

North Overton Tax Increment Financing Reinvestment Zone Board
Regular Board Meeting
January 9, 2025 at 7:30 a.m.
Conference Room 201A/B, Citizens Tower, 1314 Avenue K, Lubbock, Texas

Members Attending: Jeff Dane, Kurt Metcalf, Patrick Murfee, Timothy Pridmore, Senator Charles Perry, and Lisa West.

Members Absent: Commissioner Gilbert Flores, Jason Coleman, and House Representative Carl Tepper.

Staff Attending: Brianna Brown, Molly Ballesteros, and Cheryl Brock.

1. Call to Order

Jeff Dane called the meeting to order at 7:33 A.M.

2. Citizen Comments

Staff did not receive any Citizen Comments.

3. Regular Session

3.1 Approval of Minutes

January 25, 2024

July 18, 2024

November 7, 2024

Timothy Pridmore made a motion to approve the all minutes as presented. Patrick Murfee seconded the motion. The motion passed unanimously, 6-0.

3.2 Consider and take appropriate action on the Financial Report

Cheryl Brock reviewed the Financial Report for Fiscal Year 2024-25 Budget Versus Actuals as of November 30, 2024. Discussion followed. Patrick Murfee made a motion to approve the Financial Report. Kurt Metcalf seconded the motion. The motion passed unanimously, 6-0.

3.3 Consider and take appropriate action on a the Fiscal Year 2023-24 Annual Report

Cheryl Brock reviewed the Fiscal Year 2023-24 Annual Report. Discussion followed. Timothy Pridmore made a motion to approve the Annual Report as presented. Lisa West seconded the motion. The motion passed unanimously, 6-0.

3.4 Discuss and take appropriate action on the election of the Board Vice Chair

Patrick Murfee nominated Timothy Pridmore to serve as the Board Vice Chair. Kurt Metcalf seconded the motion. The motion passed unanimously, 6-0.

3.5 Consider and take appropriate action on a Scope of Work for Concrete and Masonry Improvements

Brianna Brown presented a Scope of Work for Concrete and Masonry Improvements in the North Overton TIF right-of-way. Discussion followed. Senator Charles Perry made a motion to approve the project and authorized staff to release a Request for Proposals. Timothy Pridmore seconded the motion. The motion passed unanimously, 6-0.

3.6 Consider and take appropriate action on a Scope of Work for Irrigation System Improvements

Brianna Brown presented a Scope of Work for Irrigation System Improvements in the North Overton TIF right-of-way. Discussion followed. Senator Charles Perry made a motion to approve

the project and authorized staff to release a Request for Qualifications. Patrick Murfee seconded the motion. The motion passed unanimously, 6-0.

3.7 Consider and take appropriate action on Amendment 3 to Contract 17764, 9th and 10th Street Public Improvements

Brianna Brown presented an amendment to the 9th and 10th Street Public Improvement Contract. This Amendment would extend improvements to the south side of Glenna Goodacre from Avenue S to Avenue V. Discussion followed. Timothy Pridmore made a motion to approve the 9th and 10th Street Contact Amendment for \$63,746.25. Kurt Metcalf seconded the motion. The motion passed unanimously, 6-0.

4. Work Session

4.1 Public Improvement Project Update Discussion

4.1.1 Mac Davis Lane and Avenue X Roundabout

The project will be completed after Tom's Tree Place receives and installs the backordered bollards.

4.1.2 Glenna Goodacre Boulevard Median and Right-of-Way

The Glenna Goodacre Boulevard Median and Right of Way project was completed on January 8, 2025.

4.1.3 9th and 10th Street Right-of-Way

The second amendment of the 9th and 10th Street Right-of-Way project is currently underway and will be finished by the end of January.

4.1.4 Street Improvements

All approved FY 2023-24 Street Improvements were completed in September 2024. FY 2024-25 Street Improvements will begin summer 2025.

4.1.5 FY 2025-26 Proposed Projects

Brianna Brown reviewed the following anticipated projects.

- Street Improvements on Main Street
- Transitioning the Avenue X median to gravel
- Right-of-way improvements at Glenna Goodacre and Avenue R
- Potentially closing intersections on Glenna Goodacre.

- 5. Schedule Next Meeting** – The suggested meeting date is March 6, 2025 at 7:30 A.M.
The Board agreed to meet on March 6, 2025 at 7:30 A.M.

Jeff Dane adjourned the meeting at 8:17 A.M.

Approved:

Jeff Dane, Chair

Date

Brianna Brown, Business Development Director

Date