundant manual entry, costing the City hours of lost labor time that could be better used in providing exceptional external and internal customer service. Data is maintained in multiple locations consuming valuable and expensive network resources, as well as valuable physical space for paper copies. Maintaining data in so many formats creates the potential for inaccurate data mining, therefore creating an appearance of less than transparent responses to both internal and external requests. Additionally, many record keeping efforts are duplicitous from department to department, costing time, money, and upkeep. Accurate timekeeping and leave management would result in an immediate return on investment, estimated at well over \$100 thousand.

## Project Dates

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## Project Location

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Internal Project

## Project Highlights

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### Council Priorities Addressed:

Other returns include: less research to respond to internal and external requests; less human error, therefore less hours auditing; less overtime or comp time for non-exempt employees; and the need for less network space growth. In addition, a cloud solution provides built in security, disaster recovery and sustainability, and management of growth. An ERP system will also permit Human Resources and Accounting to work collaboratively in the system without the need for exclusive control of time by either department.

## Project History

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\$1,250,000 was appropriated in the FY 2018-19 Budget, Ord. No. 2018-00109, October 1, 2018.  
\$1,250,000 was appropriated in the FY 2019-20 Budget, Ord. No. 2019-00129, October 1, 2019.

### Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$2,500,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
IT Fund Cash	\$946,980	\$0	\$0	\$0	\$0	\$0	\$0
IT Fund Tax Notes	\$1,250,000	\$0	\$0	\$0	\$0	\$0	\$0
Health Fund Cash	\$303,020	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$2,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CIP 92754 Cyber Security Infrastructure

Infrastructure Improvements

Project Manager: James Brown - Information Technology

## Project Scope

Many components that control the critical infrastructures are at or near end of service life. This project will replace those components, and add additional functionality to enhance our overall cyber security capabilities.

## Project Justification

Enhance cyber security for critical infrastructures.

## Project Dates

## Project Highlights

Council Priorities Addressed:

## Project History

\$2,240,500 was appropriated in the FY 2021-22, Budget Amendment No. 4, Budget Ord. 2022-00001, January 11, 2022.

## Project Location

Internal Project

## Project Appropriation

	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Acquisition	\$2,240,500	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,240,500	\$0	\$0	\$0	\$0	\$0	\$0

## Project Funding

	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
ARPA Funding	\$2,240,500	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,240,500	\$0	\$0	\$0	\$0	\$0	\$0

## Operating Budget Impact

Description	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

# GIS and Data Services

## Mission and Purpose

Provide quality Geographic Information System (GIS) services by creating and maintaining spatial data and delivering that information to other City departments, organizations, agencies, and citizens through a variety of methods.

## Goals and Objectives

- Ensure the quality and data integrity of all GIS data sets with timely and consistent data maintenance to support mapping, permitting, utility billing, asset management, and CAD systems.
- Feature specialized GIS applications for the public on the Transparency page of the City's website and the GIS departmental home page.
- Create and maintain internal mapping and applications that meet the needs of City departments, including field applications and integrations with other software
- Maintain the official City Base Map as required by ordinance.
- Provide demographic information and assistance for City departments and citizens.
- Offer training and educational opportunities for employees to maintain up-to-date GIS skills.

## Accomplishments for FY 2022-23

- Created new web maps for internal and external use that identify changes to the Unified Development Code.
- Coordinated the 2023 Digital Orthophotography Project for the acquisition of county-wide imagery.
- Provided Business Development with downtown parking and points of interest maps for their downtown revitalization projects.
- Provided demographic support to City Secretary, LMPO, Economic Development, and other City departments.
- Provided GIS support with mapping of barricade, route, incident, and outage locations with web-based applications for EOC activations for weather and sports events.
- Supplied the EOC with maps for their airport and active shooter full scale exercises.
- Supported CCS utility billing system and Cartegraph asset management system with two-way daily data update exchanges.
- Supported EnerGov permitting system with GIS data services for address, parcel, planning, and zoning information and building safety and codes inspector areas.
- Provided monthly code case statistics and PZC and ZBA action summary pages for the City website.
- Continued monthly uploads of data from Lubbock Central Appraisal District into City parcel data.
- Continued to support field collection of data by the Health Department and Vector Control with web applications and forms.
- Continue to provide various departments with location maps used in Council Presentations.
- Continued collection for quarterly Cost of Living survey data for the Finance department.
- Continued routine GIS data and map updates generated by the development processes of platting, zoning, building permits and engineering plans, including base map, parcel and address creation, engineering infrastructure data creation, and CAD data creation for the Police and Fire departments.

## Objectives for FY 2023-24

- Continue to respond quickly to changing needs for GIS maps, data, and applications for other City departments.
- Deploy additional Esri GIS solutions as requested by City departments that may include: Public Safety, Neighborhood Planning, Capital Improvement Projects, Engineering, and Economic Development.
- Coordinate the Digital Orthophotography project for 2024 imagery acquisition.
- Continue to support EOC response activities with GIS mapping and web-based applications.
- Continue to improve and refine GIS data sets.

## Revenue Overview

The Information Technology Fund charges GIS by allocating the total GIS budget including vehicle/equipment debt and debt service. The total budget is distributed to the cost centers by totaling the specific software and personnel charges related to the department.

- The GIS & Database Services internal service charge increased \$38.7 thousand, or 4.5 percent.

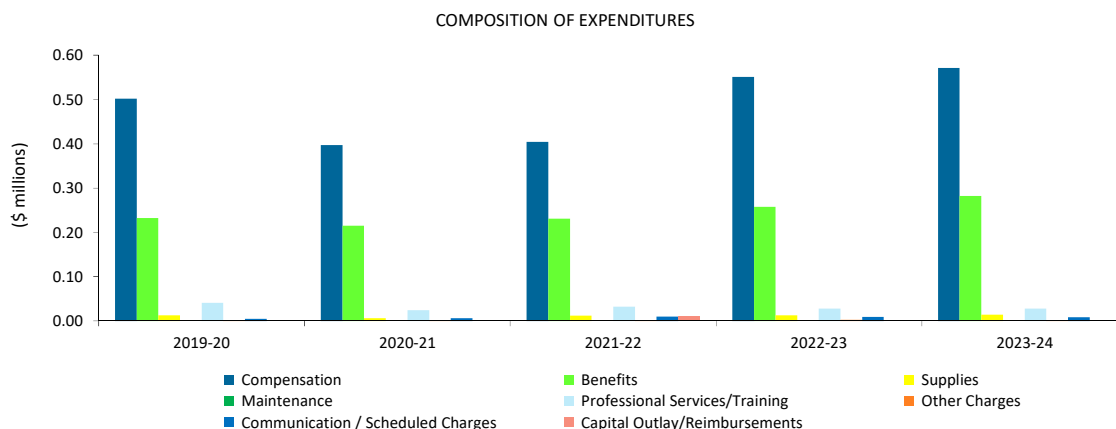
# GIS and Data Services

## **Expenditures Overview**

- Total expenditures increased by \$42.9 thousand, or 5 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$44.7 thousand, or 5.5 percent, due to a mid-year reallocation of a leadership position to the information technology department offset by a 4 percent cost of living adjustment across all departments and increased health premiums.
- Supplies increased \$1,046 or 8.1 percent due to inflationary costs for office supplies.
- Other charges decreased \$2,000 due to a one- time purchase for printer replacement.



# GIS & Data Services - Department Overview



	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
GIS & Database Services Scheduled Charge	\$ 889,507	873,759	900,695	859,570	898,288	4.5
Other Revenue	70	185	114	-	-	-
Total Revenue Sources	889,577	873,944	900,809	859,570	898,288	4.5
Use of Excess Reserves	-	-	-	454	4,648	923.8
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 889,577</b>	<b>873,944</b>	<b>900,809</b>	<b>860,024</b>	<b>902,936</b>	<b>5.0</b>

	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 501,384	396,797	403,938	550,753	570,891	3.7
Benefits	232,156	214,906	230,406	257,589	282,146	9.5
Supplies	12,571	6,152	11,937	12,857	13,903	8.1
Maintenance	-	-	-	-	-	-
Professional Services/Training	40,657	23,906	31,923	27,650	27,500	(0.5)
Other Charges	164	182	2,057	2,200	200	(90.9)
Communication / Scheduled Charges	4,490	5,981	9,915	8,975	8,296	(7.6)
Capital Outlay/Reimbursements	-	-	10,042	-	-	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 791,423</b>	<b>647,924</b>	<b>700,220</b>	<b>860,024</b>	<b>902,936</b>	<b>5.0</b>
<b>TOTAL EXPENSES</b>	<b>\$ 791,423</b>	<b>647,924</b>	<b>700,220</b>	<b>860,024</b>	<b>902,936</b>	<b>5.0</b>

	Actual	Actual	Actual	Budget	Budget	Change
STAFFING	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
GIS & Data Services	11	10	10	10	10	-
<b>TOTAL STAFFING</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>-</b>

	Actual	Actual	Actual	Budget	Budget	% Change
METRICS/PERFORMANCE MEASURES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Percent Address Change Requests processed in 72 hours (Goal 90%)	96.9%	100.0%	93.9%	97.0%	90.0%	(7.2)
Percent Recorded Plats added to Base Map within 72 hours (Goal 90%)	97.6%	96.7%	95.4%	98.0%	90.0%	(8.2)
Percent Water Plans added within 2 weeks of receipt (Goal 90%)	98.6%	100.0%	98.4%	98.0%	90.0%	(8.2)
Percent Sewer Plans added within 2 weeks of receipt (Goal 90%)	99.1%	100.0%	98.5%	97.0%	90.0%	(7.2)
After GIS Go Live May 2020: Percent New Premises sent to utility billing within 24 hours of address assignment	100.0%	100.0%	99.1%	94.0%	90.0%	(4.3)

FULL-TIME POSITIONS	
GIS Coordinator	3
GIS Data Analyst	6
GIS Manager	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>10</b>

# Telecommunications

## Mission and Purpose

Provide secure, reliable, and responsive enterprise-level technology, communications, and business solutions for citizens and City departments.

## Overview

Provide an effective telecommunications network that supports the efficient delivery of quality services.

## Goals and Objectives

- Evaluate all software packages for opportunities to minimize ongoing licensing and other costs.
- Evaluate telecommunication providers and services for efficiency and cost control opportunities.
- Maintain a resilient telecommunication system for all city departments, including Public Safety.

## Accomplishments for FY 2022-23

- Finished implementing the new Utilities Retail Service Interactive Voice Response system (IVR).
- Completed installation of phone services and lines into the new Police Headquarters.
- Reduced cost on leased lines by moving them to our central IP phone system.
- IP phones installed in three Fire Stations.
- Retired city pagers and replaced with cell phone, if needed.

## Objectives for FY 2023-24

- Install new IP telephones at remaining fire stations, libraries, and community centers.
- Replace network drops in fire stations and community centers to install new IP phones.
- Explore new ways to communicate between departments and customers.
- Implement year two of the five-year strategic plan that establishes the technological vision and strategy for the City.
- Examine potential upgrades to the phone system.

## Revenue Overview

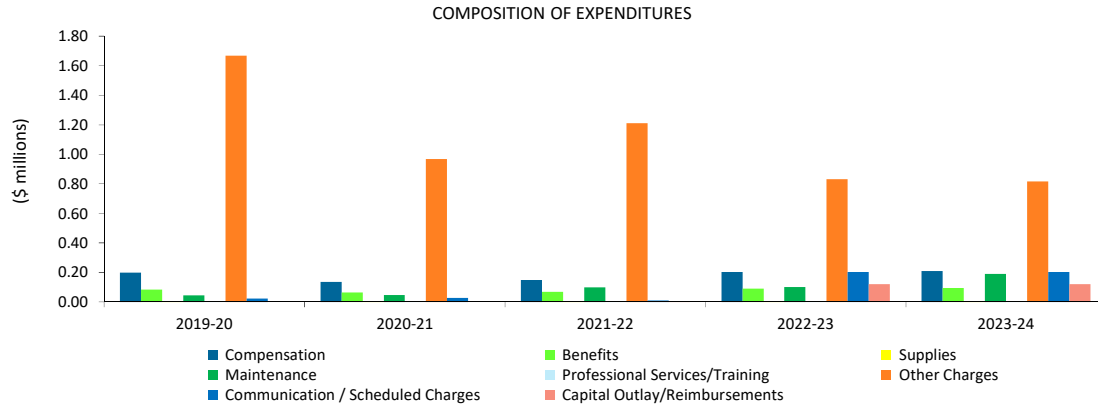
The Information Technology Fund charges a telecommunications internal service charge to City cost centers that operate a telephone, pager, or cell phone. The charge is determined by taking the total Telecommunications budget and allocating it based on the number of telephone units each cost center has. Some departments also have specific charges that are not utilized by all cost centers. In this instance, the cost of the specific charge is added to the normal scheduled charge for each department.

- The Communications scheduled charge increased \$97.4 thousand, or 6.3 percent.

## Expenditures Overview

- Total expenditures increased by \$89.2 thousand, or 5.7 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$10.6 thousand, or 3.6 percent, due to a 4 percent cost of living adjustment across all departments for the new fiscal year offset by personnel turnover within the department.
- Maintenance increased \$90.2 thousand, or 90.2 percent, due to adding a new Waterfield Technologies IVR System for Utilities Customer Service.
- Other Charges decreased \$14 thousand, or 1.7 percent, due to discontinuing pager use and advertisements in the yellow pages.

# Telecommunications - Department Overview



FUNDING SOURCES	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Telecommunications Scheduled Charge	\$ 1,583,213	1,509,641	1,532,445	1,540,301	1,637,701	6.3
Other Revenue	-	650	432	-	-	-
Total Revenue Sources	1,583,213	1,510,291	1,532,877	1,540,301	1,637,701	6.3
Use of Excess Reserves	434,509	-	9,506	10,489	2,248	(78.6)
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 2,017,722</b>	<b>1,510,291</b>	<b>1,542,383</b>	<b>1,550,790</b>	<b>1,639,949</b>	<b>5.7</b>

EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 198,530	134,422	147,836	202,852	208,271	2.7
Benefits	83,890	63,418	68,744	88,768	93,987	5.9
Supplies	1,269	729	1,768	1,657	2,728	64.6
Maintenance	44,658	46,415	98,756	100,000	190,240	90.2
Professional Services/Training	95	1,653	668	5,000	5,700	14.0
Other Charges	1,667,251	966,801	1,210,418	830,500	816,500	(1.7)
Communication / Scheduled Charges	22,029	27,679	8,755	202,013	202,523	0.3
Capital Outlay/Reimbursements	-	-	5,438	120,000	120,000	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 2,017,722</b>	<b>1,241,116</b>	<b>1,542,383</b>	<b>1,550,790</b>	<b>1,639,949</b>	<b>5.7</b>
<b>TOTAL EXPENSES</b>	<b>\$ 2,017,722</b>	<b>1,241,116</b>	<b>1,542,383</b>	<b>1,550,790</b>	<b>1,639,949</b>	<b>5.7</b>

STAFFING	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Telecommunications	3	3	3	3	3	-
<b>TOTAL STAFFING</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual	Actual	Actual	Projected	Target	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
<b>Service Metrics</b>						
Telecomm Service Tickets Opened	322	600	511	307	350	14.0
Telecomm Service Tickets Closed	303	537	586	312	350	12.2
<b>Performance Metrics</b>						
Telecomm Tickets Resolved & Met SLA (3 Days)	52.8%	36.8%	27.6%	40.0%	90.0%	125.0
Phone System Availability	--	--	--	99.9%	100.0%	0.1

FULL-TIME POSITIONS	
Telecom Support Specialist	1
Telecommunications Technician	2
<b>TOTAL FULL-TIME POSITIONS</b>	<b>3</b>

# Radio Shop

## Mission and Purpose

Provide secure, reliable mission critical Public Safety grade communications and business solutions for the Police, Fire, City of Lubbock departments, and regional agencies. Provide communications solutions to all non-public safety users of city radio resources, and provide up-fit installation and maintenance of radio and related systems in all city vehicles.

## Goals and Objectives

- Maintain the Public Safety radio systems and communication sites for all City departments, Lubbock County, and partner agencies operating in the County.
- Install and maintain all emergency lighting, safety equipment and radios for Police and Fire Department vehicles.
- Install and maintain all equipment, including emergency lighting and radios, on city fleet vehicles and equipment.
- Evaluate all radio needs, software packages, and hardware for practical use by the City departments.
- Maintain end-user communications equipment to reduce outages and downtime.

## Accomplishments for FY 2022-23

- Installed radios, LED emergency lighting, and tablet docks in Public Safety and City vehicles.
- Began upgrade of the Radio Communication System VIDA Core to replace the switches and routers that are at their end of life.
- Performed Radio Tower assessments and remediation on four radio towers.
- Relocated Police Dispatch radio equipment to new Police Headquarters.
- Continued to upgrade new flash codes in radios twice per year as required.
- Brought the uninterruptible power supply (UPS) at the North tower site on Municipal Drive back online.

## Objectives for FY 2023-24

- Replace batteries at Sunrise and Sunset tower site with UPS.
- Assist Fire Department in replacing the Fire Paging Equipment with a newer system.
- Move the Radio Communication System to its own, redundant, network.
- Continue to provide up-fit services for City vehicles.

## Revenue Overview

The Radio Shop Fund charges for radio maintenance by allocating the total Radio Shop budget including vehicle/equipment debt and debt service. The total budget is distributed to the cost centers and outside entities based on the number of radio units.

- The Radio Shop internal service charge increased \$99.1 thousand, or 3.7 percent.

## Expenditures Overview

- Total expenditures decreased by \$346 thousand, or 10 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$14.7 thousand, or 2.2 percent, due to a 4 percent cost of living adjustment across all departments, increased health insurance costs, offset by a decrease in overtime hours and personnel turnover.
- Supplies decreased \$1.9 thousand, or 16.3 percent, based on a reduction in need for small tool replacements.
- Maintenance increased \$108.7 thousand, or 48.9 percent, due to increased need for the replacement of radios.
- Professional Services/Training increased \$249.5 thousand, due to the new public safety vehicle Upfit Services Contract.
- Capital Outlay decreased \$5 thousand, or 4.8 percent due to a reduction in radio tower equipment replacement.
- Debt Service decreased \$307.5 thousand due to a lower debt payment.
- Transfers for department capital projects decreased \$450 thousand and transfers to Fleet for vehicle purchases increased \$50 thousand.

# Radio Shop

## **Capital Program**

Information Technology has one active capital project with appropriation of \$850.0 thousand. An additional \$400.0 thousand is included in FY 2023-24 for the following project:

- FY 22-23 Radio Systems Upgrade, \$400.0 thousand

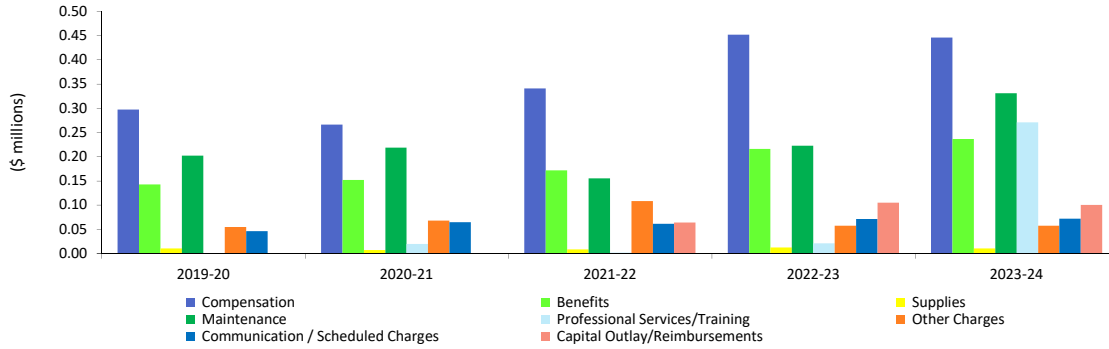
The funding sources for the FY 2023-24 appropriations are:

- Cash funding of \$400.0 thousand

A full description of the projects follows this overview.

# Radio Shop - Department Overview

COMPOSITION OF EXPENDITURES



	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
<b>FUNDING SOURCES</b>						
Interest Earnings	\$ 262,452	53,472	178,218	-	250,000	-
Department Sales Labor & Parts	325,735	360,711	423,273	-	-	-
Radio Maintenance Scheduled Charge	2,073,828	2,134,608	2,254,684	2,714,208	2,813,351	3.7
COGS - Radio Parts	(53,622)	(68,026)	(100,372)	-	-	-
Other Revenue	1,215	11,394	-	-	-	-
Total Revenue Sources	\$ 2,609,608	2,492,159	2,755,803	2,714,208	3,063,351	12.9
Use of Excess Reserves	-	-	-	739,265	44,093	(94.0)
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 2,609,608</b>	<b>2,492,159</b>	<b>2,755,803</b>	<b>3,453,473</b>	<b>3,107,444</b>	<b>(10.0)</b>

	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change from Budget
<b>EXPENDITURES BY CATEGORY</b>						
Compensation	\$ 296,933	265,858	340,852	451,707	445,827	(1.3)
Benefits	142,468	151,943	171,811	215,567	236,127	9.5
Supplies	10,249	7,328	8,654	12,117	10,145	(16.3)
Maintenance	202,226	218,423	154,765	222,140	330,833	48.9
Professional Services/Training	348	19,911	1,577	21,000	270,500	1,188.1
Other Charges	54,504	67,888	108,056	57,500	57,500	-
Communication / Scheduled Charges	45,892	64,726	61,093	71,210	71,637	0.6
Capital Outlay/Reimbursements	-	-	64,026	105,000	100,000	(4.8)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 752,620</b>	<b>796,076</b>	<b>910,833</b>	<b>1,156,241</b>	<b>1,522,569</b>	<b>31.7</b>

	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change from Budget
<b>FUND LEVEL EXPENSES</b>						
Net Debt Service	\$ 1,443,875	1,444,383	1,446,800	1,442,350	1,134,875	(21.3)
Other Charges	-	2,549	-	-	-	-
Transfer to Radio Shop CIP	-	-	-	850,000	400,000	(52.9)
Transfer to Fleet CIP	-	-	-	-	50,000	-
Vehicle/Equipment Debt	6,149	325	4,874	4,882	-	(100.0)
<b>TOTAL FUND LEVEL EXPENSES</b>	<b>\$ 1,450,024</b>	<b>1,447,257</b>	<b>1,451,674</b>	<b>2,297,232</b>	<b>1,584,875</b>	<b>(31.0)</b>
<b>TOTAL EXPENSES</b>	<b>\$ 2,202,644</b>	<b>2,243,334</b>	<b>2,362,507</b>	<b>3,453,473</b>	<b>3,107,444</b>	<b>(10.0)</b>

	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change from Budget
<b>STAFFING</b>						
Radio Shop	8	8	8	9	9	-
<b>TOTAL STAFFING</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>-</b>

	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
<b>METRICS/PERFORMANCE MEASURES</b>						
<b>Service Metrics</b>						
Radio Service Tickets Opened	356	572	334	650	600	(7.7)
Radio Service Tickets Closed	336	577	342	650	600	(7.7)
<b>Performance Metrics</b>						
Radio Tickets Resolved & Met SLA (4 hours)	71.6%	64.0%	75.2%	75.0%	80.0%	6.7
Public Safety Vehicle Upfit Complete within 5 Days	--	--	0.0%	25.0%	90.0%	260.0
Other Vehicle Installations or Repairs within 2 Days	--	--	75.6%	85.0%	90.0%	5.9
Radio System Availability	--	96.0%	98.0%	99.9%	100.0%	0.1

<b>FULL-TIME POSITIONS</b>	
Contract Compliance Specialist	1
Lead Radio Communications Tech	1
Radio Communications Manager	1
Radio Communications Tech I	3
Radio Communications Tech II	1
Sr Technician	2
<b>TOTAL FULL-TIME POSITIONS</b>	<b>9</b>

## Appropriation Summary - Radio Shop

Project Name	Appropriation to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
(92780) FY 22-23 Radio Systems Upgrade	\$ 850,000	400,000	125,000	125,000	500,000	-	-	2,000,000
<b>Total</b>	<b>\$ 850,000</b>	<b>400,000</b>	<b>125,000</b>	<b>125,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>

## Funding Summary - Radio Shop

Project Name	Funding to Date	Unappropriated Planning Years						Total
		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	
Radio Shop Cash	\$ 850,000	400,000	125,000	125,000	500,000	-	-	2,000,000
<b>Total</b>	<b>\$ 850,000</b>	<b>400,000</b>	<b>125,000</b>	<b>125,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>2,000,000</b>







# CIP 92780 FY 2022-23 Radio Shop - Radio System Upgrade

Upgrade/Major Maintenance

**Project Manager: James Brown - Radio Shop**

## Project Scope

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Preliminary findings from the Radio System Assessment currently underway recommend to upgrade the core Radio System to current software and hardware versions. The study also recommends replacing the current microwave backhaul equipment originally installed in 2015. This backhaul system serves as the primary links to each tower and has sustained substantial ice damage over the years, and as a result has proven to be unreliable.

## Project Justification

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Preliminary findings from the Radio System Needs Assessment currently underway recommend to upgrade the core Radio System to current software and hardware versions. The existing P25 Public Safety radio system was installed in early 2015. This important system serves our City and 25 regional jurisdictions. This system has been largely unchanged since it went live in 2015. The hardware and software utilized to operate this critical infrastructure has exceeded end of service life. The hardware warranties expired in 2019. The operating system for the core servers reached end of life in January of 2020. The radio consoles in each Emergency Dispatch Center cannot be upgraded past Windows 7, which also reached end of life in January of 2020. Our end of life hardware and software no longer receive critical security patches and updates from their manufacturers and this presents a significant cyber security risk. The microwave communications network has sustained heavy damage over time. When initially installed, no ice shields were installed to protect the microwave dishes from ice falling from the tower above. Due to this damage, the network has issues with reliability.

## Project Dates

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October 1, 2023 - March 31, 2024

## Project Highlights

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**Council Priorities Addressed:  
Public Safety, Communication, Fiscal  
Discipline and Community Improvement**

## Project History

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\$850,000 was appropriated in the FY 2022-23 Budget, Ord. No. 2022-00136, October 1, 2022. This portion of the project seeks an additional \$400,000 in funding

## Project Location

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Internal Project

## Project Appropriation

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	Appropriation to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Construction	\$850,000	\$400,000	\$125,000	\$125,000	\$500,000	\$0	\$0
TOTAL	<b>\$850,000</b>	<b>\$400,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>

## Project Funding

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	Funding to Date	2023 - 24 Budget	2024 - 25 Budget	2025 - 26 Budget	2026 - 27 Budget	2027 - 28 Budget	2028 - 29 Budget
Radio Shop Cash	\$850,000	\$400,000	\$125,000	\$125,000	\$500,000	\$0	\$0
TOTAL	<b>\$850,000</b>	<b>\$400,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>

## Operating Budget Impact

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Description	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	Total
No Impact Anticipated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Investment Pool

## Mission and Purpose

Invest the City's operating and bond funds in a manner that emphasizes safety, liquidity, and diversity to meet daily cash flow needs, while obtaining the highest investment return possible. The Investment Pool Fund provides the following services:

- Conforms to all state and local statutes governing the investment of public funds.
- Maintains preservation of capital and protection of investment principal.
- Maintains diversification in market sector and maturity to minimize market risk.
- Provides liquidity of funds in a timely manner to meet City obligations.

## Goals and Objectives

- Invest City funds according to the Public Funds Investment Act (PFIA).
- Provide return on investment by exceeding the average rate of return of assigned benchmarks with maturity levels comparable to the City's weighted average maturity in days.
- Implement strategies and objectives of the Audit and Investment Committee.

## Accomplishments for FY 2022-23

- Assessed broker offerings daily in order to invest the City's \$758 million portfolio that is estimated to earn over \$21 million during the fiscal year.
- Continued to strategically allocate investments between investment pools, treasuries, federal agencies, municipal bonds, and commercial paper in a barbell strategy to lock in high, non-callable rates out to 5 year stated maturities while maintaining liquidity to meet operational needs and future investment opportunities.
- Achieved an overall weighted average portfolio return of approximately 3.45%, which is the highest earnings on record for the City of Lubbock.

## Objectives for FY 2023-24

- Continue to monitor the rate environment in order to effectively put excess operating funds in safe, liquid investments that offer advantageous yields.
- Update the City's investment strategy and investment policy to align to the rate environment in which the City expects to operate.
- Monitor bond fund investments in accordance with all SEC and IRS regulations on post-issuance compliance to ensure the City is not in arbitrage risk.

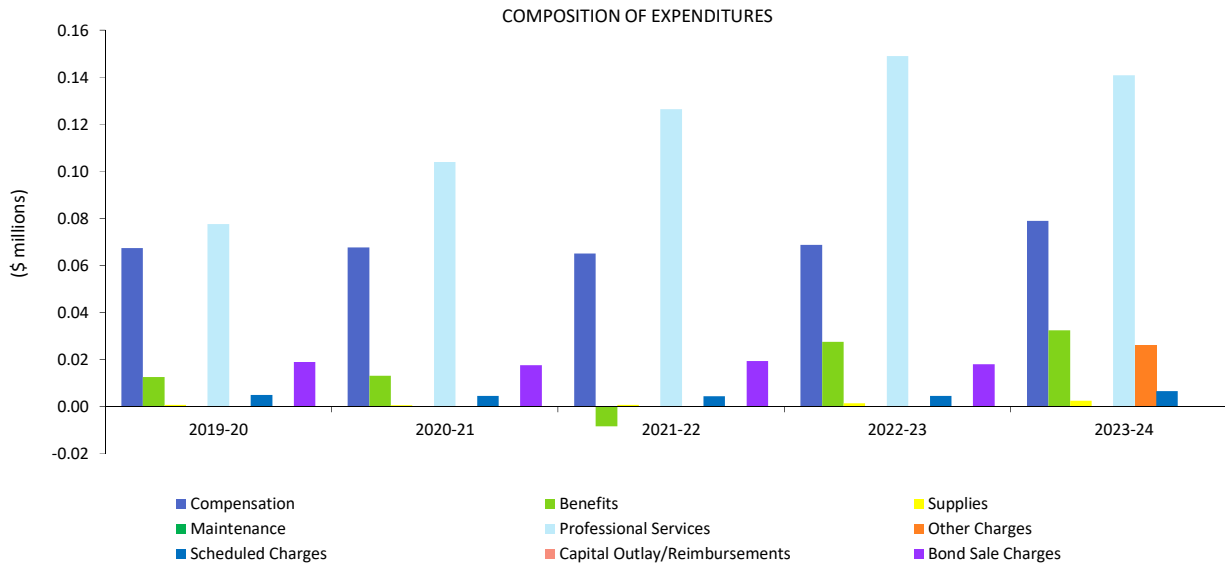
## Revenue Overview

- Interest earnings for operating increased \$7.0 million, or 140.9 percent, due to current trends in interest rates.
- Interest earnings on bond funds increases \$11.3 million due to current trends in interest rates.

## Expense Overview

- Total expenditures increased by \$18,166, or 6.8 percent, when compared to FY 2022-23.
- Compensation and benefits increased by \$15,211, or 15.8 percent, due to staff turnover and a four percent cost of living adjustment for all employees.
- Professional Services/Training decreased by \$26,250, or 15.7 percent, due to decreased bank charges offset slightly by an increase in Advertising and Promotion.
- Other Charges increased \$26,000 for Arbitrage rebates on bonds.

# Internal Service Fund - Investment Pool



METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Budget
<b>Service Metrics</b>						
Total Portfolio (\$ Millions)						
Par Value	624,765,489	532,265,596	573,731,823	642,182,858	697,353,142	8.6
Book Value	626,041,495	533,729,608	574,832,404	641,195,889	696,688,584	8.7
Market Value	630,467,340	536,327,300	577,120,714	632,447,344	697,004,854	10.2
Portfolio Allocation (%)						
Agency (10% allocation target)	1.2%	2.2%	10.3%	19.4%	17.5%	(9.8)
Commercial Paper (0-2% allocation target)	1.7%	5.4%	4.1%	4.7%	6.0%	27.7
Municipal Bond (17.5% allocation target)	24.4%	40.9%	32.7%	20.4%	25.0%	22.5
Treasury (3.0% allocation target)	0.0%	0.0%	0.0%	0.3%	0.5%	66.7
Local Government Investment Pools						
(67.5% allocation target)	64.0%	45.20%	47.60%	54.2%	50.0%	(7.7)
Cash/Money Market (1-2% allocation target)	8.7%	6.3%	5.3%	1.0%	1.0%	-
<b>Performance Metrics</b>						
Portfolio Returns (\$ Millions)						
Operating Funds	738,420	3,780,230	4,835,000	12,155,635	12,323,297	1.4
Bond Funds	40,311	79,873	190,000	9,263,071	12,292,566	32.7
Portfolio Yield to Maturity (%)						
Operating Funds	0.8%	1.1%	2.0%	3.4%	3.6%	5.9
Bond Funds	0.2%	0.0%	0.3%	4.8%	4.9%	3.1
Benchmark Yield to Maturity (%)						
Operating Funds	0.1%	0.2%	1.2%	3.1%	3.4%	8.0
Bond Funds	0.1%	0.1%	0.2%	5.1%	5.1%	1.3
Unrealized Gain/(Loss) on Investments (\$ M)	4,425,845	2,597,692	658,813	(8,748,556)	(348,288)	(96.0)
Performance to Benchmark						
Operating Funds	65.5%	85.9%	80.0%	23.7%	18.7%	(21.2)
Bond Funds	7.9%	-1.4%	7.5%	-26.6%	-17.9%	(32.7)

# Investment Pool - Fund Overview

	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Interest Earnings - Consolidated	\$ 6,431,450	3,792,859	4,437,808	5,000,000	12,046,101	140.9
Interest Earnings - Bond Funds	2,028,694	85,714	1,218,120	150,000	11,466,132	7,544.1
Interest Earnings - Allocation	(8,266,370)	(3,667,673)	(5,448,903)	(4,881,010)	(23,226,053)	375.8
Total Revenue Sources	193,775	210,900	207,025	268,990	286,180	6.4
Use of Excess Reserves	-	-	593	-	976	-
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 193,775</b>	<b>210,900</b>	<b>207,618</b>	<b>268,990</b>	<b>287,156</b>	<b>6.8</b>

FUND LEVEL EXPENSES						
Compensation	\$ 67,400	67,648	64,984	68,668	78,965	15.0
Benefits	12,544	13,153	(8,325)	27,469	32,383	17.9
Supplies	775	641	768	1,357	2,503	84.5
Professional Services/Training	96,609	121,573	145,721	167,006	140,756	(15.7)
Other Charges	-	-	-	-	26,000	-
Scheduled Charges	4,928	4,539	4,470	4,490	6,549	45.9
<b>TOTAL FUND LEVEL EXPENSES</b>	<b>\$ 182,256</b>	<b>207,554</b>	<b>207,618</b>	<b>268,990</b>	<b>287,156</b>	<b>6.8</b>
	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>\$ 182,256</b>	<b>207,554</b>	<b>207,618</b>	<b>268,990</b>	<b>287,156</b>	<b>6.8</b>



# Print Shop

## Mission and Services

The Print Shop supports departmental objectives by delivering high quality and low cost printing, cost effective material, quality publications, and timely mailings for City departments and governmental agencies. The Print Shop provides the following services:

- Printing, copying, and design services for internal departments and other non-profit entities, including Lubbock County, Littlefield Sheriffs' office, South Plains Association of Governments, and Wolfforth Fire Department;
- Processes and sorts incoming and outgoing mail and internal correspondence;
- Acts as a liaison for departments to outside printing and paper goods agencies to obtain the best pricing for their printing needs.

## Goals and Objectives

- Improve and update printing production, processes, and costs to increase production and efficiencies to encourage further usage of Print Shop services;
- Receive and process daily mail and internal correspondence efficiently, continue to educate the departments on proper mail use, decrease mail costs where applicable, and prepare outgoing mail and packages in a timely manner;
- Continue seeking out vendors to work with government entities that need Print Shop services, and find other innovative ways to save the departments money;
- Expand services offered to meet the department's needs and support external entities.

## Accomplishments for FY 2022-2023

- Provided professional quality print jobs at cost effective pricing to City departments and external entities in a reasonable period of time;
- Managed all incoming and outgoing mail for City departments in a timely and efficient manner;
- Maintained a clean environment for departments to retrieve their mail and packages;
- Continued to find more uses for the Xante printer saving the departments \$92,786 over the cost of using the leased Xerox machines since June 2021;
- Continued training and awareness to utilize Digital Certified mail in an effort to further save the departments mail funds;
- Obtained a powered pallet jack to make receiving pallets safer and easier for the City;
- Continued communicating with the USPS to update mailing addresses and processes to help the mail go to the correct person in a timely manner, and removed mail for people who are no longer with the City effectively cutting down the amount of mail that is being sent to the City erroneously, which decreased the amount of time needed for sorting incoming mail.

## Objectives for FY 2023-2024

- Provide professional quality print jobs at cost effective pricing to City departments and outside governmental agencies in a reasonable period utilizing in house and outsourced production;
- Continue improving coordination with departments and outside entities to ensure the Print Shop is exceeding expectations;
- Offer more efficient ways of processing the mail internally and externally;
- Streamline the mail and package delivery system;
- Continue expanding options offered by the Print Shop to the City by use of new machinery and software;
- Continue to make training a priority.

## Revenue Overview

The Print Shop is an Internal Service Fund that provides cost effective printing solutions to City departments and outside governmental agencies as well as mail handling services to City departments. Internal Service Funds are not self-funding and must allocate the costs associated with operations to other departments.

# Print Shop

Revenue is collected from individual Print Shop jobs for departments and outside governmental agencies. Charges to departments for print jobs are based on the type and size of the job and are adjusted to account for changes in the cost of goods used.

- The cost of postage is a pass-through to City departments so it does not generate additional revenue.
- Print Shop revenue is expected to increase \$70.3 thousand or 39.5 percent. There is a significant increase in print shop charge up \$121.3 thousand or 109.3 percent over prior year. This increase is offset by decrease in Xerox sales of \$44.5 thousand, or 22.2 percent.
- There will be no use of excess reserves in FY 2023-24.

## **Expenditures Overview**

- Total expenditures increased by \$30.9 thousand, or 14.2 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$16.8 thousand, or 13.6 percent, due to a 4 percent compensation adjustment across all departments and the realignment of both printshop employee's compensation.
- Professional Services/Training decreased \$2,232, or 73.6 percent, due to travel and training associated with the new Xante printer not carrying over into the new year.
- Scheduled Charges increased \$3,140, or 30 percent, due to an increase for information technology services.
- Capital Outlay/Reimbursements increased \$13 thousand, or 100 percent, due to a onetime purchase of a business card slitter.



# Internal Service Fund - Print Shop

## COMPOSITION OF EXPENDITURES



FUNDING SOURCES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
Interest Earnings	3,489	629	1,058	1,628	-	(100.0)
Department Sales Xerox	167,708	283,074	168,429	200,000	155,547	(22.2)
Department Sales Print Shop Charge	83,520	73,864	89,088	111,012	232,348	109.3
Department Sales Postage Fee	-	1,477	2,273	-	-	-
COGS Printing Supplies	(78,254)	(156,867)	(116,721)	(135,000)	(140,000)	3.7
Miscellaneous	151	13	-	-	-	-
Total Revenue Sources	176,613	202,190	144,127	177,640	247,895	39.5
Use of Excess Reserves	57,879	11,944	67,337	39,381	-	(100.0)
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 234,492</b>	<b>214,134</b>	<b>211,464</b>	<b>217,021</b>	<b>247,895</b>	<b>14.2</b>

EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
Compensation	\$ 61,885	57,806	70,472	80,189	88,667	10.6
Benefits	34,754	35,544	39,551	43,336	51,625	19.1
Supplies	1,042	4,701	1,642	1,480	1,480	-
Maintenance	1,420	1,935	1,097	1,500	1,500	-
Professional Services/Training	525	7,250	463	3,032	800	(73.6)
Other Charges	111,723	76,436	75,663	77,000	77,200	0.3
Scheduled Charges	15,258	12,022	10,181	10,484	13,624	30.0
Capital Outlay/Reimbursements	7,886	18,436	12,381	-	12,999	-
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 234,492</b>	<b>214,130</b>	<b>211,450</b>	<b>217,021</b>	<b>247,895</b>	<b>14.2</b>

FUND LEVEL EXPENSES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change
Miscellaneous	\$ -	5	14	-	-	-
<b>TOTAL FUND LEVEL EXPENSES</b>	<b>\$ -</b>	<b>5</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENSES</b>	<b>\$ 234,492</b>	<b>214,134</b>	<b>211,464</b>	<b>217,021</b>	<b>247,895</b>	<b>14.2</b>

STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change from Budget
Print Shop	2	2	2	2	2	-
<b>TOTAL STAFFING</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Print Jobs Completed	1,085	1,227	1,280	1,455	1,500	3.1
Print Jobs Outsourced	53	34	21	21	18	(14.3)
Total Mail Pieces	140,343	242,683	171,101	161,568	162,000	0.3
B/W Copies	777,910	1,662,091	889,763	2,447,482	2,500,000	2.1
Color Copies	355,880	434,564	534,493	632,178	633,000	0.1
Average Project Turnaround Time (days)	3	3	4	5	4	(20.0)
Billable Jobs Completed	1,138	1,261	1,301	1,477	2,000	35.4
Percent of Rework	0.6%	0.0%	0.2%	0.0%	0.0%	-
Percent of Out-Sourced Work to In-House Work	4.7%	2.7%	1.6%	1.4%	0.9%	(35.7)

FULL-TIME POSITIONS	Count
Print Shop Supervisor	1
Print Shop Technician	1
<b>TOTAL FULL-TIME POSITIONS</b>	<b>2</b>

# Central Warehouse

## Mission and Purpose

The City of Lubbock Central Warehouse supports departmental needs by delivering high quality, cost effective product to City departments with the highest degree of professionalism and customer service.

The warehouse provides the following services:

- Procurement, receiving and storage of materials needed by City of Lubbock Departments.
- Maintain a level of inventory needed by departments for maintenance and emergency repairs as needed.
- Effective invoicing and warehousing of accurate inventory.

## Goals and Objectives

- Provide an acceptable service level of inventory to reduce downtime.
- Provide an atmosphere that is positive to all City of Lubbock departments.
- Assist all departments in obtaining materials needed that are not in inventory.

## Accomplishments for FY 2022-23

- Brought average time for items ready for invoicing to 25 minutes.
- Created new warehouse items and entered specs for new wire and items needed by LP&L
- Created new bulk locations for increase inventory of LED Lights.
- Purchased forklift extensions to unload large pallets.
- Continued to delete obsolete items recommended by departments.
- Created Special Order item numbers to purchase items needed by departments that are not stored in warehouse.
- Purchased new printer needed for warehouse operations.
- Updated counter for a more professional setup and better service to customers.
- Arranged office space for efficient storage on current files needed on a daily basis.

## Objectives for FY 2023-24

- Minimize inventory adjustments with continued cycle counts and coaching in proper material handling.
- Communicate the importance of safe operations of machinery and team lifting when needed.
- Continue to improve in warehouse locations for increased stock levels of large items.
- Better communication with departments for procurement of large quantities of items needed for upcoming projects.
- Maintain a clean and safe warehouse and yard area to promote a professional logistical operation for employees, customers and vendors.

## Revenue Overview

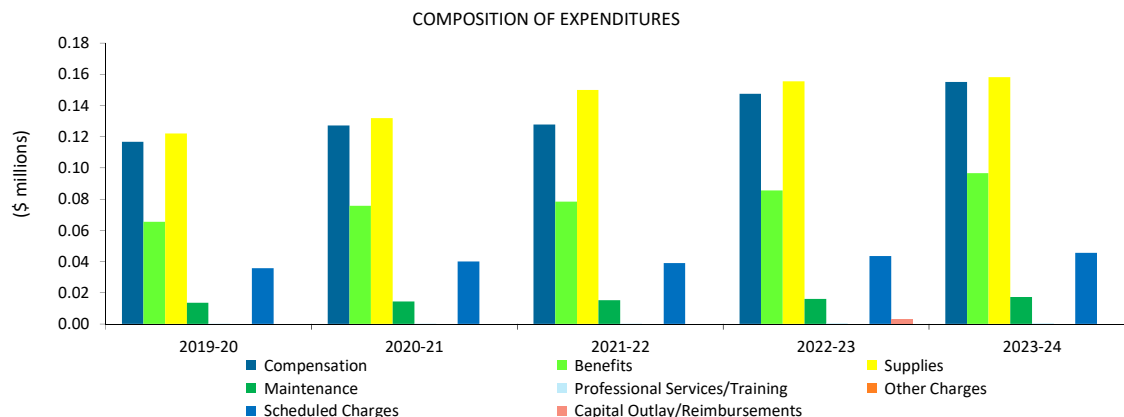
The warehouse is an Internal Service Fund that provides materials to City departments. Internal Service Funds are not self-funding and must allocate the costs associated with operations to other departments. In previous years, the warehouse would receive a percentage of its cost of goods sold. Starting in FY 2023-24, the allocation of the costs is set by reviewing the prior year's inventory purchases by department and utilizing those percentages to facilitate setting a charge to cover the warehouse's operating costs.

- Total revenue is expected to increase \$123.7 thousand, or 32 percent.

## Expenditures Overview

- Total expenditures increased \$21.7 thousand, or 4.8 percent, when compared to FY 2022-23.
- Compensation and Benefits increased \$18.7 thousand, or 8 percent, due to a 4 percent cost of living adjustment across all departments and increased health premiums.
- Maintenance increased \$1,200 or 7.4 percent, due to increased costs in vehicle maintenance and alarm maintenance for new security system.
- Scheduled Charges increased \$2,196 or 5 percent, due to increase in all utility charges.

# Internal Service Fund - Central Warehouse



FUNDING SOURCES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
Interest Earnings	\$ 30,371	5,923	17,776	19,660	38,484	95.7
Central Warehouse Scheduled Charge	-	-	-	-	472,127	-
Department Sales General Stores	4,613,153	4,305,344	5,363,334	4,478,850	6,100,000	36.2
COGS General Stores	(4,262,989)	(3,979,130)	(4,956,687)	(4,111,584)	(6,100,000)	48.4
Total Revenue Sources	380,536	332,137	424,423	386,926	510,611	32.0
Use of Excess Reserves	-	61,036	-	68,303	-	(100.0)
<b>TOTAL FUNDING SOURCES</b>	<b>\$ 380,536</b>	<b>393,173</b>	<b>424,423</b>	<b>455,229</b>	<b>510,611</b>	<b>12.2</b>

EXPENDITURES BY CATEGORY	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
Compensation	\$ 116,890	127,236	127,993	147,666	155,234	5.1
Benefits	65,560	75,890	78,390	85,589	96,737	13.0
Supplies	122,089	132,109	150,033	155,696	158,271	1.7
Maintenance	13,582	14,478	15,322	16,229	17,429	7.4
Professional Services/Training	74	44	150	500	500	-
Other Charges	-	-	-	-	-	-
Scheduled Charges	35,728	40,204	39,065	43,533	45,729	5.0
Capital Outlay/Reimbursements	-	-	-	3,000	-	(100.0)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 353,923</b>	<b>389,962</b>	<b>410,953</b>	<b>452,213</b>	<b>473,900</b>	<b>4.8</b>

FUND LEVEL EXPENSES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	% Change from Budget
Other Charges	\$ -	156	-	-	-	-
Vehicle/Equipment Debt	3,038	3,055	-	3,016	3,028	0.4
<b>TOTAL FUND LEVEL EXPENSES</b>	<b>\$ 3,038</b>	<b>3,211</b>	<b>-</b>	<b>3,016</b>	<b>3,028</b>	<b>0.4</b>

<b>TOTAL EXPENSES</b>	<b>\$ 356,961</b>	<b>393,173</b>	<b>410,953</b>	<b>455,229</b>	<b>476,928</b>	<b>4.8</b>
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STAFFING	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Budget FY 2022-23	Budget FY 2023-24	Change from Budget
Central Warehouse	4	4	4	4	4	-
<b>TOTAL STAFFING</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>-</b>

METRICS/PERFORMANCE MEASURES	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Inventory Turnover	1.8	1.3	1.4	1.4	1.5	7.1
Inventory Items	1,630	1,630	1,630	1,630	1,630	-
Stock Item Value	2,426,206	2,489,933	2,688,058	3,122,372	3,500,000	12.1
Stock Issues	4,249,113	3,984,699	4,924,720	5,800,000	6,400,000	10.3
Material Tickets issued at counter	6,187	5,338	5,833	5,900	6,000	1.7
Material Tickets issued by Work Order	30	30	7	10	20	100.0
Average Value per Ticket	686.7	745.2	845.9	983.0	1,066.0	8.4
Percentage of tickets filled upon request	98.0%	97.0%	96.0%	97.0%	98.0%	1.0
Average Backorder Fill Rate (days)	3	50	54	51	45	(11.8)

FULL-TIME POSITIONS	Actual FY 2019-20	Actual FY 2020-21	Actual FY 2021-22	Projected FY 2022-23	Target FY 2023-24	% Change from Projected
Bookkeeper	1				1	
Inventory Control Specialist	1				1	
			Warehouse Supervisor		1	
			Warehouse Worker		1	
			<b>TOTAL FULL-TIME POSITIONS</b>		<b>4</b>	



# Risk Management

## Mission and Purpose

Risk Management protects and serves City employees, citizens, and visitors by creating, identifying, and coordinating programs and policies that promote a safe and healthy environment.

The Risk Management Department provides the following services:

- Ensures adequate coverage, through a self-insurance program or commercial insurance, to compensate employees and citizens against accidental loss.
- Manages property, casualty, and workers' compensation coverage on an insured or self-insured basis.
- Provides safety inspections, training consultations, and recommendations on City operations and activities.
- Develops organizational and departmental risk assessments regarding facilities and contracts.
- Creates trend information on organizational and departmental work related injuries, motor vehicle collisions, and liability claims.
- Ensures fair and impartial treatment of citizens and employees who file claims with the City.
- Assists departments with the cost of repairing and replacing wrecked automobiles.
- Administers prompt and personal claim service to citizens who file claims with the City through the addition of an in-house liability claims adjuster.

## Goals and Objectives

- Audit and evaluate work sites and public areas to reduce safety and health hazards.
- Monitor the financial stability of the self-insurance risk fund.
- Encourage reduction of work related injuries and lost days through education and assistance to departments.
- Investigate all claims submitted.
- Educate and conduct job specific safety seminars for City employees.
- Transfer risk by requiring vendors and contractors to have adequate insurance coverage.

## Accomplishments for FY 2022-23

- Updated Internal Risk Control Policies
- Continued to expand our training practices to include on-site safety toolbox talks in an effort to reduce injuries.
- Trained departments how to use the new online risk transfer portal in an effort to streamline the procurement process.
- Moved the City's liability and property insurance coverages to a renewal date of April to increase marketability.
- A Safety Specialist obtained Defensive Driving Instructor Certification
- Registered all City employees who require a commercial driver's license with the Federal Motor Carrier Safety Administration's Clearinghouse as mandated by the U.S. Department of Transportation.
- Audited approximately 1,500 outstanding subrogation claims to determine collection options
- Revised monthly claims data reporting

## Objectives for FY 2023-24

- Implement a new certificate of insurance tracking system for vendors.
- Finalize the transition of LP&L's property insurance to an April renewal.
- Complete revision of the City's Self-Insurance Resolution to include updated processes.
- Complete the revision and publication of an organizational Safety/Loss Prevention Plan.
- Continue to build a stronger safety culture through additional training and increased monitoring of facilities/job sites.
- Create an in-house Commercial Driving Program in which employees can obtain commercial driver license under the new Federal Motor Carrier Safety Administration regulations.
- Update Risk related Employee Policies.
- Implement an Incident Review Board.

# Risk Management

## Revenue Overview

The Risk Management Fund is an Internal Service Fund that exists to reduce risk within the organization and to oversee the City's property, workers' compensation, and liability exposures. The claims and excess premiums for the respective exposures mentioned above are paid by the Risk Management Fund. The Risk Management Fund allocates the costs to other departments and funds based upon type of coverage, loss history, and property values.

The cost for property insurance is allocated to each department based on the percentage of property that it maintains. Some departments have property insurance costs that are specific to that department and that amount is charged only to the affected department. The total revenue for Property Insurance premiums is \$7.5 million for FY 2023-24, a decrease of over \$3.5 million from the prior year. This is due to funding eighteen month coverage period in FY 22-23, compared to only 12 month period in current year.

The Liability Insurance Internal Service Charge is calculated by the City's actuary, Glicksman Consulting, LLC. The premium for liability insurance covers general and automobile liability. The actuary uses prior loss history by cost center to determine the appropriate charge as well as prior year payroll costs. The total revenue for Liability Insurance premiums is \$3.7 million for FY 2023-24, or \$286.8 thousand over FY 2022-23.

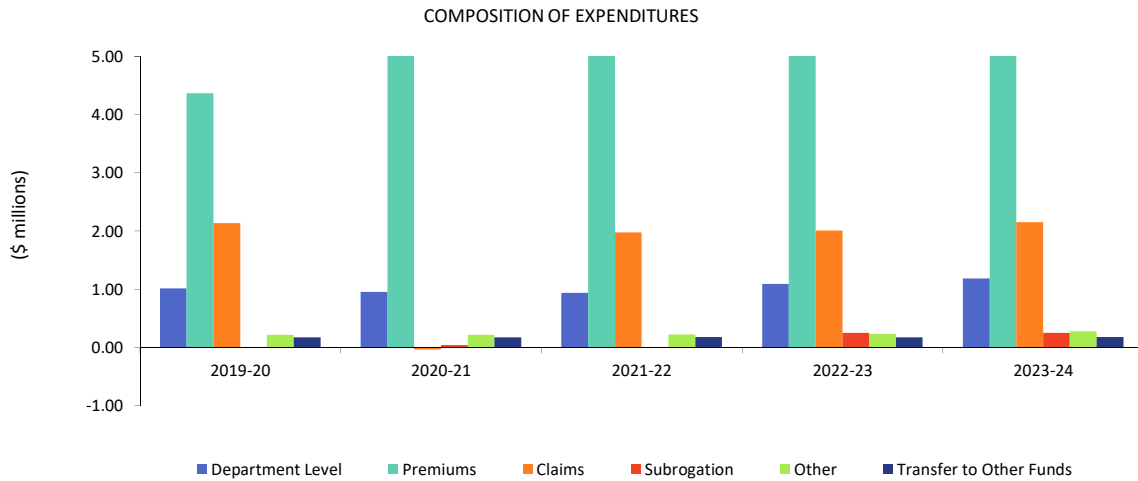
The Workers' Compensation Internal Service Charge is also calculated by the City's actuary, Glicksman Consulting, LLC. The premium for workers' compensation covers no fault insurance for work-related injuries. The actuary uses prior loss history by cost center to determine the appropriate charge as well as prior year payroll costs. The total revenue for Workers' Compensation is approximately \$2.7 million for FY 2023-24.

- Budgeted revenues decreased \$3.4 million, or 19.4 percent, for FY 2023-24.
- Premiums collected from the departments for liability, property and worker's compensation exceed expenses for these individual functions. This assists in funding Risk Administration operations.
- Use of excess reserves for FY 2023-24 is \$326.9 thousand, an increase of \$167.1 thousand from the prior year.

## Expense Overview

- Budgeted expenses increased \$3.2 million, or 18.3 percent, when compared to FY 2022-23.
- Administration operating expenses increased \$96.3 thousand or 8.8 percent. Approximately \$108.7 thousand of the increase is associated with compensation and benefits due to the addition of an Insurance Compliance Specialist, an average 4 percent cost of living adjustment across all departments, and increased cost for health insurance. There is also a \$27.4 thousand, or 10.7 percent increase to Professional Services due to increase in property appraisal service that occurs every five years offset by property and casualty broker services associated with placement of electric utility coverages not needed in FY 2023-24. Finally there is decrease of \$36.1 thousand to Scheduled Charges due to decrease to information technology services.
- Property decreased by \$3.3 million, or 30.4 percent, due to a substantial decrease to property premiums associated with eighteen month coverage period in FY 22-23, compared to only 12 month period in current year.
- Liability decreased by \$344.8 thousand, or 9.4 percent, due to decrease in premiums offset by projected general liability claims.
- Workers' Compensation increased \$288.4 thousand, or 14.6 percent, due to increase to Worker's Compensation premiums and projected Worker's Comp claims.
- A transfer to the General Fund of \$180.0 thousand was approved to fund the Organizational Development function in Human Resources.

# Internal Service Fund - Risk Management



	Actual	Actual	Actual	Budget	Budget	Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
STAFFING						
Self Insurance-Risk Admin	6	6	6	6	7	1
TOTAL STAFFING	6	6	6	6	7	1

	Actual	Actual	Actual	Projected	Target	% Change
METRICS/PERFORMANCE MEASURES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Projected
Service Metrics						
Major Work Site/Facility Inspections	143	29	313	336	400	19.0
Job Site Inspections	139	315	842	879	1,000	13.8
On-the-job injuries	480	384	450	318	300	(5.7)
Lost time injuries	92	51	29	27	27	-
Days lost to injuries	1,796	2,433	1,711	1,755	1,500	(14.5)
Preventable vehicle collisions	52	46	286	250	250	-
Liability claims processed	287	293	357	351	325	(7.4)
Subrogation claims processed	239	416	542	459	475	3.5
Performance Metrics						
1st contact for liability claims - within 24 business hours	100.0%	100.0%	100.0%	100.0%	100.0%	-
Investigation period to determine root cause within 7 business days	95.0%	95.0%	95.0%	95.0%	95.0%	-
Bringing injured employees back to light duty w/o surgery, 1 week; w/surgery, 60 days	95.0%	95.0%	95.0%	95.0%	95.0%	-

FULL-TIME POSITIONS	
Claims Adjuster	1
Insurance Contract Review Specialist	1
Insurance Specialist	1
Property Claims Adjuster	1
Risk Manager	1
Safety/Loss Prevention Specialist	2
TOTAL FULL-TIME POSITIONS	7

# Risk Management - Fund Overview

## Self Insurance - Risk Administration

	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Defensive Driving Training	339	342	259	340	340	-
TOTAL FUNDING SOURCES	\$ 339	342	259	340	340	-

## EXPENSES

Compensation	\$ 499,084	487,663	489,926	525,673	595,471	13.3
Benefits	171,732	185,036	184,224	206,647	245,562	18.8
Supplies	23,081	44,930	8,094	13,660	10,332	(24.4)
Maintenance	5,887	5,608	9,213	8,262	7,942	(3.9)
Professional Services/Training	281,180	163,284	184,970	257,044	284,456	10.7
Other Charges	4,544	3,843	3,752	3,849	3,735	(3.0)
Premiums / Scheduled Charges	28,484	61,086	55,787	73,406	37,299	(49.2)
TOTAL EXPENSES	\$ 1,013,991	951,450	935,966	1,088,541	1,184,797	8.8

## Self Insurance - Property

FUNDING SOURCES						
Interest Earnings	52,929	9,475	31,614	36,000	40,000	11.1
Property Premiums	2,212,744	3,862,218	6,165,470	11,012,841	7,531,688	(31.6)
TOTAL FUNDING SOURCES	\$ 2,265,673	3,871,693	6,197,084	11,048,841	7,571,688	(31.5)

## EXPENSES

Premiums	2,581,369	3,764,627	5,497,068	10,091,875	6,837,225	(32.3)
Claims	1,209,008	167,114	350,874	725,070	694,462	(4.2)
TOTAL EXPENSES	\$ 3,790,378	3,931,741	5,847,942	10,816,945	7,531,687	(30.4)

## Self Insurance - Liability

FUNDING SOURCES						
Interest Earnings	105,858	18,951	63,228	72,000	80,000	11.1
Liability Premiums	1,808,612	2,665,104	3,658,096	4,006,174	3,719,402	(7.2)
Subrogation	-	229,996	240,214	-	-	-
TOTAL FUNDING SOURCES	\$ 1,914,470	2,914,050	3,961,539	4,078,174	3,799,402	(6.8)

## EXPENSES

Premiums	533,718	1,480,398	2,691,173	2,263,931	1,751,152	(22.6)
Claims	1,206,544	849,592	742,311	1,157,483	1,325,459	14.5
Subrogation Collection	862	42,466	2,713	250,000	250,000	-
Miscellaneous	-	210	-	-	-	-
TOTAL EXPENSES	\$ 1,741,125	2,372,666	3,436,198	3,671,414	3,326,611	(9.4)

## Self Insurance - Workers' Compensation

FUNDING SOURCES						
Interest Earnings	105,858	18,951	63,228	72,000	80,000	11.1
Miscellaneous Recoveries	157,947	172,696	100	-	-	-
Workers' Compensation	1,990,397	2,393,705	2,292,533	2,363,695	2,705,113	14.4
TOTAL FUNDING SOURCES	\$ 2,254,202	2,585,352	2,355,861	2,435,695	2,785,113	14.3

## EXPENSES

Premiums	1,250,987	1,124,926	1,798,285	1,615,117	1,853,037	14.7
Claims	51,419	65,269	368,278	126,287	132,310	4.8
Miscellaneous	209,400	217,710	214,890	230,500	275,000	
TOTAL EXPENSES	\$ 1,511,806	1,407,905	2,381,454	1,971,904	2,260,347	14.6

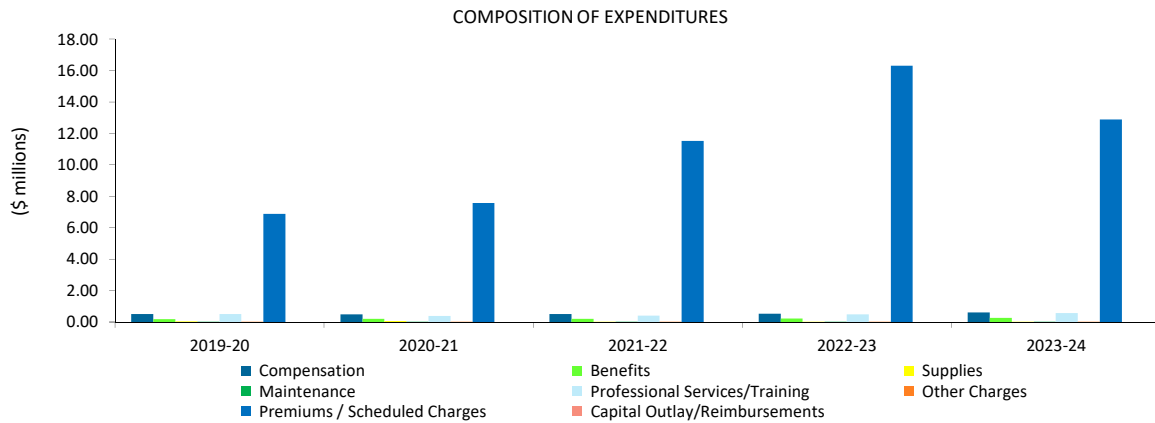
TOTAL COST CENTER EXPENSES	\$ 8,057,299	8,663,762	12,601,558	17,548,804	14,303,442	(18.5)
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# Risk Management - Fund Overview

<b>Self Insurance - Risk Administration</b>	Actual	Actual	Actual	Budget	Budget	% Change
FUNDING SOURCES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
<b>Self Insurance - Other</b>	Actual	Actual	Actual	Budget	Budget	% Change
FUND LEVEL EXPENSES	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Vehicle/Equipment Debt	\$ 3,662	(7)	3,705	-	-	-
Transfer to Other Funds	169,300	169,300	178,400	174,000	180,000	3.4
Bene-Auto Actuary Adjustment	(78,140)	(863,081)	(68,516)	-	-	-
Bene-Gen Liability Actuary Adjustment	(99,550)	(240,414)	517,850	-	-	-
Bene-Workers Comp Actuary Adjustment	(156,247)	(14,696)	62,480	-	-	-
Miscellaneous	-	-	-	-	-	-
TOTAL FUND LEVEL EXPENSES	\$ (160,975)	(948,898)	693,919	174,000	180,000	3.4
Total Revenue Sources	\$ 6,434,684	9,371,437	12,514,742	17,563,050	14,156,543	(19.4)
Use of Excess Reserves	1,461,641	-	780,736	159,754	326,899	104.6
TOTAL FUNDING SOURCES	\$ 7,896,325	9,371,437	13,295,478	17,722,804	14,483,442	(18.3)
GRAND TOTAL EXPENSES	\$ 7,896,325	7,714,864	13,295,478	17,722,804	14,483,442	(18.3)

# Risk Management - Department Overview



EXPENDITURES BY CATEGORY	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 499,084	487,663	489,926	525,673	595,471	13.3
Benefits	171,732	185,036	184,224	206,647	245,562	18.8
Supplies	23,081	44,990	8,094	13,660	10,332	(24.4)
Maintenance	5,887	5,608	9,213	8,262	7,942	(3.9)
Professional Services/Training	490,580	381,144	399,860	487,544	559,456	14.7
Other Charges	4,544	3,843	3,752	3,849	3,735	(3.0)
Premiums / Scheduled Charges	6,862,392	7,555,478	11,506,490	16,303,169	12,880,944	(21.0)
<b>TOTAL EXPENDITURES BY CATEGORY</b>	<b>\$ 8,057,299</b>	<b>8,663,762</b>	<b>12,601,558</b>	<b>17,548,804</b>	<b>14,303,442</b>	<b>(18.5)</b>

EXPENDITURES BY DEPARTMENT	Actual	Actual	Actual	Budget	Budget	% Change
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Self Insurance-Risk Admin	\$ 1,013,991	951,450	935,966	1,088,541	1,184,797	8.8
Self Insurance-Property	3,790,378	3,931,741	5,847,942	10,816,945	7,531,687	(30.4)
Self Insurance-Liability	1,741,125	2,372,666	3,436,198	3,671,414	3,326,611	(9.4)
Self Insurance-Workers' Comp	1,511,806	1,407,905	2,381,454	1,971,904	2,260,347	14.6
<b>TOTAL EXPENDITURES BY DEPARTMENT</b>	<b>\$ 8,057,299</b>	<b>8,663,762</b>	<b>12,601,558</b>	<b>17,548,804</b>	<b>14,303,442</b>	<b>(18.5)</b>

# Risk Management - Department Expenditures

<b>Self Insurance-Risk Admin</b>	Actual	Actual	Actual	Budget	Budget	% Change
EXPENDITURES BY CATEGORY	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	from Budget
Compensation	\$ 499,084	487,663	489,926	525,673	595,471	13.3
Benefits	171,732	185,036	184,224	206,647	245,562	18.8
Supplies	23,081	44,930	8,094	13,660	10,332	(24.4)
Maintenance	5,887	5,608	9,213	8,262	7,942	(3.9)
Professional Services/Training	281,180	163,284	184,970	257,044	284,456	10.7
Other Charges	4,544	3,843	3,752	3,849	3,735	(3.0)
Premiums / Scheduled Charges	28,484	61,086	55,787	73,406	37,299	(49.2)
<b>TOTAL SELF INSURANCE-RISK ADMIN</b>	<b>\$ 1,013,991</b>	<b>951,450</b>	<b>935,966</b>	<b>1,088,541</b>	<b>1,184,797</b>	<b>8.8</b>

## Self Insurance-Property

EXPENDITURES BY CATEGORY						
Premiums / Scheduled Charges	\$ 3,790,378	3,931,741	5,847,942	10,816,945	7,531,687	(30.4)
<b>TOTAL SELF INSURANCE-PROPERTY</b>	<b>\$ 3,790,378</b>	<b>3,931,741</b>	<b>5,847,942</b>	<b>10,816,945</b>	<b>7,531,687</b>	<b>(30.4)</b>

## Self Insurance-Liability

EXPENDITURES BY CATEGORY						
Professional Services/Training	\$ -	150	-	-	-	-
Premiums / Scheduled Charges	1,741,125	2,372,456	3,436,198	3,671,414	3,326,611	(9.4)
<b>TOTAL SELF INSURANCE-LIABILITY</b>	<b>\$ 1,741,125</b>	<b>2,372,666</b>	<b>3,436,198</b>	<b>3,671,414</b>	<b>3,326,611</b>	<b>(9.4)</b>

## Self Insurance-Workers' Comp

EXPENDITURES BY CATEGORY						
Professional Services/Training	\$ 209,400	217,710	214,890	230,500	275,000	19.3
Premiums / Scheduled Charges	1,302,406	1,190,195	2,166,564	1,741,404	1,985,347	14.0
<b>TOTAL SELF INSURANCE-WORKERS' COMP</b>	<b>\$ 1,511,806</b>	<b>1,407,905</b>	<b>2,381,454</b>	<b>1,971,904</b>	<b>2,260,347</b>	<b>14.6</b>



# Financial Policy

The City has an important responsibility to its citizens to carefully account for public funds, prudently manage municipal finances, and to plan for the adequate funding of services desired by the public. These financial policies enable the City to achieve a long-term stable and positive financial condition by exercising integrity, prudence, responsible stewardship, planning, accountability, and full and continuous disclosure.

In addition to the guidelines presented in the City's Financial Policies, the City has implemented the following best practices as identified in Standard & Poor's "Ten Ways to Improve a G.O. Rating – Best Management Practices Make a Difference":

- Establish or enhance budget stabilization reserves.
- Establish regular economic/revenue reviews to identify potential budget problems early.
- Prioritize spending plans/establish contingency plans for operating and capital budgets as a fallback financial strategy.
- Have a formalized capital improvement plan or a debt-affordability model to assess future financial liabilities.
- Develop a pay-as-you-go financing strategy as part of your operating and capital budget.
- Plan ahead and anticipate the impact of capital and operating costs on a multi-year financial plan.
- Establish benchmarks and priorities for the direction of your government and adhere to them.
- Establish and maintain effective management systems.
- Consider the affordability of actions or plans before they become part of your budget.
- Have a well-defined and coordinated economic development strategy.

## I. OPERATIONS

### A. REVENUES

The Annual Operating Budget shall be prepared such that current revenues plus transfers in will be sufficient to support current expenditures and transfers out. In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process includes an analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenue shortfalls.

Charges for services and other revenues will be annually examined and adjusted as deemed necessary to respond to cost increases or any other changing circumstances. Revenue sources along with support for projections are included in the Operating Budget, which is a useful tool for monitoring revenue trends.

#### *COLLECTIONS*

**Property Tax Collections:** The City encourages the Lubbock Central Appraisal District to follow an aggressive policy of collecting property tax revenues. An average collection rate of at least 98 percent of current levy shall be maintained.

**Other Revenue Collections:** The City monitors and minimizes administrative costs necessary to generate revenues. Delinquent accounts and insufficient checks are turned over to an outside collections agency for collection. As collections are made, the collection agency remits the payments (net of fees) to the City. If insufficient checks are uncollectable, they are returned to the City and turned over to the District Attorney's office for collection. Collection efforts for overdue payments are pursued to the fullest extent of the law.

#### *ENTERPRISE FUND REVENUES*

Enterprise Funds are self-supporting from their own source rates, fees, and charges. Cost recovery includes direct operating and maintenance expense, indirect cost recovery, in-lieu of transfers to the General Fund for property tax

# Financial Policy

and franchise fee payments, capital expenditures and debt service payments, where appropriate. Rate models are maintained to identify all sources and uses of funds and provide a 10-year planning tool for rate setting. Rate increases are proposed for consideration to the City Council during the annual budget process.

## *PROPERTY TAX*

All taxable property within the City is subject to the assessment, levy, and collection by the City of a continuing, direct annual ad valorem tax. The ad valorem tax is sufficient to provide payment of principal and interest on all ad valorem tax debt and for operations and maintenance costs as allowed by Article XI, Section 5, of the Texas Constitution as applicable to the City.

## *SALES TAX*

The City has adopted the Municipal Sales and Use Tax Act, Chapter 321 Texas Tax Code, which grants the City the power to impose and levy a local sales and use tax within the City. In January 1995, the voters of the City approved the imposition of an additional sales and use tax of one-eighth percent as authorized by Chapter 323 Texas Tax Code, as amended. Collection of the additional tax commenced in October 1995 with the proceeds to be dedicated to the reduction of ad valorem taxation. In November 2003, voters approved an additional one-quarter percent sales and use tax, with the proceeds of one-eighth percent of the tax dedicated to the reduction of ad valorem taxation, and an additional one-eighth percent of the tax, under Section 4A of the Texas Development Corporation Act (Article 5190.6, Texas Revised Civil Statutes), to be used for economic development in the City. The collection of taxes authorized in the November 2003 election commenced in October 2004.

Collection and enforcement of the City's sales tax is handled through the offices of the Comptroller of Public Accounts, State of Texas, who remits the proceeds of the tax to the City on a monthly basis, after deduction of a two percent service fee. The proceeds of one and three-eighths percent are credited to the General Fund and one-eighth percent is credited to the Lubbock Economic Development Alliance Special Revenue Fund prior to the transfer to Lubbock Economic Development Alliance (LEDA).

## *DONATIONS/CONTRIBUTIONS*

Donations from individuals and/or groups are managed in accordance with the *City of Lubbock Donations Policy*. Donations are to be managed in accordance with intended use and restrictions.

Assets donated or dedicated to the City are managed in accordance with the *City of Lubbock Donated Asset Policy*. Assets are to be recorded at estimated fair market value at time of transfer.

## *GRANTS*

Grants are managed in accordance with the *City of Lubbock Grants Management Policy*. The City applies for grants that are consistent with the objectives and high priority needs identified by the City Council. The potential for incurring ongoing costs, including the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant. The City recovers indirect costs wherever possible. All grant applications are reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet City policies. Funding sources for local matches will be identified prior to the application process. The City terminates grant-funded programs and associated positions when grant funds expire unless an alternate funding source is identified.

## *INTEREST EARNINGS*

Investments are managed in accordance with the *City of Lubbock Investment Policy*. Interest earnings from the investment of unexpended funds are credited to the Investment Pool Internal Service Fund. The Investment Pool Fund receives all interest income for all City funds. Expenses necessary to generate interest income are charged to the Investment Pool Fund and then the net interest income is distributed to each fund in the ratio of their total cash balance in the total portfolio. Operating Fund interest may be used for any City budget purpose, upon approval by the City Council during the budget process. Bond interest earnings are used for debt service or bond projects.

# Financial Policy

## *HOTEL/MOTEL TAX*

Hotel/Motel tax is 13 percent of the cost of a room per night for hotels and motels in the City. There is an amount of six percent that is remitted to the State and seven percent that is remitted to the City. Hotel/Motel taxes are allocated in accordance with Ordinance No. 2012-00071. A detailed allocation is provided in the Operating Budget.

Changes to this allocation must be approved by City Council.

## **B. EXPENDITURES**

The City operates on a current funding and balanced budget basis. Expenditures are budgeted and controlled so as not to exceed an amount equal to current revenues plus the planned use of excess reserve accumulated through prior year savings. The use of excess reserve is guided by the Excess Reserve Policy found in Section C.

Prior to the proposal of any initiatives or plans that use resources, City Staff develops a financial impact analysis from which to evaluate affordability. This process is completed prior to the proposal of the initiative in the annual budget process.

City staff and City management review expenditures on a monthly basis, at a minimum, to ensure that expenditures track budget projections. If at any time an operating deficit exists or is projected, corrective action will be recommended. Corrective action may include, but is not limited to, a hiring freeze, expenditure reductions, fee increases, or use of fund balance. Expenditure deferrals to the following fiscal year, short-term loans, or use of one-time revenue sources will be avoided as attempts to balance the budget.

## *PURCHASING*

The two important issues central to the Purchasing function are 1) the control aspect or commitment to full compliance with State purchasing statutes, which serve to maintain the public's confidence and trust in all contracting activities; and 2) the service commitment of the Purchasing Department to each City department.

### Routine Purchases

Departments may issue purchase orders less than \$500 and make Purchasing Card transactions up to \$5,000 to procure items for which there is an approved budget when the item does not require technical or administrative review by specific departments (i.e. computer hardware and software, radio equipment, telecommunications equipment, fleet vehicle/ equipment supplies and services, and printing/ reproduction services). For a complete listing of all purchasing policies, please refer to the *Purchasing Policies and Procedures Manual*.

### Petty Cash

Purchases using Petty Cash are subject to the same rules and documentation requirements as other City purchases. Additional information regarding petty cash purchases may be found in the *Petty Cash Administrative Policy*.

### Purchasing Card Program

The Purchasing Card Program allows City employees to make small dollar expenditures (up to \$5,000) required for normal operations. The intent of this program is to enhance the capabilities of field personnel to perform operational tasks without an administrative delay of obtaining a purchase order. Cards are issued in the name of the City and the individual Cardholder. The Cardholder is the only person entitled to use the card issued in their name and is responsible for all charges made against the card. Cardholders reconcile their receipts to a secure online statement. The cardholder's approver reviews the statement and receipts and forwards to the Program Administrator. Spending limits that have been provided to each Cardholder sets the maximum dollar amount for each single purchase (Single Transaction Limit), daily number of transactions, and the total dollar amount for all purchases made with a Purchasing Card within a monthly billing cycle. Each time a Cardholder makes a purchase

# Financial Policy

with his/her Purchasing Card, the bank will electronically check transaction limits and the authorization request will be declined should the amount exceed these limits.

Additional information on the Purchasing Card policies and procedures may be found in the *Purchasing Card Policy*.

## Under \$500 purchase orders

Departments have the authority to issue purchase orders for amounts up to \$500. However, departments are encouraged to use the more efficient Purchasing Card whenever possible.

## Requisitions

For purchases less than \$5,000, the department head must electronically approve requisitions. For purchases greater than \$5,000, the department head's supervisor must electronically approve requisitions.

## Emergency Purchases

Emergency Purchasing procedures are outlined in the *Purchasing Policies and Procedures Manual*. An emergency is defined as a disruption, which may vitally affect public health, welfare or safety (i.e. flood, bombing, tornado, etc.). Department heads or their designees may purchase goods or services and then follow up later with a requisition describing the emergency along with an invoice indicating the receipt of goods and services.

When an emergency has been declared that qualifies for reimbursement under the Federal Emergency Management Agency (FEMA), the Accounting and Purchasing Departments will be notified. The Accounting Department will determine which accounts require an emergency subsidiary account and will assign the emergency subsidiary account and notify Purchasing. For purchases of goods, the Purchasing Department will ensure that all requisitions and purchase orders include the emergency subsidiary account for any items directly related to the emergency. The Emergency Operations Center will communicate to the Purchasing and Accounting Department when the emergency period has ended.

## **C. FINANCIAL CONDITIONS, RESERVES AND STABILITY RATIOS**

### *FUND BALANCE/NET POSITION*

When fund resources exceed uses, the result is fund balance accumulations for governmental funds and net position for proprietary funds. Reserves are maintained in fund balances/net position, at levels sufficient to protect the City's creditworthiness and to provide contingency funds in the event of emergency and/or unforeseen cash outlays. Additionally, reserves are created when the City Council takes action to set funds aside for a specific purpose or according to legal restrictions on the use of assets. Designations of fund balance/retained earnings are made when the appropriate level of management requests an amount, purpose, and timeframe for the designation. Designations are not authoritative and may be reallocated at any time. Reserves require City Council or other appropriate authoritative action to reallocate.

### General Fund

The City targets an unrestricted fund balance in an amount equal to at least 20 percent of regular General Fund operating revenues to meet unanticipated contingencies and fluctuations in revenue.

Solid Waste funds are designated in landfill closure and post closure care reserves for the purpose of covering the City's landfill sites when they stop accepting waste and to perform certain maintenance and monitoring functions at the sites for thirty years after closure.

### Water/Wastewater and Airport Funds

The City targets excess reserve in the Water/Wastewater and Airport fund in an amount equal to 25 percent of regular operating revenues. 10-year rate models are maintained in the Water Fund, Wastewater Fund, and Airport



# Financial Policy

Funds to identify all sources and uses of funds and to provide a planning tool for rate setting. The rate model is one in which all projected revenues, operating and capital disbursements, debt service requirements, and transfers in/out are compiled to determine the rate necessary to yield the targeted ending balance. When the model predicts the need for a rate increase, further intensive review is performed to determine if capital project construction timelines can be adjusted in order to smooth the rate. At a minimum, the rolling ten-year rate models are updated and analyzed as part of the budget preparation process and again mid-fiscal year, once prior year financial statements are issued.

## Storm Water Fund

The City targets excess reserve in the Storm Water fund in an amount equal to 20 percent of regular operating revenues. A 10-year rate model is maintained in the Storm Water Fund to identify all sources and uses of funds and to provide a planning tool for rate setting. The rate model one in which all projected revenues, operating and capital disbursements, debt service requirements, and transfers in/out are compiled to determine the rate necessary to yield the targeted ending balance. When the model predicts the need for a rate increase, further intensive review is performed to determine if capital project construction timelines can be adjusted in order to smooth the rate. At a minimum, the rolling ten-year rate models are updated and analyzed as part of the budget preparation process and again mid-fiscal year, once prior year financial statements are issued.

## Civic Center Fund

The City targets excess reserve in the Civic Center fund in an amount equal to 15 percent of regular operating revenues. The Civic Center Fund is primarily supported by Hotel Motel Tax allocation so a minimal policy level excess reserve is required.

## Cemetery and Lake Alan Henry Fund

The City targets excess reserve in the Cemetery and Lake Alan Henry funds in an amount equal to 10 percent of regular operating revenues. The Cemetery Fund is subsidized by the General Fund so a minimal policy level excess reserve is required. The Lake Alan Henry Fund is self-supporting and rates are increased as necessary to cover operating costs.

## Internal Service Funds

The City targets excess reserve in the Fleet and Information Technology funds in an amount equal to 10 percent of regular operating revenues. The City targets excess reserve in the Health Benefits fund of 20 percent of regular operating revenue, fixed amount of \$5 million in the Risk Management fund, and an amount equal to 25 percent of regular operating revenues for Central Warehouse. For the remainder of the Internal Service Funds the City targets excess reserve of an amount equal to eight percent of all regular operating revenues.

## Special Revenue Funds

The City targets excess reserve in the Gateway Streets Fund in an amount equal to 75 percent of the debt payment required in the next year. The remainder of the Special Revenue funds do not have a required target.

## *RISK MANAGEMENT*

The City developed the Self-Insurance/Risk Fund for the purpose of self-insuring liability and workers' compensation. Funding is in the form of departmental contributions based on risk exposure and prior experience as determined by an actuary. As of April 1999, the City converted workers' compensation from self-insurance to participation in a governmental risk pool under a guaranteed cost program. In September 1999, the City purchased an excess liability policy with a \$250,000 per occurrence self-insured retention (SIR). Effective October 2006, the City increased its SIR to \$500,000 per occurrence. The City has consistently maintained policies of insurance for Airport Liability, Cyber Liability, Fire and Extended Coverage (Property), Boiler and Machinery and various equipment, crime and fine arts floaters. Reserves are reviewed annually by Risk Management staff and external auditors to assess financial stability. An actuarial study of the Self-Insurance Fund is obtained annually. Additionally, all Risk exposures not insured or uninsurable (i.e. pollution, water contamination, environmental) are potential liabilities expenditures against the retained earnings of the fund. City staff actively participates in programs to reduce expenses by actively managing

# Financial Policy

claims and encouraging and supporting strong safety and loss prevention programs. The City targets excess reserve in the Risk Fund in an amount equal to five million.

## *SELF-INSURANCE HEALTH FUND*

The City's health insurance plan is self-insured under an Administrative Services Only (ASO) Agreement. The City purchases stop loss coverage on an individual and aggregate basis in the event that costs exceed a certain threshold. In addition, the City purchases an excess policy for organ and tissue transplants which pays outside the stop loss coverage.

Funding for the health plan is derived from charges to departments on a per employee basis. The City provides health coverage to all full time employees and subsidizes coverage for dependents and retirees.

Employees contribute to the health plan through payroll deductions for dependent coverage in addition to the subsidy. Retirees contribute to the health plan through payments to Accounting for amounts not subsidized. The City's health plan is qualified Medicare Part D. The City is reimbursed by Medicare for a portion of prescription drugs for retirees or disabled members that are Medicare qualified.

Reserve and rate stabilization balances are analyzed annually to identify funding progress. Any unrestricted cash balance should be used as rate stabilization for volatile health costs. The City targets excess reserve in the Health Fund in an amount equal to twenty percent of operating revenues.

## *INVESTMENTS*

The City's principal investment objectives are listed in order of priority:

- (1) Compliance – with all Federal, State, and other legal requirements (includes but is not limited to Chapter 2256 "Public Funds Investment Act" as amended and Chapter 2257 "Public Funds Collateral Act" as amended, of the Texas Government Code).
- (2) Safety – Preservation of capital and the protection of investment principal.
- (3) Liquidity – Maintenance of sufficient liquidity to meet anticipated disbursements and cash flows.
- (4) Diversification – Maintenance of diversity in market sector and maturity to minimize risk in a particular sector.
- (5) Yield – Attainment of a market rate of return equal to or higher than the benchmark performance measure established by the Chief Financial Officer.

The City has a formal written investment policy document that is reviewed annually and approved by the City Council. The Audit and Investment Committee monitors investment policies and results. Results are reported to management and to the City Council monthly, in either an oral or written presentation. For additional detail, please refer to the *City of Lubbock Investment Policy and Strategy*.

The City will use the Audit and Investment Committee to assist in monitoring the performance and structure of the City's investments. The Audit and Investment Committee shall be responsible for the investment strategy decisions, activities, and the establishment of written procedures for the investment operations consistent with this policy. Monitoring of the portfolio shall be performed by the Audit and Investment Committee no less than quarterly and verified by the City's independent auditor at least annually.

## *RETIREMENT PLANS*

Each qualified employee is included in one of two retirement plans in which the City participates. These are the Texas Municipal Retirement System (TMRS) and the Lubbock Fire Pension Fund (LFPF). The City does not maintain accounting records, hold the investments or administer either fund. Funds are appropriated annually to meet the actuarially determined funding levels of the plan. TMRS is a statewide agent multiple-employee retirement system that provides pension benefits through a nontraditional joint contributory, defined contribution plan. LFPF is a single-employer, defined benefits pension plan maintained by members of the City's Fire Department with authority

# Financial Policy

under the Texas Local Fire Fighters Retirement Act (Texas Revised Civil Statutes Article 6243e). The City also provides opportunities for investment by its employees of several tax-deferred long-term savings plans.

## *INVENTORIES*

Inventories in Enterprise and Internal Service Funds consist of expendable supplies held for consumption. Inventories are valued at cost using the average cost method of valuation and when inventory is issued, it is accounted for using the consumption method. The targeted inventory turnover ratio is set at 1.8 times. Therefore, if an inventory item is not sold and replaced 1.8 times during a year, it is evaluated to determine if there is sufficient need to keep the item in stock.

In addition, for large volumes of parts and supply needs, such as for the electric and water infrastructure, the City solicits bids to establish annual pricing contracts with vendors to help supply maintenance and construction projects. Vendors are chosen in a competitive process and may be one or more vendors. The City contracts with the vendor to deliver only the inventory items needed, to the electric and water operations, “just-in-time” for use. This process reduces storage and leftover inventory items. The targeted turnover ratio and the primary vendor alliances also minimize inventory loss due to obsolescence.

## **D. BUDGET APPROPRIATION/CONTROL**

Budget controls are designed to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Activities of the General Fund are included in the annual appropriated budget. Project-length financial plans are adopted for the capital program funds. The level of budgetary control (that is the level at which expenditures cannot legally exceed the appropriated amount) is established by fund. A budget supplement, approved by City Council, is required if actual expenditures will exceed total budget. Fund appropriations of the City Council are allocated to programs, offices, departments, divisions, projects and character and object of expenditures by the City Manager.

## *BASIS OF BUDGETING*

Annual budgets are adopted on a cash basis for all governmental funds. All annual appropriations lapse at fiscal year-end except for grants, special revenue funds, and capital project funds which maintain project-length budgets.

Each City department develops and maintains a mission to implement City Council goals and objectives. Performance benchmarks and activity measures are developed as part of the budget process that measure and track actual performance to budget benchmarks. When performance measures are developed, resources necessary to achieve the performance are estimated and submitted to City Management staff for review and modification.

Annually, the City Manager submits to City Council a proposed operating budget and capital program for the upcoming fiscal year. Public hearings are conducted to obtain taxpayer comments, and the budget is legally enacted through passage of an ordinance by the City Council.

Budgetary control is maintained by department and by the following category of expenditures: compensation, benefits, supplies, maintenance, professional services/training, other charges, scheduled charges, and capital outlay. All budget supplements must be approved by the City Council. Any necessary transfer of funds between accounts, departments or programs can be made by the City Manager for City purposes as a result of unusual or unforeseen conditions during the administration of the fiscal year.

The City uses a combination of Planned Program Budgeting, Zero Based Budgeting, and traditional line item budgeting to determine its operating budget. The City approach annually reexamines existing program activities and analyzes the effect of reducing or reallocating current levels of resources. Re-evaluation of programs allows a response to changing economic and political environment, the needs of the community, the citizens, and employees.

# Financial Policy

## *BUDGET CONTROL*

Control of expenditures is accomplished administratively through City Council adopted budget ordinances. Departmental budgets are reviewed monthly with management. The Finance Department prepares the monthly management report to advise the City Manager and City Council.

## *BUDGET REPORTS/MONITORING*

Departments review cost center budget reports from the financial system that provide detail by line item of the status of expenditures as compared to budget. A summary report on contracts awarded and the status of the City's various capital projects is prepared as a monthly report and presented to the City Manager and the City Council.

Various tools are used to assist management in examining critical issues and economic conditions which could include, but are not limited to, rate models, rolling 5-year forecasts, revenue projections, cash flow analyses, and other tools that may be useful in planning for the future.

## **E. MANAGEMENT SYSTEMS**

City Management is committed to providing effective information technology tools to support the financial operations of the City. Financial hardware and software is maintained by the Information Technology Department.

## **II. ACCOUNTING, AUDITING AND FINANCIAL REPORTING**

### *BASIS OF ACCOUNTING*

The financial statements of the City conform to generally accepted accounting principles (GAAP) of the Governmental Accounting Standards Board (GASB) and recommended practices adopted by Government Finance Officers Association (GFOA).

### *INTERNAL CONTROL*

The City is responsible for establishing and maintaining an internal control structure designed to provide reasonable, but not absolute, assurance that the assets of the City are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits require estimates and judgments by management.

### *EXTERNAL AUDITING*

The City is audited annually by outside independent auditors. The auditors must be a CPA firm that has the breadth and depth of staff to conduct the City's audit in accordance with GAAP and contractual requirements. The auditor's report on the City's financial statements must be completed in sufficient time such that the Comprehensive Annual Financial Report (Annual Report) may be presented to the City Council at a Council meeting in February following the fiscal year end.

The auditors are accountable to the City Council and will have access to direct communication with the City Council if staff is unresponsive to auditor recommendations or if the auditors consider such communication necessary to fulfill their legal and professional responsibilities. The City will evaluate audit services at the conclusion of the auditor's contract term.

### *INTERNAL AUDITING*

The Internal Auditor annually prepares an audit plan to audit such programs, accounts, areas, and/or processes as have been defined as priority areas by management. Reports are distributed to responsible department heads, directors, City Manager Direct Reports and the City Manager. Responses are required within a reasonable length of time, usually 30 days. The Internal Audit staff assists during the annual audit by the external auditors.

# Financial Policy

## *EXTERNAL FINANCIAL REPORTING*

The Accounting Department prepares and publishes the Annual Report. The Annual Report is the official annual report for the City and contains appropriate statements, schedules and other information for the major operations of the City and its component units. Also included is an official audit opinion, and transmittal letter from management. The Annual Report is prepared in accordance with GAAP and is submitted annually to the GFOA for evaluation for the Certificate of Achievement of Excellence in Financial Reporting. The Annual Report is published and presented to the City Council at a City Council meeting in February following the fiscal year end. Annual Reports are distributed to appropriate federal and state agencies, and other users, including but not limited to, other cities, bondholders, city staff, financial institutions, required information depositories, and others.

The Single Audit report is prepared and presented to grantors no later than nine months following the fiscal year end. The Single Audit report lists the status and current operations of all federal/state and local funding awarded and received.

## *INTERNAL FINANCIAL REPORTING*

The Finance Department prepares and publishes a Monthly Management Report. The report updates the financial and operational status on a monthly basis.

## **III. CAPITAL ASSETS**

### *CAPITAL IMPROVEMENT PROJECTS*

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment to minimize future replacement and maintenance costs, and to maintain service levels. As part of the annual budget process, the City reviews a projected five-year need for capital improvements and equipment, the current status of the City's infrastructure, replacement and renovation needs, and potential new projects. When projects are contemplated, related costs such as operations and maintenance costs are evaluated along with capital expenditures to assess affordability prior to proposal of the projects. All operation and maintenance costs are required to be included in any capital project proposal. All projects, ongoing and proposed, will be prioritized based on an analysis of current needs and resource availability. Capital project appropriations are approved on a project-length basis.

Capital project funds are used to accumulate resources to construct, install, or purchase new assets. They also enhance or improve existing facilities.

Capital Projects must have a cost of \$25,000 or more and generally have a life of five or more years. Many of the projects require more than one year for completion and are accounted for on a life-to-date basis. Capital Project summaries include the projects and funds necessary over the next five years as part of overall long-term capital planning. Major sources of funding for capital projects are contributions from operating funds, debt issuance, Federal and State grants, and surpluses in fund balances/net position.

Project costs are capitalized and added to the City's Fixed Assets. If a project does not meet the criteria for capitalization, the costs will be treated as operating expenses and expensed as incurred.

### *CAPITAL REPLACEMENT POLICY*

The City shall annually prepare a schedule for the replacement of its non-infrastructure capital assets and replace those assets within the resources available each fiscal year.

### *PROPERTY, PLANT, AND EQUIPMENT*

Property, Plant, and Equipment is managed in accordance with the City of Lubbock Property, Plant, and Equipment Policy. Items having a unit cost of \$5,000 or more with a useful life longer than one year are capitalized as Fixed

# Financial Policy

Assets. Fixed Assets are depreciated monthly using the straight line method of depreciation. Fixed Assets are inventoried annually by department managers, with vehicles being inventoried on a biennial basis. Transfers and deletions are initiated and authorized by department managers.

Fixed assets are reported in the Government Wide Financial Statements and the proprietary fund statements. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated assets are recorded at the estimated fair value on the date of donation.

## *FINANCING*

There are three basic methods of financing capital requirements:

- Funds may be budgeted from current revenues;
- Purchases may be financed through surplus unreserved/undesignated fund balance/retained earnings balances, subject to policy;
- Debt may be issued in accordance with the *Debt Policy*.

Debt is issued for new capital items. Pay-as-you go financing is used for (1) any operating capital outlay, and (2) permanent capital maintenance items. Items financed with debt must have useful lives that are less than the maturity of the debt.

## **IV. ECONOMIC DEVELOPMENT**

### *PROMOTION OF A POSITIVE BUSINESS ENVIRONMENT*

The City, through its regulatory and administrative functions strives to provide a positive business environment in which local businesses can grow, flourish, and create jobs. The City Council and Staff are sensitive to the needs, concerns, and issues facing local businesses. In 1995, the City Council created Market Lubbock, Inc. to coordinate the economic development function. In 2004, voters passed a 1/8 cent sales tax for economic development. Lubbock Economic Development Alliance was formed to administer the sales tax and promote business expansion/retention and recruitment of new business for the City.

### *EXPANDING THE ECONOMY*

The City encourages and participates in economic development efforts to expand Lubbock's economy and tax base and to increase local employment. These efforts focus on areas that include but are not limited to newly developing areas, inner city areas, and the Central Business District. The City's economic development program also seeks to expand the non-residential share of tax base to decrease the tax burden on residential homeowners.

### *ECONOMIC INCENTIVES*

The City uses economic programs such as Enterprise Zones which provide incentives for businesses expanding or locating in specific areas of the City. These incentives include tax abatement and others, as allowed by law. The City also uses tax abatement in areas outside the Enterprise Zones to encourage industrial growth and development in Lubbock. The City coordinates with state and federal agencies on offering any incentives to programs they may provide for potential economic expansion. The City uses due caution in the analysis of tax incentives used to encourage development and periodically reviews tax abatement contracts to ensure that the community is receiving promised benefits in added value and job creation.

### *INTERLOCAL COOPERATION*

The City's economic development program encourages close cooperation with other local jurisdictions, chambers of commerce, and groups interested in promoting the economic well-being of the area. The City, through LEDA, participates in a regional economic development entity called the High Ground of Texas, in recognition that promotion of regional economic development has a direct benefit to Lubbock citizens.

# Financial Policy

## *FREEPORT TAX EXEMPTION*

A Freeport tax exemption exempts Freeport property from ad valorem taxation. Freeport property is various goods that are detained in Texas for 175 days or less and that are for the purpose of assembly, storage, manufacturing or processing. The City Council approved a Freeport tax exemption per Resolution No. 6142, dated December 16, 1998.

## *REDEVELOPMENT POLICIES*

The City shall follow redevelopment policies for the acquisition, clearing, and reuse of land that is already platted, with public improvements already constructed, accepted, and maintained by the City. The policies may also include vacant, platted property. The City reserves the right to either participate or not participate depending on the amount of public benefit. The City may work with a developer(s) and negotiate appropriate City participation to support redevelopment deemed beneficial to the public. The City will not normally assume the role of lead developer.

### Land Aggregation Polices

The purchase and aggregation of parcels is the responsibility of the developer(s) and the City does not intend to use eminent domain, unless the City Council agrees special circumstances exist. If the City does use eminent domain to obtain property for public use in a redevelopment project, including streets and utility rights of ways and easements, it will require the redevelopment to pay the cost of the condemnation if it benefits the redevelopment project. The City may determine that the abandonment of existing City right-of-way, easements, or public property will be a public benefit to a redevelopment project.

### Public Infrastructure

Redevelopment normally involves the reuse of land where paved streets, water and wastewater lines, and storm water facilities are already maintained by the City. The City will participate in the repair of structures only if the funds are available and there is sufficient public benefit. The City only participates in the rerouting and widening of streets, utility lines, and facilities if the cost is less than the cost of replacing and the benefit to the public outweigh the cost.

### Amenities

Redevelopment may include the installation or replacement of improvements that improve or enhance the architectural, aesthetic, or character of a reuse project. These expenses can enhance the success and long term viability of the project. These items include lighting, landscaping, sidewalks, trails, street furniture, transit facilities, etc. The City may choose to pay for the developer portion of such amenities in those redevelopment situations where the benefits outweighs the cost.

## *TAX INCREMENT FINANCING POLICIES*

The City shall use Tax Increment Financing (TIF) for the creation of Tax Increment Reinvestment Zones (TIRZ) as a useful funding mechanism to finance new public improvements in designated areas in order to simulate new private investments. The area needs to be an unproductive, underdeveloped, blighted area, or an area that is predominately open and underdeveloped. The City will not consider creating a TIRZ in a neighborhood, commercial district, or area where there is limited public purpose and the sole benefit is to the property owners to the detriment of the General Fund and the other taxpayers in the City. A TIRZ will also not be considered where there is not a significant proposed increase in property values due to private development or redevelopment.

The TIRZ is eligible to finance capital costs, financing costs, construction costs, real property assembly costs, relocation expenses, professional services, and administration and organization costs, direct operating costs for zone and project facilities, and improvements that add to the viability of the project and enhance property values. Funding sources may include Gap Financing, Cash Financing, Revenue Bonds, Certificates of Obligation, and City Financing. Regardless of the source of funds, the TIRZ Financing Plan should attempt to correlate private improvements with the corresponding increment in property taxes, the timing of the receipts of those funds, and the debt issuance to fund public improvements.

**City of Lubbock, TX**  
**Finance Department**  
**Investment Policy and Investment Strategy for FY 2022-23**

**Policy**

The Chief Financial Officer or Designee, of the City of Lubbock, Texas, is charged with the responsibility to prudently and properly manage any and all funds of the City. Time and demand deposits must be fully collateralized and all transactions appropriately authorized. This policy addresses the procedures, controls, and practices, which must be exercised to ensure sound fiscal management. The statutory foundation for this policy is the Public Funds Investment Act (the "Act", Texas Government Code Section 2256) and the Public Funds Collateral Act (Texas Government Code Section 2257).

**Scope**

This policy shall apply to the investment of all financial assets and all funds of the City of Lubbock (hereinafter referred to as the "City") over which it exercises financial control. The investment income derived from each account shall be distributed to the various City funds in accordance with the existing City Policy.

The funds accounted for in the City of Lubbock Comprehensive Annual Financial Report (CAFR) include:

General Fund  
Special Revenue Funds  
Debt Service Funds  
Capital Projects Funds  
Enterprise Funds (excluding WTMPA)  
Internal Service Funds  
Agency Funds

The Bond Funds Portfolio includes bond proceeds recorded in Capital Projects, Enterprise, and Internal Service Funds, while the Operating Portfolio includes all other resources in the other funds listed.

**Objectives**

The City's principal investment objectives are listed in order of priority:

- A. Compliance** with all Federal, State, and other legal requirements (including but not limited to Chapter 2256 Public Funds Investment Act, as amended and Chapter 2257 Public Funds Collateral Act, as amended, of the Texas Government Code).
- B. Safety:** Preservation of capital and the protection of investment principal.
- C. Liquidity:** Maintenance of sufficient liquidity to meet anticipated disbursements and cash flows.
- D. Diversification:** Maintenance of diversity in market sector and maturity to minimize market risk in a particular sector.
- E. Marketability:** Ability to liquidate investments before maturity if the need arises.
- F. Yield:** Attainment of a market rate of return equal to or higher than the performance measure established by the Chief Financial Officer, or Designee.



## **Responsibility and Control**

### Delegation of Authority

The ultimate responsibility and authority for investment transactions involving the City resides with Chief Financial Officer, or Designee. The Chief Financial Officer, or Designee, being designated as the City's Investment Officer(s) in accordance with the Texas Government Code Section 2256.005(f), is charged with executing the day-to-day investment functions for the City following the guidance and recommendations of the City's Audit and Investment Committee.

### Audit and Investment Committee

The City will utilize the Audit and Investment Committee to assist in monitoring the performance and structure of the City's investments. The Audit and Investment Committee shall be responsible for the investment strategy decisions, activities, and the establishment of written procedures for the investment operations consistent with this policy. Monitoring of the portfolio shall be performed by the Audit and Investment Committee no less than quarterly and verified by the City's independent auditor at least annually. The Audit and Investment Committee shall discuss investment reports, investment strategies, and investment and banking procedures.

### Investment Advisors

The Chief Financial Officer, or Designee, may in his/her discretion, with Council approval, appoint one or more investment advisor, registered with the Securities and Exchange Commission under the Investment Advisors Act of 1940 (15 U.S.C. Section 80b-1 et seq.), to assist in the management of a portion of the City's assets. To be eligible for consideration, an investment advisor shall demonstrate to the Audit and Investment Committee knowledge of cash management and experience in managing public funds. Selection of any investment advisor shall be based upon their expertise in public cash management. An appointed investment advisor may be granted investment discretion within the guidelines of this policy with regard to the City's assets placed under its management. A contract made under authority of the Act may not be for a term longer than two years on the original contract term. A renewal or extension of the contract must be made by the City Council by resolution (Texas Government Code Section 2256.003).

### Standard of Care

The standard of care is to be used for managing the City's assets (Texas Government Code Section 2256.006), which states, "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived." The Investment Officer(s) acting in accordance with written procedures and exercising due diligence shall not be held personally liable for a specific security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. The City's independent auditor will perform a compliance audit of management controls on investments and adherence to investment policies annually.

In accordance with the Act (Texas Government Code Sections 2256.005 and 2256.008), the Investment Officer(s) shall attend 10 hours of investment training within 12 months of assuming duties and 8 hours not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date. The investment training session shall be provided by an independent source approved by the Audit and Investment Committee. Training must include education in investment controls, security risks, strategy risks market risks, and diversification of investment portfolio in order to ensure the quality and capability of investment management in compliance with the Act.

## Investment Portfolio

### Authorized Investments

The following are authorized investments for the City and all are authorized and further defined by the Act:

- Obligations, including letters of credit, of the United States or its agencies and instrumentalities (Texas Government Code Section 2256.009(1))
- Direct obligations of this state or its agencies and instrumentalities (Texas Government Code Section 2256.009(2))
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States (Texas Government Code Section 2256.009(3))
- Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States (Texas Government Code Section 2256.009(4))
- Obligations of state, agencies, counties, cities and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent (Texas Government Code Section 2256.009(5)) with no more than a \$5 million investment into any one issuance/offering
- Fully collateralized certificates of deposit issued by a state or national bank that has its main office or a branch office in Texas and guaranteed and insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund, or secured in any other manner and amount provided by law for deposits of the City (Texas Government Code Section 2256.0010)
- Bankers' acceptances with a stated maturity of 365 days or fewer from the date of its issuance; and liquidated in full at maturity; and eligible for collateral for borrowing from a Federal Reserve Bank; and accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency (Texas Government Code Section 2256.012)
- Commercial paper with a stated maturity of 365 days or fewer from the date of its issuance, and rated not less than A-1 or P-1 by nationally recognized credit rating agencies or two nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any State (Texas Government Code Section 2256.013) with no more than a \$5 million investment into any one issuance/offering
- No-load money market mutual funds registered and regulated by the Securities and Exchange Commission, provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment company Act of 1940 (15 U.S.C. Section 80a-1 et seq.), has a dollar-weighted average stated maturity of 90 days or fewer, and includes in its investment objectives the maintenance of a stable net asset value of \$1 for each share (Texas Government Code Section 2256.014(a))
- Investment pools rated not less than AAA or an equivalent rating by at least one nationally recognized rating service and authorized by the City Council and as further defined by the Act (Texas Government Code Section 2256.016)

The following investments are not authorized:

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (Texas Government Code Section 2256.009(b)(1))

- Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (Texas Government Code Section 2256.009(b)(2))
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years (Texas Government Code Section 2256.009(b)(3))
- Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index (Texas Government Code Section 2256.009(b)(4))

#### Existing Investments

The Investment Officer(s) is not required to liquidate investments that were authorized investments at the time of purchase (Texas Government Code Section 2256.017).

#### Effect of Loss of Required Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have a minimum rating. The Investment Officer(s) shall take all prudent measures that are consistent with the City's investment policy to liquidate the investment(s) that does not have the minimum rating (Texas Government Code Section 2256.021).

#### Investment Diversification

It is the intent of the City to diversify the investment instruments within the portfolio to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities. The asset allocation in the portfolio should, however, be flexible depending upon the outlook for the economy and the securities markets. When conditions warrant, the guidelines below may be exceeded by approval of the Audit and Investment Committee.

The City may invest to the following limits as a percentage of its total investment portfolio (these limitations do not apply to Bond Funds):

- 100% in United States Treasury Obligations
- 100% in Investment Pools
- 80% in Federal Instrumentalities or Agencies
- 50% in Municipal Bonds
- 30% in Certificates of Deposit
- 30% in No Load Money Market Fund
- 10% in Commercial Paper
- 10% in Banker Acceptance

#### Investment Strategy

The City of Lubbock maintains portfolios, which utilize four specific investment strategy considerations, designed to address the unique characteristics of the fund groups represented in the investment portfolios. The policies detailed below are subject to an annual review to occur prior to the annual City Council action regarding the Investment Policy (Texas Government Code Section 2256.005(d)).

##### (1) Operating Funds and Commingled Pools Containing Operating Funds

The investment strategy for the portfolio containing operating funds, the Operating Portfolio, has as its primary objective to ensure that anticipated cash flows are matched with adequate investment liquidity. Investment maturities shall be matched against liabilities, including debt service requirements.

The secondary objective of the Operating Portfolio is to create a portfolio structure that will experience minimal volatility during economic cycles. This is accomplished by purchasing high quality, short- to medium-term securities that complement each other in a laddered maturity structure.

The City shall maintain a dollar-weighted average maturity of two (2) years or less based on the stated final maturity dates of each security in its Operating Portfolio. The City shall at all times maintain at least 10% of its Operating Portfolio in instruments maturing in 120 days or less.

#### (2) Debt Service Funds

The investment strategy for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover each succeeding debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds any unfunded debt service payment date. The maximum weighted average maturity shall not exceed one (1) year.

#### (3) Debt Service Reserve Funds

The investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Except as may be required by the bond ordinance specific to an individual issue, securities should be of high quality with short- to intermediate-term maturities. The maximum weighted average maturity shall not exceed one (1) year.

#### (4) Bond Funds

The investment strategy for bond funds will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. These portfolios should include at least 10% in highly liquid securities to allow for flexibility and unanticipated project outlays. The stated final maturity dates of securities held shall not exceed the estimated project completion date. The maximum weighted average maturity shall not exceed two (2) years.

#### Cash Flow

A cash flow analysis shall be reviewed and updated no less than quarterly. This cash flow analysis is the basis for matching liabilities or obligations with security maturities as outlined in the strategies previously listed.

#### Maximum Maturity

The maximum maturity of any individual security the City may invest in shall be 5 years.

#### Management Style

The City seeks an active, rather than passive, management of its portfolio assets. Assets may be sold at a loss only if the Investment Officer(s) feel that the sale of the security is in the best long-term interest of the City. Supporting documentation shall be maintained by the Investment Officer(s) for all sales of securities in which there is a book loss or where a security is sold in order to simultaneously purchase another security.

## Authorized Financial Broker/Dealers and Institutions

The City shall maintain a list of authorized broker/dealers and financial institutions, which are approved by the Audit and Investment Committee for investment purposes. It shall be the policy of the City to purchase securities only from those authorized institutions and firms. The Committee will review and approve the list no less than annually.

To be eligible for authorization, each broker/dealer or financial institution shall:

1. Complete and submit to the City a Broker/Dealer Questionnaire
2. Provide the firm's most recent financial statements
3. Provide a written instrument certifying that they have received and thoroughly reviewed the City's Investment Policy
4. All broker/dealers must submit: (a) audited financial reports (b) Financial Industry Regulatory Authority (FINRA) registration (c) Central Registration Depository Number (CRD) (d) proof of Texas Securities Registration

The Investment Officer(s), or investment advisor, shall maintain a file of all Broker/Dealer Questionnaires. Authorized Broker/dealers and other financial institutions will be selected after a review of performance, financial conditions, and ability to provide service to the City.

The Investment Officer(s) shall exercise due diligence in monitoring the activities of other officers and staff members engaged in transactions with the City. Employees of any firm or financial institution offering securities or investments to the City of Lubbock shall be trained in the precautions appropriate to public sector investments and shall be required to familiarize themselves with the City's investment objectives, policies, and constraints. In the event of a material adverse change in the financial condition of the firm or financial institution, the City will be informed immediately by telephone and in writing.

All investment transactions must be competitively transacted and executed with broker/dealers or financial institutions that have been authorized by the City. The City will obtain no less than three (3) competitive offers. (Exception: new issues will not be required to be competitively transacted as all broker/dealers would show the same price and yield.)

### Selection of Financial Institutions

Depositories shall be selected through the City's banking services procurement process, which shall include a formal Request for Proposal (RFP). In selecting depositories, the services available, service costs, and credit-worthiness of institutions shall be considered, and the Investment Officer(s), shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history.

The City shall select financial institutions from which the City may purchase certificates of deposit in accordance with the Act and this Policy. The City of Lubbock will have a written depository agreement with any financial institution with whom the City of Lubbock has time or demand deposits. The Investment Officer shall monitor the financial condition of financial institutions where certificates of deposit are held and report quarterly to the Audit and Investment Committee.

### Collateralization of Public Deposits

Collateralization requirements are governed by Texas Government Code Chapter 2257, Public Funds Collateral Act. Collateralization will be required on three types of investments: time deposits, demand deposits, and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and monitored by the pledging depository at no less than 102% of market value of principal and accrued interest maintained by the financial institution. The City of Lubbock chooses to limit collateral in the manner following.

Underlying collateral shall be composed of those investments approved in this policy and mortgage-backed securities as defined in Texas Government Code Section 2257.002. The maturity of the collateral security shall be no longer than a 30-year stated final maturity. The bank shall monitor and maintain the margins on a daily basis. All collateral shall be subject to inspection and audit by the City or its auditors. To allow for compliance verification by the City, monthly reports of pledged collateral shall include, at a minimum, information for each security that identifies its (i) type, (ii) CUSIP Number, and (iii) face value.

Collateral shall always be held by an independent third party with whom the City of Lubbock has a current custodial agreement. This should be evidenced by a written agreement in an effort to satisfy the Uniform Commercial Code (UCC) requirement for control. A safekeeping receipt must be supplied to the City of Lubbock for any transaction involving sales/purchases/maturities of securities and/or underlying collateral, which the City of Lubbock will retain. The right of collateral substitution is granted provided the substitution has prior approval of the City and is followed by the delivery of an original safekeeping receipt to the City of Lubbock, and the replacement collateral is received prior to the release of original collateral. The collateral agreement must be in writing.

#### Safekeeping of Securities

All securities owned by the City shall be held in City designated third-party safekeeping. All trades executed by a dealer will settle delivery-versus-payment through the City's safekeeping agent.

Securities held in custody for the City shall be independently audited on an annual basis to verify investment holdings.

#### Delivery versus Payment

All security transactions, including collateral for repurchase agreements, entered into by the City of Lubbock shall be conducted on a delivery-versus-payment (DVP) basis. That is, funds shall not be wired or paid until verification has been made that the collateral was received by the Trustee.

#### Reporting

Investment reports shall be prepared monthly and be signed and submitted by the Investment Officer(s) in a timely manner. These reports will be submitted to the City Manager and City Council. This report shall describe in detail the investment position of the City, disclose the market value and book value of each fund group as well as each separate investment, and state the maturity date of each security and accrued interest for the reporting period. It must also express the compliance of the portfolio to the investment strategy contained in the City's Investment Policy, the Act, and Generally Accepted Accounting Principles (GAAP). Market pricing information is obtained through the use of appropriate software available either internally or externally through investment advisors. A written record shall be maintained of all bids and offerings for securities transactions in order to ensure that the City receives competitive pricing. An independent auditor will review monthly investment reports on an annual basis, as required by the Act.

### **Changes in Statutes, Ordinances or Procedures**

This policy is designed to operate within the restrictions set forth in applicable State of Texas and Federal laws and statutes, but it does not permit all activity allowed by those laws. Changes to state or federal laws, which restrict a permitted activity under this policy shall be incorporated into this policy immediately upon becoming law. Changes to state or federal laws that do not further restrict this policy shall be reviewed by the Audit and Investment Committee and recommended to the City Council when appropriate.

## **Performance Review**

The Audit and Investment Committee shall meet no less than quarterly to review the portfolio's adherence to appropriate risk levels and to compare the portfolio's total return to the established investment objectives and goals.

The Investment Officer(s) shall periodically establish a benchmark yield for the City's investments equal to the average yield on the United States Treasury security, which most closely corresponds to the portfolio's actual weighted average maturity, or any other benchmark as approved by the Audit and Investment Committee. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio will be included in the computation of the portfolio's rate of return.

## **Ethics and Conflicts of Interest**

Investment Officer(s), employees, and Audit and Investment Committee Members involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or that could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager and the Texas Ethics Commission, any material financial interests in financial institutions that conduct business within this City, and they shall further disclose any large personal financial/investment positions that could be related to the performance of this City's portfolio. A disclosure statement with the Texas Ethics Commission and the City Manager will also be filed if an Investment Officer, employee, or Audit and Investment Committee Member is related within the third degree by consanguinity or within the second degree by affinity, as determined under Chapter 573, to an individual seeking to sell an investment to the City. Employees and officers shall subordinate their personal investment transactions to those of the City particularly with regard to the timing of purchases and sales.

## **Internal Controls**

The Investment Officers shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the Audit and Investment Committee and with the independent auditor on an annual basis. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated market changes, or imprudent actions by employees and officers of the City.

## **Policy Revisions**

The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies (Texas Government Code Section 2256.005(e)). The Audit and Investment Committee will review the Investment Policy and Investment Strategies annually. The Audit and Investment Committee shall forward modifications to the Policy or a resolution stating there are no changes to the City Council annually for City Council action.

Authority/Date Issued:

City Council Resolution # 5728/December 18, 1997  
City Council Resolution # 5867/May 28, 1998  
City Council Resolution #6600/November 4, 1999  
City Council Resolution #2000-R0418/November 27, 2000  
City Council Resolution #2001-R0471/November 8, 2001  
City Council Resolution #2003-R0065/February 13, 2003  
City Council Resolution #2003-R0474/October 23, 2003  
City Council Resolution #2004- R0560/November 18, 2004  
City Council Resolution #2005- R0478/October 13, 2005  
City Council Resolution #2007- R0242/June 14, 2007  
City Council Resolution #2007- R0402/August, 23, 2007  
City Council Resolution #2008-R0113/April 10, 2008  
City Council Resolution #2009-R0138/April 9, 2009  
City Council Resolution #2010-R0159/April 8, 2010  
City Council Resolution #2011-R0135/April 14, 2011  
City Council Resolution #2012-R0033/January 26, 2012  
City Council Resolution #2013-R0050/January 31, 2013  
City Council Resolution #2014-R0002/January 9, 2014  
City Council Resolution #2015-R0002/January 8, 2015  
City Council Resolution #2016-R0030/January 28, 2016  
City Council Resolution #2017-R0003/January 12, 2017  
City Council Resolution #2018-R0173/May 24, 2018  
City Council Resolution #2019-R0284/August 27, 2019  
City Council Resolution #2020-R0406/December 1, 2020  
City Council Resolution #2021-O0126/September 14, 2021



# Debt Policy

The City's Chief Financial Officer (CFO) is charged with the responsibility for prudently and properly managing any and all debt incurred by the City. The following policy provides the methods, procedures, policies and practices which, when exercised, ensure the sound fiscal management of the City's debt program.

## SCOPE

This policy applies to all long-term debt securities issued by the City. This may include general obligation bonds, certificates of obligation, tax notes, revenue bonds, capital leases, private placements, and letters of credit. The debt of the City is recorded in the *Government-Wide Financial Statements* with columns breaking out governmental activities from business-type activities. The fund financial statements use a different measurement focus for governmental funds, recording debt service expenditures rather than long-term liabilities. The fund financial statements for *Enterprise and Internal Service Funds* record long-term liabilities for accounting purposes, but focus on debt service expenditures when budgeting.

General-purpose debt and tax-supported debt instruments are recorded in the *Government-Wide Financial Statements in the governmental activities column* while current principal and interest requirements and necessary resources to service debt instruments are recorded in the *Debt Service Fund*.

Most self-supported Certificates of Obligation are recorded in the fund that generates the user fees that are pledged to repay the debt. For example, prior to FY 2018-19, Water/Wastewater Certificates of Obligation are recorded in the *Water/Wastewater Enterprise Fund*. An exception is when the self-supported issuance is supported by a dedicated revenue source in Special Revenue Funds, such as Hotel/Motel Tax, Gateway Franchise Fees, and Tax Incremental Financings. These certificates are recorded in the *Government-Wide Financial Statements in the governmental activities column*, as they are general-purpose debt.

Revenue bonds are recorded in the Enterprise Fund that generates the user fees that are the underlying revenue pledge for the debt. For example, Electric Revenue Bonds are recorded as a liability in the *Electric Enterprise Fund*. Beginning in FY 2018-19, Water/Wastewater Revenue Bonds are recorded in the *Water/Wastewater Fund*.

Capital leases for governmental funds are recorded in the *Government-Wide Financial Statements* in the governmental activities column, while the debt service expenditures are recorded in the *General Fund*. Capital leases for business-type activities are recorded in the *Enterprise Funds* and the *Internal Service Funds* based on the fund that collects the fees that support the lease. The funds are accounted for in the *City of Lubbock Comprehensive Annual Financial Report*.

## DEBT LIMITS

While there is no direct debt limitation in the City Charter or under state law, the City operates under a Home Rule Charter that limits the maximum tax rate, for all City Purposes, to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

The City evaluates new debt issuance as it relates to the current debt level. The amount of debt retired each year is compared to the amount of debt to be issued any given year and an analysis performed to determine the community's ability to assume and support additional debt service payments. When appropriate, the issuance of self-supporting revenue bonds and self-supporting certificates of obligation are also considered.

An objective, analytical approach is used to make the determination of whether debt is issued. The process compares generally accepted standards of affordability to the current values for the City. Those standards may include measures such as: debt per capita, debt as a percent of assessed value, debt service payments as a percent of current revenues and/or current expenditures, and the level of overlapping net debt of all local taxing jurisdictions.

# Debt Policy

## OBJECTIVES

### Legal and Regulatory Compliance

The City's debt policies and procedures are designed to ensure compliance with all State and Federal law governing debt, including but not limited to, State law, Federal law, U.S. Constitution, Internal Revenue Service rules and regulations, Securities and Exchange Commission ("SEC") regulations, Municipal Securities Rulemaking Board ("MSRB") regulations, court rulings, existing debt covenants, and City Charter provisions.

As a result of the importance of complying with all legal and regulatory requirements, the Chief Financial Officer and the City Attorney will coordinate all activities necessary to issue debt, including but not limited to the following:

- selection of bond counsel;
- review ordinances and resolutions provided by bond counsel;
- review all documents necessary to issue debt provided by bond counsel; and
- verify compliance with the City Charter.

## RESPONSIBILITY AND CONTROL

The ultimate responsibility and authority for issuing debt is approval by the City's governing body, the City Council. The Chief Financial Officer is charged with the responsibility for the appropriate management of the City's debt program. The Capital Program Finance Manager executes the day-to-day functions of the debt program following the policies and procedures as well as the guidance and recommendations of the Chief Financial Officer, Senior Management, and City Council.

## SELECTION OF SERVICE PROVIDERS

### Financial Advisors

The Chief Financial Officer provides recommendations for the selection of a financial advisor for the City's debt program. The financial advisor may perform the following duties including, but not limited to: presenting all available financing alternatives; comprehensive analyses for debt refinancing; recommendations for alternative financial structures; development of timing and sale of new issues; coordinating the market timing and pricing of debt securities; issuing and disseminating the bond offering documents and other disclosure requirements; coordinating with the underwriters of the bond issuance; seeking and coordinating ratings from the nationally recognized rating agencies; and, providing guidance and advice about debt-related topics and the capital markets.

The recommendations to select a financial advisor may be based on the results of a formal request for proposal process or may be based on a quantitative and qualitative analysis of financial advisors. In either case, when the recommendation is made for Senior Management and City Council approval, the basis for the recommendation will be submitted for review. The engagement of a financial advisor is implemented through the approval of a contract by the City Council.

### Bond Counsel

The Chief Financial Officer coordinates with Senior Management on the selection of bond counsel. Upon selection, bond counsel is responsible for providing an opinion to investors in two specific areas: first, the bond counsel must assure investors that the securities are valid and legally binding obligations of the City; and second, the bond counsel will state whether the interest on the bonds is exempt from Federal taxation. The bond counsel also prepares all bond documents necessary to execute the bond issuance. The bond counsel is responsible for coordinating with the City Attorney's Office, City Secretary's Office and Finance Office as well as the City's financial advisor to ensure that all tasks associated with the bond issuance are completed within prescribed timeframes.

### Paying Agent/Registrar

The City's financial advisor may conduct a request for proposal process to select the paying agent/registrar for each new issue and may recommend the successful candidate for approval by City staff.

# Debt Policy

## **Underwriters**

In a negotiated sale (see “Methods of Sale”), the Chief Financial Officer, after review with Senior Management, makes recommendations about which underwriting firms to include in the underwriting syndicate. A diverse group of securities firms will be chosen based upon past performance, demonstrated ability to resell, prior municipal issuance experience, and other factors.

## **Bond Insurer**

Credit quality and marketability of securities may be enhanced through the purchase of municipal bond insurance. The City may pay a single premium, and in turn, the bond insurer unconditionally guarantees the payment of principal and interest to bondholders in the event of default.

Prior to purchasing insurance for an issue, the City performs a cost-effectiveness analysis with assistance from the financial advisor and bond counsel. Due to the City’s high credit quality, the costs of insurance typically outweigh the benefits the City may derive by insuring an issue, but due consideration will be given to the possibility of insurance.

## **CAPITAL PROGRAM**

One of the City Council’s goals is to maintain the excellent quality of the City’s infrastructure. One of the mechanisms to achieve that objective is the maintenance of a Capital Program.

## **Citizen’s Advisory Committee**

Approximately every five years, the City initiates the development of a multi-year financing and management tool that identifies public facility and equipment requirements, places these requirements in order of priority, and schedules them for funding and implementation. The City Council begins the process by appointing a Citizen Advisory Committee, made up of citizens that have skills and abilities suited to make recommendations on needed capital improvements.

A finance subcommittee is typically appointed and charged with the objective of evaluating the current debt capacity and recommending an amount of debt (including structure, maturity, and other relevant elements) the City can incur within parameters set by City Council regarding tax rates, fee structure, and debt policies.

When the Citizen’s Advisory Committee makes their recommendations, and the City Council approves all or part of these recommendations, an election is scheduled to seek a public vote to approve the issuance of general obligation debt that will be supported by property tax. The amount of general obligation debt approved by the voters is issued, as needed, for construction of approved capital projects. The underlying asset that is being financed should have a useful life that is equal to, or longer than, the maturity schedule of the debt issued for the financing of the asset. Since issuing debt costs more than purchasing assets outright, the use of financing will be carefully evaluated to ensure that benefits, tangible and/or intangible, derived from financing exceed the related financing costs.

## **Ongoing Capital Needs – “Pay-as-you-Go”**

Capital Projects are generally defined as costs to construct an asset or system improvement that exceeds \$25,000 and has a useful life of at least five years.

The City strives to maintain capital assets and infrastructure at a sufficient level to protect the City’s investment to minimize future replacement and maintenance costs, and to maintain service levels.

An annual review of the need for capital improvements and equipment, current status of the City’s infrastructure, replacement and renovation needs, and potential new projects is implemented during the budget process. All projects, ongoing and proposed, are prioritized based on an analysis of current needs and resource availability. For every capital project, all operation and maintenance costs are included in the proposal as well as start date, requested total budget, the amount expected to be expended each year, and proposed sources of financing.

# Debt Policy

The Finance Office matches all of the eligible requests, which represent the full range of capital needs, with all known sources of funding. Decisions are made on prioritization of proposed projects using sound judgment of criteria such as:

- requirements on operations to meet anticipated growth;
- need for an orderly replacement of existing capital facilities and equipment;
- current levels of capital repair and replacement including obsolescence;
- projects that demonstrate an ultimate cost recovery/savings;
- ongoing and projected future maintenance requirements; and
- the extent to which a project addresses a public health or safety issue or court order/mandate.

Capital Projects may be funded using current revenues (property tax, dedicated tax, Enterprise User fees, etc.) grant funds, contributions (such as developer contributions) and the issuance of debt.

Capital Projects are considered for issuance of debt when construction is to provide infrastructure to meet growth needs, so that future residents may service the debt in addition to current users and when the project requires an immediate large capital outlay or is for an unusually large total amount. This reduces the onerous tax burden that would be necessary to fund the Capital Project on a “pay-as-you-go” basis.

Current operating and maintenance costs are not funded with debt issuance.

## METHODS OF SALE

The City typically chooses from three different methods of selling debt securities. The methods and the description of each method are listed below:

1. **Competitive Sale** – Bonds are awarded in an auction-style of sale to an underwriter or syndicate of underwriters that provides the lowest True Interest Cost (TIC) bid. TIC is defined as the rate, which will discount the aggregate amount of debt service payable over the life of the bond issue to its present value on the date of delivery. The successful underwriter is required to provide a “good faith deposit” to the City in the amount of two percent of the total issuance. This deposit will be returned to the lead underwriter within 24 hours of the successful delivery of the bonds. Competitive sales offer all interested underwriters an opportunity to compete for the reoffering of the City’s bonds.
2. **Negotiated Sale** – The City chooses an underwriter or underwriting syndicate that is interested in reoffering a particular series of bonds to investors. The terms of the sale, including the size of the underwriter’s discount, date of sale, and other factors are negotiated between the City and the Underwriter(s). The lead underwriter is required to provide a “good faith deposit” to the City in the amount of one percent of the total issuance.

Although the method of sale is termed negotiated, individual components of the sale may be competitively bid. The components are subject to a market analysis and reviewed prior to recommendation by staff. Negotiated sales are more advantageous when there needs to be some flexibility in the sale date and market volatility is a concern.

Negotiated sales are also often used when the issue is particularly large, if the sale of the debt issuance would be perceived to be more successful with pre-marketing efforts when a desired debt structure is a necessity and when market timing is a consideration.

3. **Private Placement** – The sale of debt securities to a limited number of sophisticated investors without the use of certain traditional financing documents such as an official statement and the possibility of no credit ratings. The City may engage a placement agent to identify likely investors. A private placement is beneficial when the

# Debt Policy

issue size is small or when the security for the bonds is weak since the private placement permits issuers to sell riskier securities at a higher yield to investors that are familiar with the credit risk

The City considers the following criteria when determining the appropriate method of sale for any debt issuance:

- Complexity of the Issue – Municipal securities with complex security features require greater marketing and buyer education efforts on the part of the underwriter, to improve the investors’ willingness to purchase.
- Volatility of Bond Yields – If municipal markets are subject to abrupt changes in interest rates, there may need to be some flexibility in the timing of the sale to take advantage of positive market changes or to delay a sale in the face of negative market changes.
- Familiarity of Underwriters with the City’s credit quality – If underwriters are familiar with the City’s credit quality, a lower true interest cost may be achieved. Awareness of the credit quality of the City has a direct impact on true interest cost an underwriter will bid on an issue. Therefore, where additional information in the form of presale marketing benefits the interest rate, a negotiated sale may be recommended.
- Size of the Issue – The City may choose to offer sizeable issues as negotiated so that pre-marketing and buyer education efforts may be done to promote the bond sale.
- Costs of Issuance – Should the City decide to offer a small issue, it may choose a private placement in order to avoid the usual higher costs of issuance generally associated with competitive and negotiated sales.

## **COMPETITIVE SALE BIDDING PARAMETERS**

The City seeks to identify bidding parameters such that bidders have sufficient flexibility to make the best possible bid. Bidding parameters are structured in the initial planning of the sale to enhance the attractiveness of the offering such that the lowest true interest cost may be achieved.

### **Bid Verifications**

The City of Lubbock awards successful bidders on the basis of the lowest true interest cost.

### **Good Faith Deposits**

Bidders collectively choose a bank to be the good faith bank to represent several in providing a good faith deposit. The bidders keep funds on deposit to cover the good faith check if necessary. The Financial Advisor collects a cashier’s check in advance for two percent of the issue if the issue is competitive or for one percent of the issue if the issue is negotiated. Bidders not covered by the good faith bank must provide a good faith check at the time they submit their bid. Good faith checks of the non-winning bidders will be returned immediately after the bid is awarded, usually through overnight mail. The good faith check of the winning bidder is returned within 24 hours of the issue closing, usually through overnight mail.

### **Allowable Discounts**

In most cases, the City requires bidders to purchase bonds at par. When there are no prevailing limitations, a discount may be permitted when market conditions indicate a discount will be more competitive and when there is flexibility to increase the par amount of the issue. If there is considerable market activity on the date of the proposed sale or other market-related factor to necessitate improving the marketability of the issue, discounts may be permitted. Bidders are notified in advance of the allowance for discounts.

### **Term Bonds**

Bidders may form term bonds based on the length of the maturity schedule. In a 20-year maturity, bidders may form up to 5 terms. The resulting term bond structure must completely mirror the serial bond structure.

# Debt Policy

## **NEGOTIATED SALE – DESIGNATION POLICIES**

In a negotiated sale, the City reserves the right to mandate a priority of orders that dictates the sequence in which investors are allocated bonds. In the absence of a specific policy mandated by the City on a particular bond sale the order of priority will be (1) City residents' orders, (2) net designated orders, and (3) syndicate member orders.

The City uses designation rules that reward performance in a negotiated sale. The most common order type used by the City is the net designated orders. This type of order permits the investor placing the order to designate which syndicate members receive credit for its order. The City, at its discretion, may require that each investor designate a minimum number of syndicate members in which no one firm may receive more than 50 percent and no less than 10 percent credit. The minimum number of firms to be designated will be decided by the City prior to pricing the bonds.

### **Retention**

Prior to pricing a bond issue, the City will select a lead underwriter and co-managing underwriters for the underwriting syndicate. Each member of the syndicate will then be assigned an account liability for purposes of determining the amount of the unsold bonds that will be allocated to each member of the syndicate. The total account liabilities will add up to 100 percent and the lead underwriter will typically have a larger liability than the co-managing underwriters.

### **Management Fee**

A management fee may be awarded to compensate the underwriters for providing assistance in structuring of the transaction, review of documents, coordination of the working group, efforts to obtain credit enhancement and other tasks. The management fee is typically allocated in the same allocation as the account liabilities.

## **BOND RATING AGENCY APPLICATION**

Prior to issuing new debt or to issuing refunding debt, the City will submit a rating application to at least two of the nationally recognized rating agencies, which are Moody's Investors Service, Standard & Poor's Rating Service and Fitch Ratings.

As part of the application process, City staff and elected officials may make a bond rating presentation directly to the credit analysts of the selected rating agencies. The City evaluates each time whether the circumstances favor making the presentation at the Bond Rating Agency offices, as a site visit or in some other convenient location. Included in the presentation, staff compiles information relevant to the City's current economic and financial condition as well as City initiatives. When issues occur frequently, the rating agency application and offering document will be supplemented by a minimum of a written presentation of updated information about the City since the last rating application.

Annually, the City will distribute the Comprehensive Annual Financial Report and the current operating and capital budgets to each of the bond rating agencies that maintain ratings on the City's outstanding debt obligations. Information about the City is also available on the City's website, [www.mylubbock.us](http://www.mylubbock.us).

## **DISCLOSURE DOCUMENTS**

The financial advisor normally assists the City in the preparation of the Official Statement in conjunction with the sale of bonds. The Official Statement contains relevant economic, financial and debt information to prospective purchasers of the new issue. Underwriters are required by SEC Rule 15c2-12 to obtain a copy of the Official Statement that is "deemed final" within 10 days following the bidding or purchasing a new issue of securities. The senior underwriter files a copy of each Official Statement with the Nationally Recognized Municipal Securities Information Repositories ("NRMSIRs").

# Debt Policy

## **Continuing Disclosure**

The City is required under the provisions of SEC Rule 15c2-12 to provide current information annually to update certain information typically required in each Official Statement. The Official Statement provides relevant information in a series of tables. Those tables are updated and provided in the City's Comprehensive Annual Financial Report on an annual basis. This ensures the underwriters and investors have the opportunity to preview current information about the City prior to bidding or purchasing part or all of a City issuance or purchasing outstanding obligations in the secondary market. The Comprehensive Annual Financial Report's are filed with current appointed NRMSIRs.

Additionally, the City will also provide timely notices of certain events to the Municipal Securities Rulemaking Board ("MSRB"). The City will provide notice of any of the following events with respect to bonds issued within ten business days after the occurrence of an event: principal and interest payment delinquencies; non-payment related defaults, if material; unscheduled draws on debt service reserves reflecting financial difficulties; unscheduled draws on credit enhancements reflecting financial difficulties; substitution of credit or liquidity providers, or their failure to perform; adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Obligations, or other material events affecting the tax status of the Obligations; modifications to rights of holders of the Obligations, if material; redemption of the Obligations, if material, and tender offers, if material; defeasances; release, substitution, or sale of property securing repayment of the Obligations; rating changes; bankruptcy, insolvency, receivership, or similar event of the City; the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and appointment of a successor Paying Agent/Registrar or change in the name of the Paying Agent/Registrar, if material. (Neither the Obligations nor the Ordinances make any provision for debt service reserves or liquidity enhancement.)

## **BOND TYPE & STRUCTURE**

### **Fixed Interest versus Variable Interest**

The City primarily issues fixed rate bonds to protect the organization against interest rate risk. The City has the option to issue variable rate bonds, and may do so if market conditions warrant consideration of such a structure.

### **General Obligation Bonds**

The City issues General Obligation Bonds for general purpose capital improvements when benefits accrue to the entire community. General Obligation Bonds are also used when the expectation of the project is that it will not generate significant revenues.

The City pledges its full faith and credit and levies property tax to repay the debt. In order to issue General Obligation Bonds, the City's voters must authorize the amount to be issued through a referendum.

General Obligation Bonds are sold for a term equal to, or less than, the useful life of the funded project.

### **Certificates of Obligation**

The City has the opportunity to issue Certificates of Obligation, which are general obligation debt that do not require voter approval.

Although voter approval is not required additional notification requirements do apply.

Certificates of Obligation are often issued in cases where user fees are pledged to repay the debt. Current examples include Water/Wastewater, Solid Waste, and Airport.

# Debt Policy

Certificates of Obligation are available for governments when the improvements being sought are necessary for the health, safety and welfare of the citizens.

## **Revenue Bonds**

The City issues Revenue Bonds primarily for the City's Water/Wastewater system and Lubbock Power & Light. Revenue Bonds are secured by a specific source of revenue. There is no tax pledge. Revenue Bonds are issued to pay for improvements that benefit the users that repay the debt through user fees.

Typically the City is required to fund a Reserve Fund that has no less than the highest annual debt service payment or an average annual debt service amount on deposit as a contingency. Another method to provide for contingencies is to purchase a Surety Bond in the amount of the average annual debt service or highest annual debt service. The costs of both methods are evaluated prior to a revenue bond issue by the City and the Financial Advisor. The City fully complies with reserve fund requirements set forth in any and all bond covenants.

When Revenue Bonds are issued or are outstanding, coverage requirements consistent with the bond covenant will be maintained.

## **Conduit Securities**

The City acts as a conduit for tax-exempt financing for several entities within the City. Those entities include but are not restricted to Lubbock Health Facilities Development Corporation, Lubbock Housing Finance Corporation, Lubbock Educational Facilities Authority, Inc., and Vintage Township Public Facilities Corporation.

The City assumes no liability for the timely payment of debt issued by entities that issue conduit financing.

The City may compel the entity issuing conduit financing to commit to provide the municipal securities market with continuing disclosure information, issue an Official Statement or other disclosure document that clearly describes the lack of direct financial support from the City, or obtain an opinion that states that the City will not be liable for the payment of principal and interest in the event of default by the conduit borrower. If the opinion cannot be obtained, the City may ask the conduit borrower to purchase bond insurance or provide a letter of credit in the City's name to protect taxpayers in event of default.

## **Structure**

Bonds are generally issued between 10 and 30 years, depending on the life of the asset. Typically interest is paid in the first fiscal year after a bond sale and principal is paid no later than the second fiscal year after the debt is issued. Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the City. The targeted maximum length to call is 10 years.

## **INVESTMENT OF BOND PROCEEDS**

The City maintains in its Investment Policy document approved by the City Council the strategy and policies for investing bond proceeds. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest & Sinking funds may be invested longer as they have to be maintained for the life of the issue.

## **ARBITRAGE COMPLIANCE**

The City will follow a policy of full compliance with all arbitrage rebate requirements of the Federal tax code and Internal Revenue Service regulations and will perform (via contract consultant) arbitrage calculations for each issue subject to rebate on an annual basis. All necessary rebates will be filed and paid when due.



# Debt Policy

## **Arbitrage Calculations & Rebate**

On fixed-yield issues, the calculation of rebate must be performed no later than each 5-year anniversary date of the issuance (Delivery Date) of the bonds and at final maturity. Where bond interest earnings exceed the arbitrage yield, the City rebates those excess earnings to the Internal Revenue Service. The City keeps detailed records of investments and construction and provides this information to the consultant for the arbitrage calculation.

## **Exceptions to Rebate Calculations**

Six-month Exception – where 95 percent of the proceeds will be spent within six months and the other five percent will be spent within 12 months.

Twenty-Four Month Exception – only available to a construction issue has the following expenditure goals:

- 10 percent in 6 months
- 45 percent in 12 months
- 75 percent in 18 months
- 100 percent in 24 months (with a 5% de minimus holdback)

The irrevocable election must be made on or before the date the bonds are issued. This option includes a penalty in lieu of rebate. When the spending schedule is not met, the issuer pays a 1 1/12 percent penalty each six months on the cumulative shortfall for the spending goals specified above.

Eighteen-Month Exception – available for any type of proceeds and includes the following spending schedule:

- 15 percent in 6 months
- 60 percent in 12 months
- 100 percent in 18 months (with a 5% de minimus holdback)

## **REFUNDING & RESTRUCTURING OPTIONS**

The City may elect to refund existing debt for any of the following reasons:

- To achieve interest rate savings in a declining interest rate environment;
- To update covenants on outstanding debt which impair efficient operations, require burdensome coverage, or prohibit necessary or desirable activities;
- To restructure the pattern of debt service associated with outstanding bond issues; and
- To alter bond characteristics such as call provision or payment dates.

## **Types of Refunding**

- Current refundings are when outstanding debt is callable within 90 days. Most City debt has a ten-year call date built into its structure. When debt reaches the call date, refunding bonds may be issued to pay off the old debt.
- Advance refunding was recently eliminated as a refunding option by the Tax Cuts and Jobs Act, signed December 22, 2017. Advance refundings are restructuring instruments where the debt is not callable within 90 days. In an advance refunding the proceeds to defease the debt at its call date are placed in an irrevocable escrow until the call date. The amount to be deposited into the escrow is calculated by identifying the amount necessary to deposit, which will earn a fixed rate of interest, to accumulate to the amount necessary to be available upon the call. This practice prevents exposure to the practice of yield burning since there are no excess earnings under this structure. The Tax Reform Act of 1986 limits each issue to one advance refunding for all issues issued after 1986.

# Debt Policy

## **DEBT RATIOS**

The City has identified key debt ratios that investors and financial analysts use when reviewing the City's creditworthiness. The City has established a floor and ceiling amount for each debt ratio and will periodically update for investors and others the values for these ratios. These ratios include:

- Debt as a Percentage of Assessed Value – this ratio indicates the relationship between the City's debt and the taxable value of property in the City or the City's ability to repay the debt.
- Debt Per Capita is the ratio that indicates the per capita debt burden and is a general indicator of the City's debt burden.
- Debt Per Capita as a Percentage of Median Household Income is a measure of the capacity of citizens to finance tax-supported debt. A low ratio means that taxes required to pay debt represent a smaller portion of the average citizen's income.
- Debt Service as a Percent of General Governmental Expenditures – City's ability to repay debt without hampering other City services.
- Unreserved General Fund Balance as a percent of General Fund Operating Expenses.

**ORDINANCE NO. 2023-00108**

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2023-24; APPROVING SUMMARY OF ESTIMATED AND FORECASTED REVENUES, APPROPRIATIONS, AND USE OF EXCESS RESERVES FOR ALL FUNDS OF THE CITY; PROVIDING FOR NECESSARY TRANSFERS OF FUNDS BETWEEN ACCOUNTS AND DEPARTMENTS, IF REQUIRED; AUTHORIZING REDUCTION OF SPENDING BY CITY MANAGER IF NECESSARY; RE-APPROPRIATION OF BALANCES WHICH SUPPORT AUTHORIZED OBLIGATIONS OR ENCUMBRANCES; PROVIDING FOR FILING OF ADOPTED BUDGET; ESTABLISHING CIVIL SERVICE CLASSIFICATIONS AND POSITIONS; APPROPRIATING FUNDS FOR THE FISCAL YEAR 2023-24 OPERATING BUDGET AND CAPITAL PROGRAM OF THE CITY OF LUBBOCK; APPROVING ALL PERMIT, LICENSE, FEES, AND CHARGES FOR SERVICE RECOMMENDED TO BE ADJUSTED; APPROVING THE PAY PLAN AND POSITIONS; APPROVING PERSONNEL; AMENDING SECTION 4.02.041 OF THE CODE OF ORDINANCES AMENDING ANIMAL SERVICE FEES AS CONTAINED THEREIN; AMENDING SECTION 22.03.084 OF THE CODE OF ORDINANCES AMENDING THE WATER BASE CHARGE AS CONTAINED THEREIN; AMENDING SECTION 22.03.085 OF THE CODE OF ORDINANCES AMENDING THE WATER VOLUME RATE AS CONTAINED THEREIN; AMENDING SECTION 22.03.095 OF THE CODE OF ORDINANCES BY REVISING THE WATER UTILITY RECONNECT AND DISCONNECT FEES AS CONTAINED THEREIN; AMENDING SECTION 22.04.133(a) OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY REVISING THE SIGNIFICANT INDUSTRIAL USER PERMIT FEE AS CONTAINED THEREIN; AMENDING SECTION 22.04.174 OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY ADDING A WEEKEND DUMPING FEE AS CONTAINED THEREIN; AMENDING SECTION 22.06.051 OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY REVISING THE SOLID WASTE LANDFILL SERVICE FEES AS CONTAINED THEREIN; AMENDING SECTION 22.06.185(a) OF THE CODE OF ORDINANCES OF THE CITY OF LUBBOCK BY REVISING THE SOLID WASTE COLLECTIONS SERVICE FEES AS CONTAINED THEREIN; PROVIDING FOR THE RECONCILIATION OF THE TRANSFER OF FUNDS FROM THE GENERAL FUND TO ENTERPRISE FUNDS; ACCEPTING THE BUDGETS FOR LUBBOCK ECONOMIC DEVELOPMENT ALLIANCE, MARKET LUBBOCK, INC., CIVIC LUBBOCK, INC., AND VINTAGE TOWNSHIP PUBLIC FACILITIES CORPORATION; FINDING THAT PROPER NOTICE OF MEETING PROVIDED BY LAW AND RATIFYING SUCH; PROVIDING A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING FOR A SAVINGS CLAUSE.

WHEREAS, the City Manager has prepared certain figures for the Fiscal Year 2023-24 Proposed Operating Budget and Capital Program (Proposed Budget) and has submitted the same to the City Council; and

WHEREAS, the City Manager filed the Proposed Budget with the City Secretary for the fiscal year beginning October, 1, 2023; and

WHEREAS, the City Secretary posted notice that the Proposed Budget had been filed and a public hearing called thereon by the City Council at Citizens Tower; and

WHEREAS, the City Council determined that the Proposed Budget, as revised, is appropriate and correct in all respects and that all requirements of the law have been satisfied; and

WHEREAS, the City Council of the City of Lubbock, in its authority as the governing body of a home rule municipality and in accordance with Article XI, Section 5 of the Texas Constitution and Subchapter C of Chapter 552 of the Texas Local Government Code, finds that assessing a payment in lieu of taxes (PILOT) and a franchise fee to any and all of its utilities is a necessary cost of service and is an administrative cost of operating the said utilities; and

WHEREAS, the City Council of the City of Lubbock, in its authority as the governing body of a home rule municipality and in accordance with Article XI, Section 5 of the Texas Constitution and Subchapter C of Chapter 552 of the Texas Local Government Code, further finds that assessing any and all of its utilities prorated indirect costs and costs for providing internal City services, including, but not limited to, providing office space, postage, information technology services and legal services, is a necessary cost of service and is an administrative cost of operating said utilities; and

WHEREAS, the City Council of the City of Lubbock, in its authority as the governing body of a home rule municipality and in accordance with Article XI, Section 5 of the Texas Constitution and Subchapter C of Chapter 552 of the Texas Local Government Code, finds that all charges assessed to any and all of its utilities to be transferred to the General Fund, as set forth in the Proposed Budget, are solely for the cost of service, are necessary to reimburse the City of Lubbock for all expenses the City of Lubbock incurs in providing said utilities, and that all such costs are directly related to drainage and operating said utilities;

NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

SECTION 1: THAT the budget proposed by the City Manager and filed with the City Secretary for fiscal year October 1, 2023 through September 30, 2024, which is attached hereto as Exhibit A, be and is hereby approved and adopted as the FY 2023-24 Adopted Operating Budget and Capital Program (Adopted Budget), and made a part of this ordinance for all purposes.

SECTION 2. THAT a summary of estimated and forecasted revenues, appropriations, and any use of excess reserves for all Funds of the City is hereby approved in all respects and is attached hereto as Exhibit B.

SECTION 3. THAT the City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers within funds within the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet

unanticipated expenditures within any department, program, or service. A listing of transfers between funds that are included in the Adopted Budget are attached hereto as Exhibit C.

SECTION 4. THAT to the extent that actual revenues are projected to be less than the budgeted revenues, the City Manager is authorized to reduce spending as necessary in order to prevent expenditures from exceeding available revenue sources; and that in the event such action is taken, the City Manager shall notify the City Council in writing with appropriate explanation.

SECTION 5. THAT all balances of appropriation in each fund, which support authorized obligations, or are encumbered at the close of business for the fiscal year ended September 30, 2023 are hereby declared to be re-appropriated into the Adopted Budget beginning October 1, 2023.

SECTION 6. THAT a copy of the Adopted Budget shall be filed with appropriate officials as required by law.

SECTION 7. THAT in accordance with Section 2.06.109 of the Code of Ordinances of the City of Lubbock, the civil service classifications and positions set forth in the Adopted Budget as listed in Exhibit A are hereby established by Ordinance.

SECTION 8. THAT the funding, as set forth in the Adopted Budget, and as also set forth in the Capital Program, are hereby appropriated as set forth in the Capital Budget. A Capital Program Summary is attached hereto as Exhibit D.

SECTION 9. THAT the appropriation for a project in the Capital Program shall continue in force until the purpose for which the appropriation was made has been accomplished or abandoned.

SECTION 10. THAT all fees, fines and charges for service recommended to be adjusted are approved as listed in Exhibit A.

SECTION 11. THAT the pay plan is approved as listed in Exhibit E, and any pay plan band compensation limits shall be adjusted in accordance with any compensation adjustments. Said compensation adjustments shall not include the City Manager, City Attorney, and the City Secretary.

SECTION 12. THAT personnel is adopted as reflected in Exhibit F.

SECTION 13. THAT Subsection 4.02.041 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 4.02.041 Fees for registrations, permits, impoundment, and adoption.

- (a) The cost of registrations and permits shall be set by the current fiscal budget of the city. If no fee is established by budget ordinance, the following minimum fees will apply:
- (1) Dog and cat registration, annual: Fifteen dollars (\$15.00). This fee shall be waived if the owner of the animal is eligible for Social Security, has special needs, sixty-five (65) years of age or older, or provides proof of receiving financial assistance from the government due to the owner being considered low-income. This fee shall also be waived for animals that are used by law enforcement agencies and for assistance animals.
  - (2) Dangerous animal permit: One hundred and fifty dollars (\$150.00).
  - (3) Dangerous wild animal permit, annual: Three hundred dollars (\$300.00).
  - (4) Euthanasia fee for city residents: Twenty-three dollars (\$23.00). This fee for city residents shall be waived if the owner of the animal is eligible for Social Security, has special needs, sixty-five (65) years of age, or older or provides proof of receiving financial assistance from the government due to the owner being considered low-income. This fee shall also be waived for animals that are used by law enforcement agencies and for assistance animals.
  - (5) Euthanasia fee for non-city residents: Eighty dollars (\$80.00).
  - (6) Animal establishment, pet shop, or animal dealer permit, annual: One hundred dollars (\$100.00).
  - (7) Pet grooming facility permit: Thirty-five dollars (\$35.00).
  - (8) Multi-pet permit application fee: Forty dollars (\$40.00).
  - (9) Wildlife educational center permit, annual: No charge.
  - (10) Duplicate registration: Two dollars (\$2.00).
- (b) The cost of reclaiming animals from the city animal services facility shall be set by the current fiscal budget of the city. If no fee is established by budget ordinance, the following minimum fees will apply:
- (1) Impoundment (per animal): Sixty-five dollars (\$65.00). This fee will be waived two (2) times in a 12-month rolling period if the impounded animal is sterilized, has a current rabies vaccination certificate, and is identified by some means of traceable identification.
  - (2) Boarding fee (daily for all or part of any one day): Ten dollars (\$10.00).
  - (3) Microchipping fee: Five dollars (\$5.00).

- (4) Rabies vaccination fee: Fifteen dollars (\$15.00).
- (5) Rabies quarantine fee (includes boarding fee, veterinarian health check, rabies vaccination, testing fees, tag and microchip): Two hundred dollars (\$200.00).
- (6) Rabies quarantine fee for non-city residents: Two hundred and fifty dollars (\$250.00).
- (7) Small animals (sheep, goats, etc.):
  - (A) Capture and impoundment, per head: Fifty dollars (\$50.00).
  - (B) Boarding, per head per day: Ten dollars (\$10.00).
- (8) Large animals (cattle, horses, etc.):
  - (A) Capture and impoundment, per head: One hundred dollars (\$100.00).
  - (B) Boarding fee, per head per day: Twenty-five dollars (\$25.00).
- (c) The cost of adopting an animal from the city animal services facility shall be set by the current fiscal budget of the city. If no fee is established by budget ordinance, the following minimum fees will apply:
  - (1) Dogs, cats, ferrets, reptiles, birds and others: Thirty dollars (\$30.00).
- (d) The cost of releasing animals to animal services by agencies or individuals residing outside of the city limits shall be as follows:
  - (1) Non-resident release fee: Sixty dollars (\$60.00).
- (e) The health director or director of animal services shall have the authority to refund, reduce, or waive fees under this chapter, if, in his determination, that such refund, reduction or waiver of fees is in the public interest of the city. Any refund or waiver of fees shall be documented. The director of animal services shall have the authority to waive or reduce such fees in cases of special pet adoption promotions.
- (f) Citations may be issued for failure to pay applicable fees.

SECTION 14. THAT Subsection 22.03.084 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 22.03.084 Water base charge.

Effective October 1, 2023, the city, through the city manager, shall charge and collect from every customer and every customer shall pay a monthly base charge for water which shall be billed to all customers based upon the water meter size as follows:

<u>Meter Size</u>	<u>Water Base Charge</u>
Three-quarter inch (3/4") meter	\$18.75
One inch (1") meter	\$31.31
One and a half inch (1.5") meter	\$62.44
Two inch (2") meter	\$100.31
Three inch (3") meter	\$200.06
Four inch (4") meter	\$312.38
Six inch (6") meter	\$624.56
Eight inch (8") meter	\$999.38
Ten inch (10") meter	\$1,436.81

SECTION 15. THAT Subsection 22.03.085 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 22.03.085 Water volume rate generally.

Effective October 1, 2023, in addition to the base charge, the city, through the city manager, shall determine the amount of water used by each customer through monthly meter readings and shall charge to and collect from every customer and every customer shall pay for water furnished by the city to the customer. The water furnished by the city shall be measured on a per one thousand (1,000) gallons basis and billed as follows for single-family residential customers:

0-1,000 gallons	included in base charge
1,001-5,000 gallons	\$4.10
5,001-10,000 gallons	\$ 7 .1 5
10,001-30,000 gallons	\$8.75
Usage in excess of 30,000 gallons	\$9.25

All other customers will be billed as follows:

Block 1	\$4.89 per 1,000 gallons
Block 2	\$6.67 per 1,000 gallons
Block 3	\$8.00 per 1,000 gallons

- (1) Single-family residential irrigation. Does not include a block 1 volume; the block 2 volume of water is from 1,000 gallons used up to 40,000 gallons; and the block 3 volume is the amount of water used in excess of the block 2 volume.



- (2) Multifamily residential, commercial and public. The block 1 volume is the amount of water used up to 100% of the average winter consumption (AWC) of each multifamily residential, commercial and public premises, respectively, the AWC being the average volume of water used as measured by the non-irrigation meter readings for the months of September, October, November, December, January and February, and updated in March of each respective year; the block 2 volume is the amount of water used in addition to the block 1 volume up to an additional 50% of the AWC (total of block 1 and block 2 is equal to 150% of the AWC); and the block 3 volume is the amount of water used in excess of the block 1 and block 2 volumes.
- (3) Nonresidential irrigation. Does not include a block 1 volume; the block 2 volume of water shall be the average monthly use by all nonresidential irrigation users by meter size for nonresidential irrigation services. The block 3 volume is the volume of water used in excess of block 2 volume.
- (4) Schools. All water used will be charged at a block 1 rate.
- (5) Industrial. All water used by industrial customers will be charged at a block 1 rate. An industrial customer is defined as a commercial facility that uses more than one million gallons per day (1.0 MGD) on average (annual volume divided by 365 days).
- (6) Wholesale.
  - (A) The following water volume rate shall be applicable for those federal, state or local governments, governmental agencies or governmental subdivisions that are authorized to purchase water by city ordinance and enter into contracts with the city for wholesale purchases. The block 1 volume is the amount of water used up to 100% of the average winter consumption (“AWC”) of the wholesale customer, the AWC being the average volume of water used as measured by the meter reading for the months of September, October, November, December, January and February, and updated in March of each respective year; the block 2 volume is the volume of water used in excess of the block 1 volume up to an additional 200% of the AWC (total of block 1 and block 2 is equal to 300% of the AWC); and the block 3 volume is the amount of water used in excess of the block 1 and block 2 volumes. For wholesale customers that do not have an AWC calculated for their service, the AWC shall be established by contract based upon the average volume of water authorized in the contract for delivery in the months of September, October, November, December, January and February. Thereafter, an AWC shall be calculated based upon the volume of water actually used as provided for in this section. Solely for the purposes of wholesale customers, the water volume rate shall be 1.5 times the water volume rate for all other customers as set forth above, as applicable to each block.

- (B) Nothing contained herein, absent agreement otherwise by the wholesale customer, shall affect existing valid and subsisting wholesale contracts by and between the city and wholesale customers. Any renewal or extension of such contract, other than renewals and extensions that may be exercised unilaterally by the wholesale customer, shall provide for the rates prescribed in this section.
- (C) The rates prescribed herein for wholesale customers reflect the increased cost of service by the city for such customers, including without limitation, costs related to water distribution infrastructure and remote metering and service issues, standby water demands, and the impact of advancing the timing of water supply projects to meet additional water supply demands for wholesale customers.
- (7) Fire hydrant. All non-fire use of water from a fire hydrant, including construction use, will be charged at a block 2 rate as established by this section.
- (8) Affordable or average billing. Affordable or average billing may be offered to certain customers by policy approved by the city manager or his designee. The policy shall provide for an averaging methodology that ensures the city shall receive the total amount due over the course of a year, and that has a sign-up period between September and December of each year.

SECTION 16. THAT Subsection 22.03.095 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 22.03.095 Discontinuance, suspension, refusal of service, and restoration of service.

- (a) The City of Lubbock Water Utilities may discontinue, suspend, disconnect or refuse to supply water to any consumer who fails to comply with section 22.03.089 of this chapter and/or section 28.10.053 of this code. Such water service shall also be disconnected when a consumer fails to pay for other utility services rendered by the city.
- (b) Every consumer of the city's water utility system shall pay charges for water consumption as provided in section 22.03.089 of this chapter. Notice and opportunity for hearing pursuant to this chapter will be given persons disputing the amount of such charges. In the event same are not so paid, the city shall disconnect water service unless said user or consumer has appeared and shown substantial reason why such action should not be taken.
- (c) If water service is disconnected or cut off due to nonpayment, the customer will be charged thirty-five dollars (\$35.00) for the disconnection. Whenever the amount past due and delinquent is paid by such consumer, water service may be restored, but there shall be charged and collected a reconnection charge of thirty-five dollars (\$35.00) for reconnection during normal working hours and fifty dollars (\$50.00) for reconnection outside normal working

hours. Normal working hours are from 8:00 a.m. to 5:00 p.m. on weekdays, excluding city holidays. Water service shall also be disconnected when a user or consumer fails to pay for other city utility services rendered by or through the authority of the city.

- (d) If water service is disconnected or cut off due to nonpayment for any of the city utility services furnished, the water department shall not permit water service to be restored and turned on again for the consumer at the same premises, or to the consumer at any other premises within the city, until the full delinquent amount shall have been paid. The full delinquent amount shall be defined as payment for both services rendered as required by ordinance and for any additional charges authorized by ordinance in order to disconnect or re-establish service including but not limited to equipment, labor and charges related to the repair of meters, curb stops, damaged boxes, and cutting at the corporation, street or alley repairs, or any other repairs and charges made necessary by the user's delinquency or tampering.
- (e) If water service is disconnected or cut off by the city at the corporation, the corporation being defined as the connection to the city main, the consumer will be charged three hundred dollars (\$300.00) for the disconnection, and the consumer shall be charged an additional three hundred dollars (\$300.00) for reconnection of service.

SECTION 17. THAT Subsection 22.04.133(a) of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 22.04.133 Application

- (a) Significant industrial users, as defined in section 22.04.002, shall complete and file with the city Southeast Water Reclamation Plant, P.O. Box 2000, Lubbock, TX 79457, phone 806-775-3221, an application in the form prescribed by the city, and accompanied by a fee of one thousand dollars (\$1,000.00). Existing users shall apply for a wastewater contribution permit within thirty (30) days after the effective date of this article, and proposed new users shall apply at least ninety (90) days prior to connecting to or contributing to the POTW. Applications can be obtained from the Southeast Water Reclamation Plant, P.O. Box 2000, Lubbock, TX 79457, phone 806-775-3221. In support of the application, the user shall submit, upon request, in units and terms appropriate for evaluation, part or all of the following information:
  - (1) Name, address, and location of actual facility (if different from the mailing address);
  - (2) SIC number according to the current Standard Industrial Classification Manual, Bureau of the Budget;
  - (3) Wastewater constituents and characteristics including but not limited to those mentioned in division 3 of this article as determined by a

reliable analytical laboratory; sampling and analysis shall be performed in accordance with procedures established by the EPA pursuant to section 304(g) of the act and contained in 40 CFR, part 136, as amended;

- (4) Time and duration of contribution;
- (5) Average daily and thirty-minute peak wastewater flow rates, including daily, monthly and seasonal variations if any;
- (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by the size, location and elevation;
- (7) Description of activities, facilities and plant processes on the premises including all materials which are or could be discharged;
- (8) The nature and concentration of any pollutants in the discharge which are limited by any city, state, or federal pretreatment standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance (O&M) and/or additional pretreatment is required for the user to meet applicable pretreatment standards;
- (9) If additional pretreatment and/or O&M will be required to meet the pretreatment standards, and if so, the shortest schedule by which the user will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions shall apply to this schedule:
  - (A) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the user to meet the applicable pretreatment standards (e.g., hiring an engineer, completing preliminary plans, executing contract for major components, commencing construction, completing construction, etc.).
  - (B) No increment referred to in subsection (A) above shall exceed nine (9) months.
  - (C) Not later than fourteen (14) days following each date in the schedule and the final date for compliance, the user shall submit a progress report to the director of water utilities including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the

user to return the construction to the schedule established. In no event shall more than nine (9) months elapse between such progress reports to the director of water utilities.

- (10) Each product produced by type, amount, process or processes and rate of production;
- (11) Type and amount of raw materials processed (average and maximum per day);
- (12) Number of employees, hours of operation of plant and proposed or actual hours of operation of pretreatment system;
- (13) Any other information as may be deemed by the city to be necessary to evaluate the permit application;
- (14) Name and title of industrial user (IU) official;
- (15) List of any other environmental permits the IU has held;
- (16) Applicable categorical standards such as: the date IU commenced discharge to the city, date of receipt of baseline monitoring report (BMR), date of receipt of the 90 day report for categorical industrial users (CIUs);
- (17) Certification or the requirement of total toxic organics (TTO) monitoring;
- (18) Submittal of toxic organic management plan (TOMP), best management practices (BMP's) or other management plan;
- (19) Any planned changes in the production rate by the IU;
- (20) Identification of sources of discharge - such as regulated, dilution flow, unregulated, (used for the combined wastewater formula to derive pollutant limits);
- (21) Indication of the applicability of combined wastewater formula;
- (22) Estimation or measurement of process and nonprocess flows;
- (23) Identification of types of discharge, such as continuous or batch discharge;
- (24) Description of pretreatment facilities;
- (25) Submittal of slug discharge control plan as required under 40 CFR 403.8(f)(2)(v), if needed;
- (26) Description of manufacturing facilities;

- (27) Description of chemical spill prevention areas; and
- (28) List of hazardous waste and description of storage area of hazardous waste.

SECTION 18. THAT Subsection 22.04.174 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 22.04.174 Septic tank emptying

- (a) Regulation 1. Permit required. No septic tank, cesspool or chemical toilet, or any similar receptacle for waste storage shall be emptied at the Southeast Water Reclamation Plant or any other designated emptying site or its contents removed except by a person holding an annual transport permit from the city health official, as well as an annual disposal permit from the city's director of water utilities.
- (b) Regulation 2. Sanitary requirements. The permittee shall take all reasonable measures to prevent the development or existence of a nuisance or of any condition hazardous to health which can arise from his operations, and shall comply with the following:
  - (1) Material taken from a septic tank, cesspool, chemical toilet, or any similar receptacle for waste storage shall be disposed of only in a manner and place approved by the health official. Approval shall be obtained at the time of issuance of the TCEQ permit, and no change in the approval procedure shall be made by the permittee without prior approval of the health official.
  - (2) Every vehicle and all auxiliary equipment used for the transportation or handling of the contents of septic tanks, cesspools, chemical toilets or any similar waste storage receptacle shall be liquid tight, gastight, and soundproof, so that no foul material may spill or escape therefrom. Tanks on septic vehicles shall have a minimum capacity of seven hundred fifty (750) gallons, as per city health department regulations.
  - (3) No vehicle or auxiliary equipment used for carrying, transporting or handling the contents of septic tanks, cesspools, chemical toilets or any similar waste storage receptacle shall be allowed to stand or remain near any occupied premises.
  - (4) Vehicles and equipment shall be kept in a clean condition and shall not be opened longer than is necessary when in use.
  - (5) Each vehicle used under this regulation shall have the permittee's TCEQ permit number visibly inscribed on the sides of the vehicle and the rear face in numerals not less than two (2) inches high.

(6) Mixing of incompatible wastes within the same container is prohibited. Transporters shall not use the same container or pumping equipment to collect or transport incompatible waste without first emptying and cleaning the container and equipment of all previously handled wastes. For purposes of this subsection, incompatible waste means wastes which have different processing, storage, or disposal requirements. However, transporters may mix wastes with different characteristics provided the facility to which the waste is being transported is authorized to store, process, or dispose of such waste mixture.

(c) Regulation 3. Waste control record. Persons who collect and/or transport waste subject to control under this subchapter shall initiate and maintain a record of each individual collection and deposit. Such record shall be in the form of a manifest trip ticket or other similar documentation approved by the director of water utilities. The transporter shall provide the person who generates the waste a copy of the waste control record or other document showing receipt of waste and shall provide the facility operator a copy of all control records of wastes deposited. The transporter shall retain a copy of all records showing the collection and disposition of waste. Such copies shall be retained for three (3) years and made available to the director of water utilities upon request. The waste control record shall include:

- (1) Owner, address, telephone number, and TCEQ registration number of transporter;
- (2) Name, address, and telephone number of the person who generates the waste and date collected;
- (3) Type and amount of waste collected or transported;
- (4) Name of responsible person (driver) collecting, transporting, and depositing the waste;
- (5) Date and place where the waste was deposited;
- (6) Identification (permit application or site registration number, location, and operator) of the facility where the waste was deposited; and
- (7) Name and signature of facility representative acknowledging receipt of the waste and the amount of waste received.

(d) Regulation 4. Location of waste dumping. Transporters shall deposit wastes at a facility designated by or acceptable to the generator of said wastes and the city where the operator of the facility agrees to receive the wastes.

- (1) Only true septage will be accepted at the Southeast Water Reclamation Plant. Grease trap waste and grit/sand trap wastes or any

blending of grease and grit trap waste with septage shall not be accepted.

- (2) In the event of a discharge of waste during collection or transportation, the collector or transporter must take appropriate action to protect human health and the environment, e.g. notify local law enforcement, TCEQ, and the city health department as to size, nature, and location of the discharge area; clean up any waste discharge that occurs during transportation; or take such action as may be required or approved by federal, state, or local officials having jurisdiction so that the waste discharge no longer presents a public health or environmental problem. Transporters are responsible for reporting spills in accordance with requirements of the "State of Texas Oil and Hazardous Substance Spill Contingency Plan."
- (e) Regulation 5. Plant operation disposal hours. Transporters shall deposit wastes at the Southeast Water Reclamation Plant or other designated site only during the hours posted at the gate.
- (f) Regulation 6. Notification of waste dumping. Prior to dumping each tank truck, transporter shall stop at the gate, notify the facility operator, and allow inspection and sampling of the contents.
- (g) Regulation 7. Sampling, analysis, and charges. Samples of tank contents will be obtained and analyzed. Analysis will be performed and any results outside the acceptable analysis limits will be rejected and the TCEQ will be notified of the results. Tank truck companies will be surcharged for BOD and TSS.
- (h) Regulation 8. Load fees. Each truck load will be assessed a minimum dump fee of thirty-eight dollars (\$38.00) and \$0.00371 per gallon.
- (i) Regulation 9. Disposal permit fees. Annual disposal permits are obtainable from the SEWRP located at 3603 Guava Ave, 806-775-3221, at a cost of eighty-five dollars (\$85.00) per vehicle.
- (j) Regulation 10. Disposal permit renewal. Existing permits shall be renewed October 1st of each year beginning October 1, 1991. In the event a septic waste transporter applies for a new permit after October 1st, the permit fee of eighty-five dollars (\$85.00) will be prorated in order to include only the months of waste disposal. The permittee shall renew all permits on October 1st of each year thereafter.
- (k) Regulation 11. Transport permit fees. The following transport permits are obtainable from the city Environmental Health Department, 1314 Avenue K, 806-797-2951 at a cost of:
  - (1) On-site sewage disposal system: \$61.00.
  - (2) Commercial septic tank emptying: \$61.00.



(3) Veterans administration loan inspection: \$21.00.

(l) Regulation 12. Weekend dumping fee. A weekend dumping fee of \$57.00 will be charged beginning October 1, 2023.

SECTION 19. THAT Subsection 22.06.051 of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 22.06.051 Dumping—Must be at designated place; rates

- (a) It shall be unlawful for any person to discharge, dump or unload any garbage, rubbish, refuse or other waste matter at any place within the city, or its jurisdiction, except at the designated city landfill or at such other place as may be designated by the department of sanitation.
- (b) Persons desiring to dump such wastes as described above at the designated city landfill shall pay a charge per ton of waste dumped of thirty-eight dollars and twenty-five cents (\$38.25) plus any applicable state or federal fee or surcharges at landfill 2252 (West Texas Regional Disposal Facility) and thirty-three dollars and no cents (\$33.00) at landfill 69 (Caliche Canyon) effective October 1, 2023. All special wastes that must be discharged, dumped or unloaded at the designated city landfill or at such other place as may be designated by the solid waste department. Persons desiring to dump special wastes at the city landfill shall pay an additional charge per ton of waste dumped of seventy-three dollars and thirty-four cents (\$73.34) plus any applicable state or federal fee or surcharge for waste generated outside of the city.
- (c) Any person desiring to dump such wastes as described above whose vehicle is not covered in such a manner as to prevent the loss or spillage of such waste during transit shall be charged a surcharge of fifteen dollars (\$15.00) for a non-commercial vehicle and thirty dollars (\$30.00) for a commercial vehicle in addition to the above-listed charges.
- (d) Those persons subject to the assessment set forth in section 22.06.185(a)(1) and (2) shall not be required to pay a dumping fee.
- (e) It shall be unlawful for any person to dump any refuse at any city landfill without the payment of the prescribed fees and surcharges.

SECTION 20. THAT Subsection 22.06.185(a) of the Code of Ordinances, City of Lubbock, Texas, is hereby amended to read as follows:

§ 22.06.185 Amounts generally

- (a) An assessment is hereby levied for removing garbage, rubbish and trash in accordance with the schedule listed in this section. This shall be the minimum assessment and any additional charges for extra pickups, extra service or extra containers which are now or may in the future be assessed shall be in addition to this charge.

- (1) Residential (One unit): eighteen dollars and fifty cents (\$18.50) per month, effective October 1, 2023, plus any applicable state or federal fee or surcharge.
- (2) Small commercial, churches, day nurseries, private schools, professional offices, home beauty shops, other customary home occupations, nursing homes, orphan, maternity and geriatric homes, lodges, sororities and fraternities generating less than twenty (20) cubic feet per pickup and sharing with at least 3 other business or residential units: Thirty-six dollars and forty-eight cents (\$36.48) per month effective October 1, 2023, plus any applicable state or federal fee or surcharge.
- (3) Multifamily (more than four units with container), mobile home parks with container, commercial, institutional, hotels, dormitories, motels, hospitals, clinics, governmental agencies, and industrial:

<u>Container Size (Cubic Yards)</u>	<u>Monthly Charge</u>
2 or less	\$49.22
3	\$72.95
4	\$96.69
6	\$139.97
8	\$183.25

Plus any applicable state or federal fee or surcharge.

When two businesses share a dumpster, the monthly charge per container size is divided equally among the two businesses.

Roll-off containers shall be assessed a one hundred and twenty dollars (\$120.00) charge per pickup, three dollars (\$3.00) per day rental, and thirty-eight dollars and twenty-five cents (\$38.25) disposal fee per ton plus any applicable state or federal fee or surcharges, effective October 1, 2023.

Compactor containers shall be assessed a charge of one hundred and twenty dollars (\$120.00) per pickup in addition to thirty-eight dollars and twenty-five cents (\$38.25) disposal fee per ton plus any applicable state or federal fee or surcharges, effective October 1, 2023.

For the purpose of this section and its use herein, the word "container" shall mean a detachable container of heavy durable material subject to being moved by automation.

**SECTION 21.** THAT any transfers of funds from the General Fund to the Enterprise Funds to subsidize operations of that Enterprise Fund will be reconciled and trued-up at the end of the fiscal year and only the amount of funds necessary to balance the Enterprise Fund

will be transferred.

SECTION 22. THAT the proposed budgets of the following Component Units and Related Entities are accepted as presented by their Boards: Lubbock Economic Development Alliance, Market Lubbock, Inc., Civic Lubbock, Inc., and Vintage Township Public Facilities Corporation.

SECTION 23. THAT the City Council finds and declares that sufficient written notice of the date, hour, place and subject of this meeting of the Council was posted at a designated place convenient to the public at the Citizens Tower for the time required by law preceding this meeting, that such place of posting was readily accessible at all times to the general public, and that all of the foregoing was done as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents of posting hereof.

SECTION 24. THAT violation of any provision of this ordinance shall be deemed a misdemeanor punishable as provided by Section 1-4 of the Code of Ordinances of the City of Lubbock, Texas.

SECTION 25. THAT the City Secretary is hereby authorized and directed to cause publication of the descriptive caption of this Ordinance as an alternative method of publication as provided by law.

SECTION 26. THAT should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected thereby.

SECTION 27. THAT matters revised after the proposed budget was filed with the City Secretary are attached hereto as Exhibit G.

AND IT IS SO ORDERED

Passed by the City Council on first reading this 5th day of September, 2023.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Council Member Mark W. McBrayer

Council Member Christy Martinez-Garcia

Mayor Pro Tem Shelia Patterson Harris

\_\_\_\_\_

Council Member Steve Massengale

\_\_\_\_\_

Council Member Dr. Jennifer Wilson

\_\_\_\_\_

Council Member Latrelle Joy

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Council members present but not voting:

N/A

Council members absent:

N/A

\*\*\*\*

Passed by the City Council on second reading this 12th day of September, 2023.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Council Member Mark W. McBrayer

Council Member Christy Martinez-Garcia

\_\_\_\_\_

Mayor Pro Tem Shelia Patterson Harris

\_\_\_\_\_

Council Member Steve Massengale

\_\_\_\_\_

Council Member Dr. Jennifer Wilson

\_\_\_\_\_

Council Member Latrelle Joy

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Council members present but not voting:

N/A

Council members absent:

N/A

\*\*\*\*

  
\_\_\_\_\_  
TRAY PAYNE, MAYOR

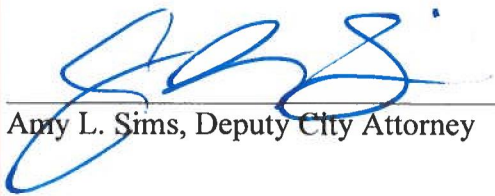
**ATTEST:**

  
\_\_\_\_\_  
Courtney Paz, City Secretary

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
D. Blu Kostelich, Chief Financial Officer

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Amy L. Sims, Deputy City Attorney

# Exhibit B - All Funds Summary

	<b>Budget</b>	
	<b>FY 2023-24</b>	
<b>General Fund Revenue Sources</b>		
Taxes		
Property Taxes	\$	85,173,827
Delinquent Taxes/Penalties & Interest		981,253
Sales Tax		98,095,297
Mixed Beverage Tax		1,704,000
Bingo Tax		222,000
Suddenlink		1,590,952
Xcel Energy		285,300
Atmos		3,000,000
South Plains Electric Coop.		1,736,000
West Texas Gas		69,600
Franchise Fee		21,552,787
Telecom ROW		1,400,000
Development Services		334,300
General Government		272,200
City Secretary		480,100
Public Safety		870,323
Public Works/Solid Waste		30,250,045
Public Health		71,157
Animal Shelter		79,500
Cultural/Recreational		636,789
Museum		347,995
Licenses and Permits		5,205,055
Intergovernmental		474,281
Fines and Forfeitures		2,726,411
Interest Earnings		2,445,243
In Lieu of Property Tax		10,954,760
Rental		20,400
Recoveries of Expenditures		1,041,510
Oil and Gas Royalties		368,000
Other		532,500
Transfers from LP&L		1,905,807
Transfers from Water/Wastewater Fund		2,936,773
Transfers from Airport Fund		2,364,893
Transfers from Risk Fund		180,000
Transfers from Stormwater		604,438
<b>Total General Fund Revenue</b>	<b>\$</b>	<b>280,913,496</b>
Use of Excess Reserves		6,095,158

# Exhibit B - All Funds Summary

	<b>Budget FY 2023-24</b>
<b>General Fund Appropriation Units</b>	
Administrative Services:	
City Attorney	\$ 2,520,286
City Council	597,710
City Manager	1,823,934
City Secretary	1,784,850
Facilities Management	5,183,900
Finance	3,819,006
Human Resources	1,233,163
Internal Audit	472,089
Non-departmental	2,186,358
Communications and Marketing and Call Center	864,110
<b>Administrative Services Appropriation</b>	<b>20,485,406</b>
Cultural and Recreation Services:	
Library	4,343,217
Cultural Arts	1,417,734
Parks and Recreation	13,474,712
<b>Cultural and Recreation Services Appropriation</b>	<b>19,235,663</b>
Development Services:	
Building Safety	3,053,203
Code Enforcement	3,136,430
Environmental Health	1,368,886
Vector Control	638,692
Planning	1,150,138
<b>Development Services Appropriation</b>	<b>9,347,349</b>
Public Works/Solid Waste:	
Engineering	953,646
Solid Waste	26,582,117
Streets	5,693,545
Traffic	4,357,389
<b>Public Works/Solid Waste Appropriation</b>	<b>37,586,697</b>
Public Safety and Health Services:	
Animal Services	3,447,385
Fire	72,546,413
Municipal Court	2,144,178
Police	90,134,863
Public Health	1,734,323
<b>Public Safety &amp; Health Services Appropriation</b>	<b>170,007,162</b>
Other Appropriation:	
Transfers	29,848,906
Other Appropriation	29,848,906
Additional COLI Adjustment	497,470
<b>Total General Fund Appropriation</b>	<b>\$ 287,008,654</b>

# Exhibit B - All Funds Summary

	<b>Budget FY 2023-24</b>
<b>Debt Service Fund Revenue Sources</b>	
Tax Collection	\$ 26,864,389
Interest on Investments	180,000
Transfer from Solid Waste	3,363,113
Transfer from North Overton TIF	3,078,437
Transfer from CBD TIF	946,291
Transfer from Hotel Tax Fund	89,375
Transfer from Gateway	8,711,448
Transfer from LP&L - Citizens Tower	1,140,242
Transfer from Water - Citizens Tower	146,583
Transfer from Storm Water (Street Maintenance)	102,608
<b>Total Debt Service Fund Revenue</b>	<b>44,622,486</b>
<b>Debt Service Fund Expenditures</b>	
General Obligation Bonds	26,866,834
Solid Waste	3,363,113
North Overton TIF	3,078,437
CBD TIF	946,261
Gateway	8,711,448
Hotel Tax	89,375
SIB Loan	631,605
Fiscal Agent Fees	14,000
Bond Sale Charges	180,000
Transfer to Civic Centers	448,056
<b>Total Debt Service Fund Appropriation</b>	<b>44,329,129</b>
<b>Fleet Services Fund</b>	
Total Fleet Service Fund Revenue	13,471,328
Total Fleet Service Fund Appropriation	13,344,547
<b>Health Benefits Fund</b>	
Total Health Benefits Fund Revenue	42,337,476
Total Health Benefits Fund Appropriation	42,179,337
<b>Information Technology Fund</b>	
Total Information Technology Revenue	13,676,629
Total Information Technology Appropriation	13,453,514
<b>Telecommunications Fund</b>	
Total Telecommunications Revenue	1,637,701
Use of Excess Reserves	2,248
Total Telecommunications Appropriation	1,639,949
<b>GIS and Data Services Fund</b>	
Total GIS & Data Services Revenue	898,288
Use of Excess Reserves	4,648
Total GIS & Data Services Appropriation	902,936
<b>Radio Shop Fund</b>	
Total Radio Shop Revenue	3,063,351
Use of Excess Reserves	44,093
Total Radio Shop Appropriation	3,107,444



## Exhibit B - All Funds Summary

	<b>Budget FY 2023-24</b>
<b>Investment Pool Fund</b>	
Total Investment Pool Fund Revenue	286,180
Use of Excess Reserves	976
Total Investment Pool Fund Appropriation	287,156
<b>Print Shop Fund</b>	
Total Print Shop Revenue	247,895
Total Print Shop Appropriation	247,895
<b>Warehouse Fund</b>	
Total Warehouse Fund Revenue	510,611
Total Warehouse Fund Appropriation	476,928
<b>Risk Management Fund</b>	
Total Risk Management Fund Revenue	\$ 14,156,543
Use of Excess Reserves	326,899
Total Risk Management Fund Appropriation	14,483,442
<b>Airport Fund</b>	
Total Airport Fund Revenue	18,035,545
Total Airport Fund Appropriation	15,690,640
<b>Cemetery Fund</b>	
Total Cemetery Fund Revenue	479,025
Transfer from General Fund	335,162
Total Cemetery Fund Appropriation	814,187
<b>Civic Centers Fund</b>	
Total Civic Center Fund Revenue	688,220
Transfer from HOT Fund	2,609,010
Transfer from Debt Service Fund	448,056
Use of Excess Reserves	852,340
Total Civic Center Fund Appropriation	4,597,626
<b>Lake Alan Henry Fund</b>	
Total Lake Alan Henry Fund Revenue	694,959
Use of Net Assets	263,275
Total Lake Alan Henry Fund Appropriation	958,234
<b>Lubbock Power and Light Fund</b>	
Total Lubbock Power and Light Fund Revenue	244,099,807
Transfer from Other Funds	1,534,767
Use of Excess Reserves	8,466,819
Total Lubbock Power and Light Fund Appropriation	254,101,393
<b>Storm Water Utility Fund</b>	
Total Storm Water Utility Fund Revenue	23,234,448
Use of Excess Reserves	224,896
Total Storm Water Utility Fund Appropriation	23,459,344

## Exhibit B - All Funds Summary

	Budget FY 2023-24
<b>Transit Fund</b>	
Total Transit Fund Revenue	15,317,201
Transfer from Economic Development Fund	400,000
Transfer from City of Lubbock	2,458,356
Use of Excess Reserves	580,891
Total Transit Fund Appropriation	18,756,448
<b>Water/Wastewater Utility Fund</b>	
Total Water/Wastewater Utility Fund Revenue	160,927,719
Transfer from Other Fund	107,912
Use of Excess Reserves	234,584
Total Water/Wastewater Utility Fund Appropriation	161,270,215
<b>Abandoned Vehicle Fund</b>	
Total Abandoned Vehicle Fund Revenue	1,714,645
Use of Excess Reserves	160,355
Total Abandoned Vehicle Fund Appropriation	1,875,000
<b>Animal Assistance Program</b>	
Total Animal Assistance Program Fund Revenue	295,960
Use of Excess Reserves	10,405
Total Animal Assistance Program Fund Appropriation	306,365
<b>Bell Farms PID</b>	
Total Bell Farms PID Fund Revenue	413,435
Total Bell Farms PID Fund Appropriation	307,488
<b>Cable Services Fund</b>	
Total Cable Services Fund Revenue	493,000
Use of Excess Reserves	7,000
Total Cable Services Fund Appropriation	500,000
<b>Central Business District TIF Fund</b>	
Total Central Business District TIF Fund Revenue	1,677,959
Total Central Business District TIF Fund Appropriation	1,058,549
<b>Community Development Fund</b>	
Total Community Development Fund Revenue	6,257,183
Total Community Development Fund Appropriation	6,257,183
<b>Criminal Investigation Fund</b>	
Total Criminal Investigation Fund Revenue	171,000
Use of Excess Reserves	28,000
Total Criminal Investigation Fund Appropriation	199,000
<b>Department of Justice Asset Sharing</b>	
Total Department of Justice Asset Sharing Revenue	-
Use of Excess Reserves	2,000
Total Department of Justice Asset Sharing Appropriation	2,000

# Exhibit B - All Funds Summary

	<b>Budget FY 2023-24</b>
<b>Economic Development Fund</b>	
Total Economic Development Fund Revenue	4,500,090
Transfer from General Fund	88,973
Use of Excess Reserves	1,195
Total Economic Development Fund Appropriation	4,590,258
<b>Gateway Streets Fund</b>	
Total Gateway Streets Fund Revenue	372,000
Transfer from General Fund	8,250,525
Use of Excess Reserves	838,923
Total Gateway Streets Fund Appropriation	9,461,448
<b>Grants</b>	
Total Grant Revenue	5,526,360
Total Grant Appropriation	5,526,360
<b>Hotel Occupancy Tax Fund</b>	
Total Hotel Motel Tax Fund Revenue	9,400,000
Total Hotel Motel Tax Fund Appropriation	9,400,000
<b>Impact Fees</b>	
Total Impact Fees Revenues	3,465,000
Use of Excess Reserves	1,570,000
Total Impact Fee Appropriation	2,870,000
<b>Lubbock Business Park TIF</b>	
Total Lubbock Business Park TIF Revenue	1,038,478
Total Lubbock Business Park TIF Appropriation	117,362
<b>Lubbock Economic Development Alliance Fund</b>	
Total Lubbock Economic Development Alliance Fund Revenue	8,906,909
Total Lubbock Economic Development Alliance Fund Appropriation	8,906,909
<b>Municipal Court Fund</b>	
Total Municipal Court Fund Revenue	363,857
Total Municipal Court Fund Appropriation	258,268
<b>North and East Lubbock Neighborhood and Infrastructure Fund</b>	
Transfer from General Fund	331,200
Total North and East Lubbock Neighborhood Fund Appropriation	331,200
<b>North Overton Public Improvement District Fund</b>	
Total North Overton Public Improvement District Fund Revenue	1,014,914
Use of Excess Reserves	35,036
Total North Overton Public Improvement District Fund Appropriation	1,049,950
<b>North Overton Tax Increment Fund</b>	
Total North Overton Tax Increment Fund Revenue	5,617,799
Transfer from Hotel Motel Tax	446,568
Total North Overton Tax Increment Fund Appropriation	4,852,101

## Exhibit B - All Funds Summary

	<b>Budget FY 2023-24</b>
<b>North Point Public Improvement District Fund</b>	
Total North Point Public Improvement District Fund Revenue	329,229
Use of Excess Reserves	225,409
Total North Point Public Improvement District Fund Appropriation	554,638
<b>Northwest Passage Public Improvement District Fund</b>	
Total Northwest Passage Public Improvement District Fund revenue	3,080
Total Northwest Passage Public Improvement District Fund Appropriation	3,080
<b>Quincy Park Public Improvement District Fund</b>	
Total Quincy Park Public Improvement District Fund Revenue	267,570
Total Quincy Park Public Improvement District Fund Appropriation	206,488
<b>Truancy Prevention and Diversion Fund</b>	
Total Truancy Prevention and Diversion Fund Revenue	172,858
Total Truancy Prevention and Diversion Fund Appropriation	163,500
<b>Upland Crossing Public Improvement District Fund</b>	
Total Upland Crossing Public Improvement District Fund Revenue	276,354
Total Upland Crossing Public Improvement District Fund Appropriation	159,325
<b>Upland Crossing 2 Public Improvement District Fund</b>	
Total Upland Crossing Public Improvement District Fund Revenue	3,145
Total Upland Crossing Public Improvement District Fund Appropriation	3,145
<b>Upland Crossing 3 Public Improvement District Fund</b>	
Total Upland Crossing Public Improvement District Fund Revenue	94
Total Upland Crossing Public Improvement District Fund Appropriation	94
<b>Valencia Public Improvement District Fund</b>	
Total Valencia Public Improvement District Fund Revenue	72,261
Use of Excess Reserves	2,350
Total Valencia Public Improvement District Fund Appropriation	74,611
<b>Vintage Township Public Improvement District Fund</b>	
Total Vintage Township Public Improvement District Fund Revenue	\$ 205,284
Total Vintage Township Public Improvement District Fund Appropriation	205,284
<b>Willow Bend Villas Public Improvement District Fund</b>	
Total Willow Bend Villas Public Improvement District Fund Revenue	74,005
Total Willow Bend Villas Public Improvement District Fund Appropriation	16,439

## Exhibit B - All Funds Summary

	<b>Budget FY 2023-24</b>
<b>Lubbock Economic Development Alliance</b>	
Total Lubbock Economic Development Alliance Revenue	11,867,889
Use of Non-Cash Assets - Land	85,500
Use of Excess Reserve	13,210,824
Total Lubbock Economic Development Alliance Appropriation	25,164,213
<b>Market Lubbock, Inc.</b>	
Total Market Lubbock, Inc. Revenue	4,189,674
Use of Excess Reserve	3,717,776
Total Market Lubbock Inc. Appropriation	7,907,450
<b>Market Lubbock, Inc. - Visit Lubbock, Inc.</b>	
Total Market Lubbock, Inc. - Visit Lubbock, Inc. Revenue	3,833,735
Use of Excess Reserve	4,110,203
Total Market Lubbock Inc. - Visit Lubbock, Inc. Appropriation	7,943,938
<b>Market Lubbock, Inc. - Sports Authority</b>	
Total Market Lubbock, Inc. - Sports Authority Revenue	5,542,792
Use of Excess Reserve	1,370,068
Total Market Lubbock Inc. - Sports Authority Appropriation	6,912,860
<b>Civic Lubbock, Inc.</b>	
Total Civic Lubbock, Inc. Revenue	1,892,813
Total Civic Lubbock, Inc. Appropriation	1,892,813
<b>Vintage Township Public Facilities Corporation</b>	
Total Vintage Township Public Facilities Corporation Revenue	190,290
Total Vintage Township Public Facilities Corporation Appropriation	190,290

## Exhibit C - Transfers Summary

To	From	Description	Amount
Airport Capital Projects Fund	Airport Enterprise Fund	Airport Cash Funded Capital	\$ 770,000
Airport Enterprise Fund	Airport CFC Fund	Airport CFC Debt Service	1,050,336
Airport Enterprise Fund	Airport PFC Fund	Airport PFC Debt Service	1,498,446
Cemetery Enterprise Fund	General Fund	Cemetery Operations	335,162
Civic Center Capital Projects Fund	Civic Center Enterprise Fund	Civic Center Cash Funded Capital	841,471
Civic Center Capital Projects Fund	Hotel Occupancy Tax Fund	Hotel Cash Funded Capital (Civic Center)	415,710
Civic Center Enterprise Fund	Debt Service Fund	Debt Service Payment	448,056
Civic Center Enterprise Fund	Hotel Occupancy Tax Fund	Civic Center Operations/Marketing	2,609,010
Debt Service Fund	Central Business District TIF	Debt Service Payment	946,261
Debt Service Fund	Gateway Streets Fund	Debt Service Payment	8,711,448
Debt Service Fund	General Fund (Solid Waste)	Debt Service Payment	3,363,113
Debt Service Fund	Hotel Occupancy Tax Fund	Debt Service Payment	89,375
Debt Service Fund	Lubbock Power & Light	Debt Service Payment - Citizen Tower	1,140,242
Debt Service Fund	North Overton TIF	Debt Service Payment	3,078,437
Debt Service Fund	Stormwater Enterprise Fund	Debt Service Payment	102,608
Debt Service Fund	Water/Wastewater Enterprise Fund	Debt Service Payment - Citizen Tower	146,583
Economic Development Fund	General Fund	Economic Development Operations	88,973
Fleet Capital Projects Fund	Civic Center Enterprise Fund	Civic Center Cash Funded Capital (Vehicles)	70,000
Fleet Capital Projects Fund	Fleet Operating Fund	Fleet Cash Funded Capital (Vehicles)	70,000
Fleet Capital Projects Fund	General Fund	General Fund Cash Funded Capital (Vehicles)	1,248,500
Fleet Capital Projects Fund	Stormwater Enterprise Fund	Stormwater Cash Funded Capital (Vehicles)	305,000
Fleet Capital Projects Fund	Water/Wastewater Enterprise Fund	Water/Wastewater Cash Funded Capital (Vehicles)	1,844,000
Fleet Capital Projects Fund	Radio Shop Fund	Radio Shop Cash Funded Capital (Vehicles)	50,000
Fleet Maintenance Fund	General Fund (Solid Waste Collections)	Vehicle Tax Notes	194,463
Fleet Maintenance Fund	General Fund (Solid Waste Disposal)	Vehicle Tax Notes	690,036
Fleet Maintenance Fund	General Fund (Fire Equipment Maintenance)	Vehicle Tax Notes	781,946
Fleet Vehicle Replacement Fund	Civic Center Enterprise Fund	Vehicle Replacement Fund	7,284
Fleet Vehicle Replacement Fund	Fleet Maintenance Fund	Vehicle Replacement Fund	27,239
Fleet Vehicle Replacement Fund	Stormwater Enterprise Fund	Vehicle Replacement Fund	386,207
Fleet Vehicle Replacement Fund	Water/Wastewater Enterprise Fund	Vehicle Replacement Fund	482,147
Gateway Streets Capital Projects Fund	Gateway Streets Fund	Gateway Streets Cash Funded Capital	500,000
Gateway Streets Capital Projects Fund	Stormwater Enterprise Fund	Storm Water Cash Funded Capital	1,760,000
Gateway Streets Fund	General Fund	Gateway Operations & Debt	8,250,525
General Facilities System Improvements Capital Projects	General Fund	General Fund Cash Funded Capital	200,000
General Fund	Airport Enterprise Fund	Indirect Cost	412,732
General Fund	Airport Enterprise Fund	Aircraft Rescue Fire Fighting (ARFF)	1,952,161
General Fund	Lubbock Power & Light	Indirect Cost	1,905,807
General Fund	Risk Management Fund	Organizational Development	180,000
General Fund	Stormwater Enterprise Fund	Indirect Cost	247,102
General Fund	Stormwater Enterprise Fund	Playa Lake	357,336
General Fund	Water/Wastewater Enterprise Fund	Paved Streets	918,201
General Fund	Water/Wastewater Enterprise Fund	Indirect Cost	2,018,572
Grant Fund	Transit Enterprise Fund	Transit Operations	2,892,835
Hotel Motel Capital Projects Fund	Hotel Occupancy Tax Fund	Hotel Occupancy Tax Cash Funded Capital	379,965
Lubbock Business Park TIF Capital Projects Fund	Lubbock Business Park TIF	Lubbock Business Park TIF Cash Funded Capital	100,000
Lubbock Power & Light	General Fund	Debt Service Payment/CIS-Solid Waste CC	224,887
Lubbock Power & Light	General Fund	Utility Collections-Solid Waste CC	1,391,931
Lubbock Power & Light	Stormwater Enterprise Fund	Debt Service Payment - Customer Info System	224,887
Lubbock Power & Light	Stormwater Enterprise Fund	Utility Collections	1,391,931
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Debt Service Payment - AMI Debt	180,132
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Debt Service Payment - Customer Info System	449,774
Lubbock Power & Light	Water/Wastewater Enterprise Fund	Utility Collections	2,783,862
Lubbock Power & Light Capital Project Fund	Lubbock Power & Light	LP&L Cash Funded Capital	25,016,520
North & East Lbk Ngbd & Infrstr	General Fund	North & East Lubbock Operations	331,200
North Overton TIF	Hotel Occupancy Tax Fund	North Overton TIF	446,568
North Overton TIF Capital	North Overton TIF	North Overton Cash Funded Capital	1,750,000
Parks Capital Projects	General Fund	General Fund Cash Funded Capital	100,000
Parks Capital Projects	Lake Alan Henry Fund	Lake Alan Henry Cash Funded Capital	188,000
Public Safety Capital Projects	General Fund	General Fund Cash Funded Capital	3,236,190
Stormwater Capital Projects Fund	Stormwater Enterprise Fund	Stormwater Cash Funded Capital	1,875,000
Streets Capital Projects	General Fund	General Fund Cash Funded Capital	13,200,000
Traffic Control System Capital Projects	General Fund	General Fund Cash Funded Capital	400,000
Transit Enterprise Fund	Economic Development Fund	Transit Operations	400,000
Transit Enterprise Fund	General Fund	Transit Operations	2,458,356
Vintage Township Public Facilities Corporation	Vintage Township PID	Debt Service Payment	190,290
Water/Wastewater Capital Project Fund	Water/Wastewater Enterprise Fund	Wastewater Cash Funded Capital	8,580,000
Water/Wastewater Capital Project Fund	Water/Wastewater Enterprise Fund	Water Cash Funded Capital	9,575,000
Water/Wastewater Enterprise Fund	Lake Alan Henry Fund	Lake Alan Henry Debt Service	107,912
Radio Shop Capital Fund	Radio Shop Fund	Radio Shop Cash Funded Capital	400,000
Streets Capital Project Fund	Gateway Streets Fund	Gateway Streets Cash Funded Capital	250,000

# Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
8550	Golf Course Improvements	\$ 943,949	85,748
8606	FEMA Restudy - Systems C & D	900,000	-
8610	Remove Reseal Joints In Concrete	7,799,886	(2,246,986)
8614	Asset Management	1,940,000	-
8615	Transmission Line & Easement Maintenance	898,692	-
8625	Field Asset Inventory Data Verification	2,350,862	-
8626	Distribution Planning	338,000	342,000
8628	Digital Orthophotography	1,015,000	250,000
8629	Civic Center Exterior Repair and Upgrade	420,231	-
8631	Convention Center Hotel Project	74,494	-
8634	City Council Initiatives	125,000	-
8638	Canyon and Playa Lakes Restoration and Restudy	2,000,000	-
8639	Future Infrastructure Funding Study	366,500	-
8646	Public Safety CAD, Mobile and RMS Software	4,100,000	-
8647	Outer Route (Loop 88) Segments 1 & 2	609,700	-
8648	Airfield Pavement Maintenance	1,002,596	-
8649	Fire Hydrant Repair & Replacement	1,040,000	200,000
8659	Downtown One Way to Two Way Street Conversion	800,000	-
8661	Historic District Designation	300,000	-
8662	McAlister Park Planning/Suppor	42,000	-
8664	21-22 Comprehensive Zoning Map Analysis	75,000	-
8665	Document Management System	215,000	-
8667	Flood Protection Study	762,500	-
8668	Diversion Center Contribution	3,500,000	-
8669	Job Training -ARPA	3,500,000	-
8670	Small Business Grant - ARPA	2,500,000	(1,975,319)
8671	Non-Profit Grants - ARPA	1,000,000	(996,592)
8674	City Facilities to Retail Electric	200,000	-
8675	Employee Education Assistance - ARPA	500,000	-
8676	Watershed Boundary and Drainage Studies	250,000	275,000
8677	FEMA Restudy - System B	500,000	-
8678	Storm Water Vault Improvements	150,000	-
8679	Lake 7 Permitting and Mitigation	350,000	1,800,000
8680	Lead Service Line Replacement	750,000	-
8681	Water Distribution System Master Plan Update	500,000	-
8682	Strategic Water Supply Plan Update	250,000	-
8683	Safety Management System (SMS) Development	200,000	-
8684	Airfield Pavement Maintenance Phase II	-	100,000
8685	Impact Fee Report	-	200,000
8686	Wastewater Collection System Master Plan Update	-	850,000
8687	Demo Elevated and Ground Storage Tanks	-	275,000
8688	Smart Meter Texas Integration	-	1,574,520
8689	Utility Relocation Ahead of Lake 7	-	400,000
8690	Locate and Repair Water Valves	-	600,000
8691	BCWF Water Supply Optimization	-	350,000
8692	Lake Alan Henry Raw Water Line Cleaning	-	300,000

# Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
8550	Golf Course Improvements	\$ 943,949	85,748
8606	FEMA Restudy - Systems C & D	900,000	-
8610	Remove Reseal Joints In Concrete	7,799,886	(2,246,986)
8614	Asset Management	1,940,000	-
8615	Transmission Line & Easement Maintenance	898,692	-
8625	Field Asset Inventory Data Verification	2,350,862	-
8626	Distribution Planning	338,000	342,000
8628	Digital Orthophotography	1,015,000	250,000
8629	Civic Center Exterior Repair and Upgrade	420,231	-
8631	Convention Center Hotel Project	74,494	-
8634	City Council Initiatives	125,000	-
8638	Canyon and Playa Lakes Restoration and Restudy	2,000,000	-
8639	Future Infrastructure Funding Study	366,500	-
8646	Public Safety CAD, Mobile and RMS Software	4,100,000	-
8647	Outer Route (Loop 88) Segments 1 & 2	609,700	-
8648	Airfield Pavement Maintenance	1,002,596	-
8649	Fire Hydrant Repair & Replacement	1,040,000	200,000
8659	Downtown One Way to Two Way Street Conversion	800,000	-
8661	Historic District Designation	300,000	-
8662	McAlister Park Planning/Suppor	42,000	-
8664	21-22 Comprehensive Zoning Map Analysis	75,000	-
8665	Document Management System	215,000	-
8667	Flood Protection Study	762,500	-
8668	Diversion Center Contribution	3,500,000	-
8669	Job Training -ARPA	3,500,000	-
8670	Small Business Grant - ARPA	2,500,000	(1,975,319)
8671	Non-Profit Grants - ARPA	1,000,000	(996,592)
8674	City Facilities to Retail Electric	200,000	-
8675	Employee Education Assistance - ARPA	500,000	-
8676	Watershed Boundary and Drainage Studies	250,000	275,000
8677	FEMA Restudy - System B	500,000	-
8678	Storm Water Vault Improvements	150,000	-
8679	Lake 7 Permitting and Mitigation	350,000	1,800,000
8680	Lead Service Line Replacement	750,000	-
8681	Water Distribution System Master Plan Update	500,000	-
8682	Strategic Water Supply Plan Update	250,000	-
8683	Safety Management System (SMS) Development	200,000	-
8684	Airfield Pavement Maintenance Phase II	-	100,000
8685	Impact Fee Report	-	200,000
8686	Wastewater Collection System Master Plan Update	-	850,000
8687	Demo Elevated and Ground Storage Tanks	-	275,000
8688	Smart Meter Texas Integration	-	1,574,520
8689	Utility Relocation Ahead of Lake 7	-	400,000
8690	Locate and Repair Water Valves	-	600,000
8691	BCWF Water Supply Optimization	-	350,000
8692	Lake Alan Henry Raw Water Line Cleaning	-	300,000



# Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
8693	Sanitary Sewer Manhole Adjustments FY 2023-24	\$ -	80,000
8694	Tournament Ball Fields Maintenance & Improvements	-	379,965
92238	Facility Maintenance Fund	1,608,500	320,000
92254	North Overton TIF Public Improvements	4,147,351	750,000
92331	Fiberoptic Communications	2,690,000	275,000
92359	Facility Roof Replacements	2,151,700	-
92361	Terminal Building Remodel	43,775,719	-
92362	Buddy Holly Center Renovations Phase II	609,380	-
92367	Municipal Square Renovations	566,511	-
92399	Gateways	4,500,000	-
92450	Lowhead C Pump Station and Supply Line	23,598,161	-
92484	Substation Upgrades	5,350,000	850,000
92510	Upland Avenue - 66th to 82nd	6,360,311	10,630,000
92513	Pumping System Improvements Phase II	3,000,000	500,000
92518	Storm Water System Improvements & Maintenance	3,155,265	-
92537	GIS Software Upgrades and Interfaces	2,435,000	-
92551	Public Safety Improvements	56,034,333	650,000
92557	Landfill 69 Gas Collection System Replacement	524,730	-
92558	Landfill 69 Groundwater Remediation	695,000	-
92565	Garden And Arts Center Exterior Renovations	295,000	-
92567	Dock And Bridge Replacement	820,454	-
92569	Backup Power at Signalized Intersections	400,000	100,000
92570	American Disability Act Ramp and Sidewalk	1,075,000	250,000
92572	Municipal Hill Car Wash 18-19	250,000	-
92578	Enterprise Resource Planning System	2,500,000	-
92579	Airport Property Improvements	1,757,625	-
92580	Cemetery Capital Improvements	80,000	-
92583	Automated Metering Infrastructure	20,635,000	-
92587	Loop 88 Sewer Line Relocation	1,609,132	-
92589	Water Line Upsizing For Development	150,000	-
92590	Sewer Line Upsizing for Development	200,000	250,000
92592	Large Valve Project	2,500,000	1,000,000
92593	Roy Furr Pioneer Park	2,000,000	-
92605	Operating System Upgrades	1,115,000	-
92608	Red Raider Substation Distribution Feeders	4,915,000	-
92617	Lake 7 Design and Land Acquisition	3,000,000	(1,800,000)
92619	Construct Federal Inspection Services Facility	3,602,000	-
92620	Civic Center Parking Lot Repair	753,712	270,000
92621	Amphitheatre Erosion Renovations	254,650	187,181
92624	Pickeball Facility A&E	367,655	-
92634	LP&L - GIS Office Renovations	1,115,000	-
92648	Zetron Fire Paging Replacement	800,000	-
92649	Upland Avenue from 82nd Street to 98th Street	1,750,000	-
92653	Storm Water Rehabilitation & Maintenance	2,100,000	600,000
92654	Upland Ave and 66th St Playa Drainage Improvements	5,300,000	2,850,000
92655	North Quaker and Clovis Drainage	1,250,000	-

# Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
92656	SEWRP Effluent Pump Station #2 Improvements	\$ 7,966,099	-
92657	Downtown Sewer Line Replacement	7,400,000	-
92669	114th Street - Slide Road to Quaker Avenue	10,300,000	-
92670	114th Street Quaker Ave to Indiana Ave Design	1,151,000	-
92673	Upland Avenue 98th Street to 114th Street	800,000	-
92674	SEWRP Improvements Plant 3 Nutrient Removal	500,000	1,500,000
92675	Roof Repairs and Replacement	2,513,215	-
92680	Substation Capacity Upgrade - Northeast	9,505,000	-
92683	FY 20-21 Service Distribution Meters	1,033,500	510,000
92684	FY 20-21 Distribution Transformer	11,325,000	750,000
92685	FY 20-21 Distribution System Upgrade	9,550,000	3,000,000
92686	FY 20-21 Overhead Lines	8,720,500	500,000
92687	FY 20-21 Street Lights	2,482,100	1,300,000
92688	FY 20-21 Underground Distribution	10,417,000	1,700,000
92689	ERCOT - Transmission Distribution Service Provider	23,881,137	-
92695	Downtown Redevelopment	2,985,000	250,000
92698	Transfer Station	18,700,000	14,000,000
92699	SEWRP Plant #4 Secondary Clarifier Rehabilitation	2,231,342	-
92701	Major Sewer Line Condition Assessment and Repair	6,299,550	5,000,000
92702	East Lubbock Future Expansion	1,000,000	400,000
92703	Civic Center Convention Center Hotel	106,500	-
92704	North Overton TIF Street Upgrade/Replacement	4,349,680	1,000,000
92705	Outdoor Warning Siren System	1,010,436	-
92706	Neighborhood Plan Development & Implementation	500,000	-
92707	Public Health Facility	10,111,342	-
92708	Memphis Avenue Drainage Improvements	120,583	-
92709	Reese Air Force Water Line	1,416,931	-
92711	Fire Station 20	7,645,000	4,000,000
92712	Transportation Improvement/Unpaved Roads	9,059,162	-
92713	Erskine Street	11,300,000	-
92714	Warehouse Replacement	152,300	-
92718	Parks Playground Phase II	746,389	428,848
92720	General Fund Vehicle Replacement FY 21-22	3,267,374	-
92722	General Fund Vehicle Replacement FY 21-22 ARPA	6,361,189	-
92724	Water/Wastewater Vehicle Replacement FY 21-22	792,125	-
92725	Storm Water Vehicle Replacement FY 21-22	124,173	-
92730	Cooke Facility Remodel	205,000	-
92731	Yellowhouse Substation Capacity Upgrade	5,607,891	-
92733	DNV-GL Cascade Upgrades	250,000	-
92734	Additional COLU Phone Lines	370,246	-
92735	FY 2021-22 Vehicles and Equipment	2,625,000	-
92737	114th St - Quaker Avenue to Indiana Avenue	3,193,721	-
92738	Pedestrian and Cyclist Enhancements	235,000	-
92739	Iola Avenue from 122nd to FM 1585	1,275,000	-
92741	Fiber Optic Expansion Continuation	207,871	75,000
92742	Traffic Signal FY 21-22 through FY 25-26	770,235	225,000

## Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
92743	Playa Lake 054 Lateral Extension	\$ 500,000	7,000,000
92744	Sewer Ahead of Broadway Avenue	50,000	1,600,000
92745	Manhole Replacement on Interceptors	1,000,000	-
92746	Sewer Line Replacements	625,000	350,000
92747	Sewer Tap Replacements	1,200,000	300,000
92748	New Water Meter Sets and Meter Replacements	5,270,275	2,300,000
92749	Water Line Replacement FY 21	1,844,767	2,550,000
92750	Water Lines Ahead of Street Paving FY 21	1,975,000	2,500,000
92751	Water Ahead of Broadway Avenue	100,000	-
92752	Water Lines Ahead of Arterial Roadways	100,000	1,450,000
92753	Elevated Storage Tanks	18,531,270	-
92754	Cyber Security Infrastructure	2,240,500	-
92756	Civic Park	1,500,000	-
92757	Housing Project - ARPA	2,500,000	-
92758	Broadband - ARPA	2,000,000	(2,000,000)
92759	Public Safety Improvements - ARPA	3,850,000	-
92761	Walking Trails - ARPA	1,200,000	-
92762	Homelessness - ARPA	3,500,000	(500,000)
92763	Playground - ARPA	1,100,000	-
92764	Cattail Removal - ARPA	1,900,000	-
92765	Pickleball Facility - ARPA	1,500,000	-
92766	Mae Simmons Parking Lots/Lake 6 RRM - ARPA	500,000	-
92767	TMYSJ Junior Field Lights - ARPA	300,000	-
92768	Restrooms Replacement/Renovations - ARPA	900,000	-
92769	Advance Purchase Vehicles 22-23	3,400,000	-
92770	Terminal Building Electrical Upgrades	7,982,071	-
92772	Extend Taxiway L, Taxiline Addition, and Apron Expansion	1,705,200	2,800,000
92773	Civic Center Maintenance Fund	880,550	675,000
92774	Civic Center Equipment Replacement and Upgrade	225,000	125,000
92775	Cemetery Perimeter Fencing	323,491	-
92776	Utility Upgrades, Gateways and Greenspace	1,378,955	-
92777	Mae Simmons / Cross Country Trail	210,000	-
92779	Aquatic Facilities - ARPA	7,322,314	-
92780	FY 22-23 Radio Systems Upgrade	850,000	400,000
92781	Water/Wastewater Vehicle Replacement FY 22-23	927,542	-
92782	Storm Water Vehicle Replacement FY 22-23	734,891	-
92783	General Fund Vehicle Replacement FY23 Tax Note	4,871,332	-
92784	Fleet Vehicle Replacement FY 22-23	38,000	-
92785	Cemetery Vehicle Replacement FY 22-23	40,000	-
92786	Civic Centers Vehicle Replacement FY 22-23	35,000	-
92787	General Fund Vehicle Replacement FY 22-23	5,979,089	-
92788	4kV Distribution Conversion	1,654,273	3,125,000
92789	NERC Security for Substation	350,000	400,000
92790	Security Upgrade - Hill Building	110,000	-
92791	UCSC Expansion	138,000	-
92792	FY 22-23 Vehicles and Equipment	3,715,000	-

## Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
92793	LAS Security Fence	\$ 90,000	-
92794	Street Maintenance 2023	12,019,691	13,000,000
92795	Next Generation Traffic Signal Detection	100,000	-
92796	Shop Renovation	30,000	-
92797	WTRDF Cell Construction	290,900	7,000,000
92798	Mackenzie Park Dam Structure Eval and Restoration	1,000,000	-
92799	Northwest Loop 289 Interceptor Project Phase I	1,250,000	500,000
92800	Sewer Ahead of Street Paving FY22	300,000	350,000
92801	Southwest Lubbock Sanitary Sewer Expansion	1,500,000	-
92802	Wastewater Collection System Maintenance	250,000	250,000
92803	Water Reclamation Plant Replacement FY 22-23	900,000	1,300,000
92804	North Terminal Storage Reservoir Improvements	6,000,000	-
92805	Southeast Lubbock Water System Expansion	1,500,000	-
92806	West Lubbock Water System Expansion	1,875,000	-
92807	Water Distribution System and Supply Maintenance	550,000	-
92808	Lake Alan Henry Erosion Maintenance	551,308	200,000
92809	Water System SCADA Upgrade	500,000	-
92810	Business Park Median Irrigation	1,272,699	100,000
92811	98th Street: Alcove to Upland - 22B	12,000,000	-
92812	Upland Ave: 4th St to 19th St - 22B	3,200,000	-
92813	34th Street: Upland to Milwaukee - 22B	2,700,000	13,800,000
92814	34th Street: Ave Q to I27 and Quaker to Slide - 22B	7,500,000	-
92815	Upland Ave: 34th to 50th Street - 22B	4,000,000	13,500,000
92816	Upland Ave from 19th Street to 34th Street – 22B	-	3,200,000
92817	Dunbar/Manhattan Heights - 22B	6,500,000	-
92818	66th Street from Alcove Avenue to Upland Avenue – 22B	-	-
92819	Milwaukee Ave: North City Limits to 4th Street - 22B	3,500,000	13,000,000
92820	114th Street from Frankford Avenue to Slide Road – 22B	-	2,200,000
92821	146th St: Quaker to Indiana - 22B	3,200,000	8,800,000
92822	114th Street from Indiana Avenue to University Avenue – 22B	-	-
92823	Residential Unpaved Roadways: East of I-27 - 22B	-	-
92824	Upland Avenue from 50th Street to 66th Street – 22B	-	3,200,000
92825	82nd Street and MLK Blvd - 22B	5,700,000	-
92827	Pre- Purchase Vehicles FY 23-24	3,030,000	-
92829	Work Order System	-	2,000,000
92830	LAH Maintenance Building	-	150,000
92831	LAH Dump Station	-	38,000
92832	Amenity Replacement Program	-	100,000
92833	Purchase, Installation & Training of Specialized Camera System	-	2,586,190
92834	Substation Capacity Upgrade - Erskine	-	5,270,000
92835	Pump Station 11B	-	1,250,000
92836	Overhead/Underground Training Facility	-	110,000
92837	SEWRP Plant #4 Primary Clarifier Rehabilitation	-	200,000
92838	Airport Property Improvements Phase II	-	150,000
92839	Mechanical Systems Improvements	-	370,000
92840	Spare Autotransformer	-	500,000

# Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
92841	FY 2023-24 Vehicles and Equipment	\$ -	2,560,000
92842	Storm Water System Improvements	-	750,000
92843	Water Reclamation Electrical Replacement and Monitoring	-	500,000
92844	Lift Station Rehabilitation	-	1,450,000
92845	Water System Electrical Improvements	-	650,000
92846	Street Maintenance Inside Loop 289	-	750,000
92847	Radio Shop Vehicle Replacement FY 2023-24	-	50,000
92848	Water/Wastewater Vehicle Replacement FY 2023-24	-	1,844,000
92849	Storm Water Vehicle Replacement FY 2023-24	-	305,000
92850	General Fund Vehicle Replacement FY 2023-24 Tax Note	-	4,850,000
92851	Fleet Vehicle Replacement FY 2023-24	-	70,000
92852	Civic Centers Vehicle Replacement FY 2023-24	-	70,000
92853	General Fund Vehicle Replacement FY 2023-24	-	1,248,500
2014072	Groves Branch Library Renovations	-	-
2015029	Substation Capacity Upgrade - Mackenzie	-	-
2015063	Closure of Cell VI at 69 Landfill	-	-
2016121	Airport Master Plan	-	-
2017063	Traffic Operations Facility Renovations	-	-
2019116	115Kv Line Rebuild - Coop To Mccullough	-	-
2019117	115Kv Line Rebuild - Mcdonald To Northwest	-	-
2019118	69/115Kv Line Rebuild: Brandon-Vicksburg	-	-
2019119	69/115Kv Line Rebuild: Brandon-Erskine	-	-
2020002	West General Aviation Ramp Rehabilitation	-	-
2020004	Taxiway N Pump Station Installation	-	-
2021037	AMI Data Customer Interface Module	-	-
2021071	Distribution Equipment SCADA Integration	-	-
2021102	Elevated Storage Tanks Phase III	-	-
2021133	Lake 6 Fountain Inlet	-	-
2021145	Unimproved Roadway Improvements	-	-
2021147	East Elementary SPARK	-	-
2022172	Park Pavilion Repair & Replacement	-	-
2022178	Rehabilitate Taxiway M	-	-
2022187	Street Maintenance 2025	-	-
2022202	Topographic Information Acquisition	-	-
2022209	34th Street - Alcove Avenue to Upland Avenue	-	-
2022211	146th Street - Slide Road to Avenue P	-	-
2022215	Southeast Lubbock Sanitary Sewer Expansion	-	-
2022216	Northwest Lubbock Sanitary Sewer Expansion	-	-
2022238	Demo LHB Pumping Station	-	-
2022240	Demo Pumping Station 3 and 6	-	-
2022252	Street Department Storage Facilities	-	-
2022283	Parks Facilities Maintenance	-	-
2022300	Substation Capacity Upgrade - McCullough	-	-
2023003	Replace ARFF Truck	-	-
2023007	Outdoor Fitness Equipment	-	-
2023062	Indiana Avenue from 135th to 146th	-	-

# Exhibit D - Capital Program Summary

Project Number	Project Name	Appropriation to Date	Appropriation FY 2023-24
2023063	Downtown Arts District Street Rehab	\$ -	-
2023070	Water - Pipeline Maintenance Facility Renovations	-	-
2023080	Signal Cabinet ID Badge Access Systems	-	-
2023081	Traffic Operations Covered Parking	-	-
2023082	Neighborhood Traffic Management Program	-	-
2023100	Street Maintenance Facilities Renovations	-	-
2023102	LAS Play Yard Renovations	-	-
2023103	Metal Building/Storage Shed	-	-
2023105	Water Meter Shop Expansion	-	-
2023107	Master Thoroughfare Plan Update	-	-
<b>Total Appropriation</b>		<b>\$ 652,997,308</b>	<b>186,461,055</b>

# Exhibit D - Capital Program Summary

Funding Source	Funding to Date	Funding FY 2023-24
AIP Grant	\$ 6,859,148	(2,039,288)
Airport Coronavirus Response Grant	415,222	-
Airport Federal Grant Funding	18,088,646	-
Airport Fund Bonds	9,681,739	-
Airport Fund Cash	5,693,781	900,000
ARPA Funding	50,334,051	4,406,937
BIL Grant	6,284,680	2,520,000
C.A.R.E.S. Act Funding	7,309,762	(207,698)
CBD TIF Fund Prior Year Bonds	5,878,955	-
CBD TIF Fund Prior Year Cash	480,994	-
Cemetery Fund Prior Year Cash	443,491	-
CH Foundation Grant	500,000	-
Civic Center Fund Cash	-	911,471
Civic Center Fund Prior Year Cash	1,271,945	-
County ARPA	3,500,000	-
Fleet Fund Cash	-	70,000
Fleet Fund Prior Year Cash	102,467	-
Fleet Fund Tax Notes	-	4,850,000
Gateway Fund Bonds	-	6,000,000
Gateway Fund Cash	730,366	1,000,000
Gateway Fund Prior Year Bonds	6,739,321	-
General Capital Project Fund	-	85,748
General Fund Cash	50,130,694	18,384,690
General Fund CO Bonds	115,825,874	21,000,000
General Fund Prior Year Bonds	97,333	-
General Fund Prior Year Cash	-	120,000
General Fund Tax Notes	9,028,852	4,000,000
General Obligation Bonds	48,900,000	57,700,000
Health Fund Cash	303,020	-
Helen Jones Foundation Grant	1,000,000	-
Hotel Occupancy Tax Fund Cash	1,861,578	795,675
IT Fund Cash	1,101,980	-
IT Fund Tax Notes	1,250,000	-
Lake Alan Henry Cash	-	188,000
LBP TIF Fund Cash	1,272,699	100,000
LP&L Fund Cash	61,019,346	21,891,520
LP&L Prior Year Revenue Bonds	26,319,890	-
LP&L Revenue Bonds	28,384,273	3,125,000
Market Lubbock, Inc. Cash	100,000	-
North Overton TIF Fund Bonds	747,031	-
North Overton TIF Fund Cash	8,250,000	1,750,000
PFC Fund Bonds	16,005,334	-
PFC Tax Notes	-	-

# Exhibit D - Capital Program Summary

Funding Source	Funding to Date	Funding FY 2023-24
Radio Shop Cash	\$ 850,000	450,000
Storm Water Fund Bonds	1,291,950	9,850,000
Storm Water Fund Cash	18,056,682	3,940,000
Texas Water Development Board Bonds	31,652,500	-
TxDOT Participation	1,700,756	-
United States Air Force Funding	1,416,931	-
Wastewater Fund Cash	640,000	-
Wastewater Fund Revenue Bonds	244,767	-
Water Fund Cash	70,000	-
Water/Wastewater Fund Cash	64,449,861	19,999,000
Water/Wastewater Fund Prior Year Cash	-	1,800,000
Water/Wastewater Fund Revenue Bonds	36,711,389	-
Zone A Impact Fees	-	1,270,000
Zone F Impact Fees	-	1,600,000
<b>Total Funding</b>	<b>\$ 652,997,308</b>	<b>186,461,055</b>



## Exhibit E - Non-Civil Service Pay Plan

Pay Grade	Minimum	Midpoint	Maximum
101	\$ 18,164.64	23,218.00	29,402.88
102	19,069.44	24,971.44	30,873.44
103	20,017.92	26,219.44	32,420.96
104	21,022.56	27,531.92	34,041.28
105	22,075.04	28,907.84	35,740.64
106	23,179.52	30,352.40	37,525.28
107	24,333.92	31,868.72	39,403.52
108	25,548.64	33,460.96	41,373.28
109	26,827.84	35,136.40	43,444.96
110	28,169.44	36,892.96	45,616.48
111	29,579.68	38,736.88	47,894.08
112	31,058.56	40,674.40	50,290.24
113	32,608.16	42,707.60	52,807.04
114	34,240.96	44,843.76	55,446.56
115	35,954.88	47,086.00	58,217.12
116	37,752.00	49,439.52	61,127.04
117	38,810.72	50,827.92	62,845.12
118	40,755.52	53,373.84	65,992.16
119	42,793.92	56,042.48	69,291.04
120	44,934.24	58,845.28	72,756.32
121	47,174.40	61,782.24	76,390.08
122	48,495.20	63,510.72	78,526.24
123	50,914.24	66,681.68	82,449.12
124	53,464.32	70,019.04	86,573.76
125	56,141.28	73,520.72	90,900.16
126	58,943.04	77,196.08	95,449.12

## Exhibit E - Non-Civil Service Pay Plan

Pay Grade	Minimum	Midpoint	Maximum
127	61,010.56	79,901.12	98,791.68
128	64,057.76	83,895.76	103,733.76
129	67,260.96	88,090.08	108,919.20
130	70,628.48	92,497.60	114,366.72
131	74,158.24	97,121.44	120,084.64
132	77,866.88	101,977.20	126,087.52
133	81,758.56	107,075.28	132,392.00
134	85,847.84	112,428.16	139,008.48
135	90,138.88	118,050.40	145,961.92
136	94,640.00	123,947.20	153,254.40
137	99,378.24	130,150.80	160,923.36
138	104,347.36	136,659.12	168,970.88
139	108,509.44	142,112.88	175,716.32
140	113,940.32	149,221.28	184,502.24
141	119,635.36	156,681.20	193,727.04
142	125,615.36	164,514.48	203,413.60
143	131,899.04	172,741.92	213,584.80
144	138,494.72	181,379.12	224,263.52
145	145,419.04	190,446.88	235,474.72
146	152,692.80	199,973.28	247,253.76
147	160,324.32	209,967.68	259,611.04
148	168,336.48	220,464.40	272,592.32
149	176,756.32	231,489.44	286,222.56
150	185,594.24	243,063.60	300,532.96

Pay Plan reflects annual salary amount

## Exhibit E - Part-Time Pay Plan

<b>Pay Grade</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
201	8.334	10.783	13.231
202	8.749	11.321	13.892
203	9.185	11.887	14.589
204	9.644	12.481	15.318
205	10.128	13.106	16.083
206	10.635	13.761	16.887
207	11.164	14.447	17.730
208	11.722	15.170	18.617
209	12.310	15.930	19.549
210	12.923	16.725	20.526
211	13.571	17.561	21.551
212	14.249	18.440	22.630
213	14.961	19.361	23.761
214	15.710	20.330	24.950
215	16.496	21.346	26.196
216	17.322	22.415	27.507
217	18.186	23.533	28.880
218	19.096	24.712	30.327
219	20.051	25.947	31.842
220	21.054	27.244	33.434
221	22.105	28.606	35.106
222	23.211	30.037	36.862
223	24.370	31.537	38.704
224	25.590	33.115	40.639
225	26.870	34.770	42.670
226	28.212	36.508	44.803
227	29.623	38.334	47.044
228	31.103	40.250	49.397
229	32.657	42.262	51.866

## Exhibit E - Part-Time Pay Plan

Pay Grade	Minimum	Midpoint	Maximum
230	34.292	44.376	54.460
231	36.006	46.595	57.183
232	37.806	48.925	60.043
233	39.696	51.370	63.044
234	41.682	53.938	66.194
235	43.766	56.637	69.507
236	45.952	59.466	72.979
237	48.251	62.440	76.629
238	50.664	65.564	80.463
239	53.194	68.839	84.484
240	55.857	72.283	88.708
241	58.648	75.897	93.145
242	61.581	80.191	98.800
243	64.660	83.676	102.692
244	67.893	87.860	107.826
245	71.288	92.252	113.215
246	74.852	96.865	118.878
247	78.595	101.708	124.821
248	82.523	106.793	131.062
249	86.651	112.133	137.615
250	90.982	117.739	144.495

Pay Plan reflects hourly rate

# Exhibit E - Police Pay Plan

Grade	Title		Step A	Step B	Step C	Step D	Step E	Step F
PCS6	Police Asst. Chief	(H)	73.146	76.800	80.645			
		(B)	5,851.68	6,144.00	6,451.60			
		(M)	12,678.64	13,312.00	13,978.47			
		(A)	152,143.68	159,744.00	167,741.60			
PCS5	Police Deputy Chief	(H)	62.590	65.716	69.660			
		(B)	5,007.20	5,257.28	5,572.80			
		(M)	10,848.93	11,390.77	12,074.40			
		(A)	130,187.20	136,689.28	144,892.80			
PCS4	Police Lieutenant	(H)	53.811	56.504	59.610			
		(B)	4,304.88	4,520.32	4,768.80			
		(M)	9,327.24	9,794.03	10,332.40			
		(A)	111,926.88	117,528.32	123,988.80			
PCS3	Police Sergeant	(H)	47.171	49.529	52.502			
		(B)	3,773.68	3,962.32	4,200.16			
		(M)	8,176.31	8,585.03	9,100.35			
		(A)	98,115.68	103,020.32	109,204.16			
PCS2	Police Detective/Corporal	(H)	44.924					
		(B)	3,593.92					
		(M)	7,786.83					
		(A)	93,441.92					
PCS1	Police Officer	(H)	32.926					
		(B)	2,634.08					
		(M)	5,707.17					10 years
		(A)	68,486.08	34.572	36.301	38.298	41.173	44.261
			2,765.76	2,904.08	3,063.84	3,293.84	3,540.88	
			5,992.48	6,292.17	6,638.32	7,136.65	7,671.91	
			71,909.76	75,506.08	79,659.84	85,639.84	92,062.88	
PNC(E2) Entry Level II (Pay grade does not indicate Civil Service status)		(H)	32.926					
		(B)	2,634.08					
		(M)	5,707.17					
		(A)	68,486.08					
PNC(E1) Entry Level I (non-Civil Service)		(H)	30.001					
		(B)	2,400.08					
		(M)	5,200.17					
		(A)	62,402.08					
PNCSP Cadet (non-Civil Service)		(H)	30.001					
		(B)	2,400.08					
		(M)	5,200.17					
		(A)	62,402.08					

PNCSP is a non-classified, non-civil service, civilian grade for employees seeking to enter a future academy class in order to become classified police officers. PNCE1-A is a non-classified, non-civil service, civilian grade for employees entering an academy class in order to become classified police officers. All employees of the police department who seek to become classified police officers start at either PNCSP or PNCE1-A, unless they start employment already certified as peace officers by TCOLE, in which case they may start at either PNCSP or PNCE1-B. Employees starting at either PNCSP or PNCE1-A progress to PNCE1-B when they become certified as peace officers by TCOLE.

Classified service and accrual of seniority points does not begin until an employee reaches PNCE1-B. Full civil service protection and accrual of longevity pay begins when an employee reaches PCS1. Not every change in classification represents a change in salary.

For employees who enter the academy without TCOLE certification, a probationary period of 18 months, prior to entering full civil service protection, begins on the first day of employment with department in a beginning position as PNCE1-A. These employees progress to PNCE2 after 12 months of continuous probationary service in PNCE1-A and B; progress to PCS1 step A after 6 months additional continuous probationary service at PNCE2; remain in PCS1 step A for 6 months; progress to PCS1 step B after 6 months of service in PCS1 step A; and then progress through PCS1 steps C-F after 2 years of service in each step, attaining PCS1 step F 10 years after entering the academy.

For employees who enter the academy with TCOLE certification, a probationary period of 12 months, prior to entering full civil service protection, begins on the first day of employment with the department in a beginning position as PNCE1-B. These employees bypass PNCE2 and progress directly to PCS1 step A after 12 months of continuous probationary service; remain in PCS1 step A for 12 months; progress to PCS1 step B after 12 months of service in PCS1 step A; and then progress through PCS1 steps C-F after 2 years of service in each step, attaining PCS1 step F 10 years after entering the academy.

If the anniversary date in a classification occurs during the last half of the pay period, the increase does not become effective until the beginning of the next pay period. Progression in each classified position (PNCE1-B and above) is based on time in that classification. Time spent in "move-up" does not count toward time in the "move up" classification. Seniority is based on all years of service as a sworn/classified police officer (PNCE1-B and above) or firefighter for the City of Lubbock, not merely the last continuous period of service. Disciplinary suspensions do not constitute a break in service. Seniority credit shall be figured to five decimal places. In the event of a conflict between this ordinance and state law, state law will control.

Biweekly rate=Hourly \* 80. Annual rate=Biweekly \* 26. Monthly rate=Annual / 12.

# Exhibit E - Fire Pay Plan (40 Hour Shifts)

Grade	Title	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
FCS7	Fire Deputy Chief	72,924	73,881	74,837	75,794	76,749	77,705	78,662	79,619	80,576	81,533	82,490	83,447	84,404	85,361	86,318	87,275	88,232	89,189	90,146	91,103	
	B	5,833.92	5,910.48	5,986.96	6,063.52	6,139.92	6,216.40	6,292.96	6,369.44	6,445.92	6,522.40	6,598.88	6,675.36	6,751.84	6,828.32	6,904.80	6,981.28	7,057.76	7,134.24	7,210.72	7,287.20	7,363.68
	A	151,681.92	153,672.48	155,663.04	157,653.60	159,644.16	161,634.72	163,625.28	165,615.84	167,606.40	169,596.96	171,587.52	173,578.08	175,568.64	177,559.20	179,549.76	181,540.32	183,530.88	185,521.44	187,512.00	189,502.56	191,493.12
FCS6	Fire Division Chief	68,447	68,723	68,997	69,273	69,546	69,823	70,099	70,376	70,652	70,928	71,204	71,480	71,756	72,032	72,308	72,584	72,860	73,136	73,412	73,688	73,964
	B	5,475.76	5,497.84	5,519.76	5,541.84	5,563.68	5,585.84	5,607.92	5,630.08	5,651.92	5,673.76	5,695.60	5,717.44	5,739.28	5,761.12	5,782.96	5,804.80	5,826.64	5,848.48	5,870.32	5,892.16	5,914.00
	A	142,369.76	142,943.84	143,517.92	144,092.00	144,666.08	145,240.16	145,814.24	146,388.32	146,962.40	147,536.48	148,110.56	148,684.64	149,258.72	149,832.80	150,406.88	150,980.96	151,555.04	152,129.12	152,703.20	153,277.28	153,851.36
FCS5	Fire Battalion Chief	61,492	61,975	62,457	62,938	63,420	63,902	64,382	64,866	65,348	65,832	66,316	66,800	67,284	67,768	68,252	68,736	69,220	69,704	70,188	70,672	71,156
	B	4,919.36	4,958.00	4,996.56	5,035.04	5,073.60	5,112.16	5,150.72	5,189.28	5,227.84	5,266.40	5,304.96	5,343.52	5,382.08	5,420.64	5,459.20	5,497.76	5,536.32	5,574.88	5,613.44	5,652.00	5,690.56
	A	127,903.36	128,908.00	129,912.64	130,917.28	131,921.92	132,926.56	133,931.20	134,935.84	135,940.48	136,945.12	137,949.76	138,954.40	139,959.04	140,963.68	141,968.32	142,972.96	143,977.60	144,982.24	145,986.88	146,991.52	147,996.16
FCS4	Fire Captain	53,480	53,880	54,279	54,680	55,078	55,477	55,877	56,278	56,678	57,076	57,475	57,875	58,275	58,675	59,075	59,475	59,875	60,275	60,675	61,075	61,475
	B	4,278.40	4,310.40	4,342.32	4,374.40	4,406.24	4,438.16	4,470.16	4,502.24	4,534.08	4,566.08	4,598.00	4,630.00	4,662.00	4,694.00	4,726.00	4,758.00	4,790.00	4,822.00	4,854.00	4,886.00	4,918.00
	A	111,238.40	112,070.40	112,900.32	113,734.40	114,562.24	115,392.16	116,224.16	117,058.24	117,896.08	118,731.08	119,568.00	120,408.00	121,250.00	122,094.00	122,940.00	123,788.00	124,638.00	125,490.00	126,344.00	127,190.00	128,038.00
FCS3	Fire Lieutenant	47,825	48,085	48,344	48,606	48,864	49,123	49,383	49,645	49,906	50,166	50,425	50,685	50,946	51,205	51,467	51,728	51,988	52,248	52,508	52,768	53,028
	B	3,826.00	3,846.80	3,867.52	3,888.48	3,909.12	3,929.84	3,950.64	3,971.60	3,992.48	4,013.28	4,034.00	4,054.80	4,075.68	4,096.40	4,117.36	4,138.00	4,158.80	4,179.60	4,200.40	4,221.20	4,242.00
	A	99,476.00	100,016.80	100,555.52	101,100.48	101,637.12	102,175.84	102,716.64	103,261.60	103,804.48	104,345.28	104,884.00	105,424.80	105,967.68	106,506.40	107,051.36	107,593.60	108,134.40	108,678.80	109,220.80	109,760.80	110,308.80
FCS2	Fire Equipment Oper.	44,148	44,352	44,554	44,758	44,962	45,165	45,372	45,573	45,777	45,980	46,183	46,387	46,590	46,794	46,998	47,201	47,407	47,610	47,814	48,018	48,222
	B	3,531.84	3,548.16	3,564.32	3,580.64	3,596.96	3,613.20	3,629.76	3,645.84	3,662.16	3,678.40	3,694.64	3,710.96	3,727.20	3,743.52	3,759.84	3,776.08	3,792.56	3,808.80	3,825.12	3,841.44	3,857.76
	A	91,827.84	92,252.16	92,672.32	93,096.64	93,520.96	93,943.20	94,373.76	94,791.84	95,216.16	95,638.40	96,060.64	96,484.96	96,907.20	97,331.52	97,755.84	98,178.08	98,606.56	99,030.88	99,455.20	99,879.52	100,303.84
FCS1	Fire Fighter	32,639	33,185	33,733	34,281	34,831	35,378	35,926	36,474	37,021	37,569	38,116	38,668	39,214	39,764	40,314	40,859	41,407	41,956	42,504	43,052	43,600
	B	2,611.12	2,654.80	2,698.64	2,742.48	2,786.48	2,830.24	2,874.08	2,917.92	2,961.68	3,005.52	3,049.28	3,093.44	3,137.12	3,181.12	3,225.12	3,268.72	3,312.56	3,356.48	3,400.32	3,444.16	3,488.00
	A	67,889.12	69,024.80	70,164.64	71,304.48	72,448.48	73,586.24	74,726.08	75,865.92	77,003.68	78,143.52	79,283.28	80,423.44	81,565.12	82,709.12	83,853.12	84,996.72	86,140.56	87,284.80	88,428.96	89,573.12	90,717.28
FNCS1	Prob. Fire Fighter	30,773	31,184	31,595	32,006	32,417	32,828	33,239	33,650	34,061	34,472	34,883	35,294	35,705	36,116	36,527	36,938	37,349	37,760	38,171	38,582	38,993
	B	2,461.84	2,484.80	2,507.76	2,530.72	2,553.68	2,576.64	2,599.60	2,622.56	2,645.52	2,668.48	2,691.44	2,714.40	2,737.36	2,760.32	2,783.28	2,806.24	2,829.20	2,852.16	2,875.12	2,898.08	2,921.04
	A	64,007.84	65,144.80	66,281.76	67,418.72	68,555.68	69,692.64	70,829.60	71,966.56	73,103.52	74,240.48	75,377.44	76,514.40	77,651.36	78,788.32	79,925.28	81,062.24	82,199.20	83,336.16	84,473.12	85,610.08	86,746.96

Progression in each pay grade is based on seniority in that pay grade. Seniority is defined as the total time of employment as a police officer or fire fighter for the City of Lubbock. Time-off for disciplinary suspension does not constitute a loss of seniority time, nor does it constitute a break in service. The time involved in "move-up" is also not included. It does mean all years of service as a police officer or fire fighter with the City of Lubbock whether interrupted, or uninterrupted and not merely the last continuous period of service. Seniority credit shall be figured to five decimal places.

Employees who successfully complete one (1) year as Probationary Fire Fighter move to grade FCS1. Fire Fighters then progress through steps in FCS1 annually. Progress through the steps in the other grades also requires one year in each step. However, if the anniversary date occurs during the last half of the pay period, the increase does not become effective until the beginning of the next pay period.

Hourly rate=annual / 2,080. Biweekly rate=Hourly rate \* 80. All conversions are approximate.

# Exhibit E - Fire Pay Plan (Kelly Shifts)

Grade Title	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
FC55 Fire Battalion Chief																				
H	43,923	44,268	44,612	44,957	45,300	45,646	45,987	46,334	46,678	47,021	47,380									
B	4,655.84	4,692.41	4,728.87	4,765.44	4,801.80	4,838.48	4,874.62	4,911.40	4,947.87	4,984.23	5,022.28									
A	121,051.79	122,002.61	122,950.67	123,901.49	124,846.80	125,800.38	126,740.17	127,686.50	128,644.57	129,589.88	130,579.28									
FC54 Fire Captain																				
H	36,202	36,486	36,772	39,057	39,341	39,628	39,912	40,200	40,484	40,771	41,054	41,339	41,625							
B	4,049.41	4,079.52	4,109.83	4,140.04	4,170.15	4,200.57	4,230.67	4,261.20	4,291.30	4,321.73	4,351.72	4,381.93	4,412.25							
A	105,284.71	106,067.42	106,855.63	107,641.09	108,423.80	109,214.77	109,997.47	110,791.20	111,573.90	112,364.88	113,144.82	113,930.28	114,718.50							
FC53 Fire Lieutenant																				
H	34,161	34,348	34,532	34,719	34,904	35,088	35,273	35,460	35,649	35,833	36,019	36,204	36,390	36,575	36,762					
B	3,621.07	3,640.89	3,660.39	3,680.21	3,699.82	3,719.33	3,738.94	3,758.76	3,778.79	3,798.30	3,818.01	3,837.62	3,857.34	3,876.95	3,896.77					
A	94,147.72	94,663.09	95,170.19	95,685.56	96,195.42	96,702.53	97,212.39	97,727.76	98,248.64	98,755.75	99,268.96	99,778.22	100,290.84	100,800.70	101,316.07					
FC52 Fire Equipment Oper																				
H	31,535	31,680	31,824	31,971	32,117	32,261	32,408	32,552	32,698	32,844	32,989	33,135	33,279	33,425	33,571	33,716	33,863			
B	3,342.71	3,358.08	3,373.34	3,388.93	3,404.40	3,419.67	3,435.25	3,450.51	3,465.99	3,481.46	3,496.83	3,512.31	3,527.57	3,543.05	3,558.53	3,573.90	3,589.48			
A	86,910.46	87,310.08	87,706.94	88,112.08	88,514.45	88,911.32	89,316.45	89,713.31	90,115.69	90,518.06	90,917.68	91,320.06	91,716.92	92,119.30	92,521.68	92,921.30	93,326.43			
FC51 Fire Fighter																				
H	23,313	23,703	24,095	24,487	24,879	25,270	25,661	26,055	26,445	26,836	27,227	27,620	28,010	28,404	28,795	29,185	29,576	29,969	30,360	30,751
B	2,471.18	2,512.52	2,554.07	2,595.62	2,637.17	2,678.62	2,720.07	2,761.83	2,803.17	2,844.62	2,886.06	2,927.72	2,969.06	3,010.82	3,052.27	3,093.61	3,135.06	3,176.71	3,218.16	3,259.61
A	64,250.63	65,325.47	66,405.82	67,486.17	68,566.52	69,644.12	70,721.72	71,807.58	72,882.42	73,960.02	75,037.61	76,120.72	77,195.56	78,281.42	79,359.02	80,433.86	81,511.46	82,594.56	83,672.16	84,749.76
FNCS1 Prob. Fire Fighter																				
H	21,981																			
B	2,329.96																			
A	60,578.85																			

Progression in each pay grade is based on seniority in that pay grade. Seniority is defined as the total time of employment as a police officer or fire fighter for the City of Lubbock. Time-off for disciplinary suspension does not constitute a loss of seniority time, nor does it constitute a break in service. The time involved in "move-up" is also not included. It does mean all years of service as a police officer or fire fighter with the City of Lubbock whether interrupted, or uninterrupted and not merely the last continuous period of service. Seniority credit shall be figured to five decimal places.

Employees who successfully complete one (1) year as Probationary Fire Fighter move to grade FC51. Fire Fighters then progress through steps in FC51 annually. Progress through the steps in the other grades also requires one year in each step. However, if the anniversary date occurs during the last half of the pay period, the increase does not become effective until the beginning of the next pay period.

Kelly shift rate (k)=Biweekly (40 hour)/112. Biweekly rate=Hourly\*106. Annual rate=Biweekly rate\*26. All conversions are approximate.

## Exhibit F - Position Control Summary

	Budget FY 2023-24
<b>Administrative Services</b>	
City Attorney	15
City Council	3
City Manager	8
City Secretary	11
Facilities Management	16
Finance	33
Human Resources	12
Internal Audit	3
Communications and Marketing	9
<b>Total Administrative Services</b>	<b>110</b>
<b>Development Services</b>	
Building Safety	32
Codes Enforcement	29
Environmental Health	16
Vector Control	5
Planning	11
<b>Total Development Services</b>	<b>93</b>
<b>Cultural and Recreation Services</b>	
Library	35
Cultural Arts	9
Parks and Recreation	72
<b>Total Cultural and Recreation Services</b>	<b>116</b>
<b>Public Works</b>	
Engineering	45
Solid Waste	99
Streets	43
Traffic	34
<b>Total Public Works</b>	<b>221</b>
<b>Public Safety and Health Services</b>	
Animal Services	30
Fire	463
Municipal Court	21
Police	579
Public Health	55
<b>Total Public Safety and Health Services</b>	<b>1,148</b>
<b>TOTAL GENERAL FUND</b>	<b>1,688</b>



## Exhibit F - Position Control Summary

	<b>Budget FY 2023-24</b>
<b>Internal Service Funds</b>	
Fleet	24
Health Benefits	4
Information Technology	35
Telecommunications	3
GIS & Data Services	10
Radio Shop	9
Print Shop/Warehouse	6
Risk Management	7
<b>Total Internal Service Funds</b>	<b>98</b>
<b>Enterprise Funds</b>	
Airport	52
Cemetery	6
Civic Centers	18
Lake Alan Henry	2
Lubbock Power and Light	328
Storm Water	32
Water/Wastewater	235
<b>Total Enterprise Funds</b>	<b>673</b>
<b>Special Revenue Funds</b>	
Community Development	14
Economic Development	3
<b>Total Special Revenue Funds</b>	<b>17</b>
<b>Component Unit</b>	
Civic Lubbock	6

# Exhibit G - Changes to Proposed FY 2023-24 Budget

## General Fund

Add Monthly commercial garbage charge for 8 cubic yard dumpster to Summary of General Fund Fee Changes; Gen Consumer Metered 7523 - Budget 2024 = \$183.25

Add Monthly small commercial charge to Summary of General Fund Fee Changes; Gen Consumer Metered 7523 - Budget 2024 = \$36.48

Add Not Covered during transit non-commercial vehicle to dumping waste surcharge to Summary of General Fund Fee Changes; Landfill Surcharge 6630 - Budget 2024 = \$15.00

Add Not Covered during transit commercial vehicle to dumping waste surcharge to Summary of General Fund Fee Changes; Landfill Surcharge 6630 - Budget 2024 = \$30.00

Increase Office Supplies to City Secretary for Vital Statistics	\$	4,874
Increase Use of Excess Reserves		4,874
Decrease Stability Pay to City Manager's Office	\$	(5,500)
Decrease Use of Excess Reserves		(5,500)
Decrease in Non-Departmental Special Projects		(75,000)
Decrease in Credit Card Charges to Building Inspection		(41,778)
Decrease Use of Excess Reserves		(116,778)

## Water/Wastewater Fund

Add septic tank emptying load fees to Summary of Water/Wastewater Fund Fee Changes; Septic Load Fees 7604 - Budget 2024 = \$0.00371 per gallon

## Investment Pool Fund

Increase Use of Excess Reserves for additional cost of living adjustment
 \$ | 976 |

## Grant Fund

Increase Justice Assistance Grant funding and appropriation	\$	7,277
Increase Public Health Emergency Preparedness Grant funding and appropriation		21,619
Decrease Regional and Local Service System/Local Public Health System (RLSS) Grant funding and appropriation		(8,765)
Decrease Immunization Branch - Locals Grant funding and appropriation		(11,606)
Increase Texas Epidemiology Capacity Expansion Grant (IDPS SURV) funding and appropriation		59,538
Decrease Substance Use Disorder Administrative Grant funding and appropriation		(12,500)
Increase Adult Treatment (TRA) Grant funding and appropriation		1,459,383
Decrease Specialized Female Treatment (TRF) Grant funding and appropriation		(7,023)
Decrease Prevention Resources Center Grant funding and appropriation		(89,835)
Increase STD/HIV-DIS Grant funding and appropriation		392,969
Decrease Safety City Grant funding and appropriation		(1,689)
Decrease Section 5304 Planning Grant funding and appropriation		(500,000)
Decrease Internet Crimes Against Children funding and appropriation		(15,300)

**Fleet Capital Fund**

CIP 2023012 General Fund Vehicle Replacement FY 24 Tax Note

Remove 2 E1 Aerial Ladder Fire Trucks from Vehicle Replacement List	\$	(4,000,000)
Decrease Tax Notes Funding		4,000,000

**FY 2022-23 Operating Budget and Capital Program Amendments After Filing Proposed Budget**

Amendments not included in the FY 2023-24 Proposed Operating Budget and Capital

*Approved on the August 8, 2023 City Council Meeting:*

**Parks Capital Fund**

CIP 92779 Splash Pads-ARPA

Increase appropriation and funding	\$	2,178,055
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**Streets Capital Fund**

CIP 92828 Quaker Ave - 146th St to Woodrow Road

Increase appropriation and funding	\$	1,109,697
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**Component Units**

Amend Lubbock Economic Development Alliance, Market Lubbock Inc., Visit Lubbock and Lubbock Sports Authority - As shown in Exhibits A&B of Budget Ordinance Amendment 28

*Approved on the August 22, 2023 City Council Meeting:*

**Grant Fund**

Substance Abuse Innovative Healing Centered Projects Grant

Increase appropriation and funding	\$	775,414
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**Community Development Fund**

Comprehensive Energy Assistance Program

Increase appropriation and funding	\$	402,457
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*Budget Change Request - 2023-18*

**Water/Wastewater Fund**

8615 Transmission Line & Easement Maintenance

Decrease appropriation and funding	\$	(51,308)
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92808 Lake Alan Henry Erosion Maintenance

Increase appropriation and funding	\$	51,308
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*Budget Change Request - 2023-21*

**Grant Fund**

Decrease Building Maintenance for Fire Administration	\$	(50,000)
Increase Capital Out Equipment for Fire Administration		50,000

**RESOLUTION**

WHEREAS, the City Council of the City of Lubbock has adopted a FY 2023-24 budget that will raise more property tax revenue than was generated in the previous year; and

WHEREAS, Chapter 102 of the Texas Local Government Code requires the City Council to “ratify” the adoption of a budget that will raise more property tax revenue than was generated in the prior year by a separate vote; NOW THEREFORE:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

THAT the City Council of the City of Lubbock hereby ratifies the adoption of a FY 2023-24 budget that will raise more property tax revenue than was generated in the previous year.

Passed by the City Council this 12th day of September, 2023.

**VOTING FOR PASSAGE:**

Mayor Tray Payne

Council Member Christy Martinez-Garcia

Mayor Pro Tem Shelia Patterson Harris

Council Member Steve Massengale

Council Member Dr. Jennifer Wilson

Council Member Latrelle Joy

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**VOTING AGAINST PASSAGE:**

Council Member Mark W. McBrayer

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\_\_\_\_\_

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\_\_\_\_\_

Council members present but not voting: N/A

Council members absent: N/A

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\_\_\_\_\_  
TRAY PAYNE, MAYOR

ATTEST:

  
\_\_\_\_\_  
Courtney Paz, City Secretary

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
D. Blu Kostelich, Chief Financial Officer

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Amy L. Sims, Assistant City Attorney

Res. Property Tax Revenue Ratification  
8/1/23

**ORDINANCE NO. 2023-00109**

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF LUBBOCK, TEXAS, FOR THE YEAR 2023; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; FIXING THE TIMES IN WHICH SAID TAXES SHALL BE PAID AND ASSESSING PENALTY AND INTEREST FOR NONPAYMENT OF SUCH TAXES WITHIN THE TIME PROVIDED.

WHEREAS, after all notices have been given and hearings held as provided by law, the City Council has determined the tax rate necessary to produce the revenue necessary to operate the affairs of the City of Lubbock for the next fiscal year; NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

SECTION 1. THAT there shall be levied and assessed upon all property subject to taxation within the City of Lubbock, Texas, for the year 2023 the sum of \$0.480164 per One Hundred and No/100s Dollars (\$100.00) valuation thereof and the same shall be applied to the various funds in the following manner:

\$0.109783 per \$100 valuation to the Interest and Sinking Fund; and

\$0.370381 per \$100 valuation to the General Fund

SECTION 2. THAT all ad valorem taxes shall be paid before the first day of February 2024, and taxes not paid by that time shall be increased by such penalty and interest as is provided by Chapter 18 of the Code of Ordinances of the City of Lubbock.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE**

**THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.33 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$1.94.**

AND IT IS SO ORDERED

Passed by the City Council on first reading this 5th day of September, 2023.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Council Member Mark W. McBrayer

Council Member Christy Martinez-Garcia

Mayor Pro Tem Shelia Patterson Harris

Council Member Steve Massengale

Council Member Dr. Jennifer Wilson

Council Member Latrelle Joy

Council members present but not voting:

N/A

Council members absent:

N/A

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Passed by the City Council on second reading this 12th day of September, 2023.

VOTING FOR PASSAGE:

VOTING AGAINST PASSAGE:

Mayor Tray Payne

Council Member Mark W. McBrayer

Council Member Christy Martinez-Garcia

Mayor Pro Tem Shelia Patterson Harris

Council Member Steve Massengale

Council Member Dr. Jennifer Wilson

Council Member Latrelle Joy

Council members present but not voting:

N/A

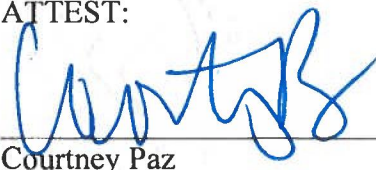
Council members absent:

N/A


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TRAY PAYNE, MAYOR

ATTEST:

  
Courtney Paz  
City Secretary

APPROVED AS TO CONTENT:

  
D. Blu Kostelich  
Chief Financial Officer

APPROVED AS TO FORM:

  
Amy L. Sims  
Deputy City Attorney



**RESOLUTION**

WHEREAS, the City Council of the City of Lubbock, by Ordinance No. 2002-00049, amended Subsection 18.03.001(b)(2) of the Code of Ordinances of the City of Lubbock to allow for allocation of Hotel Occupancy Tax Revenues by Resolution; and

WHEREAS, the City Council of the City of Lubbock deems it to be in the best interest of the citizens of Lubbock to adjust the current allocation of hotel occupancy tax revenues; NOW THEREFORE,


BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUBBOCK:

1. THAT the funds received from the tax levied under Section 18.03.001(a) of the Code of Ordinances of the City of Lubbock, net of collection expenses, shall be distributed to each respective entity on a monthly basis.
2. THAT said funds shall only be released amounts to the extent the City of Lubbock receives funding. The following amounts reflect the maximum amounts to be disbursed to each entity. To the extent that the amount of taxes levied and collected does not meet the stated amounts, the funding amounts shall be reduced proportionately. The funds will be distributed as follows:


Convention & Tourism Bureau	\$ 3,697,485
Civic Center Operations/Marketing	2,609,010
Visiting Participatory & Spectator Sports Marketing	1,205,294
North Overton TIF Conference Center Debt Service	446,568
Civic Lubbock, Inc.	556,593
Buddy & Maria Elena Holly Plaza Debt Service	89,375
Transfer to Civic Center Capital	415,710
Transfer to HOT Capital	<u>379,965</u>
Total	\$ 9,400,000

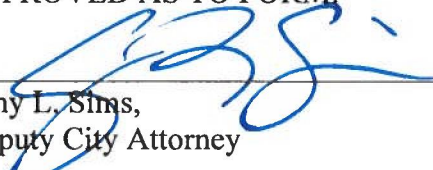
3. THAT to the extent revenue is collected, each of the above entities will receive 100 percent of actual revenue up to the amount indicated.

Passed by the City Council on September 12, 2023.

  
\_\_\_\_\_  
TRAY PAYNE, MAYOR

ATTEST:  
  
\_\_\_\_\_  
Courtney Paz, City Secretary

APPROVED AS TO CONTENT:  
  
\_\_\_\_\_  
D. Blu Kostelich,  
Chief Financial Officer

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
Amy L. Sims,  
Deputy City Attorney  
RES. Hotel-Motel 22-23

## Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

Any significant changes in Fund Balance are explained and found below each appropriate Fund.  
(Explanation of percent variances include transfers in and transfers out as revenue and expenditures)

	General	Debt Service	Airport	Cemetery
<b>Projected Fund Balance * /</b>				
<b>Total Net Position 9/30/23</b>	<b>\$ 92,850,760</b>	<b>7,462,498</b>	<b>125,524,133</b>	<b>1,404,897</b>
Revenues				
Taxes	215,811,016	26,845,152	-	-
Licenses and Permits	5,205,055	-	-	-
Intergovernmental	474,281	-	-	-
Fines & Forfeitures	2,726,411	-	-	-
Charges for Services	33,342,409	-	13,994,471	421,200
Miscellaneous	12,917,170	-	359,200	22,000
Interest	2,445,243	180,000	1,133,092	32,858
Non-Operating Grant	-	-	-	-
<b>Total Revenues</b>	<b>272,921,585</b>	<b>27,025,152</b>	<b>15,486,763</b>	<b>476,058</b>
Expenditures				
Personnel Services	189,452,567		4,281,952	416,830
Supplies	9,261,482		273,087	40,127
Maintenance	15,898,852		1,062,188	67,278
Prof. Services / Training	11,649,778		2,373,728	194,766
Other Charges	6,254,855		20,750	-
Scheduled Charges	17,997,879		2,374,607	48,436
Miscellaneous	-	14,000	1,200	-
Capital Outlay	4,429,888		154,406	-
Reimbursements	(3,039,998)		(1,656,952)	-
Debt Service	-	43,687,073	3,670,781	46,750
Non-Operating	-	180,000	412,732	-
<b>Total Expenditures</b>	<b>251,905,303</b>	<b>43,881,073</b>	<b>12,968,479</b>	<b>814,187</b>
Transfers In/(Out)	(27,111,440)	17,130,041	(173,379)	335,162
<b>Estimated Fund Balance /</b>				
<b>Total Net Position 9/30/24</b>	<b>\$ 86,755,602</b>	<b>7,736,618</b>	<b>127,869,038</b>	<b>1,401,930</b>

The change in fund balance of (6.8) percent for the General Fund is due to increases in nearly all expenditure categories outpacing sharp increase in tax revenue.

Revenue: Revenue increased by 6.3 percent in the General Fund mainly due to increases in taxes, charges for services, and Interest earnings.

Expenditures: Expenditures increased by 2.9 percent in the General Fund due to increase in most expenditure categories, most notably personnel services and scheduled charges.

The change in fund balance of (7.1) percent in the Debt Service Fund is due to decrease in revenue related transfers and increase in debt service principle.

Revenue: Revenue related transfers decreased by 0.4 percent due to a decrease in interest earnings. Expenditures: Expenditures decreased by 4.3 percent due to decrease in debt service interest and bond sale charges.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Civic Center	Lake Alan Henry	LP&L	Storm Water
<b>Projected Fund Balance * /</b>				
<b>Total Net Position 9/30/23</b>	<b>\$ 7,369,216</b>	<b>376,511</b>	<b>263,795,618</b>	<b>127,462,572</b>
Revenues				
Taxes	-			-
Licenses and Permits	-	677,700	13,895,973	-
Intergovernmental	-			-
Fines & Forfeitures	-			-
Charges for Services	570,000		229,013,067	22,245,141
Miscellaneous	28,500		-	20,000
Interest	89,720	17,259	1,190,766	969,307
Non-Operating	-		-	-
Grants	-			-
<b>Total Revenues</b>	<b>688,220</b>	<b>694,959</b>	<b>244,099,807</b>	<b>23,234,448</b>
Expenditures				
Personnel Services	1,702,766	323,343	30,005,645	2,378,283
Supplies	63,723	11,439	1,674,328	147,802
Maintenance	327,480	58,595	3,257,434	689,518
Prof. Services / Training	159,930	160,197	10,111,083	772,664
Other Charges	12,000	7,500	1,626,551	34,960
Scheduled Charges	959,022	71,248	7,162,968	275,285
Miscellaneous	81	-	125,769,725	4,273
Capital Outlay	-	30,000	26,025	28,000
Reimbursement	-	-	(5,567,725)	-
Debt Service	453,869		36,800,935	10,419,450
Non-Operating	-	-	17,077,663	247,102
<b>Total Expenditures</b>	<b>3,678,871</b>	<b>662,322</b>	<b>227,944,631</b>	<b>14,997,337</b>
Transfers In/(Out)	2,138,311	(295,912)	(24,621,995)	(8,462,007)
<b>Estimated Fund Balance /</b>				
<b>Total Net Position 9/30/24</b>	<b>\$ 6,516,876</b>	<b>113,236</b>	<b>255,328,799</b>	<b>127,237,676</b>

The change in fund balance of (11.2) percent in the Civic Center Fund is due to increase in transfer to civic center and internal service capital.

Revenue: Revenue increased by 7.9 percent due to increase in interest and civic center operation revenue.

Expenses: Expenses increased by 16.2 percent due to increase in transfer to civic center and internal service capital.

The change in fund balance of (81.1) percent in the Lake Alan Henry Fund is due to increase in operating costs and transfer to parks capital.

Expenses: Expenses increased by 9.8 percent in the Lake Alan Henry Fund due to increases to compensation and benefits as well as new transfer to parks capital project fund.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Transit	Water/Wastewater	Other Internal Services**	Health Benefits
<b>Projected Fund Balance * / Total Net Position 9/30/23</b>	<b>\$ 11,896,381</b>	<b>684,736,298</b>	<b>32,947,421</b>	<b>6,476,993</b>
Revenues				
Taxes		-	-	
Licenses and Permits		12,000	-	
Intergovernmental		-	-	
Fines & Forfeitures		-	-	
Charges for Services	5,486,250	153,701,720	31,343,874	42,237,476
Miscellaneous	255,000	614,000	-	
Interest		6,600,000	781,664	100,000
Non-Operating	-	-	-	
Grant	10,156,842	-	-	
<b>Total Revenues</b>	<b>15,898,092</b>	<b>160,927,720</b>	<b>32,125,538</b>	<b>42,337,476</b>
Expenditures				
Personnel Services	11,208,208	20,011,293	7,929,684	414,275
Supplies	2,222,370	7,158,726	288,100	8,663
Maintenance	1,771,216	6,714,546	16,110,845	-
Prof. Services / Training	1,334,817	4,604,080	808,922	226,764
Other Charges	808,955	152,703	1,731,700	100
Scheduled Charges	455,497	20,316,255	608,254	41,529,535
Miscellaneous	-	13,500	-	-
Capital Outlay	955,384	1,655,000	1,202,948	-
Debt Service		58,585,527	4,232,677	
Non-Operating	-	17,098,887	-	-
<b>Total Expenditures</b>	<b>18,756,448</b>	<b>136,310,517</b>	<b>32,913,130</b>	<b>42,179,337</b>
Transfers In/(Out)	2,858,356	(24,851,787)	1,119,206	-
<b>Estimated Fund Balance / Total Net Position 9/30/24</b>	<b>\$ 11,896,381</b>	<b>684,501,714</b>	<b>33,279,035</b>	<b>6,635,132</b>

\*\* Internal Services includes Fleet, Information Technology, Print Shop/Warehouse, and Investment Pool.

The change in fund balance of (4.0) percent in the Health Benefits fund is due to increase in medical claims costs.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Risk Management	Abandoned Vehicles	Animal Assistance Program	Bell Farms PID
<b>Projected Fund Balance * /</b>				
<b>Total Net Position 9/30/23</b>	<b>\$ 11,361,698</b>	<b>2,341,314</b>	<b>379,816</b>	<b>503,163</b>
Revenues				
Taxes	-	-	-	-
Licenses and Permits	-	-	283,700	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	13,956,543	1,650,000	-	401,604
Miscellaneous	-	-	-	-
Interest	200,000	64,645	12,260	11,831
Non-Operating	-	-	-	-
Grant	-	-	-	-
<b>Total Revenues</b>	<b>14,156,543</b>	<b>1,714,645</b>	<b>295,960</b>	<b>413,435</b>
Expenditures				
Personnel Services	841,033	-	20,359	15,336
Supplies	10,332	575,000	39,150	1,500
Maintenance	7,942	-	-	-
Prof. Services / Training	559,456	1,300,000	244,000	234,649
Other Charges	3,735	-	2,856	-
Scheduled Charges	12,880,944	-	-	31,003
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	25,000
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
<b>Total Expenditures</b>	<b>14,303,442</b>	<b>1,875,000</b>	<b>306,365</b>	<b>307,488</b>
Transfers In/(Out)	(180,000)	-	-	-
<b>Estimated Fund Balance /</b>				
<b>Total Net Position 9/30/24</b>	<b>\$ 11,034,799</b>	<b>2,180,959</b>	<b>369,411</b>	<b>609,110</b>

The change in fund balance of (9.2) percent in the Abandoned Vehicles Fund is due to armor vehicle purchase, increase in supplies and wrecker service charges cost.

Expenditures: Expenditures increased by 15.4 percent due wrecker service associated with towing abandoned vehicles and auto auction costs.

The change in fund balance of 37.8 percent in the Bell Farms PID Fund is due to additional value added to the tax roll for new home construction.

Revenue: Revenue increased by 41.6 percent due to additional value added to the tax roll for new home construction.

Expenditures: Expenditures increased 31.5 percent due to increases in professional services/training.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Cable Services	Central Business District TIF	Community Development	Criminal Investigation
<b>Projected Fund Balance * / Total Net Position 9/30/23</b>	<b>\$ 4,393,435</b>	<b>997,745</b>	<b>79,774</b>	<b>556,833</b>
Revenues				
Taxes	-	1,550,000	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	378,000	-	-	-
Miscellaneous	-	-	-	155,000
Interest	115,000	127,959	-	16,000
Non-Operating	-	-	-	-
Grant	-	-	6,257,183	-
<b>Total Revenues</b>	<b>493,000</b>	<b>1,677,959</b>	<b>6,257,183</b>	<b>171,000</b>
Expenditures				
Personnel Services	-	79,037	943,068	-
Supplies	-	2,500	10,000	137,000
Maintenance	-	-	15,000	-
Prof. Services / Training	-	28,748	20,000	62,000
Other Charges	-	-	44,000	-
Scheduled Charges	-	2,003	122,462	-
Miscellaneous	-	-	1,861,434	-
Capital Outlay	500,000	-	177	-
Debt Service	-	946,261	-	-
Non-Operating	-	-	3,241,042	-
<b>Total Expenditures</b>	<b>500,000</b>	<b>1,058,549</b>	<b>6,257,183</b>	<b>199,000</b>
Transfers In/(Out)	-	-	-	-
<b>Estimated Fund Balance / Total Net Position 9/30/24</b>	<b>\$ 4,386,435</b>	<b>1,617,155</b>	<b>79,774</b>	<b>528,833</b>

The change in fund balance of 118.7 percent for the CBD TIF Fund is due to decrease in expenditures

Revenue: Revenue increased by 12.1 percent associated with property taxes.

Expenditures: Expenditures decreased by 22.8 percent due to a decrease in professional services/training.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Dept. of Justice Asset Sharing	Economic Development	Gateway Streets	Hotel / Motel Tax
<b>Projected Fund Balance * / Total Net Position 9/30/23</b>	<b>\$ 23,994</b>	<b>654,005</b>	<b>10,782,991</b>	<b>343,874</b>
<b>Revenues</b>				
Taxes	-	4,500,090	-	9,400,000
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	-	-	372,000	-
Non-Operating	-	-	-	-
Grant	-	-	-	-
<b>Total Revenues</b>	<b>-</b>	<b>4,500,090</b>	<b>372,000</b>	<b>9,400,000</b>
<b>Expenditures</b>				
Personnel Services	-	137,721	-	-
Supplies	2,000	3,000	-	-
Maintenance	-	-	-	-
Prof. Services / Training	-	28,550	-	-
Other Charges	-	5,000	-	0
Scheduled Charges	-	23,118	-	-
Miscellaneous	-	3,991,674	-	8,068,382
Capital Outlay	-	-	-	-
Debt Service	-	-	-	89,375
Non-Operating	-	1,195	-	-
<b>Total Expenditures</b>	<b>2,000</b>	<b>4,190,258</b>	<b>-</b>	<b>8,157,757</b>
<b>Transfers In/(Out)</b>	<b>-</b>	<b>(311,027)</b>	<b>(1,210,923)</b>	<b>(1,242,243)</b>
<b>Estimated Fund Balance / Total Net Position 9/30/24</b>	<b>\$ 21,994</b>	<b>652,810</b>	<b>9,944,068</b>	<b>343,874</b>

The change in fund balance of (8.5) in the Department of Justice Asset Sharing Fund is due not receiving revenue.

The change in fund balance of (8.0) percent in the Gateway Streets Fund is due to increase in Transfer to Gateway and Streets Capital Project Funds.

Revenue: Revenue decreased by 12.9 percent due to decrease in transfer from General Fund.

Expenditures: Expenditures increased by 7.9 percent due to decrease in Transfer to Gateway and Streets Capital Projects Fund.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report



# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Lubbock Business Park TIF	Lubbock Economic Development Alliance	Municipal Court	North and East Lubbock Neighborhood and Infrastructure
<b>Projected Fund Balance * / Total Net Position 9/30/23</b>	<b>\$ 1,272,836</b>	<b>-</b>	<b>884,467</b>	<b>1,273,526</b>
<b>Revenues</b>				
Taxes	975,000	8,906,909	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	332,997	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	63,478	-	30,860	-
Non-Operating Grant	-	-	-	-
<b>Total Revenues</b>	<b>1,038,478</b>	<b>8,906,909</b>	<b>363,857</b>	<b>-</b>
<b>Expenditures</b>				
Personnel Services	10,975	-	-	-
Supplies	2,103	-	4,200	-
Maintenance	-	-	-	-
Prof. Services / Training	4,234	-	146,000	-
Other Charges	-	-	-	331,200
Scheduled Charges	50	-	108,068	-
Miscellaneous	-	-	-	-
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
<b>Total Expenditures</b>	<b>17,362</b>	<b>-</b>	<b>258,268</b>	<b>331,200</b>
<b>Transfers In/(Out)</b>	<b>(100,000)</b>	<b>(8,906,909)</b>	<b>-</b>	<b>331,200</b>
<b>Estimated Fund Balance / Total Net Position 9/30/24</b>	<b>\$ 2,193,952</b>	<b>-</b>	<b>990,056</b>	<b>1,273,526</b>

The change in fund balance of 57.4 percent for the Lubbock Business Park (LBP) Tax Increment Finance (TIF) Fund is mainly due to increase to Property Tax.

Expenditures: Expenditures increased 386.4 percent mainly due the increase in transfer to LBP capital project fund.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Northwest Passage PID	North Overton PID	North Overton TIF	North Point PID
<b>Projected Fund Balance * / Total Net Position 9/30/23</b>	<b>\$ 287</b>	<b>2,337,958</b>	<b>7,403,429</b>	<b>1,001,800</b>
Revenues				
Taxes	-	-	5,217,932	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	3,080	959,076	165,664	308,330
Interest	-	55,838	234,203	20,899
Non-Operating	-	-	-	-
Grant	-	-	-	-
<b>Total Revenues</b>	<b>3,080</b>	<b>1,014,914</b>	<b>5,617,799</b>	<b>329,229</b>
Expenditures				
Personnel Services	2,236	20,160	10,975	15,336
Supplies	100	1,257	2,253	1,500
Maintenance	-	-	-	-
Prof. Services / Training	17,664	927,850	10,386	170,000
Other Charges	-	-	-	4,400
Scheduled Charges	-	100,683	50	13,402
Miscellaneous	-	-	-	-
Capital Outlay	(16,920)	-	-	350,000
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
<b>Total Expenditures</b>	<b>3,080</b>	<b>1,049,950</b>	<b>23,664</b>	<b>554,638</b>
Transfers In/(Out)	-	-	(4,381,869)	-
<b>Estimated Fund Balance / Total Net Position 9/30/24</b>	<b>\$ 287</b>	<b>2,302,922</b>	<b>8,615,695</b>	<b>776,391</b>

The change in fund balance of 15.7 percent in the North Overton TIF Fund is due to decrease in transfer to CIP.

Expenditures: Expenditures decreased by 26.6 percent due to decrease in transfer to CIP.

The change in fund balance of (25.7) percent in the North Overton PID Fund is due to increase in operating expenditures.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Quincy Park PID	Truancy Prevention and Diversion	Upland Crossing PID	Upland Crossing 2 PID
<b>Projected Fund Balance * / Total Net Position 9/30/23</b>	<b>\$ 352,339</b>	<b>793,940</b>	<b>231,312</b>	<b>-</b>
<b>Revenues</b>				
Taxes	-	-	-	-
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Fines & Forfeitures	-	-	-	-
Charges for Services	-	145,442	-	-
Miscellaneous	258,109	-	271,248	3,145
Interest	9,461	27,416	5,106	-
Non-Operating Grant	-	-	-	-
<b>Total Revenues</b>	<b>267,570</b>	<b>172,858</b>	<b>276,354</b>	<b>3,145</b>
<b>Expenditures</b>				
Personnel Services	15,336	38,000	13,422	4,101
Supplies	900	-	1,000	200
Maintenance	-	-	-	-
Prof. Services / Training	100,000	120,500	137,900	10,699
Other Charges	7,849	5,000	-	-
Scheduled Charges	7,403	-	7,003	-
Miscellaneous	-	-	-	-
Capital Outlay	75,000	-	-	-
Reimbursement	-	-	-	(11,855)
Debt Service	-	-	-	-
Non-Operating	-	-	-	-
<b>Total Expenditures</b>	<b>206,488</b>	<b>163,500</b>	<b>159,325</b>	<b>3,145</b>
<b>Transfers In/(Out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Estimated Fund Balance / Total Net Position 9/30/24</b>	<b>\$ 413,421</b>	<b>803,298</b>	<b>348,341</b>	<b>-</b>

The change in fund balance of 20.9 percent in the Quincy Park PID Fund is due to decrease in professional services/training and other charges.

The change in fund balance of 252.1 percent for Upland Crossing PID fund is due to increase in assessments

Revenue: Revenue increased by 52.8 percent due to increase in assessment and interest revenue.

Expenditures: Expenditures increased by 95.8 percent due to increases to professional services including landscaping and playground maintenance.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Upland Crossing 3 PID	Valencia PID	Vintage Township PID	Willow Bend Villas PID
<b>Projected Fund Balance * /</b>				
<b>Total Net Position 9/30/23</b>	-	99,414	\$ 154,706	27,404
<b>Revenues</b>				
Taxes		-	-	-
Licenses and Permits		-	-	-
Intergovernmental		-	-	-
Fines & Forfeitures		-	-	-
Charges for Services		-	-	-
Miscellaneous	94	69,224	205,284	73,812
Interest		3,037	-	193
Non-Operating		-	-	-
Grant		-	-	-
<b>Total Revenues</b>	<b>94</b>	<b>72,261</b>	<b>205,284</b>	<b>74,005</b>
<b>Expenditures</b>				
Personnel Services	4,101	12,337	-	10,439
Supplies	200	600	-	400
Maintenance		-	-	-
Prof. Services / Training	5,699	42,930	-	4,400
Other Charges		-	14,994	-
Scheduled Charges		8,744	-	1,200
Miscellaneous		-	-	-
Capital Outlay		10,000	-	-
Reimbursement	(9,906)	-	-	-
Debt Service		-	-	-
Non-Operating		-	-	-
<b>Total Expenditures</b>	<b>94</b>	<b>74,611</b>	<b>14,994</b>	<b>16,439</b>
<b>Transfers In/(Out)</b>	<b>-</b>	<b>-</b>	<b>(190,290)</b>	<b>-</b>
<b>Estimated Fund Balance /</b>				
<b>Total Net Position 9/30/24</b>	<b>-</b>	<b>97,064</b>	<b>154,706</b>	<b>84,970</b>

The change in fund balance of 210.1 percent in the Willow Bend Villas PID Fund is due to significant increase to both revenue and expenditures associated with growth of PID.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Preliminary Summary of Revenues, Expenditures, and Changes in Fund Balance

	Zone A Impact Fees	Zone B, C, D, E Impact Fees	Zone F Impact Fees
<b>Projected Fund Balance * / Total Net Position 9/30/23</b>	1,675,078	3,977,808	1,810,852
Revenues			
Taxes			
Licenses and Permits			
Intergovernmental			
Fines & Forfeitures			
Charges for Services	700,000	2,165,000	600,000
Miscellaneous			
Interest			
Non-Operating			
Grant			
<b>Total Revenues</b>	<b>700,000</b>	<b>2,165,000</b>	<b>600,000</b>
Expenditures			
Personnel Services			
Supplies			
Maintenance			
Prof. Services / Training			
Other Charges			
Scheduled Charges			
Miscellaneous			
Capital Outlay			
Reimbursement			
Debt Service			
Non-Operating			
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfers In/(Out)	(1,270,000)	-	(1,600,000)
<b>Estimated Fund Balance / Total Net Position 9/30/24</b>	<b>1,105,078</b>	<b>6,142,808</b>	<b>810,852</b>

The change in fund balance of (34.0) percent in the Zone A Impact Fees Fund is due to budgeting for impact fees for the first time offset by \$1.3 million transfer to Gateway Capital Project fund. The change in fund balance of (55.2) percent in the Zone F Impact Fees Fund is due to budgeting for impact fees for the first time offset by \$1.6 million transfer to Gateway Capital Project fund. The change in fund balance of 54.4 percent in the Zone B, C, D, and E Impact Fees Fund is due to budgeting for revenue but no expenditures.

\* Projected Fund Balance based on Preliminary FY 2022-23 Comprehensive Annual Financial Report

# Glossary of Financial Terms

Accrual Accounting – The basis of accounting where transactions are recognized in the financial statements when they occur, regardless of when cash is actually received or spent.

Activity Measures – A numerical value used to describe and evaluate work performed in carrying out activity. For example, "The number of alleys bladed per month."

Ad Valorem Tax – An ad valorem tax is based "according to value" of property and is used as the source of monies to pay general obligation debt and to support the General Fund.

Airport Capital Projects Fund – Provides for capital improvements to airport buildings, facilities and purchases of major capital items with the Lubbock Preston Smith International Airport. In addition to bond and other fund financing, projects are funded through Federal Aviation Administration grants and passenger facility charges.

Appropriation – A legal authorization granted by a legislative body to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in amount and time when it may be expended.

Arbitrage – The interest earnings derived from invested bond proceeds or debt service fund balances.

American Rescue Plan Act (ARPA) – A \$1.9 trillion stimulus bill that was signed March of 2021 that provides additional relief for those impacted by the COVID19 pandemic. The bill included \$350 billion in funding to states and local governments to address losses in revenue due to the pandemic.

Amortization – the process of reducing debt with regular debt payments.

Annual Comprehensive Financial Report (ACFR) – a set of financial statements and reports that comply with the accounting requirements promulgated by the Governmental Accounting Standards Board.

Assessed Valuation – Valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Lubbock Central Appraisal District).

Audit – An examination of organization financial statements and the utilization of resources.

Balance Sheet – A financial statement that presents the assets, liabilities, reserves and balances, of a specific governmental fund as of a specified date.

Balanced Budget – A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond – A written promise to pay a specified sum of money, called the face value or principle amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue. Bonds are frequently used to finance the construction of large capital projects.

Budget – A plan of financial operation that links all planned revenues and expenditures with various municipal services. The term "budget" usually indicates a financial plan for a single fiscal year. The term

# Glossary of Financial Terms

“adopted budget” usually specifies the financial plan approved by the City Council, which forms a basis for appropriations.

Budget Change Request (BCR) – Is the process by which funds are moved from one account to another after the budget has been adopted. The City Manager is authorized to approve transfers between line items in any departmental budget and to make transfers within funds in the budget which will neither decrease a program or service adopted in said budget, nor increase expenditures over the total amount of expenditures approved in said budget, in order to meet unanticipated expenditures within any department, program, or service.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial program to the appropriation body.

Budget Ordinance – The official enactment, by City Council, to legally authorize City staff to obligate and expend resources. The term “budget amendment” indicates a revision to the working budget and is analogous with “budget ordinance”.

Budgetary Control – The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

Budgeted Funds – The funds that have been formally or legally appropriated by the City Council.

Capital Program – Items in the Capital Program are usually construction projects or major capital purchases designed to improve and maintain the value of the City's assets.

Capital Outlay – Expenditures which result in the acquisition of or addition to fixed assets.

Cash Accounting – A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to forecasting inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the highest interest and return available for temporary cash balances.

Cemetery Capital Projects Fund – Provides for capital improvements to the cemetery and mausoleum facilities.

Certificates of Obligation – Certificates of obligation are debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization.

CFO – Chief Financial Officer

CIP – Capital Improvement Project

# Glossary of Financial Terms

City Council – The Mayor and six (6) Council members collectively acting as the legislative and policy making body of the City.

Civic Centers Capital Projects Fund – Provides for capital improvements to the Amphitheater and Civic Center.

COVID-19 – Coronavirus Disease 2019

Current Assets – Those assets that are available or can be made readily available to finance current operations or to pay current liabilities.

Current Liabilities – Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded within one year.

Current Taxes – Taxes that are levied and due within one year.

Debt Service – The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Fund – A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called an Interest and Sinking Fund.

Delinquent Taxes – Taxes remaining unpaid on and after the date on which a penalty for non-payment is attached.

Department – An administrative subsection of the City which indicates management responsibility for an operation.

Depreciation – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Encumbrances – The pledge to expend appropriated funds to purchase an item or service. To encumber funds means to set aside funds for future expenditures.

Enterprise Fund – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise Funds are established for services including water and wastewater, electric, solid waste, airport, storm water, and transit.

Estimated Revenue – The amount of projected revenue to be collected during the fiscal year.

Excess Reserves – The amount available in an internal service or enterprise fund that may be spent, generally equivalent to current assets less current liability as stated at the end of the fiscal period.

Expenditure – The actual outflow of funds paid for an asset, goods, or services obtained.



# Glossary of Financial Terms

Expenses – A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures. The term “operating expenses” denotes department level expenses such as compensation, benefits, supplies, maintenance, professional services, scheduled charges, capital outlay and reimbursements. The term “fund level expenses” includes debt service, vehicle and equipment debt, transfers and funding for capital projects.

FAA – Federal Aviation Administration

Fees – Fees are charges for services.

Fiscal Year – A 12-month period to which the annual operating budget applies. The City determines its financial position and the results of its operations at the end of the Fiscal Year. The Fiscal Year for Lubbock begins October 1 and ends September 30.

Fixed Assets – Assets of a long term character which are intended to continue to be held or used, such as land, buildings, machinery, and equipment.

Franchise Fee – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

FTE – FTE means full time equivalent, authorized position, filled or vacant.

Full Faith and Credit – A pledge of the general taxing power of a government to repay debt obligations. This term is typically used in reference to general obligation bond.

Fund – A fiscal and accounting entity with a self-balancing set of accounts that records all financial transactions for specific activities or government functions. Commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital projects funds, enterprise funds, trust and agency funds, and internal service funds.

Fund Balance – The excess of assets over liabilities, also known as surplus funds.

Funding Source – A funding source is the specifically identified dollars allocated to meet budgeted requirements.

GASB – Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

Gateway Streets Project Fund – A governmental capital project fund that accounts for the financing and expenditures related to major street improvements.

General Fund (GF) – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as fire and police protection, health services, parks and recreation, libraries, street maintenance, and general administration.

# Glossary of Financial Terms

GAAP – Generally Accepted Accounting Principles - GAAP are the uniform minimum standards of, and guidelines to, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provide a standard by which to measure financial presentation.

General Obligation Bonds – Bonds for the payment of which the full faith and credit of the City are pledged. These bonds require voter authorization.

Goals – Targets or plans that are reflective of major departmental activities.

GFOA – Government Finance Officers Association

Governmental Accounting – Governmental Accounting is the composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of government.

Governmental Capital Projects – Provides for capital improvements including the construction, expansion, and renovation of City facilities; development of new parks and facilities and replacement or renovation of existing park facilities (swimming pools, recreational facilities, drainage systems, lighting systems, irrigation systems, and playground equipment); construction of new streets and widening or reconstruction of existing streets or intersections; and the traffic signal system, including replacement or rehabilitation of traffic control lights or related equipment and installation of new traffic control systems at intersections and school zones.

Governmental Funds – Funds generally used to account for tax-supported activities. Examples of governmental funds are the general fund, special revenue funds, and debt service funds.

Grants – Contributions of assets from another government or entity to be used or expended for a specified purpose, activity, or facility.

Hotel Occupancy Tax (HOT) – Hotel Occupancy Tax is 13 percent of the cost of a room per night for hotels and motels in the City. There is an amount of six percent that is remitted to the State and seven percent that is remitted to the City. Hotel Occupancy Taxes are allocated in accordance with Resolution No. 2022-R0394. A detailed allocation is provided in the Operating Budget.

Impact Fees – A one-time fee imposed on new residential and commercial construction by local governments to defray the cost of growth's impact on vital services and infrastructure needs.

Infrastructure – The underlying permanent foundation or basic framework such as streets, drainage facilities, water and wastewater mains.

Interest and Sinking Fund – A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called a debt service fund.

Internal Services – Internal services are budgeted expenses for services provided by another department.

# Glossary of Financial Terms

Internal Service Capital Projects Fund - Provides for capital improvements to City facilities and major capital equipment, which are part of Internal Service operations. Projects include construction, expansion, and renovation to buildings and facilities and acquisition of major capital items. Improvements to the City's computer network are also included.

Internal Service Fund – A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis. Some examples include Fleet Services, Print Shop, Central Warehouse, Information Technology, Health Benefits, and Risk Management.

Levy – To impose taxes, special assessments, or service charges for the support of City services.

Line - Item Budget – A budget that lists each expenditures category (personnel, supplies, maintenance, etc.) separately, along with the dollar amount budgeted for each specified category.

LEDA – Lubbock Economic Development Alliance

Long-Term Debt Account Group – This account group presents general obligation debt and other long-term obligations of the City which are not an integral part of the financing and operations of proprietary funds. General obligation debt of proprietary funds is reflected in their respective financial statements.

Major Funds – Funds whose assets, liabilities, expenditures and revenues make up at least 10 percent of the corresponding totals for all government or enterprise funds.

MLI – Market Lubbock Inc.

Modified Accrual Accounting – A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure." This type of accounting basis is conservative and is recommended as the standard for most governmental funds.

No-New-Revenue Rate – The no-new-revenue tax rate is a calculated rate that provides the City with about the same amount of revenue received during the prior year on properties taxed in both years.

Non-Major Funds – Funds that involve assets held by the City as an agent for individuals, private organizations and other government entities.

Operating Budget – The plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

Ordinance – A formal legislative enactment by the governing board of a municipality. It is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

# Glossary of Financial Terms

PFC – Passenger Facility Charge – Passenger Facility Charges are authorized by the Federal Aviation Administration (FAA). PFC revenues must be used for allowable costs of FAA approved airport projects, including debt service on airport obligations issued for approved airport projects.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department. For example, the percentage of thoroughfares swept monthly, the percentage of lost and runaway children located, or the percentage of library books re-shelved within 48 hours.

PID – Public Improvement District

PILOT – Payment In Lieu of Taxes

Property Tax – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Funds – funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. These funds are appropriated annually, with the main focus on whether revenues are covering outflows.

Reimbursements – Expenses that are redistributed from one fund to another to pay for services rendered throughout the course of the year.

Reserve – An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Retained Earnings – The equity account reflecting the accumulated earnings of the enterprise funds.

Revenue – Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds – Bonds whose principle and interest are payable exclusively from earnings of an Enterprise Fund.

ROW – Right-of-way

Senate Bill No. 2 – This bill, known as the "Texas Property Tax Reform and Transparency Act of 2019," makes numerous changes to the process for adopting property tax rates. The bill makes an array of changes to the property appraisal and tax systems. Senate Bill 2 includes a provision that requires many cities, counties and other taxing units to hold an election if the combined tax rate would result in the taxes on the average residential homestead to increase by more than 3.5 percent.

Senate Bill No. 29 – This bill states that the budget must include a schedule relating to expenditures for lobbying activities made by certain entities.

# Glossary of Financial Terms

Senate Bill No. 622 – This bill states that the budget must include a schedule with the line item expenditures for notices required by law to be published in a newspaper by the political subdivision.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Storm Water Capital Projects Fund – Provides for capital improvements to the storm drainage system. Projects focus on drainage and flood control.

Taxes – Compulsory charges levied by a government for financing services performed for the common benefit. This definition does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. The definition also does not include charges for services rendered only to those paying such charges, for example, sanitation service charges.

Tax Rate – The tax rate is the amount of the tax levied for each \$100 of assessed valuation.

TIF – Tax Increment Fund

Tax Increment Finance (TIF) Project Funds – Governmental capital project funds that account for the financing and expenditures related to the Central Business, Lubbock Business Park and North Overton Districts.

Transfers – Transfers are the authorized exchanges of cash or other resources between funds.

Underwriter – A company or entity that administers the public issuance and distribution of securities from a corporation or other issuing body.

Voter-Approval Rate – The voter-approval rate is a calculated maximum rate allowed by law without voter approval. The Voter-Approval rate provides the City with approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus a 3.5 percent increase for those operations and sufficient funds to pay debts in the coming year. If the City adopts a tax rate that is higher than the Voter-Approval rate, an automatic election is triggered that must be held on the November uniform election date.

Wastewater Capital Projects Fund – Provides for expansions, additions, or improvements to the wastewater collection, treatment, and disposal systems.

Water Capital Projects Fund – Provides for capital improvements to the water treatment, storage, and distribution systems. Projects related to the acquisition of water rights, or development of the City's water supply, are also included in this fund.

Working Capital – Budgeted working capital is calculated as a fund's current assets less current liabilities and outstanding encumbrances. The term is used to indicate unencumbered fund balances in enterprise funds.

## **Acknowledgments**

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## **Alternative Formats**

In accordance with the Americans with Disabilities Act, this document is available in alternative formats upon request. Please contact the Finance Department at 806.775.2105.

The Operating Budget and Capital Program are also available online on the City of Lubbock website at:  
<http://ci.lubbock.tx.us/departments/finance>



**A D O P T E D  
O P E R A T I N G  
B U D G E T  
& CAPITAL PROGRAM  
FY 2023-2024**

**VOLUME 1**

